

**FRANKLIN COUNTY BOARD OF COUNTY COMMISSIONERS
REGULAR MEETING
COURTHOUSE ANNEX – COMMISSION MEETING ROOM
DECEMBER 5, 2017
9:00 AM
MINUTES**

Commissioners Present: Joseph Parrish – Chairman, Noah Lockley-Vice-Chairman, Cheryl Sanders, William Massey, Ricky Jones

Others Present: Michael Moron-County Coordinator, Alan Pierce-Restore Coordinator, Michael Shuler – County Attorney, Lori P. Hines-Deputy Clerk to the Board.

Call to Order

Chairman Parrish called the meeting to Order.

Prayer and Pledge

There was a prayer followed by the Pledge of Allegiance.

Approval of Minutes

On motion by Commissioner Massey, seconded by Commissioner Lockley, and by unanimous vote of the Board present, it was agreed to approve the minutes of the meetings held on November 7, 2017 and November 21, 2017.

Payment of County Bills

On motion by Commissioner Lockley, seconded by Commissioner Jones, and by unanimous vote of the Board present, it was agreed to approve payment of the County's bills.

Department Directors Report

Howard Nabors – Superintendent of Public Works

Mr. Nabors said his department has finished cutting grass and has started working on shoulders and intersections. He reported they cleaned a section of asphalt at an intersection at Alligator Point. Mr. Pierce explained this clean up was needed to close out a grant. He reported they had an obligation to clean up and provide some in-kind labor so he asked Mr. Nabors to finish this work.

Fonda Davis – Solid Waste Director

Mr. Davis stated the County is getting ready to dismantle the transfer station and move forward with the new compactor. Commissioner Massey asked who completed the cement work. Mr. Davis said Mr. Jason White was selected after the County received 3 bids. He reported Mr. White will set up a temporary area to accept garbage.

Commissioner Jones referenced an email received yesterday about used oil collection. He reported he discussed used oil collection with the Apalachee Regional Planning Council (ARPC) and the fact that the County only has 1 collection site at the landfill. He explained the budget is set this year but next year they may increase the size of the grant for the County to put in 2-3 additional oil collection sites across the county. Chairman Parrish thanked Commissioner Jones for his work as this is an issue across the county.

Chairman Parrish said when the Board knew they were going to have to assume the transfer station, they talked about raising the fees for construction & demolition (c & d) materials to offset the cost of operating the transfer station. He asked Mr. Davis to come back with a recommendation at the next meeting so the county can implement this change January 1st. He reported the county is receiving a lot of c & d materials that are not generated in the county because the fee for disposal is cheap. **Commissioner Sanders made a motion to direct Mr. Davis to come back with a recommendation on a fee schedule for the landfill and present it at the next meeting in Carrabelle.** Commissioner Sanders agreed this needs to be done and implemented by January 1st if it can be advertised in time. **Commissioner Lockley seconded the motion. Motion carried; 5-0.** Commissioner Massey asked who will haul the materials for the county. Chairman Parrish reported the county will need to work with the attorney and advertise for bids as this item will be above the \$10,000 bid limit. He said they are not prepared at this time to address this issue but will work on it after the first of the year.

Pam Brownell – Emergency Management Director

Mrs. Brownell appeared before the Board but did not have any action items.

Action Items:

NONE

Information Items:

1. Franklin County EOC Staff continue to promote our Re-Entry Tag program and encourage all residents to apply for their Re-Entry Tag.
2. EOC Staff is updating our Special Needs Database to verify current information of our Special Needs Residents.

3. 11/30/17 EOC Staff hosted a meeting with DOH regarding Special Needs Transportation.
4. EOC Staff attended the LEPC and ARPC meeting in Leon County on 11/29/17.
5. 11/15-11/16 Jennifer Daniels attended the PA Delivery Model Operational Delivery for Recipients and Applicants Class in Leon County.
6. 12/14/17 EOC Staff will be attending the Region 2 Meeting in Dixie County.

