

**FRANKLIN COUNTY BOARD OF COUNTY COMMISSIONERS
REGULAR MEETING
COURTHOUSE ANNEX – COMMISSION MEETING ROOM
JULY 17, 2018
9:00 AM
MINUTES**

Commissioners Present: Joseph Parrish – Chairman, Noah Lockley-Vice-Chairman, Cheryl Sanders, William Massey, Ricky Jones

Others Present: Marcia M. Johnson-Clerk of Court, Michael Moron-County Coordinator, Whitney Barfield-RESTORE Coordinator, Michael Shuler – County Attorney, Lori P. Hines-Deputy Clerk to the Board.

Call to Order

Chairman Parrish called the meeting to Order.

Prayer and Pledge

There was a prayer followed by the Pledge of Allegiance.

Approval of Minutes

On motion by Commissioner Massey, seconded by Commissioner Jones, and by unanimous vote of the Board present, it was agreed to approve the minutes from the meeting held on June 19, 2018.

Payment of County Bills

On motion by Commissioner Lockley, seconded by Commissioner Massey, and by unanimous vote of the Board present, it was agreed to approve payment of the County's bills.

Ralph Roberson – Roberson & Associates – Presentation of County Audit

Mr. Ralph Roberson, Roberson & Associates and Vance CPA Accounting Firm, thanked the Board for the opportunity to present the 2017 audit report. He said the Board has a copy and he wants to highlight some items. He stated Mr. Ben Vance will then discuss some significant issues. Mr. Roberson said things are good and presented the financial numbers for the county. He listed the grants received by the county. Mr. Roberson provided information on the Health Care surtax and said the balance in the Health Care Trust Fund for capital improvements is

\$2,675,124.00. He discussed the purchase of Lots 1-6, South Shoals Subdivision, at Alligator Point with FEMA funds and an insurance settlement. Mr. Roberson reported on CDBG and SHIP housing funds that were received by the county. He stated the gross taxable value of property has increased 4.26% over the prior year and has increased for the last three years. Mr. Roberson said the millage rate remained the same and the budgeted property tax proceeds were \$11,114,864.00 which is \$454,000 more than the budgeted property tax proceeds from the previous year. He reported on the total county budgeted employee positions for the last year. Mr. Roberson offered to discuss the audit with the Commissioners if they have any questions. He asked Mr. Vance to come forward and address the Board. He stated Mr. Paul Marxsen who works with them is also present. He reported Mr. Mark Edenfield works with his company but could not be present today. Mr. Vance discussed the change made by the Board to Other Post Employment Benefits (OPEB). He explained the OPEB provided a health insurance subsidy to retirees and the change made during the year represents a savings of \$2 million. He reported this change reduced the liability and will continue to reduce it by a significant amount. Commissioner Sanders stated she has never met Mr. Vance. She explained Roberson & Associates have been the auditors since 2012 but the Board has never been told about the OPEB. Mr. Vance stated the County recently made the change to the OPEB. He reported the OPEB first appeared on the financial statements in 2008. He explained the first year the liability was \$27 million but now it has been reduced to \$14 million. Commissioner Sanders reported the Clerk presented the audit at the last meeting and it is odd that they are here this morning. She asked if they are aware the county is opening bids this morning for the auditing firm. Mr. Roberson answered yes as it is on the agenda. Commissioner Sanders questioned if Mr. Roberson has had any conversations with a Commissioner or Commissioners since this bidding process started. Mr. Roberson stated they have had conversations about a lot of subjects. He explained as far as the bidding process, it starts when they submit the bid and sign the affidavit that they are not having any contact. He reported since they signed the affidavit and submitted the bid they have not had any discussions regarding the audit RFQ but they have had discussions about county business. Commissioner Sanders asked again if Mr. Roberson has had any discussions with one Commissioner or Commissioners about anything to do with a proposed bid. Mr. Roberson responded not since they signed the affidavit saying they would not and submitted their RFQ which is the requirement. Commissioner Sanders said given what happened at the last meeting with Commissioner Massey's motion to automatically give Roberson & Associates the job and do away with the bidding process, she wants to make a statement not for comment or any other reason that in the past as they do with any other professional services or services that renders to this Board or answers to this Board, this Board has always looked unfavorably at any discussion between any commissioners and any vendors that may be entering a contract. Mr. Roberson said he understands this and as the current auditors they have discussions and relationships with county staff and the County Commission but they have not violated this rule of the RFQ. He explained since they submitted the RFQ and signed the affidavit they have not had any discussion. Commissioner Sanders asked if he or any of his staff have. Mr. Roberson replied no. He referenced an earlier comment and said they have told the Board the county is in good shape before and also discussed the OPEB with Commissioners and staff. Mr. Roberson reported they brought it up today to point out that

