

**FRANKLIN COUNTY BOARD OF COUNTY COMMISSIONERS
REGULAR MEETING
COURTHOUSE ANNEX – COMMISSION MEETING ROOM
JULY 18, 2017
9:00 A.M.
MINUTES**

Commissioners Present: Joseph Parrish – Chairman, Noah Lockley-Vice-Chairman, Cheryl Sanders, William Massey, Ricky Jones

Others Present: Marcia M. Johnson-Clerk of Court, Alan Pierce-Director of Administration Services, Michael Moron-County Coordinator, Michael Shuler – County Attorney, Lori P. Hines-Deputy Clerk to the Board.

Call to Order

Chairman Parrish called the meeting to Order.

Prayer and Pledge

There was a prayer followed by the Pledge of Allegiance.

Mr. Moron read the following item:

2017 FRANKLIN COUNTY DIXIE YOUTH BASEBALL & SOFTBALL STATE CHAMPIONS:

FOR BOARD INFORMATION: As you know this year's Dixie Boys State Tournament was held in Sebring and the Dixie Girls State Tournament was held in Bristol. Both the Boys AA and the Girls Belles divisions brought home the State Championship Trophy. The Belles Division will advance to the World Series on July 28th. Both teams are here today and we would like to recognize them. Franklin County prides itself on making positive impacts on the children of our community, and we want to show them how proud we are of them. **REQUESTED ACTION: none**

Mr. Moron invited the Belles Team and coaches to come forward and present the trophies to the Board and have their picture taken. The Belles presented the trophies to the Board. Chairman Parrish said the Board is proud of the girls for winning once again. Commissioner Sanders asked the coach to introduce the girls. Mr. Brock Johnson, Coach of the Belles Team, said 3 of the girls are not present today and provided their names. He introduced each of the 9 girls who were present. Commissioner Sanders reported she was there to see the girls win and she will be in South Carolina to see them play again. Commissioner Lockley said the Board is so

proud of the team. Commissioner Sanders reported the youth of the County is what it is all about and they are so proud of all of them. She said 2 teams, the Ozones and AAA, are still playing. Mr. Moron invited the AA Team and coaches to come forward and present their trophy. The AA Team presented their trophy to the Board. Mr. Willie McNair, Jr., Coach of the AA Team, said they played in Sebring and brought home the state championship. He reported this team had the most runs and gave up the least runs in a tournament. He stated this is the first state championship for the boys. Mr. McNair introduced the members of the team and the coaches Mr. Lloyd Alford and Mr. Ronnie Joseph. Commissioner Lockley said he is proud of this team. Mr. McNair presented the Board with a card and a baseball signed by the team. Commissioner Massey thanked the coaches for their time and dedication. Commissioner Sanders said they are proud of this team and they represent the whole County. Mr. McNair thanked the people who supported this team and helped them travel to Sebring. Chairman Parrish thanked the players and said the trophy will be placed in the case. Commissioner Sanders asked for a photograph to be taken of all the teams on the Courthouse steps once they return. She reported Franklin County has a lot of teams and good ball players. She recognized Ms. Ava McAnally who is a player on the Belles Team and was not present earlier in the meeting. She said there are also Sand Lot teams that played. She said they are proud of Franklin County.

Mr. Moron said representatives from Pee Wee Football are present and interested in bringing it back to Franklin County. He explained it was transferred to Wakulla County and they would like to come back to Franklin County. He reported Mr. Fonda Davis, Parks & Recreation Director, is not present but Mr. Oddis Amison is here to talk with the Board and will contact Mr. Davis. Mr. Amison and Ms. Heather Hutchins appeared before the Board. He said Pee Wee Football moved to Wakulla County and the first year was nice but now they cannot have any more home games and are traveling all the time. He reported they would like to move Pee Fee Football back to Franklin County and he will contact Mr. Davis about this matter. He explained Pee Wee Football needs their own identity and he would like the blessing of the board and would like to have help with insurance, field maintenance and some equipment. Commissioner Massey asked what field they will use. Mr. Amison answered the Kendrick Park Field. He explained the games will be held there but the practices would be more centrally located. He said they contacted the coach at the high school and they can practice at the high school. Mr. Amison reported everything would be moved to Kendrick Park so they can have the concession and become independent. He said they will have their own committee and need to get approval and then come back. He reported the other city representatives are interested in Franklin County rejoining the group. Mr. Amison explained at one time the age levels were reduced to 2 groups but it is now back to 3 levels. He said at the time the parents were concerned about only having 2 age groups so there should be more interest now that there are 3 age levels again. Mr. Amison reported they met with the parents and will form a committee and establish their own concession. He stated they mentioned to Mr. Davis that they will need field maintenance and insurance. Mr. Moron reported they can verify these items with Mr. Davis on Thursday. Mr. Amison stated they need a yes or no by next week. **Commissioner Sanders made a motion to direct Mr. Floyd and Mr. Davis to get with Mr. Amison and Ms. Hutchins**

and come up with a plan and move forward. Commissioner Massey seconded the motion.

Commissioner Lockley asked if Mr. Amison has to have an answer by next week. Mr. Amison said he can wait a little longer. Commissioner Lockley asked them to meet this week. Commissioner Sanders explained she included Mr. Floyd as he is the acting director so they can work to get this in place. Chairman Parrish agreed they need to make this happen. Commissioner Jones asked what cities are included. Mr. Amison listed the cities as St. Joe, Wewahitchka, Liberty County, Chattahoochee, Blountstown, and Sneads. He reported Franklin County will be the 6th group. He reported the league is the same as before. Commissioner Massey asked them to try and help if some of the players do not have the money. Mr. Amison said they discussed hardship cases when they met with the parents but they are just starting out and would have to address these items. Commissioner Massey thanked the coaches and parents for their work. **Motion carried; 5-0.**

The meeting recessed at 9:22 a.m.

The meeting reconvened at 9:25 a.m.

Approval of Minutes

On motion by Commissioner Lockley, seconded by Commissioner Massey, and by unanimous vote of the Board present, it was agreed to approve the minutes from the meeting held on July 5, 2017.

Payment of County Bills

On motion by Commissioner Massey, seconded by Commissioner Lockley, and by unanimous vote of the Board present, it was agreed to approve payment of the County's bills.

Department Directors Report

Howard Nabors – Superintendent of Public Works

Mr. Nabors reported they are still continuing to complete road work and grass cutting. He stated the rain has kept them working on maintenance of the roads. He said they are working on Alligator Drive weekly. Commissioner Sanders stated it is overgrown near the guardrails on Crooked River Bridge and it needs some more reflectors. Mr. Nabors reported they are cutting that area today. He reported one of the signs is also down. Commissioner Sanders asked when the guardrail at Walnut Creek will be put up. Mr. Nabors said he thought this work was already done. Commissioner Sanders stated it was not done yesterday. Mr. Moron agreed to check on this matter. Commissioner Jones asked the status of the No Wake signs for the Eastpoint Channel. Mr. Moron answered they are waiting for the Florida Wildlife Commission (FWC) to find the permit file because they have to authorize the signs. Mr. Moron agreed to contact FWC. Mr. Nabors reported the signs are in. Commissioner Massey stated they must have a

permit for every sign. Mr. Pierce agreed they have to make sure the posts are documented. Mr. Pierce thanked Mr. Nabors for the work at Alligator Point. He explained the County has to keep the road graded or it causes people to go slow which causes a problem with the traffic signals.

Fonda Davis – Solid Waste Director

Mr. Albert Floyd, Acting Solid Waste Director, appeared before the Board. Commissioner Sanders congratulated him on his recent marriage over the weekend.

Pam Brownell – Emergency Management Director

Mrs. Brownell appeared before the Board but did not have any action items.

Action Items:

NONE

Information Items:

1. EOC Staff continue to promote our Re-Entry Tag program and encourage all residents to apply for their Re-Entry Tag. Staff is also encouraging all residents to sign up for Alert Franklin our new County Alert system.
2. 07/06/17 Jennifer Daniels gave a presentation on Special Needs/Re-Entry at the Holy Family Senior Center.
3. RCMP Closeout Inspection was completed on July 11, 2017. Still waiting on the executed 2017-2018 copy from the state for the new grant.
4. CERT Exercise was held on July 14, 2017.
5. 07/19/17 Staff will be attending a webinar on the EMPA Grant.

Erik Lovestrand – Extension Office Director

Mr. Lovestrand appeared before the Board. Commissioner Jones asked how long ago the kids went to 4-H Camp. Mr. Lovestrand answered 2 weeks ago. He said 32 kids from the County attended and 5 were counselors this year. He reported this was a good group and they had no issues with any of the children. He stated the children were well behaved and well mannered. He explained they were able to go to camp because they had good community support.

County Extension Activities July 6 – July 18, 2017

General Extension Activities:

- Extension Staff assisted local citizens regarding invasive weeds, water testing, tree diseases, sea turtle lighting, poison ivy, and other topics.

