

**FRANKLIN COUNTY BOARD OF COUNTY COMMISSIONERS  
REGULAR MEETING  
COURTHOUSE ANNEX – COMMISSION MEETING ROOM  
DECEMBER 6, 2016  
9:00 AM  
MINUTES**

**Commissioners Present:** Joseph Parrish – Chairman, Noah Lockley – Vice Chairman, Cheryl Sanders, William Massey, Ricky Jones

**Others Present:** Michael Morón – County Coordinator, Michael Shuler – County Attorney, Lori P. Hines-Deputy Clerk to the Board.

**Call to Order**

Chairman Massey called the meeting to Order.

**Prayer and Pledge**

There was a prayer followed by the Pledge of Allegiance.

**Swearing Ceremony – New Commissioner**

Judge Van Russell administered the Oath of Office to Commissioner Ricky Jones.

**Selection of Chairman & Vice-Chairman**

**On motion by Commissioner Sanders, seconded by Commissioner Lockley, and by unanimous vote of the Board present, it was agreed to appoint Commissioner Parrish as Chairman and Commissioner Lockley as Vice-Chairman.**

**At this time Chairman Parrish and Commissioner Massey exchanged seats.**

**Approval of Minutes**

**On motion by Commissioner Lockley, seconded by Commissioner Massey, and by unanimous vote of the Board present, it was agreed to approve the minutes of the meeting held on November 15, 2016.**

## **Payment of County Bills**

**On motion by Commissioner Massey, seconded by Commissioner Lockley, and by unanimous vote of the Board present, it was agreed to approve payment of the County's bills.**

## **Department Directors Report**

### **Howard Nabors - Superintendent of Public Works**

Mr. Nabors said they hired a new employee, Mr. Elton Warriner, to replace Mr. Garry Myers in the Road Department.

Commissioner Sanders thanked the Road Department for pushing in the road to the north of Gulf Shore Blvd. so the residents have access to their property. Mr. Nabors reported they still have to clear the debris in the area. Commissioner Sanders stated the road gives the residents access to their property.

### **Fonda Davis - Solid Waste Director**

Mr. David informed the Board the recycling site at Alligator Point has been closed temporarily due to misuse. He explained everything but recycling was being placed at the site. He stated the site will be closed until they find a location that can be monitored. Commissioner Massey reported they are having the same problem in Carrabelle with household garbage being placed in the dumpster. Mr. Davis explained the debris was picked up before they got to look through it for a name or address. Commissioner Sanders said the contractor on Bald Point Road is having problems getting to the shoulders of the road because the garbage was so bad.

Mr. Davis stated the Animal Control Department is running smoothly.

Mr. Davis reported Mr. Durl Chambers was hired for the permanent part-time position for the Parks & Recreation Department.

Mr. Allan Feifer, Concerned Citizens of Franklin County, reported the Alligator Point/St. Teresa Association is meeting Saturday and will talk about the recycling center. He stated they may bring some ideas about an attended site to the Board. He said there have been several altercations with individuals from Wakulla County who have brought trailer loads of debris to the site. Mr. Feifer reported he is glad the site is closed as every time a new container was placed; people were present dumping other items. He stated the residents are out there every day or so trying to clean the area but it was an eyesore and affecting property values. Mr. Davis stated they can install cameras but if the individuals use plastic bags, they cannot tell what is in the bags. He explained when the garbage gets to the landfill; it causes a delay because there are only so many inmates working. He reported the amount of cardboard has also increased. Mr. Davis stated mandatory garbage pickup is the answer to this problem. Commissioner Sanders questioned if they are enforcing the new Ordinance as she is still seeing items on the

sides of the road. Mr. Davis said they are doing the best they can. He explained the Animal Control Officers have been assisting with enforcement but the garbage is not always at a residence and is sometimes dumped on abandoned or vacant land. Chairman Parrish stated they talked about stopping roadside pickup but then the residents do not want that because the garbage will be dumped in the woods. Mr. Davis reported if it is a mixed pile of garbage, the Solid Waste Department has been instructed to only get the yard trash and leave the other items. He went on to say then one of the Animal Control Officers visits the homeowner about the problem. Commissioner Lockley inquired about the status of mandatory collection. Attorney Shuler stated there have been no instructions from the Board to draft an Ordinance about mandatory garbage collection. He went on to say there have been some discussions but no final decision has been made to move forward. He reported the problem is some people cannot afford the costs and some live in outlying areas. Attorney Shuler agreed to meet with Mr. Davis and look into this further if that is the direction of the Board. Chairman Parrish stated mandatory garbage collection will not help the issue at Alligator Point if the individuals are coming in from other counties to dump the garbage. Mr. Davis pointed out that most of the garbage coming from Wakulla County is construction debris. He explained the recycling sites need to be located where they can be seen and not in isolated areas like they are now. Commissioner Massey reported if the County has mandatory garbage collection then the City of Carrabelle needs to be contacted because they will also need to have it. He said the City of Apalachicola already has mandatory garbage pickup. **On motion by Commissioner Lockley, seconded by Commissioner Sanders, and by unanimous vote of the Board present, it was agreed to direct County staff to look into mandatory garbage pickup for the outlying areas of the County.**

#### **Pam Brownell - Emergency Management Director**

Mr. Moron reported Mrs. Brownell is attending the North Florida Domestic Security Task Force meeting and has submitted her report. He said the Board can email any questions to her. Commissioner Sanders asked what the Task Force is for. Mr. Moron did not know.

#### **Erik Lovstrand - Extension Office Director**

Mr. Lovstrand appeared before the Board but did not have any items in addition to his report. The Board did not have any questions for Mr. Lovstrand.

### **Franklin County Extension Activities November 2 – December 6, 2016**

#### **General Extension Activities:**

- Extension Staff participated in the annual Florida Seafood Festival with an exhibit for two days. Extension information was provided to hundreds through direct contacts.
- Extension Staff assisted local citizens regarding gardening, lawn care, invasive plant removal, soil tests, coastal erosion, and insect pests.

- Extension Director completed training through two on-line modules related to time approval for UF OPS employees.
- Extension Director worked in the UF Extension exhibit at the North Florida Fair.
- Extension Director communicating with Legislative staff regarding facility funding transfer from UF to Franklin County for use on potential Extension facility development.
- Extension Director attended Extension Dean's/Farm Bureau Listening session.

#### Sea Grant Extension:

- Extension Director provided introductions to key stakeholder groups for new Sea Grant regional agent who will be focusing on sustainable nature-based recreation and fisheries topics.
- Extension Director coordinated meeting with partners working on the new Dark Skies turtle lighting project to discuss grant work plan and timelines.
- Extension Director assisted with outreach regarding NFWF oyster restoration project update meeting at the Apalachicola Community Center.
- Extension Director participated in on-line webinar on the topic of Aquaponics to grow fish and vegetables in a closed system for food production.
- Extension Director attended NW District Natural Resources Program Team meeting.