Opening of Bids/Proposals/Qualifications

Request for Qualification for Emergency Planning, Disaster Recovery, and Hazard Mitigation Grant Program Services

Mrs. Brownell reported this has been advertised 3 times. She explained this RFQ is for a consultant to help them write Project Worksheets (PW's) when they have a disaster and help with damage assessment since there is no support from the state in writing PW's. Commissioner Lockley asked why the state is not assisting anymore. Mr. Pierce explained the state had their own contract to help write the PW's but they canceled the contract in the middle of Hurricane Hermine and left the counties without support. He reported the state has now put this work on the county. Mrs. Brownell commented that FEMA has set up a website but it is not good. Chairman Parrish asked how the County will pay for this consultant. Mrs. Brownell stated they will be reimbursed if a disaster is declared. Mr. Piece reported there is a fee associated with the PW's. Mr. Moron and Mr. Pierce opened the Request for Qualifications (RFQ's), as follows:

<u>Company</u>	<u>Location</u>
Capital Engineering & Consulting, LLC	Blountstown, FL
Wheeler Emergency Management Consulting	Marianna, FL
H2O Partners	Austin, TX
Disaster Strategies and Ideals Group (DSI)	Tallahassee, FL

Mrs. Brownell pointed out DSI was the contractor for the state and the contract was canceled. **Commissioner Massey made a motion to send the RFQ's to the review committee and for the committee to make a recommendation to the Board. Commissioner Lockley seconded the motion.** Attorney Shuler questioned who the members of the review committee are. Mrs. Brownell answered she will be on the committee along with Mrs. Tress Dameron, Emergency Management, and Mr. Moron. She stated the RFQ explained how they will score the proposals. **Motion carried; 5-0.**

Mr. Moron read the following item from his report:

2. Board action to authorize the Chairman's signature on Dewberry|Preble-Rish's master services agreement for FEMA funded recovery work. The Board advertised for and opened the Request for Qualifications (RFQs) at the October 17th regular

meeting. These RFQs were reviewed and Dewberry|Preble-Rish was recommended with Board action at your November 7th meeting. This approval should be contingent on Attorney Shuler's review of the agreement.

On motion by Commissioner Sanders, seconded by Commissioner Massey, and by unanimous vote of the Board present, it was agreed to approve the Dewberry/Preble-Rish master services agreement for FEMA funded recovery work contingent upon Attorney Shuler's approval and the consultants review.

Commissioner Lockley asked if Mrs. Brownell has heard any more information about funds for a new Emergency Operations Center (EOC). Mrs. Brownell stated there are not any federal grants that she is aware of. Mr. Pierce reported it is one of the projects in the State Expenditure Plan (SEP) in the Consortium funding if the Governor approves the plan. He stated there is \$1 million in the SEP for constructing a new EOC and \$200,000 for planning and engineering work. Commissioner Lockley said he thought the state was going to provide the money. Mr. Pierce stated that proposal was removed. He explained Commissioner Sanders has forewarned that any county that receives BP money is going to be cut out of any other funding source. Commissioner Sanders stated there were some discussions with the legislative delegation about the 12 counties that need new EOC's and Franklin County was one of the counties. She said they will need to monitor what happens with the legislative process but if they are going to fund new EOC's, it will probably be this year.

Erik Lovestrand – Extension Office Director

Mr. Lovestrand appeared before the Board and said they have some information about the Department of Agriculture & Consumer Services (DACS) contract for extending the time for the funding for a facility renovation project. Mr. Pierce said at a previous meeting he told the Board Mr. Craig Crist, DACS, could authorize extending the contract for 6 months and it has now been approved. He said the contract was going to expire June, 2018 but now it will be extended to December 31, 2018. **On motion by Commissioner Lockley, seconded by Commissioner Jones, and by unanimous vote of the Board present, it was agreed to approve the contract extension of \$182,000 for the new extension office until December 31, 2018.**

Commissioner Lockley asked who the building will belong to. Mr. Lovestrand answered DEP will retain ownership of the facility and they will be responsible for the basic structural integrity of the building. He explained they will share utilities and costs. He went on to say they will share space and have common interest in projects they want to work on together. He reported this money will be used for the interior of the building.

County Extension Activities November 22 – December 5, 2017

General Extension Activities:

- Attended Advisory Committee Meeting for the Apalachicola NERR.

- Extension Staff assisted local citizens regarding turf weeds, bears, sea turtle lighting, gardening, publications, soil tests and other topics.
- Short report due to time spent on fulfilling UF reporting requirements end of year.

Sea Grant Extension:

- Extension Director participated in the weekly planning calls for the Dark Skies turtle lighting project.

