

**FRANKLIN COUNTY BOARD OF COUNTY COMMISSIONERS  
REGULAR MEETING  
COURTHOUSE ANNEX – COMMISSION MEETING ROOM  
OCTOBER 17, 2017  
9:00 AM  
MINUTES**

**Commissioners Present:** Joseph Parrish – Chairman, Noah Lockley-Vice-Chairman, Cheryl Sanders, William Massey, Ricky Jones

**Others Present:** Marcia M. Johnson-Clerk of Court, Michael Moron-County Coordinator, Michael Shuler – County Attorney, Lori P. Hines-Deputy Clerk to the Board.

**Call to Order**

Chairman Parrish called the meeting to Order.

**Prayer and Pledge**

There was a prayer followed by the Pledge of Allegiance.

**Approval of Minutes**

**On motion by Commissioner Massey, seconded by Commissioner Lockley, and by unanimous vote of the Board present, it was agreed to approve the minutes from the meetings held on October 3, 2017 and October 6, 2017.**

**Payment of County Bills**

**On motion by Commissioner Lockley, seconded by Commissioner Sanders, and by unanimous vote of the Board present, it was agreed to approve payment of the County's bills.**

**Department Directors Report**

**Howard Nabors – Superintendent of Public Works**

Mr. Nabors said the Road Department is continuing to cut grass throughout the County but they should stop in about a month and begin to fix the shoulders of the roads at the intersections.

Commissioner Sanders asked Mr. Nabors to work with Mr. Mark Curenton, County Planner, to open up public accesses to the water on the eastern part of the County from Alligator Point to

the Lanark area. She said in the areas that do not require any permitting, she would like some rocks placed so people can put over bateaus, canoes or kayaks. She reported there are also public accesses at Alligator Point that need to be looked at and opened to the beach. Commissioner Jones requested Mr. Nabors and Mr. Moron review with him the accesses that have been marked off on the eastern end of St. George Island to make sure which ones are usable and which ones are not before they start to work.

Commissioner Massey asked when they will address Orange Avenue. Mr. Nabors said it will be hard to dig up the pipe. He suggested the best way to address this issue is to insert another pipe into the existing pipe. He explained this would reduce the size of the pipe from 36" to 24". Commissioner Massey agreed they could do that and then fix the outer bank around it.

Mr. Moron read the following item from his report:

4. During Hurricane Irma this area was experiencing gas and diesel shortage so I asked Ms. Virginia Messer at the Road Department to create a temporary account which would allow the EMS vehicles access to the County's gas and diesel pumps at the Road Department to fill up and then bill Weems for the gas. Weems would like to make this a permanent condition as it has turned out to be less expensive than their current plan. Board discussion and action to authorize Weems EMS vehicles access to the County's gas and diesel pumps on a permanent basis. Ms. Messer will setup the accounts if approved.

Commissioner Lockley said he has no problem with this but they need to make sure the bill is paid on time. Mr. Nabors reported they also need to make sure the gates are locked because the County has a lot of expensive equipment there. Commissioner Sanders asked if Mr. Nabors thinks this will be a problem. Mr. Nabors responded he does not have a problem with this suggestion but does not want to be responsible if the gate is left open and things disappear. Mr. Moron stated the ambulances have been accessing fuel since Hurricane Irma and they need to continue to be diligent with the gate. Commissioner Sanders reported now there are security cameras if anything goes wrong. She said she does not have a problem but the gas bill must be paid on time and Mr. Nabors' concerns must be addressed. Chairman Parrish addressed Mr. Mike Cooper, Weems Memorial Hospital, and said the Board does not object to this proposal but the gas bill must be paid monthly and the gates must be shut. Mr. Cooper agreed and said they are supposed to get an invoice by ambulance and it will be paid monthly. Mr. Nabors questioned if only the ambulances will be using the fuel. Mr. Cooper agreed it will only be the ambulances. Commissioner Lockley asked if they use diesel fuel. Mr. Cooper stated some ambulances run on gasoline and some on diesel. Chairman Parrish reported they will have an account set up and they must log their mileage when they gas up. He explained there is also a detailed report generated so it will be easy to keep these vehicles separate. Mr. Cooper reported this will not be used for all the fuel because sometimes the ambulances will need to be fueled up out of town when they are on a run. He went on to say it is cheaper to get the fuel from the county. Commissioner Jones said the pumps could be placed outside the gate and they could use a card lock system. Chairman Parrish asked if the whole yard is perimeter

fenced. Mr. Nabors answered yes, except for the swamp area at the back. Mr. Nabors explained they lock everything at the end of the day so he just wants to make sure the gate is closed. He stated he can access the cameras on his telephone. **On motion by Commissioner Massey, seconded by Commissioner Lockley, and by unanimous vote of the Board present, it was agreed to let the Weems EMS Vehicles have access to the County's gas and diesel pumps and see how it works.**

Mr. Moron presented Item #5 from his report:

5. Inform the Board that Mr. Mark Curenton and Ms. Whitney Coles attended a pre-construction meeting for the Island View Park project yesterday morning. Construction at the Island View Park has begun and a security fence will be installed around the site this morning. Improvements will include rebuilding the two existing docks on the property, a parking area, boardwalks, informational kiosks, and landscaping. Most importantly, until construction is completed in July 2018 the public will not be able to access the property.

Commissioner Sanders said her big concern is the public not being able to access the property when the mullet are running. She explained they have used this property for years. She said she talked with Mr. Doug Hattaway yesterday and he did not mention this. She reported he talked with her about a memorial to a person killed in this area and contacting her family. Commissioner Sanders reported he never mentioned the area would be cut off for public access. She stated she does not remember the area at the boat ramp at Ochlocknee being closed when the repairs were completed. Chairman Parrish reported the company that is completing the project requested the closure because of liability issues but the area will be better when the project is finished. Commissioner Sanders stated she understands why this is happening but she is going to hear about it. Mr. Moron offered to put a notice about this closure on the website to inform the public. Chairman Parrish suggested writing a letter to the contractor to allow public access as soon as possible. **Commissioner Sanders made a motion to write a letter to the contractor to allow public access as soon as possible. Commissioner Massey seconded the motion.** Commissioner Lockley asked if there is a way to build a temporary access. Commissioner Sanders said that is not possible. Chairman Parrish stated the contractor is also securing materials on the site. Commissioner Sanders explained there have been several deaths on this curve and they have given her time to contact the families so they know the memorials will be removed during construction and placed back when they are finished. **Motion carried; 5-0.**

Mr. Nabors stated the residents of Alligator Point want to know when the 1,100 ft. on Alligator Drive will be paved. Commissioner Sanders instructed Mr. Nabors to continue to grade the road.

Mr. Moron read the following item from his report:

2. At a previous meeting Commissioner Lockley requested a report detailing the amount of funds spent on repairing Alligator Drive. Included in your packet is a breakdown of the federal, state, and local dollars, prepared by Mr. Alan Pierce totaling \$4.39 million spent on Alligator Drive from 1985 – 2015. Keep in mind that there is another \$3 million that will be spent on repairing the damages incurred by Hurricane Hermine in 2016.  
Board discussion.

Mr. Moron reminded the Board Commissioner Lockley asked for this report because the citizens at Alligator Point were concerned that they were forgotten. He pointed out this is probably the most expensive road in the county. Commissioner Sanders explained this is why she instructed Mr. Nabors to continue to grade the road. Commissioner Lockley stated the citizens know this money has been spent on the road. He commented that \$8 million dollars has been spent on 1 mile of road and that has not happened anywhere else in the county. Commissioner Sanders agreed and stated the road is actually less than 1 mile long.

#### **Fonda Davis – Solid Waste Director**

Mr. Davis provided the following request from his report:

#### **Request for New Hire Position & Restructuring of Current Employee:**

I am requesting Board approval to advertise and fill the vacant position that is currently allocated in my budget. I would like to hire one new entry level employee to run the scales, at the starting pay of \$25,000. I would also like to restructure the current Scale House Operator position to an Administrative Assistant, to do more administrative duties.

#### **ACTION REQUESTED: Board Approval to advertise and fill one new entry level Position.**

Mr. Davis reminded the Board he requested this change about a month ago. Commissioner Sanders asked if this is what Mr. Davis talked about previously in relation to moving Ms. Link Carroll to another position and hiring a scale house operator. Mr. Davis answered yes. Commissioner Sanders asked Mr. Davis if he recalled their conversation about this matter. Mr. Davis answered yes and she was not in favor of this change because Ms. Carroll may ask for more money. Commissioner Sanders reported when this action is taken it will open up this issue and other people in the County's employment will ask for the same thing in their department. Commissioner Sanders said the new budget just started October 1<sup>st</sup> and she will vote no to this request. Chairman Parrish asked if Ms. Carroll will be paid more to move into this position. Mr. Davis answered no, the salary is the same. Commissioner Lockley asked what her position is now. Mr. Davis answered Administrative Assistant. He stated moving her into this position will allow him to go out in the field more, bring more things to the Parks & Recreation Department such as tournaments and he can also enhance the recycling program. Commissioner Sanders reported this is not about moving someone up but about adding another position to take care of the scales. Mr. Davis said there is one position already in his