#### 4-H Youth Development:

- Franklin County's Making Strides 4-H club continues to meet and participated in the North Florida Fair. The group entered competitions and participated in the judging events as well.

#### Family Consumer Sciences:

- Family Nutrition Program Assistant continuing to provide nutrition programs in local schools.

#### Agriculture/Horticulture:

- Wakulla Extension Director provided program on winter vegetable gardening at the two County library branches and a class presentation at FCS with 4<sup>th</sup> graders.

#### **Amy Anderson – Eastpoint Medical Center – Update**

Mrs. Anderson, Center Manager, stated they have provided over 100 flu vaccines and there have been no positive cases of the flu this season. She reported the Eastpoint Medical Center participated in the Seafood Festival and will be in the Eastpoint Christmas Parade. She said they sponsored the American Cancer Society's Relay for Life event and there will also be a local event held on April 14<sup>th</sup>. Mrs. Anderson reported they continue to provide the smoking cessation class the third Thursday of each month and it is free to the public. She stated their sliding fee patients have doubled in the last

6 months since Ms. Doris Carmichael has been at the Center. She explained this means they are providing care at a lower cost to more individuals in the community. She reported they are also providing assistance with people obtaining health care through the Marketplace. She introduced Ms. Pat Walker, Eastpoint Medical Center, to discuss this matter. Ms. Walker stated open enrollment is from November 1<sup>st</sup> until January 31<sup>st</sup> for the Marketplace. She explained this enrollment is for uninsured individuals trying to obtain insurance. Ms. Walker said health insurance has significantly increased but the premium tax credits have also significantly increased to offset the price for premiums. She reported the staff at Eastpoint Medical Center will assist individuals with the application process. Ms. Walker stated they are also trying to address the issue of uninsured children 18 and under. She said they are eligible for Medicaid or Florida Healthy Kids. She stated if the parents or guardians of the children will contact the Center, they can help them qualify for insurance. She explained both of these programs are available through Eastpoint Medical Center. She stated if anyone would like to contact them; their telephone number is 670-8585.

#### **Jason Puckett – Airport Manager – Update**

Mr. Puckett stated in relation to the Lighting Upgrade/Improvement Project, contracts have been executed with TCA Electrical Contractors and they are in the process of ordering parts. He reported construction should begin in mid-January.

Mr. Puckett said the Drainage Improvement Project design is complete and they will advertise for bids in late December with construction starting in mid to late January.

Mr. Puckett reported the access road design is 80% complete. He stated Avcon is meeting with the North Florida Water Management District regarding wetland mitigation. He explained there are some wetlands located where they want to build the road. He pointed out there are also other wetlands at the airport they will never use so they are trying to do wetlands mitigation to keep from paying into a mitigation bank.

Mr. Puckett said the Economic Development Plan has started and they are beginning to gather information. He stated Mrs. Beth Kirkland met with the Airport Advisory Committee last night. He reported she will be interviewing the Committee members and other stakeholders to determine what the airport has to offer and what they can bring in through economic development.

Mr. Puckett stated he also attended the logistic zone site selection meeting. He stated they are looking at sites in the county that could be used to promote a mode of transportation using the railroad, airport and port.

Mr. Puckett informed the Board a tenant has been secured for the paint hanger. He stated the lease has been reviewed by Attorney Shuler. He reported the tenant is Mr.

John Bone and he will provide flight training, sightseeing and possibly aircraft charter at some point. He stated the lease is for 5 years. **Commissioner Massey made a motion to approve the lease. Commissioner Lockley seconded the motion.** Commissioner Lockley asked if this tenant will put anyone to work. Mr. Puckett said as the company grows, there may be some positions that become available. Commissioner Lockley inquired if the County got a good rental price. Mr. Puckett reported the rent is \$1,500 a month for the 1st year and \$2,500 a month for years 2-5. He explained the County would get more if there was a base tenant at the airport. He stated this lease will provide some revenue for the airport. Attorney Shuler questioned if the Airport Advisory Committee reviewed the lease and is in favor of. Mr. Puckett said they did not review the lease but did talk about it and are in favor of the lease. **Motion carried; 5-0.**

Mr. Puckett thanked Mr. Steve Kirshenbaum, Airport Advisory Committee member, for coordinating the fly-over with Tyndall Air Force Base for the Seafood Festival.

#### **Kim Bodine – Gulf Coast/Career Source – Request**

Ms. Kim Bodine, Gulf Coast/CareerSource, appeared before the Board. She reported a federal law they operate under has changed and they are implementing the changes she submitted to the Board in her report. She said the basic change is how they select a one stop operator. **On motion by Commissioner Lockley, seconded by Commissioner Massey, and by unanimous vote of the Board present, it was agreed to approve these changes.** Chairman Parrish stated there are economic studies going on and they hope to attract some businesses. He said they will then need to request some training through workforce. Ms. Bodine stated they will be glad to help. Commissioner Parrish explained once the opportunities are available then the people will need to be trained for the jobs. Ms. Bodine reported they are advertising heavily to enroll for classes starting in January and about 45 people have come in during the month of November. She explained they still have training dollars available under the fisheries failure. Ms. Bodine said there seems to be a lot more interest with this round of advertising. She stated the CDL training will go hand in hand with the logistics corridor. Ms. Bodine reported more people are coming in and realizing they need to look at other options. She stated they are also running a video on their website [careersource/gulfcoast.com](http://careersource/gulfcoast.com) and advertising in the newspaper. She said social media is being used and works very well in this community. She stated they would be thrilled to do job training for a company that is coming into the county. Chairman Parrish thanked Ms. Bodine for her work.

Mr. Moron read the following item from his report:

8. Inform the Board that I will attend the Northwest Florida Sector Technical Assistance Workshop. It will be held this Thursday, December 8<sup>th</sup> in the Gulf Coast State College Advance Technology Center. This Workshop is designed to

increase our understanding of sector strategies implementation. I was invited to attend by Ms. Kim Bodine of CareerSource.

Mr. Moron inquired about this meeting. Ms. Bodine explained sector strategies help communities identify logistic targeted sectors of the state. She reported on the local level it looks at what sectors are important to the county, how to grow a skilled workforce for the section and how to reach out to prospective businesses.

