

**FRANKLIN COUNTY BOARD OF COUNTY COMMISSIONERS
REGULAR MEETING
COURTHOUSE ANNEX – COMMISSION MEETING ROOM
AUGUST 15, 2017
9:00 AM
MINUTES**

Commissioners Present: Joseph Parrish – Chairman, Noah Lockley-Vice-Chairman, Cheryl Sanders, William Massey, Ricky Jones

Others Present: Marcia M. Johnson-Clerk of Court, Michael Moron-County Coordinator, Michael Shuler – County Attorney, Lori P. Hines-Deputy Clerk to the Board.

Call to Order

Chairman Parrish called the meeting to Order.

Prayer and Pledge

There was a prayer followed by the Pledge of Allegiance.

Mr. Fonda Davis, Parks & Recreation Department, stated the Ozones and AAA Baseball Teams and coaches that went to the state championships are present today. Mr. Davis introduced Mr. David Paul, coach for the Ozones. Mr. Paul thanked the Board for the opportunity to be present today and for contributing funds for these programs. He discussed the time and money spent on the teams and said they have accomplished all these things because of the time and support. He introduced the other coaches-Mr. Brad Blackburn and Mr. Will Luberto. Mr. Paul introduced the players that were present and said 3 of their players are not present. Chairman Parrish thanked the team for representing the County and said they are proud of them. Mr. Davis introduced the AAA Team and their coach Mr. Ricky Abercrombie. Mr. Abercrombie thanked the Board for everything they have done for the team. He introduced the members of the team who were present and said there are several players who are not present. He explained they played good in the last tournament but came in second. He reported they were invited to play in the A Division and beat all of the teams and then lost to Graceville, a B Division team. He stated some of these boys will be going on to play baseball in middle school and he asked everyone to support them. Chairman Parrish said the Board is proud of them bringing these trophies back to the County. Commissioner Jones asked Mr. Abercrombie to explain what these trophies are for. Mr. Abercrombie said they received a trophy for being second in the Triple A Division, one for first place in the District and one for being the State runner-up. Mr. Abercrombie said the other coaches are Mr. Dale Winchester, Mr. Eddie Moses, Mr. Timmy Poloronis and Mr. Bobby Varnes. Commissioner Lockley stated

he is proud of them and hopes they take it to the next level and put some big trophies at the school. Commissioner Sanders reminded everyone in addition to these teams there were also two other teams that went to state. She said the County has some awesome talent and it is because everyone in the county supports the youth. She stated she looks to see good things in the future and is so proud of all them. Chairman Parrish thanked the teams and coaches for coming to the meeting.

Approval of Minutes

On motion by Commissioner Sanders, seconded by Commissioner Lockley, and by unanimous vote of the Board present, it was agreed to approve the minutes from the meetings held on July 18, 2017, July 20, 2017, July 21, 2017 and August 1, 2017.

Payment of County Bills

On motion by Commissioner Lockley, seconded by Commissioner Jones, and by unanimous vote of the Board present, it was agreed to approve payment of the County's bills.

Department Directors Report

Howard Nabors – Superintendent of Public Works

Mr. Nabors reported his department is continuing to cut the grass and grade roads. He stated a telephone call was received Sunday reporting a problem on Alligator Drive in front of the Alligator Point KOA. He explained the call said the road was causing flat tires but when the County staff reviewed the road they did not find anything that would cause a flat tire. He stated on Monday they hauled in materials and graded the road. He said the residents are requesting milled asphalt or pavement. He estimated the cost of milled asphalt to be \$28,000-\$30,000 for this section of road which is 8 ft. wide and 1, 100 ft. long. Commissioner Sanders asked what the difference is between milled asphalt and the material that is on the road now. Mr. Nabors explained the milled asphalt will be hard and will be good for a couple of months but then it will start rippling and getting pot holes. He stated once the milled asphalt is there, they will have to patch the road because it cannot be graded. Mr. Nabors said the cost of the milled asphalt is \$400 a load. Commissioner Sanders directed Mr. Moron and Mr. Nabors to get with Mr. Pierce and find out if the county will be reimbursed from FEMA for the milled asphalt. She questioned if the \$30,000 covers the cost of manpower and materials. Mr. Nabors answered yes. Commissioner Sanders asked if placing milled asphalt on this road will minimize the time the Road Department has to spend on the road. Mr. Nabors answered yes for a while but in about 6 months the road will start beating out and have pot holes in it. He reported they have the same problem with some roads on St. George Island and they have to go there weekly to fix the pot holes. Mr. Nabors pointed out if the County spends \$30,000 in the middle of storm season then a storm could come and wipe out all the material. Commissioner Sanders reported the County needs to know if FEMA will allow them to place the material on the road and if they will reimburse the County for the costs. Commissioner Sanders

stated the cost of the traffic lights is already coming out of the Bald Point Trust Fund so they will have to find this money as it is not in the budget. Mr. Nabors agreed he does not have this money in his budget. Commissioner Sanders directed Mr. Moron and Mr. Nabors to meet with Mr. Pierce and come back with a proposal and also how it will be paid for. Mr. Nabors stated they will continue to grade this road weekly. Mr. Eddie Sosebee, Alligator Point/St. Teresa Association, thanked the Road Department for maintaining the road and thanked Commissioner Sanders for starting to investigate something to stabilize the road. He stated they have some genuine safety concerns.

Mr. Moron read the following item from his report:

1. Inform the Board that Mr. Curenton and I met with John Howell and Benny Jacobs of BroadSpectrum, the local FDOT contractor. They informed us that they can do bridge maintenance work on County bridges that are not on the State Highway system, such as Timber Island Bridge and the Crooked River Bridge located on Highway 67. Mr. Curenton and I asked BroadSpectrum to pull any available FDOT inspection reports for both of these bridges and provide a proposal to address any maintenance items. Mr. Howell submitted a proposal for \$9068.00 to address all of the maintenance items on Crooked River Bridge. Almost all of these items are beyond the scope of the Road Department so is the Board willing to engage BroadSpectrum to do address these maintenance items? These maintenance repairs will be paid from the maintenance and repair line item. In the future, when the Road Department receives FDOT inspection reports regarding County bridges, such as Timber Island, I will ask Mr. Nabors to contact BroadSpectrum directly to discuss necessary maintenance. Board action.

Mr. Moron stated the County gets these reports but does not have the equipment to complete the repairs. He reported Mr. Mark Curenton, County Planner, stated this is outside of his expertise but he does not think the cost is unreasonable. Commissioner Sanders said before this is approved, she would like to see what the repairs are because she travels on this bridge every day. She stated she knows what needs to be done and wants to make sure the repairs are within the scope of work. She reported the County has never been able to address repairs on big, concrete bridges. Mr. Moron stated Broad Spectrum provides the same type of service for other surrounding counties. Mr. Moron agreed to email the bridge report to Commissioner Sanders. Mr. Moron explained they will also receive the inspection report and how much it will cost for Timber Island Bridge. Commissioner Sanders said she is not opposed to moving forward but would like to see the actual costs. Mr. Moron pointed out this proposal would address all the Department of Transportation's (DOT) deficiencies. Chairman Parrish asked what line item these repairs will be paid from. Mr. Moron stated Road Paving Repair and Maintenance. Commissioner Sanders reported it should be paid from the Bridge account. Chairman Parrish asked if there is money available for these repairs. Mr. Moron responded yes, he contacted the Finance Office and there are funds for these repairs. Commissioner Sanders reported the cost should not exceed \$10,000. **On motion by Commissioner Sanders, seconded by Commissioner Lockley, and by unanimous vote of the Board present, it was**

agreed to approve Broad Spectrum for the task of correcting the deficiencies on Crooked River Bridge contingent upon Attorney Shuler checking on the quote they provide.

Fonda Davis – Solid Waste Director

Mr. Davis appeared before the Board. He read the following request:

SUBJECT(S):

Additional Beach Warning Flag pole on St. George Island:

FOR BOARD ACTION: Currently the Flag pole on St. George Island is located by the Lighthouse and isn't very visible to the public. I am asking board approval to put up an additional flag pole right as you come onto the island. In addition to the flag pole, I would like Board approval to place a small memorial sign for the drowning victim, Bruce Maynor in recognition of his heroism in saving a child's life. **REQUESTED ACTION: Board approval to place a new flag pole and memorial sign on St George Island.**

Commissioner Lockley made a motion to approve placing a new flag pole and memorial sign on St. George Island. Commissioner Jones seconded the motion. Chairman Parrish asked if this location is in the DOT right-of-way. Mr. Davis answered yes. Chairman Parrish inquired if the County has permission from DOT to place this pole. Mr. Davis said he has not contacted DOT yet. Mr. Moron agreed to assist with contacting the DOT permit office. **Commissioner Lockley amended his motion to make this action contingent upon DOT approval.**

Commissioner Jones amended his second. Motion carried; 5-0. Commissioner Lockley asked if the warning flags are visible on the other beaches in the county. Mr. Davis answered yes.