4-H Youth Development:

- Registered 7 youth to attend the 4-H LAW (Leadership Adventure Weekend) program at Camp Timpoochee.
- One new adult leader fulfilling participation requirements for background screening, etc. to be able to assist with a 4-H Club.

Family Consumer Sciences:

- Current Franklin County FNP Program Assistant training new FNP PA staff who started on the job December 1.

Agriculture/Horticulture:

- Program at Carrabelle Library by Wakulla County Ext. Director

Mr. Richard Watson, Tax Collector, appeared before the Board. He informed the Board the Carrabelle Office started offering concealed weapons licenses on October 27th and so far have processed 25 new licenses. He said there is a total of 966 concealed weapons license holders in the county. Mr. Watson reported his office also processed 5 renewals. He said 4 people were trained to handle these licenses and everything is running smoothly. He said the City of Carrabelle Police Department offered two training courses and the Sheriff's Department offered two training courses and the response has been positive.

Mr. Watson stated his office has collected \$16,106,000 in property taxes as of last Friday. He reported this is about \$500,000 more than last year at this same time.

Mr. Watson said in order for his office to issue drivers license some minor modifications needed to be made to the Apalachicola office and they have almost been completed. He reported they will start offering drivers licenses on March 19th in the Apalachicola office.

Mr. Watson reported a partnership has been established between the Tax Collector's Office and Franklin County Schools and the Franklin County Education Foundation. He said he attended a training seminar for Tax Collectors and Mr. Joe Tedder, Polk County Tax Collector, had started a program called Kids Tag Art. He reported there are 123 different specialty tags in

Florida. He explained this competition is among fifth graders and there are 6 fifth grade classes in the county. Mr. Watson said any funds that are raised go to small cash prizes for the winners and the balance goes to purchase art supplies. He presented the logo that has been developed for this year. He reported the kids will get the program starting in mid-December and in mid-January the tags will be rated and there will be 18 winners. Mr. Watson explained the winning tags will be put on a panel that will be displayed in different places around the county. He presented examples of some of the art work that has been done. Mr. Watson reported Mrs. Traci Moses, Superintendent of Schools, and Dr. Loveskate have been supportive and he hopes this will become an annual event.

Chairman Parrish asked if the Carrabelle Office does the photos for the concealed weapons permits. Mr. Watson answered yes, and said on renewals they can also issue the license. He explained they do the fingerprints on the applications and they go immediately to the Florida Department of Law Enforcement (FDLE) and the Federal Bureau of Investigations (FBI). He stated everything can be done in their office and all the person needs is a photo ID and proof of a course, if required. He explained there are also several exemptions such as being a veteran. Commissioner Sanders stated she was in the Carrabelle Office and three people came in wanting to do the concealed weapons licenses. Mr. Watson reported there is a need for this service. Commissioner Lockley asked about the price for the license. Mr. Watson reported the initial application cost is \$119.00 and the renewal is \$67 and a portion of the money comes to the County.

Commissioner Sanders reported the Tax Collector provided collections from November 1st until present and she asked if this amount is comparable to what has been collected in the past at this time. Mr. Watson said it is \$500,000 more than last year. He stated the amount last year was \$15.6 million and this year is \$16.1 million. Mr. Watson reported the first eight weeks (November and December) they distribute the money collected to the taxing authorities every week. He said around \$6 million will be distributed this week.

Sarah Hinds – Health Department – Update

Ms. Hinds said they are present to increase awareness of the different programs at the Health Department and today the Environmental Health team is present. She introduced Mr. Zack Hodges, Environmental Health Manager for Gulf County and Franklin County. Mr. Hodges reported they have a combined staff of 5 employees and 3 of those reside in Franklin County. He provided information about their role in emergency preparedness. He stated they helped in the last storm with pre and post storm assessments of all the health care facilities. He reported if there is an impact here then they help other county partners with water lines, sewage, and septic systems. He introduced Mr. Brad Addison, resident supervisor in the county. Mr. Addison gave an overview of the work they complete on a daily basis. He reported there are over 1,400 inspections just in Franklin County every year and now that they have a full staff they are able to do 100% of the required inspections. He stated there are 1243 operating permits for aerobic treatment units (ATU), on-site sewage treatment and disposal permits

