

**FRANKLIN COUNTY BOARD OF COUNTY COMMISSIONERS
REGULAR MEETING
COURTHOUSE ANNEX – COMMISSION MEETING ROOM
JULY 19, 2016
9:00 AM
MINUTES**

Commissioners Present: William Massey – Chairman, Joseph Parrish – Vice Chairman, Noah Lockley, Cheryl Sanders, Rick Watson

Others Present: Michael Morón – County Coordinator, Michael Shuler – County Attorney, Lori P. Hines-Deputy Clerk to the Board.

Call to Order

Chairman Massey called the meeting to Order.

Prayer and Pledge

There was a prayer followed by the Pledge of Allegiance.

Approval of Minutes

On motion by Commissioner Sanders, seconded by Commissioner Parrish, and by unanimous vote of the Board present, it was agreed to approve the minutes from the meetings held on June 21, 2016 at 9:00 a.m., June 21, 2016 at 1:30 p.m. and July 5, 2016.

Payment of County Bills

On motion by Commissioner Lockley, seconded by Commissioner Watson, and by unanimous vote of the Board present, it was agreed to approve payment of the County's bills.

Department Directors Report

Howard Nabors - Superintendent of Public Works

Mr. Nabors said he thinks they are finished logging on Lake Morality Road as he has not seen any more log trucks. He reported the ditch was cleaned out and he did not see any more breaking of the roads. He stated he drove Mill Road yesterday and it looked good but there is a logging crew still there. Commissioner Sanders clarified it was St. Joe Company not Division of Forestry logging on Lake Morality Road and St. Joe Company was contacted about the road.

Mr. Nabors informed the Board Mr. Garry Myers would like to delay his retirement party as he is still having some problems with his back and ankle. Commissioner Sanders asked if Mr. Nabors is advertising for this position. Mr. Nabors said starting today they will advertise for two weeks in-house and then they will publish the advertisement.

Fonda Davis - Solid Waste Director

Mr. Davis stated it is a little hard to educate people on the newly adopted Litter Control Ordinance but everything seems to be working fine.

Mr. Davis reported everything is good with the Animal Control Department.

Mr. Davis presented the following item from his report:

THE 2016 SOFTBALL PONYTAILS DIXIE YOUTH STATE CHAMPION:

FOR BOARD INFORMATION: The Ponytails team won the State Championship in Okeechobee, Florida on Monday July 11th. They will be traveling to represent Franklin County as Team Florida in the 2016 Dixie Youth League World Series Tournament, held in North Myrtle Beach, South Carolina. I'd like to congratulate all the players and coaches on their victory. Head Coach Kim Johnson and her players are here today to present to the Board, their winning trophy to be displayed in the Court House trophy case. **ACTION REQUESTED: None.**

***Kim Johnson - Dixie Ponytails Coach - Presentation

Mr. Davis stated the Debs came in second at the State Championship game. Mr. Davis invited the team and coaches to come forward. Commissioner Sanders said they are so proud of the team. She said in 1998 when she came on the Board they did not have a Parks & Recreation Department but each Commissioner was given \$2,500 a year for a total of \$12,500.00. She said this program has grown and these are the benefits and what it instills in the youth. Commissioner Sanders stated this is a shining star coming out of Franklin County and she applauded the teams, coaches and families for it. Mrs. Johnson read an article, written by her husband Mr. Brock Johnson, about the State Championship games. Mrs. Johnson introduced the team and coaches to the Board. Mrs. Johnson thanked the Tourist Development Council (TDC), community and local businesses for their support. She stated this is our future and the girls will always remember this moment. Commissioner Lockley told the team to bring home the trophy from South Carolina. The Dixie Ponytails team and coaches posed with the Board for a photograph. The team presented the trophy to the Board. Mrs. Johnson reported the Debs placed 2nd at the State Championships and their trophy has already been presented.

Joshua Hudson - Florida Park Service - Presentation

Mr. Moron said they kept applying for the grant for FRDAP and finally received it. Mr. Joshua Hudson, Manager of St. George Island State Park, presented the grant to the Board. He stated the Department of Environmental Protection (DEP) is proud to administer a program called the Florida Recreation Development Assistance Program (FRDAP). He explained this program is a competitive grant program that funds the acquisition or development of lands for public, outdoor, recreation use. Mr. Hudson reported this year they are proud to invest more than \$7 million in 137 projects throughout Florida. He presented a FRDAP grant check for \$50,000 for the D.W. Wilson Park Improvements Project. Mr. Hudson explained these funds will pay for the construction of a football field, soccer field and basketball court. He congratulated the County for receiving this grant. The Board members and Mr. Hudson were photographed with the grant check. The Board thanked Mr. Hudson for the grant.

Pam Brownell - Emergency Management Director

Mrs. Brownell appeared before the Board and presented the following item from her report:

Action Items:

1. Signing of The Management Experts LLC contract for the Homeland Security Grant Money for \$9,500.00.

Mrs. Brownell reported this exercise will be a communications exercise with a standard operating procedure (SOP) for a quarterly drill in communications. **On motion by Commissioner Lockley, seconded by Commissioner Watson, and by unanimous vote of the Board present, it was agreed to approve The Management Experts, LLC contract in the amount of \$9,500 and authorize the Chairman to sign the contract.**

Mrs. Brownell informed the Board they spent most of the week with the Sheriff's Office and their Dispatch Division working on equipment issues. She said most of the issues are solved but they are still working on some of them. She reported a communications meeting was conducted on Friday with representatives from the State. Mrs. Brownell stated, in relation to the base station backup for the Sheriff's Office, the display has gone out and needs to be repaired. She explained this item is not in the budget and must be replaced. Mrs. Brownell said she will come back to the Board when she knows the exact amount. Mrs. Brownell said the old weather station tower at the Emergency Operations Center (EOC) where all the communication antennas are located has deteriorated and needs to be repaired. She stated Williams Communications has looked at the tower and will come back this week. Mrs. Brownell reported most of the antennas have fallen over even the fire net. She said there is no communication with the fire department on this end of the county since the fire net antenna is down. She reported Williams Communications will give her a price for these repairs. Mrs. Brownell pointed out that the tower is no longer grounded so they could have a lighting strike. She said these repairs have to be completed and the money is not in the budget. Mrs.

