

**FRANKLIN COUNTY BOARD OF COUNTY COMMISSIONERS
REGULAR MEETING
COURTHOUSE ANNEX – COMMISSION MEETING ROOM
MARCH 6, 2018
9:00 AM
MINUTES**

Commissioners Present: Joseph Parrish – Chairman, Noah Lockley-Vice-Chairman, Cheryl Sanders, William Massey, Ricky Jones

Others Present: Marcia M. Johnson-Clerk of Court, Michael Moron-County Coordinator, Alan Pierce-RESTORE Coordinator, Michael Shuler – County Attorney, Lori P. Hines-Deputy Clerk to the Board.

Call to Order

Chairman Parrish called the meeting to Order.

Prayer and Pledge

There was a prayer followed by the Pledge of Allegiance.

Approval of Minutes

On motion by Commissioner Massey, seconded by Commissioner Sanders, and by unanimous vote of the Board present, it was agreed to approve the minutes from the meeting held on February 20, 2018.

Payment of County Bills

On motion by Commissioner Lockley, seconded by Commissioner Jones, and by unanimous vote of the Board present, it was agreed to approve payment of the County's bills.

Presentation – Employee Resolution of Appreciation

**William Key
Tommy Sadler**

Mr. Moron stated Mr. Key was unable to appear today so they will defer the presentation. Mr. Moron asked Mr. Sadler to approach the podium. Mr. Moron read the Resolution of Appreciation for Mr. Sadler. Mr. Howard Nabors, Superintendent of Public Works, presented

the Resolution to Mr. Sadler. He stated he hired Mr. Sadler and he has been a very good employee, always responds day or night when needed and they are going to miss him. Mr. Sadler stated retiring is bittersweet. Mr. Sadler took a picture with the Board and Mr. Nabors. Commissioner Sanders said Mr. Sadler should enjoy his retirement because he earned it. Mr. Sadler reported this is the best Board he has served under and Mr. Nabors has done an excellent job in his position and is firm but fair. He stated he has enjoyed working for Mr. Nabors and the County.

Department Directors Report

Howard Nabors – Superintendent of Public Works

Mr. Nabors said they have advertised the Working Foreman position for two weeks and there is only one applicant-Mr. Mitchell McCalpin. He stated the deadline for applying for this position is tomorrow at 5:00 p.m.

Mr. Nabors stated he is getting calls about the yellow and white lines on the roads being faded. He suggested maybe the roads can be marked when Roberts & Roberts is in the county paving roads. Commissioner Sanders said if any of the Commissioners have gas tax money left it could be used for this project. She reported if any money is left in the gas tax money for District 2 then she will be glad to use the money for striping. Commissioner Lockley agreed the gas tax money from his district could also be used. He asked if there were any complaints in District 3. Mr. Nabors answered no, and said basically the complaints were about Highway 67, C.R. 30 and some side roads like Moses Road. Chairman Parrish stated some striping was done during the paving project and the kind of striping used will last longer. He reported Mr. Nabors will need to prioritize which roads needs to be done because there is probably not a lot of money in the fund since a paving project was just done. Mr. Nabors reported they can do a little bit at the time. Commissioner Sanders stated some striping was done last year on Highway 67. Mr. Nabors explained the complaints were for the section of road from the prison north. Mr. Pierce explained the County has requested paving of Highway 67 north. Chairman Parrish reported the County needs to look at what is going to be done on this road and not address the striping if the road is going to be paved soon.

Commissioner Massey asked if the Board has to wait until the next meeting to approve Mr. McCalpin for the Working Foreman position when the deadline is tomorrow at 5:00 p.m. He questioned if they can approve Mr. McCalpin for this position if no one else applies. Attorney Shuler reported a motion is not necessary to approve his selection for the position as the Board has authorized the advertising of the position and Mr. Nabors is authorized by the personnel rules to make the decision. He said Mr. Nabors will provide a report at the next meeting.

Mr. Nabors reported one of the inmate trucks is having a lot of trouble and the last repair three weeks ago cost \$7,000 and the truck is back in the shop. He said the problems are with the new smog control pump. He stated the warranty covered the repairs before but it did not this time.

Mr. Nabors reported his budget does not include all these repairs. He reported the Board may need to make a change. Commissioner Massey asked if it would be cheaper to get a 4 door Ford truck to use to pick up the inmates and leave the big diesel trucks parked until storm season when they are needed. Mr. Nabors agreed they may need a new truck. Commissioner Massey stated the Ford trucks can go one week on the fuel the big trucks are using in one day. Mr. Nabors agreed they could save money using the other trucks. Commissioner Lockley asked if it will be cheaper to get another truck. Mr. Nabors answered yes, as he is concerned about how much the repairs are costing. He explained the warranty may cover this time but they cannot spend \$7,000 a year on repairs. Commissioner Lockley asked if the county can lease these trucks. Mr. Nabors was not sure. He explained the big diesel trucks are good during storms and for doing shoulder work. **Commissioner Lockley made a motion for Mr. Nabors to check into this matter and report back to the Board. Commissioner Sanders seconded the motion.** Commissioner Jones asked what kind of truck this is. Mr. Nabors answered an International. **Motion carried; 5-0.**

Commissioner Jones thanked Mr. Nabors and said they have opened all but 2 of the access alleyways on St. George Island. He stated people had pulled up the stakes on 2 of the alleyways so they will need to be re-staked and then opened up. He reported they look really good.

Fonda Davis – Solid Waste Director

Mr. Davis offered the following report to the Board:

PUBLIC SHOOTING RANGE: I am requesting the Board to permanently close the Shooting Range, located in Eastpoint behind the Humane Society. There is a safety risk to Landfill staff, as well as County Inmates at the Franklin County Sheriff's Office. Parks & Recreation staff have reported that during their routine cleanup, they are finding television and other items that have been hauled to the Range as targets. For liability reasons and safety concerns I feel we need to move forward with closing it.

