

**FRANKLIN COUNTY BOARD OF COUNTY COMMISSIONERS
REGULAR MEETING
COURTHOUSE ANNEX – COMMISSION MEETING ROOM
APRIL 17, 2018
9:00 AM
MINUTES**

Commissioners Present: Joseph Parrish – Chairman, Noah Lockley-Vice-Chairman, Cheryl Sanders, William Massey, Ricky Jones

Others Present: Marcia M. Johnson-Clerk of Court, Michael Moron-County Coordinator, Alan Pierce-RESTORE Coordinator, Michael Shuler – County Attorney, Lauren Luberto-Deputy Clerk to the Board.

Call to Order

Chairman Parrish called the meeting to Order.

Prayer and Pledge

There was a prayer followed by the Pledge of Allegiance.

Approval of Minutes

On motion by Commissioner Massey, seconded by Commissioner Lockley, and by unanimous vote of the Board present, it was agreed to approve the minutes from the meeting held on April 3, 2018.

Payment of County Bills

On motion by Commissioner Lockley, seconded by Commissioner Sanders, and by unanimous vote of the Board present, it was agreed to approve payment of the County's Bills.

Department Directors Report

Howard Nabors – Superintendent of Public Works

Mr. Nabors reported there was some bad weather Sunday morning and some trees were down across Highway 98 west of Apalachicola and East of Lanark Village but all County roads are

okay. He said they started yesterday cutting grass throughout the county and this will probably occur every day through December. Mr. Moron read Item #2 from his report, as follows:

2. Included in your packet is my draft letter to the Florida Department of Transportation (FDOT) amending our grass mowing schedule on Highway 98 and Highway 65. I am asking FDOT to do two full right-of-way mows, one during the winter and another during late spring/early summer and fifteen (15) foot safety-strip mows during the rest of the year or as requested by the Board. **Board action** to approve this schedule and authorize the Chairman's signature on the letter.

On motion by Commissioner Lockley, seconded by Commissioner Sanders, and by unanimous vote of the Board present, it was agreed to approve the grass mowing schedule and authorize the Chairman's signature on the letter to the Department of Transportation (DOT).

Chairman Parrish referenced the tree cutting to the west of Apalachicola between the airport and Tilton Road and said there are a few more trees along the right of way that are rotten and could blow down. He suggested the county contact Transfield or the new contractor and see if these trees can be removed. Mr. Nabors agreed to contact them. Commissioner Sanders commented for a few years they had a problem with trees near El's Court (Island View area) but St. Joe contracted with someone and cut the trees back. She stated there are also some trees in the St. James Bay area but they are on private property. Commissioner Sanders explained other than those trees Highway 98 to the east is clear.

Fonda Davis – Solid Waste Director

Mr. Davis presented his report, as follows:

2019 FRANKLIN COUNTY DIXIE SOFTBALL DISTRICT TOURNAMENT:

FOR BOARD INFORMATION: The Franklin County Parks & Recreation Department in conjunction with the Franklin County Dixie Youth League has been awarded to host the 2019 Dixie Youth District 2 Softball Tournament. The tournament will be held in June at the Will S. Kendrick Sports Complex.

ACTION REQUESTED: None.

OCHLOCKNEE BAY BOAT RAMP:

During Hurricane Hermine, the Ochlocknee Bay Boat ramp was damaged and is now completely repaired and back open for the public's use. **FOR BOARD INFORMATION**

BASKETBALL COURT AT DW WILSON SPORTS COMPLEX: Jason White Construction has provided a bid for the construction of the new basketball court at DW Wilson Sports Complex, in the amount of \$13,850.00, to be paid out of the Florida Recreation Development Assistance Program (FRDAP Grant). **ACTION REQUESTED: Board approval to accept the bid**

estimate from Jason White Construction to construct the new basketball court at DW Wilson Sports Complex.

Commissioner Lockley made a motion to accept the bid estimate from Jason White Construction in the amount of \$13,850.00 to construct a new basketball court at D.W. Wilson Sports Complex. Commissioner Jones seconded the motion. Commissioner Lockley said people have asked him about this and it is time to get started. He questioned if there is enough for both. Mr. Davis answered yes. He reported they have already started with the fence around the perimeter of the soccer field. He said the piping is in for the irrigation system so they will also get started on this item. Commissioner Lockley asked where the basketball court will be located. Mr. Davis responded on the Gibson Road side. **Motion carried; 5-0.**

2018 SUMMER LEAGUE BASKETBALL TEAM: Nathan West with the Summer League Basketball Team is asking to receive financial assistance from the Parks & Recreation Youth Sports budget, to help with travel and lodging expense for the basketball players.

ACTION REQUESTED: Board approval to assist the Summer League Basketball team with a \$2500 financial assistance, to be paid for out of the Parks & Recreation Youth Sports budget.

Commissioner Sanders asked if this is the amount the Board approved in the past. Mr. Davis answered yes, and said at one time it was as high as \$5,000. **Commissioner Sanders made a motion to approve the \$2,500 financial assistance to the Summer League Basketball Team. Commissioner Lockley seconded the motion.** Chairman Parrish asked if this is the same team Mr. Speed coached before. Mr. Davis answered yes, but they have a new coach. Commissioner Lockley asked if they will be playing here or at the school. Commissioner Jones responded they will be playing at the Matchbox. Commissioner Lockley requested a schedule of the games when it is available. Mr. Davis agreed to provide a schedule. Commissioner Jones said this team played in a tournament last weekend in Tallahassee. He stated this team has been up and running since the regular basketball season and will play at the Matchbox. He reported this team is completely separate from the school. **Motion carried; 5-0.**

NEW HIRE EMPLOYEE IN ANIMAL CONTROL:

The Franklin County Animal Control Department is pleased to announce that the open entry level position in Animal Control has been filled by D'Andre Williams. He explained this hire is pending drug screening.

FOR BOARD INFORMATION

Mr. Moron presented Item #3 on his report, as follows:

3. Informed that Board that I received a status update on Lombardi's (Waterfront) Park project from Mr. Jim Oskowis the (FDEP) project manager. Mr. Oskowis stated that the drain-field has been restored, meaning the bathrooms can be re-

opened. However, access to the boat ramp and dock will not be allowed until the underground fuel storage tank is removed, which will take three weeks. After the fuel tank is removed and there is limited access to the dock and boat ramp, the contractor will be working on the roofing system improvements to the building that is to become the heritage museum. This project was originally scheduled to be completed sometime this month, however unforeseen issues like the underground fuel storage tank and the damaged roof structure has changed the timeline significantly. I will continue to provide status updates.

Chairman Parrish said he is glad Mr. Moron addressed this as he has received calls about when Lombardi's will re-open. He reported there have been a few delays but it will be nice for the public when the improvements are completed. He stated the boat ramp needs to be opened as soon as possible. Mr. Moron reported FDEP and the contractor are aware the boat ramp needs to open as soon as possible. He stated if the tank is removed quicker then they will re-open sooner.

Mr. Davis asked the Chairman to sign a grant reimbursement and said it does not need Board approval.

Mr. Moron said he talked with Mr. Mark Curenton, County Planner, about the estimate for the basketball court and he is comfortable with the price. Commissioner Lockley asked if it will take 2-3 months to construct the basketball court. Mr. Davis said he does not think it will take that long. Commissioner Jones asked Mr. Davis to let them know if the basketball court needs lighting after it is constructed. He stated the basketball court at Vrooman Park has lighting.

Pam Brownell – Emergency Management Director

Mrs. Brownell presented the following report:

Action Items:

1. Need board to approve and sign modification to the Hurricane Loss Mitigation Program in the amount of \$180,000. This amendment will increase this grant to the sum of \$374,000.00 and will mitigation 16 homes.

Commissioner Lockley made a motion to approve and sign the modification to the Hurricane Loss Mitigation Program in the amount of \$180,000. Commissioner Jones seconded the motion. Commissioner Lockley asked if this program is just for the county. Mrs. Brownell answered yes. **Motion carried; 5-0.**

2. Board to approve the ranking of the consultant for the Emergency Planning, Disaster Recovery and Hazard Mitigation Grant Program Services.

1. CDR Maguire (Tallahassee)
2. Metric (Miami)
3. Wheeler (Marianna)

Mrs. Brownell pointed out this is the consultant that will be writing the Project Worksheets (PW's) at the next disaster. She reported these are the top 3 consultants from the 11 firms that submitted RFQ's. She said they are doing a non-exclusive contract so they can pick either consultant that the county sees fit to do the job but their main job will be writing PW's. Mr. Pierce explained if a large hurricane hits the state one of the consultants could be busy in another county and this non-exclusive contract will allow the county to choose another one of the other contractors. Attorney Shuler reported this is the same thing the County does with the Debris Removal Contracts. **On motion by Commissioner Lockley, seconded by Commissioner Sanders, and by unanimous vote of the Board present, it was agreed to approve the ranking of the consultants for the Emergency Planning, Disaster Recovery and Hazard Mitigation Grant Program Services.**

Information Items:

1. Franklin County EOC Staff continue to promote our Re-Entry Tag program and encourage all residents to apply for their Re-Entry Tag.
2. EOC Staff is updating our Special Needs Database to verify current information of our Special Needs Residents.
3. EOC Staff continue to promote the Alert Franklin System and encourage residents to sign up to receive updates and information from Emergency Management.
4. 04/03/18 – 04/05/18 Pam Brownell attended CIEM in Tallahassee.
5. 04/06/18 EOC Staff attended Kids and Cops Day at Franklin County School.
6. 04/09/18 & 04/13/18 Jennifer Daniels & DOH Staff conducted home visits with Clients on our SPN list. This will be to update all information and set up their MYID Medical Information.
7. 04/16/18 Regional MYTEP Meeting in Leon County.
8. 04/18/18 EOC Staff will participate in Active Shooter Exercise Planning Meeting and Training at the Franklin County Courthouse.
9. 04/19/18 Tress Dameron will be teaching a CPR Class at ABC School.

Mr. Pierce stated the Alligator Point project is still under review by FEMA and he expressed concern that the County may get caught in the middle of some changes. He said the project is \$3.2 million and the county has been waiting almost 2 years to get the project approved. He explained this is an example of a project that was written by previous consultants the State of Florida had under contract that are not under contract with the state anymore. He reported there is now an additional review of the PW that the county has already signed. Mr. Pierce stated the Environmental Assessment (EA) took 12 months and now FEMA is handling the PW like they need to review the numbers. He explained this should have been finalized before they started the project so he is a little concerned the County has gotten caught in a loop since this was written under a different sort of criteria. He said he is not sure what the outcome is going

to be. Commissioner Sanders said they are going to do the same thing they did to the property in front of the KOA. Mr. Pierce said they are going to say the road is too expensive and the county needs to find a different alternative. Commissioner Sanders agreed that is what is going to happen and especially with all the BP and Triumph funds that will be available. She said everyone thinks the funding coming to the county will pay for all these things but it cannot pay for everything. She explained this project is being addressed at the federal level and the county cannot speed them up. She pointed out the county has been waiting 2 years for this project.