Brownell reported the antennas have to be placed back on the tower and the tower has to be correctly grounded. She said she will not have the figures available at the budget hearing. Mrs. Brownell reported she will be coming back to the Board asking for the funds to complete the repairs. Chairman Massey asked if there is any grant money available for these repairs. Mrs. Brownell answered no; she cannot use the EMPA or EMPG grant funds. Commissioner Watson asked when the cost figures would be received. Mrs. Brownell said they talked with them last Friday and they will come out again this week. She explained there must be another way to mount the antennas because they fall every year. Commissioner Lockley asked if there is another tower close by. Mrs. Brownell answered no; the only other tower belongs to Tyndall Air Force Base. She stated the county tower has probably been there since 1976 and is good but needs some maintenance. She reported they will come out and provide an estimate sometime this week. Commissioner Watson asked if the issues with the Sheriff's Office have worked out. Mrs. Brownell stated they are still trying to work them out. She explained they are still working on the NAWAS telephone. She said FEMA sent a new telephone but it does not work either so they are now working with the telephone company. She reported the Sheriff's Office also has a piece of equipment in their base station that has gone bad and the Sheriff has agreed to pay to fix it. Commissioner Lockley asked if this stops the County from being hurricane ready. Mrs. Brownell stated it would create a problem if the amateur radio operators were called in because they would not reach out as far. She said the fire repeater antenna is also down. She stated it would be a challenge to work with the display out on the backup base station for the Sheriff's Office as the dispatcher will not know what channel they are on. She informed the Board the dispatcher working this unit during an emergency is her contact with the Sheriff's Department. Commissioner Lockley stated this unit needs to be fixed. Mrs. Brownell said after the meeting, they realized there are some issues that need to be addressed. She reported this is also the reason the exercise will be a communications exercise with a quarterly drill so they will know if something is not working.

Information Items:

Franklin County EOC Staff continue to promote our Re-Entry Tag program and encourage all residents to apply for their Re-Entry Tag.

1. July 6 EOC Staff participated in the Zika Exercise with Department of Health.
2. July 7 EOC Staff attended the FMAP meeting at the ANERR Building.
3. July 8 EOC Staff attended the Mass Care Meeting in Tallahassee.
4. July 15 EOC Will be hosting a Communications meeting with the Franklin County Sheriff's Department.
5. July 26 EOC Staff will be attending the Web EOC Training in Tallahassee.

***Misty Berryman - Consultant - FMAP Update

Mrs. Brownell said Ms. Berryman, C.D. McGuire, is not present and may attend another meeting. She reported Ms. Berryman was going to give an update on the Flood Mitigation Assistance Program.

Erik Lovstrand - Extension Office Director

Erik Lovstrand appeared before the Board but did not have any additional items to his report.

Franklin County Extension Activities July 6 – July 19, 2016

UF/IFAS Extension Faculty have been involved in the following Extension activities this period.

General Extension Activities:

- Extension Staff assisted local clientele in the areas of soil testing procedures, sea turtle lighting, 4-H summer camp registration, injured osprey assistance, beekeeping, and turf grass issues.
- Extension Director and Family Nutrition Program Assistant participated in a career fair event for the Nest Program in Carrabelle with an exhibit and information for adults and kids. There were approximately 50 participants in attendance.
- Extension Director provided a lesson on the importance of honey bees in our environment for the Carrabelle Library branch's summer reading program.
- Extension Director participated in webinar with other District Extension offices regarding our individual County Extension strategic plans.
- Extension Director provided information regarding conenose bugs to Health Department.

Sea Grant Extension:

- Sea turtle lighting equipment continues to be distributed to beachfront property owners in the County.
- Extension Director met again with Gulf and Bay County Extension Faculty to discuss training needs for staff who will be working on the multi-county Dark Skies initiative to improve sea turtle nesting beaches on and near existing conservation lands.
- Extension Director attended Wakulla Fisherman's Association meeting regarding their efforts to form a Cooperative Business Plan.

4-H Youth Development:

- Franklin County's Making Strides 4-H club continues to meet.
- Currently, we have 23 youth planning to attend 4-H summer camp and just over \$2,800 of committed donations from businesses and individuals to offset camp costs. Thank You Everyone!
- Extension Director participated in Youth Training with three Franklin County youth who will be attending camp this year as Counselors in Training.

Family Consumer Sciences:

- Family Nutrition Program Assistant continuing to implement in-school curriculum in 2nd-4th grade Franklin County classrooms.
- Family Nutrition Program Assistant provided nutrition information at career fair event in Carrabelle at the Nest after-school program.

Agriculture/Horticulture:

- Extension Director assisted local clientele with information on local pests and recommended treatments.

Anne Birchwell - County Library Director

Mrs. Birchwell appeared before the Board. Mrs. Birchwell presented the following report:

- “Get Ready, Get Set...READ!” is this year’s theme for 2016 Summer Reading for both branches of Franklin County Public Library. Both branches are decorated with racing flags and Starting Your Engine signs. It began June 23rd and 24th with a 50’s theme for the kick off week. The kids learned about what reading and life was like back in the 50’s and the games they played. They learned how to play Hop Scotch, do a Hula Hoop activity, and “Pin the Hair on Elvis.” The boys wore Elvis hair and some of the girls had poodle skirts! Every week has been different for children ages 2 to 7, and 8 to 12. They have explored what the Guinness book of records is about, learned about the Olympic games, and even played some games from around the world. The grand finale will be Animal Olympics. The grand finale will be held Saturday, July 23rd at 11:00 at the Eastpoint Branch and at 1:00 pm at the Carrabelle Branch. There will be live animal demonstrations including a baby kangaroo, a fruit bat and rainbow boa.

Mrs. Birchwell introduced some of the children from the Summer Reading Program and allowed them to address the Board about their favorite activity in this program.

- Rock by the Sea has donated 6 brand new guitars for our 2016-2017 music programs. We are still working on this year’s program but are extremely appreciative for the donation! Without their support, we would have been unable to work with many of the musical youth in this county! Thank you again, Rick Watson for remembering the library.

Mrs. Birchwell thanked Rock by the Sea, the Philaco Club, the St. George Island Civic Club, and the Board for all their support.