Sea Grant Extension:

- Extension Director participated in the weekly planning calls for the Dark Skies turtle lighting project. Turtle project staff coordinated with Duke Energy and Gulf Power staff regarding utility light retrofits near turtle nesting beaches.
- Met with Extension NW District faculty regarding collaborative projects between natural resources agents.
- Conference with FWC staff regarding grant progress on the two turtle grants funding lighting retrofits.

4-H Youth Development:

- Working with 2 teens from County who will be attending week-long 4-H University program on Campus in Gainesville this year.

Family Consumer Sciences:

- Franklin County FNP Program Assistant continues to conduct nutrition programing in the schools.

Agriculture/Horticulture:

- County Extension staff conducted a second release of the parasitoid wasp (*Tamarixia radiata*) at a property in Apalachicola where numerous Asian citrus psyllids were found. This was part of a program where individual homeowners may acquire wasps for release near dooryard citrus at home.
- Extension Director collected palm tree samples on St. George Island to send to the Disease Diagnostics Lab in Gainesville. Testing for suspected fusarium wilt outbreak.

Mr. Moron read the following item from his report:

9. Inform the Board that there have been some revisions to the Budget Workshop agenda. Both changes are based on scheduling conflicts. First, Lisa Bretz of Area Agency on Aging will appear before the Board on Thursday at 1:30 pm. The other change will be your Extension Office. Erik will appear before the Board on Friday morning at 9 am.

Mr. Lovestrand said he had a County Extension Director's meeting on Thursday. The Board approved this change.

Lisa Lance – Library Director

Mrs. Lance offered her report, as follows:

- Carrabelle Branch is hosting free Ancestry Research workshops on Saturdays from 11-1 pm.
- Adult Gardening Events Program: Carrabelle (**Tuesday, July 18**) at **1:30**, Preparing a Bird Friendly Landscape; Eastpoint will host the same program on August 8 @ 1:30 pm
- Summer Reading Program: Build a Better World has completed five of the eight scheduled weeks.

- Programs scheduled until July 28, calendar of events are available at the Library, posted on the Library website and FB; distributed throughout the community and receiving coverage from various media outlets and print sources
- Weekly Wednesday programs for ages K-6 at both locations; Carrabelle 11:00 am, Eastpoint 3:00 pm – two remaining weeks, July 19 and July 26
- Quite a Catch (Ron Anglin) Comic and Juggler will perform Thursday July 20, Eastpoint at 1:00 pm and Carrabelle at 3:00 pm
- Special Event, Grow It, Try It, Like It by Heather Henderson with the UF/IFASFC Extension Office, Carrabelle Branch Tuesday July 25 at 11:00 am – an additional view for the kids on how to seed, sow, and grow and examples of some of the vegetables from the types of seeds planted
- SRP Finale: Tampa Taiko Japanese Drumming; Friday July 28, Eastpoint at 1:00 pm and Carrabelle at 3:00 pm
- Reading Challenges for all ages – Final day to submit Challenge forms and Survey Says forms will be July 28. (The Library thanks all of the businesses that have donated prize incentives and if any others would like to participate by donating a certificate for their goods or services they may contact the Director through either Library), also those who have donated monetary support, it is appreciated
- DoDad's Lab performed at both locations June 15 and June 16 – presentation was the science of simple machines and construction science
- Phil Meyer the Magician performed June 26 at both locations
- Animal Tales performed July 10 at both locations – attendance: Eastpoint (14), Carrabelle (38)
- Six-week segment: Mommy & Me Workout program (aka M & M Workout) at the Carrabelle Branch, Monday – Wednesday – Friday 9:00 am – 10:00 am. Workout with your little one.
- New STEAM 2 program (ages 5-7) to start in late August, separating from the 8-12 age group (space, innovation, and literary purposes), which also will return in August (stopped during SRP)
- Part-time Library Assistant interviews were conducted July 13 – 14 for Carrabelle, decision to be made the week of July 17
- Budget workshop July 20

Commissioner Massey thanked Mrs. Lance and said she is doing an excellent job.

Commissioner Jones said he is not sure how Mrs. Lance is doing everything but they are helping the kids that are involved and he is very thankful. Mrs. Lance reported August 22nd they are having a Music as a Second Language recital. She explained they are teaching the students ways to read music. She stated they appreciate the community and grant support of this program.

Kim Bodine – Gulf Coast Workforce Board – Request

Mrs. Bodine reported every year they come before the Board and present the budget. She explained they must have support and approval of the waiver for tuition payments that they make out of the funds they receive. She explained several years ago the Florida Legislature made them part of a law that governs Workforce with a 50% requirement for their WIOA funds to be spent on books and tuition. She stated with those funds they also operate the centers. She stated as the budget shrinks, it is more difficult to spend half of the money on books and

tuition so the State provided a waiver process. She said this allows them to request permission to reduce the 50%. Mrs. Bodine said they strive to hit as close to 50% as they can but ask for permission to lower it in case they do not meet the standard. She went on to say there is a progressive punishment if you do not reach the goal that was set. She informed the Board they took a budget cut this year that was much deeper and they lost \$164,861. She reported they had the highest performance score in the state for their region and received over \$500,000 in incentive funds. She pointed out if they had not received the incentive funds, they would be down \$664,861. Ms. Bodine reported they are probably facing more cuts on the federal level. She explained they are operating a lot of services on the commerce grant. She said for the next 2 years they are safe because they have funds specifically appropriated for Franklin County. She stated this is their budget request and the waiver is for 30%. Mrs. Bodine commented they are working with a grant officer to shift the fishery failure dollars to help students in high school or that have just graduated. She explained very few adults were interested in going into training so they are working with the Superintendent of Schools to focus on the youth in the area and offer training tuition. She said they are looking at training programs and offering sponsorship for individuals who are interested in going into the training. Ms. Bodine stated they want the dollars used in Franklin County. Commissioner Lockley asked what kind of training this will be used for. Mrs. Bodine answered any vocational training such as welding, HVAC and corrections. She reported they have used the funds to pay for lodging for individuals taking the Commercial Driver's License (CDL) training and licensure. She reported there has been some interest in culinary training and the nursing training will also be covered. She said they are open but the training has to be career/technical or vocational in nature and there must also be jobs available. She explained they are leaving some slots open for adults but now they would like to open this to high school students. Mrs. Bodine pointed out they are working now with a grant officer to change the funding. She reported hopefully any student in a Title I School would be eligible for this training. She said they will not have an answer for 3 weeks but they seem to be working with them and indicate this is a good idea. Commissioner Lockley asked Ms. Bodine to let them know if this gets approved. Commissioner Jones stated the school has culinary class and there has been some talk of adding vocational programs. He said the school has a work study program and he asked if this could be added together and help could be provided by Careersource Gulf Coast to have an internship during the summer. Mrs. Bodine answered yes; they could have an internship piece to this program. **On motion by Commissioner Lockley, seconded by Commissioner Sanders, and by unanimous vote of the Board present, it was agreed to approve the waiver.**

Deborah Belcher – CDBG – Request

Mrs. Belcher presented the following report:

Activities March 6 – July 14, 2017

1. Continued taking calls from homeowners and others inquiring about the CDBG housing rehabilitation/replacement program.

2. Received environmental clearance from DEO for Danny/Dana Rose, 71 SR 65, Eastpoint.
3. Did in-home visits, application assistance, and mobile home inspections and preliminary work write-ups:
 - Mary Banks, 756 Ridge Road, Eastpoint
 - Richard W Williams, 711 Ridge Road, Eastpoint
 - Toni/Connie Sawyer, 7 Pine Drive, Apalachicola
4. Prepared mortgage and contract documents for the 5 mobile home replacements approved by the Board 3/7/2017, supervised execution of documents on 2 separate dates in order to stagger payment dates until first batch was reimbursed by DEO. Recorded mortgage agreements, assisted owners with selections. Oversaw delivery and setup of 2 singlewide homes (753 Ridge Road, Polous, and 768 Ridge Road, Shiver), and currently coordinating with Building Official regarding setup of 3 Exposure D units expected to be complete this month. Processed payment requests.
5. Published invitation to bid on mobile home rehabilitation package #2 in Apalachicola Times and Panama City News Herald, solicited W/MBE vendors, notified 3 previous bidders. Conducted mobile home rehabilitation pre-bid meeting 7/6//2017, followed up with contractors. NO BIDS received, will resolicit.
6. Made fair housing presentation to the Franklin-Gulf Realtor Association April 18, 2017 for the County's quarterly fair housing activity.
7. Coordinated with Mark Curenton and Michael Morón to revise the County's Title VI and Nondiscrimination Policy and Plan as required by DEO. Prepared response to DEO monitoring visit report that required the policy definition of "disabled person".
8. Prepared 2 quarterly status reports to DEO, prepared 4 reimbursement requests.

Recommendation:

Approve the mobile rehabilitation/replacement application from Joanna Branch, 38 Alan Drive, Apalachicola, subject to final review and environmental clearance.