Erik Lovstrand – Extension Office Director

Mr. Lovstrand said his only action item is on Mr. Moron's report and involves the scoring of the two architectural firms in relation to the renovation of the Extension Facility. Mr. Moron read Item #4 from his report, as follows:

4. At your April 3rd meeting the Board opened Request for Qualifications for design, engineering, and construction administration for UF/IFAS Extension Office renovation project at the Robert Howell Building located at Mill Pond area. This project was funded by a Legislative appropriation. There were two firms that submitted packages and after the committee's review, Barnett, Fronczak, Barlowe, & Shuler Architects were ranked #1. **Board action** to authorize staff to start negotiations with the #1 ranked firm.

On motion by Commissioner Sanders, seconded by Commissioner Lockley, and by unanimous vote of the Board present, it was agreed to authorize staff to start negotiations with the #1 ranked firm-Barnett, Fronczak, Barlowe & Shuler Architects. Commissioner Lockley asked if there is enough money available to complete this project. Mr. Lovstrand answered yes, they are going to keep it within the budget they have. Mr. Pierce said the challenge will be if the County has to ask for an extension of time as this money is 2 years old. He explained at some point if this money is not spent then the Legislature may take it back. He stated the County needs to get someone under contract.

County Extension Activities April 4, 2018 – April 17, 2018

General Extension Activities:

- Provided citizens with assistance on soil tests, magnolia tree disease, and turf grass management.
- Extension Director participated in Spring Faculty meeting with all other District Faculty.
- Hosted Overall Extension Advisory Committee meeting with committee members to discuss Extension program work and accomplishments.
- Ranked two RFQ packages submitted by architectural firms wishing to conduct work on Extension/ANERR facility in Apalachicola.

Sea Grant Extension:

- Completed multi-county 40-hour Master Naturalist class with 22 students now certified in Freshwater wetlands module.
- Participated in weekly conference call to coordinate Sea turtle lighting project work and drafting amendment to extend project until December 2018.
- Participated in bay scallop restoration workshop planning call with Bay and Gulf County Sea Grant Faculty and FWC staff.

4-H Youth Development:

- Local youth received baby chicks to participate in the “chick chain” project. They will be raising chickens for a show competition involving our NW District 4-H counties.
- Advertisement went out for 4-H Summer Camp at Camp Timpooshee.
- Hosted District III 4-H Council meeting in Franklin County. Four of our 4-H youth were elected to serve in Officer positions for the Council this year. Becca Willis-President; Camille Williams-Vice President; Adrian Pruitt-Treasurer; Alyson Register-Reporter. Over 30 youth and faculty from across the District participated in the day-long event that included an oyster educational activity and tour of the ANERR nature center in Eastpoint.

Family Consumer Sciences:

- Family Nutrition Program Assistant teaching scheduled classroom programs in local schools.

Lisa Lance – Library Director

Mrs. Lance said tax aide ended last week. She discussed the events scheduled for this week. Mrs. Lance invited everyone to attend their Friday movie night in Carrabelle. She reported Mrs. Ellen Ashdown has been appointed as the Franklin County Board representative on the Wilderness Coast Public Library Governing Board and their first meeting with her was last Monday. She stated a new sign has been installed at the entrance to the Eastpoint Library and it is a reader sign so they hope to promote more events. Mrs. Lance discussed the Summer Reading Program and said they are looking for prizes such as restaurant certificates to be given out for their reading challenge. Mrs. Lance thanked Mr. Moron for helping her get another vehicle for the Library. Mr. Moron read the following item from his report:

5. Mrs. Lisa Lance, Library Director, informed me that she was having some issues with the 2004 Chevy Cavalier that was transferred to the Library from Administration for her use. I contacted Sheriff Smith to see if he had any surplus vehicles that his Office was planning to auction. The Sheriff gladly donated a 1998 Ford Pickup to the Library for Mrs. Lance’s use. She says this vehicle is better than the Cavalier.

Chairman Parrish asked Mr. Moron to make sure the Sheriff knows that the Board appreciates him providing this vehicle to the Library.

- AARP Tax Aide ended April 12, Filed returns = 85
- ☒ Computer classes – Carrabelle Branch starting April 23 at 2:00, Windows 10 – Intro, April 27 at 11:00 am, Windows – Organization/Back-up – no registration is required, classes are free and open to the public, bring your own device
- ☒ Carrabelle Library participated in the Carrabelle Culture Crawl, Saturday March 24, Saturday attendance = 150, Thanks to volunteers Judi Ring and Denise Williams
- ☒ Adult Gardening Programs: April Topic: Pick-a-Pepper: Production Protocols for the Perfect Capsicum Cultivator, Carrabelle, April 10 and Eastpoint, April 17 at 1:30 pm, May Topic: Home Lawns: Keeping it Growing and the Neighbors Green with Envy, May 8, Carrabelle and May 15, Eastpoint – both programs start at 1:30 pm
- ☒ The Basics of Better Living Program: April Topic: Extreme Recipe Makeover, program at Carrabelle, Friday April 6 at 1:30 and at Eastpoint, Friday April 20 at 1:30 pm
- ☒ May topic: Slow Cooker Basics, May 4, Carrabelle and May 18, Eastpoint
- ☒ Friday Movie Night in Carrabelle, April 20 at 6:00, Movie Title: Wonder, Children must be accompanied by parent or adult
- ☒ Teen Book Club, Eastpoint – 1st Wednesday's of each month
- ☒ Midwinter Update for March: FCPL stats in a comparison between Mar 2017 and Mar 2018.
- ☒ Carrabelle circulation was up 18% and Eastpoint was up -15% (decrease due to winter residents returning items only as they leave the area)
- ☒ Carrabelle attendance, 70% increase, Eastpoint attendance, 46% increase
- ☒ Gifted (memorial for Diane Stinemann, who was a long time winter resident to SGI and member of FCPL) Little Free Library (lending library) was installed on SGI March 28, on the corner of Doc Myer's Island Pub, Charter # 61779, registered on the map at www.littlefreelibraries.org
- ☒ Ellen Ashdown – Appointed as the new FC Library Board representative to the Wilderness Coast Public Libraries Governing Board, 1st meeting held April 9 in WCPL
- ☒ Eastpoint Branch – New reader board installed on the entrance sign for additional advertisement and promotion of programs
- ☒ Carrabelle / Eastpoint installed new network services and software updates completed
- ☒ Music as a Second Language, 19 students participating and preparing for the recital at the end of the season
- ☒ Summer Reading Program preparations are underway. Anyone in the community that would like to contribute to reading challenge awards is asked to contact the Library Director. Theme this summer is, "Libraries Rock".

General Monthly Calendar of Events:

- ☒ Eastpoint and Carrabelle: Monthly Book Chats, Book Socials, Yoga (4 sessions, Mon-Wed, Fri. in Carrabelle), Yoga (Tuesday's, 1st & 3rd Friday's – Eastpoint)
- ☒ Eastpoint: Steam 2 (ages 5-7), Monday's at 10:30 am, Steam (ages 8-12), Thursday's at 3:30; Storytime (ages 1-4) monthly, Wednesday's at 10:30, Teen Book Club (6th – 12th grade) 1st Monday each month, 2:00 pm)
- ☒ Carrabelle: MakerSpace Club (ages 5-13), Thursdays at 4:00, Storytime (ages 1-4) Friday's at 10:30 (Storytime postponed for the month due to scheduling conflicts)
- ☒ Carrabelle: Free Friday Movie Nights, 1 Friday per month, movie at 6:00

Jason Puckett – Airport Manager

Mr. Puckett reported the work has been completed for the Airfield Electrical System Upgrades Project and Avcon is coordinating the final closeout documentation. He explained there is a final change order for the regulator that was damaged and FDOT is providing 100% of the costs. He stated Mr. Pierce has the change order for the County to sign.

Mr. Puckett stated the contractor has finished the last piece of the Airfield Drainage Improvements Project and all of the work should be finished by mid May. He said there will be another change order for the extra drainage work and FDOT covered it 100%.

Mr. Puckett said there is a Joint Participation Agreement (JPA) for Airfield Marking for Runway 14-32 and Runway 6-24. He stated this will allow the runways to be re-striped and mildew will be removed. He reported this project is also 100% funded from FDOT.

Mr. Puckett stated BRPH made a presentation a couple of weeks ago on the Economic Development Plan and they are preparing a step by step implementation plan and it should be ready by the end of May.

Mr. Puckett said Centric Aviation is here and has a couple of Fixed Base Operator (FBO) statistics for the month of March. He reported the FBO had 220 aircraft arrivals in March and 103 were overnight. He stated the crew car made 138 trips into town so that is a lot of revenue coming into the county. Mr. Puckett pointed out Centric Aviation has spent \$4,250 to have Cates Electrical install a new three phase service for their ground power unit and hopefully the unit will be in by Memorial Day.

Mr. Puckett reported the airport had an incredible Aviation Day that was sponsored by the Tourist Development Council (TDC) and they are thankful to them for underwriting this event. He stated there were over 1,000 visitors to the event and 53 aircraft flew in for the event. He said this was a wonderful event showcasing the airport.

Mr. Puckett informed the Board he will be attending the Chapter 333 workshop on April 24th with some of the county representatives. He stated he will also be here tomorrow for an FDOT meeting and inspection.

Mr. Puckett reported there were some issues with the FDOT annual inspection and they have already been mitigated and they will receive the annual license in the next couple of weeks. Mr. Pierce stated the FDOT comes down every year for the annual inspection but it is unusual for them just to come to the county like they are doing tomorrow. He reported staff is not sure why they are coming down but one issue may be the security fence at the airport. Mr. Pierce explained FDOT has been very supportive of the airport and understands the strategic position of the airport in relation to national defense and air space issues. He stated both FAA and FDOT have been good about funding infrastructure improvements and helping to maintain the airport. He said they have already funded the fence once and he thinks they are going to talk about it tomorrow. Mr. Pierce pointed out airports are required to have security fencing and

FDOT has paid to have this fence installed once. Mr. Pierce reported due to the size of the airport FDOT may say the county has not done a good job of maintaining the fence. He explained in the five year plan the County has asked for more money to repair the fence and he thinks the maintenance of the fence may be an issue. He said FDOT may not want to supply more money for a fence when the County should be maintaining it. Mr. Puckett agreed this is an issue and he is working on how they are going to mitigate this issue without hiring someone full time. He reported if FDOT would help them clear the area on each side of the fence then they could use equipment to keep it mowed down. He explained at this time they do not have the manpower to clear the fence row on an area that encompasses 1,100 acres.