- On Wednesday, July 27th, Les Harrison from the Wakulla Extension Agency will be facilitating a workshop on Exotic Invasive Plants at 1:30 pm at the Eastpoint Branch. This will be an informative garden workshop for the Franklin County gardener.

No Report from the Carrabelle Branch

Mrs. Ginger Coulter, Franklin County Sheriff's Department, appeared before the Board. She presented a detailed handout on inmate medical costs. She stated this is the year to date net expenditure after reimbursements from insurance and what was recouped from inmate medical and meals. She said they are over budget \$76,178.00 and have expended \$166,178.12 on inmate medical costs. She explained they still have quite a few bills remaining not counting what will be mailed the rest of the year. Mrs. Coulter reported she emailed Mr. Moron and Mrs. Linda Phillips, Finance Department, and they suggested she appear this morning. She stated Mrs. Phillips wants to pay the bills directly rather than disbursing the money to the Sheriff's Department. She questioned what the Commissioners want to do from this point forward. She asked if the bills should be mailed in on a monthly basis to the Clerk's Finance Office. She said it needs to be addressed for the rest of the budget year because the Sheriff's Office does not have the money to pay the bills. Mr. Moron suggested they address this item during the budget meeting when the Finance Department is present. Mrs. Coulter stated Mrs. Phillips said to bring the bills to her but she needs to know how to proceed from here. She advised the Board there will be doctors and hospitals calling soon about the payments. Mrs. Coulter reminded the Board these payments on the handout are still a savings as 95% of the bills were negotiated down. She said Moore Medical is used for medical supplies. She reported there is also a small percentage of vendors that refuse to negotiate. She stated the local entities give 50% off their bills. She explained PRIME Health Services is a third party negotiator for the Sheriff's Department. Mr. Moron said in speaking with Finance, they asked if they will make a motion to pay these bills and discuss tomorrow how to go forward. Commissioner Watson made a motion to pay the bills as presented. Mr. Moron asked if this is the same total that was sent in an email. Mrs. Coulter answered no, and said some are being sent to PRIME to try and negotiate the prices so the amount has probably changed from the email. She explained PRIME will pay the bill and then bill the Sheriff's Department. Commissioner Lockley asked how much these bills total. Mrs. Coulter said she has all the invoices but not a total amount. She reported these bills are in addition to the \$76,178.00 they have already paid. She reported their inmate medical budget has been overspent \$76,178.00 and they are trying to cut other places to absorb these costs. Commissioner Sanders asked what the Board will be paying today. Mrs. Coulter said she has the bills and offered to let the Board look at the invoices. Chairman Massey asked Mrs. Coulter to go to the Finance Office and total these bills and then come back with the amount. Mrs. Coulter agreed to take the bills over to the Finance Office. The motion failed for lack of a second.

The meeting was recessed at 9:37 a.m.

The meeting reconvened at 9:49 a.m.

Curt Blair - TDC - Update

Mr. Blair said TDC is supportive of the Dixie League and allocated funds to help with the trip to South Carolina.

Mr. Blair informed the Board they received a grant from Visit Florida to complete some videos. He stated the first video they will show the Board today came out last week and is focused on children. He said the video introduces Oysterman and instructs kids on the beach and what to look out for. He presented the video for the Board. Mr. Blair stated the video is running on Forgotten Coast TV. He said they are going to do a group of other videos addressing the bay.

Mr. Blair stated the Board has his written report. He said collections for the month of April are 2% above last year. He stated the average for the year is 11% over last year but they are waiting to see what the summer results are.

Mr. Blair informed the Board he was going to introduce Mr. Chester Reese, the TDC's representative on the Big Bend Scenic Byways, but he was not able to attend. Mr. Blair reported a couple months ago he talked with the Board about a problem with the Big Bend Scenic Byways kiosk. He said the State had some property in Eastpoint where the kiosk was going to be located but then they wanted it moved so they discussed the Visitors' Center location. Mr. Blair stated Ms. Pam Portwood, Big Bend Scenic Byways, has been down to meet with him about the change in location. He discussed the aerial in the Board packet showing where the kiosks would be located. He stated the agreement is the same one used for the others and Attorney Shuler has reviewed the agreement. He explained the kiosk would be relocated from the original site to the site at the Visitors' Center. He requested the Board approve this lease agreement. Commissioner Sanders asked Attorney Shuler if he has reviewed the contract. Attorney Shuler said it is the same standard form contract he reviewed carefully a year or so ago and the only thing that changed is the location. **On motion by Commissioner Sanders, seconded by Commissioner Watson, and by unanimous vote of the Board present, it was agreed to approve the change in the contract.**

Mr. Blair brought into discussion the contracts for the sustaining grants. He explained this grant program was initiated by the Commission to fund non-profit organizations to help them stay open year round. He reported there are 7 organizations, they are each funded for \$20,000 and this is the same agreement they have used in the past. Mr. Blair stated the organizations are the Dixie Theatre, Raney House, City of Apalachicola History, Arts & Culture activities, St. George Island Lighthouse, Carrabelle Lighthouse, Carrabelle History Museum and Camp Gordon Johnston. **On motion by Commissioner Parrish, seconded by Commissioner Lockley, and by unanimous vote of the Board present, it was agreed to approve payment of the Sustaining Grants.**

Mr. Blair said, for information, he included in the Board's packet a list of non-profits that participated in the promotions grant program. He explained this provides \$2,000 of assistance with marketing their events. Mr. Blair reported they design their promotion activities around these events. He said there are 19 non-profits this year so there is room for 1 more.

Mr. Blair informed the Board an episode occurred that allowed TDC to put into action an emergency response plan to respond to issues that come up that they do not anticipate and are

not part of promotions. He explained a report was issued by a meteorologist in Atlanta which said certain bacteria were showing up in the beaches of North Florida. He explained this report would significantly impact beach activity. Mr. Blair reported as part of their policy, they looked at the announcement, checked with other partners and requested a clarification from the Department of Health to insure the bacteria was not present. Mr. Blair stated their team 2kWeb Group, Bay Media, and Forgotten Coast TV were on the telephone trying to determine the best response to this report. He reported they consulted Visit FL and were successful, along with other counties, in getting the station to issue a retraction. Mr. Blair said a press release was ready to go but after monitoring their social media activities to see if there was any traction on the article, the decision was made not to run the press release as there was very little interest in the report. Mr. Blair pointed out if there was a lot of chatter, they may have decided to run the press release. He stated they had already contacted the Visitors' Centers and advised them of how to respond if this issue was brought up. He stated they are happy with the results and have a plan that they could put into effect very quickly if needed.