the financial position of the county is improving because of this decision. He explained his company has maintained a good relationship with the Commission over the last 6 years since they have done the audit. He stated they have saved the County around \$90,000 over the audit fees they were paying before and they are using local people. He said they are creating jobs in the county and appreciate the support of the Board. Clerk Johnson recognized Mrs. Linda Phillips, Finance Director, and Mrs. Erin Griffith, Assistance Finance Director. She stated Mrs. Griffith actually brought the retirees insurance matter to the Board last year and it has saved a lot of money. She reported when the OPEB started the county only had 4 retirees but now the county has over 40. Clerk Johnson reported as Mr. Roberson and Mr. Vance pointed out even with the OPEB liability the overall health of the County's finances is in great shape. She praised Mrs. Phillips and Mrs. Griffith for their job in watching out for the county's finances. Clerk Johnson asked the auditors if there is any recommendation or something they can do about the unfunded liability on the OPEB. Mr. Vance stated there is nothing they can do about the retirement liability as they have no control and it is set by the State of Florida. He explained as far as the OPEB liability the County made the significant change they needed to make. He said this was discussed for several years and this liability will continue to go down. Clerk Johnson stated she wanted the public to understand the overall health of the county is great.

Department Directors Report

Howard Nabors – Superintendent of Public Works

Chairman Parrish thanked all the county employees, Roberts & Roberts, Mr. Timmy Butler, Mr. Jason White and the City of Tallahassee that helped with the fire response in Eastpoint. He said in the media there was no mention of what the county employees or local independent contractors have done. Chairman Parrish said Mr. Butler and Mr. White put their own equipment over there to help. He stated the County Commissioner needs to recognize how much the county staff did. Chairman Parrish reported the clean up went well because it was well organized. He said Mr. Mike Cates, Cates Electrical, is doing electrical work in this area and has 9 more power poles to put up. He explained there were a lot of people in the community as well as the county employees that worked hard and got no recognition. He apologized if he forgot to mention someone. He said the Florida Highway Patrol (FHP) and the Florida Wildlife Commission (FWC) were doing traffic control in the area. He thanked everyone on behalf of the Board and said he wanted to say this while the Supervisors were present at the meeting. He said Mrs. Pam Brownell, Emergency Management Director, was out and Mrs. Dameron represented their department well. He stated the Planning & Building Department also assisted. He explained this was a collaborative effort from the county and the state as well as the City of Tallahassee and the local independent contractors. He stated the local contractors left their jobs and helped the people in Eastpoint and he wants them to be recognized. Mr. Nabors stated everyone worked well together and there were good equipment operators and truck drivers. He said they worked 2½ hard days.

Mr. Nabors reported they are continuing with grass cutting. He said yesterday they started doing shoulder work at Alligator Point and they will continue working through the county.

Mr. Nabors stated the only other item he has is the group wanting to put equipment in to count the traffic. Mr. Moron said he received an email this morning from Mr. Bill McMillian, Alligator Point Taxpayers Association (APTA), requesting permission to install, with the assistance of the Road Department, a single lane automatic traffic counter classifier on Alligator Drive, approximately 1,000 ft. east of the Highway 98 and C.R. 370 intersection. He explained this group is trying to determine how many cars travel on this road. Chairman Parrish asked if the county has this equipment to install. Mr. Moron stated APTA has the equipment but want the Board's permission before they place the equipment on a county road. **On motion by Commissioner Sanders, seconded by Commissioner Massey, and by unanimous vote of the Board present, it was agreed to authorize Mr. Nabors to work with APTA on this matter.**

Fonda Davis – Solid Waste Director

Mr. Davis read his action item, as follows:

YOUTH SPORTS TEAMS FUNDING:

The Youth Sports Teams Policy was established by the Board of County Commissioners in 2003 to assist youth sports teams selected or invited to participate in State and National Championships Tournaments. Since then there have been some concerns in reference to teams receiving the same amount of funding by the county, but not all teams traveling the same distance. Currently sports team selected to participate in events receive a maximum of \$2500 per team for State and \$5000 per teams for World Series tournaments. I would like to bring this concern to the Boards attention and suggest a modification in the current policy verbiage to include mileage traveled to receive funds or suggest encouraging fundraising first and the Board match the first \$2500 raised for State and \$5000 for National Tournaments.

ACTION REQUESTED: Direction from the Board on modification of the current Youth Sports Teams Policy.

Chairman Parrish reported this is a result of emails he and Mr. Davis received about some teams receiving \$2,500 to travel 100 miles and some teams receiving \$2,500 to travel 700 miles and the inequities of this. He explained the email pointed out if the Board was more prudent on how the travel funds were spent they might be able to use the money for more infrastructure for the parks. He suggested Mr. Davis come back at a future meeting with a recommendation to the policy. Chairman Parrish asked if all the tournaments are over now. Mr. Davis answered yes. Chairman Parrish stated all the teams received what they were supposed to get this year according to policy and now the Board can consider changing this policy. Commissioner Sanders said she understands the need for the change because the policy was made in 2003

when they only had a couple of teams that were thinking about going to state let alone going to the worlds series. **Commissioner Sanders made a motion to direct Mr. Davis to go and work up a policy on the monies and travel and bring it back for the Board's consideration. Commissioner Jones seconded the motion.** Commissioner Lockley reported the County Commission followed the policy that was suggested but if the people in the league thought it was a problem then they should have brought it to the Board instead of complaining on the internet. **Motion carried; 5-0.**

Mr. Davis informed the Board the landfill received about 1,500 tons of debris from the Eastpoint Fire. He explained after the metal is separated out then he will let them know what was disposed of.