Mr. Pierce read the following item from his report:

6- Board action on several items related to grants at the airport:

A) Board action to approve Change Order No. 1 for the Airfield Drainage Improvements project: This change order uses remaining grant funds to replace additional drainage infrastructure under Taxiway A. This change order is funded 100% by the FDOT.

On motion by Commissioner Lockley, seconded by Commissioner Massey, and by unanimous vote of the Board present, it was agreed to approve Change Order #1 for the Airfield Drainage Improvements project.

B) Board action to approve Change Order No. 3 for the Upgrade Airfield Lighting Systems project: This change order uses remaining grant funds to replace the electrical regulator for Runway 6-24. This change order is funded 100% by the FDOT.

On motion by Commissioner Sanders, seconded by Commissioner Lockley, and by unanimous vote of the Board present, it was agreed to approve Change Order #3 for the Upgrade Airfield Lighting Systems project.

C) Board action to approve Resolution to revise the name on an existing JPA to include additional scope items. The current JPA is titled "Stormwater and Drainage Improvements and Security Fence Clearing and Rehabilitation – Phase 1" and this resolution adds the language "pavement markings, electrical improvements, and obstruction removal." The purpose in revising this name is to add the following scope of work:

- Remark the rest of the airfield not included in the upcoming airfield pavement markings grant.
- Relocate the threshold lights on Runway 24 (this was identified as a deficiency in the most recent FDOT inspection)
- Remove tree obstructions on airport property.

Commissioner Lockley made a motion to approve the Resolution revising the name on the existing JPA. Commissioner Jones seconded the motion. Chairman Parrish asked if someone

is going to be hired to do some work on the fence. Mr. Puckett stated that is the plan if FDOT will fund it. He explained they would like to do an assessment to see what portions will be repaired and replaced and if they can clear the area. He stated this is what he wanted FDOT to fund but he will not know the status of the request until tomorrow's meeting. Mr. Puckett said once the fence is cleaned and cleared then they can do a better job of maintaining it. Chairman Parrish asked if this Resolution is being done to allow the County to do this work. Mr. Pierce answered no, this is in the first scope of work but they are expanding the scope of work in the event FDOT does not approve this. Mr. Puckett clarified if FDOT says no tomorrow then he will reallocate funds to the markings. **Motion carried; 5-0.**

Chairman Parrish asked if the water meter issue has been straightened out. Mr. Puckett answered yes; his understanding is they read the wrong meter.

Public Comments (3-minute time limit)

Mr. Bert Boldt, a resident of Alligator Point, said the health care decisions coming up related to Weems Memorial Hospital are very important and he has been recommending the consideration of an advisory services and an overall master plan for health care services. He explained this approach and the advisory services are coming up for the Board to consider and he thinks it is important to have guidelines and protocol when offers are coming to the county with regard to management of the health care systems.

Mr. Boldt commented, relative to Chloe's Law, the barrier being placed seems to be a safety issue and there is not enough setback for a car. He said if something can be mitigated or modified he would support it.

Ms. Sara Hinds, Florida Department of Health, said they are here to celebrate Prevent Child Abuse Month and the Pinwheels for Prevention Campaign. She explained the blue pinwheel is the national symbol for prevent child abuse. She introduced the members of the Healthy Families team. Ms. Stephanie Cash, Healthy Families Coordinator, described the program for the Board. Ms. Cash introduced Ms. Katie Howard, Healthy Families, who is one of the home visitors. Ms. Howard stated they teach positive parenting skills and age appropriate discipline strategies. She explained they assist parents with the well baby checks and immunizations. She reported they help parents deal with stress and also connect them to community resources.

Mr. Shawn Oxendine, a resident of Carrabelle, said he is employed by Oxendine Construction but wants to speak as a homeowner, citizen and taxpayer. He reported he was issued one of the last building permits to build a home that the county issued in the city limits of Carrabelle. He explained the County Planning and Building Department was a great help to him when he was going through this process. He discussed the change in permitting and inspections services from the County to the City of Carrabelle and said he no longer has the option of talking with the staff at the County Planning & Building Department. He reported he would like to build a barn on his property and is having to call the company in Panama City and they do not call him

back. Mr. Oxendine stated he attended the public hearing the City of Carrabelle conducted when they were no longer using the County Building Department and they had no choice but to do what they did. He explained the same permit he received from the county will now cost three times as much with the City of Carrabelle and the county is at the low end of permitting costs for the state. He asked if the County can adjust their fees and handle the permitting and inspections services for the City of Carrabelle. He explained he does not have the option of meeting with someone anymore to discuss his plans and he is a taxpayer in this county. Mr. Oxendine stated he is being penalized for living in the city. He said the individuals in Bay County are not helping them like the County office was and the money is leaving the county. Mr. Donald Dempsey, Bill Gray Construction, stated this is the same thing that occurred before and it did not work and is slowing down building in Carrabelle. He said the local building official would insure the quality of the work better than a private firm. He explained they need a person locally that they can talk to when there are changes to their plans. Mr. Dempsey stated if they went back to the county handling the permitting and inspections it would benefit the builders and the homeowners.

Mr. Bryan Brightley, Pastor of St. George Island United Methodist Church and Eastpoint Methodist Church, informed the Board he is here to give testimony and support to a new church The Forgotten Coast Community Church in Eastpoint. He said this pastor has supported their ministries especially in relation to children. He reported they are starting a new youth and teen center as well as vacation bible school particularly because the schools close in the summer and the impacted children have no place to go. Pastor Brightley stated he is affirming his relationship with this pastor for two years.

Mr. Don Lively, a contractor in Franklin County, said the County Building Department is very good and he does not understand how the City of Carrabelle lost their services. He stated he is having problems with the building inspectors for the City of Carrabelle and cannot get them to return his calls. He said the Board needs to get with the City of Carrabelle and try to get these services back in the county.

Mrs. Brenda LaPaz, Mayor of the City of Carrabelle, said the response time of their building inspector contracting company is very slow and inspections are only once a week late in the day or evening. She reported the permit fees are extraordinarily high and the money is going out of the county. Mayor LaPaz stated in regard to the remark about hiring a building inspector, in the past 4 months the City of Carrabelle only had 30 permits applied for with only 2 new structures so that does not justify a full-time position for the City of Carrabelle or any subcontracting company. She said she does not have permission to speak on this subject since it was unexpected so she would like to take this matter up with the City Commission at the May meeting. She reported they all fear a slowdown in development or making small repairs or improvements because there is a slow response time with the subcontractor. She asked if they might bring this up on the County Commission agenda in June and have a discussion at that time.

Mr. Chad Oxendine, a contractor in Carrabelle, stated he has only done one job in the City of Carrabelle since this has been implemented and has no desire to deal with what is going on there. He said what they are going through causes the costs and burden to fall on the contractors and the community members in the city. He stated as a taxpayer there should be benefits and they should not be taken away. Mr. Oxendine reported he is working on a project for the City of Carrabelle and noted the inspection was done on a Saturday. He stated most of the time they are not working on Saturdays and this is also not fair to the owner to have the inspections on the weekends. He explained there is also no opportunity to be with the inspector during the inspection because they do not know when the inspection will be. Mr. Oxendine said he does not want to say anything bad about the inspectors because they have a job to do but because of the way this is being handled and the efficiency of the program, it is not positive for the City of Carrabelle. Commissioner Sanders stated because of the concerns of the contractors and the ongoing discussion for a few months they were trying to get a solution to the problem and work with the City of Carrabelle. She said Mayor LaPaz has stated she will talk with the City Commission about this issue. **Commissioner Sanders made a motion to issue a directive to Mr. Moron to work with Mayor LaPaz and come back with something at the County Commission meetings in June, preferably probably the 2nd meeting. Commissioner Massey seconded the motion.** Chairman Parrish reported the whole issue is there are different rules within the City of Carrabelle and the City of Apalachicola that are not the rules in the county. He stated they are asking the Building Official who is not familiar with the rules in the cities to come in and do everyone's inspections. He pointed out there are three separate sets of rules and if the cities had the same rules as the county then they could eliminate this issue. Chairman Parrish said the building inspector is not aware of these different rules and this could end up in a conflict which will fall back on the county. Commissioner Massey stated he has been with the contractors when they have called for the inspector and the person does not show up. He explained the inspector is coming at night and inspecting with a flashlight. He said the contractors call 6-7 times and the inspector is not responding to them. Commissioner Massey reported this is shutting down the contractors. Commissioner Lockley asked who the inspector is. Mr. Pierce replied a company out of Panama City. Commissioner Lockley inquired if this is the same one the City of Apalachicola uses. Mr. Pierce answered yes. **Motion carried; 5-0.**

Gary Martina (Sheriff's Office) & Grant Slayden (Court Administration) – Active Shooter Event Discussion

Deputy Martina reported 8 meetings have been held about the Active Shooter Scenario Exercise that will be held on May 11, 2018 from noon until 3:30 p.m. at the Main Courthouse. He explained the Chief Judge is closing the Courthouse that afternoon via Administrative Order. He stated the Clerk of Court will accept filings in the Courthouse Annex that afternoon. Deputy Martina said the Sheriff's Department, Clerk of Court, Tax Collector, Property Appraiser, Apalachicola Police Department, Emergency Management Department, Apalachicola Fire/Rescue, State Attorney's Office, Public Defender's Office and Court Administration are all participating in this exercise. He stated the Sheriff's Department would like to invite the

Commissioners to attend as spectators. He stated blank rounds will be fired out of an AK47 and equipment will be used that makes this exercise realistic. He explained they are using this exercise to improve the law enforcement and first responder planning at the Courthouse and their coordination and response to this event. Deputy Martina reported they are also training the county officials and staff how to protect themselves and the customers if an emergency happens in the future. He explained the risk will be mitigated through the establishment of a secure exercise area and waiver liability agreements will be signed. Deputy Martina stated Emergency Medical Services will be on-site during the event. He explained this will be a test and participants will not be surprised or embarrassed. He stated they will also be doing training at the high schools and other places throughout the county. Deputy Martina said they will use any building in the county that individuals will allow them to train in. He stated there will be several more meetings before the actual event. He reported four different scenarios will be conducted and then a "hotwash" will be conducted after each event. He said the exercise will be analyzed later and a written report will be prepared of the items that are needed to secure the Courthouse. Mr. Grant Slayden, Court Administrator, said he is here on behalf of the Chief Judge and Mr. Bill Wills, Trial Court Marshall, is also present. He complimented the staff involved with this exercise and said they are very professional and have good ideas. He said this is Franklin County's event but they are here to facilitate the event. Mr. Slayden presented handouts explaining the exercise. He stated the key benefit to this exercise is the coordination and planning that goes into preparing the exercise because all the different groups are working together on how they would respond to this type of event. He reported they will also develop policies, plans and procedures to help their response. Mr. Slayden stated hopefully an event like this will never happen in Franklin County but they have occurred in nearby communities in the past and across the nation recently and they want to be prepared. He said they originally worked with the Clerk of Court and the Sheriff and they are pleased with the response to the event as it will make for a safer Courthouse not only for the employees but also for the customers.