Mrs. Belcher stated because the County has a U.S. Department of Justice (DOJ) Grant that comes from FDLE, they are required to update the Equal Employment Opportunity (EEO) plan and the DOJ has their own format to do it. She reported the new plan has been completed and provided to the County. She explained this plan takes the Board's employees and compares it to the local workforce in eight classifications of employment. Mrs. Belcher reported the EEO Plan needs to be adopted again. She said she prepared the Resolution and objectives to be general. She explained there are no strong underutilizations in the workforce according to this review. Chairman Parrish asked if Attorney Shuler has reviewed this document. Attorney

Shuler answered no. Chairman Parrish asked if Mr. Moron and Mr. Curenton worked with Ms. Belcher. Mr. Moron answered yes, mostly Mr. Curenton. Mr. Moron recommended approving the EEO Plan. **On motion by Commissioner Sanders, seconded by Commissioner Jones, and by unanimous vote of the Board present, it was agreed to approve the Resolution and EEO Plan contingent upon Attorney Shuler's review and the Grant Administrator.**

Mrs. Belcher stated, in relation to CDBG, they solicited bids on 2 mobile home rehabilitations but did not receive any bids so they are re-advertising. She said this ad will run in the Panama City newspaper and the local newspaper. She explained these are relatively small rehab jobs. She described the locations as S.R. 65 in Eastpoint and outside of Apalachicola, close to the airport on Long Road. She reported when they award these two bids then that will represent 8 or 10 projects and they will need to do 2 more rehabs. She pointed out there is no money left for replacement homes. Mrs. Belcher recommended Ms. Joanna Branch as a mobile home rehab. She explained Ms. Branch is an elderly widow, fits the criteria and needs assistance. **On motion by Commissioner Lockley, seconded by Commissioner Massey, and by unanimous vote of the Board, it was agreed to approve the application of Ms. Joanna Branch.** Mrs. Belcher reported this approval is subject to environmental clearance. She informed the Board she is trying to determine which person to recommend for the last slot. She said they are not taking any more applications for home replacements. She reported she is keeping a list of names and basic information so there will be a list if another grant is received. She stated she refers anyone with a home in the City limits to Mrs. Lori Switzer, SHIP Coordinator. Mrs. Belcher reported she will come back with a recommendation on the last household and they will bid that one with Mrs. Branch's home. Commissioner Sanders asked how many homes were done with the \$700,000 of CDBG funds. Mrs. Belcher answered 10 homes but 5 were replacements. She stated she knows the Board's intention was to spread the money further but the way the CDBG program works there is a checklist of repairs that must be addressed. Commissioner Sanders reported her hope was to help more than 10 people. She said if the County finishes this grant cycle and applies for another grant then she hopes they structure it to help more people. She said Commissioner Lockley brought up building stick houses and the County would have been better off. She stated she is concerned they had \$700,000 and only helped 10 people. She stated at the time the County did not know about the exposure d requirement. Commissioner Lockley asked how many more homes can be done. Mrs. Belcher answered one minor rehab such as replacing the septic tank or some electrical work. She said because they did not receive any bids it is hard to know how much money will be left. Commissioner Lockley asked how much is spent on trailer rehab. Mrs. Belcher answered \$13,000 is the low and the high is \$129,000 with exposure d in a flood plain. Mrs. Belcher suggested the County not try to do mobile home replacement in exposure d locations because of the costs. Commissioner Lockley asked if there is a limit. Mrs. Belcher stated they can have a local limit but when the mobile homes are in exposure d areas then she has to do what is required. She said the Board can consider building houses. She reported the Board can also set a limit for exposure d and then the property owner will have to pay the difference. Chairman Parrish stated the Board has to do something different but he is opposed to building houses for people when they cannot pay the property taxes and insurance. He said if there had been a cap

and repairs would have been done instead of replacements then they would have helped a lot more people. He expressed concern that everyone wants a new home and the County cannot do that for everyone. He stated the Board wanted to spread this money across the county and help as many people as they could. He reported if the Board applies for this grant again then they will need to establish some limit. Mrs. Belcher stated the problem was the majority of the mobile homes they looked at were not economically feasible to repair. Commissioner Lockley asked for her contact information if a person still wants to put in an application. Mrs. Belcher stated there is only one slot left for rehab so she has been telling people there is no money left for replacements. She said she is still keeping a list of all people who call and if another grant is received the Board can set policies and then consider the applicants. She said if there is a dollar limit then they will have to turn down the majority of the mobile homes. Chairman Parrish said the goal was not to provide new homes to each individual. Commissioner Sanders agreed that was not the goal. Mrs. Belcher said she is now reviewing the applications for the last repair and has a couple of options. Mrs. Belcher explained a decision needs to be made quickly because the environmental review must be completed. Commissioner Lockley asked if she has cut off the application period. Mrs. Belcher reported they can only consider a small amount and a decision will be made within the next couple of weeks. Commissioner Lockley explained he has plenty of people asking about this program. Commissioner Jones clarified if and when the County applies again, there can be some limits and criteria. Mrs. Belcher said they can have limits but the problem was nearly every applicant had a home that was not suitable for rehab. She explained if a lot of mobile homes were suitable for rehab then they could have completed a lot of rehab projects but they did not have a lot of suitable mobile homes. She explained 3 of 5 replacements were within 1500 feet of the shoreline so exposure d criteria had to be met. She reported they had a hard time getting anyone to produce a double wide exposure d mobile home and they could not get single wide exposure d mobile homes. Mrs. Belcher pointed out some applications were for homes but the Board did not want to do houses as this was the only program available for mobile homes. Commissioner Sanders said they asked her to include mobile homes. Mrs. Belcher said the policy was amended because the Board specifically said to do mobile homes because SHIP will not address mobile homes. She stated a couple of homes were repaired also. She reported they thought the County would have to complete leveraging but now the County will not have to contribute funds so she can do one home repair or a mobile home. Chairman Parrish reported in hindsight maybe the Board made a mistake in requiring her to do just mobile homes. He said Mrs. Belcher did what the Board said and if the County receives another grant then they will make different decisions. He explained they had good intentions and tried to reach a lot of people but it didn't happen so they just have to move forward. Commissioner Lockley asked Mrs. Belcher to check and see if they could place a house if the person owns their land. He said it would be cheaper to get a contractor to give a good price for multiple houses. Mrs. Belcher commented homes can be done. Chairman Parrish reported the government should help but he does not believe they should be responsible for building a house for someone. He questioned how the person will maintain the house if they cannot afford to build a house. Mrs. Belcher reported the County always selected infrastructure grants before they applied for this housing grant.

The meeting recessed at 10:14 a.m.

The meeting reconvened at 10:23 a.m.

Michael Morón – Planning & Zoning – Report

Mr. Moron presented the following report:

CRITICAL SHORELINE APPLICATION:

- 1- **Recommended Approval- Unanimous:** Consideration of a request to construct a Single Family Private Dock on a manmade canal. The walkway will be 68' x 5' with a 18' x 4' Terminus, 2 Finger Piers measuring 20' x 4' forming a "U" shape and a 20' x 10' boat lift will be placed within the area between the two piers. Also proposing to do a -2.5 dredge depth request and an upland spoil site. This project is located at 527 West Sawyer Street, Lot 15, Block 89, Unit 5, St. George Island, Franklin County, Florida. Contingent upon State and Federal Permits and meets local regulations. Request submitted by Dan Garlick, Garlick Environmental Associates, Inc. agent for Bruce Krueger, applicant. (Proposed Future House)

Commissioner Sanders inquired about the uplands spoil site. Mr. Garlick presented this location on a map and said it will be on the owner's site. Commissioner Sanders said there is not a house on this property. Mr. Garlick stated it can have a house. Chairman Parrish asked if the house will be placed on the spoil site. Mr. Garlick reported not right away as this site will need to dry out. Chairman Parrish asked if this is a man made canal. Mr. Garlick explained this is a natural waterway. Commissioner Jones said this item was voted on as a man made canal. Mr. Garlick explained people refer to this as the 12th Street Canal. He went on to say this canal has been dredged and altered but it is a natural water body. He described the requirements of DEP in relation to the dock and the renovations that will be done. Mr. Moron presented a diagram of the renovations. Commissioner Sanders asked how deep it is now. Mr. Garlick said 1 ½-2 feet deep. Commissioner Sanders questioned how many tons of spoil will be generated. Mr. Garlick answered 50-60 cubic yards. Commissioner Lockley asked if this is an existing dock. Mr. Garlick said they will need to remove the existing dock and start over and he felt the design should go before the Planning & Zoning Commission because there is more than just repairing and rehabbing the dock. Commissioner Jones asked about this dredging around the dock. Mr. Garlick said a storm could change this area and the owner will only be able to use a certain type of boat. He stated this area may fill in again and the owner has plenty of room for a spoil disposal site if he needs to do it again and also has room for a house. Commissioner Jones asked if the spoil will affect the adjacent landowners and if the spoil will cause other property owners to be flooded. Mr. Garlick said the fill will only be 1 ½ to 2 feet high and the property owner also owns the home to the south of this property. Commissioner Jones inquired if the current dock is rebuildable or if they are completely replacing it. Mr. Garlick explained the dock is in bad shape and will be replaced. He reported the owner would also like to have a boat lift. He went on to say the property owner has the DEP and COE permits. **On motion by**

Commissioner Jones, seconded by Commissioner Lockley, and by unanimous vote of the Board present, it was agreed to approve this request.