### **Panhandle Players – Update**

Mr. Royce Rolstad, Board of Directors for the Panhandle Players, provided an update on the Chapman Building. He thanked the Board for allowing them to be in the building. He stated it is a wonderful facility and they are glad to have a home. He said they have already completed 3 successful performances and had actors and crew from Carrabelle to Mexico Beach. He reported over 400 people attended the performances. Mr. Rolstad explained they are using online ticketing and it worked very well. He reported the new lights and sound have been installed but there are more things to do when funds become available. He stated the new electrical work was completed by Cates Electrical. Mr. Rolstad said they now need to fix the floors in the dressing rooms on both sides of the stage and this will be completed before the next show in February. He explained this area is roped off now because school children also use this facility. Mr. Rolstad stated auditions were just completed for their next play “The Time of Your Life”. He invited the Board members to attend and said he will send some tickets. He reported at some point they would like to have an open house and ribbon cutting ceremony. Commissioner Lockley asked about the seating capacity for the building. Mr. Rolstad stated they took out some chairs to make the facility more handicapped accessible but they have the chairs. He said the capacity was 364 and is still above 300. Commissioner Lockley inquired how much it cost to use the facility. Mr. Rolstad said there is no rent but there are fees for utilities. Mr. Moron pointed out there is also a charge if you want to use the new light and sound equipment. Mr. Rolstad agreed they would have to rent the equipment but they have not set the amount yet. Mr. Rolstad said the other lights are still in place if they do not want to rent the new equipment. Commissioner Lockley questioned who they need to contact to use the facility. Mr. Rolstad stated he is the contact person. Chairman Parrish asked Mr. Moron to place this information on the County website so everyone knows this facility is still available for the public to use. Commissioner Lockley asked how early someone should ask to reserve the facility. Mr. Rolstad suggested at least 30 days. Mr. Moron said this is similar to how the calendar for the Armory works. He asked if they have a calendar for all their plays. Mr. Rolstad answered yes, and commented their calendar for the season is already set. He explained the plays will run now through July, there will be a few months off and then they will start again in November. Commissioner Sanders suggested they also post the calendar for the Panhandle Players on the website so people will know and the facility can be utilized year round. Mr. Rolstad agreed to provide their schedule to Mr. Moron.

## **Curt Blair – TDC – Report**

Mr. Blair stated the Board has his report and he does not have anything to add. Mr. Blair reported yesterday he received the final check for collections for the year beginning October 1, 2015 and ending September 30, 2016. He stated the August collections were \$81, 869.00 and reflected an 8% increase over August of last year. He said there was over \$200,000 in collections this year which is almost a 9% increase over last year. He stated this is the best year since the BP oil spill. Mr. Blair said there have been over 225,000 hits on the website which is up 15% from last year. Mr. Blair pointed out they will hopefully be redoing the website in this fiscal year. He stated they had 24,000 visits to the Visitor's Centers which is a 5% increase over last year. He reported the marketing email database increased 20%. Mr. Blair explained they are distributing information to over 41,000 visitors or prospective visitors. He stated they funded 29 non-profit organizations for over 150 events. He said 44,000 inserts were distributed in Coastline magazine. He explained these inserts highlight events that are going to be occurring each month. Mr. Blair informed the Board the Eastpoint facility had some vandalism and the TDC Board approved a proposal for exterior security cameras. He reported they do not have security cameras inside so this also provides extra security for the staff. Commissioner Sanders said at the last TDC meeting and other meetings they have discussed finishing up projects with the Armory and where money left over at the end of the year can be spent. Commissioner Sanders suggested one of the items they need to expand on is looking at additional funding to pay off the loan for Lombardi's quicker. She reported they are paying \$77,000 a year on the initial part of the loan. She explained if there is nothing else they need as far as infrastructure and other projects, then this money could be used to pay this building off faster. Chairman Parrish agreed this debt needs to be removed from TDC so money can move into other areas. He was not sure how many years were left or how much was owned on the building. Commissioner Sanders estimated the debt is \$700,000. Commissioner Parrish suggested using some Restore Act funds to pay off this loan. He said this is a good facility and there is a \$500,000 project that will begin soon there to complete the Maritime Heritage Display Center. He said the public will enjoy this facility when it is completed. He explained the project is being paid for with NRDA funds. He stated the architectural plans are 90% complete and it will start after the first of the year. He agreed it will take a long time to pay off this loan. He said at some point he was going to discuss with Dewberry trying to pay off this debt. Commissioner Sanders asked if Chairman Parrish is in favor of using the excess TDC funds. Chairman Parrish answered yes. He reported when the facility opens, they will need to go back to TDC for a sustaining grant for someone to operate the facility. He reported this facility will provide a wealth of knowledge to visitors about the maritime heritage.

Chairman Parrish said in relation to TDC and marketing, they need to look at some small infrastructure projects. He stated there are parking problems everywhere especially in Apalachicola and St. George Island. Chairman Parrish stated they are now drawing

people here with many events but there is no where to park and the County needs to accommodate the people. He stated the County may need to lease property and make an unpaved parking area. He went on to say the infrastructure across the County is limited so it is hard to accommodate everyone at once. He said it is more advantageous to bring everyone in year round instead of all at once. Mr. Blair agreed to present this item to the TDC Board. He stated there is a budgeted line item this year of \$160,000. He reported depending on how much it takes to finish the Armory, there will be some money left over for small infrastructure projects. He said he will discuss this with the TDC Board and report back.

**The meeting recessed at 9:51 a.m.**

**The meeting reconvened at 10:02 a.m.**

#### **Deborah Belcher – CDBG – Update**

Mrs. Belcher said the Board has received her report. She discussed a draft of the bid package. She reported yesterday she was informed this is not the same bid package that was presented to the homeowners. She explained she was told the model was available in wind zone 3, energy star and exposure D but now it is not. Mrs. Belcher reported they will bid the mobile homes as soon as the models are selected. She stated they are limiting the models to single wide mobile homes and one of the problems has been finding single wide mobile homes that are energy star certified, wind zone 3 and in some cases exposure d. Mrs. Belcher stated they are moving forward with the mobile home replacement bid package and the first rehab has been done. She requested permission to include Sally Moses and Vickie & Ronnie Segree in the replacement bid package. She reported they are eligible for replacement. **On motion by Commissioner Massey, seconded by Commissioner Sanders, and by unanimous vote of the Board present, it was agreed to include Sally Moses and Vickie & Ronnie Segree.** Mrs. Belcher reported the policies adopted by the Board were turned in to Department of Economic Opportunity (DEO) but she has not heard from them. She stated a monitoring visit was conducted by DEO on October 20<sup>th</sup> and there were no findings or concerns but the response letter has not been received yet. Chairman Parrish asked if the County will be eligible to reapply for another grant when this work is completed. He stated they will be better prepared next time as they are gaining expertise in locating these models that meet the requirements. Mrs. Belcher answered yes; they will finish this grant within 2 years and be eligible to apply again. She said a new cycle was announced but the County will not be eligible to apply at this time but they should be able to apply for the next one. Mrs. Belcher reported there is one exception to not being able to apply now. She explained there are 4 categories in the Florida Small Cities CDBG Program and housing is the category the County is in now. She reported there is also Neighborhood Revitalization and Commercial Revitalization. She stated the 4<sup>th</sup> category is Economic Development and the County can apply in this category at any time as long as there are