The Board recessed for 5 minutes.

The Board reconvened.

Amy Ham-Kelly – Board of Adjustment – Report

Mrs. Kelly offered the following report:

1. **RECOMMENDED APPROVAL: (Unanimous)** Consideration of a request for a vertical retaining wall along the shoreline of a manmade canal and to include maintenance dredging with fill being placed behind the retaining wall within the Critical Habitat Zone on property located at 3 Mardi Gras Way, Lot 4, Holiday Beach, Unit 1, Alligator Point, Franklin County, Florida. Request submitted by Elva Peppers, agent for Brent Burke, applicant. (Previously Approved: June 21, 2016)

Mrs. Kelly explained there were some delays and their approval expired so they are requesting a new approval. Commissioner Sanders asked if there were any questions about this request. Mrs. Kelly answered no, and said she also has a copy of the Board minutes from that meeting. **On motion by Commissioner Sanders, seconded by Commissioner Lockley, and by unanimous vote of the Board present, it was agreed to approve this request.**

2. **RECOMMENDED APPROVAL: (Unanimous)** Consideration of a request for special exception in C-4 Commercial Mixed Use zoning to use the building located at 207 US Hwy 98, Eastpoint, Franklin County, Florida as a new Community Church and Office for Go With God Ministries, Inc. Request submitted by Anthony Middleton, applicant.

Mrs. Kelly presented a map and described the location of this building. She explained if a church is going into an existing commercial building it must go through the special exception process. She reported the Planning & Zoning Commission approved this as a special exception and the Board referred it to the Board of Adjustment and they referred it back to the Board for a recommendation for approval. **On motion by Commissioner Jones, seconded by Commissioner Lockley, and by unanimous vote of the Board present, it was agreed to approve this request.**

(WITHDRAWN)

3. **RECOMMENDED APPROVAL-** (Unanimous) Consideration of a request to construct a house 15' into the front setback on Lot 7, Block 63, Unit 5, 701 Buck Street, St. George Island, Franklin County, Florida. Request submitted by Garlick Environmental Associates Inc, agent for Kenneth Bowman, applicant.

Mrs. Kelly explained this item was tabled last month and the request has been withdrawn.

Amy Ham-Kelly – Planning & Zoning – Report

Mrs. Kelly presented the following report:

COMMERCIAL SITE PLAN REVIEW:

1. **RECOMMENDED FOR APPROVAL-** (Unanimous) Consideration of a request for Commercial Site Plan Review to construct a two story steel building less than 5,000 square feet and the rehabilitation of the existing dock structure as it exists in area cover and dimensions. Located at 500 U.S. Highway 98, Apalachicola, Franklin County Florida. Request submitted by Dan Garlick Environmental Associates. Inc. agent for Cary Williams, applicant.

Mrs. Kelly stated this is basically an oyster hatchery and described the location. She said there was an existing building on site that has been removed. **Commissioner Lockley made a motion to approve this request. Commissioner Jones seconded the motion.** Mr. Pierce reported the property is zoned C-1 and aquaculture is a principle use. Commissioner Jones clarified the location. **Motion carried; 5-0.**

2. **RECOMMENDED FOR APPROVAL- (4-1 Vote)** Consideration of a request for Commercial Site Plan Review to construct a Convenience Store located at 214 Highway 98, Eastpoint, Franklin County Florida. Request submitted by Dan Garlick Environmental Associates. Inc. agent for Hassan Fakhari, applicant.

Mrs. Kelly said they want to put in a Marathon Gas Station. She described the location of the property. She explained this property is zoned C-2 Commercial Business and meets all the setbacks. She said they were required to have 13 parking spaces and they have 14 parking spaces plus 10 fueling stations. Mrs. Kelley reported it is considered partially isolated wetlands regulated by the state so the applicant will be required to get an Environmental Resource Permit (ERP). She explained this permit will require some mitigation and an Army Corps of Engineers permit will also be required. She said they must also have an ERP permit for their stormwater. Mrs. Kelly stated they are proposing to bury both fuel tanks and each one contains about 15,000 gallons. She reported they are below the 80% lot coverage. Mrs. Kelly provided a site plan for the Board. She explained the applicant is also proposing a FDOT cut on Highway 98 and also access on Begonia Street and Creamer Street. Mrs. Kelly pointed out the location for the fuel tanks. Attorney Shuler stated Commissioner Jones needs to make a statement about this matter. Commissioner Jones said he needs to abstain from voting and declare a conflict as his direct employer is involved with this project. **Commissioner Lockley made a motion to approve this request for a commercial site plan review. Commissioner Massey seconded the motion.** Chairman Parrish reported there are a lot of contingencies and questioned if any approval should be contingent upon the applicant receiving all the permits. Mrs. Kelly agreed that is correct. **Commissioner Lockley amended his motion to make the approval contingent upon the applicant receiving all the permits. Commissioner Massey amended his second.** Commissioner Lockley asked if they will let the Board know when the permits are received. Mrs. Kelly said the Building Department will not issue a county permit until they receive the other permits. Commissioner Sanders asked how many acres are involved in this request. Mrs. Kelley answered 1.8 acres. Commissioner Sanders said there are a lot of wetlands on this site. Mrs. Kelly agreed but said they are isolated so the applicant must go through the ERP process. Commissioner Sanders stated the only way she would vote for this is contingent upon all the permits being received. Mrs. Kelly agreed if they do not receive the permits then this request cannot go forward. **Motion carried; 4-0. Commissioner Jones abstained from voting due to a conflict.**

Amy Ham-Kelly – 2018 CRS Flood Recertification Update

Mrs. Kelly reported every year the County has to re-certify the flood plain paperwork for the community rating system. She explained they are required to place this item on the Board's Agenda and have it noted in the minutes in order for this project to be counted. She submitted the Community Rating System Progress Report which is a list of projects that are already completed, ongoing, incomplete, in-progress, deleted or deferred on the Local Mitigation Strategy (LMS) project list. Mrs. Kelley said she wanted to make this available to the Board and anyone in the county that might be interested in obtaining this list. She explained anyone can obtain a copy just by giving her a call. Mr. Pierce explained the LMS is actually a document that

is maintained by the Emergency Management Department but Mrs. Kelly participates from their office as the Flood Plain Manager. He stated the LMS has been in place for over a decade and is amended periodically. Mr. Pierce commented Mrs. Brownell presents it to the Board about every 2 years. Mrs. Kelly said the LMS renews every 5 years but updates every year. Mr. Pierce reported sometimes FEMA requires a project to be on the LMS. He explained they are trying to identify infrastructure improvements in the community that are at risk for flooding or damage and that is the reason for the mitigation. Mrs. Kelly reported there is a re-certification application that will need to be signed so she can submit it by May 1st. **On motion by Commissioner Lockley, seconded by Commissioner Sanders, and by unanimous vote of the Board present, it was agreed to approve the Flood Plain Management Plan recertification application.**

Curt Blair – TDC – Report

Mr. Blair presented the following report:

Numbers : (Attached)

- Collections – We now have numbers available for collections through January 2018. January collections were up almost \$10,000 over the same month last year. As of the end of the month we were showing essentially the same collections for this fiscal year over last. We have seen both in our visitor center reports and our web hits a particularly large amount of interest recently and expect that March and April should show well when we get those numbers in.

Budget:

Our board approved a draft of our proposed budget for 2018-19 which will be submitted to the Clerk's office along with the other departmental budgets. My Board did ask that we monitor collections closely between now and your budget hearings to see if we have sufficient funds to pay additional funds against the Lombardi loan and to increase the allocation for the two privately operated visitor centers.

Mr. Blair reported they paid an additional \$100,000 on the Lombardi loan and the balance is now down to slightly over \$600,000. He said they would like to do this again this year but right now there are not any extra funds available but there may be later. He stated they may suggest a supplement request when the budget comes up to allocate funds for the additional pay down on the Lombardi's loan.

Visitor Numbers:

Over the last two months our Eastpoint Visitor Center has seen a doubling of visitors to the Center from an average of 250 per month to over 550. This increase corresponds with the change in our visitor center sign and additions to our web site. The significance for these visits is that the largest number of the people included in the count are travelers "just passing through" Franklin County who, after visiting the center, have a list of things to do and places to eat and stay during a visit they did not have before.

Hospitality Training:

Our Board approved holding another Hospitality Training Program this spring. We have generally had 20 participants each session, the participants receive a certification after

completing the program and our lodging providers like the program. We will have more information shortly on date and time.

Mr. Blair stated this training will be in May.

Scholarship:

The Board once again approved offering two \$500 scholarships to students at the Franklin County High School who plan on further their education in a hospitality related area.

Mr. Blair stated in relation to Legislation very few things passed that have to do with Franklin County Tourism. He explained House Bill 3 that has additional requirements for TDC did not pass. He reported there was a bill that passed that provided the opportunity for counties to spend TDC funds on certain infrastructure items like sewer and water systems but is limited to counties that generate over \$10 million in tourist tax. Mr. Blair said bills that address regulation of rental companies and a national reservation system did not pass. He explained this was the bill that was going to take the responsibility for regulating those rental options away from local governments to decide. He reported the Board has been discussing collecting the tax locally as well as a registration for lodging companies and they will come back in the future with some recommendations.

Sustaining Grant Program:

Our Board continues its work on the review of our Sustaining Grant program. We will be holding a workshop with our Grants Committee on April 25 beginning at 1:30 at the Eastpoint Center.