BOARD REQUESTED ACTION: Motion to close the Public Shooting Range in Eastpoint.

Commissioner Lockley made a motion to close the public shooting range in Eastpoint. Commissioner Jones seconded the motion. Commissioner Lockley asked what they are going to do about a range. Chairman Parrish reported the Board previously authorized Mr. Nabors to help the City of Apalachicola with the shooting range west of Apalachicola and they called last week asking for help. He stated staff needs to write the City of Apalachicola that when the range is completed it needs to be opened up to the public because that is what they told the Board when they asked for help. He explained Mr. Nabors estimated there is about 2-3 days of work needed to finish up the range. Chairman Parrish reported since the Eastpoint range is closing it will help if the range in Apalachicola opens so the public will have a place to go. Commissioner Massey stated Mr. Gary Hunnings, Carrabelle Police Department, is trying to

build a range for the public in Carrabelle. **Motion carried; 5-0. On motion by Commissioner Massey, seconded by Commissioner Sanders, and by unanimous vote of the Board present, it was agreed to direct staff to write a letter to the City of Apalachicola requesting the range be opened up to the public when it is completed.**

ROLL OFF BOX CONTAINERS: I am requesting Board approval to purchase off the State Bid Contract, 3 roll off box containers. They will be used to haul off Household Waste from the Franklin County Central Landfill Transfer Station to a proper disposal facility.

BOARD REQUESTED ACTION: Motion to approve purchase off the State Bid Contract, three roll off box containers, to be used to haul off Household Waste from the Franklin County Central Landfill Transfer Station.

Mr. Davis explained the boxes that were left belong to Waste Management and are worn out and the County agreed, up to a certain amount, to replace them if they are damaged. He reported the new compactor is doing an excellent job packing the garbage and he is afraid the walls of the containers are going to be damaged and the County would be responsible so he is recommending the county purchase their own boxes. **Commissioner Lockley made a motion to purchase the three roll off box containers from the state bid contract. Commissioner Jones seconded the motion.** Commissioner Lockley asked if there is money to purchase these boxes. Mr. Davis reported this is part of the money that was set aside when they discussed this matter at budget time. **Motion carried; 5-0.**

Chairman Parrish asked Mr. Nabors to finish the soccer field first before moving to the shooting range. Mr. Nabors reported it will probably rain today but if they do not get too much rain then they will start on it tomorrow.

Commissioner Jones questioned if the Board can have some signs on the ATV's for the parade this weekend. Mr. Davis answered yes. Chairman Parrish reported they will need 4 signs so there will be 2 for each vehicle. He said the signs can be used again next year. Mr. Davis questioned if they will need 2 ATV's and what time they need to be there. Mr. Moron reported the lineup is at 9:45 a.m. Chairman Parrish agreed to get their early and attach the signs. Mrs. Tress Dameron, Emergency Management Department, stated they will store the signs so they can be used next year.

Pam Brownell – Emergency Management Director

Mrs. Dameron stated Mrs. Brownell is not present as she had a doctor's appointment today. She reported the Board will open the RFQ's for Emergency Planning, Disaster Recovery and Hazard Mitigation Grant Program Services.

Action Items:

1. Opening the Request for Qualifications on Contractual Services.

Mr. Pierce read the RFQ's as follows:

<u>Company</u>	<u>Location</u>
Quality Engineering & Surveying, LLC	Port Vincent, LA
Plexos Group	Baton Rouge, LA
Wheeler Emergency Management Consulting	Marianna, FL
Title Basin Government Consulting, LLC	Utica, NY
DSI Group	Tallahassee, FL
Galt Group, Inc.	Wellington, FL
CDR Maguire	Miami, FL
Metric Engineering	Panama City, FL
H2O Partners	Austin, TX

On motion by Commissioner Lockley, seconded by Commissioner Massey, and by unanimous vote of the Board present, it was agreed to turn the RFQ's over to the review committee for a review and recommendation. Commissioner Lockley asked which company was doing this work before. Mrs. Dameron answered CDR Maguire and The Management Experts were both used in the past. She explained the contracts were extended until they could go out for bids and this is the third time they have advertised for bids. Mr. Pierce reported the State of Florida has restricted the way they handle emergency management which has caused the local governments to restructure also. He explained the County had to do a wider search to get a business that is compliant with the FEMA requirements. He said one of the times they had to advertise was because the State got rid of their consultant and there was some confusion about who was allowed to respond to the advertisement. He stated they worked with the state and this third advertisement received a great response so they think it was done properly. He explained the money the company will receive is based on the hurricane response recovery so it is funded based on reimbursements FEMA allows. Mr. Pierce pointed out if there is not a hurricane in 2018 then the County may forget they are part of the team but they are a part of the team. He asked how long the contract is for. Mrs. Dameron answered 2 years.

Mrs. Dameron reported they have received the contracts from the contractors for the Hurricane Loss Mitigation Program and requested the Board approve the signing of the contracts. **Commissioner Lockley made a motion to sign the contracts for the Hurricane Loss Mitigation Program. Commissioner Jones seconded the motion.** Commissioner Jones asked who won the contract. Mrs. Dameron answered they only had one bidder that was their contractor. She explained this advertisement was sent to every contractor that was registered in the county and they only received one response. She reported the company that does the shutters was awarded the shutter contract and the general contractor will do all the roofing and other aspects of the program. **Motion carried; 5-0.** Mrs. Dameron pointed out in previous years the Board has waived the permit fee for these projects and she requested the Board

waive the permit fee again for these projects. **On motion by Commissioner Massey, seconded by Commissioner Lockley, and by unanimous vote of the Board present, it was agreed to waive the permitting fees for these projects.**

Information Items:

1. Franklin County EOC Staff continue to promote our Re-Entry Tag program and encourage all residents to apply for their Re-Entry Tag.
2. EOC Staff is updating our Special Needs Database to verify current information of our Special Needs Residents.
3. EOC Staff continue to promote the Alert Franklin System and encourage residents to sign up to receive updates and information from Emergency Management.
4. 03/08/18 EOC Staff will be attending the Big Bend Health Care Coalition Special Needs Exercise in Tallahassee.
5. 03/15/18 Staff will attend the Regional 2 Meeting in Wakulla County.