budget for a knuckle boom operator. Commissioner Sanders asked if the knuckle boom operator position will be moved to the scale house and they will do away with one knuckle boom truck. Mr. Davis said there is only one new knuckle boom truck and the other three are worn out so he is reducing the positions for the knuckle boom operators from two to one. Commissioner Sanders explained Mr. Davis has an assistant and that person is Mr. Albert Floyd. Mr. Davis reported Mr. Floyd steps in during his absence as Assistant Director. Mr. Davis stated Mr. Floyd supervises the Animal Control Department and when he gets pulled to the Solid Waste Department then Animal Control goes lacking. Commissioner Sanders reported now there will be one less knuckle boom truck operating. Commissioner Lockley suggested hiring someone for Animal Control and then Mr. Floyd can help Mr. Davis more. Mr. Davis explained this will work but they will need to replace Mr. Floyd in the Animal Control Department. Commissioner Sanders said she likes this suggestion better and asked Mr. Davis to go back and look at the structure Commissioner Lockley discussed and bring it back to the Board as Mr. Floyd is already in this position. Commissioner Lockley said it will not cost any extra money. Mr. Davis reported either way it will not cost any more money. Chairman Parrish pointed out this department is the only County department that does not have a secretary or administrative assistant. He stated Mr. Davis wants to spend more time on the road and he understands this request. He explained Mr. Davis wants to move Ms. Carroll so she can handle the administrative items and reports and then someone else can run the scale house. Commissioner Sanders asked how these reports have been handled previously. Mr. Davis answered with the help of Ms. Carroll but they are taking on more. Chairman Parrish said Mr. Floyd acts as Mr. Davis' Assistant but is also supervising the Animal Control Department. Commissioner Sanders suggested Mr. Davis work in the office and Mr. Floyd can be on the road. Commissioner Massey asked if Mr. Floyd can complete the paperwork. Mr. Davis stated he has never done it before. He reported if they pull Mr. Floyd from Animal Control then that department is short and Mr. Floyd is knowledgeable with the Animal Control Department. Commissioner Jones said there have been some discussions on what the Board would like to see from the Solid Waste Department and the Parks & Recreation Department but he understands what Mr. Davis is saying about the paperwork so they can either expand the Parks & Recreation Department or continue like they are doing now. Commissioner Lockley stated he thought Ms. Carroll was the secretary. Commissioner Jones reported she has been doing both jobs. Commissioner Lockley said the department needs to be restructured to get Mr. Davis a secretary. **Commissioner Lockley made a motion to direct Mr. Davis to write up a restructuring plan and show where everyone will be from top to bottom.** He suggested Mr. Davis get with Mr. Moron and Attorney Shuler and work on this matter. **Commissioner Massey seconded the motion. Motion carried; 5-0.** Commissioner Lockley said he is not against the change; he just wants it done right.

Commissioner Jones stated the County assumed \$8,000+ of right-of-way debris pickup that was hauled over the scales free of charge in the last two weeks. Chairman Parrish asked if this was storm debris. Commissioner Jones said it was right-of-way debris. Mr. Davis stated there was some storm debris.

**Pam Brownell – Emergency Management Director**

Mrs. Brownell appeared before the Board but did not have any action items.

Action Items:

None

Information Items:

1. EOC Staff continue to promote our Re-Entry Tag program and encourage all residents to apply for their Re-Entry Tag. Staff are also encouraging all residents to sign up for Alert Franklin our new County Alert system.
2. 10/04/17 EOC Held after action for Hurricane Irma.
3. 10/10/17 Local Mitigation Strategy meeting at the EOC.
4. 10/12/17 EOC hosted the Hurricane Irma Round Table.
5. 10/12/17 Met with Zach Arnett with Apalachee Regional Planning Council to review SOP's for Hazardous Material for the county.
6. 10/18/17 Staff will attend the RDSTF meeting in Leon County.
7. 10/26/17 Staff will attend the Lower Ochlockonee River Watershed Flood Risk Review Meeting.

Mr. Moron read the following item from his report:

1. Inform the Board that Chairman Parrish held the roundtable post Hurricane Irma meeting at the Emergency Operation Center on Thursday, October 12 at 9am. Attendees included Sheriff A. J. Smith, Mr. Mike Cooper, Mr. Craig Gibson, Mr. Fonda Davis, Mr. Howard Nabors, Ms. Pam Brownell, Ms. Tress Dameron, Ms. Jennifer Daniels, Chairman Parrish, and myself. It was a very productive discussion that allowed all involved to understand the restrictions, expectations, guidelines, and other responsibilities we face during a storm or other emergency. What became obvious during the discussions is the need to update some of the agencies and County department's hurricane plans and policies, especially the staffing policy. I recommend allowing the County's labor attorney, Attorney Stephen Meck, to update the current emergency staffing policy so that it meets personnel requirements such as ADA and FMLA. Board action to engage Attorney Stephen Meck of Carson and Adkins, the County's labor attorney firm, to update the County's staffing plan during a storm or emergency event.

Mr. Moron said this was a good meeting and everyone was able to see what Mrs. Brownell needs to do her job and what other departments need. Chairman Parrish agreed the meeting turned out well and everyone knows what regulations have to be followed for the various departments. He stated the Sheriff's Office, the Hospital, and the Emergency Operations Centers (EOC) are essential departments during a disaster response. He reported everyone has

a better understanding and knows what issues each department is facing during a disaster response. He stated the last three places that will shut down in the County will be the hospital, the Sheriff's Department and the EOC and they will leave when they are mandated to. Ms. Brownell said the hospital has a lot of regulations they did not know about and it will help them have a better understanding when they review their plan. Chairman Parrish said the meeting helped everyone to understand the EOC guidelines, procedures and protocol. He reported now everyone knows that anything that happens during a disaster response has to go through EOC and what needs to be done to get FEMA reimbursements. Chairman Parrish said all these things will help in the next disaster response. Mr. Moron explained a lot of volunteer and staff time was spent issuing re-entry tags right up until the storm and that process needs to change. He pointed out the Emergency Management Department is still mailing out re-entry tags. Chairman Parrish said the Board needs a policy on when to stop issuing re-entry tags because everyone cannot flood the EOC during the disaster response. He stated this program has been going on for 6 years and yet everyone was there when the storm was ongoing. He commented people need to do a better job of taking care of the tags. Mrs. Brownell said they issued 5,000 re-entry tags. She reported people need to keep up with their re-entry tags. Chairman Parrish said the public needs to understand they cannot do all these things when a storm is bearing down on the county. Commissioner Lockley asked if these tags need to be reissued if the residents lose them. Mrs. Brownell answered yes. Commissioner Sanders asked if other counties are having these same issues. Mrs. Brownell was not sure but said some of the surrounding counties do not have re-entry tags. She explained the use of the re-entry tags and why this program was set up. She stated these tags should go on the mirror of the car when the evacuation order is given. Mrs. Brownell reported law enforcement knows the colors of the tags and it will alert them if someone is out of their zone. She stated this tagging system is used more often for St. George Island. She stated white tags are issued to contractors that are helping to secure houses. Commissioner Lockley pointed out these tags are not just used for storms but for any disaster.

#### **Erik Lovestrand – Extension Office Director**

Mr. Moron stated Mr. Lovestrand is not present today because he is attending the Shellfish Conference.

### **County Extension Activities October 4 – October 17, 2017**

#### **General Extension Activities:**

- Attended ACF Stakeholders Apalachicola Caucus meeting in Blountstown, in preparation for full Governing Board meeting of the ACF Stakeholders in October.
- Extension Staff assisted local citizens regarding turf weeds, injured wildlife, sea turtle lighting, gardening, citrus and other topics.
- Provided backyard beekeeping exhibit and educational opportunity for participants in the annual fall Art, Farm and Garden Festival at the UF Research center near Quincy.
- Attended fall Faculty Meeting for district Extension Faculty.

#### Sea Grant Extension:

- Extension Director participated in the weekly planning calls for the Dark Skies turtle lighting project.
- Attended biennial meeting of the Interstate Shellfish Sanitation Conference in South Carolina to stay current on industry standards and changes to the Model Shellfish Ordinance requirements.

#### 4-H Youth Development:

- Extension Staff coordinating with schools to implement Tropicana Public Speaking Contest this school year.
- Had 4 teens attend the 4-H Southern Region Leadership Conference in Tennessee.
- 2 teens went to First Executive Board meeting at Camp Cherry Lake
- 3 teens attended District 3 Council meeting in Leon County
- Local teens participated in planning meeting for upcoming Teen Retreat Event
- Planning for 4-H booth at North Florida Fair in Tallahassee in November

#### Family Consumer Sciences:

- Franklin County FNP Program Assistant continues to conduct nutrition programming in the schools and at the local food pantry.

#### Agriculture/Horticulture:

- Wakulla Extension Director provided a program at the Franklin county Library on growing citrus and other fruit trees in Franklin County.

#### Lisa Lance – Library Director

Mr. Moron said Mrs. Lance is not present as she is attending the new library director training.

#### Bid/RFQ Openings

##### 1. Project Management, Engineering and Environmental Services (FEMA)

At this time Mr. Moron and Attorney Shuler opened the RFP's from the following companies:

<u>Company</u>	<u>Location</u>
Dewberry/Preble-Rish	Port St. Joe, FL
Gortemollar Engineering, Inc.	Panama City Beach, FL

Mr. Moron asked the Board to send these RFP's to a review committee consisting of him, Mr. Mark Curenton- County Planner, and Mr. Alan Pierce- Restore Coordinator. **On motion by Commissioner Lockley, seconded by Commissioner Sanders, and by unanimous vote of the**



**Board present, it was agreed to send the RFP's to the committee for review and a recommendation.** Mr. Moron said a recommendation will be presented at the next meeting.