SOCCER REGISTRATION

FOR BOARD INFORMATION:

The 2017 Franklin County Soccer Youth signup dates:

Saturday – August 12th 11:00am – 2:00pm
Thursday – August 17th 5:30pm – 6:30pm
Tuesday – August 22nd 5:30pm – 6:30pm
Saturday – August 26th 11:00am-2:00pm

All registration days will be held at DW Wilson Sports Complex. For more information contact Betty Sasnett 850-653-7598 **REQUESTED ACTION:**

None

FOOTBALL & CHEERLEADING REGISTRATION:

FOR BOARD INFORMATION

The 2017 Franklin County Football & Cheerleading program will be returning back to the Big Bend League. The signup dates are as follows:

Apalachicola	August 9 th , 10 th & 11 th	Battery Park	6:30pm – 8pm
Eastpoint	August 16 th , 17 th & 18 th	Vrooman Park	6:30pm – 8pm
Carrabelle	August 23 rd , 24 th & 25 th	Kendrick Park	6:30pm - 8pm

For more information contact Heather Skipper 850-370-0369. **REQUESTED ACTION: None**

Commissioner Jones said at the last meeting they talked about changes to Mr. Davis's office and he is looking forward to some of the information about promoting activities. He said the changes to the office were tabled but he would like to see what kind of things can be done after this change takes place. Chairman Parrish asked if this position has been advertised. Mr. Davis answered no.

Pam Brownell – Emergency Management Director

Mrs. Brownell appeared before the Board. She stated the Community Emergency Response Team (CERT) grant came in after her report was submitted and she needs approval and signing of this grant. She reported the grant is in the amount of \$7,000 and they will provide the match with in-kind services. **On motion by Commissioner Lockley, seconded by Commissioner Massey, and by unanimous vote of the Board present, it was agreed to approve the CERT Grant in the amount of \$7,000.**

Information Items:

1. EOC Staff continue to promote our Re-Entry Tag program and encourage all residents to apply for their Re-Entry Tag. Staff are also encouraging all residents to sign up for Alert Franklin our new County Alert system.
2. 08/02/17-08/04/17 EOC Staff attended FEPA Mid-Year in Panama City.
3. 08/17/17 Storm Ready Inspection at EOC.
4. 08/23/17 EOC Staff will be attending the Senior Care Meeting.
5. 08/24/17 EOC Staff will be attending the LEPC Meeting.
6. 08/25/17 EOC Staff will be meeting with Duke Energy.
7. 08/31/17 EOC will be hosting the Region 2 meeting.

Erik Lovestrand – Extension Office Director

Mr. Moron stated Mr. Lovestrand is not present today as he is attending some training.

County Extension Activities August 2 – August 15, 2017

General Extension Activities:

- Extension Staff assisted local citizens regarding stranded bay sea turtles, invasive weeds, tree diseases and pests, sea turtle lighting, and other topics.
- Attended County Extension Director in-service training committee meeting.
- Met with County Administration regarding ideas for Extension facility funding.

Sea Grant Extension:

- Co-Hosted Gulf of Mexico Shellfish Initiative meeting in Apalachicola to gather feedback from shellfish stakeholder groups regarding important issues in the industry.
- Extension Director participated in the weekly planning calls for the Dark Skies turtle lighting project.
- Attended Florida Master Naturalist training class on the new “coastal restoration” curricula that we will be using in our Extension programming.

4-H Youth Development:

- Taught oyster ecology class at 4-H Marine Camp to 120 youth.
- 2 teens from County attended week-long 4-H University program on Campus in Gainesville this year.
- Coordinating with schools to implement Tropicana Public Speaking Contest and Ag Adventures programs this year.

Family Consumer Sciences:

- Franklin County FNP Program Assistant continues to conduct nutrition programing in the schools.

Agriculture/Horticulture:

- Conducted sampling of palm trees on SGI to diagnose palm tree disease pathogen as petiole (stem) blight, not the suspected fusarium wilt.
- Participated in Forest Herbicide Management workshop at Quincy Research Center.
- Attended plant ID in-service training workshop at Live Oak Research Center.

Mr. Moron presented the following item from his report:

10. As the Board is aware the County’s Extension is still seeking a location for a permanent office. Recently Mr. Lovestrand contacted the local FDEP office to discuss the possibility of using the Reserve Research Building located at the Mill Pond. On Thursday August 3rd, Mrs. Jenna Harper the Reserve’s Administrator, Mr. Lovestrand, and I met to discuss this matter further and we all walked away feeling very confident that this plan would work. There will be a need for some design services so is the Board interested in engaging Barnett, Fronczak, Barlowe, and Shuler for these services. The estimated cost will be less than \$1000 and would be paid from Professional Services. Staff will contact DACS to amend the contract for the \$180,000. Board action.

Mr. Moron reported this contract is still in the original form with the money going to the University of Florida (UF) and then to the County. He stated this contract will be amended to say the money will come directly to the County and they will pay for the design changes to the

building. Chairman Parrish asked if DEP will still maintain ownership of the building. Mr. Moron answered yes and said they will be sharing the space with the Extension Service. He went on to say DEP is also investing money to make some changes for their long term use of the building. Chairman Parrish stated if DEP relinquishes this building, he believes it will revert back to the City of Apalachicola. Commissioner Lockley asked what the UF is paying if Mr. Lovestrand and DEP are occupying the building. Mr. Moron was not sure how much of the expenses will be paid by UF as they will have to work out the details. Mr. Moron said he is not sure what the County will be responsible for at this time. Commissioner Lockley stated he does not want the UF to come in and ask for a lot more money after they get started. Mr. Moron explained this is the reason for amending the contract so the money will go through the County and the County will control the renovation project for their portion of the building. Commissioner Sanders asked if there is any chance this building will change from the DEP to the City of Apalachicola. Mr. Moron said he did not know about a reverter to the City until the Chairman mentioned it. He stated DEP indicated they have a long term plan for this building and they never discussed the building reverting to the City. Chairman Parrish commented it does not sound like the Board is opposed to this plan but he would like to see this item tabled until further negotiations occur and this information is reviewed by Attorney Shuler.

Commissioner Lockley made a motion to table this matter until Attorney Shuler checks into the reverter clause on this building. Commissioner Lockley said he does not want to put money into the building and then have the building revert to the City. **Commissioner Sanders seconded the motion.** Mr. Moron said he will ask DEP to put in writing their long term goals for the use of this building and then the County will know. **Motion carried; 5-0.**

Lisa Lance – Library Director

Mrs. Lance read her report, as follows:

- Carrabelle Branch is hosting free Ancestry Research workshops on Saturdays from 11-1 pm.
- Adult Gardening Events Program: Carrabelle (**Tuesday, August 15**) at **1:30**, Getting ready for your fall garden; Eastpoint will host the same program on September 12 @ 1:30 pm
- Summer Reading Program: Build a Better World completed eight weeks of entertainment and fun with the Finale on July 28 with Tampa Taiko Japanese Drumming, more adults in attendance than children enjoying and all ages participated; Eastpoint = 21, Carrabelle = 16
 - Prizes awarded:
 - Adults:**
 - Grand Prize (2 awarded): Free Yoga session with certified Yoga instructor, Beth K. (FCCA), Debbie B. (FCEP) – both have already scheduled sessions
 - The Owl Café – 4 gift certificates (\$20 value each)
 - Children's:**
 - Grand Prize (2 awarded): Backpack filled with school supplies (\$50 value each), Anonymous donor funded – John Wesley L. (FCCA), Finley P. (Eastpoint)
 - 4 / 2nd Place winners: Gulf Specimen Aquarium Child's Admission and Hog Wild BBQ certificate for meal + ice cream
 - 10 / 3rd Place winners: Hog Wild BBQ certificate for meal + ice cream
- Staff is taking a break from programs after SRP

- New STEAM 2 program (ages 5-7) starting in September at Eastpoint
- New calendar of events starting in September for Carrabelle
- Part-time Library Assistant position in Carrabelle filled August 4 with Teresa Jackson
- Facility updates at both branches during the program break – Carrabelle: pressure cleaning, palms being trimmed, landscape needs weeded, exit doors to be painted storage rooms being cleaned and reorganized, additional new mobile book spinners and media shelving being installed to provide more space to circulate additional items
- The Carrabelle Library sign at the entrance was painted by Tina Povisil who donated her time and supplies
- Music Second Language Recital at Eastpoint Branch, August 22 at 5:00. Eight students participating including some previous students
- Woodmen Life voted the Eastpoint branch as a recipient of a US flag (and 25 ft pole). The paperwork is being completed, 4-6 week shipment of pole - which will need to be installed (concreted and mounted), ceremony date to be determined
- FL DOS Grant system now available, attended a webinar Aug 9th for training on updates and changes, submission deadline October 1. Currently obtaining necessary approval signatures and completing the first phase of the application.

Mrs. Lance stated the Friends of the Library are sponsoring the Annual Putt Masters Golf Tournament on September 30th at the Red Pirate Family Grill. She explained there are Hole Sponsorship forms available at both libraries and the deadline for sponsorship is August 30th. She reported they are looking forward to this fundraiser as over \$3,000 was raised last year.

Chairman Parrish said he would like to commend the person who painted the sign and donated her time and supplies and the Woodmen Life for providing the new flag. Mrs. Lance reported they also provided a new flag for the Carrabelle Branch. Chairman Parrish stated Mrs. Lance is doing an excellent job of moving the library forward. The Board members agreed she is doing a good job.

Mr. Moron offered the following item for the Board's consideration:

5. Board action to authorize the Chairman's signature on the State Aid Library Grant. This grant provides approximately \$74,000 in funding for the County Library System.