funds available. Mrs. Belcher said last year there were no applications in the Economic Development Category because the program is not always workable. She reported even if you have an open grant in one of the other categories, you can still apply in the Economic Development Category. Mrs. Belcher said this category is for a job-producing project and the majority of the jobs have to be for low to moderate income individuals. She explained in some cases it can be for job retention. Chairman Parrish stated there are 3 studies going on now for Economic Development and job creation and the County may want to apply for an Economic Development grant in the future. Commissioner Lockley asked about the problems with applying for this grant. Mrs. Belcher explained the time waiting for contracts, environmental approvals and the County would have to promise that a minimum of 51% of the jobs are for low to moderate income people. She went on to say DEO will then track the job creation and even spin off jobs from the project. Mrs. Belcher reported this program can be cumbersome some times and businesses do not want to make the commitments that are required. Mrs. Belcher pointed out this grant can be for infrastructure such as industrial park development but there must be a specific business. She stated if an industrial building is used then the rent must be pro-rated and sent back to the State. Mrs. Belcher said if it is public infrastructure and there is no program income then it is easier. She reported in some cases the money can be used as a loan but the County is responsible for the repayment of the loan. She explained if the business fails, this could be a problem. Chairman Parrish responded this is why no one applies for this category. Mrs. Belcher said there are not many situations with her clients where this category fits well. She stated in the past she has used this grant to match up with EDA funds because CDBG funds can be used as match for federal dollars. Commissioner Jones asked the timeframe on tracking the jobs. Mrs. Belcher said she will have to look at the rule since it has changed but it is not more than 2 years after closeout. Chairman Parrish inquired if all of these funds are federal funds passed through the state. Mrs. Belcher answered yes, and said they must comply with federal and state regulations.

#### **Stella Wilson – Dewberry – Update**

Mr. Rick Harter, Ecology and Environment, appeared before the Board and said Ms. Wilson is not present due to the bad weather. He said the Board has the revised Needs Assessment and Mrs. Amy Newburn, UWF HAAS Center, is here to present the Market Analysis. Mr. Harter reviewed the timeline presented to the Board and said they are at the end of step 1, the Needs Assessment. He stated the Needs Assessment will be used to develop the selection criteria and then they will move to project submission. He reported the projects will then be ranked in step 4. Mr. Harter said after the projects are approved, they will be placed in the MYIP (Multi-Year Implementation Plan). He explained there is a one page introduction in the Needs Assessment and then the study is attached. Mr. Harter stated the needs were compiled from over 100 different sources and grouped into 5 categories of eligible items. He said this list is broad, all inclusive and was development using feedback from the Restore Advisory Committee (RAC)

meeting. Chairman Parrish asked about an item on this plan labeled the frog pond. Ms. Leslie Cox, Carrabelle Waterfront Partnership, said this project has been in the planning for a long time and is one of the few intertidal ponds in the area. She reported this pond is in desperate need of restoration as the wading and migrating birds use this pond. She described the location of the pond on 30A. Commissioner Sanders said they call this the saltwater pond. Ms. Newburn discussed the Market Analysis they prepared for Dewberry. She explained it is divided into 4 sections and starts with a Regional Demographic Profile. She reported this section compares the details in Franklin County to the State of Florida. She stated it covers demographic conditions such as education, income, and poverty rates. She went on to say the analysis shows what is happening now and also provides projections for a 5 year period. She stated there is an Industry Profile for Franklin County, a 3 county area and a 5 county area. Ms. Newburn said it shows the size of the area and the average earnings. She stated the third section goes into the Occupations in Franklin County, the 3 county area and the 5 county area. She explained it shows the average hourly rate as well as the education level. Ms. Newburn reported it shows the gaps in education and employment. She stated the last category is a broad view of the Economy of Franklin County. She reported it shows the growing and declining industries. She said it also compared this information to other small towns. Ms. Newburn reported this shows what is actually happening and where the County is succeeding and where it might be struggling if nothing happens. Chairman Parrish stated they need to have time to read through the report and then may have some comments. Commissioner Jones asked which counties make up the 3 county area. Ms. Newburn reported the 3 county area is Gulf County, Wakulla County and Franklin County. Chairman Parrish asked if her contact information is included in this report. Ms. Newburn agreed to provide her contact information to Mr. Moron. Mr. Bryon Griffith, Dewberry, stated the methodology used to create the Needs Assessment gives an up to date reflection on what the underlying needs are. He said this current document as well as the Market Analysis dated 12/5/16 will provide a tremendous resource for the County. He reported it will help with projects for Restore but is also a pathway to other federal and state grant programs. He stated there is much more demand than the County has money. Mr. Griffith explained the steps going forward are to recognize where it is best to apply the resource. He stated the selection criteria will evaluate the needs and how to efficiently spend the money. He reported the selection criteria reflects the direction of the Board and is a screening structure. He explained as they start to partition the money, they will need someone to provide guidance about where the other funds are as there are a lot of small grant funds available. Mr. Griffith reminded the Board the Restore money is unique as it has no matching requirement and can be used across the spectrum for economic or environmental projects. He explained the Board will lay down a path and pattern for how to spend this money. He said this is probably the most critical stage in getting to the MYIP process. Mr. Griffith referenced the Consortium meeting in Orlando and said it was clear in regard to pressures being put on the U.S. Treasury to consider large, multi-year projects for reimbursement and capital outlays for bonding. He cautioned the Board not to look back on the resources

and not be able to remember the projects. He suggested having a legacy affect. Mr. Griffith said these funds cannot be used to do a loan buy down as previously discussed in the meeting. Chairman Parrish discussed the requirement of the cities and ngo's to provide matching funds. Mr. Griffith applauded the County for placing a match requirement on the applicants so they can leverage additional funds. He said in bringing their match, they are already advantaged in being eligible to receive funds from grants that require a match. He advised the Board not to spend funds on projects that could easily qualify for money somewhere else. Chairman Parrish reported some counties are getting one large project because it is cumbersome to do multiple small projects. Mr. Griffith agreed and said there is a Restore maze in relation to the audit, money management, accountability and responsibility. He said the Restore structure is pretty daunting and there are resources to pay for management but there are many tasks to accomplish. Mr. Griffith explained a larger project has less traps to run through. He explained the Board needs to be careful not to select projects that they cannot complete enough of to make a difference. Mr. Griffith reported most small counties are most disadvantaged by the inability to sustain a large enough grant writing/managing staff to know all the opportunities that are available. Chairman Parrish said this is the first time the County has had money to address some of the issues. He reported everyone needs to understand that small projects will still have to meet all the requirements. Chairman Parrish stated the Board will have to rely on their consultants during this process. He said he does not see massive projects and they are not trying to spend all the money as they do not know what will happen in the future. He stated the Board appreciates Dewberry trying to guide them through this process. Chairman Parrish reported they understand the study from the HAAS Center and how it drives future projects. He stated this study will be beneficial to the County in trying to quantify these projects. Commissioner Sanders reported on the synopsis of the Consortium meeting there was one project that was for \$671 million. She said the other sources for funding will also be very competitive. Chairman Parrish reported sustainability of the projects is also an issue. Mr. Griffith said the rules are still being made up and they are attempting to manage the guidelines and interpret whether or not they like a project. He stated there is no sustainability requirement and many projects have gone wrong because of sustainability. He reported the operations and maintenance has to be paid in perpetuity. He explained on the federal level they are looking at policy changes to come back and get their money back. Chairman Parrish said the Board has to be aware of the sustainability when they look at projects. Mr. Griffith discussed being informed and affected by science. He said in reference to recovery projects and sustainability of the bay, does the Board factor in relative sea level rise. He explained it is a choice to factor in this item. Chairman Parrish thanked the Dewberry staff for attending the meeting and look to continue working with them.