## **2. Mill Road S.C.O.P. Project**

Mr. Moron explained the work that will be completed during this project. Attorney Shuler and Mr. Moron opened and read the following bids for this project:

<u>Company</u>	<u>Location</u>	<u>Bid Amount</u>
Capital Asphalt	Tallahassee, F	\$2,798,531.00
Roberts & Roberts	Tallahassee, FL	\$2,189,047.13
Anderson Columbia Co., Inc.	Marianna, FL	\$2,354,856.72
C.W. Roberts Contracting, Inc.	Tallahassee, FL	\$2,580,967.85

Mr. Moron recommended the Board turn the bids over to the County Engineers for review and a recommendation at the next meeting. **On motion by Commissioner Massey, seconded by Commissioner Sanders, and by unanimous vote of the Board present, it was agreed to turn the bids over to the County Engineers for review and a recommendation at the next meeting.**

## **3. Courthouse HVAC Replacement**

Mr. Moron reported these are the small units above the Judicial Suite on the east side of the Courthouse. He stated the County has already replaced the larger units on the north side and the south side. Mr. Moron explained one of the bids was submitted 17 minutes late. Attorney Shuler informed the Board the one bid is technically non-compliant because it was not submitted timely. He informed the Board the person delivering the bid explained they got caught up in traffic. Attorney Shuler advised the Board if they would like to consider this bid then they would need a motion to waive the technical deficiency of the bid being submitted late. **On motion by Commissioner Jones, seconded by Commissioner Massey, and by unanimous vote of the Board present, it was agreed to waive the technical deficiency of the bid from P & P Heating & Cooling being submitted late.** Attorney Shuler and Mr. Moron opened the bids as follows:

<u>Company</u>	<u>Location</u>	<u>Bid Amount</u>
P & P Heating & Cooling	Bonifay, FL	\$15,375.00
Gray & Associates	Carrabelle, FL	\$32,444.00
G.W. Services	Port St. Joe, FL	\$28,750.00
Air Mechanical & Service Corp.	Tallahassee, FL	\$34,711.00

Commissioner Massey asked if there is a problem with the one bid that is lower than the others. Chairman Parrish inquired who the review committee is for this bid. Mr. Moron said

the review committee consists of him, Mr. Curenton and Mr. Doug Shuler. Commissioner Lockley questioned if the low bidder is correct as all the other bids are in the same range. Chairman Parrish said the review committee will need to make sure this is a responsive bidder and meets all the bid requirements. **On motion by Commissioner Sanders, seconded by Commissioner Jones, and by unanimous vote of the Board present, it was agreed to turn the bids over to the committee for review and a recommendation at the next meeting.**

#### **Marcia M. Johnson – Clerk of Courts – Report**

Clerk Johnson presented the following report:

1-) I have 6 resolutions for adoption on unanticipated revenue as part of the end-of-the-year bookkeeping that involve funds that weren't included in your initial budget last year because we didn't know at the time they would be received. Approval is needed to comply with Florida Statutes 129. **The 1<sup>st</sup> resolution** deals with \$166,664 received from the Florida Dept of State for payment of expenses incurred in the Armory Historic Preservation Project. The money was put in account 001.20.511.6203, County Commission –Buildings. **The 2<sup>nd</sup> resolution** deals with \$9,846 received from the State of Florida Division of Emergency Management for payment of expenses relative to the response and recovery efforts during Hurricane Hermine. We put the money into account 142.42.562.6401, Mosquito Control – Machinery & Equipment. **The 3<sup>rd</sup> resolution** deals with 20,000 received from the Florida Dept. of Health for the payment of expenses relative to the Zika Virus Response Effort. We put the money into account 142.42.562.5220, Mosquito Control -Pesticides. **The 4<sup>th</sup> resolution** deals with \$99,767 received from the Florida Division of Emergency Management for the payment of expenses relative to debris cleanup and recovery efforts during Hurricane Hermine. We put the money into account 001.40.534.6401, Solid Waste – Machinery and Equipment. **The 5<sup>th</sup> resolution** deals with \$75,000 received from the Florida Division of Economic Opportunity for the payment of expenses relatives to the Highway 98 Corridor Development Grant. We put the money into account 001.20.511.3406, County Commission – Professional Services. **The 6<sup>th</sup> resolution** deals with \$975,000 received from the Florida Division of Emergency Management and \$25,000 from the Florida Association of Counties Trust for the payment of expenses relative to the hazard mitigation land acquisition of Lots 1-6 of South Shoal, Alligator Point. We put the money into account 001.20.511.6100, County Commission – Land. A copy of the Resolutions was attached.

Clerk Johnson explained these items came before the Board and the expenses were approved during the year and now the Resolutions are needed as part of the budget packet. **On motion by Commissioner Lockley, seconded by Commissioner Massey, and by unanimous vote of the Board present, it was agreed to adopt the 6 Resolutions, as follows:**

**RESOLUTION  
FRANKLIN COUNTY  
BOARD OF COUNTY COMMISSIONERS**

WHEREAS, Franklin County is a political subdivision of the State of Florida and subject to Florida Statutes Chapter 129 regarding preparation of budgets, and

WHEREAS, FS 129.06 provides for budget amendments for unanticipated revenues, and

WHEREAS, Franklin County has received unanticipated State grant revenues in the amount of \$166,664.00 from the Florida Department of State for the payment of expenses relative to the Armory Historic Preservation Project and

WHEREAS, said revenue is needed to pay certain expenditures incurred in Fiscal Year 2016-2017 and

WHEREAS, FS 129.06(2) (d) provides for budget amendments in relation to receipts and expenditures of the nature that is received, and

WHEREAS, this section requires the Board of County Commission to spread on its minutes the expenditures for the purpose of:

001.20.511.6203      County Commission – Buildings      \$ 166,664.00

NOW THEREFORE, BE IT RESOLVED, Franklin County Board of County Commissioners appropriates these unanticipated revenues in the amount of \$166,664.00 in the GENERAL FUND in order to comply with FS129(2)(d).

THIS RESOLUTION ADOPTED by the Franklin County Board of County Commissioners this 17th day of OCTOBER 2017.

s/Joseph Parrish  
JOSEPH PARRISH, CHAIRMAN

ATTEST:

s/Marcia M. Johnson  
MARCIA M. JOHNSON, CLERK OF COURTS

**RESOLUTION  
FRANKLIN COUNTY  
BOARD OF COUNTY COMMISSIONERS**

WHEREAS, Franklin County is a political subdivision of the State of Florida and subject to Florida Statutes Chapter 129 regarding preparation of budgets, and

WHEREAS, FS 129.06 provides for budget amendments for unanticipated revenues, and

WHEREAS, Franklin County has received unanticipated State and Federal FEMA disaster response revenues in the amount of \$9,846.00 from the Florida Division of Emergency Management for the payment of expenses relative to the response and recovery efforts during Hurricane Hermine and

WHEREAS, said revenue is needed to pay certain expenditures incurred in Fiscal Year 2016-2017 and

WHEREAS, FS 129.06(2)(d) provides for budget amendments in relation to receipts and expenditures of the nature that is received, and

WHEREAS, this section requires the Board of County Commission to spread on its minutes the expenditures for the purpose of:

142.42.562.6401	Mosquito Control – Machinery & Equipment	\$ 9,846.00
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NOW THEREFORE, BE IT RESOLVED, Franklin County Board of County Commissioners appropriates these unanticipated revenues in the amount of \$9,846.00 in the MOSQUITO CONTROL FUND in order to comply with FS129(2)(d).

THIS RESOLUTION ADOPTED by the Franklin County Board of County Commissioners this 17th day of OCTOBER 2017.

s/Joseph Parrish  
JOSEPH PARRISH, CHAIRMAN

ATTEST:

s/Marcia M. Johnson  
MARCIA M. JOHNSON, CLERK OF COURTS

**RESOLUTION  
FRANKLIN COUNTY  
BOARD OF COUNTY COMMISSIONERS**

WHEREAS, Franklin County is a political subdivision of the State of Florida and subject to Florida Statutes Chapter 129 regarding preparation of budgets, and

WHEREAS, FS 129.06 provides for budget amendments for unanticipated revenues, and

WHEREAS, Franklin County has received unanticipated State grant revenues in the amount of \$20,000.00 from the Florida Department of Health for the payment of expenses relative to the Zika Virus Response Effort and

WHEREAS, said revenue is needed to pay certain expenditures incurred in Fiscal Year 2016-2017 and

WHEREAS, FS 129.06(2) (d) provides for budget amendments in relation to receipts and expenditures of the nature that is received, and

WHEREAS, this section requires the Board of County Commission to spread on its minutes the expenditures for the purpose of:

142.42.562.5220	Mosquito Control – Pesticides	\$ 20,000.00
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NOW THEREFORE, BE IT RESOLVED, Franklin County Board of County Commissioners appropriates these unanticipated revenues in the amount of \$20,000.00 in the MOSQUITO CONTROL FUND in order to comply with FS129(2)(d).

THIS RESOLUTION ADOPTED by the Franklin County Board of County Commissioners this 17th day of OCTOBER 2017.

s/Joseph Parrish  
JOSEPH PARRISH, CHAIRMAN

ATTEST:

s/Marcia M. Johnson  
MARCIA M. JOHNSON, CLERK OF COURTS

**RESOLUTION  
FRANKLIN COUNTY  
BOARD OF COUNTY COMMISSIONERS**

WHEREAS, Franklin County is a political subdivision of the State of Florida and subject to Florida Statutes Chapter 129 regarding preparation of budgets, and

WHEREAS, FS 129.06 provides for budget amendments for unanticipated revenues, and

WHEREAS, Franklin County has received unanticipated State and Federal FEMA disaster response revenues in the amount of \$99,767.00 from the Florida Division of Emergency Management for the payment of expenses relative to debris cleanup and recovery efforts during Hurricane Hermine and

WHEREAS, said revenue is needed to pay certain expenditures incurred in Fiscal Year 2016-2017 and

WHEREAS, FS 129.06(2) (d) provides for budget amendments in relation to receipts and expenditures of the nature that is received, and

WHEREAS, this section requires the Board of County Commission to spread on its minutes the expenditures for the purpose of:

001.40.534.6401	Solid Waste – Machinery & Equipment	\$ 99,767.00
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NOW THEREFORE, BE IT RESOLVED, Franklin County Board of County Commissioners appropriates these unanticipated revenues in the amount of \$99,767.00 in the GENERAL FUND in order to comply with FS129(2)(d).

THIS RESOLUTION ADOPTED by the Franklin County Board of County Commissioners this 17th day of OCTOBER 2017.

s/Joseph Parrish  
JOSEPH PARRISH, CHAIRMAN

ATTEST:

s/Marcia M. Johnson  
MARCIA M. JOHNSON, CLERK OF COURTS

**RESOLUTION  
FRANKLIN COUNTY  
BOARD OF COUNTY COMMISSIONERS**

WHEREAS, Franklin County is a political subdivision of the State of Florida and subject to Florida Statutes Chapter 129 regarding preparation of budgets, and

WHEREAS, FS 129.06 provides for budget amendments for unanticipated revenues, and

WHEREAS, Franklin County has received unanticipated State grant revenues in the amount of \$75,000.00 from the Florida Division of Economic Opportunity for the payment of expenses relative to the Highway 98 Corridor Development Grant and

WHEREAS, said revenue is needed to pay certain expenditures incurred in Fiscal Year 2016-2017 and

WHEREAS, FS 129.06(2) (d) provides for budget amendments in relation to receipts and expenditures of the nature that is received, and

WHEREAS, this section requires the Board of County Commission to spread on its minutes the expenditures for the purpose of:

001.20.511.3406      County Commission – Professional Services    \$   75,000.00

NOW THEREFORE, BE IT RESOLVED, Franklin County Board of County Commissioners appropriates these unanticipated revenues in the amount of \$75,000.00 in the GENERAL FUND in order to comply with FS129(2)(d).