Mr. Blair stated their next TDC meeting is August 10th.

Deborah Belcher - CDBG - Update/Request

Ms. Belcher said her written report was submitted and there are a couple of issues for the Board to consider. She stated she would like to get applicant #5 Shelia Shiver approved and it would probably be a mobile home replacement. Ms. Belcher reported she would like to add Ms. Shiver to the list the County wants to proceed with. She said there are two houses at the top of her list because they have to put \$50,000 in non-CDBG (Community Development Block Grant) leverage funds. She stated this was part of the pledge to get the grant funds. She said the only way to do this is with houses as there are no other grants that work on mobile homes. She reported the owners of the two houses are Ms. Helen Hicks and Mr. Billy Gray. Ms. Belcher advised the Board these individuals are both elderly and these houses are very feasible to rehabilitate. She said the approval is not being requested now for the houses but she wanted to make the Board aware of these applicants. She explained the SHIP Program and/or the Residential Mitigation Program will complete the roof and then they can bring in CDBG funds. She stated everything the other programs spend on the houses will go toward the \$50,000. Ms. Belcher stated they are choosing houses that do not need a lot of work so they can minimize how much they have to spend in CDBG funds on these houses. She reported the less they have to spend on the houses, the more they have for mobile homes. Ms. Belcher said she is working with SHIP and Emergency Management on this project.

Ms. Belcher reported a procurement policy draft has been presented. She explained a new policy has to be adopted as the federal regulations changed which is referred to a "super circular". She informed the Board she has written this policy including federal regulations, state statutes CDBG regulations and OMB regulations. She pointed out on Page 2, Method of Procurement; there are some dollar thresholds that need to be addressed. She reported this policy does not need to be approved today and the Board can change the thresholds if desired.

She read the threshold amounts and said the Board needs to address them so they can get this policy adopted on August 2nd.

Ms. Belcher stated, in relation to the Americans with Disabilities Act, Attorney Shuler may want to decide whether or not the County needs to post notices on the website and refer to the notice and the policy. She reported the U.S. Department of Justice implements this and she thinks the County is supposed to have a notification process in effect. She reported there are different regulations so the County may want to make up one notice to cover all of them. She stated the County needs to make sure they are in compliance on the notification process and it is one the County needs to look at.

Commissioner Sanders made a motion to approve Applicant #5-Shelia Shiver at 768 Ridge Road, Eastpoint. Commissioner Parrish asked if this is replacement of a mobile home. Ms. Belcher responded it will probably be a replacement. Commissioner Parrish said he is glad they are working on mobile homes which the SHIP Program cannot address, as this is what they discussed when they agreed to apply for this grant.

Commissioner Parrish discussed the requirement in the procurement policy to have oral or written bids. He said he does not like the oral bids and would prefer the bids to be written. He asked Attorney Shuler if the County policy is to have bids from \$10,000 or above. Attorney Shuler agreed this is the policy. Ms. Belcher agreed to revise the policy to eliminate any discussion of oral quotes. Ms. Belcher inquired if the Board would like to have written quotes up to \$10,000 but not advertise for bids. Attorney Shuler informed the Board he received this policy yesterday and read it this morning. He said the policy may need to be revised to make it consistent with the current County bid policy. He explained anything under \$10,000 would require written quotes and anything over \$10,000 would be subject to an advertised bid or the County can piggyback onto an existing state contract. Commissioner Parrish asked Ms. Belcher to work with Attorney Shuler on this policy. Ms. Belcher explained the way the CDBG program works in Florida, if the local policy requires advertising and you do not receive 3 bids, then you have to start over again or advertise in a metro newspaper. She advised the Board this is why she was hesitant to make \$10,000 the threshold for advertising. She reported DEO is very particular about this item. Commissioner Parrish asked Ms. Belcher to meet with Attorney Shuler and bring a recommendation back to the Board. **Commissioner Parrish seconded the motion. Motion carried; 5-0.**

Open Bids - Bald Point Road Widening & Resurfacing Project

Mr. Moron read the following item from his report:

1. Inform the Board that last week Clay Smallwood of Preble-Rish sent an email stating, "FDOT provided comments back on Bald Point Road – this is the first year they've provided review comments on SCOP projects. There's nothing really earth shattering in their comments, however we need to make some edits to the drawings to satisfy them.

Currently, the bids are due this coming Monday (7/18). Since we're editing the plans, I'll send out an addendum to all the plan holders pushing the bid date back two weeks. The new date bids will be due is August 1, 2016 and they will be opened and read aloud in the commission meeting on August 2nd. We'll make sure all of the bidders receive the addendum and they will be required to provide a signed copy when they turn in their bids."

Commissioner Sanders asked Mr. Smallwood to comment on what the problem is. Mr. Smallwood said the comments were relatively minor and will make some small differences in the bids. Commissioner Sanders asked if the bids will be opened on August 2, 2016. Mr. Smallwood answered yes.

Open RFQs - Construction Inspection Services - Bald Point Road Project

Mr. Moron opened the RFQ, as follows:

Southeastern Consulting Engineers, Inc. Wewahitchka, Florida

On motion by Commissioner Sanders, seconded by Commissioner Lockley, and by unanimous vote of the Board present, it was agreed to turn the RFQ over to the Committee and come back with a recommendation.

Planning and Zoning – Report

Mr. Moron presented the following report:

CRITICAL SHORELINE APPLICATION:

- 1- **RECOMMENDED APPROVAL: (Unanimous- May 17, 2016 P & Z Meeting)** Consideration of a request to construct a Single Family Private Dock at 959 New River Harbor Road, Lot 4 New River Harbor, Carrabelle, Franklin County, Florida. Has all State and Federal Permits and meets local requirements. The Dock walkway will be 20' x 4' with an 8' x 30' terminal platform and a 12' x 20' un-covered boatlift. Request submitted by James and Martha Barnett, applicant whose agent will be David Keith, Docks 4 Less. (Proposed House)

On motion by Commissioner Lockley, seconded by Commissioner Sanders, and by unanimous vote of the Board present, it was agreed to approve this request.