issued in the county. He said they are required on St. George Island, Alligator Point and within 150 feet of the sensitive shorelines. Mr. Addison said they issue construction permits for new septic tank and ATU systems and for repairs to existing systems. He reported they make sure these items meet code requirements and coordinate with the Planning & Building Department. He reported they notify the Planning & Building Department when the final inspection is done so they can issue the permit for occupancy. He explained one of the time consuming issues is tracking down the new owners of the on-site systems and making sure they have a maintenance agreement and a permit. Mr. Addison pointed out they work closely with the Animal Control Department about rabies prevention. He said they also work with the Mosquito Control Department on mosquito control complaints, nuisances and also developed a zika response plan. Mr. Addison said they also do complaint investigations on sanitary nuisances such as accumulation of household garbage, too many campers on a lot with suspected sewage issues and dog pen odors. He commented the Sheriff's Department and local police departments have been very cooperative going with them to these sites and with using laws that help resolve the situations. Mr. Addison discussed the beach water monitoring program and said samples are collected at three sites on St. George Island, one site at Carrabelle Beach and one site on Alligator Point. He stated in relation to food safety and sanitation, they inspect the kitchens at the schools, the prison and some bars and lounges. He said they also complete inspections on mobile home parks and recreational parks. He reported inspections are done on bio-medical waste at 19 facilities in the county. Mr. Addison stated public swimming pools at subdivisions and hotels are inspected twice a year and they inspect 4 limited use water systems once a year. Mr. Addison said they inspect group care facilities and schools. He explained before school starts they complete a health and safety inspection of the schools. He said they complete tattoo monitoring inspections and at this time there is only one facility in the county and it is for permanent eye makeup. Mr. Jeremy Hodge, Environmental Specialist, informed the Board he spoke at Gulf Coast Career Day and talked about environmental science and the tasks they perform tasks at the health department. He said he encouraged the children to stop by their booth and learn more about their programs. He reported the students were encouraged to talk with him about how they work to insure the quality of life, the environmental and the health of the bay. He said the students were invited to schedule a tour of the Health Department and look at the jobs there if they are interested in staying in the county. Mr. Moron explained he contacts Mr. Addison when complaints are received so they can give an initial review about what is wrong on the site and what can be done to resolve the issue. He thanked the Health Department for their assistance.

Marcia M. Johnson – Clerk of Courts – Report

Clerk Johnson did not have a report.

Alan Pierce – RESTORE Coordinator – Report

Mr. Pierce read his report, as follows:

1- Board action to approve Dewberry contract for engineering services related to hurricane recovery activities (Michael has Dewberry contract on his report), and then Board action to approve 2 task orders for FEMA related projects- the engineering of Alligator Drive, and the engineering of repairing St. George Island Boat Ramp Road. Both were damaged during Hurricane Hermine. The county is still waiting for the exact amount of the waiver we have been awarded so it is unknown how much of county funds will be required, but we need to move forward with these projects. The range of exposure to the county will be between 0 and 12.5% of the costs- it depends on what the waiver is. The 2 task orders are attached and the fees associated with the Task Orders match the funding available through the FEMA PWs. In the case of the St. George Boat Ramp the county match, a maximum of \$5K, would come out of professional services, and the Alligator Drive project, a maximum of \$50K, would be funded by the Bald Point Trust Fund.

Mr. Pierce reported the task orders at not attached to his report. He stated if the county receives a full waiver then they would not be required to pay anything. **On motion by Commissioner Jones, seconded by Commissioner Lockley, and by unanimous vote of the Board present, it was agreed to approve the task orders contingent upon the Dewberry contract (presented earlier in the meeting) being approved by Attorney Shuler.**

2- Inform the Board that Mr. Moron received a letter from Mr. Ron Mowrey, representing the Alligator Point Water District. While the letter was addressed to Mr. Moron the subject matter is something the Board has discussed in prior years. The letter puts the county on notice that the District has water lines in and around the intersection of Tom Roberts Road and Alligator Drive that need to be dealt with when the road is rebuilt. County staff is aware of this. The letter further requests the Board support the District's desire to expand the district boundaries in exchange for the District allowing the county to soften the curve from Alligator Drive onto Tom Roberts. The letter specifically says, "We are happy to work with you in this matter, just as we would request your consideration again to favorably support us as we expand our water district to better serve all of our customers." The letter does not describe what the new district boundaries would be, so your county staff seeks Board direction on a response. A copy of the letter is attached.