Vendor Request for Qualifications:

At your last meeting you requested an analysis of the difference between having the TDC Administrative position be a county employee or continuing the practice of contracting for the service. Attorney Shuler and I have worked up a Performa for that position which indicates that both options come to around an \$8,000 difference.

During our Board meeting a discussion resulted in a request by the TDC Board that the RFQs be done in two stages. The first stage would conduct the review of the administrative agreement this year and follow that with a review of the other vendors next year. It was the concern of the board that doing all the Vendors in one year could conceivably result in a complete turnover of personnel that might hamper operations. Board member Rex Pennycuff will be in attendance to discuss this issue at your meeting.

Mr. Pennycuff thanked the Board for allowing him to serve on the TDC Board. He said the Board discussed whether they would like the administration to be in-house versus out and have some opinions but are not presenting a recommendation at this time. He commented this Board received the same information as the TDC Board and they do not want to sway their decision. He explained if they keep it out of house like it is now then they request they stagger the process of going out for all vendors. Mr. Pennycuff said their fear is if they go out for all vendor contractors at the same time and have all new vendors then the TDC Board is going to have to find someone to transition the Board. He reported as a volunteer Board they do not feel like they could make sure business runs normally if they lose their administrator and all the

vendors at the same time. He stated they need to make sure someone is in line to keep business going. Mr. Pennycuff reported they recommend going out for bids for the administration this year and going out for vendor bids next year. Chairman Parrish stated this Board needs to decide if they want to go in-house or leave it like it is. He said the Board needs to discuss it today and make a decision. Commissioner Sanders stated she has worked with TDC for a long time and since the TDC Board is a volunteer Board she is more comfortable the way it is out of the house. She said they have a good TDC Board and they are from all over the county and work well together and she thinks this is the way it needs to stay. Commissioner Jones stated he concurs with Commissioner Sanders. He explained at the last meeting he raised the question about being on a volunteer board and it is all about the county and they have a county administrator over it then does his input hold the same validity as it would with someone like a vendor doing the job. He explained he is fearful this would cause conflicts with a board that volunteers and he would like to see this go forward and not backwards. Chairman Parrish stated he has the same opinion as Commissioner Sanders and Commissioner Jones and would like to see it stay like it is. Commissioner Lockley said it does not matter to him as it is only an \$8,000-\$10,000 difference. He asked what the rules are on vendors and questioned if these contracts were done every year or every two years. Attorney Shuler said the vendor contracts have been renewed annually and then Mr. Blair asked to extend his contract for 2 years and the Board agreed. He went on to say after that the vendor contracts were also extended in a like fashion. Attorney Shuler reported all the vendor contracts will be expiring on September 30, 2018. He explained he questioned the length of the contract and felt like the direction from the Board was for 2 year contracts. He stated when he advertises and prepares these contracts they will be for 2 years unless he hears different from the Board. Commissioner Lockley questioned the date these contracts needs to be renewed. Attorney Shuler said the contracts will need to be renewed effective October 1, 2018. He stated there is plenty of time to advertise for these contracts, negotiate and sign a contract. Attorney Shuler clarified the TDC Board wants to advertise the TDC Administrator contract this year and renew the other vendor contracts for one year and advertise RFP's for those contracts next year. He said they are concerned about losing all their subcontractors at the same time. Commissioner Lockley stated by Board policy they were supposed to do these contracts each year. Chairman Parrish asked the Board members to address the issue of leaving the administration in-house first. **On motion by Commissioner Sanders, seconded by Commissioner Jones, and by unanimous vote of the Board present, it was agreed to leave the administration of the TDC as an independent contractor.** Chairman Parrish stated the only issue he has with staggering the vendor contracts from the administrative contract is the administrator and the vendors only have one year to work together before it comes back up for review. He reported he would rather have them done at the same time. He stated there may not be new vendors but in fairness and transparency they would like to give everyone an opportunity to apply. Chairman Parrish said while Commissioner Sanders is still on the TDC Board he would like for her to participate in this process but next year she will not be here to participate. Commissioner Sander reported she can see both sides of this but the TDC Board was concerned about a complete overhaul all at once. She commented the TDC Board knows there will be a new administrator but are also concerned about the leadership on the TDC Board as there will also be a new Commissioner on

the Board. Commissioner Sanders said the vendors may also change. She said someone who comes in may want a whole new TDC Board. She pointed out the TDC Board is concerned about not having consistency. Commissioner Sanders reported she works at the discretion of this Board and it is the will of this Board how they handle the vendor contracts. Commissioner Massey asked how long the vendor contracts have been in place. Mr. Blair answered most of the vendors have been there 7-8 years. Mr. Pennycuff said they do not see a problem now as they have a great staff and don't think there will be any changeover but in the future if they have a new administration then the staff may change as they contract with the administrator and he provides the staff. He stated he is sure Mr. Blair will assist them any way he can. He explained most of their plans are 1-2 years so the new administrator will inherit some plans. Mr. Pennycuff reported they just do not want to be in a situation where no one knows what is going on. He stated they are trying to make sure everything is transparent but they think it is in their best interest to recommend to this Board that they do not get caught in a position where there is no one to maintain the progression of the TDC Board. He explained the best option for doing that is to rotate the administrative vendors with the service vendors because the two entities are different. Commissioner Lockley said this could work two ways because if you hire a new person then he would have to wait a year before he can put his plan in. Mr. Pennycuff stated it will probably take the new administration a year to enact their plan as he will need to see what is going on. He explained there are items that are already in the process and the administrator will have to take his direction from the TDC Board and will be doing what the county wants to do. Chairman Parrish agreed the administrator carries out what the Board directs him to do. **Commissioner Lockley made a motion for it to stay like it is and all of the contracts change together. Commissioner Jones seconded the motion. Motion carried; 5-0.** Commissioner Sanders said the contracts will be for 2 years. Chairman Parrish agreed the administrator and the vendor contracts will be for 2 years as that is what the Board directed Attorney Shuler to put into the paperwork for the bidding.

Legislation:

After a review of the results of the last legislative session we find that very little passed that has significance to Franklin County tourism wise. The worst bill **HB 3** which included a number of onerous provisions died in the last days of the session.

A bill adding the opportunity for counties to spend TDC funds on certain infrastructure items like sewer and water systems was passed but limited only to counties that generated over \$10 million in collections

Bills relating to the regulation of rental companies and national reservation systems did not pass. As a result we will be bringing to you shortly recommendations about collecting the tax locally and registering local lodging providers.

Meetings:

Upcoming Meetings include our Committees beginning at 1:30 on April 25. Our next Board meeting will be held on May 9, 2018.

Tim Ashley – US Coast Guard – Safe Boating Week Proclamation

Mr. Moron reported Mr. Ashley confirmed by email that he would attend but he is not present. Mr. Moron stated Mr. Ashley was going to ask the Board to adopt the National Safe Boating Week Proclamation. He reported National Safe Boating Week is May 18th-25th. **On motion by Commissioner Sanders, seconded by Commissioner Jones, and by unanimous vote of the Board present, it was agreed to adopt the Safe Boating Week Proclamation.**

Marcia M. Johnson-Clerk of Court Report

Clerk Johnson presented the following report:

1-I need Board approval of a contract renewal between the State Department of Revenue and the County which provides for State approved payments to the County for service of process in child support cases. To explain, when the State files proceedings in child support cases, our Sheriff's department may be required to serve papers on individuals involved with the cases. The Sheriff's Department usually charges a fee for that service which is set by law, but they don't collect the money in these types of cases. With the contract, the County can be reimbursed at a rate of 66% which would help offset our costs of performing this service. The current contract was approved for 1 year in 2017, and this contract renewal period would run for 1 year from July 1, 2018 until June 30, 2019. Attorney Shuler has received a copy for review.

Clerk Johnson reported Attorney Shuler approved the contract. Attorney Shuler confirmed he has reviewed and approved the contract. **On motion by Commissioner Massey, seconded by Commissioner Sanders, and by unanimous vote of the Board present, it was agreed to approve the contract renewal between the State Department of Revenue and the County for the service of process in child support cases.**

2. Board approval and execution of the following resolution is requested which would allow the Clerk's office to retain any unspent fees from processing child support cases as contracted with the Department of Revenue. These funds will help support the Clerk's budget. The Court budget has been continually decreased for well over 5 years and as the handling of child support cases is a clerk operation, these fees could help the budget and hopefully prevent any loss of jobs in the office. Other small counties have approved similar resolutions in the past few years including Liberty, Calhoun, and Taylor.

Commissioner Lockley made a motion to adopt the Resolution. Commissioner Sanders seconded the motion. Chairman Parrish said he is in favor of this action. He commented Clerk Johnson has always abided by what the Board has asked her as far as not increasing her budget and staying the same as the previous year while her budget is continually being cut by the state and he does not have a problem trying to help her. Commissioner Sanders reported each year for the last 5-6 years it seems like funds to the Clerk's budget are being cut more and more so she is in agreement as the Clerk knows what she needs to run her department. **Motion carried; 5-0.**

RESOLUTION
CLERK OF COURT CHILD SUPPORT FUND RESOLUTION

WHEREAS, pursuant to Section 61.181(1), Florida Statutes, the Clerk of the Court operates the County's child support depository; and

WHEREAS, pursuant to 42 U.S.C. 8658.48 C.F.R. 8302.52, the Federal Government will provide to the State of Florida, Department of Revenue, as the State's Title IV-D agency, incentive payments received from and in connection with operation of the State's Title IV-D child support program; and

WHEREAS, pursuant to 42 U.S.C. 8658.45 C.F.R. 8302.5 and 45 C.F.R. 8302.52, the State of Florida, Department of Revenue, is to provide to the local government entity, i.e. the County, the local governmental entity's share of such incentive payments; and

WHEREAS, the Clerk of the Court, as the operator of the child support depository for the County, is entitled to receive the incentive payments made to the County as well as the federal reimbursements for child support expenditures,

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS OF FRANKLIN COUNTY, FLORIDA, that all federal financial participation payments received by the Clerk of Court and any incentive payments received by the County from the State of Florida, Department of Revenue (or any subsequent State Title IV-D agency) relative to the operation of the County's child support collection and enforcement shall be passed through to the Clerk of the Court as the County Support Depository and such support incentive payments shall be exempted from Section 218.36(2), Florida Statutes.

DULY PASSED AND ADOPTED by the Board of County Commissioners of Franklin County, Florida, on this 17th day of April, 2018.