THIS RESOLUTION ADOPTED by the Franklin County Board of County Commissioners this 17th day of OCTOBER 2017.

s/Joseph Parrish  
JOSEPH PARRISH, CHAIRMAN

ATTEST:

s/Marcia M. Johnson  
MARCIA M. JOHNSON, CLERK OF COURTS

**RESOLUTION  
FRANKLIN COUNTY  
BOARD OF COUNTY COMMISSIONERS**

WHEREAS, Franklin County is a political subdivision of the State of Florida and subject to Florida Statutes Chapter 129 regarding preparation of budgets, and

WHEREAS, FS 129.06 provides for budget amendments for unanticipated revenues, and

WHEREAS, Franklin County has received unanticipated Federal grant revenues in the amount of \$975,000.00 from the Florida Division of Emergency Management and \$25,000.00 in unanticipated insurance proceeds from the Florida Association of Counties Trust for the payment of expenses relative to the hazard mitigation land acquisition of Lots 1-6 of South Shoal, Alligator Point , and

WHEREAS, said revenue is needed to pay certain expenditures incurred in Fiscal Year 2016-2017 and

WHEREAS, FS 129.06(2) (d) provides for budget amendments in relation to receipts and expenditures of the nature that is received, and

WHEREAS, this section requires the Board of County Commission to spread on its minutes the expenditures for the purpose of:

001.20.511.6100      County Commission - Land      \$ 1,000,000.00

NOW THEREFORE, BE IT RESOLVED, Franklin County Board of County Commissioners appropriates these unanticipated revenues in the amount of \$1,000,000.00 in the GENERAL FUND in order to comply with FS129(2)(d).

THIS RESOLUTION ADOPTED by the Franklin County Board of County Commissioners this 17th day of OCTOBER 2017.

s/Joseph Parrish  
JOSEPH PARRISH, CHAIRMAN

ATTEST:

s/Marcia M. Johnson  
MARCIA M. JOHNSON, CLERK OF COURTS



The meeting recessed at 10:04 a.m.

The meeting reconvened at 10:10 a.m.

### **Mike Cooper – Weems CEO – Report**

Mr. Cooper said he and Mr. Craig Gibson attended the roundtable discussion about the disaster response and a lot of misunderstandings were clarified. He explained CMS has asked for the hospital's policies to be changed anyway so their policies will be updated. He reported the new policies will allow more flexibility in coordinating with the County and with meeting all the requirements of CMS and the Agency for Health Care Administration (AHCA). He stated the CMS regulations go into affect November 15<sup>th</sup> so their changes will be completed within the next month.

Mr. Cooper reported the parts have been ordered for the repair to the generator. He said the parts are due to be shipped next week so the next time he appears before the Board he should know when the repair will be completed.

Mr. Cooper stated the Board has the financials for August. He explained August was a down revenue month but there is still a positive bottom line of \$18,000 on the income statement. He referenced the balance sheet which provides the days cash on hand and said it was reduced to 26.6 because the payroll date was near the last day of the month. Mr. Cooper felt like the revenue would rebound in September. He stated hopefully in the next month or two Mr. Jordan Fulkerson, Interim Chief Financial Officer (CFO), will start presenting the financials at the meetings. He explained Mr. Fulkerson is going through the accounts and reconciling prior years. He reported there are some changes to accounts but the balance sheet is not changing dramatically. He explained the reduction in the long term liabilities is due to reconciling these accounts. Mr. Cooper said Mr. Fulkerson has worked hard on these accounts and he appreciates the work he has done. He reported when they start the fiscal year on October 1<sup>st</sup> all of these accounts will be reconciled and the numbers will be true. He reported the collections are trending upwards so the billing company is doing a good job. Commissioner Sanders asked why the amount owed to Tallahassee Memorial Hospital (TMH) has jumped. Mr. Cooper answered it is due to one of the reconciliations and a payment that was not recorded in their books yet. Commissioner Sanders asked if this is the correct amount \$549,324.00 owed to TMH. Mr. Cooper said it may be less now. Commissioner Sanders reported the total liabilities at the end of 2016 were \$2,405,509.00, in July, 2017 they were \$1,992,700.00 and in August, 2017 it was \$2,067,452.00 so it is not as good as it looks. Mr. Cooper stated they will never get rid of the long term debt liabilities. He said the number that is important is the net liabilities to the assets in the fund balance. Mr. Cooper stated the Hospital is in much better financial shape than last year. He explained the liabilities have gone down further than the assets. Commissioner Sanders commented the numbers still need to look better. Mr. Cooper said he would like to see the current ratio over 3 and right now it is at 2.8 so they are making some progress.

Commissioner Lockley asked if they have to complete all the changes if they just fix the old generator. Mr. Cooper agreed it is a normal repair so there is no remedial rewiring. Commissioner Lockley reported they still need to check and make sure it is okay. Mr. Cooper agreed they will check.

#### **Amy Kelly- Board of Adjustment Report**

Mrs. Kelly offered the following request for the Board's consideration:

1. **RECOMMENDED APPROVAL: (Unanimous) Contingent upon Mitigating the .016 Acre of Wetland that would require a 2:1 Ratio as instructed by the Franklin County Comprehensive Plan Goals, Objective and Policies: Policy 1.2C and for Clients to provide a DEP and Army Corps of Engineer Permit:** Consideration of a request for a variance for the construction of a dwelling 24 feet within the 50 feet Critical Habitat Zone and to place 686 square feet of fill to meet the Critical Habitat Zone setback for the aerobic waste treatment system. This will require DEP and Corps Permits. The property is described as Lot 25, Block 88, Unit 5, 328 Nedley Street, St. George Island, Franklin County, Florida. Request submitted by Garlick Environmental Agency, Dan Garlick, agent, Patrick Bredel, applicant.

Mrs. Kelly explained there is some concern about policy 1.2c in the Comprehensive Plan in relation to a 2 to 1 ratio for filling wetlands and where mitigation is done. She explained without having a DEP or Corps of Engineers permit they do not know the mitigation strategies. She requested the Board table this item until they know if there is any mitigation to the wetlands. She explained the Board of Adjustment approved this item but without a mitigation strategy there are some questions about the wetlands that would be mitigated. Mrs. Kelly reported there is not a DEP or COE permit to show the mitigation strategy. **On motion by Commissioner Sanders, seconded by Commissioner Jones, and by unanimous vote of the Board present, it was agreed to table this item.**

#### **Amy Kelly – Planning & Zoning Report**

Mrs. Kelly presented the report from the Planning & Zoning Commission:

- 1- **RECOMMENDED APPROVAL: (Unanimous)** Consideration of a request to construct a Single Family Residential Dock located at Lot 1, Tract 42, East End Gulf Beached, 1331 East Gulf Beach Drive, St. George Island, Franklin County, FL. The proposed elevated walkway for the dock will be 81' x 4' connecting to a 494' x 4' dock, connecting to a 26' x 6' terminal platform containing (2) 10' x 20' boatlifts located on each side of the terminal platform. The total square footage of the dock will be 2,132. The applicant has their DEP and Army Corps of Engineer permits. Request submitted by Garlick Environmental Associates, Inc., agent for Derek and Elizabeth Walker, applicant. (Has House)

Mrs. Kelly presented a map of this location and said the owners also own a house on an adjacent lot that connects to the lot where the dock will be constructed. She explained the layout of the house and the dock. Commissioner Sanders questioned the permits which go back to 2012. Mrs. Kelly responded the DEP permit is good until November 30<sup>th</sup> of this year and they are working on an extension. She said the COE permit is good until March, 2018. Commissioner Jones questioned if the length of the platform covers all the wetlands. Mrs. Kelley explained the 81' x 4' walkway goes over the wetlands to connect to the dock. She went on to say there is 494' of dock over open water that connects to a 26' X 6' terminal platform. **On motion by Commissioner Jones, seconded by Commissioner Lockley, and by unanimous vote of the Board present, it was agreed to approve this request.**

- 2- **RECOMMENDED APPROVAL**- **Contingent up receiving the Army Corps of Engineer Permit (Unanimous)** Consideration of a request to construct a Single Family Residential Dock located at Lot 19, Windjammer Village, 1723 Kingfisher Road St. George Island, Franklin County, FL. The proposed access walkway for the dock will be 245' x 4' with a 6' x 26' terminal platform, and a 10' x 20' uncovered boatlift. Approval will be contingent upon DEP and Army Corps of Engineer permits. Request submitted by Dan Garlick, Garlick Environmental Associates Inc., agent for Shirley Richardson, applicant. (Has House)

Mrs. Kelly said the applicant has the DEP permit. **On motion by Commissioner Jones, seconded by Commissioner Lockley, and by unanimous vote of the Board present, it was agreed to approve this request contingent upon receiving the DEP and Army Corps of Engineers permits.**

- 3- **RECOMMENDED APPROVAL**- **Contingent up receiving the Army Corps of Engineer Permit (Unanimous)** Consideration of a request to construct a Single Family Residential Dock located at Lot 2, Block N, Unit 3, 1534 Alligator Drive, Alligator Point, Franklin County, FL. The proposed access walkway for the dock will be 350' x 4' with a 8'x20' covered terminal platform, a 12.5' by 30' covered boat slip with lift and a 12.5' by 20' uncovered boatlift. Total square footage of the dock will be 2,185 sq. ft. Customer has DEP permits. Approval will be contingent upon Army Corps of Engineer permit. Request submitted by David Keith, Docks-4-less. Agent for Randall Amundsen. (Has house)