#### **Marcia Johnson – Clerk of Courts – Report**

The Clerk did not have a report at this time.

## **Alan Pierce – RESTORE Coordinator – Report**

Mr. Moron thanked Commissioner Massey for serving as Chairman the last two years. He presented the following report:

1- Inform the Board that on Nov. 21 Alan attended a FEMA “Kick-off” meeting regarding the relocation of Gulf Shore Blvd. Admittedly, the county has completed the relocation, but the FEMA “Kick’-off” meeting is still important because the county would still like to utilize the FEMA funds set aside for Gulf Shore Blvd so that the relocated road can be built to higher standards. FEMA said that their first step is to complete an “Environmental Assessment” of the different options that might be available, even though the road is already built. The assessment will take 6-8 months.

FEMA staff, consultants, and Alan walked the relocated route. The county road department has done an excellent job in building a road with limited resources. FEMA understands the county had to build the road because of Hurricane Hermine so there is no penalty for county proceeding. At this time, Alan believes FEMA will ultimately agree that the relocation was necessary and that FEMA funds will become available, but FEMA has to do its independent analysis.

Mr. Ben Houston, APTA, assisted in providing the meeting space and he stayed for the meeting. He might have additional comments to make to the Board if he is present.

Alan took advantage of the FEMA personnel and their consultants being here and took them to Alligator Drive to inspect the section of the road between George Vase and Tom Roberts. They were surprised at the extent of the damage and took a number of photographs. They could not say how long it will take for FEMA to review the documentation the county has submitted regarding Alligator Drive as it is a complicated project.

2- Inform the Board that several weeks ago Alan met with the consultants for the Gulf Consortium to learn how Franklin County is coming in developing projects to be submitted to the Consortium. The consultants met with all 23 counties and made a report of their findings at the Dec. 2 Consortium meeting. Based upon the written report the consultants submitted to the Consortium, Alan says it looks like most counties are in the same situation as Franklin. Most counties are not ready to submit specific “shovel-ready” projects to Consortium. Most counties, including Franklin, would like to access Consortium planning funds to complete the development of their projects. Most counties, including Franklin, are not happy with the 15 year time line for Consortium projects to be funded. Such a timeline is too long as too many things change over 15 years. There does not appear to be any timeline for when the consultants will finish the development of the Consortium plan, and, obviously, the Governor cannot begin his review of the State Expenditure Plan until the Consortium submits one. Commissioner Sanders may have additional comments as she attended the Consortium meeting on Dec. 2.

Commissioner Sanders reported the ESA Group did a brief synopsis of all 23 counties. She agreed with Mr. Pierce that a 15 year span is too much and it goes to the sustainability of the project. She explained they are concerned about the amount of these projects. She reported some counties are depending on the Restore money combined with NRDA, NFWTH and general funds. She stated Franklin County does not have any general funds to use on large projects. Commissioner Sanders said the Consortium was supposed to have the expenditure plan ready for the Governor in January but they are not sure if it will be ready. She expressed concern that it will take a long time and there may not be the amount of money they envision as there will be challenges. Commissioner Sanders stated there will be some room for regional projects. She said our region will be Gulf County Wakulla County and Franklin County and perhaps Liberty County and Calhoun County. Commissioner Sanders explained each county has good projects but they can maximize the dollars if they work together.

3- Inform the Board that Alan has teleconferenced with DEP representatives over the Island View Park project. The project is slowly moving forward. DOT engineers are reviewing the access and turn lanes that are proposed for the park.

4- Recommend to the Board that the approve the purchase of \$6,000 worth of wetland mitigation credits in the St. Marks Mitigation Bank to mitigate for the impacts caused by the relocated Gulf Shore Blvd. Alan highly recommends the Board approve the purchase as this is what DEP wants in order to issue the DEP wetland permit for the relocated road. The \$6K will come out of the Bald Point Trust Fund. Clay Smallwood can address any questions regarding this. Board action.

**On motion by Commissioner Massey, seconded by Commissioner Lockley, and by unanimous vote of the Board present, it was agreed to approve purchasing \$6,000 worth of wetland mitigation credits in the St. Marks Mitigation Bank.**

#### **Michael Morón – County Coordinator – Report**

Mr. Moron appeared before the Board and presented the following report:

1. Board action to authorize the Chairman's signature on the Memorandum of Understanding between Area Agency on Aging and the County. This agreement will allow AAA to manage the funds provided by the County for Senior Services for one year. Mrs. Lisa Bretz, Area Agency on Aging's Executive Director, and I discussed her agency's role for the next year. Mrs. Bretz will continue to work with any local agency that is willing to provide services to our seniors. She will host a workshop to discuss with the local agencies the criteria and procedure to receive funding for providing services. Attorney Shuler has reviewed the MOU.

Attorney Shuler said this MOU is acceptable. Commissioner Sanders stated they want to make sure they access all funds that are available at the state level like the Alzheimer's project.

Attorney Shuler reported this item is specifically mentioned in the MOU. **On motion by Commissioner Sanders, seconded by Commissioner Massey, and by unanimous vote of the Board present, it was agreed to approve the Memorandum of Understanding with Area Agency on the Aging and County.**

2. Board action to accept the Library Advisory Board recommendation to appoint Ms. Lisa Lance as the new Library Director. I will meet with Ms. Lance to discuss the Board's expectations as it relates to the management of both library branches.

Mr. Moron said members of the Library Advisory Board are present if there are any questions about the selection process. Commissioner Massey reported he would like to know how the scoring was done. Ms. Sondra Furbee, Secretary for the Library Advisory Board, appeared before the Board. She explained they accepted applications for 2 weeks and there were 6 applicants. She reported all the applicants were interviewed, a scoring mechanism was used and they asked the same questions of each candidate. She said the 2 criteria were a Master's Degree in Library Science currently or the ability to receive a Master's Degree in 3 years and 2 years experience working in a library. Ms. Furbee explained 3 of the candidates did not meet the second requirement but they interviewed all the applicants. She explained they scored the applicants and presented the top 2 candidates to the whole board. Ms. Furbee said the top candidate withdrew. She stated Ms. Lance was the second candidate and has just received her Bachelor's Degree in Library and Information Services and is going to be working on her Master's. Ms. Furbee said she currently works at the library in Bay County but is moving to Franklin County. Chairman Parrish asked if the person has to have the Master's Degree to comply with the grant requirements. Ms. Furbee reported she is eligible with Wilderness Coast as she is working on her Master's Degree. She pointed out this is what former directors Ms. Ann Birchwell and Ms. Eileen Annie did. Chairman Parrish stated this is a requirement of state aid for the library. Mr. Moron reported without the degree the County would have to rely on Wilderness Coast or someone within the network that has a degree and then pay them administrative costs. Commissioner Lockley asked if there is a state requirement they work 2 years at the library. Ms. Furbee answered yes. Commissioner Lockley questioned if there is anyone locally that is qualified. Ms. Furbee said neither of the 2 local applicants had the library experience. Commissioner Lockley stated he believes in hiring locally and this person has a job in another county. Ms. Furbee reported they did not have a local candidate that met the requirements for the job and this candidate is willing to relocate. Chairman Parrish stated if they hire a person who does not meet the grant requirements then it will be more of a burden on the taxpayers. He explained they need the grant to operate the library system. Mr. Moron reminded the Board the salary of the Library Director would have to be reduced so they can pay the person at Wilderness Coast to administer the grants. He said the Board needs to consider how important the state funding is to the County. Commissioner Lockley said people who have a degree are being penalized because they do not have the 2 years experience in the library. He explained requiring the Master's Degree is also troubling to him. Chairman Parrish reported that is a state requirement. Commissioner Massey explained if you do not receive the grant then the County will have to provide the funds. Chairman Parrish pointed out the budget is