Mrs. Lance said this signature would allow her to move forward with submitting the grant application. **On motion by Commissioner Sanders, seconded by Commissioner Jones, and by unanimous vote of the Board present, it was agreed to authorize the Chairman's signature on the State Aid Library Grant Agreement.**

Curt Blair – TDC – Report

Mr. Blair appeared before the Board and presented the following report:

Numbers : (Attached)
- Collections:

Attached to this report you will find our most recent collections report. This report is current now through May 2017 and shows the amount of tax revenue we collect each month as compared to months in previous years. I reported in my June report that while the final quarter of 2016 exceeded expectations, the collections for the first quarter of this year should a decline in revenue as compared with the same months last year. With the addition of April and May collection numbers that trend has been sustained. Our numbers are always two months or more behind because of the way the Department of Revenue distributes tax revenues to the county. So the best we can say is that as of May 31 our collections were running dead even with last year. This rate is not necessarily bad it just shows that so far for this year we have not seen any growth in revenue. Normally by May we have seen a 10% to 12% increase in revenues.

This change can be explained in a number of ways.

- In the last year or so we have seen a tripling of the number of Vacation Rentals by Owner (VRBOs) which might indicate that there are more rentals on the market that are not collecting the tax thereby reducing our revenues.
- The reduction in international tourists due to a strong dollar, fears of terrorism, and the world's perception of the US as a travel destination.
- A general weakening of the economy. Disney earnings are off for the first quarter, tourism is down in the state and a number of other TDCs are reporting similar down swings in growth.
- Changes in the reporting mechanisms for rental companies.

We would tend to think that our numbers are the result of several of these factors. Let me emphasize, however, we have not yet seen a drop in numbers of tourists, just a reduction in the growth of the industry. We are continuing to monitor the situation and will keep you up to date.

Local Tax Collection:

A month or so ago our Tax Collector Rick Watson called me to discuss the possibility of collecting the tourist tax locally. This is an issue the TDC has discussed on several occasions and a decision that the majority of the state's TDCs have made. Local collection would provide a number of advantages:

- More current collection information
- Increased information about trends occurring in our rental businesses
- Better enforcement opportunities.

The TDC Board discussed this request at their last meeting and requested that I continue discussions with the Tax Collector, the Clerk and County attorney to analyze the feasibility of taking on collections locally.

The Board also asked that we look at a possible licensure program for rental companies and lodging facilities to allow the county to better monitor the industry as part of the proposal.

Mr. Blair explained the TDC Board is discussing this because the way the taxes are collected now with Department of Revenue (DOR), they do not get the check for 2-3 months after the collection period and no information is provided on where the funds are from. He reported there is no way to determine who is collecting the tax. Mr. Blair stated if the tax was collected locally then they would have more information and know who is collecting and who is not collecting the tax. He said Clerk Johnson pointed out yesterday knowing who is not collecting is one thing and enforcement is another issue. He reported the TDC Board has not made any

recommendations at this time but he wanted the Board to know these discussions are going on and later they will provide more information.

BOCC Followup: (Attached)

Over the last few months you have provided direction to the TDC on a number of matters which have resulted in follow-up action:

Oyster Radio Contract: Last month you requested that we extend our agreement with Oyster Radio to a 12 month contract. I have attached that contract to this report. This agreement will provide for regular advertising both on the station's local station as well as its internet and social media streams. We know that 40% of our visitors are return visitors and our advertising on Oyster Radio is part of our effort to reach out to those visitors in an effort to get them to return more often.

On motion by Commissioner Massey, seconded by Commissioner Jones, and by unanimous vote of the Board present, it was agreed to approve the 12 month contract with Oyster Radio.

Turtle Video: At a previous meeting the Commission requested we develop a public service announcement directed at turtle habitat and protection. We have completed that video and included a link to it in our folder.

<https://www.dropbox.com/s/i6njctx1ij0hwh2/TurtlePSA.mp4?dl=0>

Lodging provider Sessions:

Beginning the end of the month we will hold a workshop session with the lodging providers in the county to discuss the services the TDC provides and ways that the two entities can work more closely. The first meeting will be held at St. James Bay for the companies in the eastern part of the county and begin at 1:30 on August 23. Subsequent meetings will be held in September and October on St. George Island and Apalachicola.

Mr. Blair said previously they did cooperative partnerships with Resort Vacation Properties to entertain some travel writers from Mississippi and that resulted in tremendous coverage in that publication. He explained they are now partnering with the Water Street Hotel and the Coombs House to promote a concert series which will be conducted in September.

Promotional Budget: (Attached)

At our meeting last week, the TDC Board adopted its budget for promotions for 2017-18. This is really is as set of priorities which reflect how our marketing funds will be expended. I have attached a copy for your information.

Mr. Blair stated the major portion of their funding is going to internet marketing but they have also beefed up their print marketing. He reported they are also putting some focus on television and radio marketing. He stated they will also be doing some television marketing in the Tallahassee and Panama City area mostly for event promotions.

Sports Tournaments:

Our local sports teams had a great year this last season with several teams reaching the playoffs and two winning their respective world series. It appears we have the makings of some great teams in the coming year. This year we contributed \$7,500 to help those teams that went to the national playoffs. With the prospects for the coming year, the TDC board requests that the

funds allocated in the local government portion of our budget be used to help offset the costs for teams that compete in nationals in order to insure adequate support for the teams. .

Sustaining Grant Program:

At your last meeting the Board instructed the TDC to apply the procedures for the use of Sustaining Grants in the same manner to all recipients. In addition, we understand that you requested the TDC to review the Sustaining Grant program to determine if those recipients that achieve sustainability or that indicate that they will never become sustainable might be released from the program to allow other groups that need help to participate. The Sustaining Grant program came about as a result of BOCC action a number of years ago. As a result the TDC requests that the BOCC give some direction on the following items.

- The sustaining Grant recipients are selected based on their need and the degree to which they contribute to promotion of the county's Brand elements
- Grant recipients receive \$20,000 per year.
- Recipients are required to be open for 20 hours a week.
- Recipients must display visitor information and distribute visitor information
- Recipients are required to show that they receive support from the TDC and provide visitor logs to the TDC.
- Recipients are required to report to the TDC financial and program information which demonstrates both need and the existence of ongoing programs to residents and visitors.

Mr. Blair stated they have received a number of requests for Sustaining Grants but there are no slots available at this time.

Visit Florida:

Some state press coverage has reported that the Franklin TDC along with seven or eight other TDCs in the state have withheld their Visit Florida partnership enrollment as a result of several provisions that were part of the Visit Florida bill passed in the special session that are unclear and possibly pose unreasonable requirements on our Board members and Vendors. Attorney Shuler and I are reviewing that bill and working with some of our statewide groups to gain clarity about the legislation's requirements.

Mr. Blair reported they have not renewed their partnership with Visit Florida. He said they do not have enough information yet but will try to make a determination on the impact when they receive this information. He reported about 20 TDC's around the state have withdrawn their partnership with Visit Florida based on the imposition of this new statute.

Approvals:

The TDC Board approved a number of requests at their last meeting including

Philaco – Funding to help Philaco conduct an area wide meeting that could bring as many as 200 visitors to the area.

Water Street Hotel Partnership – We are working to increase our involvement with local lodging providers. Last month the TDC cooperated with Resort Vacation Properties to coordinate a visit by the Birmingham Magazine which resulted in an excellent article. This month the board agreed to partner with the Water Street Hotel in a community concert event during the slow period in September.

Fall Media Buys – The board approved a list of fall media purchases for the fall season.

St. George Island VC Repairs – The Board approved expending \$5,700 for repairs to the St. George Island Visitor Center.

Commissioner Lockley asked if Mr. Blair has looked into money for sprinklers for the Armory. Mr. Blair stated he has discussed this matter with Mr. Moron. Mr. Moron explained first this project has to be designed and he is working with Mr. Blair to get some funding to help pay for the design. He stated he is also waiting to hear from Mr. Warren Emo, architect.

Commissioner Sanders asked since last Wednesday's meeting if Mr. Blair had heard anything from the only sustaining grant person that has not submitted any financial paperwork to keep receiving the sustaining grant. Mr. Blair stated he met with the person and they said a schedule of their activities for the year will be provided but the documents have not been received yet. Commissioner Sanders instructed Mr. Blair to make sure they know until TDC gets the financial documents they need, there will not be a sustaining grant issued to them. Mr. Blair agreed to convey this message.

Chairman Parrish asked if the Board has to proceed with the 10:00 a.m. public hearing at this time. Attorney Shuler advised the Board it is okay to proceed with the agenda and then take up the public hearing as it is scheduled for 10:00 a.m. or as soon as the Board can address it.

The meeting recessed at 10:05 a.m.

The meeting reconvened at 10:16 a.m.