Mrs. Kelly said there is a house on an adjacent piece of property. Commissioner Sanders reported the house is on the gulf side. Mrs. Kelly agreed and presented a location map. **On motion by Commissioner Sanders, seconded by Commissioner Massey, and by unanimous vote of the Board present, it was agreed to approve this request contingent upon receiving the permit from the Army Corps of Engineers.**

- 4- **RECOMMENDED APPROVAL**- **Contingent up receiving the Army Corps of Engineer Permit (Unanimous)** Consideration of a request to construct a Single Family Residential Dock located at Lot 4, Block C, St. James Island Park, 2824 US Highway 98 East, St. James, Franklin County, FL. The proposed access walkway

for the dock will be 190' x 4' with a 6' x 20' terminal platform and a 4' x 16' walkway with a 2' x 24' finger pier. Applicant has DEP permitting and will be contingent upon receiving the Army Corps of Engineer permit. Request submitted by Larry Joe Colson, A-1 Quality Docks, Inc., agent for Michael and Heather Waldrop, applicant. (Proposed House)

**On motion by Commissioner Sanders, seconded by Commissioner Massey, and by unanimous vote of the Board present, it was agreed to approve this request contingent upon receiving the permit from the Army Corps of Engineers.**

- 5- **RECOMMENDED THIS ITEM TO BE TABLED-** Proper DEP Permit Approvals would need to be submitted to determine what the County would be approving is in line with what is currently being constructed (Vote 3/2) Consideration of a request to construct a Single Family Residential Dock located at Lot 2, Tract 42, Gulf Beaches, 1333 East Gulf Beach Drive, St. George Island, Franklin County, FL. The proposed access walkway for the dock will be 490' x 4' with a 12' x 15' terminal platform, and (1) 10' x 20' uncovered boatlifts. Total square footage of the dock will be 2,340 sq. ft. Customer has DEP and Army Corps of Engineer permits. Request submitted by Mark Plummer, owner. (House has been permitted)

Mrs. Kelly reported they are waiting for the DEP and the COE to come up with a Consent Order for the dock. She said Mr. James Campagna first brought in Lot #1 and then he brought in Lot #2. She stated Lot #1 went through the Planning & Zoning Commission process in 2013 and was approved but the approval was accidentally transferred to Lot #2 as well. She reported the permit was issued in May and they started building. She said there were some issues and a stop work order was placed on the property and then they found out there was no Planning & Zoning Commission or Board of County Commissioners approval so now this is going through the process. She explained there are questions about whether they met the riparian lot lines so the owner completed a riparian lot line survey. Mrs. Kelly said they are waiting on DEP and COE approvals and the Planning & Zoning Commission will address this item in November. Mrs. Kelly reported the proper DEP approvals would need to be submitted to determine what the County is approving in this line with what is currently being constructed. Mrs. Kelly stated there was a 3/2 vote to table this matter. She said they are waiting for the consent order to see the changes that are required. Mrs. Kelly reported the house has been permitted but there is also a stop work order on the house. **On motion by Commissioner Sanders, seconded by Commissioner Jones, and by unanimous vote of the Board present, it was agreed to table this request.**

#### **RE-ZONING & LANDUSE APPLICATIONS:**

- 6- **RECOMMENDED APPROVAL FOR A PUBLIC HEARING: (Vote 4/1)** Consideration of a request for a Land Use Change from Residential to Commercial and Re-Zoning from R-1 Single Family Residential to C-2 Commercial Business on property described as Lot 2, Block 6, Unit 1, Lanark Village, Franklin County, Florida. Request submitted by Cliff Butler, agent for Joseph Butler 2006 Irrevocable Trust.

Mrs. Kelly stated this lot is not part of the special district of Lanark Village. **On motion by Commissioner Sanders, seconded by Commissioner Lockley, and by unanimous vote of the Board present, it was agreed to approve taking this matter to a public hearing.**

**SKETCH PLAT APPROVAL:**

- 7- **RECOMMENDED APPROVAL- (Unanimous)** Consideration of a request for Sketch Plat approval of a One Lot Subdivision called Preston's Place also known as lots 18 & 19, Windjammer Village, St. George Island, Franklin County, Florida. Request submitted by Shirley Ann Richardson, applicant.

Mrs. Kelly said this property is bound to 1 unit. Commissioner Jones verified the house that is there is the only home that can be on this property. Mrs. Kelly agreed that is correct. **On motion by Commissioner Jones, seconded by Commissioner Lockley, and by unanimous vote of the Board present, it was agreed to approve this request.**

Chairman Parrish questioned if the docks that are contingent upon DEP and COE permits do not receive their county permit until a copy of those permits is received. Mrs. Kelley answered yes; they see the permits before the County permit is issued. Commissioner Jones asked what the follow up is after the permits have been received and the dock is constructed. He inquired if the docks are inspected to make sure they are constructed and placed in the location required by the permit. Mrs. Kelly reported sometimes they ask for final inspections but not always. She explained the County could put in place some stricter policies or maybe require a final survey. Commissioner Massey stated there was a problem with the one they discussed earlier where the dock was moved and now the contractor cannot get paid for his work. Mrs. Kelly said a survey could be required after the construction. Commissioner Jones reported the location of the dock needs to be addressed. Mrs. Kelly stated a letter can be sent to all the dock contractors to comply with the DEP, COE and County permit approvals site specific to where the docks are permitted. **Commissioner Jones made a motion to direct Mrs. Kelly to send a letter to the dock contractors to comply with the DEP, COE and County permit approvals site specific to where the docks are permitted. Commissioner Massey seconded the motion.** Chairman Parrish reported the applicants must comply with the permit. He stated sometimes the permits are based on the depth of water and the least evasive route to the critical habitat zone and the shoreline. He said there are a lot of stipulations on why they determine a certain location for a dock. Chairman Parrish agreed the County may need to look into some stricter policies and may need to add a requirement for a final survey. Commissioner Massey agreed this is a problem as the contractor is going to have to move the dock and has not even been paid for constructing the dock. Commissioner Lockley asked if DEP or the COE does an inspection. Mrs. Kelley stated within the DEP and COE permits it says they are supposed to request a final inspection but she is not sure if it is done. Commissioner Lockley asked if the County Building Inspector inspects the docks. Mrs. Kelley said they should be requesting final inspections but she does not know when the docks are completed. She stated when they issue a permit, it means they will complete an inspection but it is up to the dock contractor to contact them and request the inspection. Chairman Parrish suggested this

matter be sent back to the Planning & Zoning Commission for a recommendation on how to handle the docks after construction is completed. Mr. Moron said a letter should not be sent to the dock contractors if the Board wants a system in place for a final survey. He asked the Board to clarify if this is what they are requesting. Commissioner Massey said they do not want the contractors to move a dock just because a homeowner wants it moved. Chairman Parrish said the Board can put requirements in place to control this matter. **Commissioner Jones rescinded his motion and Commissioner Massey rescinded his second.** Commissioner Lockley reported there needs to be a final inspection because there are three different agencies involved. Commissioner Sanders said she has always had a problem with approvals being contingent on the COE and DEP permits. She explained they may just approve it if they know the County has already approved it. She said a survey should be required before they start building a dock. Mrs. Kelly explained when the request is presented to the Planning & Zoning Commission; a survey should be submitted that shows the riparian lot lines because they are required to keep 25 ft. open on each side. Mrs. Kelly reported the Board could require a riparian lot line survey with a proposed dock and then a final riparian lot line survey as built. She reported the DEP and the COE may need to have their signatures on the finalization. She explained some docks are self certified and are not required to have a DEP permit but it does not exempt them from having a COE permit. She explained the applicant can bring the DEP permit and the County cannot hold up the process but they never issue a permit without the contingencies being met. Chairman Parrish stated the County can add this as a condition in the dock ordinance. Chairman Parrish asked for these suggestions to be presented to the Planning & Zoning Commission for discussion and a recommendation to the Board. **On motion by Commissioner Massey, seconded by Commissioner Jones, and by unanimous vote of the Board present, it was agreed to take the suggestions to the Planning & Zoning Commission and ask them to submit a recommendation to the Board.**

#### **COUNTY PLANNERS REPORT: (MARK CURENTON)**

- Mark Curenton- Discussion of Eaves & Overhangs Setbacks

This matter was not addressed at the meeting.

#### **Amy Ham – CRS Flood Information – Update**

Mrs. Kelly said the County received the preliminary results for the CRS flood insurance premiums. She stated the County remained a Class 7 and the 15% discount on flood hazard areas will continue. She informed the Board the County is only 118 points away from being a Class 6. She explained there are a few projects she would like to complete with the Road Department and Emergency Management to gain the 118 points. She reported there is one project she could do in the office but the cost would be substantial. Mrs. Kelly reported the reduction to Class 6 would provide a 20% discount on flood insurance rates. Commissioner Lockley asked what the highest class is. Mrs. Kelley answered a Class 1 but the County does not have the infrastructure for Class 1. Mrs. Kelley reported the County can get to a Class 6 but it will take a lot of support and money to get to a Class 5. She went on to say Class 6 is possible

but she will need help from the departments. Mr. Moron asked what the savings would be for Class 5. Mrs. Kelly answered 25%. She stated she will work toward the Class 6.

### **Curt Blair – TDC – Report**

Mr. Blair appeared before the Board and offered the following report but did not have any action items:

**Note:** Commissioners: The TDC Board did not meet in October so my report will be limited. You should have received the materials from our September meeting in your archive folders.