BOARD OF COUNTY COMMISSIONERS
FRANKLIN COUNTY, FLORIDA

S/Joseph A. Parrish
Joseph A. Parrish, Chairman

ATTEST:

S/Marcia M. Johnson
Marcia M. Johnson, Clerk of Court

Clerk Johnson stated if for some reason the monies were not needed then she would turn them back over to the county.

3. My office will soon start preparing the letters requiring the constitutional officers, your department heads, and the other agencies you fund to turn their budgets in. Are there any special instructions you wish to be included in the letters?

Clerk Johnson stated last year her office was told to ask everyone not to increase their budgets but she did not know if they want to continue that practice. She asked the Board to call her or Mrs. Erin Griffith, Assistant Finance Director, if they have any special instructions. Chairman Parrish asked Clerk Johnson to give the Board a couple of weeks to think about this matter. He said they do need to take action so the public will be aware of these directions. Clerk Johnson explained they try to send the letters out this month because the budgets must be turned in by June 1st. She agreed to wait and bring this up the first meeting in May. Commissioner Sanders reported there are some monies at the end of the year left in different departments that need to come back to the county and they have not come back to the county in the past. She said rather than spending the money the department needs to let the Board know they had too much money and bring it to the county for the General Revenue Fund. Clerk Johnson reported some of their budgets are tight so they wait to the end of the year to see if they can order supplies but she does understand and will talk with Mrs. Griffith about this matter. She stated she will come back at the next meeting and the Board can finalize what they would like put in the letters. Commissioner Lockley asked if anyone knows if there are any mandates coming down. Clerk Johnson said there are definitely some mandated items but she is not sure if there are any new ones. She informed the Board she is receiving updates on what the Legislature acted on but she has not gone through all the changes yet. Clerk Johnson reported Attorney Shuler and Mr. Moron are also reviewing these items. Chairman Parrish said if any department has unspent funds then they need to come before the Board and justify any expenditure or turn the funds over to the General Fund. Commissioner Sanders agreed the departments need to ask about using any unspent funds. Clerk Johnson said she feels like the constitutional officers would understand this request. She stated she told the Finance Department that sometimes she feels like the main Courthouse building is being neglected. She explained at some point they need to start holding back some money for Courthouse Maintenance. Clerk Johnson thanked the Board for passing the Resolution and said her staff will know they took this action. She reported the excess funds from her office are turned in every year.

Public Hearing – Ordinance to Rescind Ordinance 87-4

An Ordinance of Franklin County Florida, to rescind Franklin County Ordinance 87-4, which is entitled “The Franklin County Planned Unit Development Ordinance; an Ordinance establishing requirements for Planned Unit Developments and Providing for Planned Unit Developments in Franklin County;” Repealing all ordinances which are inconsistent and establishing an effective date.

Attorney Shuler read the forward on the Ordinance. Chairman Parrish asked for public comment. There was no public comment. Attorney Shuler stated he has asked Mr. Pierce to explain what a Planned Unit Development (PUD) is and to give some personal testimony since he was here at the time the ordinance was originally proposed and explain why both of them

feel like from a technical standpoint this Ordinance was never adopted. He stated the ordinance is still on the books and he will discuss some problems with that later. Mr. Pierce reported a PUD is a tool to create a mix of uses in a particular development and the uses are usually commercial, recreational and residential. He stated Franklin County's experience with PUD's has not been extensive and has not been a separate creation but always connected to a much larger project such as a Development of Regional Impact (DRI). Mr. Pierce reported the county has not utilized the PUD Ordinance in his 30 years with the county. He stated he supports rescinding the PUD Ordinance. Mr. Pierce explained he went to work for the County on June 1, 1988 and the County was designated an Area of Critical State Concern in 1986. He stated this Ordinance was adopted in 1987 without the support of the Governor and Cabinet so the County adopted an Ordinance that the Governor and Cabinet did not approve. He went on to say it was very complicated because the County adopted the ordinance but the ordinance was not effective because it was not carried forward by the Governor and Cabinet. Attorney Shuler said at the time in the late 1980's when the County was designated an Area of Critical State Concern the land use regulations were a local ordinance but were never effective unless they got a subsequent approval from the Governor & Cabinet. He reported this Ordinance never received the subsequent approval so they have always taken the position the ordinance was never effective. Attorney Shuler explained there was one lawsuit recently where a private corporation, Capital City Bank, sued the County claiming the county violated this non-existent ordinance. He stated public dollars were spent successfully defending this lawsuit. Attorney Shuler said to clear up the confusion and avoid lawsuits in the future, the recommendation from staff is to adopt the Ordinance repealing Ordinance #87-4. Mr. Pierce explained in the future if there is a development that comes in and wants mixed use the County can re-impose another PUD Ordinance with the specific needs of the development. **On motion by Commissioner Lockley, seconded by Commissioner Massey, and by unanimous vote of the Board present, it was agreed to adopt the Ordinance repealing Ordinance #87-4.**

Deborah Belcher – Fair Housing Public Workshop

Topics will include an introduction to federal and state fair housing laws, the local fair housing ordinance, enforcement and assistance.

Mrs. Belcher reported when the county gets a Community Development Block Grant (CDBG) they must complete a quarterly Fair Housing activity report and in preparing a grant application for more funds they need to do a Fair Housing presentation. She stated for the benefit of the public there are federal, state and local fair housing laws. She explained when the federal laws were adopted and the items covered by the laws. Mrs. Belcher said HUD, the Department of Justice and the courts have been broadening their interpretation of fair housing and she presented examples of the changes. She reported the Florida laws are handled through the Florida Commission on Human Relations. She stated the County also has a local Fair Housing Ordinance. Mrs. Belcher presented some materials on Fair Housing and the Florida Commission on Human Relations and said they are also available in the Board packet. Chairman Parrish asked if they are referencing a document dated January 3, 1985. Mrs. Belcher answered the Fair Housing Ordinance was amended in 1993. Chairman Parrish asked if this ordinance is still

satisfactory. Mrs. Belcher recommended the County change physical disability to just disability since mental disability should also be included. She explained there are a few things in the ordinance that are beyond what the federal and state laws are. Mrs. Belcher stated during the last amendment there was some discussion about what items they wanted removed and age was the only thing that was removed. Chairman Parrish suggested Attorney Shuler review this document and work with Mrs. Belcher on what items need to be updated. **On motion by Commissioner Sanders, seconded by Commissioner Lockley, and by unanimous vote of the Board present, it was agreed to direct Attorney Shuler to review this document and work with Mrs. Belcher on any changes.** Chairman Parrish asked for any public comment. There was no public comment.

Deborah Belcher – Report on Current and Future CDBG Grant

Mrs. Belcher presented the following report:

Activities March 6 – April 12, 2018

1. I am now informing callers that no funds are available for new applications, but I will continue to update the inquiry list for a future grant.
2. Completed construction on Donnie Nichols' home, 571 Wilderness Road, except ordering a new refrigerator.
3. Received mobile home rehabilitation bid for the Jacksons, 122 Squire Road, Apalachicola. Completed contract between the Jacksons and Oxendine Construction Services, LLC. Completed CDBG mortgage process to fund rehabilitation. Work is well under way, expect completion by the end of April. This will be the final, tenth, home rehabilitated or replaced through the grant.
4. Resolved warranty issues on Hunnings mobile home.
5. Submitted quarterly report, semi-annual MBE report, and reimbursement request #13, to DEO.
6. We will meet the May 9, 2018 grant completion deadline, and submit the grant close-out report in time to apply for another CDBG grant in the next application cycle coming up this summer. We need to have a Citizen Advisory Task Force (CATF) meeting, then a first public hearing before the Board votes on what to apply for.

Recommendation:

1. **At the next Board meeting, appoint a new Citizen Advisory Task Force for the upcoming CDBG application cycle. The CATF membership requirement is 5 individuals who are County residents (preferably unincorporated), 3 of whom must have an income within the 80% area median limit set by HUD.**

Mrs. Belcher provided a brief history on the categories the County applied for and said the last one was for housing and she expects the same one this year. She stated the County must make a recommendation and hold a public hearing. She explained the sequence is to appoint a Citizen Advisory Task Force (CATF), conduct an advertised CATF meeting and advertise the first public hearing. She said after the first public hearing then the County decides which category they want to apply for. She went on to say they proceed with the application, hold a second public hearing on the draft application and then submit the application. Chairman Parrish questioned who will come up with the names for the CATF. Mrs. Belcher recommended the Board appoint the individuals at the next Board meeting. She said they could direct staff to come up with the names or each Commissioner could appoint an individual. Commissioner Lockley asked Mrs. Belcher to make sure everyone knows this grant will not apply in the city limits. Mrs. Belcher stated the City of Apalachicola is now on the same application cycle and they are applying. Chairman Parrish suggested staff come up with names for the CATF. Commissioner Lockley asked if the same people that served last time can serve again. Mrs. Belcher agreed they can do that. Chairman Parrish questioned if the members participated. Mrs. Belcher stated 4 of the 5 participated. **On motion by Commissioner Lockley, seconded by Commissioner Sanders, and by unanimous vote of the Board present, it was agreed to direct staff to coordinate with Mrs. Belcher to get names for the Citizens Advisory Task Force and present them to the Board at the next meeting.**

2. Authorize me to work with Mark Curenton and Michael Morón to schedule and advertise the CATF meeting and first public hearing.

On motion by Commissioner Sanders, seconded by Commissioner Lockley, and by unanimous vote of the Board present, it was agreed to authorize Mrs. Belcher to work with Mr. Curenton and Mr. Moron to schedule and advertise the CATF meeting and first public hearing.

Commissioner Massey asked Mrs. Belcher when they could work on the houses he previously discussed with her. Mrs. Belcher answered the next application schedule should be coming up this summer but she does not know when because the State is in a rural amendment process at this time. She explained if the Board applies for housing and receives the grant then she will review the applications submitted for this grant to see if people are still interested and also advertise the availability of funds for new applicants. Mrs. Belcher said if the Board wants to update the housing policy that is in effect now they can do it during the application process or after the grant is funded. She stated the policy that is in effect now meets all the requirements of the state so it is not necessary to take that action but the Board mentioned they did not want to go with new mobile homes in the case of replacement dwellings. She explained whatever changes the Board makes will be applied to the next grant. Commissioner Lockley asked if there is a grant that addresses houses and mobile homes. Mrs. Belcher said the Board can have this option. She explained the Board made this decision because the SHIP program addresses houses but will not work on mobile homes. Mrs. Belcher stated this was a local policy and was not required. Commissioner Sanders reported there is a family inside the city limits that she and Commissioner Massey know has needed help for about 5 years. Chairman Parrish asked if the SHIP Program will help them. Commissioner Sanders answered no and said

they tried USDA also. She said it is a mobile home and needs to be replaced. Mrs. Belcher pointed out the county's SHIP policy is a discretionary policy and the Board could waive some limits and build a new home on a case by case basis but then less people will be served with the funds. Commissioner Sanders stated the City of Apalachicola is applying for a CDBG grant and it would be nice if the City of Carrabelle would also apply because there are people in need. Commissioner Sanders said she wishes there was something she could do for this family but she can't because of the criteria. Commissioner Massey reported in 6-8 months they will not have anywhere to stay. Commissioner Sanders agreed and said they are lucky they made it through the winter.