Erik Lovestrand – Extension Office Director

Mr. Moron informed the Board Mr. Lovestrand is not present today as he is out of town at a training class. He stated Mr. Lovestrand did not realize the training would not be finished yesterday. He said if the Board has any questions, he will ask Mr. Lovestrand to call them.

General Extension Activities:

- Provided citizens with assistance on citrus greening, local natural areas, and soil tests.
- Hosted Small-scale Shiitake mushroom production workshop in Port St. Joe for 20 participants.
- Participated in planning call with NW District natural resource Extension Faculty.
- Extension Director attended NW District County Extension Director meeting in Destin.

Sea Grant Extension:

- Multi-county 40-hour Master Naturalist class is on-going.
- Participated in weekly conference call to coordinate Sea turtle lighting project work.

4-H Youth Development:

- Tropicana Public Speaking County competition will be held March 15.
- 4-H Day at the Capitol took place on Feb. 22 with over 800 registered participants arriving in Tallahassee from across the state. Our Franklin County 4-H delegation included 11 youth and 7 adults this year.

Family Consumer Sciences:

- Family Nutrition Program Assistant teaching scheduled classroom programs in local schools.

Public Comments (3-minute time limit)

Mr. Bert Boldt, a resident of Alligator Point, provided two documents to the Board and explained one is his talking points as well as the support information. He stated one of the treasures in the County is the medical services system anchored by the hospital. He explained there are a lot of challenges in the hospital but it is still a huge asset. He said he realizes the County is looking for risk sharing partnerships but he would like the Board to look at some direction and guidance as they go toward management of their healthcare services. Mr. Boldt stated the consulting company he has researched is willing to do this. He explained Weems Memorial Hospital has a large volume of patients that leave this area to go for other services. He reported there are healthcare issues and he welcomes these large companies looking at the system but he thinks the County should have the ability to oversee the services and the patterns that are occurring if they are working with a consultant. He reported it is important to work with Weems Memorial Hospital to make it and keep it financially sustainable. Mr. Boldt stated they should ask how to optimize the health care delivery network to improve the healthcare of the community. He reported Weems Memorial Hospital and other providers in the community will be critical components to the answer. He stated the Board has heard from several consultants with an interest in the financial future of the hospital. He proposed an independent advisor to serve as a community advocate during hospital negotiations but also to handle some of the larger issues to insure the health care delivery network is properly designed and drives improvement. Mr. Boldt stated he has reached out to a firm with extensive experience in health care systems, ambulatory care planning and physician practice development and it is called HealthGroup West. He reported the County could look at the whole situation and there would be no costs or obligation for this group to come in. He stated he would like to talk with the County Administrator about bringing this group in and facilitating it.

Mr. George Pruett, Eastpoint Volunteer Fire Department, invited the Board to have dinner with them at the 17th Annual Eastpoint Volunteer Fire Department Charity Rib Cook-Off on Saturday, March 17th. He said prize money is being given out so they hope for increased participation. Mr. Pruett asked if the shooting range closure is immediate or will they schedule the closing and notify the public. Chairman Parrish stated it is immediate due to health and safety issues. He explained they are trying to get the other range open. Mr. Pruett agreed the range was a safety issue but he also expressed concern that people will do something else if a range is not open. Commissioner Sanders stated she noticed they are giving \$1,000 as a prize this year to the winner. Mr. Pruett pointed out the prizes for the Charity Rib Cook-Off are \$1,000 for first place, \$750 for second place, \$500 for third place and \$250 for fourth place. He said they have a lot of advertising going on and he thanked the TDC for their part in the advertising. He also discussed the liar's contest. He offered to answer any questions and stated entry forms and rules are on their website Eastpointvfd.com.

Kim Bodine – CareerSource Gulf Coast – Approval of Service Plans

Ms. Bodine reported she submitted a modification to the plan that is required by the state. She explained the new federal law governs what they do and provides the money but there are milestones they have to meet. She reported none of the changes to the plan are substantial. She explained they have expanded the labor market information that was in the plan. Ms. Bodine stated the plan was provided to Attorney Shuler for review. Ms. Bodine offered to answer any questions for the Board. She reported the Board has already approved the Memorandum of Understandings (MOU'S) and the Infrastructure Funds Agreements (IFA's) that are attachments to the plan. She stated she hopes they will not have to modify the agreement again for 4 years but some change may come up. **On motion by Commissioner Lockley, seconded by Commissioner Jones, and by unanimous vote of the Board present, it was agreed to approve the modification to the Service Plan.**

Nate McKinley – Gortemoller Engineering, Inc. – Introduction/Presentation

Mr. McKinley said their company is a civil engineering firm located in Panama City Beach and was established in 2002. He explained he is present to introduce their firm to the County. He stated a short portfolio was submitted for the Board. He explained they are a multi-service firm and read the services his company can provide to the County. He reported their primary clients are the Florida Department of Transportation and local surrounding cities and counties. He pointed out a reference map showing the area their firm covers. Mr. McKinley said they have 1 office with 11 employees. He stated Franklin County is about as far southeast as his company will go. He reported they will be pursuing the engineering opportunities here in Franklin County. He offered to answer any questions. There were no questions from the Board.

Deborah Belcher – CDBG – Report

Mrs. Deborah Belcher provided her report for the Board.