- 2- **Recommended Approval- Unanimous:** Consideration of a request to construct a Single Family Private Dock and Boat Ramp. The Dock will have a 200' x 4' Walkway with a 10' x 16' Covered Terminus. The proposed project is located at 109 South Bayshore Drive, Eastpoint, Franklin County, Florida. Contingent upon State and Federal Permits and meets Franklin County Regulations. Request submitted by Garlick Environmental Associates, Inc., Dan Garlick, agent for Jessica Lewis Garcia, applicant. (Proposed Future House)

Mr. Moron presented a map of the property. **Commissioner Massey made a motion to approve this request. Commissioner Lockley seconded the motion.** Commissioner Jones asked if when they do docks before homes they are giving them the opportunity to do everything they need to do. Mr. Moron stated the Planning & Zoning Commission asked these things too. Mr. Garlick explained the process is the owner must prove the lot can sustain a home. He said the property owner wants to complete everything on the waterfront first and then build the house. He stated this was approved last year but the property owner ran out of time because he is very particular about what he wants to do. **Motion carried; 5-0.**

- 3- **Recommended Approval- Unanimous:** Consideration of a request to construct a Single Family Residential Dock. The dock will have a 13' x 4' walkway with a 40' x 4' terminus and (2) boatlifts one being 36' x 12' and the other 20' x 12'. Also there is a requested for dredging in a manmade canal 24' waterward of the 90' shoreline consisting of 1801 Square Feet to either and upland spoil site or hauled off. Located at 719 Randolph Street, Lot 6, Block 65, Unit 5, St. George Island, Franklin County, Florida. Has State and Federal Permits. Request submitted by Garlick Environmental Associates, Inc., Dan Garlick, agent for J.W. Shuttlesworth, applicant. (Proposed Future Home)

Mr. Moron reported there were a lot of questions from the Planning & Zoning Commission about how far this dock goes into the canal and if they will leave adequate space between the other docks already there. Mr. Garlick referenced a diagram of this project. He said they are maintenance dredging to get the depth and remove stumps and an old seawall. He said the dock is under the 25% and they could not get a permit from DEP if they went any further. He explained they are not going out any farther than the other docks. Commissioner Lockley asked if they will haul off the spoil. Mr. Garlick answered probably, but they did want to show they have a place to dispose of it. He reported the homeowner wants to haul the spoil off to a self contained site. He reported after this work is done, they will be coming in with plans for a house. Commissioner Sanders said she wants to make sure they do not go into the critical habitat zone. Mr. Garlick stated he does not want to either. **On motion by Commissioner**

Massey, seconded by Commissioner Lockley, and by unanimous vote of the Board present, it was agreed to approve this request.

COMMERCIAL SITE PLAN REVIEW:

- 4- **Recommended Approval- 4/1 Vote:** Consideration of a request for Commercial Site Plan Review to place an elevated 8' x25' "Open Take Out BBQ" Restaurant with 24' x 33' covered deck around the building and to also fill a portion of an isolated wetland for the purpose of constructing a gravel parking area and driveway access, which will also include a 40' x 18' corrugated HDPE culvert pipe with mitered end sections. Located in Section 31, Township 8 South, Range 6 West, 95 Island Drive, Eastpoint, Franklin County, Florida Request submitted by Dan Garlick, Garlick Environmental Associates, Inc. Agent for Brian Grenard, applicant

Mr. Moron presented the diagram of this building. Mr. Moron said there were questions about the roof line. Mr. Garlick described the location of this property. Commissioner Massey asked if this will be a takeout barbeque restaurant. Mr. Moron answered yes and said there will be seating for people waiting for food but not for food to be served. Mr. Moron stated there was concern about a screened in waiting area. Mr. Moron said there was also some discussion about fill being placed in the area for parking and if there was adequate parking. He explained there will be one or two employees. He reported Mr. Curenton said the parking is adequate and people can sit to wait for their food. He commented that the owners will also have delivery to try and cut down on the traffic to the restaurant. Mr. Garlick stated the owner of the property is present. He explained Mr. Grenard is a navy veteran that has returned home and is trying to do something he can make a living on and provide a service that is not in the Eastpoint area. Mr. Garlick described the layout of the building. Mr. Garlick stated there are no plans to screen this area so he is not sure why this came up at the meeting. He said the Planning & Zoning Commission approved this item and DOT has approved the curb cut for the driveway. He went on to say since this is commercial so they will have to complete a stormwater plan. He stated they will do their part not to create flooding issues. He reported they still have to meet the a zone, wind load and flood requirements. **Commissioner Massey made a motion to approve this item. Commissioner Lockley seconded the motion.** Commissioner Jones reported he just wants to make sure this is what they are approving and it does not need to be something else 5 years from now. Mr. Garlick stated Eastpoint Water & Sewer will provide service. Commissioner Lockley thanked Mr. Grenard for his service. **Motion carried; 5-0.**

ZONING ADMINISTRATOR'S REPORT:

- 5- **Recommended Approval- Unanimous:** Consideration to amend the zoning map at Sun-n-Sand Unit 2 at Alligator Point to reflect the actual boundary between the private property and the Bald Point State Park.

Mr. Moron said on the old map one of the lines wrote over what the zoning was and it needs to be corrected. Mr. Pierce said one of the lots had been purchased and the County thought it was part of the acquisition of Bald Point State Park and was not aware until the property owner came into the office and notified them. He stated Mr. Curenton reviewed the map and this is a

scrivener's error. **On motion by Commissioner Sanders, seconded by Commissioner Jones, and by unanimous vote of the Board present, it was agreed to amend the zoning map at Sun-Sand, Unit 2 at Alligator Point to reflect the actual boundary between the private property and the Bald Point State Park.**

Marcia M. Johnson – Clerk of Courts – Report

Clerk Johnson presented her report, as follows:

1. Board action is requested relative to the Value Adjustment Board (VAB):
 - a. Two county commissioners must be appointed;
 - b. A citizen member who owns homestead property within the county must be appointed. The citizen member cannot be a member or employee of any taxing authority. Mr. Donnie Gay has graciously agreed to serve should it be the desire of the Board.

Board action to appoint two commissioners and to appoint a citizen member to the VAB.

On motion by Commissioner Sanders, seconded by Commissioner Massey, and by unanimous vote of the Board present, it was agreed to appoint Commissioner Sanders, Commissioner Jones and Mr. Donnie Gay to the Value Adjustment Board.

2. For information, please remember the budget workshops are scheduled for this Thursday and Friday, July 20th and 21st beginning at 9:00 AM each day.
3. For information, a copy of the county's audit reports for the year 15/16 has been provided to the Board and has been posted on the county's website.

Commissioner Sanders asked if there is anything that needs to be noted on the record about the County Auditor's report. Clerk Johnson pointed out Pages 82-83 have the findings. She highlighted the findings for the Board. She discussed the finding addressing overpayment of salaries by two constitutional officers. She reported these funds should be returned and the present constitutional officers are responsible for collecting this money and returning it to the Board. She said she thinks the auditors have been in contact with the constitutional officers. Commissioner Sanders asked the Clerk to monitor this matter as she has never seen this finding in an audit report. Clerk Johnson said she has never seen this either. She explained these officers were paid differently and they overpaid themselves for one week. She reported this has been communicated to the offices that are responsible for getting this money back. Commissioner Massey asked who has to pay the money back. Clerk Johnson reported the person who received the money. Commissioner Sanders said she has never seen this before and she is concerned. Commissioner Massey questioned if they were paid one extra check.

Clerk Johnson answered yes. She stated if the Board has any questions to after reviewing the findings to let her know and she will get the answers.