Bonnie Fulmer – ECCC – Introduction

Mrs. Fulmer stated they are the Elder Care Community Council of Franklin County, Inc. but go by ECCC and are happy to be here this morning to introduce themselves. She explained they have been in existence about a year and a half and started because there was announcement in the newspaper that Holy Family Senior Center was closing the doors. She stated they are taking care of senior citizens they know, live with, are related to, and are part of our community. She said they began formalizing their organization when they knew they had a lot of support within the county for their mission. She reported in August, 2016 they incorporated and applied for their non-profit status. Mrs. Fulmer said they have an executive board and she is the President and introduced Ms. Betsy Nofziger and Ms. Donna Duncan. She reported there are also nine other Board members which represent each of the different communities within the county. She stated they want all communities included and want to serve all the seniors in the county. Mrs. Fulmer reported their official mission is to be the bridge connecting seniors to a community of support through advocacy. She explained they want to provide input to the entities that work with the seniors and to be an advisory council to them and the Board. She stated they feel like their mission aligns with what the County wants for the seniors. She went on to say they want to provide meals and socialization for homebound seniors and seniors who can get out. She reported another part of their mission is to work closely with the other groups and organizations that are concerned about the welfare of seniors in our county. She said they

have worked with the Area Agency on Aging (AAA), Carrabelle Senior Center, H'Cola, Franklin's Promise and with Liberty County Senior Citizens Center, who is the current lead agency for the County. Mrs. Fulmer stated ECCC believes the older senior citizens in the county should be served with compassion, dignity and respect and their mission is to help that happen. Ms. Nofziger reported they have provided drivers for meals on wheels, delivered food to about 40 home bound seniors that are unable to pick up their food, served food to homebound senior citizens and last year delivered hot meals and fruit baskets during the holidays to the seniors. She explained their organization is all volunteers that care about seniors. She reported they purchased a battery for an electric wheelchair for someone who fell through the gaps for any other funding source. She stated they helped someone move near family when they were evicted and had no place to go in addition to assisting some people with plumbing problems. Ms. Nofziger reported they are providing social activities at Holy Family and have been providing lunch Monday-Friday since May 1st. She explained one of their goals is the spread the word about the elder help line and they have some brochures about it. She reported this line is sponsored by AAA and is the entrance into receiving services. Ms. Nofziger stated they would also like to have some recognition for their volunteers because they have put in a lot of hours and are making a difference in other people's lives. She said they would like to expand transportation services to people who do not have the resources to get to places they need to go. She explained they want to assist with items and needs that are not funded by other sources. Ms. Nofziger stated they are here to let the Board know who they are and to answer questions and see if there are any ways they can help. Mrs. Fulmer reported part of the mission and goal is to raise and obtain funding for the things they are doing in the community. She stated for 20 years the Sizzler 5K Run has supported the Humane Society but they now have a new fundraiser so the ECCC will take over this event. She explained with greater funding there are so many more things they can do. She pointed out there is funding available for seniors but they programs are sometimes difficult to access. She reported there are gaps in services and they want to fill these gaps because sometimes it takes too long to access help. Chairman Parrish commended them for what is being done for the seniors. He said this is a worthwhile cause and they are filling a gap that some of the seniors need. Commissioner Massey reported they are doing a good job. Commissioner Lockley encouraged them to keep up the good work. Commissioner Jones said he is thankful to know they are in existence because with so many programs come qualifications and care has no qualifications. He thanked them for the work they are doing. Mrs. Fulmer said the Board members should not hesitate to contact them and let them know what they can do to help.

Public Hearing – Schneider – Land Use/Rezoning

Mr. Moron reported Mrs. Amy Kelly, Planning & Building Department, will present information on this land use and rezoning request. He explained the land use change will be addressed first and then the rezoning. Mrs. Kelly provided a map showing the location of the property. She presented the notice of land use change and read the property description, as follows:

A 1.54 acre parcel of land lying in Section 11, Township 9 South, Range 8 West, Apalachicola, Franklin County, Florida as shown on the attached map, be changed from Commercial Mixed Use Residential to Commercial Recreation.

Mrs. Kelly stated the change is with the intention of placing a recreational vehicle (RV) park. Chairman Parrish asked for public comment. There was no public comment. Chairman Parrish said this is a tough decision because this is a 1.54 acre parcel and this land use and zoning change is for a RV park. He reported there have been two RV parks developed recently in the Eastpoint area and he is not sure of the size of the properties but they are larger than 1.54 acres. He explained his concern is what this RV park is going to look like and if it will be a true RV park or if people will pull campers in and live there. He questioned if the large oak trees on this site will be cut down. He pointed out a sewer system will also be needed on this property. He reported there is no site plan so the Board does not know what they are going to do on this property. Chairman Parrish stated he does not want to be in the same situation as before when the Board rezoned property and then did not want someone to put in an RV park because that resulted in a lawsuit. He explained he represents this area and is not against an RV park but would like to know what kind of RV park it will be. He questioned if these RV's will stay for the night and move on or homestead the property. Chairman Parrish expressed concern about what is being done on this property. He stated an engineer will have to address traffic flow on this property for the RV's. He stated he does not want the Board to rezone the property and take away the rights the landowner has now and then deny the RV park if the Board is not satisfied with the site plan. He questioned the County's position in this situation in relation to liability. Attorney Shuler advised the Board to finish taking public comments and then consider tabling this matter and asking the applicant through the planning staff to provide the information the Board would like to see. Chairman Parrish said he understands if the applicant does not want to spend money on a site plan that may not be approved but the Board does not have anything to look at and this parcel is so small. Commissioner Massey asked if this site has city sewer. Chairman Parrish answered no; it will have to be a septic tank. He said they do not have the answers they need and if they rezone this property and then the applicant cannot get the number of spaces they need then the property is already rezoned and the owner cannot do what they wanted to do. Commissioner Lockley asked if the owner of the property is present. Chairman Parrish said the owner of the property is present. Ms. Charlotte Schneider, applicant, appeared before the Board. She stated the oak trees will be preserved. She said she is in favor of tabling this request and she will complete a site plan and bring it back next month. She explained she was under the assumption the zoning change would be done first and then they would move forward. She said she has been in contact with all organizations about this request. Ms. Schneider stated she was told she can get an average of 25 sites on one acre but she is looking at 21 sites. She reported she wants a transient park not a place someone will live full time. She explained this will be a place for people to park their RV, experience the area and then move on. She reported this will be vacation rental only and she has done RV parks before and it is easier for them not to stay. Ms. Schneider said the number of sites is being reduced so they can be pull thru sites. She explained she is working with the Health Department to do everything the County and the area requires. She said she never intends to split up these sites

and sell them. Ms. Sneider stated she has lived in Franklin County her whole life and preservation of the County is always at the top with her. Chairman Parrish reported he appreciates her comments but without having anything to look at he would hate to rezone the property and have the RV park turned down and she has lost the rights she has now to her property. He said everything has to be designed and done right and he would like to see a site plan done by an engineer that shows how everything will work. He went on to say he would like to see how the septic tank will be placed on this site and how it will impact the parking spaces. **Commissioner Massey made a motion for the applicant to come back with a site plan and to table the land use and zoning requests.** Commissioner Lockley asked if there is city sewer. Ms. Schneider said she was told they did not have this service to the site and when she talked with the Health Department they told her she would have to put in a sewer system. She said she would prefer city sewer if it was available. **Commissioner Sanders seconded the motion.** She said she is seconding the motion because of the concerns voiced by Chairman Parrish because this is his area that he knows about and she supports his concerns and his requests for certain terms. Chairman Parrish clarified he is not opposed to an RV Park that is done right and there is a need for one. He said he just wants to make sure they know what is being done before they take away her current rights and go strictly to a C-3 zoning because it limits what can be done with the property. Commissioner Massey reported she built a nice RV Park on Timber Island. **Motion carried; 5-0.**

Amy Kelly – Board of Adjustment – Report

Mrs. Kelley presented the following requests:

1. **RECOMMENDED APPROVAL: (Unanimous)** Consideration of a request for a variance to install a 210 foot vinyl vertical seawall 25 feet into the Critical Habitat Zone and a 10 foot variance on both side property lines to connect to existing seawalls and place sand within 43 feet within the Critical Habitat Zone on the water ward side of the seawall. There will be a boardwalk that will connect to an already approved dock. The property is located in Section 36, Township 8 South, Range 7 West, 109 South Bayshore Drive, Eastpoint, Franklin County, Florida. Request submitted by Garlick Environmental Agency, Dan Garlick, agent, Jessica Lewis Garcia, applicant.

Mrs. Kelly presented several maps and drawings of the property. Commissioner Sanders inquired about the length of the boardwalk. Mrs. Kelley said it tops the whole seawall so 210 ft. Commissioner Sanders asked how many seawalls are in this area. Mr. Garlick commented this seawall will be in between two others. Commissioner Sanders asked if this will be a continual pattern of erosion in this area because she is concerned about the natural flow and not causing erosion. Mr. Garlick said if there is a natural shoreline he likes to build a breakwater out in the water because it maintains the shoreline, allows you to have the habitat and protects the property. He discussed other breakwaters and revetments in this area. He described the process they want to complete to make a soft buffer instead of placing rock. He stated the owner wants to do this type of approach and may have to replenish the sand again. Mr.