Activities February 2 – 26, 2018

1. Continued taking calls from homeowners and others inquiring about the CDBG housing rehabilitation/replacement program. **Now informing callers that no funds are available for new applications, but I will continue to update the inquiry list for a future grant.**
2. Completed contract between Donnie Nichols and Oxendine Construction Services, LLC, for mobile home rehabilitation, 571 Wilderness Road, Eastpoint. Completed CDBG mortgage process to fund rehabilitation. Work is well under way, expect completion by mid-March, 2018.
3. Processed final payment for Rose. Prepared the County reimbursement request (RFF#12).
4. Prepared bid package for the Jacksons, 122 Squire Road, Apalachicola; advertised in Apalachicola Times and Panama City News Herald. Bids due March 2, 2018.

5. Prepared for and attended DEO on-site monitoring of the CDBG grant. **DEO has no findings or concerns.**
6. Purchased new range and hood for Vathis, follow up on Rose job (install sewer cleanout) and Hunnings (Clayton Homes warranty work to correct roof leak and repair minor damage).
7. Received 1 bid for the Jackson rehab job, from Oxendine Construction Services, LLC, in the amount of \$26,352.54. Assisted in negotiating reductions to achieve a total contract amount of \$24,885.00 or less. This will allow the total award, including loan tax and recording, to be just under \$25,000, which is the limit for a 5-year CDBG loan term according to County policy.

Recommendation:

1. **Approve the award of CDBG funds to James E. and Janice A. Jackson, for the mobile home rehabilitation contract of \$24,885 or less with Oxendine Construction Services, LLC, plus associated CDBG loan recording and documentary stamp fees.**

This last (#10) contract award will put us on track to close the grant by the May 8, 2018 grant expiration date. Closeout will make the County eligible to apply for another CDBG grant under the upcoming application cycle, expected this summer.

Mrs. Belcher stated they are ready to request funds for the last house in the CDBG grant. She explained she does not have an exact figure because the owner and contractor are negotiating a couple of minor changes to reduce the bid amount so they can keep the total award below \$25,000 which keeps their loan at 5 years instead of 7 years. She requested the Board authorize funds for James and Janice Jackson to sign a contract and have the documentary stamps and recording fees paid up to a maximum of \$25,000. **Commissioner Lockley made a motion to approve the award of CDBG funds to James E. and Janice A. Jackson for the mobile home rehabilitation contract up to a maximum of \$25,000 including the costs of documentary stamps and recording fees. Commissioner Jones seconded the motion.** Commissioner Lockley asked if the County received any more money this year. Mrs. Belcher explained the County cannot apply for any funds until this grant is closed. She reported she has asked for this last approval so they can move on as May 8th is the deadline for closing out this grant and they are on track to complete it. She stated the next grant cycle has not been announced but the Department of Economic Opportunity (DEO) tentatively plans to open it up this summer. Commissioner Lockley asked if Mrs. Belcher will apply for the upcoming grant. Mrs. Belcher answered yes. **Motion carried; 5-0.**

Marcia M. Johnson – Clerk of Courts – Report

Clerk Johnson did not have a report at this time.

The meeting recessed at 9:45 a.m.

The meeting reconvened at 9:55 a.m.

Alan Pierce – RESTORE Coordinator – Report

Mr. Pierce read his report, as follows:

1- Provide Board with memo sent to all of the TRIUMPH applicants regarding the Board capping its support for first round projects at \$2M. I have also called Ms. Susan Skelton, TRIUMPH Board Executive Director, and advised her of the same. I asked her if I could make a statement directly to the TRIUMPH Board on March 16 on this issue, and she said I could. Board action on letter I will read to TRIUMPH Board.

Mr. Pierce stated they can send the letter or he will give the letter to the Chairman at the next Triumph meeting. **On motion by Commissioner Jones, seconded by Commissioner Massey, and by unanimous vote of the Board present, it was agreed to have Mr. Pierce send the letter or present the letter to the Chairman at the next Triumph meeting.**

On a related issue, after I wrote the memo to the applicants I realized that since we are asking the applicants to prioritize their own project list, the Board may not want to spend an afternoon listening to presentations on all 13 projects. So, does the Board want to schedule a workshop, or do you want to wait and see if the applicants submit a priority list in accordance with the \$2M funding cap? If they do, then I would report that list to the Board, and the Board can act on that list without a workshop. I have not given the applicants a deadline to provide their list of priorities for the Board to consider, so Board direction on deadline. I would recommend April 2, so that I can present the information to the Board at its April 3 meeting. Board direction.

Commissioner Lockley reported he would like the applicants to appear so the Board knows what is going on with the projects. Chairman Parrish questioned if he wants to have a workshop. Commissioner Lockley answered yes. He explained people are going to ask him about the projects and he needs to have the answers. **Commissioner Massey made a motion to have a workshop. Commissioner Lockley seconded the motion.** Mr. Pierce questioned if they would like to have this workshop on April 3rd. Chairman Parrish questioned if they are going to look at all 13 projects or just the ones that they are going to support. Commissioner Sanders responded just what is being submitted. Mr. Pierce reported the Board would only like to review the projects they are going to issue a letter of support for. Commissioner Sanders said if they submit something else later then the Board can review the other projects at that time. Chairman Parrish pointed out the applicants can submit all the projects but only one project with a \$2 million cap is going to get a letter of support from the County. He explained this does not stop the other projects from going forward and if Triumph wants to fund the projects then they can. Mr. Pierce reported it may be more than one project as long as they do not exceed the \$2 million cap. Commissioner Sanders stated the Board can review all the projects if they want to. Commissioner Massey agreed it will be better if the Board knows what is going on. Mr. Pierce reported there are only 13 projects so if you give everyone 10 minutes then that will only take a couple of hours. He suggested the workshop could be held the afternoon of April 3rd. Mr. Moron said the Board should not hold this workshop at the second meeting as that agenda is always longer with the Planning & Zoning Commission report and

Board of Adjustment report. He suggested the first meeting in May could be considered if that is not too late. Mr. Pierce agreed they can have the workshop in May if they want to because there is not a deadline. **Commissioner Massey amended his motion to schedule the workshop the first meeting in April. Commissioner Lockley amended his second. Motion carried; 5-0.** Mr. Pierce reported if the applicants are not ready then this workshop can be held the first meeting in May.