Mr. Will Kendrick, Congressman Neal Dunn's Office, congratulated the County on the sports teams and for investing in the future. He said Senator Dunn has been busy in Washington but looks forward to being back in the district in August. He stated last week they were proud to have the endorsement of Mr. Grover Norquist on the tax bill. He explained currently IRS can currently go back 10 years for money owed to them but citizens can only go back two years. He said the new bill proposed only allows either party to go back 7 years. He explained this is a great consumer friendly bill and he understands the White House likes it also. Mr. Kendrick reported it also looks like they will be successful in receiving military dollars as well as pay raises for the military. He stated he was pleased to take part in a meeting with Mr. Pierce on Alligator Point Road. He said this road has continued to be a problem since 1978 when the State turned this road over to the County. Mr. Kendrick said he did not know the State has only contributed 10 loads to sand to this road. He reported they will keep the pressure on FEMA but the problem is not FEMA at this time as the environmental study will have to take place. He said over the years there have been a number of proposals for this road but he encouraged the Board to stay focused on the sheeting plan that is before them and not divert to other options. He stated Congressman Dunn has vowed to make weekly calls to FEMA and anyone else to help fast track the environmental study and the county getting the funding. Mr. Kendrick said he hopes the Commissioners will consider taking part in the invitation issued by the White House to all 67 County Commissions in Florida. He reported the date is July 27th and it is from 12:00 p.m. until 6:00 p.m. He stated this is a great opportunity and the interest is valid because the President wants to hear directly from local governments about their issues. He reported the Commissioners may get an opportunity to speak to different agencies and build relationships. He said this will allow the Commissioners 6 hours to talk with people who make the decisions. He suggested the Board designate someone to speak for the County and come up with the 5-6 issues that are important to Franklin County. Mr. Kendrick said he will be present and they are planning to have a brief hour or so meeting in the morning possibly at the Capitol and would like to hear from the Board. Commissioner Massey thanked Mr. Kendrick for all he has done for the County. Commissioner Lockley thanked Mr. Kendrick for his work. Chairman Parrish thanked Mr. Kendrick for being here to give the Commissioners insight into the meeting. He reported they are delighted to have been invited to attend this meeting. He said this is a unique opportunity and he does not ever remember any of the County Commissioners being invited to the White House. He reported it will be advantageous for the County to send some representatives. Commissioner Sanders reported this will be a very good opportunity to make Franklin County known and highlight the issues in this county. She said she never remembers anyone from local government being invited to the White House and to have Florida be the first state is good. She stated she will be excited to see the interaction with the different counties. Mr. Kendrick stated he appreciates the interaction and relationship with County staff. He thanked Mr. Pierce and Mr. Moron for getting them up to speed on the Alligator Point project and for keeping him updated. He congratulated the Clerk on being elected President of the statewide Clerk's Association. He stated she has helped their office with communicating with

other Clerk's across the district and they appreciate it. Chairman Parrish thanked Mr. Kendrick and Congressman Dunn for their dedication and continued service to the County.

Public Hearing (Local Planning Agency) – Comp Plan Amendment

Public Hearing – Comp Plan Amendment

Attorney Shuler reported there has been a publication error in the ad run in the newspaper. He explained this mapping error was discovered Friday when staff was preparing for this public hearing. He said this public hearing will have to be cancelled and re-advertised.

Alan Pierce – RESTORE Coordinator – Report

Mr. Pierce presented his report, as follows:

1- Alligator Point Road Update: On Thursday, July 13, FEMA held a Kick-Off meeting on Alligator Point to begin the Environmental Assessment (EA) process. Attendees included Mr. Will Kendrick, representing Congressman Neal Dunn, approximately 10 state and federal representatives or consultants, and Clay Kennedy and I represented the county. The following things were announced or decided during the meeting:

*FEMA has obligated \$45,000 for repairs to the west end of Alligator Drive and the damaged section of Chip Morrison, so those repairs can begin without waiting for the EA to be completed on the east end.

Mr. Pierce presented a map of this area. He said he will discuss with Mrs. Brownell coordinating this project with the St. George Island Boat Ramp repairs and receiving one bid.

*FEMA has agreed to reimburse the county for the traffic signals from the time they were installed until a contractor becomes responsible for repairing the road, at which time the contractor would control the flow of traffic. The county will have to continue to pay for the signals until federal funds have been obligated, but FEMA will reimburse the county for the federal share of the costs, which is 75%. Unless the Governor approves the county's waiver of local share, the county will have a 12.5% share of all costs associated with repairing the road, including traffic signals.

Mr. Pierce said the traffic signals costs \$4,500 a month so if the County is responsible for the 12.5% then that will be about \$500 a month. He expressed appreciation that FEMA is paying part of the costs and said they hope the Governor will sign the waiver but they are still waiting for an answer.

*FEMA staff will seek authorization to allow the county to begin the design process and seeking a permit from DEP for repairs to the road during the time the EA is being completed. Previously, I have told the Board that without FEMA approval the county could not begin the DEP permitting process, but now it looks like FEMA will provide funds to start the design and

permitting process. If that becomes possible, then it will shorten the timeline significantly to getting the repairs to the road started. At this time FEMA is estimating the EA will be completed by Feb/March, 2018, and if we can begin the permitting process now, it is possible that by the time the EA is complete the county will have its DEP permit, so that it is possible that we could have a contractor selected before the start of the 2018 hurricane season. The repairs to the road would certainly not be completed by the start of the 2018 hurricane season, but we hope a contractor would be mobilized so that if additional damages occur to the road from some future storm at least a contractor would already be in place.

*In order for the above timeline to work, and it is desire of everyone to get the road repaired as quickly as possible, then the preferred option for repairing the road will be the option that I presented to the Board some months ago, and it is option that I described at an APTA meeting some months ago- the road would be repaired with vertical sheet pile along the water, a concrete cap between the sheet pile and the asphalt road, and then a concrete shoulder on the north side. The whole road structure would have an impervious surface to protect it from a hurricane surge from getting under or behind the road and pulling the sand out, which is what causes the road to collapse.

The concept of a bridge was discarded at the meeting because of the difficulties in design, and because the limitations on the extent of the damage. In order for a bridge to be successful it needs to span the entire area that is subject to future erosion, and FEMA cannot pay for improvements/repairs to a section of road that has not been damaged yet. I stated at the meeting that there is another section of road east of the current damaged area that I believe will be damaged, but no one knows when that will happen, and FEMA funds are not allowed to be used to repair or alter something that has yet to be damaged.

So, the preferred option for the EA will be a revetment structure. The EA is required to discuss other options, including doing nothing. It is a requirement. The public should not be alarmed when the EA discusses other options. The critical thing for the public to follow is the comments and reactions to the preferred option, as it is the option we are seeking funding for.

*The issue of a beach renourishment project on Alligator Point will be mentioned in the EA but FEMA will not be participating in any cost share, nor is a beach renourishment project a requirement of FEMA. Any decisions related to beach renourishment will be a decision between the Board and the Alligator Point community and will not involve FEMA.

While I believe a beach renourishment project has merit for protecting the road, I realize and accept that there is a great deal of dissension on how it should be funded. As the Board heard from APTA representatives several meetings ago, they are looking at the feasibility of a toll being imposed in the event they want to support beach renourishment for the road. There is a great deal of work to be done before APTA can make a realistic presentation of how it would work, and the amount of revenue a toll would generate. So, at this time, I believe we should not pursue beach renourishment until the issue of the maintenance funding is resolved.

* For the benefit of the residents in the area I want to inform them of a series of letters they will receive over time. As of July 7, the FEMA consultants sent letters to the 480 property owners west of the damaged area. This letter advised them that FEMA would be completing an Environmental Assessment and it gives them some contact information if they want more information. I will be providing periodic updates to the Board and the public regarding the EA

so that the FEMA consultants can focus on completing the EA in a timely fashion and not be the only source for public information. So, this first letter that went out informs the residents of the beginning of the EA. If there are any questions regarding the EA residents can call me, as my name and number are on the FEMA letter anyway.

Mr. Pierce thanked Mr. Kendrick for being present at the meeting and said hopefully this will be completed faster than he thought. Mr. Eddie Sosebee, Alligator Point/St. Teresa Association, reported the Association Board passed a motion supporting the program Mr. Pierce presented in May and the beach restoration proposal. He stated they are trying to research funding options necessary to carry out future beach maintenance. He said they want to work in partnership with the County as they explore this issue. He reported there is considerable objection among the Association Board, members and citizens in the area to the property owners being taxed to provide maintenance funds. He explained their tax dollars are used to support countywide programs in other areas including the hospital and the question is why the property owners are being expected to pay maintenance for County road protection work. He explained the Association is currently researching funding options to fund the estimated \$250,000 a year maintenance requirement should the beach renourishment project move forward. He reported the work group has discussed options but keep coming back to a toll/pass system for funding. He estimated a gantry to monitor traffic would cost \$200,000. Mr. Sosebee stated before they can move forward, a traffic survey would need to be conducted to get an idea of the toll revenue that would be collected based on the traffic count and visitor use. He reported other anticipated costs would be management costs to a service provider such as a turnpike authority and utility/infrastructure maintenance in addition to other charges. He reported one item identified as a way to generate revenue was to centralize all visitors parking at Alligator Point to a consolidated central parking lot as part of the renourishment project. Mr. Sosebee commented they have discovered a potential challenge to the toll in that FDOT does not allow implementing tolls on existing road development. He said there are many questions of where the toll would begin and what a reasonable toll would be. Mr. Sosebee stated another question is whether property owners and frequent users would be able to purchase annual passes. He reported it is important to look at the long term environmental impacts of using the beach protection works. He questioned if there are other engineering solutions they may consider that would not have this prolonged obligation for maintenance funding. He expressed concern that the FEMA road repair project and the beach renourishment project are being blended together by the public and he is struggling to keep these projects separate. Mr. Pierce said from now on they will not address beach renourishment and there is only one project being discussed which is the road revetment. He stated the County is not talking about beach renourishment anymore and are only addressing the FEMA funded road project. Mr. Sosebee stated the pressing issue is the temporary road is a challenge but the Road Department is doing a good job. He said they need asphalt surfacing or a compacted application of something to stabilize the sand. He thanked the Board and said they have done a lot and were quick with the response to the Hurricane Hermine damages. He also thanked Commissioner Sanders for her dedication and to Mr. Kendrick and Congressman Neal Dunn for their support. Commissioner Sanders reported they do not know when there will

be asphalt or milled asphalt on this road. She pointed out they are in the middle of storm season. She stated there will be 1,100 ft. of dirt road for a while longer and there are no alternatives at this time. She explained the County does not have all the right-of-way to do what they need to do. Commissioner Massey said the County does not have any milled asphalt. Commissioner Sanders reported she appreciates the support from Alligator Point but the County will do what they can for this road. She said the kickoff meeting with FEMA just occurred last week and it is usually about a month after the storm but it has been almost a year. She stated hopefully they will catch up but the environmental assessment (EA) can take up to next March. Mr. Pierce reported the EA on Gulf Shore Blvd. has taken a lot longer. She explained the Road Department is doing good addressing this road every week. She thanked Mr. Sosebee for his comments and asked him to relay this information to the residents of Alligator Point. Mr. Sosebee expressed his opinion that the kickoff meeting would not have happened without Congressman Dunn being involved. He stated if the permitting can run at the same time as the EA then it will be good.