#### **Numbers : (Attached)**

- Collections: Our July Collections were disappointing. While collections of \$242,036 are the best numbers for the year 2016-17, July's collections were down by about \$11,000 from the previous fiscal year. Despite the ups and downs this year we are currently running dead even with last year with no significant increase in tax revenue. We have discussed the variety of reasons that might contribute to the lack of growth in the industry for this year. Certainly hurricanes and weather will have contributed. The negative publicity that Florida has received weather wise has a way of being applied to the state in general in the minds of prospective travelers. We know too that international tourism is down as well being affected by a strong dollar and negative publicity affecting national issues. Since TDC Collections only reflect the status of tax collections in the industry, we don't have a clear picture of whether tax revenues are being affected by a reduction in rates or an increase in lodging options (VRBO, Home Away) that are renting units without paying the tourist tax. Unfortunately the latter issue is a hard one to get a handle on since the Department of Revenue collects the tax for us and doesn't provide any data about revenue changes in the industry. Finally, it is worth noting again that Franklin County has the lowest tax rate of all the counties in Northwest Florida. In good times, this probably does not mean a lot. When competition increases for visitors those counties that have more money to spend will have that competitive advantage.

After all of this, I must emphasize that as yet we are not running behind last year in revenues; just staying even. 2015-16 was the best year yet for tourist tax collections. Our industry continues to be strong. We just are not growing as fast as we expected. We will keep making minor tweaks in our promotional activities and keep you up to date on the results.

Commissioner Lockley asked about the payment to the Dixie Theatre in the bills from the last meeting. Mr. Blair explained this invoice was for the last contract period. He said they are not under contract now but he is meeting this afternoon with Ms. Dixie Partington, Dixie Theatre, to discuss the coming year. Commissioner Sanders reported she does not remember any organization that received a sustaining grant ever being able to do this. She asked how long this situation will continue. Mr. Blair stated it ended the previous year. Commissioner Sanders said if they have not renewed then the sustaining grant could be available for another entity. Mr. Blair answered yes. Commissioner Sanders reported the contract period ended and they did not renew the requirements for a sustaining grant for the coming year. She stated the money should be available for another group or entity that meets the criteria to receive a sustaining grant. Mr. Blair reported if someone comes to the TDC Board then they could be considered for the sustaining grant.

### **Florida Association of Destination Marketing Organizations:**

By the time I report to you on October 17, I will have returned from attendance at the Florida Association of Destination Marketing Organizations. Our interest in this meeting is to get further information on the Visit Florida reporting issues and to participate in discussions about Air B and B and other lodging company reservation programs that may affect our revenue. I will be reporting to you our findings.

Mr. Blair reported one of the questions is meeting the transparency requirements but he does not think this is an issue as they feel comfortable that they are meeting the requirements. He stated the second question is whether or not the re-organized Visit Florida has any services that are valuable to the County and would make them want to rejoin. Mr. Blair reported these two items have been mixed up in the debate and he suggested going ahead and filing the information to take the transparency issue off the table. He explained if it is not the information they want, then the information can be amended. He said they can file this information immediately and again in July. Mr. Blair expressed concern that the Franklin County TDC is being included in a group of TDC's that does not appear to want transparency. He reported filing the information will then allow them to see what Visit Florida has to offer and they can determine if they want their services or not. Mr. Blair stated out of the 12 TDC's that withheld their participation with Visit Florida, 4 have rejoined and 8 are considering it. He explained if this Board or the TDC Board does not have a problem with his suggestion then he will file the requested information. There were no comments from the Board members. Chairman Parrish told Mr. Blair to proceed. He reported another issue with Visit Florida is they are trying to come up with BP funds to fund Visit Florida as their funding has been cut at the legislative level. Mr. Blair stated he checked on the project they want to do in Northwest Florida and those funds are not part of the funds the local governments have at their disposal but he will pursue it with them. He explained once the information is filed then they can talk about the merits of Visit Florida and not about transparency.

### **TDC Board:**

At our last meeting the TDC Board acknowledged a vacancy of a lodging provider position for the coming year. We have placed an ad in the local paper for those interested in serving and hope to bring you a recommendation when I report to you in November.

### **Lodging provider Sessions**

We have had two meetings now with our lodging providers. These meetings have proven to be very useful in helping to create partnerships with our providers. Our last meeting will be at the end of the month on October 25 at 1:30 P.M. at the EPVC.

The next TDC Board meeting will be held on November 8, 2017 beginning at 2:00 P.M. at the Eastpoint Visitor Center.

### **Jason Puckett – Airport Manager – Report**

Mr. Puckett reported the electrical upgrade at the Airport has been completed. He said the contractor is \$32,000 under budget and would like to use the extra funds to purchase two glide slope PAPI lights that are not part of the original contract. He stated a Resolution has been



prepared to use the funds to pay for these lights. Chairman Parrish asked if DOT approved this change. Mr. Puckett answered yes and said DOT submitted the Resolution. **On motion by Commissioner Lockley, seconded by Commissioner Jones, and by unanimous vote of the Board present, it was agreed to approve the Resolution.**

Mr. Puckett reported the Airfield Drainage Improvements are currently going on and are scheduled to be completed in early January.

Mr. Puckett stated the Commercial Access Road is still going on and Avcon is working with some agencies to mitigate the wetland impact. He said hopefully this will be resolved soon so they can advertise for bid.

Mr. Puckett said in relation to the Economic Development Project being prepared by Ms. Beth Kirkland, BRPH, she will set up a meeting with the Board in November to make a presentation. He explained they want this completed by the end of the year.

#### **Centric Aviation Representative – Introduction**

Mr. Puckett reported on November 1<sup>st</sup> the contract with Crystal Air, Inc. is expiring. He stated the County went through the Request for Qualifications (RFQ) process for selecting a new Fixed Base Operator (FBO). He reported 13 companies contacted him but only 2 submitted RFQ's. He said the Board selected a review committee and the committee reviewed the RFQ's and ranked Centric Aviation as number 1. Mr. Puckett stated he entered into lease negotiations with Centric Aviation and Attorney Shuler has revised and approved a lease agreement. He informed the Board the principals are present from Centric Aviation. Ms. Tara Maugham and Mr. Andrew Hartman with Centric Aviation appeared before the Board. Ms. Maugham thanked the Board for allowing them to operate as the FBO and said they look forward to serving the aviation community and becoming part of the local community. Mr. Puckett requested the Board execute the lease which will start November 1<sup>st</sup>. He explained if the lease is executed today then they will have a transition period to get mobilized at the airport. He stated Crystal Air will vacate the premises on October 31<sup>st</sup>. Chairman Parrish asked if they will be able to transition and continue operations. Mr. Puckett stated that is the plan and he will meet with the representatives from Centric Aviation and Mr. Randall Terry, former Airport Advisory Committee Chairman, this afternoon to see how they can assist with the transition. Mr. Puckett pointed out the change will occur during Seafood Festival Weekend so they will show the airport the best they can. Commissioner Lockley said this is one of the biggest weekends of the year and everyone needs to be on time. Mr. Puckett assured the Board they will be ready at the airport. Commissioner Lockley stated the local workers at the airport need their jobs and he encouraged the representatives from Centric Aviation to consider keeping these people working. Ms. Maugham reported they met with some of the staff yesterday and will meet with them today and tomorrow to go over their goals. She stated the staff is knowledgeable but Centric Aviation would like to invest in their training. Commissioner Sanders questioned the fly-in that is planned for the airport. Mr. Puckett said they could not

get it scheduled for the Seafood Festival weekend and it would have been counterproductive because of the amount of traffic they have that weekend. He stated they are planning the fly-in for spring. He reported most of the people involved need about 6 months notice. He explained they would like to have some good people to show off the airport and it will also give the new FBO time to get their operations started. Commissioner Sanders reported TDC was hoping to fund the fly-in around the Seafood Festival weekend to bring more people in and bring awareness to the airport. She stated spring is reserved for the fly-in in Carrabelle in coordination with Camp Gordon Johnson. She explained this why they wanted the events at different times of the year. Mr. Puckett reported there is no way to get the fly-in organized in a month and a half. Chairman Parrish suggested the month of February since it is a down time for businesses and it will bring people in when things are slow. Mr. Puckett agreed they could schedule the fly-in for February. Commissioner Sanders agreed this may be a good month to have the fly-in. Chairman Parrish stated this will also give the FBO time to transition. Mr. Puckett requested the Board address the lease agreement. Attorney Shuler reported he read the lease agreement and it is essentially the same lease the County used for the previous FBO. Chairman Parrish said this situation is a little different because this company is bringing in their own capital to invest in the airport. **On motion by Commissioner Jones, seconded by Commissioner Massey, and by unanimous vote of the Board present, it was agreed to approve the lease with Centric Aviation.** Chairman Parrish welcomed Ms. Maugham and Mr. Hartman to Franklin County and said the Board looks forward to working with them.

#### **Randy Wilkerson – Escambia Housing Finance Authority – Presentation**

Mr. Wilkerson reported they offer a first time home buyers program in 16 counties. He stated at one time it was offered in Franklin County. He said this program was stopped after the housing crisis but now the program is back up and running. He explained they are going back to the counties that have expressed an interest in the program and he will visit all 16 counties this year. He explained the authority has been around since 1982 and provides mortgage financing as well as down payment assistance for first time home buyers. He stated first time home buyers are defined as not having owned a home in the last 3 years so it does not mean they have never owned a home. He informed the Board they work primarily through lenders and Centennial Bank is interested in having this program available to the residents. He explained it provides another option but the income limits are a little higher than the SHIP Program but the SHIP benefits are a little better. He said one of the main points is they bring the program and the administrator so it is administered through them and there is no costs or liability to the County. He stated they fund the down payment assistance through their program. He reported they will need a Resolution granting the area of operation so they have a right to operate the program in the county. Mr. Wilkerson stated this is the same Resolution approved by the other counties. Chairman Parrish said he was asked by the local lending institution, Centennial Bank, to consider this program to provide another option for the citizens. He stated this is a good program and he would like to see the Board move forward with the program. **Commissioner Massey made a motion to approve this program and adopt the Resolution.** He asked if they can build houses. Mr. Wilkerson explained this is a mortgage program. He

reported it has income limits and maximum purchase price limits but they can buy an existing home or a new one that has just been completed. Chairman Parrish said the lending institution already has people who have been through the program and are certified to implement the program. He explained it provides another program for people who are trying to purchase their first home or second home. He reported it is similar to SHIP but they have more money available. **Commissioner Lockley seconded the motion.** Commissioner Lockley stated the County belonged to this program before and it was a good program. **Motion carried; 5-0.**

#### **Alan Pierce – RESTORE Coordinator – Report**

Mr. Pierce was not present and did not have a report at this time.