2- Inform the Board that Ms. Erin Griffith, Finance Officer, and I went to Tallahassee on Friday, Feb. 23, for a lengthy meeting with FDOT regarding airport grants and funding. Franklin County has a certain standing in the state that many airports do not have, because while there are over 500 hundred airports in Florida we are one of only 129 receiving federal funding. The federal government recognizes the location of the county airport has value to the national aviation system and that is why we receive funding. The Carrabelle airport is trying to get on the same status as the county airport, but right now Carrabelle only receives state funding.

At the meeting we learned the county airport manager cannot receive grant funds as part of his airport manager compensation. I have informed Mr. Jason Puckett of this. Ms. Griffith and I are looking at alternatives for funding the airport manager position, and we will come back to the Board with a recommendation.

On a related note, the FDOT did issue a time extension for the Access Road project until June 30, 2019, and I have provided the Board a copy of the letter for the file.

Chairman Parrish stated Mr. Puckett has done a good job in the Airport Manager position and he supports their efforts in looking for some alternative funding. Mr. Pierce explained Mr. Puckett provided an offer and he will discuss it with Ms. Griffith. Commissioner Sanders asked if this was paid out of grant funds. Mr. Pierce answered he is paid 1% out of the grants funds and this has been done for 20 years. He explained they did not know it could not be done this way and DOT has always signed off on it. He explained a federal review was completed and it was determined he cannot be paid out of grant funds so the County will not do this anymore. Mr. Pierce reported he is paid \$1,000 a month plus 1% and the County needs to try and compensate him for the 1%.

3- Board action to allow me to attend a TRIUMPH/RESTORE Coordinator meeting in Shalimar on March 12 with representatives of all the other 8 counties. This is intended to be a staff level meeting.

On motion by Commissioner Sanders, seconded by Commissioner Massey, and by unanimous vote of the Board present, it was agreed to authorize Mr. Pierce's travel to the Triumph/RESTORE Coordinator meeting in Shalimar on March 12th. Mr. Pierce stated this meeting is right before the March 16th Triumph meeting so there must be something they are working on. Commissioner Sanders said she saw the email to all 8 counties so something is going on.

4- Provide the Board with a signed copy of PW 228, which is the \$3.2M of construction funds to rebuild Alligator Point Road. The Board and the residents of Alligator Point need to remember

that while the county did receive a partial waiver of the local match if construction and design costs reach the maximum funds obligated by FEMA the county still has a matching requirement of some \$225K. The match will come out of the Bald Point Trust Fund, and this will cut the Trust Fund in half. There might be less than \$225K of funds left in the Trust Fund, and at this time there is no method for putting money back in the Trust Fund. Another significant storm event on Alligator Point could easily wipe out the fund, and then all repair costs will have to come out of the Road Department budget, which is not designed to handle such costs.

Mr. Pierce reminded everyone if another storm occurs this could be bad.

5- Alligator Point Traffic Study update. As the Board is aware, \$20K of Bald Point Trust Fund money was allocated at the Feb. 20 Board meeting to pay for a larger more accurate traffic study on Alligator Point. As recommended by representatives of APTA, the county authorized C&M Associates to prepare the study. I have received the proposal from C&M and have reviewed it. Initially the proposal did not include an assessment of a "frequent users' toll rate" but in a telephone conference with C&M I asked that to be included. I have attached the revised project to my report.

I believe the Board thinks this \$20K study will be conclusive on proposed toll rates, and this is not the case. This \$20K study will analyze already collected data that will be run through a series of computer models. The only traffic data currently available is the data collected by FDOT where traffic turns off US 98 onto Alligator Drive. There is no data further down where Bald Point and Alligator Drive split, nor are there counts on residents, day trippers, renters, boat traffic, etc. In order to get data accurate enough for a conclusive recommendation of toll rates this type of data will have to be collected throughout a long enough period of time to generate a reliable annual traffic count. The C&M staff said the Board could be investing up to \$100K to collect data and get an accurate model of the traffic on Alligator Point.

I do believe this \$20K study will provide a better analysis of the traffic on the Point, but until the Board goes to level of study that creates additional data I do not believe the feasibility of the toll road will be resolved. I say that because one of the assumptions of the White Paper, and of this study, is that we can count the traffic to Bald Point State Park. I have called the State Park to find out their opinion on whether they would support or oppose a county toll road. If they oppose a toll road then the toll gate will be essentially moved down to the split between Bald Point and Alligator Point, and the only traffic subject to the toll road would be Alligator Point. While I don't have data to support my opinion, I believe there will not be enough traffic on Alligator Point to support the cost of a toll gantry, and to provide additional revenue to help maintain the Road.

What I think the Point residents want to know is what a proposed toll rate would be, so that they can evaluate whether they would support a toll or an MSTU to help generate funds to maintain the Alligator Point Road. The revised C&M study will have an estimate of that, but it will include the assumption the toll booth will include Bald Point State Park traffic. If the Park strenuously objects to a toll road then the study will not be providing a meaningful toll rate. I believe we should get a confirmation from the Park on their opinion of a toll road before we proceed. There is an APTA meeting on March 10 that I am willing to attend to discuss all this if the Board wants me to. Board direction.