Pam Brownell – Emergency Management Director

Commissioner Sanders said she hopes Mrs. Brownell got good news and she is glad she is back. Mrs. Brownell stated she has not heard anything yet. She reported her action item will not be addressed today as Attorney Shuler is still working on the MOU about the availability of the building where all the donations are being stored for the fire victims. She said this item will be addressed at a later date.

Action Items:

1. Approval and signing of the MOA between Franklin County and the City of Carrabelle.

Information Items:

1. Franklin County EOC Staff continue to promote our Re-Entry Tag program and encourage all residents to apply for their Re-Entry Tag.
2. EOC Staff is updating our Special Needs Database to verify current information of our Special Needs Residents.
3. EOC Staff continue to promote the Alert Franklin System and encourage residents to sign up to receive updates and information from Emergency Management.
4. EOC Staff has been activated for the Eastpoint Fire starting 06/24/18.
 - ✓ 07/13/18 Demobilization of the Eastpoint Fire House
 - ✓ 07/11/18 Trailers started arriving at Staging Location
 - ✓ Capital Area Community Action Agency is currently in the process of Case Management for distribution of the available trailers.
 - ✓ Current balance as of 07/13/18 for the Franklin's Promise Donation Account is \$216,119. (See attached)
 - ✓ 10 of the 30 needed Light Poles have been installed at the designated properties.
 - ✓ Due to the Overwhelming generosity in material donations, we have asked that all donations at this time be monetary only.
 - ✓ The Debris Removal portion of the recovery effort was completed on 07/11/18.

Mrs. Brownell thanked her staff, Mrs. Dameron and Mrs. Daniels, and said they worked long hours and are still working. She stated they are trying to compile the list of victims and are making sure they do not miss anyone. She reported Franklin's Promise has helped them immensely with getting things out and with the lists. She stated yesterday her department contacted a plumber about water and sewer as they are trying to get everything in place so when the travel trailers arrive they are ready to be hooked up. She explained at this time they are working on power poles and water and sewer hook-ups. Commissioner Massey said her department has done an excellent job. Mrs. Brownell stated she provided the Board with the latest misinformation that was distributed and said the same reporter that published this information called this morning. Mrs. Brownell reported she will consult with Mrs. Kelly before responding to the latest report. Mr. Moron explained the county has to treat the permanent trailers just like anyone coming in to put a permanent home on the property and that requires an elevation certificate and a survey. He said the travel trailers are temporary and do not require the same items. Chairman Parrish asked if the Franklin's Promise fund can help people with these additional items. Mr. Moron answered yes, and said the costs will probably be for the survey. He said it would have been helpful if the county had been contacted and there was some money left from the fund that purchased the permanent homes to pay for these items. Chairman Parrish questioned if there are only 5 permanent homes. Mr. Moron answered yes. He explained if the Emergency Management Department can get one person to do all the surveys then they will probably get a better price. **Commissioner Lockley made a motion to go out and use some funds under Franklin's Promise to help people with the permanent homes and bring this reporter down here and let Mr. Moron handle it and let her read what is required for permanent and non-permanent homes. Commissioner Massey seconded the motion.** Commissioner Jones said the Board is just trying to do things the right way and not telling people to wait longer. He explained these are permanent mobile homes and they are trying to do everything the right way. Chairman Parrish reported when these permanent homes were purchased someone should have come to the county staff and asked what was going to be required and then they would not be where they are today. He said the county must follow the state and federal guidelines. He explained the Board has waived all the fees they can but cannot do away with the requirements and rules. Chairman Parrish stated they are trying to accomplish this as quickly as possible but there are policies and procedures that must be followed. Commissioner Sanders reported Alligator Point has been waiting since 2016 for FEMA to approve what they need to do. She said the county has finally got them to get the footage back up on the project. She reported the Board is doing all they can under the scope of their abilities and jurisdiction. She stated we are all family and all from Franklin County and one person is not doing anymore than the others. She went on to say when there is a tragedy and disaster it is not all about what you do but about the people. Commissioner Sanders said with her it is all about the people. She explained somewhere the lines of communication have been broken and she does not know what has happened but they need to have everyone in a room and working together and not going in different directions. She stated if the county has a storm this year that is how things must work. Mrs. Brownell reported this is how the structure is set up and how the chart shows it works. She said the Board is at the top and then her department and then it branches out to the municipalities, law enforcement, fire, and health. She stated

this is the structure the federal government says they are required to comply with. Commissioner Sanders reported if they can get people set up within 6 months then they will be doing good. She explained they can waive permits at the local level but there are some things like flood requirements and elevation that the county cannot waive. She stated she has not seen any executive order come from the Governor's Office dealing with the fire. **Motion carried; 5-0.**