- 2- **RECOMMENDED APPROVAL: (Unanimous- July 12, 2016 P & Z Meeting)** Consideration of a request to construct a Single Family Private Dock at 2474 US Highway 98 East, Lot 2, Block B, Gulf Wynn, Lanark, Franklin County, Florida. Has all State and Federal Permits and meets local requirements. The Dock walkway will be 172' x 4' with an 18' x 20' terminal platform and a 12' x 20' un-covered mooring boatlift and mooring pilings to the east. Request submitted by Elliott Jenkins, applicant whose agent will be David Keith, Docks 4 Less. (Proposed House)

Commissioner Sanders asked where the dock is going. Mr. David Keith, Docks 4 Less, said the location is right before Putnal's Station. **On motion by Commissioner Sanders, seconded by Commissioner Lockley, and by unanimous vote of the Board present, it was agreed to approve this request.**

- 3- **RECOMMENDED APPROVAL: (Unanimous- July 12, 2016 P & Z Meeting)** Consideration of a request to construct a Single Family Private Dock at 2472 US Highway 98 East, Lot 3, Block B, Gulf Wynn, Lanark, Franklin County, Florida. Has all State and Federal Permits and meets local requirements. The Dock walkway will be 200' x 4' with a 10' x 20' terminal platform and a 12' x 12' boatlift. Request submitted by Edwin A. Green & Elizabeth V. Green, applicant (Has Existing House On-Site)

On motion by Commissioner Sanders, seconded by Commissioner Parrish, and by unanimous vote of the Board present, it was agreed to approve this request.

SKETCH & FINAL PLAT APPROVAL:

- 4- **RECOMMENDED APPROVAL: (Not Unanimous- 3/1 Vote)- July 12, 2016 P & Z Meeting)** Consideration of a request for Sketch and Final Plat approval for a 2 lot subdivision called "Wither's Beach". Location of project is 1533 Alligator Drive, Lot 4 Block M, Unit 3 Peninsular Point and the East Half of Lot 3, Block M, Unit 3, Peninsular Point, Alligator Point, Franklin County, Florida. This item was recommended for approval as a lot re-configuration on May 17, 2016 and the Board of County Commissioners approved the lot line re-configuration contingent upon re-platting. Request submitted by Barbara Withers, applicant.

Mr. Moron advised the Board the vote was 3-1 and the Chairman of the Planning & Zoning Commission did not vote as he only votes in a tiebreaker situation. He stated Mrs. Amy Kelley, Planning & Building Department, is present as she is familiar with this issue. Mr. Moron presented the site map. Mrs. Barbara Withers, owner of the property, was present and asked for the Board's approval. She said she has a pending sale for the east half of Lot #3 and this has been postponed 3-4 times. Mrs. Withers stated they have complied with all the requirements of the Franklin County Planning & Zoning and asked if the Board had any questions. Chairman Massey asked Mrs. Kelley to explain the situation. Mrs. Kelley discussed the scaled drawing of the property and the proposed re-plat. She explained the proposed two options available to the owner if something was to happen to the house and they had to rebuild. Commissioner Sanders asked if there were concerns voiced from the Planning & Zoning Commission. Mr. Moron stated the Chairman had concerns and one member voted against the request. He explained there were also comments from the other members about the way the lines were drawn. **On motion by Commissioner Lockley, seconded by Commissioner Watson, and by the following vote of the Board present, it was agreed to approve this request:**

AYE: LOCKLEY, WATSON, MASSEY

NAY: SANDERS, PARRISH

Advisory Board of Adjustment - Report

Mr. Moron said both of these variances apply to the same property. Mrs. Kelley appeared before the Board and explained the requests, as follows:

1. Consideration of an after-the-fact variance for the A/C platform and the Outside shower which encroaches five feet into the west side set back on property described as 1533-A, Alligator Drive a/k/a the East ½ of Lot 3, Block M, Unit 3, Peninsular Point Subdivision, Alligator Point, Franklin County, Florida. The request is being submitted by Barbara Withers, Owner.

BOA RECOMMENDED APPROVAL OF THIS REQUEST AS SUBMITTED.

2. Consideration of a an after-the-fact variance for a concrete pad & a swimming pool within the 10' setback of the west side lot line on property described as 1533 Alligator Drive a/k/a Lot 4, Block M, Unit 3, Peninsular Point Subdivision, Alligator Point, Franklin County, Florida. The request is being submitted by Barbara Withers, Owner.

BOA RECOMMENDED APPROVAL OF THIS REQUEST AS SUBMITTED.

Chairman Massey said he does not understand chopping up this land. Commissioner Sanders stated she was concerned that was why she voted against it. She explained with the changes comes variances. Mrs. Withers reported the variances were only requested so if the house was destroyed, it could be rebuilt. Mrs. Kelley pointed out if greater than 51% is destroyed, they would have to conform to the setbacks as required by the zoning code. She said this is why the two options were presented. She explained the two options for the Board and referenced these items on the drawing. Mrs. Kelley reported they have the area to rebuild if something were to happen to the existing house. She reported the owner would have to go through DEP to get their permitting as they are seaward of the Coastal Construction Control Line. Commissioner Watson asked why the variance is being requested. Mrs. Kelley said the contractor who constructed the house on the east part of Lot #3 in 2004 did not know the a/c unit could not be located in the setback. She explained they are not sure when the shower unit was constructed but it is also in the setback. Commissioner Watson questioned if it is necessary to do a variance. Mrs. Kelley stated sometimes a mortgage lender will require the variance as it is an encroachment. Mrs. Withers reported the buyer of the property requested this action so they would not have any problem with their lender or rebuilding if the house was destroyed. Mr. Moron said the variances address setback violations that are present on the property now. Mrs. Kelley stated if the house is destroyed then they would have to conform to the standards of the zoning code in place at the time. She reported they would have to meet all the setbacks with no variances. She stated they could build back in the two locations she described on the map. Mr. Moron pointed out these areas on the map. He explained the variances are for