Mr. Pierce explained he does not know if the state park has any authority to say no to the toll road but this action could affect their revenue at the state park. Commissioner Sanders said the Board authorized the expenditure of up to \$20,000 but there is no way they can provide \$100,000 for a more explicit study. She explained the study was supposed to show whether it is feasible to do a toll road. Mr. Pierce agreed but said everyone wants to know what the rates will be. Commissioner Sanders reported the Board has to make the decision on the toll road. She stated the toll road would need to start just off Highway 98. Mr. Pierce agreed this is the most logical place to put the toll but the state park may object. He explained everyone would pay even people who did not go to the point. Commissioner Sanders said this is the reason Mr. Pierce needs to attend the Alligator Point Taxpayers Association's meeting on Saturday. She explained she is trying to be supportive of what is brought to the Board from this area because she wants to hear from the people but she does not like what she is hearing from these people. Commissioner Sanders pointed out the majority of work from C & M was done in other states and not Florida and she is concerned. She reported one of the companies they do business with in Florida may create a conflict of interest because it is Avcon. **Commissioner Sanders made a motion to direct Mr. Pierce to attend the APTA meeting and compensate him for his time. Commissioner Massey seconded the motion.** Mr. Pierce stated he appreciates the people recognizing this road is a burden and looking at options to identify a revenue stream to help support the road. He explained if they want something other than beach renourishment and they are willing to generate the revenue then he is open to the ideas. He reported if they are the ones paying then they should have the right to say how the money is being spent. Commissioner Sanders commented it looks like they want to be a gated community and she is concerned. Mr. Pierce stated the Board has never supported that idea and has always wanted the public to be allowed down there. Chairman Parrish reported the County would be taking \$200,000 a year out for maintenance and installation of the toll gantry. He explained if the toll gantry does not work out then the County would be responsible for the next 30 years for the costs with no revenue to pay for it and would still be responsible for maintenance of the road. Commissioner Lockley asked if the toll will be in the back. Mr. Pierce stated the front will be the most fair. He was not sure if the state park can object or not. He explained the County does not want to get in an argument with the State of Florida as they provide a lot of funds to the county. Commissioner Lockley stated the state can take over the road. Mr. Alan Feifer, Concerned Citizens of Franklin County, said he talked with Mr. Paul Parker yesterday and they agreed to take this proposal off the table today. He explained there is a new method that would reduce the costs and potentially change the economics so they would like time to talk about it and re-submit a different approach at the next meeting. Chairman Parrish said Mr. Pierce will attend the meeting on Saturday and bring back information to the Board. He reported Mr. Pierce can also take the comments of the Board to that meeting. Commissioner Sanders explained west of the break at Alligator Point there are somewhere around 300 homes and she does not see how a toll would help that much. Mr. Pierce agreed if the toll is down that far it will not be affordable. Mr. Pierce stated a toll may cost about \$1,700 a year per car compared to a Municipal Service Taxing Unit (MSTU) for this same small area which would be \$500 year. He explained the MSTU would cover all property so even people with vacant lots would pay. He said he understands the toll is for the people that use the road and they are

trying to maximize the people who pay but the toll facility would have to be further up to capture everyone. Commissioner Sanders reported she has received several calls from people in the Sun and Sand area that want to know what is going on. She said she told them studies were being done and they should attend the APTA meeting Saturday. Commissioner Jones stated he is not opposed to looking at a toll but he is still trying to figure out how they are going to build something that will take \$200,000+ a year and it is going to generate more revenue than a MSTU would. Mr. Pierce reported they want a toll to address day trippers and the MSTU will not. He explained they are trying to get people who come to the point that are not paying anything to pay but he is not sure how they handle that with the public access at the point. He reported the residents want some restrictions on day trippers and there are some other ways. He explained the residents do want some restrictions on the amount of day traffic because they are dealing with parking and garbage issues. Mr. Pierce said the County bought the old KOA Campground and with proper funding could direct traffic there and minimize the amount of traffic to the residential areas further on the point. He explained there are some options for still having public access without having it infiltrate into the residential areas at the point. He stated the Board may not want a toll road that limits people going to the beach but the residents definitely want this because they want to redirect traffic to Bald Point State Park. He explained this is the conflict because if the toll is up far enough then it will not solve this issue. He reported if they move the toll further down past the state park then it will solve the problem of the day trippers. Commissioner Jones said he thought they just talked about this option not generating enough revenue. Mr. Pierce agreed they are not sure how much money would be generated. Commissioner Jones said he thought the problem they were trying to address was how to fix the road. He explained he still does not know why they are going to do something that will cost money when the other option is just straight revenue. Mr. Pierce said he has the same concern. **Motion carried; 5-0.**

Michael Morón – County Coordinator – Report

Mr. Moron presented his report, as follows:

1. Weems Report
 - a. As of Monday, the operating account balance is \$168,391. Taking into account pending deposits and the March 7th payroll, the balance on Thursday March 8th will be approximately \$127,344. The balance in the Money Market (savings) account is \$352,825. Weems is expecting a \$181,106 DISH payment soon. Last week I sent you the draft version of the December 2017 and January 2018 financial reports. If you have any questions let me know and I will have the appropriate staff member contact you.
 - b. At the last meeting the Board approved changes to the Weems Board of Directors by-laws that would allow the BOCC to appoint a staff member to the Weems Board. This member would serve as the Chairman of the Weems Board. Attorney Shuler has made the necessary changes to the by-laws. **Board action** to approve the amended by-laws.

On motion by Commissioner Lockley, seconded by Commissioner Massey, and by unanimous vote of the Board present, it was agreed to approve the amended Hospital by-laws.