The Board recessed for 5 minutes.

The Board meeting reconvened.

Alan Pierce – RESTORE Coordinator – Report

Mr. Pierce presented his report, as follows:

1. Provide Board draft letter regarding the aquaculture leases discussed at the last Board meeting. The public comment period ends April 27 so I thought I would read the final version of the letter to the Board before it was submitted. I have spoken to Mr. Kal Knickerbocker regarding the timing of the leases going before the Governor and Cabinet and he said he thought it would either be the May or June cabinet meeting, but he was not sure.

Mr. Pierce read the letter for the Board's consideration. Mr. Pierce stated he will be off work for most of the month of May so he added Mr. Moron's name to the letter. Commissioner Sanders stated this will be beneficial to Wakulla County to provide boat ramps since she knows they charge \$10.00 to launch. Mr. Pierce asked if this should be added to the letter. Chairman Parrish asked that this item be added to the letter. Commissioner Sanders asked the Board to designate her to speak to the Board of Trustees when this subject is addressed because this is moving ahead quickly. She stated she would like to see this issue tabled until after November and see if they can get another good working relationship with the Department of Agriculture and Consumer Services (DACs) Commissioner. Commissioner Sanders reported the Board has not had any interaction with the Commissioner of DACs and the former Commissioner Charles Bronson was in the county every month. She offered to speak since she is versed on the aquaculture issue and how it came to happen in Alligator Harbor. Commissioner Sanders stated she is concerned about DACs putting leases in Chaires Creek because it drains out of Tucker Lake at Alligator Point. **On motion by Commissioner Massey, seconded by Commissioner Lockley, and by unanimous vote of the Board present, it was agreed to designate Commissioner Sanders to speak to the Board of Trustees and Cabinet when the aquaculture lease issue comes up.**

2- Advise Board that I participated in a TRIUMPH workshop in Wakulla County on April 11. Mr. Jason Shoaf, TRIUMPH Board member, asked for staff from Wakulla, Franklin, and Gulf counties to meet jointly to discuss workforce training. Mr. Shoaf believes strongly that the key to improving the economies in these 3 counties is to initiate a vigorous training opportunities for students and young adults. The school districts of the 3 counties are all submitting various training initiatives and the purpose of the meeting was for the 3 school superintendents to have an opportunity to discuss their proposals with TRIUMPH staff, and for county commission staff to comment on economic development opportunities coming to the counties.

Mr. Pierce stated he spoke with Mrs. Traci Moses, Superintendent of Schools, and at some point she will provide some information to the Board on the projects they are proposing but their projects are still in the planning stages.

3- Inform the Board that I have recommended to Mr. Jason Puckett, Airport Manager, that he be responsible for submitting airport projects to FDOT for funding. In the past I have worked with AVCON to submit projects, but AVCON cannot submit projects on their own because, as airport engineers, it is perceived as a conflict for an engineering firm to submit projects that contain engineering work for FDOT funding. Since Jason is the Airport Manager I don't think there needs to be additional action by the Board but I wanted to inform the Board. Any project he will submit he will have discussed with the Board before he submits it.

Mr. Pierce explained there is a particular process for getting projects in the FDOT funding cycle so Mr. Puckett will do this on behalf of the Board.

4- Inform the Board that the April Consortium meeting has now been delayed until sometime in May because the Consortium consultants are trying to respond to all the public comments about the State Expenditure Plan (SEP). I had reported on this possibility at the last Board meeting. With a delay in the Consortium meeting, there will then be a delay in getting the SEP to the Governor.

Commissioner Sanders stated they will have the meeting sometime in May.

5- Provide Board update on FEMA funding for repairs to Alligator Drive. Even though the FEMA Environmental Assessment (EA) has been completed recommending the road be rebuilt, and even though Franklin County has signed the draft PW for some \$3.2M as developed by FEMA, now the PW is being reviewed by FEMA in Washington for compliance with new Public Assistance guidelines. I have received several emails from the FEMA Washington seeking clarification. I am concerned that this is not a standard review because of the questions they are asking. Part of the FEMA request is for county maintenance records for Alligator Drive, and for a description of how the road was damaged. Based upon previous FEMA procedure, once we sign the PW, which we have for Alligator Drive, I authorize the engineers to begin the permitting process. As the Board and the Alligator Point residents are aware, TS Hermine came through Sept. 9, 2016. We are now 20 months after the storm and FEMA, despite having completed their own EA, has still not approved the PW for repairs. The engineers are working on the design so

if FEMA does not approve the project the county will have some expenses it will have to pay. If FEMA does not approve the PW the future of Alligator Point Road is unknown.

Mr. Pierce reported the Board is not going to be able to fix the road unless they get some resolution of this issue. He informed the Board he will be off work for most of the month of May and he is trying to resolve this before he leaves. He expressed concern that this is dragging on and the County is still paying for the traffic light on this road. Chairman Parrish suggested staff write a letter to Senator Bill Nelson and the federal delegation to try and address this issue. Commissioner Sanders recommended contacting Congressman Neal Dunn's office as they have been working on this item. Commissioner Sanders reported when they traveled to Washington, D.C. last July she even talked with a person at the federal level that knew about this issue on Alligator Point and said they were going to address it. Chairman Parrish stated they have changed some federal regulations and this pre-dates those regulations but it appears they are trying to push the county to the new regulations and not the regulations that were in effect at the time. He said the County needs to contact the House members and the Senators. Mr. Pierce explained they have asked for an explanation of engineering costs and they were submitted two years ago so he is concerned they are going to start negotiating the costs. He stated it appears the project is going backwards.

Mr. Pierce stated there may be a need to cut a manual check before the end of the Board meeting for some work at the airport.

6- This item was addressed earlier in the meeting.

Commissioner Lockley asked Mr. Pierce if there are any studies about what the future training programs should be for high school students. Mr. Pierce stated in the future the high schools will be issuing diplomas but also industrial certificates. He explained industrial certificates are sometimes more important to employers than having a high school diploma. Mr. Pierce reported they are trying to develop tracks for these different industrial certificates so the last two years of high school a person could receive a diploma or an industrial certificate. Chairman Parrish said they will be offering this training to school students during the day and will also offer training at night to adults. Mr. Pierce reported the training will be offered to ages 17-25. Commissioner Lockley said this is a good thing because it is preparing a workforce. Mr. Pierce stated the only sad point is some individuals will have to leave the county to secure jobs in the field they train for. He explained the Superintendent of Schools is working on their plans and will provide information to the Board at a later date. Commissioner Jones said at the School Board workshops they were discussing the welding program and said when the company in Panama City starts building ships they will hire 400 welders a year for 10 years. Mr. Pierce stated the challenge is to show the economic benefit of this program and that is why the training certificates seem to be more important than a high school diploma.

Mr. Pierce reported there is a pay request from BKW that has been approved by Avcon. He said the pay request is for \$55,471.99 and Mrs. Griffith would like permission to cut a manual check for this payment. Commissioner Lockley asked if the work has been inspected and if the county

has the money. Mr. Pierce answered yes. **Commissioner Lockley made a motion to pay \$55,471.99 to BKW and authorize Mrs. Griffith to cut a manual check for this payment. Commissioner Jones seconded the motion.** Chairman Parrish asked why this pay request was not submitted in a timely manner. Mr. Moron stated this is not the first time. Chairman Parrish suggested the Board write a letter to BKW stating the invoices should be submitted on time for payment. **Commissioner Lockley amended his motion to include writing a letter to BKW to submit their invoices on time for payment or they will have to wait next time. Commissioner Jones amended his second. Motion carried; 5-0.**

Michael Morón – County Coordinator – Report

Mr. Moron provided his report, as follows:

1. Weems Report
 - a. As of Monday April 16th, the balance in the operating account is \$310,962. From this balance there will be a \$165,000 deduction for Wednesday's payroll. As I informed the Board last week, Weem's received LIP & DSH payments totaling approximately \$725,000. With this funding Weems was able to pay some of their Accounts Payables and transfer \$400,000 to the Money Market (savings) account which changes that balance to \$753,064. There is another \$349,925 payment from LIP & DSH that is expected in June.

Mr. Moron said the Board approved access to the money back in November and the hospital has not had to access the money. Commissioner Jones questioned if the hospital is still behind in paying bills and is also saving money. Mr. Moron answered yes and said he will have to look at the financial statements but the hospital still owes Tallahassee Memorial Hospital (TMH) and he believes some other vendors. He explained they try to pay the most immediate accounts payable and then the money market provides a decent interest rate so they transfer as much as possible to that account. Commissioner Jones reported they need to get their accounts current before they start trying to save money. Commissioner Sanders agreed they need to start paying their bills. She explained this has been a constant problem and certain vendors have threatened to leave and not allow for services because the bills were not paid. Commissioner Sanders reported the bills need to be paid before the money is transferred to the money market account. Mr. Moron stated he will obtain a list of outstanding bills that are 30, 60 and over 90 days past due. Commissioner Sanders said she would especially like to see any bills that are over 60 days past due. Commissioner Lockley reported they try to show that they have money in the bank but they do not have anything if they pay the people they owe. Commissioner Jones said he brought it up because the county owns the hospital and people will think the county does not care about the bills. Commissioner Sanders stated she would like to ask Mr. Moron as the Chairman of the Hospital Board to bring the issue to the Hospital Board of Directors as this Board is really concerned about this matter. Commissioner Lockley reported the only way to get out of debt is to stop paying TMH.

- b. Mr. Cooper is continuing his search for an EMS Director along with additional EMTs and Paramedics, but until a new EMS Director is hired Mr. Cooper is serving as the EMS director with assistance from Mr. Craig Gibson and Mrs. Ginny Griner. A breakdown of these duties is listed in the attached email. In an effort to explore all EMS options, Commissioner Jones and I met with Mr. Houston Whitfield, Gulf County's EMS director, to discuss their model of a County managed EMS service. Tomorrow Mr. Cooper and I are meeting with a private EMS company to discuss a contracted option. I will present information on both of these EMS service styles at your next meeting.