Garlick said the erosion is occurring because of the other seawalls. He explained the owner wants a sandy beach not a hard shoreline but also wants the protection so this is why they suggested the seawall. He said they are not trying to reclaim property. Commissioner Sanders questioned the amount of the proposed fill. Mr. Garlick said the fill will be on the property not in the water. Commissioner Sanders asked if this will be sheet vinyl. Mr. Garlick answered yes, with tiebacks. **Commissioner Jones made a motion to approve this request. Commissioner Lockley seconded the motion.** Mr. Dan Tonsmiere, Apalachicola Riverkeeper, asked the Board to deny this request. He explained the beach will erode and the owner will have to continually replace the sand because this is what vertical seawalls do. He encouraged the Board to maintain the viability of the critical shoreline habitat zone because it will maintain the aesthetics of the area in relation to the natural vegetation and wildlife habitat and allows for treatment of the runoff. Mr. Garlick said they have a shoreline that is eroding and the 50 ft. setback will erode away if something is not done. He explained if a breakwater is placed there then they will lose the shoreline just like the other people have. He pointed out the sand will probably disappear during a storm but this will not be an ongoing issue. He said this is the best way to maintain the sandy beach like it is now and add some protection so the owner does not have any impacts to his house at a later time. **Motion carried; 5-0.**

2. **RECOMMENDED APPROVAL: (Unanimous)** Consideration of a request for a variance to construct a house 3 feet into the front setback and a set of stairs 4' into the north side property setback on Lots 11 & 12, Block 1, Southern Dunes, Unit 1, 14 Tarpon Street, Alligator Point, Franklin County, Florida. Request submitted by Salty Dog Construction, Stan Brown, agent, Janice Thomas, applicant.

Mrs. Kelly reported this is on Bald Point and they had to get DEP permits because they are seaward of the Coastal Construction Control Line (CCCL). She explained the Health Department stated they could not put this unit any other place based on the site plan submitted so their house has been approved for this location. She reported they meet all the setbacks for the aerobic system even to the property line and the house. Mrs. Kelley explained they are requesting a 3ft. setback from Tarpon Street and 4 ft. into the side setback to accommodate a set of stairs. Commissioner Sanders stated she is against this request. She reported they need to do what they need to do within the footprint they have. She explained there are not very many houses built there and the County had a dispute many years ago and it took a long time to get it resolved. She stated at that time she said she would not be for anything that is outside of what they can do within the footprint and that is how she feels. She reported something can be scaled down to accommodate the 3 ft. Mrs. Kelly asked if it is just the 3ft. or the whole thing. Commissioner Sanders stated the whole thing. Chairman Parrish asked if the large deck on one side of the house is causing this issue. Mr. Stan Brown, Salty Dog Construction, reported the house is about 1,200 sq. ft. and said the owner purchased two lots and one is seaward of this property. He explained all of the development rights will be given up on that lot when this house is constructed. He stated when they applied to DEP for the permit they had to address not only the CCCL but also the erosion line which DEP uses to determine where the house can be built. He said the erosion line is what forced this house back this far and required the

variance for the rear stairs. He said they are trying to get two entrances for fire protection to provide a way to get out. Mr. Brown reported the 3 ft. is so they can meet the setback for the septic tank. Mrs. Kelly pointed out the setbacks on the map. Chairman Parrish asked if this is parking for the house. Mr. Brown said it is a driveway and the parking will be under the house. Commissioner Sanders stated it looks like half of the front lot has washed away and that is why the house is being pushed back. Mr. Brown said the lot has not eroded but it is behind the erosion line and the CCCL. He reported this will be the last house constructed on Tarpon Street. Commissioner Massey asked how many houses are in this area. Mrs. Kelley said two landward of this project and 3 on the opposite side of the street. Chairman Parrish stated the stairs do not bother him but the house is different because it is a permanent structure. Commissioner Sanders asked Mr. Brown if they have started building on the house. Mr. Brown answered no, but they applied and have the DEP permit. Commissioner Lockley asked for the size of the house. Mrs. Kelley stated it is 51' x 34' including the deck. Chairman Parrish asked if the county allows this on St. George Island if the CCCL pushes the house back into the front setback. Mrs. Kelly stated it has been done in the past. **On motion by Commissioner Massey, seconded by Commissioner Lockley, and by the following vote of the Board present, it was agreed to approve this request:**

AYE: MASSEY, LOCKLEY, JONES, PARRISH

NAY: SANDERS

Commissioner Sanders reported she opposed this request for the reasons given.

3. **RECOMMENDED APPROVAL: (Unanimous)** Consideration of a request to construct a 430 linear foot vinyl seawall into the 50 foot Critical Habitat Zone on property lying in Section 29, Township 9 South, Range 6 West, located to the west of 41 West Bayshore Drive, St. George Island, Franklin County, Florida. Request Submitted by Garlick Environmental Associates, agent for HLS Property Management, LLC, applicant.

Mrs. Kelly presented a site plan of the property and said it is located at the 4th Street Canal. She discussed a dredge and fill for this area that was approved in the June meeting by the Planning & Zoning Commission and the Board of County Commissioners. Mrs. Kelly explained the location of the seawall. Chairman Parrish asked if the backfill is to support the seawall. Mrs. Kelly answered yes. Mr. Garlick reported this canal is located next to Apalachicola Bay and the channel and boat basin was dug out in 1962. He stated in 2005 the Harris Brothers dredged this area and now it has filled back in. He explained they are going to take this opportunity to put a seawall in place and take the sand and deposit it behind the seawall so it will be level and there will be no increase in the elevation. He said they are trying to maintain the vegetation. He reported there is adequate area for building in the future but they are not looking for that today or for the docks. He stated they just want to make sure they are okay on the seawall and then in the future they will come in and look at other things. Mr. Garlick reported this is the same site that a few years ago the Commission granted a special exception for 6 units on the 8

acres. He explained right now they just want to stabilize the shoreline. Mr. Garlick said there is a seawall on the other side and they will be looking at docks in that area in just a few minutes. He stated the mouth of the canal keeps filling in and they are not sure why. Commissioner Jones asked if the wall is being put up to keep the area from filling in. Mr. Garlick used the map to explain the project. He explained they are hoping the seawall will stop the sand from going into the channel because it costs money to dredge and they do not want to do that again. He explained there is a breakwater at the end and it may be affecting the way the hydrology is working. Commissioner Jones asked if the dredge and fill permit was already approved. Mr. Garlick said the dredge and fill permit has been approved by DEP and the COE. Mr. Tonsmiere asked if all this work is being done in the canal. Mr. Garlick answered yes. Mr. Tonsmiere stated DEP will not be requiring a permit for the seawall. Mr. Garlick answered no. **On motion by Commissioner Jones, seconded by Commissioner Lockley, and by unanimous vote of the Board present, it was agreed to approve this request.**

Amy Ham – Planning & Zoning – Report

Mrs. Kelley presented the following items:

CRITICAL SHORELINE APPLICATION:

- 1- **RECOMMENDED APPROVAL: (Unanimous)** Consideration of a request to construct a Single Family Residential Dock located at Lot 3, Block 2, Sun-n- Sands unit 2, 614 Mariner's Circle, Alligator Point, Franklin County, FL. The proposed access walkway for the dock will be constructed 110' x 4' with a terminus 10' x 16'. Two 11' x 20' boat lifts, of which one will have a roof, will also be constructed adjacent to the dock as shown on the attached drawings. Total square footage of the dock will be 880 sq ft. Request submitted by Dan Garlick, Garlick Environmental Associates Inc., Agent for Mark and Pam Korb, applicant. (Proposed House)

Mrs. Kelley presented a map of the area. Commissioner Jones left the meeting at this time. Commissioner Sanders asked if there will be any special permitting for the Alligator Harbor Aquatic Preserve. Mr. Garlick stated they are meeting the guidelines. Commissioner Sanders asked if the dock is longer than the others in the area. Mrs. Kelly said it is in line with the other docks. **On motion by Commissioner Sanders, seconded by Commissioner Lockley, and by unanimous vote of the Board present, it was agreed to approve this request.**

- 2- **RECOMMENDED APPROVAL: (Unanimous)** Consideration of a request to construct a Single Family Dock located at Lot 7, Block 51, Unit 5, 401 West Bayshore Drive, St. George Island, Franklin County, FL. The proposed access walkway for the dock will be constructed 17' x 4' with a terminus 8' x 20'. One 10' x 20' boat lift. Total square footage of the dock will be 428 sq ft. Request submitted by Dan Garlick, Garlick

Environmental Associates Inc., Agent for Rudy Rowe, applicant. (Proposed future house.)

Commissioner Jones returned to the meeting. Mrs. Kelly presented a map of the area and described the location. Chairman Parrish asked if there is enough water to get in and out of the canal. Mr. Garlick stated small boats are getting in and out now but when it is dredged then they will all be able to use it. Commissioner Jones asked how wide the canal is. Mrs. Kelly answered about 123 feet wide. Mr. Garlick said they received their permits from DEP and the COE. Commissioner Sanders asked if they are dredging the whole canal. Mr. Garlick said they are only dredging the mouth of the canal. Mrs. Kelly presented an aerial photograph of the canal. Mr. Garlick explained they are only dredging enough to get a channel going through as the canal is at least 5 ft. deep. Commissioner Jones asked if the people requesting the docks realize it will be unusable until it is dredged. Mr. Garlick answered yes; they are all cooperating to get this area open. Commissioner Jones asked if there is an existing seawall. Mr. Garlick pointed out the location of the seawall on the map. **On motion by Commissioner Jones, seconded by Commissioner Sanders, and by unanimous vote of the Board present, it was agreed to approve this request.**

- 3- **RECOMMENDED APPROVAL: (Unanimous)** Consideration of a request to construct a Single Family Dock located at Lot 5, Block 51, Unit 5, 305 Gander Street, St. George Island, Franklin County, FL. The proposed access walkway for the dock will be constructed 17' x 4' with a terminus 8' x 20'. One 10' x 20' boat lift. Total square footage of the dock will be 428 sq ft. Request submitted by Dan Garlick, Garlick Environmental Associates Inc., Agent for Rudy Rowe, applicant. (Proposed future house.)