today's encroachments not something in the future. Chairman Massey asked whose idea it was to chop up the property this way. Mrs. Withers said she was not in favor of this but they were told the re-plat was needed to get the variances approved and the re-configuration of the lot line. Commissioner Lockley asked if this will be straightened out if they approve these variances. Mrs. Kelley reported they will be within code if the variances are approved but if something happens to the house they could not build into the setbacks again. She went on to say they would have to conform with the setbacks of the zoning code at that time if they rebuild. Attorney Shuler stated the Board, in recent years, has not liked granting multiple variances to make one lot buildable. He explained the existing structures were placed there ignoring the lot lines as they owned all the lots. He said they made sure they complied with the setbacks for their neighbors' boundaries that they shared. He reported if the Board does not grant the variance, then the owner would have to relocate the encroachments out of the setback area to make their sale go through. He said the lender is probably requiring Form 9 for title insurance and there cannot be any encroachments or the bank will not make the loan. Attorney Shuler advised the Board he does not have a recommendation, it is the discretion of the Board. He stated the Board has the authority to grant or deny the variances.

Commissioner Lockley made a motion to approve the variance requests. Commissioner Watson seconded the motion. Commissioner Watson stated this is an unfortunate situation and the owners need to sell the second lot. He said it is not an ideal situation but to help the owner and purchaser, he will support this action. **The motion carried by the following vote:**

AYE: LOCKLEY, WATSON, MASSEY

NAY: SANDERS, PARRISH

Marcia M. Johnson - Clerk of Courts - Report

Mr. Moron said the Clerk is on a statewide conference call but did not have a report today.

The meeting recessed at 10:35 a.m.

The meeting reconvened at 10:48 a.m.

Mrs. Coulter appeared before the Board and said the total of the inmate medical invoices for today is \$46,124.45. She reported the other bills will be submitted later. Commissioner Parrish asked where these bills are being paid from. Mr. Moron stepped out of the meeting to call Finance and see where the bills are being paid from. Mrs. Coulter reported Mrs. Erin Griffith, Finance Department, is looking into a program to save money in the future on this item. Chairman Massey stated some of the Sheriff's Departments down south got some help with inmate medical costs. He reported he has some information and will provide the information to Mrs. Coulter. Mr. Moron stated there is an inmate medical line item on the Board side to offset overages. He reported Mrs. Griffith said there is enough to pay these particular bills. **On**

motion by Commissioner Parrish, seconded by Commissioner Lockley, and by unanimous vote of the Board present, it was agreed to pay \$46,124.45 out of the inmate medical line item.

Alan Pierce - RESTORE Coordinator - Report

Mr. Moron stated Mr. Bryon Griffith and Ms. Stella Wilson, Dewberry, are present. Mr. Moron presented the following report:

1-Board action to approve Dewberry Task Order for work completed related to the Gulf Environmental Benefit Fund (GEBF) project submissions. While the Board approved the budget, and the 3 projects to be submitted, there was no actual motion to approve the task order. Board action to approve Dewberry Task Order No. 2 for the submission of 3 GEBF projects.

Ms. Stella Wilson, Dewberry rep, is here and might be able to give an update on the timeline for DEP review of all the GEBF project submissions.

Mrs. Wilson reported the three projects the Board approved were submitted to the State portal prior to July 1st. She said they received confirmation that DEP has received the submission, uploaded the projects and they are in the complete database for all agencies to consider for funding. Commissioner Parrish asked Mrs. Wilson to list the projects. Mrs. Wilson stated the Tri-County Artificial Reef Project (a partnership with Wakulla County and Gulf County), Two Mile Dredging Project and Eastpoint Channel Dredging Project. **On motion by Commissioner Parrish, seconded by Commissioner Watson, and by unanimous vote of the Board present, it was agreed to approve Dewberry Task Order #2.**

2- Board action to approve US Treasury Planning Grant for the development of the Multi-Year Implementation Plan (MYIP). The approval of this grant is the first step in beginning the development of the MYIP. Ms. Wilson can provide the Board an update on the next steps in developing the MYIP. She is planning on the local RESTORE Committee meeting on Aug. 16 and I will be back in the county for that meeting.

On motion by Commissioner Parrish, seconded by Commissioner Lockley, and by unanimous vote of the Board present, it was agreed to approve the U.S. Treasury Planning Grant for the development of the Multi-Year Implementation Plan (MYIP). Mrs. Wilson commented now that the County has approved the Planning Grant, it can be uploaded through the Treasury system and they can start developing the MYIP. She said they will begin August 1st which is the effective date of the Planning Grant. She explained the first step is the needs assessment. She reported a Restore Committee meeting will be conducted on August 16th and this meeting will be advertised and open to the public.

3- Inform the Board that the situation on Gulf Shore Blvd has deteriorated over the last few weeks where I felt it was necessary to discuss with Howard Nabors, Road Superintendent, about what steps he could take with county equipment to begin to open up the access granted to the county across Bald Point State Park. The four houses on Gulf Shore Blvd are at risk of not being able to get to their homes, and DEP does not want the county making any improvements which allow driving on

the beach. Howard believes he can open up the access with county equipment. We would do the minimum necessary to provide access, and then once the FEMA relocation is approved we would improve the road to the full scope approved by FEMA.

The first step is to have Preble-Rish re-flag the easement across state land. I have asked Preble-Rish to provide a price for re-flagging the easement. I am waiting for the price, but with Board approval an expenditure of this nature can come out of the Bald Point Trust Fund.

Commissioner Sanders said the Board needs to know the price. Commissioner Parrish asked if FEMA will reimburse the Bald Point Trust Fund. Mr. Moron stated he will have to ask Mr. Pierce. Commissioner Sanders reported she was concerned about going in and doing work but Mr. Pierce said he already has the paperwork from DEP that is allowing the County to go through there. She said once the FEMA relocation is approved then hopefully there will be money coming down but she is not sure if they will reimburse for this part. Mr. Moron reported the County may also be able to bill for the equipment and Mr. Nabors' time on this project and get reimbursed. Commissioner Sanders stated the homeowners are going across a person's property and the person wants to be paid for the access so the County is going to make a route around the other way. She said the Bald Point Trust Fund has plenty of money to take care of this but it does need to be reimbursed if the County receives reimbursement. Commissioner Parrish asked if the Bald Point Trust Fund is to benefit everyone at Alligator Point or for a specific kind of project. Commissioner Sanders answered anything to do with the access roads. She explained the original agreement was in 1999 or 2000 was for the roads and that is why it has been used on Alligator Drive. Commissioner Sanders said there is no reason why it cannot also be used on this road as it is all part of it.