Mr. Pierce said if the County is not allowed to cross the water district's property then the road will continue to have a sharp curve which the residents at Alligator Point do not want. He stated the County has been having these discussions with the Alligator Point Water District for years but this is the first time they have tied these two issues together. He went on to say the water district boundaries have nothing to do with the road. Attorney Shuler reported the Board has the option of condemnation if there is a necessity for a public purpose such as straightening out this curve for public safety. Mr. Pierce stated the County does not have any money for compensation. Attorney Shuler agreed there must be compensation for the taking of the property. Commissioner Sanders said basically the water district has provided notice but if it is for the public good she agrees with Attorney Shuler. She explained they want to avoid this but if there is a public need then the County has to do whatever is necessary. Chairman

Parrish suggested tabling their request for the county to support them expanding their district boundaries as they do not know where the boundaries would be. Commissioner Sanders stated the Board does not need to get involved with the expansion of the district boundaries and this does not involve the road. **On motion by Commissioner Sanders, seconded by Commissioner Massey, and by unanimous vote of the Board present, it was agreed to table this matter.**

3- Inform the Board that the TRIUMPH Board hired Dr. Rick Harper, UWF economics professor, as staff to help in the evaluation of TRIUMPH applications. The Board has previously authorized me to attend the TRIUMPH Board meeting on Dec. 8 in Panama City, so I plan to attend to learn what progress TRIUMPH has made in evaluating the pre-applications.

Mr. Pierce reported the Triumph Board is still discussing administrative staff being hired so he is not sure if anything has been done with reviewing the pre-applications. Chairman Parrish reported nothing will happen until January when former Senator Don Gaetz takes over as Chairman. He stated everyone has wondered how much of this money is going to go to the counties to the west and now they have hired someone from the University of West Florida (UWF) so he is concerned about where this process is leading. He suggested at the next meeting the Board might need to write a letter to Senator Bill Montford and Representative Halsey Brashears about these matters but they will know more after Mr. Pierce attends the December 8th meeting. Chairman Parrish expressed concern that all the staff is being hired from the western end of the Panhandle. Commissioner Sanders stated the Board should address this at the December 19th meeting as she shares the same concerns.

4- Inform Board that the TRIUMPH Board has asked to hold the January 23 TRIUMPH Board meeting here in this Board room. I have coordinated with Michael Moron to make sure the room is available. The starting time has not yet been set. The January meeting will be the first meeting for the new TRIUMPH Board Chairman, former Senator Don Gaetz.

Commissioner Sanders said it is good the meeting will be held here in the County.

5- Inform the Board that US Treasury requested two minor modifications to the Dewberry contract amendment the Board approved on Nov.7. I have discussed these amendments with Mr. Shuler and he felt they were so minor as to not require additional Board action. The modifications were correcting the title of the amendment and then adding two contracts by reference that Dewberry has with their subcontractors. I will provide the Board a copy of the contract amendment with its new and correct title as "Dewberry Contract Addendum No. 3."

Commissioner Jones presented an email from DACS and said it is confusing as the county has heard they are not planning to reshell Apalachicola Bay. Mr. Pierce read the letter from Mr. Kal Knickerbocker, DACS, to Mr. Chris Langston. Mr. Pierce reported this email is misleading because Mr. Knickerbocker stated this is the last project DACS has funding to complete but says there will be other money. Mr. Pierce stated Mr. Knickerbocker does not know about other money but implies there will be other shelling projects. He went on to say the State is not