2- Inform the Board that the \$300K Historic Preservation grant for a sprinkler system for the Armory the Board submitted last year was not funded. The Board needs to consider options for funding a sprinkler system as at some point the State Fire Marshall has the authority to reduce the occupancy levels in the Armory such that it cannot be used for large events until a sprinkler system is installed. I understand that the TDC has some unallocated revenue so I have asked Mark to investigate if the sprinkler system could be installed in phases, or it is going to require all or more than the \$300K. I would encourage the Board to consider the TDC funding as it is the most immediate funding we have available. Another option would be RESTORE funds, but for a discussion I will get to next, RESTORE funds may not be available for a while.

3- MYIP update. On July 15, the application for projects to be included in the first phase of MYIP funding closed. Six projects were submitted seeking a total funding of approximately \$6.5M. Listed below are the projects and the amount of MYIP funds requested.

- 1.) Runway Renovation - \$137,500 - \$237,500- Ted Mosteller as Airport Advisory Committee member
- 2.) Lighthouse Estates Septic Tank Abatement - \$595,000- City of Carrabelle
- 3.) Franklin County Fire Station Incubator Accelerator Project - \$400,000- FAMU
- 4.) Planning Assistance for Future MYIP Revisions - \$200,000- Franklin County
- 5.) Port of Apalachicola: Commercial and Recreational/Sports Watercraft Facilities Improvement, Expansion, and Management Program, Phase 1 of 3 - \$1,100,000- City of Apalachicola
- 6.) Alligator Point Beach Restoration - \$4,000,000- Franklin County

I recommend the Board pause in the development of the MYIP for six months, or until Jan. 15, 2018. I believe the Board needs to let FEMA get further into the EA project on Alligator Point, and to give some additional time for the Governor's Office to decide if it is going to fund the waiver of the county's share of FEMA funds. If the Governor's Office does not fund the waiver, then the county will need to come up with some \$400k to \$500K of local dollars to pay

the required 12.5% match for FEMA funds for the estimated \$3.5M project for repairing the Alligator Point Road. I had previously thought we would have to utilize the Bald Point Trust fund, and if we did, it would completely deplete the funds, but I have since learned that RESTORE funds can be used as the local match for FEMA projects.

A 6 month pause would also give APTA time to research the feasibility of a toll system. If they are successful in developing a method for paying for a beach renourishment project through a toll/user fee then it is possible the community will want the beach renourishment project to move forward.

By pausing none of the existing projects will be ranked or reviewed. Then in January, the Board can consider where everything stands, and at that time make a decision on what to delete, and whether to re-open the application process. If we did re-open the application period for a short period of time, other applicants would be entitled to submit or amend projects as well as the county. The Board could potentially decide to submit \$500K for FEMA cost share at that time, or perhaps we would have to submit for Armory sprinkler system funds. Other ideas might come up in the meantime as well.

Board discussion and ultimate action on " pausing" the development of the MYIP for six months.

Mr. Pierce said the problem with moving forward with the MYIP now is if the County needs to change the MYIP; Treasury will have to review it again. **On motion by Commissioner Sanders, seconded by Commissioner Jones, and by unanimous vote of the Board present, it was agreed to pause the development of the MYIP.** Commissioner Sanders reported she spoke with Mr. Bryan Koon, State Emergency Management Director, at the Conference and the Governor is considering the County's request for a waiver. Mr. Pierce said he has not heard anything at this time. Commissioner Sanders asked Mr. Pierce to contact Mr. Koon.

4. Consortium update- As Commissioner Sanders can attest, the Consortium's consultants are slowly putting together the State Expenditure Plan (SEP). One of Franklin County's projects in the SEP is a large scale Apalachicola Bay Oyster Recovery Project, which I have asked the Consortium consultants to assist in developing as they have a better grasp of what the Governor will support in the SEP, and on how other agencies might participate in a Oyster Recovery Project. I asked the consultants to seek possible partners and additional funds for the oyster industry. To that end, the consultants advised me Friday that they have requested \$5M from the Gulf Environmental Benefit Fund as additional funding for an Apalachicola Bay Oyster Recovery Project. Attached to my report is the application.

I believe the timeline for the consultants to complete the SEP is November as they want to get the SEP in front of the Governor in Jan, 2019.

Mr. Pierce reported an advertisement will be in the newspaper for bids on the Island View Project. He stated this project is being run by the Nature Conservancy and the bids are going to an engineering firm in Panama City who will review the bids. He said when he receives the bid information; he will present it to the Board.

Commissioner Lockley said the County needs to move forward with the sprinkler system at the Armory or they might shut the building down. Mr. Pierce suggested they talk with Mr. Blair at the next meeting. Mr. Moron said the County has invested a lot of money and has reservations booked. He stated people love the new air conditioning in the building. Commissioner Lockley reported the sprinkler system has to be in place with this many people in the building. Commissioner Sanders agreed this item must be addressed. Chairman Parrish stated the County needs to go out for bids and see how much this will cost. He explained if the County has all these reservations then they may need to take out a loan to get this sprinkler system in place. He asked if they can use the money from the reservations to repay the loan. Chairman Parrish said some funds may also be available from TDC. He asked the Board to make a motion to direct staff to get some bids for this sprinkler system. **On motion by Commissioner Sanders, seconded by Commissioner Jones, and by unanimous vote of the Board present, it was agreed to advertise for a Request for Proposals for the sprinkler system for the Armory.** Mr. Pierce said he will ask Mr. Curenton to work on this item. Chairman Parrish asked where the money goes from the reservations. Mr. Pierce answered the money goes into the operating fund as it costs more to operate with the new air conditioning system so the money goes in General Revenue. Chairman Parrish asked Mr. Pierce to look into the feasibility and where they are in this funding mechanism.

Mr. Moron reported Mr. Chris Rietow, Executive Director of the Apalachee Regional Planning Council (ARPC), is present asking for a letter of support. He agreed to send a draft of the letter to the Commissioners. Mr. Rietow said he is working with Ms. Mary Gavin, U.S. Department of Agriculture, who will be retiring in about a year and has been a champion for a program called the Community Facilities Assistance Program. He explained Ms. Gavin has approached ARPC about carrying the torch for this program. He said this program provides loans and/or grants for essential community facilities for a 9 county region. He reported these funds can be used for healthcare facilities, public facilities such as town halls or courthouses, child care centers or public safety such as fire trucks and police cars and educational facilities. He stated most counties do not know about this program and she is looking for an entity to do some outreach and education about this program and then help communities prepare the applications and get the funding. He said the letter of support is part of the application process and will help their chances of getting the grant. Mr. Rietow offered to answer any questions. Commissioner Lockley asked if this program could provide money for a sprinkler system for the Armory. Mr. Rietow said the grant is for essential community facilities and there are lots of applications but they are new to this grant and still learning. He stated Ms. Gavin has the institutional knowledge about this grant. He explained his understanding is the facilities are anything the public can benefit from and it is very broad. Commissioner Lockley said the Armory is the Convention Center for the County. Mr. Rietow reported this is a program this region needs and Ms. Gavin thinks ARPC would be a great entity to move forward with this grant. Mr. Moron pointed out Duke Energy also uses the Armory for their headquarters during a storm. Mr. Rietow agreed to look into this matter. He stated the grant is for 3 years and offers \$50,000 per year and the ARPC would provide a \$5,000 match of local dollars. He stated they will hire a full time person to move throughout the region to attend meetings, talk about this program and

help prepare applications. **On motion by Commissioner Sanders, seconded by Commissioner Massey, and by unanimous vote of the Board present, it was agreed to send a letter to Ms. Mary Gavin, USDA, recommending support of the ARPC to serve as a Community Facilities Technical Assistant and Trainer to the counties within the region and do whatever they need to do.**

Michael Morón – County Coordinator – Report

Mr. Moron presented his report, as follows:

1. Mr. Curt Blair, your TDC Administrator, stated that TDC would not have a meeting in July and he would be out of town during today's meeting. Attached is Mr. Blair's report, the TDC Collections report, and the Visitor Tracking report. On another TDC matter, at the June 20th meeting Mr. Blair requested approval of 1 year vendor contracts and sustaining grant contracts. There was a vendor contract for WOYS that was not for a year, rather it was for three months, July 2017 to September 2017. Approval is pending for that contract. In addition, there was a sustaining contract for the Dixie Theatre that was not included in your agenda packet therefore approval is also pending for that contract. Are there any questions or concerns regarding these contracts you would like forwarded to Mr. Blair before the Board considers approval? He will be at your August 15th meeting.