- c. There are three vacancies on the Weems Board of Directors that need to be filled. I have met with Mr. Mike Clark who is willing to serve on the Weems Board (District 2 seat). Mr. Clark served as the School District's Assistant Superintendent for many years and brings his administrative skill set to the Board. I also met with Pastor David Walker and he is willing to serve on the Weems Board (District 3 seat). As most of you know, until his recent retirement, Pastor Walker served as the Health Department's Operation Manager and Public Relations Officer. His experience in those roles will bring health insight and knowledge to the Weems Board. There is still a vacant "At Large" seat that needs to be filled and current members with expired terms that needs renewal. We will address those items at a future meeting. **Board action** to appoint Mr. Clark and Pastor Walker to the Weems Board of Directors.

On motion by Commissioner Massey, seconded by Commissioner Sanders, and by unanimous vote of the Board present, it was agreed to appoint Mr. Mike Clark and Pastor David Walker to the Weems Memorial Board of Directors.

- d. On Friday February 24th a 22-year old man was arrested in the stabbing death of his mother while she was a patient at Capital Regional Medical Center. Mr. Cooper and Mr. Craig Gibson met with department managers early last week to discuss limiting and controlling access to patients and staff. Below are the steps they will be implementing in the next few weeks.
 - i. Main Entrance – As outpatients or visitors enter the front entrance they will need to be seen by staff who will grant access through the secondary door via an electromagnetic lock. Staff at the registration area and the nursing station will be able to "buzz" visitors and patients through.
 - ii. Triage Room – Some people that know the hospital well know how to gain access to the ER via the triage room (i.e. without an escort). We will be adding a keypad lock to that door.
 - iii. Medical Records – From the main corridor, you need to go through two doors to enter medical records. We will be placing a keypad lock on the first door. Additionally, we will be adding a safety glass window to the second so that staff can see any one that approaches the department.
 - iv. Finance Trailer – We will be adding key pad locks to two of the doors. The third door will be locked at all times as a matter of policy.
 - v. Entrance Portals – At both registration points (ER, Main Entrance) as well as the purchasing department will be keeping a vendor login/out journal. This will be required of everyone except staff, patients, patient visitors, medical staff and governance.

If you have any questions regarding these items let me know and I will have the appropriate staff member contact you.

Mr. Moron reported Weems Memorial Hospital was proactive and were making changes before he even knew about the incident. He stated the public needs to know what is being done and some people will not like the change as there will be limited access. He said the public may not be admitted to some areas for the safety of staff and patients.

2. The City of Carrabelle is in the process of paving NW Ave B as part of their Commercial Revitalization Project. Commissioner Massey has approximately \$10,000 of Local Gas Option Tax (LOGT) funds remaining and would like to use this money for the paving of NW Ave B. **Board action** to approve this use of the LOGT funds.

Mr. Moron stated normally the Board approves the funds because they are bidding out a paving project but they have never transferred money to one of the cities to help with paving.

Commissioner Massey made a motion to approve using \$10,000 of the Local Option Gas Tax funds for paving NW Avenue B. Commissioner Lockley seconded the motion. Commissioner Lockley asked if the City of Carrabelle is putting up the rest of the money. Mr. Moron answered yes. **Motion carried; 5-0.**

3. Below are two Dewberry proposals for professional services for **Board action**.
 - a. The first is the surveying, design, and permitting of a timber dock at Indian Point Park Fishing Pier. The new dock will follow the same foot print of the damaged/missing timber dock. This proposed fee will be paid from FEMA PW 027.
 - b. The second is a project that consists of surveying and permitting of a FDOT connection at the north side of the intersection of 13th Street and US Highway 98. This will create an entrance to the Chapman Building from US Highway 98 and will be paid from your Professional Services budget.

Mr. Moron said the County will need to give the Charter School back their property where they entered from 14th Street especially now with the new school security efforts. Chairman Parrish asked where Indian Point Park is and asked if it is Indian Creek Park. Mr. Moron agreed it is Indian Creek. Commissioner Jones questioned what happened at Indian Creek. Mr. Moron stated the dock was torn up and FEMA provided money for repairs. He explained the damages were caused by storm surge during the hurricane. **Commissioner Lockley made a motion to approve the two Dewberry proposals for professional services to survey, design and permit the timber dock at Indian Creek and the surveying and permitting of a FDOT connection on the north side of the intersection of 13th Street and U.S. Highway 98. Commissioner Jones seconded the motion.** Commissioner Lockley asked when this project for the Chapman Building will start. Mr. Moron asked Mr. Clay Kennedy, Dewberry, to comment on how long the project will take after advertising. Mr. Kennedy was not sure how long it would take. He explained there is not a lot of work but they are proposing a DOT curb cut and they will have to re-do the sidewalk. He explained it will be a concrete entrance up to the right-of-way. He stated it will not take long to construct and depending on the county's bid threshold they could get three estimates and select the lowest one. He stated a contractor should be able to do this work within a month or so. He said the problem is the DOT connection permit. Mr. Kennedy

reported they are having a problem now in Commissioner Sanders' district as DOT is saying what was submitted was unreadable. He explained they have to re-submit the application and the process is taking longer than it should so he does not know the timeframe. Commissioner Lockley said this will be good whenever it gets done because they do not want to infringe on other people and it is best for the County to have their own access. Mr. Moron stated there is a full wide access because the Chairman was concerned. Chairman Parrish reported he is not sure how DOT will react to a curb cut so close to the light. Mr. Kennedy pointed out there is already a road on the other side of Highway 98 but this is a concern. He stated he does not think they can stop the county from adding this access. Commissioner Lockley asked if an 18 wheeler can get through there. Mr. Moron answered yes. **Motion carried; 5-0.**

4. As Mr. Lovestrand is working on the State's approval of the sublease for the new Extension Services office at the Robert Howell building, staff would like to proceed with advertising for design, engineering, and construction administration services for this renovation project. Staff is hoping that once the sublease is signed by the State we will be in a position to move forward with the construction phase of the project. **Board action.**

On motion by Commissioner Lockley, seconded by Commissioner Jones, and by unanimous vote of the Board present, it was agreed to advertise for the design, engineering and construction administration services for this renovation project.