#### **T. Michael Shuler – County Attorney – Report**

Attorney Shuler said he does not have any action items today.

#### **Michael Morón – County Coordinator – Report**

Mr. Moron presented the following report:

1. This item was addressed earlier in the meeting.
2. The Board handled this item earlier in the meeting.
3. At your October 3<sup>rd</sup> meeting Commissioner Sanders requested that staff research how many surrounding counties allow the Health Department to purchase new vehicles then ask the County to register and insure these vehicles. Ms. Whitney Coles checked about nine counties and the vehicle count varied from seven to seventeen that were insured and titled as the County's vehicles but used exclusively by the Health Department.  
Board discussion.

Mr. Moron stated one or two of the counties do not insure the vehicles at all and one county did not have a public health department. **On motion by Commissioner Sanders, seconded by Commissioner Jones, and by unanimous vote of the Board present, it was agreed to have staff contact the Health Department and ask for them, out of courtesy to the Board, to notify the Board when they purchase a new vehicle so the Board can be aware of the purchase and to also justify the purchase.**

4. This item was addressed earlier in the meeting.
5. The Board handled this item earlier in the meeting.

6. Commissioner Jones asked that I get an estimate to expand the capabilities of our permitting software that would allow staff to track any and all activities related to lots in the unincorporated areas of the County. These activities would include permits, Planning and Zoning and/or Board of Adjustment decisions, complaints, and other miscellaneous items. The creation of this module would allow staff to spend less time searching Planning and Zoning or Board of Adjustment minutes searching for approvals or denials, create a central database for complaints or issues such as zoning or other violations with particular lots, and reduce the possibility for errors regarding permits. The upfront cost to create this module is \$2500 with a monthly cost of \$99. The Building Department can absorb the \$99 monthly fee but didn't budget for the upfront \$2500 fee. Board action to approve this new module with the upfront cost being paid from the Professional Services account. The Finance Office stated that there is sufficient amount of funds in that account to cover the one-time \$2500 fee.

Commissioner Sanders said she likes this idea. **Commissioner Massey made a motion to approve this proposal. Commissioner Sanders seconded the motion.** Commissioner Jones said it will not be in their best interest to try and go back but just to move forward. Mr. Moron stated if they have time they will go back year by year and then there will be a full database sometime in the future. Commissioner Sanders reported this will be good as some permits have an expiration date. Mr. Alan Feifer, Concerned Citizens of Franklin County, asked if this is a cloud based system. Mr. Moron answered yes. Mr. Feifer cautioned the Board if they stop using this program they may not own their data and this matter should be addressed in the contract. Mr. Moron stated Attorney Shuler was very diligent in making sure this was addressed. **Motion carried; 5-0.**

7. Inform the Board that we have received the contract from the Department of Agriculture and Consumer Services (DACS) for the remaining funds, up to \$184,299.29, from our Agriculture Education and Promotional facility grant. These funds will be used for the renovation of the Robert Howell building, the former headquarters of the FDEP Apalachicola National Estuarine Research Reserve, to house the UF/IFAS Franklin County Extension office. Attorney Shuler has reviewed the contract. Board action to authorize the Chairman's signature on the DACS contract.

Chairman Parrish asked if they are still planning on partnering with DEP. Mr. Moron answered yes. **On motion by Commissioner Jones, seconded by Commissioner Lockley, and by unanimous vote of the Board present, it was agreed to approve the contract with DACS and authorize Chairman Parrish to sign the contract.**

8. Inform the Board that I submitted a FWC BearWise funding grant. As in the same manner as last year's grant, the County will receive funding for retrofit kits for resident trash containers in the Eastpoint area. These kits are easy to install, will not add any cost to the resident's trash pickup monthly bill, and do not pose a problem for the resident or Waste Pro's use of the container. This grant will also include funding for the

replacement of at least 10% of the cans that are being retrofitted if they are destroyed. The County's Solid Waste staff will assist with the installation of half of the retrofit kits which will count as the County's match for the grant.

9. The 2018 Legislative Session will start earlier this year on Tuesday, January 9, 2018 so we have received the budget request form for the Local Funding Initiative Request (Community Development Grant). Senator Montford's office has asked that County and City governments combine and rank each budget request in one priority order. Rather than having the Chairman and the mayors from each of the cities sit down and agree to a ranking order I asked Ms. Marcia Mathis, Senator Montford's Legislative Aide, to consider accepting one project from the County and one from each city and have the Senator's staff rank the projects, which she agreed to. Hopefully the projects will be ranked based on how many residents it will benefit.

I recommend submitting funding request for the Fort Coombs Armory sprinkler system as the County's project. During the October 2<sup>nd</sup> Legislative Delegation meeting, Commissioner Sanders in a very passionate manner, stated the importance of the Armory to Franklin County residents and visitors alike and the need to install a fire sprinkler system based on the State's Fire Marshall requirement. I am sure Commissioner Sander's got the attention of Senator Montford and Representative Beshears. Board discussion and action authorizing staff to submit a request to fund a fire sprinkler system for the Fort Coombs Armory.

Mr. Moron said the County and cities usually submit three requests but it will be easier if each entity submits one and staff ranks them. Commissioner Sanders stated she told the legislative delegation this is their top of the line request because the Armory is designated the County's Convention Center and they seemed to be listening. **On motion by Commissioner Lockley, seconded by Commissioner Sanders, and by unanimous vote of the Board present, it was agreed to rank the sprinkler system at the Armory as the number one request.** Chairman Parrish reported he talked with Mr. Pierce and Mr. Curenton about submitting a budget request through Triumph to finish up the Armory project.

10. Inform the Board that Chairman Parrish has notified the City of Apalachicola, the City of Carrabelle, and the School Board District to submit pre-applications for Triumph funding to the Board of County Commissioners as required by the Triumph Board. These pre-applications will be reviewed and discussed by the Board of County Commissioners at the November 7<sup>th</sup> regular meeting that starts at 9 am.

Mr. Moron said this must be advertised at a specific time but he wants to talk with Mr. Pierce before he schedules the meeting. Chairman Parrish stated if the agenda is full the public hearing should be scheduled in the afternoon at 1:30 p.m. He suggested Mr. Moron work with Attorney Shuler on this matter. Chairman Parrish said he notified the cities and the school board as it is a requirement by Triumph and they are eligible to apply for a project. He reported the School Board is trying to do a STEM project which the Triumph Board likes. He reminded

the Board when someone applies for a project they must also be able to sustain the project. Chairman Parrish stated there is a claw back measure and the money would have to be repaid if the project does not perform as they said it would. He reported he has talked with the Mayor of the City of Carrabelle and is going to meet with the Mayor for the City of Apalachicola sometime this week. Chairman Parrish stated the Superintendent of Schools has called and will meet with him this Thursday. He said he will try to educate them about some of these requirements and some of the things the Triumph Board is interested in and some of the things they are not interested in. He explained if money is coming through a grant for a project then Triumph money will not be given for the same project. He went on to say they will not supplement funds to move the timeframe of a project up. Chairman Parrish reported the Triumph Board has said Triumph funds are not meant to supplement the state budget. He said the Armory has not been funded for state funds so they could submit an application for Triumph Funds. He reported this one page pre-application form must be submitted by November 15<sup>th</sup>. Chairman Parrish explained if the Triumph Board likes a project and needs more information then the County will go through the full application process. He suggested the County submit the pre-application form for the Armory project. Chairman Parrish explained Mr. Curenton will provide dollar figures for the different phases of the project. He reported if the project is not funded then they will continue to seek funds through the state. Chairman Parrish said the County can then present this project at the meeting on November 7<sup>th</sup>. Commissioner Sanders agreed it is a good idea to submit this application and then the County can submit another community budget request to the legislature. Chairman Parrish discussed the economic benefits to the community if the Armory project is completed. Commissioner Lockley inquired if the County is limited to one project for the Triumph funds. Chairman Parrish answered no, and said this is the beginning of the process and they could submit more applications later. He stated these projects must be submitted to the Board of County Commissioners and a letter of support or a letter of objection is issued and then the applications are submitted to the Triumph Board. He said the County is limited by the kind of projects the Triumph Board wants to see and if they meet their criteria. He reported he asked the two cities, the school board and the county to each submit one application so they can see how the process works. He explained this is the first round of funding and they need to see what kind of projects the Triumph Board is funding. He reported all of the projects that are funded in Franklin County come out of the County's share of the money. Chairman Parrish stated the Board has the chance to agree or disagree with the project and that will weigh heavily with the Triumph Board but all the applications are still submitted. Commissioner Lockley asked how much money is allocated. Chairman Parrish stated \$15 million for projects in Franklin County but they could request more money if the projects are good. He expressed concern that someone from out of the county could submit a project and, if funded, the money will come out of the County's share. He stated there is an entity wanting to submit an \$80 million project on behalf of the 8 counties from Wakulla County to Escambia County for pump outs for marinas. He reported infrastructure would be put in and they want a letter of endorsement from the County. Chairman Parrish reported in speaking with a representative from this company they said no money comes out of the county's share for this project. He said this representative is meeting with the City of Apalachicola on Thursday and he wanted the

Board to know because the representative wants to meet with him also. He reported he would like to meet with him to make sure the proposed project will not take a portion of the county's share of the money. **On motion by Commissioner Sanders, seconded by Commissioner Lockley, and by unanimous vote of the Board present, it was agreed to direct Mr. Curenton to proceed with the pre-application form for the Armory project.**

11. There is proposed legislation that removes the Department of Agriculture and Consumer Services and replaces it with the City of Apalachicola as the agency responsible for issuing and collecting the fee for oyster harvesting licenses for the Apalachicola Bay. What has not changed is the annual fee for residents which is \$100, the \$500 fee for non-residents, and the \$500 late fee if anyone fails to pay the annual fee within the required time period. However, in addition to the change of the responsible agency, what has also changed is that the proceeds from Apalachicola Bay oyster harvesting license fees shall be deposited by the City of Apalachicola into a Trust Account, not into the General Inspection Trust Fund, less reasonable administrative costs. These funds shall be used or distributed by the City of Apalachicola for the following purposes in Apalachicola Bay:
  1. ~~Relaying and transplanting live oysters~~ An Apalachicola Bay oyster shell recycling program
  2. Shell planting to construct or rehabilitate oyster bars
  3. Education programs for licensed oyster harvesters on oyster biology, aquaculture, boating and water safety, sanitation, resource conservation, small business management, marketing, and other relevant subjects.
  4. Research directed toward the enhancement of oyster production in the bay and the water management needs of the bay. Board discussion.