already set so the Board would have to cut positions at the library. Mr. Moron reported they will also have to readvertise the position as the salary will not be the same. Mr. Moron stated Ms. Wren Rickerson has been the only staff member at the Eastpoint Library for 2 months. Ms. Cox, a member of the Library Advisory Board, participated in the interview process and said they had a strong number one candidate but the person withdrew from the process. She reported the state requires the libraries to have a level of expertise as they have to serve everyone. She explained the applicants are required to have a Bachelor's Degree in Library Science followed by a Master's Degree in Library Science but they can work on the Master's while they have the job. She reported in addition they must have 2 years of library experience. She stated some of the applicants did not meet these qualifications. Ms. Cox said they need to move forward and not have a single person left at the facility as it is dangerous. Mr. Moron stated Mrs. Erin Griffith, Assistant Finance Director, has called and needs the Board to recess so she can discuss a matter with them. Chairman Parrish agreed to recess when they finish this discussion. Commissioner Massey asked if the person who applied for the job is present. Ms. Furbee answered no, she is working in Panama City. Commissioner Massey questioned if this person is moving to Franklin County. Ms. Shelley Shepherd, Library Advisory Board, answered yes. She reported Ms. Lance is living in Panama City and planning to come tomorrow or Friday to look around the County. She stated she will be staying at the Franklin Inn over the weekend.

**Commissioner Massey made a motion to appoint Ms. Lisa Lance as the new Library Director. Commissioner Sanders seconded the motion.** Ms. Teresa Howard, a resident of Apalachicola, stated she applied for this position and was very encouraged when she went for her interview even though she did not have 2 years experience working in the library. She went on to say her experience is in this county and in teaching. She informed the Board she was told by a person affiliated with the Library Advisory Board that the person is not required to have a Master's Degree to be in the Library Director's position. Mrs. Howard expressed her opinion that a candidate with a Bachelor's Degree in this county should be honored and considered for this job. Chairman Parrish said the degree must be in Library Science. Mrs. Howard reported that was never mentioned to her. Commissioner Lockley asked if she is a teacher. Mrs. Howard answered yes, at the Franklin County School. She stated she has worked in other jobs and is capable of handling this job. Commissioner Sanders asked if she was told why they are not considering her. She replied she received an email stating another person with a Library Degree applied so she was not selected. Chairman Parrish asked about the advertisement for the position. Attorney Shuler reviewed the advertisement. Attorney Shuler read the qualifications from the advertisement. Mrs. Howard said according to the advertisement, she does not have the library experience but she told them she would be willing to go back and take classes. Attorney Shuler stated based on what he has heard from Mrs. Howard and reviewing the advertisement; she does not meet the advertised qualifications. He said she could not be appointed to this position nor is she the recommendation from the Library Advisory Board. Attorney Shuler recommended the Board proceed with their motion and accept the recommendation from the Library Advisory Board. Mr. Moron said this is a requirement of the grant. Chairman Parrish reported the budget is set and there is no money to return to the state for this grant. Commissioner Lockley stated he does not like the way the state has this set up. Commissioner Massey agreed he does not like it either. Ms. Furbee said this is a Wilderness

Coast requirement and the County is vulnerable when the Library Director does not have a Master's Degree. She also pointed out there is not another librarian on staff so they will need to rely on the individual's library expertise. **The motion passed by the following vote:**

**AYE: MASSEY, SANDERS, PARRISH, JONES**

**NAY: LOCKLEY**

Commissioner Sanders said she does not like this but she understands. Commissioner Massey agreed he would like to give the job to Mrs. Howard as she lives here. Mrs. Shepherd reported they have another position available at the library. Commissioner Lockley asked if the pay is the same. Ms. Shepherd answered no.

The meeting recessed at 11:20 a.m.

The meeting reconvened at 11:47 a.m.

Mr. Moron reported the Supervisor of Elections' Office has an immediate cash flow issue that needs to be resolved. He explained certain annual contracts were prepaid and poll workers were paid and this caused a cash flow problem so she cannot pay payroll or normal expenses. He inquired if the Board would like to make a decision with the limited information they have, asks the Supervisor of Elections to appear at 1:30 p.m. to answer questions or schedule an emergency meeting. Commissioner Sanders reported she would like to have a meeting today at 1:30 p.m. if they can schedule it with the Supervisor of Elections so she can explain what caused this problem to the Board and the people. Chairman Parrish stated she needs to bring documentation of what caused this issue and what the expenditures are. **Commissioner Sanders made a motion to extend this meeting until this afternoon and open it back up at 1:30 p.m. to have the Supervisor of Elections here with documentation to show the Board and the people what has happened and why there is a cash flow problem at the Supervisor of Elections' Office.** Attorney Shuler commented that extending the regular meeting is not a problem if they want to continue in an afternoon setting. He said this action and motion are appropriate. **Commissioner Massey seconded the motion.** Commissioner Lockley said he would like to know what the time frame is for paying these bills. **Motion carried; 5-0.**

Mr. Moron continued with this report, as follows:

3. Board action to authorize the Chairman's signature on the contract with FWC for the removal of the derelict vessels. The Board advertised for and opened bids at your October 4<sup>th</sup> meeting. The County only received one bid from Hondo Enterprises, Inc. For \$255,498.90 including the County's 25% match (\$64,141) from the Boating Improvement Fund all 13 vessels on the County's list will be removed.

**On motion by Commissioner Sanders, seconded by Commissioner Massey, and by unanimous vote of the Board present, it was agreed to authorize the Chairman's signature on the contract with FWC for the removal of the derelict vessels subject to Attorney Shuler's review.** Mr. Moron pointed out that some of the bigger counties did not apply so there will be more funds available.

4. Board action to authorize the Chairman's signature on simple agent authorization form to assist Mr. Doug Hattaway with applying for permit applications for the Island View project. I attached an email where Mr. Hattaway and Mr. Pierce discussed this matter further. I also attached the latest revisions of the site plan for Island View Park. FDOT will only allow one access point on Highway 98 rather than the two that was originally submitted.