Mrs. Brownell said WTXL, the station that broadcast the wrong information, has invited the Commissioners to participate in a phone bank to offer support to the fire victims. She explained if the Board or one of the Commissioners would like to be on the call they will provide a number so they can call in and give their statement or they can travel to Midway. Mrs. Brownell reported her staff will be there. She suggested the Board allow her to work with Mr. Moron and contact all the media outlets and have a press conference so they can straighten out the misinformation. Mrs. Brownell said the phone bank is on Wednesday, July 19th from 4:30 p.m. until 6:30 p.m. Commissioner Sanders pointed out that July 19th is on a Thursday. Chairman Parrish said the Board has budget workshops on Thursday and Friday. Mrs. Brownell agreed to confirm the date of the phone bank. She asked the Board members to let her know if they want to participate in the phone bank. Mrs. Brownell questioned if the Board wants her to set up a press conference. **Commissioner Massey made a motion to have Mrs. Brownell set up a media conference and they all can be there. Commissioner Lockley seconded the motion.** Attorney Shuler advised the Board only one Commissioner can be on the phone call or attend a press conference but all five cannot meet in a non-public setting. Commissioner Lockley asked if they can add to the motion including the Commissioner from that district or the Chairman to participate in the call. Mrs. Brownell clarified the press conference will be here but the phone bank is a fundraiser and they are giving the Commissioners an opportunity to call in and give a statement. Chairman Parrish suggested he participate in the phone bank and Commissioner Massey participate in the press conference. **The motion and second were withdrawn. On motion by Commissioner Sanders, seconded by Commissioner Lockley, and by unanimous vote of the Board present, it was agreed that Chairman Parrish will do the phone bank and Commissioner Massey will participate in the press conference.** Mrs. Brownell stated they clarified the phone bank is Thursday, July 19th. Mrs. Brownell said she will get the telephone number for the phone bank to Chairman Parrish. She stated she will work with Mr. Moron and contact Commissioner Massey about the press conference. Commissioner Massey reported the news reporter was out in Eastpoint yesterday talking with a group of people in the fire area. Mrs. Brownell explained she advised the media to come to her office first for information. Commissioner Sanders reported the county has a public information officer and that is where these requests should go. Mrs. Brownell agreed her department acts in this capacity. She explained the breakdown is the chain of command and the county not being recognized in the chain of command.

Deborah Belcher – CDBG Funding

Mrs. Belcher offered her report, as follows:

During the July 3, 2018 Board of County Commissioners meeting, the Board directed me to provide assistance to the County in obtaining grant funds for housing rehabilitation and replacement for victims of the Eastpoint Fire. Later that day, I attended a meeting of the Eastpoint Fire Unmet Needs Committee. I informed the committee that the Board would be applying for another (FFY2017) Small Cities CDBG grant for housing, and if the grant is awarded it would be restricted to serving eligible Eastpoint Fire victims.

Representatives of the Florida Department of Economic Opportunity contacted me later that week to say they were considering re-instating the County's Housing CDBG grant that had just been administratively closed. The reinstatement would be for funding housing replacement and rehabilitation for the Eastpoint Fire victims. The normal CDBG requirements would apply to the reinstatement, but the general environmental release of funds would be in place and consultant procurement steps would not be required for a continuation process, which would expedite the timeline for providing housing assistance. If the County's 17DB CDBG grant is re-instated, the County would not be eligible to apply for a grant under the FFY2017 competitive application cycle, but the emergency allocation would be a much larger amount than the County would be eligible to apply for.

In response to that conversation, I contacted Michael Morón to explain DEO's plan, and prepared a letter for Chairman Parrish to submit to DEO. The letter requests the CDBG grant reinstatement and modification for additional CDBG funds for the Eastpoint Fire housing replacement/rehabilitation. It also includes a request for a waiver of the state's rule on who much the County can receive under the CDBG program.

Since that initial conversation with DEO, I have had further discussions with DEO staff regarding how to structure the grant modification. The state CDBG staff, managers and attorneys worked to draft a letter for Chairman Parrish to submit to DEO, which will meet the state requirements for requesting the rule waiver. I am continuing to work with County EM staff and Joe Taylor of Franklin's Promise, to confirm the numbers of potentially eligible property owners who might receive either housing replacement or rehabilitation. That will be the basis of the requested amount of additional CDBG funds. The properties could be either owner occupied or rental.