Commissioner Massey said he does not agree with the City of Apalachicola getting the money for the oyster licenses. Commissioner Lockley stated when he first started oystering in the 1960's or 1970's a license was not required. He reported Franklin County is the only county in the State of Florida where people must have a license. He explained the money collected from the sale of the licenses was to help replant shells but the money was used to hire two employees. Commissioner Lockley stated the oystermen are having a hard time and the State wants to charge them \$100 for a license and it should go back like it was before. He said they are not going to generate enough money to do the activities on the list. He reported if the City of Apalachicola wants to be over the program then a portion of the money will be paid to them for administering the program. Commissioner Lockley reported the oystermen should not be charged because they are not making very much money. Chairman Parrish stated if the license was not in place then anyone could come in and oyster in the bay. He explained the license allows the agencies to know how many people are licensed to oyster in Apalachicola Bay which shows how much pressure is being put on the natural resource. He reported if things continue the way they are going now in a year the whole industry is going to collapse. Chairman Parrish stated things are not getting better, they are getting worse. He said if the bay ever comes back it will take a lot longer because the proper procedures and protocols have not been put in place

to allow the enhancement of Apalachicola Bay. He reported it will be a sad day in Franklin County when there is not a commercial and harvestable natural resource. He expressed concern that \$10 million has been spent on planting shells and the bay is not any better. He stated everyone is aware of the problem and the Board needs to be looking at it. Chairman Parrish reported suggestions were made to the state but none of the things were done and none of the procedures were followed. Chairman Parrish said the state is not protecting the resource. He said when the bay loses the oysters which filter the water then they will lose everything. He explained all the contaminants coming down the river will settle in the bay and the oysters will not be there to filter the contaminants out and they are going to lose the whole bay. He reported people come here for the beauty of the water and the natural environment. He questioned what people will do for a living when they lose the bay. Chairman Parrish reported this licensing proposal is just another example of how the state agencies have given up on Apalachicola Bay. He said when he met with DACS about a month ago they said they will only provide inspections to oyster houses. He went on to say they are not planning to run any programs like they used to do. Commissioner Sanders stated the only way the County knew about the licenses was that the City of Apalachicola was talking about it at the legislative delegation meeting. Chairman Parrish reported the state is not going to do anything here and are not looking for more money for a shelling program. Commissioner Lockley stated they can still have a license but the oystermen should not have to pay for it. He said the state is wrong because they own the bay. Chairman Parrish commented he thinks the state knows it's not getting any better and they do not want their name associated with the bay. Commissioner Lockley reported they are trying to avoid paying unemployment to the people who have a license. He commented the state has no plans for Apalachicola Bay but plans are continuing for other bays in the state. Commissioner Sanders said a few years ago the room was full with people talking about oyster licensing and they were told by DACS if they do away with the \$100 fee then it would do away with the jobs here. She agreed with Commissioner Lockley it would help the oystermen if they do away with the \$100 fee for the license. Commissioner Massey agreed they could still issue the license to maintain the records of how many people are in the bay oystering but not charge for the license. Chairman Parrish said no one is going to fund the program if there are no funds for administering the program. Commissioner Jones stated June is the last month to buy a license or they must pay a late fee. Chairman Parrish agreed there is a \$500 late fee. Commissioner Jones suggested they take a percentage of what is collected and cap the administrative costs. Chairman Parrish said the proposed legislation will be taken up by the legislature this year. He stated the Board can think about this matter and then write the legislative delegation and the Governor about how they think this program should be handled. He explained all they have done is substitute the City of Apalachicola for the DACS and add one activity. Mr. Moron said the language is changing to say the money is going from the general inspection trust fund to a trust fund but it does not say which one and the Board may wish to address this issue. Chairman Parrish suggested the Board not act today but think about this proposal for the next two weeks and address it at the November 7<sup>th</sup> meeting. He stated the Board can come back with a suggestion to write letters or cap costs. Commissioner Lockley asked Mr. Moron to provide a report on how much it would cost to do one day of shelling



because he thinks it will cost more than \$80,000. Mr. Moron agreed to contact the DACS. Commissioner Massey stated Ms. Kim Bodine, Career Source, can provide these numbers.

12. Board action to approve closing Highway 98 for the Eastpoint Christmas Parade that will be held on Friday, December 8<sup>th</sup> from 4:00 pm until 5:15 pm. The parade route will be from Gillespie Street to Bay Street.

**On motion by Commissioner Massey, seconded by Commissioner Lockley, and by unanimous vote of the Board present, it was agreed to approve closing Highway 98 for the Eastpoint Christmas Parade that will be held on December 8<sup>th</sup> from 4:00 p.m. until 5:15 p.m.**

Commissioner Jones asked if they are still having something at the Eastpoint Pavilion. Mr. Moron agreed to check.

13. As discussed at your October 3<sup>rd</sup> meeting Mr. Emo has submitted a revised proposal which would allow him to coordinate with the City of Apalachicola for water pressure testing and create a Conceptual Design and the Performance Specifications necessary to provide an accurate Probable Project Cost Estimate for the installation of the Automatic Fire Sprinkler System in the Fort Coombs Armory. This revised proposal is a result of a meeting between Chairman Parrish, Mr. Mark Curenton, Mr. Warren Emo, and myself to discuss options that would reduce Mr. Emo's cost for this project. This revised proposal reduces Mr. Emo's cost from \$78,943 to \$14,190. Mr. Curenton recommends this proposal. Board action to approve this proposal contingent on Attorney Shuler's review.

Mr. Moron reported basically the engineering costs are being changed. Chairman Parrish explained Mr. Emo will prepare the specifications and the bidders will do their own engineering. Mr. Moron stated Mr. Emo said if the bidders complete their own engineering, the bids will be a little higher but the overall cost of the project will be reduced. **On motion by Commissioner Sanders, seconded by Commissioner Lockley, and by unanimous vote of the Board present, it was agreed to approve Mr. Emo completing this work for \$14,190 contingent upon Attorney Shuler's review.**

14. As discussed earlier the State Fire Marshall has required that the County install a fire sprinkler system in the Fort Coombs Armory. Until that installation is completed and other items are addressed no one is allowed on the stairs leading up to the balcony or on the second-floor balcony level of the Armory. The County installed a gate at the bottom of the stairs months ago to restrict this area from anyone renting the Armory but I was recently informed that some of the renters have allowed their guests, including children, to climb over the gate and access the stairs and balcony level. In order to comply with the State Fire Marshall requirements for continued use of the Armory, I have installed taller gates higher up on the stairwell, will add signage, and I am requesting Board action to approve a policy restricting anyone from the stairs and

balcony for anyone planning to use the Armory from today forward. Attorney Shuler prepared the final draft of this policy. Board action.

Mr. Moron explained anyone who rents the Armory will sign this policy acknowledging they are not allowed to go upstairs and if they do, they will lose their cleaning deposit. He went on to say if someone from the County sees it happening and cannot get them down, they will stop the event. **On motion by Commissioner Lockley, seconded by Commissioner Jones, and by unanimous vote of the Board present, it was agreed to approve a policy restricting anyone from the stairs and balcony at the Armory.**

15. Inform the Board that the 7<sup>th</sup> annual "Running for the Bay" event will be held on Sunday October 22<sup>nd</sup>. Based on the TDC website, other events happening that weekend are the Panhandle Players "Murder at the Gibson Inn" which will run from October 20<sup>th</sup> to the 22<sup>nd</sup> and the Carrabelle Lighthouse Association's Lantern Fest on Saturday October 21<sup>st</sup>. A copy of the Certificate of Liability has been provided to the Finance Office and Attorney Shuler.

Chairman Parrish questioned if they will still make a contribution to charity. Mr. Moron answered yes.

16. Inform the Board that I along with Mr. Erik Lovestrand will attend the University of Florida's (UF) Engagement Initiative this Friday October 20<sup>th</sup> in Marianna. This event will allow Franklin County, who will be grouped with other counties of similar population and overall budgets, to hear from a number of Deans and Associate Deans on how programs offered at UF could assist with infrastructure, economic development, poverty, health, education and other issues that we are facing. This will be accomplished by a series of thirty minute 'speed' meetings with these Deans. Mr. Lovestrand and I will provide feedback on this event at the next meeting.
17. Inform the Board that your SHIP administrator Ms. Lori Switzer was notified by the State that Franklin County will receive its \$350,000 allocation. Ms. Switzer has started the required advertising stating the availability of funds for the different housing strategies.
18. Inform the Board that Gulf Consortium ESA team is asking that all comments and supplemental materials regarding the Pre-Draft State Expenditure Plan (SEP) is received by October 20<sup>th</sup>, prior to the November Gulf Consortium meeting. Comments may pertain to narrative description, scope of work or adjustments to budget/milestones, additional partners or funding opportunities, project breakdown in Sequencing Model B, location map or project pictures.

Commissioner Sanders stated this draft is being presented for them to vote on in November at the Gulf Consortium meeting.

### **Commissioners & Public Comments**

Commissioner Jones discussed a dead shark that had washed up close to the shore behind 300 Ocean Mile on St. George Island over the weekend. He said Mr. Davis and Mr. Charlie Wood, Florida Fish & Wildlife Commission, were contacted but the Sheriff's Department used a truck to get the shark off the beach and disposed of it.

### **Adjourn**

There being no further business to come before the Board, the meeting was adjourned at 12:15 p.m.

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Joseph A. Parrish - Chairman

Attest:

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Marcia M. Johnson - Clerk of Courts