**On motion by Commissioner Sanders, seconded by Commissioner Lockley, and by unanimous vote of the Board present, it was agreed to authorize the Chairman's signature on a simple agent authorization form to assist Mr. Doug Hattaway with applying for permit applications for the island View Project.**

5. Inform the Board that Senator Montford has sent a letter requesting the County's budget request for the 2017 Legislative Session starting on Tuesday, March 7, 2017. The submission deadline is Tuesday January 31, 2017 so I will ask for a list of projects to submit at the December 20<sup>th</sup> meeting.

Commissioner Sanders said it came to their attention at the Commissioners' conference in Orlando and by the Small County Coalition lobbyist that the Speaker of the House is not going to allow any community budget requests unless they are submitted through an agency. She said she has a problem with this and the County needs to contact Senator Montford's Office and Representative Halsey Brashears' Office and ask if this is still what they want the County to do. Commissioner Sanders reported this is a new rule with the Speaker and if you do not have companion bills, then you do not receive anything. Mr. Moron agreed to contact the offices. Commissioner Sanders questioned if the request must be submitted to an agency or if the legislative delegation is going to do it. Chairman Parrish inquired when the Legislative Delegation meeting will be. Mr. Moron said they have contacted him about setting up a date in January.

6. Board action to request a time extension to May 31, 2017 for the Bald Point Road repaving project. There were delays to the start of the project which were beyond the County's control.

Commissioner Sanders asked them to specify the delays. Mr. Smallwood explained the Coastal Control Line permit took many months and the DOT review required revisions. Commissioner Sanders said she like the idea to mill the asphalt and place it with the new base and is glad it is part of the bid package. **On motion by Commissioner Massey, seconded by Commissioner**

**Sanders, and by unanimous vote of the Board present, it was agreed to request a time extension to May 31, 2017 for the Bald Point Road repaving project.**

7. Board action to approve a five year extension on a lease with Tyndall Air Force Base. This lease is for a microwave tower and building in the County. A copy of the request is attached. Attorney Shuler has reviewed the lease.

**On motion by Commissioner Lockley, seconded by Commissioner Sanders, and by unanimous vote of the Board present, it was agreed to approve a five year extension on a lease with Tyndall Air Force Base.**

8. This item was handled earlier in the meeting.
9. Inform the Board that I attached three documents relating to the Small County Coalition. The first states the Elect Officers for 2016 – 2017 and a list of the Executive Committee Members of which Commissioner Sanders represents Northern Gulf region. The second document states the Coalitions guiding principles, 2017 Legislative Session priorities, and policies. The third is a request to fill the County vacancy on the Coalition's Board of Directors.

Mr. Moron said he would like the Board to think about this appointment as they only have one more slot which is an alternate for Commissioner Sanders.

10. The Friends of the Library has invited the Board to their Holiday-Annual meeting on Wednesday December 7<sup>th</sup> at 6pm at Eastpoint Public Library.
11. Inform the Board that the County was notified that the 2014 – 2015 SHIP annual report was approved by Florida Housing.
12. Inform the Board that the first regular meeting in July 2017 is on the 4<sup>th</sup> which is a holiday. Would the Board prefer rescheduling the meeting to Monday July 3<sup>rd</sup> or Wednesday July 5<sup>th</sup>?

**On motion by Commissioner Massey, seconded by Commissioner Lockley, and by unanimous vote of the Board present, it was agreed to conduct the Board meeting on Wednesday, July 5, 2017.**

13. Remind the Board that the next regular meeting scheduled for Tuesday December 20<sup>th</sup> will be at the City of Carrabelle Commission meeting room. This meeting will start at 10am instead of the normal 9am meeting time.

### **T. Michael Shuler – County Attorney – Report**

Attorney Shuler requested authorization to schedule an executive session on January 3, 2017 to discuss the pending litigation against the County filed by Mr. James Thompson. He did not want to get into a discussion as it is a confidential meeting but the County is in a lawsuit and by statute the Board is authorized to conduct an executive session with their attorney. He explained the statute requires him to ask in a public meeting for authorization to schedule the executive session. **On motion by Commissioner Sanders, seconded by Commissioner Massey, and by unanimous vote of the Board present, it was agreed to authorize Attorney Shuler to schedule an executive session on January 3, 2017.**

Commissioner Sanders questioned when the Board will address the Bungalows by the Bay and if they have heard from the Department of Business and Professional Regulation (DBPR). Attorney Shuler reported they did not get a satisfactory answer from the DBPR so he, in consultation with Mr. David Theriaque, has made some additional changes for the Board's consideration. He said these changes require mandatory reports to the Board. He reported he discussed these changes with Mr. Jeremy Anderson, the attorney for the Bungalows by the Bay owners, last week. He stated this matter will come before the Board in January.

### **Commissioners & Public Comments**

Commissioner Jones thanked everyone for expressing their sentiment or concern for his son Jonathan who recently underwent surgery.

Commissioner Jones reported the Seahawks Basketball Team is undefeated and play Liberty County tonight at home at 7:30 p.m. and he invited everyone to attend.

Commissioner Lockley inquired about 3 roads on the change order. Mr. Smallwood said the Road Paving Project that was under contract has been closed out. He explained there is money left but the Board will have to decide how to accomplish what they want to do with the money. Chairman Parrish questioned if the contract has been closed out. Mr. Smallwood stated the final payment has not been made but they have the final quantities so they know how much money is left. Chairman Parrish asked if they finished all the work. Mr. Smallwood said they finished all the work in their contract. Mr. Smallwood reported at the next meeting they will have a deductive change order to take out all of the work that was not completed. Chairman Parrish asked if the County will need to do another contract. Mr. Smallwood agreed and said the Board will have to decide how to proceed. Chairman Parrish said he has a couple of roads to be addressed also. Mr. Smallwood said the contract was awarded in December last year or January this year. Chairman Parrish reported they are just finishing and it is not a good performance by the contractor. He requested Mr. Smallwood present a report at the next meeting as other Commissioners also have roads they need to address.

Commissioner Lockley explained the major roads were addressed but these are the roads on the change order. He said the money is there but they are waiting for the contract to end.

Mr. Feifer said he contacted Mr. Moron over the weekend about the community rating BCEGS in reference to building codes and how insurance companies look at it. He explained his rate changed from 6 to 8 and he does not know if this is good or bad but his rate increased. He questioned what the County knows about this and what affects it. Mr. Moron stated Mrs. Rachel Ward was a plan examiner and there were two on staff. He reported when she retired, it changed the rating county wide. He said the rating is only completed every few years. He pointed out Mr. Gary Millender is certified and can become a plan examiner. He explained the County will not get all the points back because they had two and will now only have one so the County will have to decide if they want another examiner/inspector to get the rating back or just accept the rating. Chairman Parrish suggested directing County staff to do research and come back with more information and what steps need to be taken. Mr. Moron agreed to address this issue. Mr. Feifer said this could represent millions of dollars in extra premiums a year. Chairman Parrish reported other counties must also have this same issue.