I recommend that the Board modify the CDBG housing assistance plan to **include assistance for rental homes for this Eastpoint Fire funding only**. Rental property owners would have to agree to a deferred payment loan, forgivable if possible, that sets rent limits and requires tenants to be income-eligible. I am working on a draft policy amendment now, so we can assist in providing affordable rental replacement housing through the CDBG grant.

Mrs. Belcher thanked the Board for the opportunity to be part of the team addressing the Eastpoint fire. She acknowledged the hard work of the Emergency Management Department, Mr. Joe Taylor, Franklin's Promise, other participants and staff. She reported she is working on two items at this time, a letter Chairman Parrish signed requesting a grant modification and said that letter has been submitted. She stated the other item is a letter that DEO staff worked on with their attorneys and was emailed to Commissioners which is to petition for a waiver of

the rule. She explained this is the legal process that will allow the State to waive the limit of how much money you can receive from CDBG. Mrs. Belcher pointed out there is a dollar amount she inserted last night. She stated a spreadsheet was presented on how she calculated the dollar amount. She reported they are asking for a revised amount for the grant which includes the original \$700,000. She explained they are asking for the state to waive the limit for the grant up to the new amount. Mrs. Belcher said the amount they are asking the state to revise is based on information she has gathered from all the people in the field who identified victims and also work she has done to match the names to the Property Appraiser's website. She explained problems occur when people claim ownership of homes that they do not legally own. Mrs. Belcher reported they will deal with these issues later as they do not need to be resolved for the county to ask for the waiver. She asked the Board to ratify the Chairman's signature on the letter that was sent and authorize the Chairman to request the waiver. Chairman Parrish clarified the letter he signed asked to reopen instead of closing the current grant to get additional funding. **On motion by Commissioner Sanders, seconded by Commissioner Jones, and by unanimous vote of the Board present, it was agreed to ratify Chairman Parrish's signature on the letter requesting the CDBG grant be reopened. On motion by Commissioner Sanders, seconded by Commissioner Massey, and by unanimous vote of the Board present, it was agreed to authorize Chairman Parrish to submit a petition for waiver from Rule 73C-21 to request supplemental funding for the Eastpoint fire.** Mrs. Belcher reported she emailed the information on how she calculated the new number to the Board, the Emergency Management Department, Mr. Taylor and everyone else so they can work as a team. She explained the CDBG program will be limited on some things but money they raise through donations sometimes does not have the same requirements. She went on to say it is best to know who can be served best by which funding. Commissioner Lockley asked if this is for long term, permanent housing. Mrs. Belcher answered yes and said hopefully it will not be so far down the road. Chairman Parrish said this is the reason for extending the current grant cycle. Mrs. Belcher stated the DEO staff made a smart move to recommend this. She explained some of the environmental work will not have to be done again and the consultant procurement does not have to be done which will save time. She stated there must be an environmental assessment on each site but she can do a blanket tribal consultation process and include the entire zone so these things can be done simultaneously. Commissioner Lockley pointed out people need to know this is not going to happen overnight. Mrs. Belcher agreed and said they must go through a procurement process for either mobile homes or construction. Mrs. Belcher informed the Board there are also rental properties involved. She explained some people owned mobile homes but not the lots. She stated there may be advantages to giving them mobile homes but they must have the property to put it on. She explained these matters must be handled on a case by case basis. Mrs. Belcher reported some homes that were destroyed were not owner occupied and because of the lack of affordable housing in the county she recommends modifying the housing policy to include rental homes for CDBG funds for this project only. She stated the owners are not required to participate but they can do replacement funding with the agreement of the owner to restrict the rent amount and also for the income of the tenants. She said this would probably be a 15 year agreement because the issues for rentals are a little different. Mrs. Belcher reported she included this item in the dollar

amount because the county needs to ask for it. Mr. Moron asked if the old grant is reopened for two years. Mrs. Belcher responded if the grant is reopened it could be for longer than 2 years. Mr. Moron asked what happens to the individuals that were on a waiting list for the new grant cycle. Mrs. Belcher stated they are not included because this reopening is only for the Eastpoint zone. She reported if they can close this grant out earlier than 2 years then the county can reapply. Mrs. Belcher stated they are addressing issues of homelessness and the Board voted to submit the other application in case this reopen is not approved. She pointed out they also voted that the grant would be reserved for the Eastpoint fire area. Chairman Parrish explained the Board took this action hoping to leverage more dollars. Mr. Moron asked if the county will have to contribute SHIP funds again if the grant is reopened. Mrs. Belcher stated the county was able to take the SHIP leverage out of the last grant because they only worked on mobile homes but will now have to put the \$50,000 back in to keep the application score of the original grant within the funding range. She explained they can address this based on non-county funds and she does not think this will be an issue. Mrs. Belcher said she has a couple of ideas on this matter and hopes to take this from something other than SHIP funds.