Mrs. Kelly presented a map of the area. She said this is the exact same plan as the previous request. **On motion by Commissioner Massey, seconded by Commissioner Lockley, and by unanimous vote of the Board present, it was agreed to approve this request.**

LANDUSE & RE-ZONING REQUEST:

- 4- **TABLED: (No Representation)** Consideration of a request for a Land Use change from Residential to Commercial and a Re-Zoning from R-1 Single Family Residential to C-2 Commercial Business District located at Lot 2, Block 6, Unit 1, Lanark Village, Franklin County, Florida. Request submitted by Cliff Butler, agent for Joseph Butler 2006 Irrevocable Trust, applicant.
- 5- **TABLED: (No Representation)** Consideration of a request for a Land Use change from Industrial to Single Family Mobile Home and a Re-Zoning from I-1 Industrial to R-2 Single Family Mobile Home. A 2.50 acre parcel lying in Section 13, Township 7 South, Range 5 West, 526 Mill Road, Carrabelle, Florida. Request submitted by Bevo Davis, President for Cabo Select Properties, Inc, applicant.

The meeting recessed at 11:30 a.m.

The meeting reconvened at 11:39 a.m.

Deborah Belcher – CDBG – Bid Awards

Mrs. Belcher stated she submitted the following report to the Board with includes three action items.

Activities July 27 – August 10, 2017

1. Continued taking calls from homeowners and others inquiring about the CDBG housing rehabilitation/replacement program.
2. Received call from Joann Branch, 38 Alan Drive, Apalachicola, withdrawing her approved application due to personal/health reasons.
3. Continued processing homeowner applications, follow up on inquiries.
4. Oversaw completion of 1 doublewide Exposure D unit (Segree, 66 Brian Street), partial completion of 1 unit (Hunnings, 323 Patton Drive).
5. Processed final payment request for Segree home, prepared the County reimbursement request (RFF#7).
6. Reviewed bids for mobile home rehabilitation bid package #2, discussed with homeowners. The Vathis project (109 Long Road, Apalachicola) included alternates for either the roof or windows; window replacement is recommended in lieu of roofing, and agreed by the homeowner. The Rose project (71 SR 65, Eastpoint) had a low bid of \$25,886, including abandoning the septic system and tying into a sewer line on SR 65. The day the bids were due, Eastpoint Water and Sewer realized the project would require a state permit to bore under SR 65. Billy Fuentes checked with their engineer, and estimates a total cost of \$1,000, which includes the required engineered plan and the state permit fee. The contractor bids include all fees, and the actual fee for this additional permit will be added to the accepted bid amount.

Recommendation:

Approve CDBG funding for mobile home rehabilitation:

1. For Pam Vathis, 109 Long Road, \$12,176 for a contract with Oxendine Construction, plus doc stamps and recording of the County's CDBG mortgage.
2. For Danny & Dana Rose, 71 SR 65, Eastpoint, approximately \$26,886 (includes estimated \$1,000 for EPWS state permit for road bore) for a contract with Oxendine Construction, plus doc stamps and recording of the County's CDBG mortgage.

3. Waive the County's local policy limit of \$7,000 for rehab of pre-1995 mobile homes for each home.

Mrs. Belcher stated they had to bid twice because the first time they did not receive any bids and the second time they got 3 bids. She reported the bid tabulation was provided to the Board. **Commissioner Massey made a motion to approve the bid for Pam Vathis in the amount of \$12,176 plus doc stamps and recording fees for the County's CDBG mortgage, to approve the bid for Danny & Dana Rose in the amount of \$26,886 plus doc stamps and recording for the County's CDBG mortgage and to waive the County's local policy limit of \$7,000 for rehabilitation of pre-1995 mobile homes for each home. Commissioner Lockley seconded the motion.** Mrs. Belcher asked the Commissioners to confirm for the record that they have no conflict of interest with Pam Vathis, Danny & Dana Rose or Oxendine Construction. All of the Commissioners confirmed they do not have a conflict with any of the individuals or Oxendine Construction. **Motion carried; 5-0.** Mrs. Belcher reported the application for Ms. Joann Branch that was approved has been withdrawn because of illness. She stated she has tentatively come up with another homeowner because they will have to do 2 more rehabilitations after the 2 that were just approved. She explained the deadline for completing this work is November 9th. She said it is possible the work could be completed on time but she recommended the Board apply for an extension. She reported the County needs to complete a grant modification anyway to move \$500 budgeted for temporary relocation to rehabilitation. She said they will submit a request to DEO for grant modification #2 to eliminate the requirement of leverage, transfer \$500 out of temporary relocation into housing rehabilitation and request a 6 month extension. Mrs. Belcher reported it will probably not take 6 months to complete the work but this is the standard amount of time that is usually requested. She stated if the county waits and puts in a requirement within 45 days of the grant expiration date, the County would be penalized. **Commissioner Lockley made a motion to submit a request to DEO for grant modification #2 to eliminate the requirement of leverage, transfer \$500 out of temporary relocation and into housing rehabilitation and request a 6 month extension of time. Commissioner Massey seconded the motion.** Commissioner Lockley asked for a copy of the income guidelines. Commissioner Jones said he would also like to see the guidelines. Chairman Parrish asked Mrs. Belcher to send the guidelines to Mr. Moron and he will send them to the Commissioners. **Motion carried; 5-0.** Chairman Parrish discussed Item #1 on Mrs. Belcher's report. Mrs. Belcher reported people are still contacting them for assistance but the County is now on the last 2 rehabilitations. She stated they are maintaining a list of people who call requesting assistance. Mrs. Belcher said she will bring a list to the next meeting of the individuals selected for the last 2 rehabilitations and why they were selected because there is a priority system for qualifying these individuals. Chairman Parrish reported the County will have to change some things if they apply for another grant. Commissioner Lockley asked if the City of Apalachicola received any money for this program. Mrs. Belcher reported the City of Apalachicola will apply again next year at the same time as the County and they may choose housing as there is some interest. Chairman Parrish pointed out there can only be one CDBG grant open at a time. Mrs. Belcher said this is correct except for economic development. She reported the City of Apalachicola just finished their last grant.

Commissioner Lockley asked if the County has applied again for next year. Mrs. Belcher stated the grant cycle will not open until next year because they have not done the contracts for last year's money yet. She explained they will push the close to County's current grant so they can apply again. Commissioner Lockley asked if CDBG has the same guidelines as the SHIP program. Mrs. Belcher said the upper income limit for CDBG is the same as what SHIP calls low. Chairman Parrish stated one of the people who got a new mobile home moved their old mobile home to another property and is now renting it out. Mrs. Belcher said that could not be happening because the old mobile homes were taken to the landfill and the County should receive fees for their disposal.

Public Hearing (Local Planning Agency) – Comp Plan Amendment

Chairman Parrish recessed the County Commission meeting at 11:50 a.m. and the Board reconvened as the Local Planning Agency (LPA). Attorney Shuler said this is a public hearing and he read the following:

AN ORDINANCE OF FRANKLIN COUNTY, FLORIDA, AMENDING POLICY 2.2 OF THE FUTURE LAND USE ELEMENT OF THE FRANKLIN COUNTY COMPREHENSIVE PLAN TO CREATE THE CARRABELLE EAST VILLAGE FUTURE LAND USE CATEGORY; AMENDING POLICY 11.11.5 OF THE FUTURE LAND USE ELEMENT TO DELETE BOAT RAMP AS A PROHIBITED USE THEREIN; AMENDING THE FUTURE LAND USE MAP OF THE FRANKLIN COUNTY COMPREHENSIVE PLAN TO APPLY THE CARRABELLE EAST VILLAGE FUTURE LAND USE CATEGORY TO CERTAIN PROPERTY; PROVIDING FOR SEVERABILITY; PROVIDING FOR A REPEALER; AND PROVIDING FOR AN EFFECTIVE DATE.

Attorney Shuler referenced a map showing the location of the property and said it consists presently under the zoning of 181.12 acres of land that would be changed from agricultural to Carrabelle East Village, 9.88 acres that would change from residential to Carrabelle East Village and 9.0 acres that would be changed from commercial to Carrabelle East Village. He stated this is the first of two public hearings and this first hearing is known as the transmittal hearing. He said there will not be a vote of the Board on the Ordinance itself today but the Board will receive public comment and can discuss this item. He explained the only action staff is recommending at this transmittal hearing is the Board entertains a motion authorizing county staff to send this proposed Comprehensive Plan to the State land planning agency for their review and consideration. He said they have a period of time to return comments on the plan and once the comments are received, the County has six months to conduct the second public hearing at which point the Board will be in a procedural position to take a vote on whether to implement this proposed Ordinance. Attorney Shuler presented the Clerk with the proof of publication for today's public hearing, a copy of the map, and the data

and analysis prepared by Mr. Curenton on this particular, proposed Comprehensive Plan amendment. Attorney Shuler reported it is Mr. Curenton's opinion and he is recommending that there is a sufficient, factual basis for the Board to approve moving forward if they choose to. Attorney Shuler stated he joins in this recommendation. Attorney Shuler recommended the Board receive public comment at this time. Chairman Parrish asked for public comment. There was no public comment. Chairman Parrish asked for Commissioner comment. Commissioner Jones inquired how the boat ramp item relates to this property. Attorney Shuler said it does not as there are two different subject matters. He explained one is the comprehensive plan amendment that creates Carrabelle East Village and the second component is to amend some language in another section in the current comprehensive plan which prohibits a boat ramp. He stated this would allow the St. Joe Company to apply for a boat ramp to the state agency. He explained the County is not weighing in on the decision but is only removing the prohibition from the Comprehensive plan that prohibits a boat ramp within the Summer Camp development. Chairman Parrish stated the meeting of the LPA is closed.