Commissioner Lockley stated it does not take three people to do this job and one of the paramedics could have done the job. Mr. Moron explained because of the situation now there are so many part time employees and most of them have a full time job somewhere else. Commissioner Lockley said they are also scared because of what happened to the last EMS Director. Commissioner Sanders stated she is concerned and brought this up at the last meeting because there is not someone there that is certified. She said the answer was that Mr. Cooper was over the ambulance service but he is not because he is delegating the work to other people. She questioned if these people are getting paid for this job. Mr. Moron answered no; they are not getting any extra money. Commissioner Sanders said Mr. Moron and Mr. Cooper are meeting with a private company tomorrow and questioned if Mr. Cooper is aware they did this in the past and it did not work. Mr. Moron answered yes. Commissioner Sanders reported if Mr. Cooper is the CEO of the Hospital then he needs to take over the ambulance. She said last time employees were moved where they were not supposed to be they got increases in their salary and they do not need this to happen again. Commissioner Sanders questioned why it is taking so long to find an EMS Director when Mr. Mike Murphy, former EMS Director, agreed to stay on after he provided notice. She explained she does not want the maintenance man or a human resource officer dictating what the EMS employees need to have or not have. Commissioner Sanders stated the county needs professionals that deal with this day to day. Mr. Moron reported Mr. Cooper has assured him he is advertising and has interviewed some individuals. Commissioner Lockley asked why Mr. Cooper can't call TMH and ask them to send someone to act as EMS Director until the County can find one.

Commissioner Lockley made a motion for Mr. Cooper to contact TMH and ask them to send someone to act as EMS Director until the County can find someone. Commissioner Sanders questioned how Mr. Murphy acted as EMS Director when it is now taking 3 people to handle the position. Mr. Moron agreed to relay the concerns of the Board. **Motion failed to lack of a second.**

- c. I have contacted Mr. Roger Hall, Sacred Heart's President, regarding the concerns raised by the Weems Board of Directors at their last regular meeting. Mr. Hall appreciated the questions and concerns and has informed me in writing that "there is no required timeframe and/or expiration date for the Franklin County proposal". He is working on a response to the other concerns that I sent him. TMH is working on a proposal, similar to the style that was submitted by Sacred Heart.

TMH's proposal will be reviewed by the Weems Board of Directors and those comments and concerns will be forwarded to this Board.

Mr. Moron commented the Weems Board of Directors meets on the last Thursday of each month. He said he will forward the proposal to the Board when he receives it. Commissioner Sanders reported the Board asked TMH for a proposal and they wanted to send a man with another company and questioned if TMH now wants to submit a proposal. Mr. Moron said he asked TMH to submit a summary proposal similar to the one received from Sacred Heart. Commissioner Sanders asked how many times the Board has done this with TMH and how many times the county has asked for providers. She stated she has been on the Board for 20 years and they are basically no better off with the hospital than they were 20 years ago as far as medical services in the county. She pointed out TMH has been part of the community for 10-15 years and they were supposed to bring doctors in and the only doctor she has seen is coming to the Carrabelle Clinic and that is Dr. Cогnetta and he comes because he has so many patients in Franklin County. Commissioner Sanders questioned what TMH has provided except CEO's. She asked why TMH is now interested in submitting a proposal when they should have presented it 10-15 years ago. Commissioner Sanders reported the people in the County deserve better healthcare. She stated Mr. Cooper delegates everything and he needs to stand up and say he is responsible. **On motion by Commissioner Lockley, seconded by Commissioner Sanders, and by the following vote of the Board present, it was agreed to further negotiations with Sacred Heart:**

AYE: LOCKLEY, SANDERS, MASSEY, JONES

NAY: PARRISH

2. This item was addressed at the beginning of the meeting.
3. The item was handled earlier in the meeting.
4. The Board addressed this item during the IFAS/Extension Office Report.
5. Mr. Moron presented this item earlier in the meeting.
6. I was informed by Mr. Rick Watson, Franklin County Tax Collector, that the Rock by the Sea fundraiser is scheduled from May 9th to 13th. As has been done in previous years, the organizers are asking the Board to allow Harry A's to extend their hours to 2:00 am during the nights of the event. This is a charity event that has grown over the years and donates funds to the County Library's music program. **Board action** to approve the extended hours, until 2:00 am, at Harry A's from May 9th to 13th for the Rock by the Sea fundraising event.

On motion by Commissioner Lockley, seconded by Commissioner Jones, and by unanimous vote of the Board present, it was agreed to approve the extended hours until 2:00 a.m. at Harry A's from May 9th-13th.

7. SHIP update:

- a. Florida Housing informed your SHIP administrator, Ms. Lori Switzer, that the County will receive its \$350,000 allocation for fiscal year 2018 – 2019. There is a checklist of items that Ms. Switzer must complete before we receive our first quarterly payment.
- b. I recently met with Ms. Switzer and the SHIP Program Inspector, to discuss some of the issues with the bid process and what I considered excess “call backs” for completed projects. We discussed the possibility of rotating contractors, and more extensive inspections during the project and during the final inspection. Based on our meeting, here are some of the changes to the program Ms. Switzer would like the Board to consider.
 - i. In order to address more applicants on the Rehabilitation list, change the policy to only repair structural, electrical, plumbing, and health and safety issues. Currently, if after the previously mentioned items are addressed and the \$25,000 maximum has not been met, the difference (funds) is used to “beautify” the home. If we change the policy to “up to \$25,000” for needed repairs and not spend the full \$25,000 on each applicant, the program will be able to serve more applicants. **Board action** to change the Rehabilitation policy.

Mr. Moron discussed the items that the funds have been spent on. He suggested the Board just do what is required. Mr. Moron said he supports this change as there are 5 months left in the fiscal year and if it does not work then they could change it back. **Commissioner Lockley made a motion to change the Rehabilitation policy to up to \$25,000. Commissioner Sanders seconded the motion.** Commissioner Lockley reported this program is not supposed to be for beautification but is to address structural items so people can stay in the home. **Motion carried; 5-0.**

- ii. Currently, the SHIP program advertises for bids for each repair project. The bid is then awarded to the lowest bidder which has caused issues with some of the repair projects. Ms. Switzer would like the Board to consider rotating contractors for each project, then as Florida Housing rules allow, the SHIP Program Inspector will review each bid and determine if each line item is within the 10% bid range. If it is determined that the line item is outside of the allowed range, the contractor would have to resubmit his bid or negotiations would start with the next contractor on the list. **Board action** to change the procedure in which repair projects are awarded.

Mr. Moron reported some contractors go really low on their bids and sometimes the lowest bid is not the best bid. He explained sometimes they make shortcuts and there are call backs and issues. He reported in this case you would just go to the next contractor. Commissioner

Sanders asked Mr. Moron if he feels like this is the best way to go. Mr. Moron answered yes. **On motion by Commissioner Sanders, seconded by Commissioner Lockley, and by unanimous vote of the Board present, it was agreed to change the procedure in which repair projects are awarded and rotate contractors for each project.**

8. Commissioner Jones and staff have been in discussions with ARPC to update the County's Planning/GIS Map. These updates will include story maps on recreation and sea level rise and tourism-map synergies. ARPC would like to apply for a Department of Economic Opportunity Technical Assistance grant to pay for these services. Hopefully this grant will provide most of the funding needed to cover the cost of these updates.

Mr. Moron said ARPC feels like they have a good chance of getting this grant. Mr. Moron asked Mr. Pierce to explain what the tourism-map synergies are. Mr. Pierce explained it reflects interest in areas on the map. Mr. Moron requested the Board approve a letter of support for this grant. **Commissioner Jones made a motion to approve a letter of support for the ARPC applying for a DEO Technical Assistance Grant to update the County's Planning/GIS Map. Commissioner Lockley seconded the motion.** Commissioner Lockley stated the National Association of Counties (NAC) gave the county a similar grant when they joined the Association. Commissioner Jones said the cost would be up to \$10,000 for one year so the grant they are applying for would be \$10,000 or less. **Motion carried; 5-0.**

9. Inform the Board that staff has received the Florida Association of Counties annual report. Let me know if you need a copy of the report.

Commissioner Lockley reported when they received the grant from NAC it was about \$20,000. Commissioner Sanders asked if the county is still doing the prescription cards. Mr. Moron answered yes. Mr. Pierce stated the county gets a check about every couple of months. Commissioner Sanders asked for an update on how many people have been served with the prescription cards. She said people do not know about this but it saves money when you go to get your medicine if you qualify.

T. Michael Shuler – County Attorney – Report

Attorney Shuler requested approval to work on a project that Mr. Moron sent to him from the Sheriff's Department. He explained Major Tommy Summerhill notified the county with a Memorandum to the Sheriff that the current County Commission regulations for gain time are out of date and do not comply with current gain time requirements. He asked if the Board wanted to approve him working to update this gain time policy. **On motion by Commissioner Sanders, seconded by Commissioner Massey, and by unanimous vote of the Board present, it was agreed to approve Attorney Shuler working to update the gain time policy.**

Attorney Shuler requested permission to conduct a public hearing for the Board to consider possible changes to the parking ordinance at Alligator Point. He said he discussed this matter at

the last meeting and the request from the Sheriff's Department did not receive favorable comment so he would like to take another approach. **On motion by Commissioner Sanders, seconded by Commissioner Lockley, and by unanimous vote of the Board present, it was agreed to authorize Attorney Shuler to conduct a public hearing on possible changes to the parking ordinance at Alligator Point.**

Attorney Shuler informed the Board he is working on the issue of placing propane gas tanks on ground level in coastal high hazard areas. He stated he has been communicating with Mr. Jason Shoaf and a representation from the Propane Tank Association on this issue. He explained information is still being collected and he wants them to show him the exception that exists that allows ground based tanks in the coastal high hazard area. Attorney Shuler reported this question has not been answered to his satisfaction.

Attorney Shuler stated on April 10th he received a public records request from Mr. George Kirvin's attorney asking how much the county is paying their attorneys to defend the case. He said they are gathering the information and will provide it to them.

Commissioners Comments

Commissioner Sanders recognized Ms. Amanda Daughtry from Representative Halsey Beshears Office and said they are glad to have her at the meeting today.

Adjourn

There being no further business to come before the Board, the meeting adjourned at 12:33 p.m.

Joseph A. Parrish - Chairman

Attest:

Marcia M. Johnson - Clerk of Courts