Erik Lovestrand – Extension Office Director

Mr. Lovestrand said he does not have any action items. He highlighted the 4-H Summer Camp and said they had a cluster of counties (Franklin County, Wakulla County, Bay County and Gulf County) camping together in Niceville on Choctawhatchee Bay. He reported Franklin County had 42 youth which was more than any other county. He stated they spent a week at Camp Timpoochee. He explained this was an outstanding opportunity for the youth and was made possible by donations from the community. He pointed out that transportation is an issue due to the number of youth. He stated Franklin County has been sharing transportation with the other counties and using their buses but this year they had to make some last minute adjustments due to the number of youth. He informed the Board he would like to start a conversation with Mrs. Traci Moses, Superintendent of Schools, about support for a school bus to come from Franklin County and take youth to camp. Mr. Lovestrand said this is what the other counties are doing and he will work on this for next year.

County Extension Activities July 4 – July 17, 2018

General Extension Activities:

- Assisted clientele with information related to soil testing, beekeeping and turf grass issues.
- Delivered relief supplies to Eastpoint from the Wakulla County Extension office.

Sea Grant Extension:

- Participated in teaching the first session of a Coastal Shoreline Restoration Master Naturalist class with 10 participants. Two more sessions will happen, one in August and one in September.

- Participated in weekly conference calls to coordinate Sea turtle lighting project work on Dark Skies grant that will be active until December.

4-H Youth Development:

- Visited summer 4-H Camp during our Franklin County camping week. We enrolled 42 youth this year to attend summer camp.
- Taught two coastal ecology sessions at a multi-county 4-H Wildlife Ecology summer day camp.

Family Consumer Sciences:

- Family Nutrition Program (FNP) Assistant teaching scheduled summer programs in local communities.

Lisa Lance – Library Director

Mrs. Lance stated she has no action items. She highlighted some of the Summer Reading weekly events. She said the Adult Gardening Program is presenting Birds & Butterflies today at 1:30 p.m. She reported next month they will address pest problems with Brash Bugs and Wicked Weeds. Mrs. Lance stated The Basics of Better Living on Friday at 1:30 p.m. will feature Avoiding Scams and Fraud. She discussed their special event on August 2nd which is a back to school party and scavenger hunt. Mrs. Lance said they are taking a break through most of August and then the kids programs will start back up in September. Mrs. Lance provided the library hours and reported interviews are being conducted this week for the positions that are available. She stated 21 individuals have applied.

Monthly Update Programs and Resources:

- ☐ Summer Reading 2018, Libraries Rock! Final programs this week.
- ☐ Eastpoint - Children's Program, Rockers & Readers, will be at 11:00 am Wednesday, July 18 for ages K-6.
- ☐ Carrabelle - Children's Program, Rockers & Readers, will be at 11:00 am on Friday, July 20 for ages K-6.
- ☐ Summer Reading Program: Finale Performance will be Animal Tales. This year's theme is Born to Be Wild, with new animals to the program and each animal have some connection to a unique noise or sound (they rock!). Eastpoint at 2:00, Carrabelle at 4:00 – All ages are welcome.
- ☐ The Mobile Mammogram Bus was at the Carrabelle branch on Saturday June 30. Attendance was lower than expected, but 8 women registered. We thank the Florida Department of Health and Tech Care, who brought the bus. Planning the next visit now, possibly in October.
- ☐ Adult Gardening Program: Today, July 17 at Eastpoint, at 1:30, and the topic: Birds & Butterflies: Keeping Colorful Nature Close to Home. The topic for August will be Pest Problems: Brash Bugs and Wicked Weeds, the first program will be in Carrabelle on Tuesday, August 14 and Eastpoint on August 21; both programs start at 1:30 pm
- ☐ The Basics of Better Living Program: July Topic: Strategies for Avoiding Scams and Fraud, this week, Friday, July 20 at Eastpoint, program starts at 1:30 pm. (Programs are 1st Friday each month at 1:30 at Carrabelle, 3rd Friday each month at 1:30 in Eastpoint). August topic: Kitchen Hacks, learn tricks & tips for

making life in the kitchen quick and easy – Carrabelle, August 3 at 1:30 pm – programs are facilitated by Samantha Kennedy with the IFAS Extension Office

☐ Teen Book Club, August 1 at 2:00, for grades 6 - 12

☐ The official end to this summer's reading program, Libraries Rock, will be a back to school party & scavenger hunt. The kids will search for clues that will lead to special prizes. The event will be held at the Eastpoint branch on Thursday, August 2 at 11:00 and at the Carrabelle branch at 4:00 pm, for ages K – 8, younger children will need adult assistance.

☐ Library staff will be taking a short break and children's programs will start again the week of August 27. Adult Library programs will continue in August

☐ Both FC Library branches will continue operating through August, Monday-Friday, 9:00 – 5:00 pm, Carrabelle Saturday hours have not changed, hours still 10:00 – 2:00.

☐ Interviews are being conducted this week for the FT Library Assistant positions available.