Chairman Parrish reported WOYS should have a year contract just like every other provider. He stated he talked with Mr. Blair and the three months are through September, 2017 and the budget starts in October, 2017. Mr. Moron pointed out all the other contracts submitted were for the next budget year. Chairman Parrish explained the Board can approve the three month contract for this year and then Mr. Blair can come back with a contract for a year as the new budget year starts in October, 2017. He said this contract is a little over \$3,000 and WOYS does a good job. **Commissioner Massey made a motion to approve a 3 month contract with WOYS and direct Mr. Blair to come back with a one year contract for WOYS for the next budget year. Commissioner Jones seconded the motion.** Commissioner Lockley said all the other businesses get a year so WOYS should also get a year. **Motion carried; 5-0.** Chairman Parrish said he questioned Mr. Blair about what was submitted and what services are being provided by the Dixie Theatre. He stated there are rumors that the Dixie Theatre is no longer open so he asked what documentation was provided as to how many shows will be presented and no documentation has been provided. He asked for this contract to be tabled until the proper documentation is provided to the TDC and to the Board as to what they are giving the money for. He reported the public needs to know where this money is going and what it is being utilized for. **Commissioner Lockley made a motion to table the contract with the Dixie Theatre until documentation has been submitted. Commissioner Massey seconded the motion.** Chairman Parrish said his understanding is some documentation will be submitted before September. Mr. Moron reported Mr. Blair sent a form that all the sustaining grant providers will submit explaining what they are asking for. Commissioner Sanders reported Mr. Blair wrote her an email that he understood there was a problem and the Dixie Theatre had not

submitted a schedule of events but they are in the process of preparing a schedule of events and he will send it to the Board. Commissioner Jones asked if there is a sunset period in the sustaining grants. Chairman Parrish said they apply every year. Commissioner Jones stated there are more than 10 entities in the county that could benefit from sustaining grants. He asked if after 5 years of receiving a sustaining grant the business is not sustaining, is there an opportunity for other people who have not been receiving a grant to apply. He asked what the sunset period is for these grants. Commissioner Sanders reported there are entities coming in and out all the time. She explained St. George Island Lighthouse is at a point where they have money coming in now and are sustainable so the TDC Board asks why they should receive the grant. Chairman Parrish agreed this should not be an ongoing subsidy to keep a private business going. Commissioner Sanders stated some businesses cease to be and then other groups can apply. Chairman Parrish said each entity also has to provide documentation. Commissioner Lockley agreed all of the entities must provide documentation if they are receiving these funds. **Motion carried; 5-0.**

2. Staff received an invitation for the Commissioners to attend a Florida State County Commissioners' White House Conference. This invitation was from Mr. Billy Kirkland the Deputy Director of Intergovernmental Affairs. "The purpose of this event is to develop a working relationship between the White House/Federal Agencies and the County Commissioners of Florida." The event is scheduled for July 27th in the Eisenhower Executive Office Building in the White House Complex. Board action to approve travel and expenses for Board members that are planning to attend.

On motion by Commissioner Massey, seconded by Commissioner Lockley, and by unanimous vote of the Board present, it was agreed to pay travel and expenses for Board members who are planning to attend. Mr. Moron agreed to get with each Commissioner to make the arrangements.

3. At the July 5th meeting, the Board approved scheduling a public hearing to consider an ordinance establishing a six-month moratorium on all development and all development applications in the commercial district on St. George Island between 3rd Street East and 3rd Street West. At the same meeting the Board also adopted a "Zoning in Progress" Resolution instructing its Planning and Zoning staff not to accept any new development applications for development in the area between 3rd Street East and 3rd Street West. It is my understanding that the adoption of this Resolution included development applications that had been filed or intended to be filed. Was this the Board's intention? Board discussion.

Mr. Moron said a question came up as to whether this applied to an application that has already been turned in the office or was in the queue. He reported his understanding was everything that was turned in waiting to be processed or had not been turned in was put on hold. Commissioner Sanders said that was her understanding. Chairman Parrish agreed this is what the zoning in progress was for. He asked what Attorney David Theriaque opinion is. Attorney Shuler explained the recommendation to the Board was to have a pause on all

development applications either those that had been filed or those that might be filed in the future within the geographic area on St. George Island. He said the question is whether applications that were already filed are exempt from the planning pause. He said his understanding and Mr. Moron's is the Board's intention was to have a planning pause on all development applications those on file or those that may be filed in the future for that geographic area. He explained they brought it back because it is the Board's intentions that control this matter and that was their understanding and how they implemented this action. Attorney Shuler explained from the planning pause they directed the Planning & Zoning staff not to accept or process development applications and the question is whether they intended their action to pause all consideration of applications that had already been filed with Planning & Zoning or applications that had not been filed. He said this was discussed with Mr. Moron and he also listened to the tape of the meeting and it was their understanding it applied to all development applications whether they were received by Planning & Zoning or they would be filed in the future within the geographic area described on St. George Island. He stated since this question has come up they are asking the Board to clarify their intentions if the planning pause is to apply for applications that has not yet been filed or all development applications whether they were already filed or were yet to be filed. Commissioner Jones said his understanding is it applies to all applications. Commissioner Sanders asked who made the motion and second. She said her understanding was it was all applications. Mr. Moron reported it was a 4-1 vote with Commissioner Lockley voting against it. Attorney Shuler said Commissioner Jones made the motion and Commissioner Massey seconded the motion. Chairman Parrish asked what action the Board should take. Attorney Shuler said he is looking for a clarification on the record of the Board's intentions. Chairman Parrish reported Commissioner Jones made the motion and has stated publicly he thought it was for all. He stated Commissioner Massey made the second. Commissioner Massey said it was for all applications. Commissioner Sanders reported she thought it was for all. Commissioner Lockley stated he voted against it.

4. Board action to authorize advertising a notice to receive sealed bids for the Ellis Van Vleet project. This is a County Incentive Grant Program (CIGP) that will consist of resurfacing, striping, signs, and grassing approximately 0.59 miles along Ellis Van Vleet and 17th Street in Apalachicola.

Commissioner Lockley made a motion to authorize advertising for a notice to receive sealed bids for the Ellis Van Vleet project. Commissioner Sanders seconded the motion.

Commissioner Jones asked staff to check with the City of Apalachicola to make sure no infrastructure is being placed in this area before the road is paved. Mr. Moron agreed to contact the City. **Motion carried; 5-0.**

5. Board action to sign a Professional Engineering Service Fee Proposal with Barnett, Fronczak, Barlowe, & Shuler. This \$6,000 proposal is for the interior renovation project at the Public Defender's office.

On motion by Commissioner Sanders, seconded by Commissioner Lockley, and by unanimous vote of the Board present, it was agreed to sign a Professional Engineering Service Fee Proposal with Barnett, Fronczak, Barlowe & Shuler in the amount of \$6,000 for the interior renovation project at the Public Defender's Office.

6. Board action to authorize the Chairman's signature on a Resolution for a Local Program Agreement (LAP) between the Florida Department of Transportation and Franklin County. This \$405,480 LAP project is to construct a sidewalk along County Road 65 (Bayshore Drive) from State Road 300 (Island Drive) to Hickory Dip. As Board knows every LAP project with FDOT requires a signed Resolution.

Commissioner Sanders made a motion to adopt the Resolution for a Local Program Agreement (LAP) between the Florida Department of Transportation and Franklin County. Commissioner Lockley seconded the motion. Commissioner Jones said in conjunction with this project they need to address the speed in this area as this is a racetrack. He was not sure if a traffic study needed to be done or they need to change the speed limits but they need to consider this issue especially with the new sidewalk. Mr. Pierce reported the speed was reduced but the Board received so many complaints the speed went back up. Chairman Parrish said it was 35 mph and lowered to 25 mph and then it went back up. Commissioner Jones reported people need to slow down in this area. Chairman Parrish suggested contacting the Sheriff to patrol this area more. Commissioner Jones agreed this is a great idea. Mr. Moron agreed to contact the Sheriff. **Motion carried; 5-0.**

7. Attached to my report is an updated schedule for the Carrabelle Beach Park bathroom project. Based on this new schedule the project is at least 60 days past the original completion date. The contractor was delayed due to a medical emergency. Mr. Doug Shuler and I are in discussions regarding the additional cost of the portable bathrooms at that project location.