going to complete these projects and is trying to make the County responsible for the bay and that is not the county's position. Commissioner Sanders asked why the City of Apalachicola is being considered to take over the oyster license if reshelling is going to be a county project. She said if the County is going to do the shelling then they should have the license. Mr. Moron reported he has not drafted the letter the Board authorized as this email was received. He asked what additional information needs to be included and who keeps the money for a match for reshelling. Commissioner Sanders reported the Board needs to contact someone about this as they are not saying the same thing as last month so someone is not telling the truth. Mr. Pierce stated the letters need to go to the legislators because the proposed legislation giving this licensing to the City of Apalachicola needs to be changed or deleted. Mr. Moron said what worries him the most is there is no specific language that addresses the checks and balances for the money that is left over after the administrative fees are paid. He explained there is a list of what the money can be used for but at least when DACS was running the program the money was going into a trust account. Chairman Parrish said it is very confusing because DACS will continue to show the videos but will not issue the licenses. Mr. Pierce reported there is a statute that requires them to do the videos for health and sanitation issues. Mr. Pierce said they are trying to stop issuing the licenses as they are getting out of monitoring the oyster industry. Chairman Parrish reported DACS needs to show the videos and issue the licenses. He said he does not know why they do not want to issue the licenses. Chairman Parrish suggested the Board write a letter to the Legislative Delegation and the Governor asking that DACS keep issuing the licenses and not give it away to someone else. **Commissioner Sanders made a motion to write the Legislative Delegation, the Governor and Cabinet, and Commissioner Adam Putnam that DACS needs to keep issuing the license. Commissioner Lockley seconded the motion.** Mr. Pierce reported Mr. Knickerbocker said this is the last project DACS has planned and he should not have implied there would be a future shelling project because they do not know if there will be. He explained there is a project in the SEP but they do not know if the Governor will approve it. He said it could be a least 5 years or even 10 years before a project could be done. Commissioner Sanders agreed it is premature when the SEP is not even done yet. Chairman Parrish said this should be included in the letter because he needs to stop making statements about future projects. Commissioner Lockley stated they need to get rid of the license as other areas are not required to have a license. Mr. Pierce pointed out the license had value when the bay was at full productivity and they knew how many people were oystering in the bay. Commissioner Lockley expressed concern that people cannot come here without a license but our residents can go other places and are not required to have a license. Attorney Shuler questioned who the County would approach to get a permit for any future shelling project if the City of Apalachicola has the licensing authority. **Commissioner Sanders amended her motion to include Mr. Moron asking in the letter who the County would approach for a permit for any future shelling project if the City of Apalachicola has the licensing authority. Commissioner Lockley amended his second. Motion carried; 5-0.** Commissioner Sanders brought into discussion a request from Mr. Gene Langston and Mr. Chris Langston at the last meeting to write a letter of support for their company to lease around 200 acres in Tate's Hell Forest. She reported this should be addressed because the state forest was purchased with Conservation and Recreational Lands (CARL) funds, Preservation 2000 funds

and Florida Forever funds which is preservation money. **Commissioner Sanders made a motion to write a letter of objection to DACS, and copy the Governor and Cabinet, Division of Forestry and the local Division of Forestry and state they do not support anyone leasing any part of Tate's Hell Forest for any private business activity. Commissioner Jones seconded the motion.** Commissioner Lockley questioned if Mr. Langston owns any property in this area. Commissioner Sanders said he owns the property where he is going to place the pit. She said the issue is about leasing state property for private business. Mr. Pierce explained Mr. Langston has located some shells that are outside of his property and on state lands. Commissioner Sanders stated in the past the Board sent her to 3 or 4 Governor and Cabinet meetings to support the state purchasing this property for preservation and traditional uses. She reported she cannot support taking this out of preservation. Mr. Pierce stated he does not think the state will support this proposal. Commissioner Sanders said the County still has the same position and wants to make sure they protect it. **Motion carried; 5-0.** Commissioner Lockley questioned what will happen if the state wants to access these materials. Chairman Parrish said the state owns the property.

Kim Bodine – CareerSource Gulf Coast – Agreement Approval

Ms. Bodine requested approval for the Memorandum of Understanding (MOU) infrastructure funding agreement. She reported several documents were sent to the Commissioners for review prior to the meeting. She explained under the Workforce Innovation Act which is federal law they are required to strike infrastructure funding agreements with 6 required partners. She discussed the budget for this program. She reported on average most of their partners that co-locate or refer people to them in Bay County have an annual payment of \$234. She said if they are renting space the costs are more and if they are putting staff at the site then they will have in-kind contribution. Ms. Bodine stated this is mandatory by federal law. She reported there are four agreements completed and are due January 1st to the state. She explained the other two agreements have been held up because Vocational Rehabilitation and the Division of Blind Services fall under the Department of Education (DOE) and they have not been able to complete the agreements on a timely basis so she will be coming back with the other two agreements. Ms. Bodine said she will also give an update on the Commerce Grant at that time. She informed the Board the grant has been repurposed to focus on the high school seniors. She said she hopes to come back in January. Mr. Moron inquired if Franklin County is committed to any money in these agreements. Ms. Bodine answered no. She explained even though the agreements are for one comprehensive center in Bay County, all the County Commissions are required to approve or deny the agreements. **On motion by Commissioner Lockley, seconded by Commissioner Sanders, and by unanimous vote of the Board present, it was agreed to approve the MOU's.**

The meeting recessed at 10:07 a.m.