Monthly Adult Calendar of Events:

☐ Eastpoint Book Club: Monthly, 1st Tuesday at 1:30 (next meeting, August 7)

☐ Carrabelle Book Social: Monthly, 2nd Thursday at 4:30 (next meeting September 13)

☐ Carrabelle Yoga: Instructional, Monday's at 4:00, Video – Tuesday, Wednesday, & Friday at 4:00

☐ Eastpoint Yin Yoga: Tuesdays at 3:30, Monthly 1st & 3rd Friday's at 11:00

☐ Eastpoint Writer's Forum: Monthly, 3rd Wednesday at 1:00 (next meeting, August 15)

Jason Puckett – Airport Manager

Mr. Moron stated Mr. Puckett could not attend the meeting but provided a report for the Board. Mr. Moron handed out this report.

Mr. Moron reported the most important thing on the report is Mr. Puckett will be attending a Federal Aviation Administration (FAA) site visit at the airport on July 31st.

Chairman Parrish asked Mr. Moron to address the last paragraph of Mr. Puckett's report. Mr. Moron stated Mr. Puckett wanted him to mention that Centric Aviation, Fixed Base Operator (FBO), is doing an incredible job and he would like to discuss a longer extension to their lease with the Board. He reported they continue to make improvements to the county owned facility at the airport and a longer lease would assure them of a return on their investment. Chairman Parrish said in relation to the long term lease, Mr. Puckett should make a recommendation and bring it back to the Board. Commissioner Sanders asked when the lease with Centric Aviation is up. Attorney Shuler answered the original lease was for 5 years and they have been there 2 years. Commissioner Sanders questioned if this is usually done closer to the end of the lease. Mr. Moron explained Mr. Puckett is trying to find a way to encourage Centric Aviation to invest more and do more at the airport. Chairman Parrish reported whatever they upgrade stays with the county if they leave. Commissioner Sanders stated they need to invest anyway because the county gave them a contract for 5 years whether they get an extension or not. Mr. Moron said they would like to make some bigger plans. Mr. Moron stated he will contact Mr. Puckett. Attorney Shuler advised the Board all of the long term leases have a 6 months termination for convenience.

Public Comments (3-minute time limit)

Chairman Parrish asked Attorney Shuler to address the Memo he sent to the Board today. He explained this is in response to some questions that were sent to him and he asked Attorney Shuler to respond. Attorney Shuler stated at their direction he has prepared a public comment policy for their consideration. He said he planned to give it to the Board today and allow them to have time to think about it and then address it at the next meeting. Attorney Shuler stated this is the first draft and read the proposed policy for the Board. He reported one thing that is not on this first draft of the policy is having public comment first and then proceeding to the department directors' report. Chairman Parrish stated this is similar to what the Board is already doing. He said he has always requested the department directors, County Attorney and County Coordinator's report be submitted by Friday so he has time to read over them on the weekend. He stated he hopes this will be beneficial to the public and they will have time to read over it and comment during the public comment time before action is taken. Chairman Parrish asked the Board to read over the proposed policy and the Board will address it at the next Board meeting and make it a permanent policy.

Chairman Parrish asked for public comment.

Ms. Sarah Hinds, Administrator for the Department of Health in Franklin County and Gulf County, introduced two of her public health leaders, Ms. Emerald Larkin, RN, and Ms. D.T. Simmons. She explained they are here to talk about an upcoming outreach event. She discussed the response to the fire and said the community came together to support the families. She explained this is due to a strong local government, EOC and Sheriff in addition to community partners. Ms. Simmons stated Florida Health Day is an event the Department of Health in Franklin County is hosting. She said the event is free and will be fun for the whole family. Ms. Simmons reported Florida Health Day is a way to learn more about public health, meet the individuals who work in public health and educate the community about resources and how to live a better, healthier life. Ms. Larkin stated each program will have an interactive booth and educational giveaways. She reported some of the programs are environmental health, tobacco prevention and cessation, Women, Infants and Children (WIC), Preparedness, Choices, Closing the Gap, Healthy Families, Health Start and more. Mrs. Simmons said free health screenings will also be offered. She announced Florida Health Day is next Friday, July 27th starting at 11:00 a.m. on the grounds of the ABC School on 12th Street in Apalachicola.

Mr. Alan Feifer, Concerned Citizens of Franklin County, read a portion of a Florida Attorney General's opinion from April, 2014. Mr. Feifer questioned why these meetings are more closed than neighboring counties with time of day and difficulty speaking on a specific issue. He asked why the Board does not make their meetings as open as possible rather than restricting them to the lowest possible legal standing.

Mr. Welton Cadwell, Preferred Governmental Insurance Trust, stated he does not know any other county that commits as much to ball teams as Franklin County does and he is proud they

do. He reported Franklin County has always been active in the Florida Association of Counties (FAC) and FAC is losing a strong ally in Commissioner Sanders. He stated Commissioner Sanders is always there and always has an opinion and will be missed on the state level. He said Franklin County should be proud because they are always there on home rule. Mr. Cadwell stated his company would like the opportunity to quote insurance for the county. He explained they do not handle benefits just workers' compensation, property, casualty and automobile. He reported they would like to provide a quote, assist with a Request for Proposals (RFP) or whatever process the county chooses and save the county money.