**The meeting was recessed at 12:10 p.m. to reconvene at 1:30 p.m.**

**The meeting reconvened at 1:34 p.m.**

Mrs. Pinski Jackel, Supervisor of Elections, appeared before the Board. She thanked the Board for reconvening the meeting for her. She reported they have a cash flow situation that she became aware of today and wanted to let the Board know as soon as possible. She explained they conducted the biggest election in Franklin County and had the biggest turnout that has ever been recorded in Franklin County. She reported the election was very expensive. She stated as a result of her not being successful in her bid for re-election, Mr. Paul Marxsen has visited her office and ask that they report to them for auditing purposes a year end closeout. She explained Mr. Marxsen met with Ms. Bonnie Myrick, their bookkeeper, on December 28th in an effort to close out all the payables from the election. She reported this has put them in a cash bind. Supervisor Jackel stated Ms. Myrick was mistaken in thinking their office was receiving a draw today instead of in January and she paid the bills in anticipation of the draw. She reported this is a clerical error and she takes responsibility for the error. She explained if she was going to remain in office they would not have normally paid these payables until the January draw. She commented they were trying to have everything in order for the auditors and the incoming Supervisor of Elections. Supervisor Jackel stated she welcomes any questions or concerns and apologized to the Board for having to be here. She reported they made a mistake and Ms. Myrick is at the office pulling some reports and general ledger on what was actually paid. Supervisor Jackel highlighted the reasons why the election was so expensive as extended voting hours and overtime. She stated for the rest of the budget year there should be no problems with cash flow or operating

because there are no further elections to conduct in this budget cycle. She explained all the elections expenses were fairly budgeted. Supervisor Jackel said there should not be a budget overrun. Mrs. Myrick appeared at the meeting and Supervisor Jackel presented a profit and loss statement. Chairman Parrish asked if this handout is showing how the quarterly allocation she already received was expended. Supervisor Jackel answered yes, and said the Board can see the overtime allotment and the general election obligation. Chairman Parrish asked if the overtime is strictly for the election. Supervisor Jackel answered yes, and said it also includes early voting. She explained in addition to item #49, the temporary employees, #13 should also be added to the general election as it was for early vote. Supervisor Jackel stated this is how the budget is allocated to her office. She said that reflects about \$28,000 which is about 1/3 of the quarterly draw they receive on the budget. Chairman Parrish stated the concern is about the shortfall they should not have because things have already been paid up that the incoming Supervisor would be obligated to take care of. Supervisor Jackel reported she should have left the bills open as one of them was \$9,800. Chairman Parrish stated that is why they wanted her to come down and justify the shortfall so they can explain it to the taxpayers. Supervisor Jackel agreed they want the taxpayers to know the reasons things are done and that they are operating above board. Commissioner Jones said the profit and loss statement goes through December 6<sup>th</sup> but he questioned if this amount will cover the office until the end of December or will there be other items added to this amount. Supervisor Jackel reported the only thing remaining the rest of December will be payroll. She explained in January they will also see the other two months of the quarter on the bills. She stated there will be money left over at the end of the year. She commented when the office receives the other two months in January then everything will be very good. Chairman Parrish questioned if the only thing she lacks is payroll for the month of December and the first week in January. Supervisor Jackel said her request is for the payroll. Chairman Parrish inquired if they just need to make payroll and there are no more bills. He asked if this means payroll for the 15<sup>th</sup> and end of the month. Supervisor Jackel stated they pay weekly. Chairman Parrish asked for the total amount of this request. Supervisor Jackel answered one third of the quarterly draw allotment. Mr. Moron reported the amount according to Mrs. Griffith is \$27,431.17. Commissioner Sanders asked if they will have to pay this same amount in January. Mr. Moron said this amount times two. Supervisor Jackel stated they are funded quarterly so this will be one third of the quarterly amount and in January they will receive the rest of the quarterly draw which will pay through March. Mr. Moron explained it is an advance on the January draw. Commissioner Lockley asked if the rent is paid. Supervisor Jackel answered everything is paid and all they owe is payroll. Commissioner Sanders asked if there are city elections next year. Supervisor Jackel answered yes but all the expense for city elections is reimbursed. She commented basically next year is on straight payroll. Chairman Parrish inquired if the items that were paid forward and should not have been will not occur again until the next fiscal year. Supervisor Jackel said that is correct. **On motion by Commissioner Lockley, seconded by Commissioner Massey, and by unanimous vote of the Board present, it was agreed to pay the**

**advance in the amount of \$27,431.17.** Chairman Parrish thanked Supervisor Jackel for attending the meeting. Supervisor Jackel thanked the Board.

Chairman Parrish thanked Commissioner Massey for working to get the barges built for the check stations. He said they hope this will help with restoring the bay so people can make a good living and take care of their families.

Chairman Parrish asked for a motion to have Preble-Rish survey the 6 acres at Donnie Wilson Park where the soccer field will be located. He explained they need the corner stakes put in so they can start clearing the area. **Commissioner Sanders made a motion to have Preble-Rish survey the 6 acres at Donnie Wilson Park. Commissioner Lockley seconded the motion.** Commissioner Lockley questioned if the basketball court will be on this property. Chairman Parrish reported they will not know until the property is cleared and they have someone design how they will place the soccer field and the basketball field. He said they are not sure if the basketball field will go on the original site or with the soccer field. Chairman Parrish reported they got a \$50,000 grant to start moving on this project. Commissioner Lockley questioned if it will be across the street. Chairman Parrish described the location of the 6 acres. He stated there have been suggestions about placing the soccer field across the street but they do not want the children crossing the road. He stated bathroom facilities would also have to be constructed if they use the site across the street. He said the location of the soccer field will also give relief to the neighbors who always wanted a vegetated buffer although they are still not satisfied. He stated some of the soccer people are also not happy about the location. Commissioner Lockley asked how much land the County owns. Chairman Parrish stated this is the only property the County owns that adjoins the park. He said the County owns some land in other areas. **Motion carried; 5-0.**

Commissioner Sanders asked where they are getting the money for the Supervisor's budget. Chairman Parrish said the money is coming out of the Supervisor's budget. Mr. Moron explained she is just getting an allotment earlier as she would normally not receive this money until January. Chairman Parrish reported Supervisor Jackel said these bills she paid will not have to be paid again so she thinks the Supervisor of Elections' budget will still be adequate for the current budget year. He said they will have to wait and see and address it if it is not. Commissioner Sanders reported that is what she is concerned about. Chairman Parrish said he is also concerned but all she was asking for was payroll and the employees have to be paid. Commissioner Lockley agreed it is their job to make sure the employees get paid.

Commissioner Sanders said it is nice working with Commissioner Jones and they look forward to 4 years with him. The other Commissioners welcomed him to the Board.

**Adjourn**

There being no further business to come before the Board, the meeting was adjourned at 1:55 p.m.

---

Joseph Parrish - Chairman

Attest:

---

Marcia M. Johnson - Clerk of Courts