4- Inform the Board that the Dept. of Economic Opportunity (DEO) has approved the regional economic development study proposed for Franklin, Gulf, Liberty, and Calhoun counties. Mr. Chris Holley, Gulf County, wrote the grant and will be the administrator. Mr. Holley is currently working on the scope of work. Mr. Holley does expect that one of the products of the regional economic development study will be an application to TRIUMPH for something that would benefit these four counties.

5- On a related note, Mr. Holley does concur with the expectation that the Univ. of West Florida will be receiving the \$500K HUD economic development study for the Panhandle. Florida's Great Northwest (FGN) is still reaching out to the eastern part of the Panhandle as they continue to position themselves as the regional economic development agency. Mr. Holley said that Gulf County has recently joined FGN, with dues of \$1000 per year. FGN has recently hired a new Executive Director, a Ms. Kim Wilmes, who hopes to visit Gulf and Franklin counties during August to better understand this part of the Panhandle.

Mr. Moron said UWF got \$500,000 for the Study. Mr. Moron stated Mr. Pierce would also like the Board to consider joining FGN. Mr. Moron reported Mr. Griffith will speak about the benefits of joining FGN and how it would benefit the County in a regional way. Mr. Griffith reported each of these efforts will provide a profile of the counties in relation to future grant funds associated with economic development opportunities. He explained the most recent the

activities are, the more competitive they are in giving an illustration of what the County needs. Mr. Griffith advised the Board \$1,000 a year for full county participation in a 4-5 county region would be a great return on the investment. He stated as Triumph funds or other economic development funds come down, agencies will weigh in and these are the kind of studies the County will use to gain assistance to put improvements in. He explained all the other pots of money will also look at these projects. Mr. Moron said the Board does not have to make a decision today and the Executive Director could appear before the Board to discuss this item.

Commissioner Lockley questioned what pot of money will be used for the channel dredging. Mr. Griffith said the state portal is used for all the pots. He explained the reasons the projects were submitted by July 1st is because the GEBF will make their selections in the next fiscal quarter or two. He stated this is the likeliest early opportunity but all the other resource pools will also look at them. Commissioner Parrish asked if these items are put in a database so they can reach more than one group. Mr. Griffith answered yes, and said Franklin County has given a demonstration of what their priorities are. Commissioner Parrish inquired if the Restore meeting is to get input on the MYIP. He questioned when the Board will provide their input for the plan. Mrs. Wilson said she will email the Commissioners a schedule. She discussed a Board workshop for input and said the tentative date they discussed was September 20th. Mrs. Wilson stated the Committee has already met once or twice and will have input on August 16th. She explained over the last 6 months she has been working with Mr. Pierce to start the comprehensive community needs assessment and this will be the first step to meet with everyone and receive input. She reported they will then start to narrow down by priorities and turn them into criteria to choose projects by. Commissioner Parrish asked when the budget hearings are in September. Mr. Moron stated the school board has preference so Mrs. Phillips is working with them to find out their dates so this Board can set their dates. Commissioner Parrish reported the MYIP is the County's pot of the Restore funds. He said the County needs to redo the EOC (Emergency Operations Center). He reported this project will benefit the County and the municipalities. Commissioner Parrish said the County has applied for grant funds for several years and never received funding. He stated Franklin County is on the coast and has the worst EOC in the State. He reported this would benefit the community as a whole. He stated it is crucial to upgrade the EOC and the Board needs to look into it. Commissioner Watson asked if there are funds available for this project. Commissioner Parrish said there are funds and the County has tried but may have to come up with some matching funds. He reported the EOC is the office of disaster response to the County and needs to be updated. He stated there are a lot of functions that go on at this Center during an emergency such as Transportation for the Disadvantaged and getting people out of the County. He said the Center is not adequately prepared to do these things. Commissioner Sanders reported she talked with Mr. Brian Koon, State Emergency Management Director, about this matter and he said it was his priority and the Governor's priority within the next two years to address some funding for EOC's and Franklin County was number one on the list. Commissioner Sanders said the State of Florida will look to Franklin County to take care of themselves before they help. She agreed with Commissioner Parrish and said they need to show they are serious about this project. Mr. Griffith pointed out these funds are considered your locally available funds for a full match. He

went on to say they are not considered prior-appropriated federal funds. He explained as they learn about the County's specific priorities, the ability to leverage funds across the priorities will always be there. Mr. Griffith said when the County looks at the Hazard Mitigation Grant Program (HMGP), opportunities where the County is putting money into itself in the match component will cause the County to become very different in the profile for the selection of the HMGP funds. He said they will find similar ways to help guide the County to the best allocation of the funds and where they can magnify the resources. Mr. Griffith advised the Board they try to insure the County gets a 2-3 match capacity in funding applications by guiding them into the proper areas. **On motion by Commissioner Parrish, seconded by Commissioner Lockley, and by unanimous vote of the Board present, it was agreed to set the meeting for the afternoon of September 20th.**

Michael Morón - County Coordinator - Report

1. This item was handled earlier in the meeting.
2. Inform the Board that at the July 5th meeting I presented a Resolution for approval regarding funding for the Armory Renovation project. To clarify the record, this Resolution was not for the \$180,000 grant, but in fact for a \$500,000 grant the County is seeking to assist with additional renovations to the Armory the State is requiring.
3. Board action to award the contract for the purchase and installation of the warming kitchen equipment in the Armory to Strategic Equipment. This is Mr. Warren Emo's recommendation.

On motion by Commissioner Lockley, seconded by Commissioner Sanders, and by unanimous vote of the Board present, it was agreed to award the contract for the purchase and installation of kitchen equipment at the Armory to Strategic Equipment.

4. Board action to prioritize and submit projects for FDOT's five-year plan. These projects will create a "wish list" and must be in order of priority. These projects can be anything related to transportation such as road repaving, sidewalks, the airport, etc. The Board discussed paving Highway 98/Avenue E from 12th Street to Tilton Road in Apalachicola and Highway 98 from Eastpoint to Carrabelle. Are there any additional projects the Board would be interested in submitting and in what order?