Public Hearing (Board of County Commissioners) – Comp Plan Amendment

Chairman Parrish reported the Board of County Commissioner's meeting is now reconvened. Chairman Parrish asked if there is any public comment on the proposed comprehensive plan amendment creating the Carrabelle East development and removing the boat ramp prohibition from the Summer Camp development. There was no public comment. Chairman Parrish asked if there are any Commissioner comments. There were no Commissioner comments. Attorney Shuler stated since there are no public comments and no comments from the Commissioners, he recommends the Board consider a motion authorizing and approving the proposed Ordinance for transmittal to the State Land Planning Agency. **On motion by Commissioner Lockley, seconded by Commissioner Sanders, and by unanimous vote of the Board present, it was agreed to authorize and approve the proposed Ordinance for transmittal to the State Land Planning Agency.**

Jason Puckett – Airport Manager – Request

Mr. Puckett reported the Airport Electrical Upgrade has been completed and the final inspection will be conducted tomorrow with DOT. He explained Avcon and the contractor will then work to close the project out.

Mr. Puckett stated the Notice to Proceed on the Airfield Drainage Improvements was issued on July 24th and the contractor is making good progress. He said they expect substantial completion by December 31st and final completion by January 30th.

Mr. Puckett said Avcon has a sub-consultant working on the wetland permit for the Commercial Access Road and they hope to have it ready to bid in October. He stated they are finalizing the design phase.

Mr. Puckett reported in relation to the Economic Development Plan, BRPH who was retained by Avcon is preparing the Economic Impact Analysis and Potential Development Alternative Exhibits to review with the Airport Advisory Committee (AAC) on September 5th. He said Avcon is working to submit the final deliverable to the County hopefully in November.

Mr. Puckett said he has two action items which are Resolutions changing the name of two grants the County has with DOT. He explained the first Resolution is changing the name of the grant for Stormwater and Drainage Improvements to Security Fence Clearing, Phase I. He reported they are doing this as a lot of vegetation is growing in and out of the security fence around the airport and they can rename one of the grants so they can go in and clear out the fence row to see what needs to be repaired and replaced. He said after this is done they are hoping to use a bush hog to keep a good fence row. He explained hopefully a subsequent grant will be received in 2018 to repair and replace these areas. Commissioner Lockley asked who is doing the work. Mr. Puckett stated they will have to complete a bid process. **On motion by Commissioner Lockley, seconded by Commissioner Massey, and by unanimous vote of the Board present, it was agreed to adopt the Resolution, as follows:**

RESOLUTION

BOARD OF COUNTY COMMISSIONERS

FRANKLIN COUNTY, FLORIDA

A RESOLUTION AUTHORIZING THE APALACHICOLA REGIONAL AIRPORT MANAGER TO COORDINATE WITH THE FLORIDA DEPARTMENT OF TRANSPORTATION (FDOT) TO CHANGE THE PROJECT NAME FOR FDOT NUMBER 4160476 FROM:

“Stormwater and Drainage Improvements”

TO:

“Security Fence Clearing – Phase 1”

AND REVISE THE PROJECT DESCRIPTION AND JUSTIFICATION ACCORDINGLY.

WHEREAS, Franklin County owns and operates the Apalachicola Regional Airport which serves the Franklin County regional area.

NOW, THEREFORE, BE IT RESOLVED BY THE FRANKLIN COUNTY BOARD OF COUNTY COMMISSIONERS, THAT THE WORK SPECIFIED IN THE REVISED PROJECT NAME AND DESCRIPTION IS SANCTIONED AND THE APALACHICOLA REGIONAL AIRPORT MANAGER IS HEREBY AUTHORIZED TO COORDINATE THE JOINT PARTICIPATION AGREEMENT WITH THE FDOT AND PROVIDE THE AGREEMENT

TO THE FRANKLIN COUNTY BOARD OF COUNTY COMMISSIONERS FOR SIGNATURE.

This Resolution adopted in open regular meeting of the Franklin County Board of County Commissioners this 15th day of August, 2017.

By: s/Joseph A. Parrish
Joseph A. Parrish, Chairman

SEAL

Attest: s/Marcia M. Johnson
Marcia M. Johnson, Clerk of Court

Mr. Puckett reported the second Resolution is to change the name of the grant from Rehab Runway 06/24 Phase II to Airfield Pavement Marking and Lighting Rehabilitation. He stated the lighting on 06/24 has already been completed and now they will change the name of the grant and get Runway 12/34 relit with the new LED lights so the two main runways will be consistent with new lighting. **On motion by Commissioner Massey, seconded by Commissioner Sanders, and by unanimous vote of the Board present, it was agreed to adopt the Resolution, as follows:**

RESOLUTION

BOARD OF COUNTY COMMISSIONERS FRANKLIN COUNTY, FLORIDA

A RESOLUTION AUTHORIZING THE APALACHICOLA REGIONAL AIRPORT MANAGER TO COORDINATE WITH THE FLORIDA DEPARTMENT OF TRANSPORTATION (FDOT) TO CHANGE THE PROJECT NAME FOR FDOT NUMBER 4256133 FROM:

“Rehab Runway 06/24 Ph II”

TO:

“Airfield Pavement Marking and Lighting Rehabilitation”

AND REVISE THE PROJECT DESCRIPTION AND JUSTIFICATION ACCORDINGLY.

WHEREAS, Franklin County owns and operates the Apalachicola Regional Airport which serves the Franklin County regional area.

NOW, THEREFORE, BE IT RESOLVED BY THE FRANKLIN COUNTY BOARD OF COUNTY COMMISSIONERS, THAT THE WORK SPECIFIED IN THE REVISED PROJECT NAME AND DESCRIPTION IS SANCTIONED AND THE APALACHICOLA REGIONAL AIRPORT MANAGER IS HEREBY AUTHORIZED TO COORDINATE THE JOINT PARTICIPATION AGREEMENT WITH THE FDOT AND PROVIDE THE AGREEMENT TO THE FRANKLIN COUNTY BOARD OF COUNTY COMMISSIONERS FOR SIGNATURE.

This Resolution adopted in open regular meeting of the Franklin County Board of County Commissioners this 15th day of August, 2017.

By: s/ Joseph A. Parrish
Joseph A. Parrish, Chairman

SEAL

ATTEST:

BY: s/ Marcia M. Johnson
Marcia M. Johnson, Clerk of Court

Chairman Parrish stated there have been some questions about the number of people that are actually on the AAC. Mr. Puckett said there are 6. Chairman Parrish questioned how many members are attending the meetings. He suggested Mr. Puckett get this information and get the policy. He said he thinks the policy says if a member misses more than 4 meetings, they will be replaced but he is not sure. Chairman Parrish stated if Mr. Puckett has problems accessing this information then he should contact Mr. Moron and he will provide the information. He stated Mr. Puckett should take this information to the AAC and come back to the Board with a recommendation. He explained this needs to be addressed because the number of members controls how many are needed for a quorum. Mr. Puckett reported the next AAC meeting is September 5th and he will bring this up at that time.

Mr. Moron read the following item from his report:

7. Inform the Board that Mr. Gordon Hunter, a resident of St. George Island, is interested in serving on the Apalachicola Airport Advisory Committee. Mr. Hunter is a retired Naval Officer and aviator in addition to being a Delta Airlines Captain. As Mr. Pierce was more involved with the airport than I am, I suggest allowing your Airport Manager Mr. Jason Puckett to interview Mr. Hunter and forward his recommendation to the Board before considering his appointment.

On motion by Commissioner Sanders, seconded by Commissioner Lockley, and by unanimous vote of the Board present, it was agreed to allow Mr. Puckett to interview Mr. Hunter. Mr. Hunter was present and said he looks forward to serving.

Commissioner Sanders asked if Mr. Puckett is aware TDC is giving \$10,000 for a fly-in during the Florida Seafood Festival weekend. Mr. Puckett said he met with Mr. Blair during the recess about this matter. Commissioner Sanders reported the fly-in was fantastic in Carrabelle and she hopes they can expand on it and then it will alternate between the airports. Mr. Puckett stated they are very excited about the fly-in. Commissioner Sanders said she does not want them to let this pass by because it is a good opportunity to get people in the county. Mr. Puckett agreed it will help showcase the airport.

Commissioner Lockley asked if it is time to renew the Fixed Base Operator (FBO) contract. Mr. Puckett said the contract expires in November and he is meeting with a potential FBO this afternoon as they are interested in looking at the airport. He stated the County is accepting Requests for Proposals (RFP) until September 1st and the RFP's will be opened at the September 5th meeting. Commissioner Lockley inquired where this item is being advertised. Mr. Puckett reported in the Florida Airports Council, the National Business Aircraft Association and another airport publication that is nationwide. He pointed out they tried to get the advertisement out without spending a lot of money on advertising. Mr. Moron stated he advertised the RFP in the Panama City News Herald, the Tallahassee Democrat and locally in The Apalachicola Times. Mr. Puckett said they are hoping for quite a few applicants.