The meeting reconvened at 10:20 a.m.

Steve Rash – Apalachicola Bay Oyster Task Force – Update

Mr. Rash was not present at this meeting.

Michael Morón – County Coordinator – Report

Mr. Moron presented his report, as follows:

1. Inform the Board that Commissioner Jones, Mr. Doug Shuler of Barnett Fronczak Barlowe & Shuler, and I met to discuss the St. George Island bathroom renovation project. At this meeting, it was decided to scrap the current renovation plans which are over the \$120,000 budget and start with a fresh new project. Commissioner Jones recommended that the first priority should be to bring the bathrooms into ADA compliance. Mr. Shuler, agreeing with the Commissioner's recommendation, stated that along with the necessary changes for ADA compliance, there should be enough in the budget to replace the roof, replace all of the fixtures, add some indoor and outdoor lighting, and add an outside shower. Board action to authorize Mr. Shuler to create a new set of plans for the St. George Island bathroom renovation project.

Mr. Moron said this came in response to a request from Mr. Curt Blair, TDC, to move this project along so it will be ready for summer. **On motion by Commissioner Massey, seconded by Commissioner Sanders, and by unanimous vote of the Board present, it was agreed to authorize Mr. Shuler to create a new set of plans for the St. George Island bathroom renovation project.**

2. This item was addressed earlier in the meeting.
3. At your November 7th meeting the Board authorized Mr. Stephen Meck, your Labor Attorney, to update the County's Personnel Policy and Procedures manual. As Attorney Meck is incorporating all of the recent adopted policies, the practice of not allowing employees to transfer their current salary to a lower paying vacant position has not been adopted by motion. In order to incorporate this policy, Board action is needed to adopt the following language, *"If a current employee is hired for the vacant position, he or she will be paid the salary designated for that position for performing the duties thereof. The salary for the prior position will not be paid for the new position."*

Mr. Moron stated this will stop the argument about people taking jobs in other departments and taking their salary with them. **Commissioner Sanders made a motion to approve the following language "If a current employee is hired for the vacant position, he or she will be paid the salary designated for that position for performing the duties thereof. The salary for the prior position will not be paid for the new position."** Commissioner Jones seconded the motion. Commissioner Jones asked if this is the language suggested by Attorney Meck. Mr. Moron answered yes. **Motion carried; 5-0.**

4. FDOT has notified the County that they are in the process of designing plans for replacing Graham Creek Bridge on State Road 65 and would like to receive questions and comments regarding this project. Besides the replacement of the bridge and roadway improvements at the bridge approaches there will also be some reconstruction of the existing boat ramp located in the southwest quadrant of the bridge site. I will email a link to the Bridge Plans (30%) and the Roadway Plans (60%) for your review. FDOT will accept comments and questions until Wednesday, December 20th, one day after our next meeting.

Chairman Parrish reported this bridge has been in bad shape for a long time. He said it is good that the boat ramp is also being added. **On motion by Commissioner Massey, seconded by Commissioner Jones, and by unanimous vote of the Board present, it was agreed to direct staff to respond on behalf of the Board.**

5. Remind the Board of the Flag Ceremony at the County Library Eastpoint branch. This ceremony will start at 10:00 am on Thursday December 7th. The Tyndall Air Force Honor Guard will be present to raise the flag.
6. Remind the Board that our next scheduled meeting on Tuesday, December 19th will be in Carrabelle at the Carrabelle City Commission room located at 1001 Gray Avenue. Usually we start our meetings in Carrabelle at 10:00 am however because of some advertised Public Hearings and other items on the agenda we will start this meeting at 9:00 am.
7. At your November 7th meeting I informed the Board that we were waiting for FDOT to approve the changed project scope for the Mill Road FDOT SCOP funded project. The original scope of work included approximately 1.67 miles of widening and resurfacing and 3.10 mile of new construction, striping, signs, minor drainage improvements and grassing along Mill Road beginning at the intersection of State Road 30 and continuing towards Burnt Bridge Road. The lowest bid received, which was from Roberts and Roberts, was \$644,734.13 over the budgeted \$1,544,313.00 so Dewberry|Preble-Rish was asked to change the scope of the project to meet the budget amount. Both FDOT and Roberts and Roberts have approved the amended scope of work. Board action to award the Mill Road FDOT SCOP funded project with the amended scope of work to Roberts and Roberts.