5. Inform the Board that Mr. Rick Watson, Tax Collector, will start issuing Driver's License on March 15th from his office. Residents will be able to renew their license or obtain their first license which requires passing the "road test". The Division of Motor Vehicles requests two dedicated parking spots for the "road test", one will be in front of the Courthouse and the other will be in front of the Annex. I will ask Mr. Howard Nabors to post a restricted parking signs in front of these two parking areas.

Mr. Moron reported the Clerk is concerned about the limited number of customer parking spaces and that they should not be affected. He stated there are 2 handicapped spaces and only 6 spaces to start off with. Mr. Pierce agreed they do not want one of these spaces set aside as it will be empty most of the time. He said the Clerk suggested a parking space behind the Public Defender's Office for this purpose and he agrees with that idea.

6. The Board opened Request for Proposals for the renovation of the Public Defender's office at your last regular meeting. There was only one proposal submitted which was from Oliver Sperry Renovation of Tallahassee. Their price was above the budgeted amount for this project so staff and Mr. Doug Shuler, the project architect, are in the processing of changing the project scope to bring the cost under budget.

Chairman Parrish questioned how far over budget the bid was. Mr. Moron estimated a few thousand dollars but he will get the exact amount. Mr. Moron reported the work is being reduced to completing an ADA bathroom and a couple of other changes. He explained they

wanted an office sectioned off and some things with the roof but the County cannot do everything requested. Commissioner Lockley inquired if there were any local bids. Mr. Moron answered no; there was only one bidder for this job and the Weems Memorial Hospital repair. Mr. Pierce stated the reason there were not more bids is the local construction industry is tied up with building.

7. Remind the Board that we are still seeking new members for our Planning and Zoning Commission. We've had two members step down from the Commission, so we only have enough members to meet our quorum requirements.
8. Remind the Board that the Camp Gordon Johnston Parade is this Saturday in Carrabelle. Parade Line Up is at 9:45 a.m. and the parade starts at 10:45 a.m. In addition, the Eastpoint Fire Department's Rib Cook-off, which is held at the Eastpoint Fire Station, is on the following Saturday, March 17th, and starts at 9 a.m.

Chairman Parrish asked Mr. Moron to provide a list of who is currently on the Planning & Zoning Commission and what categories need to be filled. Commissioner Lockley suggested the Board address these items instead of holding up the applications until the Planning & Zoning Commission seats are filled. Attorney Shuler said this could not be done the way the land development regulations are written. He stated he can create this option but presently these applications need to go through the Planning & Zoning Commission. Commissioner Lockley expressed concern that it will take time to fill these positions and may hold people up. Mr. Moron stated a Planning & Zoning meeting is scheduled for a week from today and they will emphasize to all the current members that they need to attend so they can conduct a meeting. Chairman Parrish said the Board needs to try and fill these positions. Commissioner Sanders agreed the Board does not need to bypass the Planning & Zoning Commission. Chairman Parrish agreed and said it allows the public more of an opportunity to speak. Commissioner Sanders said it is about due process.

Commissioner Sanders brought into discussion Georgia Street and said this is the second time this gentleman has held up a project and both of them were in Lanark Village. Mr. Kennedy said they either submitted the connection permit in December or January and Mr. Machelo Williams, Maintenance Manager in permits, claims the package was submitted in a format that is not readable. Mr. Kennedy stated he will try to figure this out and re-submit the application. Commissioner Sanders said the Board needs to remember that they had to write a letter to his superior once before when he held the permit for Spring Street. She stated this is the second permit for Georgia Street and the first permit was approved by the state but there were different contractors. She explained it has been permitted before within the last year so she does not know what the problem is with the information being unreadable. Mr. Moron reported this matter was submitted in December or January and when staff asks what the status of the permit is he said it is unreadable. He explained when staff contacts Mr. Williams

they also copy his boss on the correspondence. He said Mr. Williams could have let them know the day they sent the application that it was unreadable and they could have changed the format. **Commissioner Sanders made a motion to contact FDOT and let them be aware of this situation about the permitting issues in Franklin County to do with DOT.** She commented when Mr. Donnie Phillips was at DOT there never was a delay. **Commissioner Lockley seconded the motion. Motion carried; 5-0.**

Michael Shuler – County Attorney – Report

Attorney Shuler did not have a report at this time.

Commissioners' Comments

Commissioner Jones said the Seahawks Boys Varsity Basketball Team did not go as far as they wanted to but made it to regional finals and hosted the finals. He stated previously one team went to state but they never hosted the regional finals. He thanked the community for their support of the kids as they are the future.

Mr. Pierce said he wants to re-address Alligator Point because he wants to remind the residents that if the county run out of funds in the Bald Point Trust Fund and the roads gets damaged, the County is not obligated to have a paved road there. He explained if they do not have enough money to fix the road another section may have limerock for an extended period of time. He stated they do not have a budget for maintaining the road except the Bald Point Trust Fund until it runs out. He reported now the public realizes they have to help maintain this road because the normal budget process does not include excessive money for every single road. Commissioner Sanders stated Mr. Pierce is going to the meeting representing the Board and he needs to tell them what he feels like they need to know. She advised him the Board agreed to fund the \$20,000 study that would provide numbers and now the amount is \$100,000. Commissioner Lockley stated the County has never had the money to keep the road going and there could be a storm every year. Mr. Pierce agreed there will be no money unless there is a funding source like a toll road or some funding mechanism to generate revenue. He explained if the road gets damaged and the Bald Point Trust Fund runs out then it will fall on the ad valorem tax base to support this expensive road. Mr. Boldt agreed to look at whether the state will take the road back or not.

Adjourn

There being no further business to come before the Board, the meeting adjourned at 10:47 a.m.

Joseph A. Parrish - Chairman

Attest:

Marcia M. Johnson - Clerk of Courts