Marcia M. Johnson – Clerk of Courts – Report

Clerk Johnson did not have a report.

Alan Pierce – RESTORE Coordinator – Report

Mr. Pierce did not have a report.

Michael Morón – County Coordinator – Report

Mr. Moron presented his report, as follows:

1. This item was handled earlier in the meeting.
2. The County advertised for Request for Qualifications (RFQs) seeking a firm to provide Construction Engineering Inspections for widening, resurfacing, and new construction on approximately 4.25 miles of Mill Road. After the name of the firms are announced today, Board action is needed to send the RFQs to a review committee consisting of Mrs. Erin Griffith (Assistant Finance Director), Mrs. Amy Ham-Kelly (Floodplain & Zoning Administrator) and myself for ranking. The review committee's rankings and recommendation will be presented at your September 5th meeting.

<u>Company</u>	<u>Location</u>
Panhandle Engineering	Lynn Haven, FL
Anchor CEI	Panama City, FL
Southeastern Consulting Engineers	Wewahitchka, FL

On motion by Commissioner Sanders, seconded by Commissioner Lockley, and by unanimous vote of the Board present, it was agreed to turn the RFQ's over to the Committee consisting of Mrs. Erin Griffith, Mrs. Amy Kelly and Mr. Michael Moron and for them to come back with a recommendation on September 5th.

3. The County received notice from Mrs. Lee Mathis, City of Apalachicola Administrator, that the City Commission, at their regular meeting on Tuesday August 8th, voted to authorize the paving project for Sawyer Lane and Ellis Van Vleet/17th Street in Apalachicola. The County was waiting for this approval before proceeding with both projects.

On motion by Commissioner Lockley, seconded by Commissioner Sanders, and by unanimous vote of the Board present, it was agreed to tell the City of Apalachicola thank you very much.

4. At your last meeting, the Board opened request for qualifications for Construction Engineering & Inspection (CEI) services for the Ellis Van Vleet & 17th Street paving project. The review committee ranked the firms in the following order: #1 Alday-Howell Engineering/Southeastern Consulting Engineering, #2 (which was a tie) Anchor CEI and Panhandle Engineering. Board action to start negotiation with Alday-Howell Engineering/Southeastern Consulting Engineering for CEI services for the Ellis Van Vleet & 17th Street paving project.

On motion by Commissioner Sanders, seconded by Commissioner Lockley, and by unanimous vote of the Board present, it was agreed to start negotiations with Alday-Howell Engineering/Southeastern Consulting Engineers for CEI services for the Ellis Van Vleet & 17th Street Paving Project.

5. The Board addressed this item earlier in the meeting.
6. Inform the Board that Mr. Curenton has selected Ms. Whitney Coles as his Assistant Grant Manager. Ms. Coles will work approximately 29 hours a week and is starting today.

Mr. Moron stated this is a permanent, part time position.

7. This item was acted on earlier in the meeting.

8. At your last meeting, the Board considered a request from the Sheriff to replace the HVAC system for the Jail's cafeteria. I received three quotes that were almost the same amount. I forwarded the quotes to the Sherriff and he selected the quote from Gunn Heating and Air Conditioning. As of yesterday, the installation was not yet completed.

Mr. Moron said as he gets updates, he will forward the emails to the Board.

9. At your last meeting, there was a discussion between the Board and Mr. Mike Cooper, Weems CEO, regarding penalties and fines that were being imposed by the State on Weems due to the late filing of their audit. Last week I met with Mr. Cooper, Mr. Jordan Fulkerson Weems CFO, and Mr. Ralph Roberson the County's CPA where we discussed this matter further and everyone agreed to a schedule that would allow Mr. Roberson's staff adequate time to complete the audit, have it reviewed by Weems staff and Board, then submitted to the State before the deadline. If there are any future schedule or deadline issues with either party I will be contacted.
10. The Board addressed this item earlier in the meeting.
11. Inform the Board that I met with City of Carrabelle's Mayor LaPaz, City Administrator Ms. Millender, and City Clerk Ms. Messer City Clerk, to discuss building permitting. As the Board may recall, the County stopped permitting for the City of Apalachicola's late last year and since the City of Carrabelle now has their own flood plain manager I felt it was time for them to control their permitting process from beginning to end. The Mayor and staff asked for 60 days before the transfer takes place as they are in the middle of their budget process and also building a new City Hall. I will send a letter confirming this after today's meeting.

Mr. Moron reported since the City of Carrabelle had their own Floodplain Manager they were completing half of the work and the County was completing half and it was not a good situation. Chairman Parrish stated this is the same thing the County ran into with the City of Apalachicola. Chairman Parrish inquired about LAP certification because someone there needs to be certified. Commissioner Sanders agreed they must have someone certified if they want the sidewalk project on County Road 67 because part of the project is within the city limits. Mr. Moron stated Mr. Curenton's new assistant will be LAP certified. Commissioner Sanders clarified that as of October 15th, the County will not be completing this work. Mr. Moron agreed that is correct. Mr. Moron said he encouraged them to do the same thing as the City of Apalachicola and hire a contract to complete this work. Commissioner Sanders agreed there needs to be a separation as there is a difference in what the cities want and what the County wants.

12. Remind the Board that the FAC Legislative Development Policy Conference is on September 27th & 28th in Osceola County. The first day will consist of a policy summit and the FAC Executive Committee meeting. The second day consists of Board of Directors meetings, Rural/Small County Coalition and Urban meetings along with other

County related discussions and roundtables. Let me know this afternoon if you are planning on attending as registration is open.

On motion by Commissioner Sanders, seconded by Commissioner Lockley, and by unanimous vote of the Board present, it was agreed to allow travel for all Commissioners that want to attend.

13. October is National Breast Cancer Awareness Month and Franklin Needs would like to place pink ribbons around certain trees on St. George Island for the month of October as part of their 4th Annual Pink Out event. This event will be on October 7th from 6pm to 10pm at Paddy's Raw Bar. As more information becomes available I will forward it to the Board.

Mr. Moron stated they will submit a request for a Resolution later. Chairman Parrish stated a stipulation is that they take the ribbons down after the month is over.

Mr. Moron informed the Board he received an email from Mr. Emo about the sprinkler system at the Armory. He reported Mr. Emo has sent out a request for bids from engineers for proposals for the sprinkler system and hopes to have them all at the end of business today and then he will come down to present them to the Board. Mr. Moron reported this is part of Mr. Emo getting the design proposal together.

Mr. Moron said Forgotten Coast TV is not here videoing the meeting as there was a communication issue. He stated Mr. Royce Rolstad will probably be here taping from now on instead of Mr. Howard Reeder.

Commissioner Sanders asked Mr. Moron to measure for a new cabinet for trophies. Mr. Moron agreed and said the old ones have been placed in their office. Commissioner Sanders reported they want all of the trophies in cabinets.

Commissioner Lockley asked if anyone has inquired about the old prison building. Mr. Moron answered no. Commissioner Lockley suggested the County contact the Veterans' Administration and have them send someone to look at the building and see if it would be good for an assisted living facility for veterans. Commissioner Sanders said she supports this idea because when they were in Washington the Veterans' Administration said they are looking for places. **On motion by Commissioner Lockley, seconded by Commissioner Sanders, and by unanimous vote of the Board present, it was agreed to contact the Veterans' Administration and ask them to come down and look at the work camp building and see if it would be good for a veteran's' assisted living facility.**

T. Michael Shuler – County Attorney – Report

Attorney Shuler reported the County is presently facing a lawsuit in federal district court filed by one of their employees, Mr. Henry Rochelle. He explained he needs advice from the Board

and would like the Board to authorize him to schedule an executive session for September 5, 2017 at 1:15 p.m. He pointed out the Board also has a budget public hearing on September 5, 2017 at 5:15 p.m. **On motion by Commissioner Sanders, seconded by Commissioner Massey, and by unanimous vote of the Board present, it was agreed to authorize Attorney Shuler to schedule the executive session for September 5, 2017 at 1:15 p.m.**

Commissioner Sanders reported the Board received a request to have Attorney Shuler look into the existing height regulations and she provided a copy of this request to Attorney Shuler. She explained their request is to gain support to keep the existing height regulations and if the Board ever considers changing the regulations, it would have to be by a vote of the people. She asked Attorney Shuler to review this matter and come back with a report to the Board on what they need to do.

Commissioners & Public Comments

Mr. Alan Feifer, Concerned Citizens of Franklin County, appeared before the Board. He said the next item in the budget process is the budget hearing on September 5th. He reported there is a \$500,000 gap in the present budget that will require an increase in taxes. Mr. Feifer requested the County Commissioners ask staff to look for alternative methods to reduce the spending of \$500,000 to achieve the roll back rate rather than the proposed tax increase. He suggested staff bring alternatives to the next County Commission meeting for the Board to review.

Adjourn

There being no further business to come before the Board, the meeting was adjourned at 12:24 p.m.

Joseph A. Parrish - Chairman

Attest:

Marcia M. Johnson - Clerk of Courts