Commissioner Massey made a motion to award the Mill Road FDOT SCOP funded project with amended scope of work to Roberts & Roberts. Mr. Moron stated this is contingent upon Roberts & Roberts agreeing to a deductive change order for the difference over the budgeted amount. Commissioner Sanders asked what is changing in the scope of work. Mr. Pierce said they reduced the length of the road. Mr. Clay Kennedy, Dewberry/Preble Rish, said the length of the road is being reduced by 1¼ miles. **Commissioner Sanders seconded the motion.** Mr. Kennedy presented a map of the area and the project. **Commissioner Massey amended his**

motion to include approving the change order with an amended scope of work contingent upon Roberts & Roberts accepting the change order. Commissioner Sanders amended her second. Motion carried; 5-0.

Commissioner Sanders stated she attended the Lanark Village Association meeting and there is group of people who live there that would like to see changes to Ordinance #97-17 and some other ordinances pertaining to Lanark Village. She reported they were directed to write a letter and get with Mr. Moron and Attorney Shuler to see what they can do to accommodate them. She stated one issue is too many cars but the Board may not be able to solve this problem. Chairman Parrish said the County cannot limit the number of cars that use a public road. Mr. Pierce reported they may need to create some off-site parking. Commissioner Sanders stated in some places there are boats and they have some storage area that people can use for storage of the boats. She reported Ordinance #97-17 addresses boats in the yards. Commissioner Massey reported there are parking spaces in Lanark Village being taken up by boats. Commissioner Sanders said the Ordinances are ones that particularly address Lanark Village because it has the S-4 zoning as a special district. She explained there are some issues that need to be addressed.

Michael Shuler – County Attorney – Report

Attorney Shuler referenced a letter from Mr. Ron Mowrey and asked permission to speak with Mr. Pierce and the County Engineering firm to discuss surveying the county right of way at the intersection of Tom Roberts Road and Alligator Drive to determine how much road the county has in this location. He questioned how much property will be needed for a turn lane. Mr. Pierce reported this full area may need to be resurveyed as they need to re-create the right of way. He went on to say they also have to re-establish the high water line. Attorney Shuler said he would also like to look and see if there is a public necessity for taking any of the property of the district to make this turn. He reported if there is a public necessity for the taking then that is a discussion that can be held in the future. **On motion by Commissioner Jones, seconded by Commissioner Lockley, and by unanimous vote of the Board present, it was agreed to authorize Attorney Shuler to speak with Mr. Pierce and the County Engineers about this matter.**

Attorney Shuler informed the Board he has a conflict of interest in representing the Canvassing Board for the election in 2018 as his brother is a judicial candidate for county judge so he has recused himself for the Primary in 2018. He explained a replacement attorney is needed and Judge Van Russell and Mrs. Heather Riley, Supervisor of Elections, have requested that the Board retain Attorney Bill Graham to act as substitute counsel for the Canvassing Board for the Primary. He requested Board approval to retain Mr. Graham for the Primary in August, 2018. **On motion by Commissioner Sanders, seconded by Commissioner Lockley, and by unanimous vote of the Board present, it was agreed to retain Attorney Bill Graham for the Canvassing Board.** Attorney Shuler said Attorney Graham will need to attend the Canvassing Board workshop in April. He stated he will also need to attend as he will be representing the

Canvassing Board in the November, 2018 General Election. **On motion by Commissioner Lockley, seconded by Commissioner Sanders, and by unanimous vote of the Board present, it was agreed to authorize Attorney Shuler and Attorney Graham attending the Canvassing Board workshop in April, 2018.**

Commissioners' & Public Comments

There were no Commissioner comments.

There were no public comments.

Mr. Moron reminded the Board of the workshop at 1:30 p.m. with Community Health Corporation (CHC) to discuss the management contract.

Adjourn

There being no further business to come before the Board, the meeting was adjourned at 10:39 a.m.

Joseph A. Parrish - Chairman

Attest:

Marcia M. Johnson - Clerk of Courts