Mr. Moron asked the Board to leave the motion open when they decide on the projects so he can contact Mr. Jason Puckett, Airport Manager, about any projects he may want to add. Commissioner Parrish asked to look into a project extending the sidewalk north of Highway 98 from the Napa Store to the IGA Store. He said there are a lot of people walking on the side of the road day and night. Mr. Moron questioned what number this project will be. Commissioner Parrish stated #3 as the road paving is crucial. Mr. Moron asked if the Board wanted to be specific about areas of the road between Eastpoint and Carrabelle that needs to

be paved. Chairman Massey reported all of the road needs to be paved so include the entire area. Mr. Moron asked if it is okay to allow Mr. Puckett to add projects after the Board's projects. Commissioner Parrish stated if the Board does not have any more projects. Mr. Moron reported he will submit these 3 projects and whatever Mr. Puckett adds. Commissioner Sanders stated people have asked for a bike path between Carrabelle and Lanark Village so she would like this added to the list. Mr. Moron agreed to add this as item #4. Commissioner Sanders reported the bike path would be good as the County now owns the Ell's Court property. Commissioner Watson asked about bike paths from Highway 98 to the Island. He said there may already be plans to place these bike paths. Mr. Moron agreed to make this item #5 if the bike paths are not already in the plans. **On motion by Commissioner Parrish, seconded by Commissioner Sanders, and by unanimous vote of the Board present, it was agreed to submit these 5 items and any additional items suggested by Mr. Puckett.**

5. Board action to authorize the transfer \$60,000 from the SHIP Disaster Program to the SHIP Down Payment Assistance Program and Emergency Rehabilitation Program. There are currently eight applicants for Down Payment Assistance and the County hasn't received the funding for the SHIP programs from the State as yet. Ms. Switzer will replenish the Disaster Program once the County receives the State funds.

On motion by Commissioner Lockley, seconded by Commissioner Sanders, and by unanimous vote of the Board present, it was agreed to authorize the transfer of \$60,000 from the SHIP Disaster Program to the SHIP Down Payment Assistance Program and Emergency Rehabilitation Program. Commissioner Parrish stated 2 people will be left out on the list as there is only \$60,000. Mr. Moron reported Ms. Switzer may be planning to address the other two when she receives the money. Commissioner Parrish asked Mr. Moron to have Ms. Switzer call him.

6. Inform the Board that the County received a letter from State Senator Wilton Simpson informing the Board of Senate Bill 436 the Public Servant Protection Act that will take effect on October 1st. This law criminalizes threats of death or serious bodily harm made against law enforcement officers, state attorneys, firefighters, judges, elected officials and the families of these public servants. Copies of Senator Simpson's letter and a copy of the law are attached.
7. Inform the Board that there has been some upgrades to the County's website. Besides the new look, which includes new pictures, there are links that allow the public to comment or report concerns. It also will make it easier for the public to find information regarding meeting dates, agendas, minutes, etc.

Mr. Moron stated he started receiving comments almost immediately. He reported people even commented about the meeting held at Alligator Point. He explained on the website when you click on a Board meeting, it will link you to the agenda. He reported they are trying to make it as easy as possible for the public to access information and send him information.

8. Inform the Board that City of Carrabelle Mayor La-Paz sent a letter thanking the Board for supporting the TDC funded City of Carrabelle Airport Fly-In Event. A copy of the letter is attached.

Chairman Massey reported his ipad tore up and they sent it off for repair and the Post Office accidentally crushed it. He suggested the Board look into getting bigger ipads as all the files pile up in one corner and are difficult to see. Mr. Moron said it will be a problem this afternoon and tomorrow with the budget spreadsheets. Mr. Moron reported there is one model that is a little larger but it is also a little heavier. Mr. Moron said they will file a claim with the Post Office for the damage. Mr. Moron stated he will check on the bigger ipad and report back to the Board.

Commissioner Lockley asked Mr. Moron to check on shirts for the Commissioners so people will know where they are from when they attend meetings. Mr. Moron questioned if these would be worn at conferences. Chairman Massey stated everyone had them on at the conference except Franklin County.

Mr. Moron reminded the Board the budget workshop will be conducted at 1:30 p.m. today.

T. Michael Shuler - County Attorney - Report

Attorney Shuler said at the last meeting the Board approved a Staging Area Agreement with Duke Energy at the Apalachicola Airport. He informed the Board, since the last meeting, he has worked out a similar Staging Area Agreement with Duke Energy for Kendrick Park. Attorney Shuler requested the Board authorize the Chairman to countersign this Agreement once it is received from Duke Energy. He explained they will only activate the staging area and occupy the parking lot during states of emergency and the aftermath of emergencies. Commissioner Sanders asked the timeframe involved with this agreement. Attorney Shuler answered it will expire December, 2017. **On motion by Commissioner Sanders, seconded by Commissioner Lockley, and by unanimous vote of the Board present, it was agreed to approve the Staging Area Agreement with Duke Energy for Kendrick Park.**

Commissioner Lockley brought into discussion some issues at the Health Department that the County needs to look into. Chairman Massey said he received a telephone call that they are trying to fire someone who has worked there 13-14 years. Attorney Shuler stated he also received a telephone call also concerning the Health Department. He agreed to contact each Commissioner about this issue. Chairman Massey reported some of the things mentioned are very serious.

Commissioners & Public Comments

Mr. Alan Feifer, Concerned Citizens of Franklin County, inquired if the County is going to reflag the access for Gulf Shore Blvd. and then make a decision on what to do. Commissioner Sanders reported Mr. Nabors and Mr. Pierce are taking care of this item. Mr. Moron stated Preble-Rish

will be working on this matter. Mr. Feifer asked if the County is going to use County road equipment to give them access. Mr. Moron agreed this is what the County is planning once it is reflagged. He explained Mr. Nabors thinks he can do it but he cannot confirm that until it is reflagged so they can see where they have to go. Mr. Feifer asked if the County will do this if they can. Mr. Moron agreed they are trying to provide access.

Adjourn

There being no further business to come before the Board, the meeting was adjourned at 11:21 a.m.

William Massey - Chairman

Attest:

Marcia M. Johnson - Clerk of Courts