Commissioner Sanders reported complaints are being received about this situation. Commissioner Massey agreed he is receiving complaints also. Commissioner Sanders said they gutted the building. Commissioner Massey reported they gutted out the building and then did not show up for 4 weeks. Chairman Parrish suggested the Board write the contractor a letter. **Commissioner Jones made a motion to direct staff to write a letter to the contractor. Commissioner Lockley seconded the motion.** Commissioner Lockley asked if the contractor will pay for the port-a-potties since this is their fault. Mr. Moron stated he is in contact with Mr. Shuler about this matter. Commissioner Sanders reported they are 60 days past the original contract completion date. Chairman Parrish said the Board may need to write the letter to Mr. Shuler to see where the contractor is on this project. Mr. Moron said he will give the contract and the response to Attorney Shuler to decide about further action. **Motion carried; 5-0.**

8. The following is an update on active FDEP NRDA projects in the County:

- Indian Creek Boat Ramp – The project was re-bid and bids were opened on 06/06/2017. The apparent low bidder is Cathey Construction at \$474,755.00 for a push-in type boat ramp; however, there is a possible issue with Cathey's bid, and we may have to go with the next lower bidder, which is H. G. Harders at \$529,589.00 for a cast-in-place ramp. The available funding for this project is only \$355,000; therefore, adding a 10% contingency, supplemental funding of \$228,000 would be provided by FDEP.
- Waterfront Park Improvements – Plans are 100% and two pre-bid meetings have been conducted on site. There are seven prospective bidders. Several questions have been raised at the pre-bid meetings. The design consultant will need some time to adequately respond; therefore, we are estimating a bid opening date of 07/18/2017 (today).
- Eastpoint and St. George Island Fishing Pier Improvements – Plans are 100% complete for both restrooms and all variances from DOH and the County have been obtained. Waiting for review and approval from the EPWSD and then we could bid that restroom project. Would like to bid both the EP & SGI restrooms together to get better pricing. However, there is a question about the ownership of the SGI site. I realize that the County thinks that they own it on the basis of a quitclaim deed from FDOT, but the FDEP Div. of State Lands has questioned if that ownership transfer meets State requirements. I am working closely with the Div. of State Lands to resolve the issue.

Mr. Moron reported Mr. Curenton has been in contact with the State. He stated when they receive more information; he will forward it to the Board.

- St. George Island Seawall Replacement – This project will be bid separately from the two restrooms. Plans are 90% complete and a permit application has been submitted to FDEP/USCOE.

9. This item was addressed earlier in the meeting.

10. At your July 5th meeting Mr. Allan Feifer asked the Board to consider requesting financials from each of the non-profits that request funding from the County. After discussing this request with the Finance Office, I discovered that when making a pay request each of these agencies provides a financial report that states how the previous request was expended. Does this report meet Board financial information requirements from these agencies?

Mr. Moron asked if the Board needs additional information. He suggested Mr. Feifer complete a public records request to the Finance Department for these quarterly reports.

Commissioner Massey reported they need a crosswalk painted and signs placed on Ryan Drive. He stated the one on Sunset Circle will be repainted. He requested Attorney Shuler check on

signs. Mr. Moron agreed to check on this matter. He said the Road Department has a template for the crosswalk.

Mr. Feifer said his request on the non-governmentals was for the Commissioners to see how rich or poor the agencies are so they could decide how much money to give them. He explained knowing how they spent the money does not tell their financial condition. Commissioner Sanders said he wants what TDC receives from the sustaining grant recipients. She was not sure how much information they can request. Attorney Shuler commented he has not looked up the rules but if they want the money then the Board is entitled to ask for their financial condition as a condition of receiving the public funds. Commissioner Sanders stated she does not mind requesting this information. Mr. Feifer asked for them to submit a financial statement or a tax return. Commissioner Sanders said she does not have any problem with asking for this information. Mr. Moron offered to ask Mrs. Griffith to make a report based on the information submitted and the Board can review the information and determine if it is sufficient. Chairman Parrish agreed they can provide how much they have and how it is being spent.

Michael Shuler – County Attorney – Report

Attorney Shuler did not have a report at this time.

Commissioner Jones asked about the golf cart ordinance and the timeline on the traffic study. Attorney Shuler stated he followed up with the engineers and a preliminary study on both areas should be received by the end of the month.

Commissioner Lockley asked who the contractor is for the bathroom project. Mr. Moron answered Mr. William Poloronis. Commissioner Lockley reported he did not tell the County he was sick. Mr. Moron said he does not know the situation but it was bad on the 4th of July. Mr. Moron pointed out the expense of the port-a-potties is coming out of Mr. Davis' budget. He explained every time they have to ask for an extra cleaning of the port-a potties it costs more money. He reported running 60-90 days late on the contract is becoming a problem.

Commissioner Sanders reported they are having problems with FDOT on one of the paving projects in Lanark Village. Commissioner Sanders stated she would like Mr. Moron to contact Mr. Carter Johnson, Intergovernmental Affairs with FDOT, and ask why the permitting has slowed down for Spring Street in Lanark Village. She suggested they call and then follow up with a letter to FDOT. She explained application was made on May 8th and they cannot start paving. She said she wants the Chairman's signature on this letter. **On motion by Commissioner Sanders, seconded by Commissioner Massey, and by unanimous vote of the Board present, it was agreed to direct Mr. Moron to call Mr. Carter Johnson and then back it up with a letter to FDOT complaining about the time they take on permitting a projects for Franklin County and that this is not grant money or CDBG money, it is Franklin County tax dollars and she wants to put it on the ground.**

Commissioners & Public Comments

Mr. Pierce discussed protocol for visiting the White House. He explained 4 Commissioners are planning to attend. He said the Board needs to select a spokesperson that is prepared to speak. **Commissioner Massey made a motion for Commissioner Sanders to speak for the Board.** Commissioner Sanders said she would prefer the Chairman to speak but he is not attending. Chairman Parrish reported in the letter it says the County needs to come up with a list of priorities and discuss those with Commissioner Sanders so she has everything she needs. He reported this information has to be submitted ahead of time. He said the Commissioners who are traveling need to make sure their information submitted matches their driver's license and staff needs to make sure all of this is correct. **Commissioner Jones seconded the motion. Motion carried; 5-0.** Mr. Moron reported the letter also has to include contact information. Commissioner Sanders agreed to meet with staff about this information.

Commissioner Lockley said Mr. Ashley Teat, a resident of Apalachicola, took some classes and has some information for the Board. Mr. Moron reported Mr. Teat provided him with some contact information but he has not had time to contact the person. Chairman Parrish asked if there is a funding mechanism. Mr. Moron answered not that he is aware of but he needs to contact this person and find out. Mr. Teat explained he attended an ISSO meeting last week at the Fire College and the new rating system is coming out. He explained fire inspections are a very crucial part of this system. He reported fire inspections should be completed in all County buildings and businesses. He suggested each city also attend a workshop with the individual from ISSO so he can explain the benefits of the program. He discussed the rating system and said he is certified to complete the fire inspections. He said if the rating comes down then it helps everyone with insurance prices. Mr. Teat stated they need to look at the Armory and see if a sprinkler system is needed or there are other options. He reported a County fire coordinator is needed to start coordinating the fire departments to benefit everyone. He asked the Board to consider this program.

Mr. Neal Braswell, a resident of Eastpoint, said the County has a problem with sanctuary cities in our county. He stated the police have to ask for permission to go into the Plantation to arrest someone. He reported if people have drugs, law enforcement has to ask permission to go to the house. He discussed a situation where a man was arrested for drugs but the police department could only go there after they were invited by the homeowner. He said this person had been selling drugs for many years and has now been arrested and charged. He stated the County needs to support the Sheriff because he cannot do this alone. Mr. Braswell reported there are people coming here and doing drugs and it is a problem and looks bad on the County and law enforcement. He said the County needs to refurbish Carrabelle Beach and St. George Island. He stated if there is a storm, the beaches will not exist. He explained there are issues that need to be addressed. Mr. Braswell stated he is retired and has lived here his whole life and loves the county. He reported the area is going through a depression because of the bay and they need businesses brought into the County that provides jobs and sustain a livelihood.

He explained there are many empty homes because people cannot support their selves and have to leave their home. He said the County needs to cooperate with the state as the residents need help now.

Ms. Melissa Owens, a resident of Eastpoint, discussed property her uncle owns on School House Road. She explained part of the house is still there but it has been vandalized. She reported the vandals tore off part of the house but the floor is still there. She reported this was reported but there was nothing they could do because no one saw who did it. She requested permission to rebuild the house. Chairman Parrish directed Mrs. Owens to the Building Department and said they will explain the permitting procedures that must be followed. Ms. Owens stated she thinks they were denied but she does not think they understand. Mr. Moron was not familiar with this item. Ms. Owen reported they are still paying the water and sewage bill. Mr. Pierce said she could be denied if the house is encroaching on the setback or they are in a flood zone. He explained if the house has not been maintained, it could be so low on the tax roll that they say it is not worth being rebuilt. Chairman Parrish asked Ms. Owens to contact the Planning & Building Department next door.

Adjourn

There being no further business to come before the Board, the meeting was adjourned at 12:28 p.m.

Joseph A. Parrish - Chairman

Attest:

Marcia M. Johnson - Clerk of Courts