The meeting recessed at 10:23 a.m.

The meeting reconvened at 10:30 a.m.

Sheriff A. J. Smith – Discussion and Approval

Chairman Parrish asked Sheriff Smith to start with item B.

b. Replacement of Control Panel in Dispatch

Sheriff Smith thanked Commissioner Sanders for visiting the jail and seeing the changes they are making. Commissioner Sanders thanked the Sheriff. Sheriff Smith said he hopes the other Commissioners will have time to visit. He reported the control panel controls all the doors in the jail so they can easily open them without taking a key and manually opening them. He pointed out the control panel is 30 years old and is a specialized piece of equipment and they hope to replace the control panel and go to a touch screen. Sheriff Smith reported this is a sole source item as not many people make them. He said they are hoping to get approval to replace this item as it is a safety issue. Sheriff Smith explained there is one control panel in the control room back in the jail and one in dispatch and both need to be replaced. He reported they are expensive items but have a lot of functions. Mr. Moron said he talked with Major Summerhill and the Sheriff and the company that provided the quote knows the system and may be the only company that has the equipment to do the replacement. Mr. Moron said he provided a list of capital items to the Board and needs to exchange item one and two because they are talking about item 2 and they want to do this now. He explained they will try to address item 2 the replacement air condition unit in the administration building and the phone system in the next budget year. Commissioner Sanders said she talked with the Sheriff and was concerned when she went to the jail and saw the control panel. She asked if they can they declare a sole source and address it in an emergency situation if they already have a quote of \$40,000. Attorney Shuler reported apparently there are multiple people who sell these so factually they could not declare a sole source but clearly it is an emergency situation based on the safety of the employees and inmates and the Board can move forward on that basis. He said the county may be able to piggy back on the state contract. Sheriff Smith stated there are not a lot of people doing this work and he does not think it is on the state contract. Attorney Shuler advised the Board to declare an emergency and waive the local bid policy and proceed with the

purchase. Commissioner Sanders asked if \$40,000 will come out of capital outlay. Mr. Moron answered yes. Chairman Parrish stated the capital outlay of this year. **On motion by Commissioner Sanders, seconded by Commissioner Lockley, and by unanimous vote of the Board present, it was agreed to declare an emergency and sole source and get the control panel for the jail.**

a. Capital Outlay Prioritized List

Chairman Parrish asked if there is anything else they are going to do out of this year's budget. Mr. Moron answered no, but in the next budget year they will try to address the air condition system in administration and the phone system. He explained there were two incidents that occurred when the phone system was flooded with calls and crashed. Mr. Moron stated if it works better to lease the phone system then it will come out of the Sheriff's budget. He said these two items will go through the bid process. Chairman Parrish stated between this year and next year the Board is going to take care of the top three items on this list and then address the others in future years. Mr. Moron agreed that is correct. Commissioner Lockley said the phone system is just as valuable as the other item. Sheriff Smith explained if a lot of calls come in to 911 then the system crashes. He reported there is no guarantee on the patch on the air condition system but hopefully it holds until next year. He stated these items are critical to maintaining the operation of the Sheriff's Office. He said anything they can address this year would be great and then look at the other things next year so they can continue to provide service to the citizens. Chairman Parrish reported the county could have storms so they do not want to deplete their funds but as they move closer to the end of the year there could be money available and if there is they will try to accommodate this request. He said the control panel will be taken care of and next year's budget starts on October 1st. He stated hopefully the air condition system will make it to October and then they can address it and the phone system. Chairman Parrish reported they will try to proceed down the list as they move forward. Commissioner Sanders informed the Board the \$184,000 x-ray system has been taken completely out. She stated the phone system needs to be fixed if they get enough money as the outlying areas in eastern parts of the county rely on the phone system. She expressed concern that a situation like the fire could occur if the county gets a storm and has a flood of calls. Mr. Moron stated this list could also change. Mr. Moron asked if they had problems over July 3rd as Verizon customers had problems. Sheriff Smith stated when there are a lot of people the cell phones will not work because the system cannot handle all the calls and there were problems on July 3rd. Mr. Moron pointed out this is when the land line becomes important. **Commissioner Lockley made a motion that right after the new budget starts they make the phone system a priority and fix it then.** Chairman Parrish stated they already agreed to this. Mr. Moron agreed that is the plan. Chairman Parrish asked if he means after October 1st. Commissioner Lockley answered yes. **Commissioner Sanders seconded the motion.** Commissioner Jones explained if they vote and approve the motion then will it negate repairing the phone system if they have the funds in the current year. Mr. Moron said he will bring this matter back if the Board can afford it in the current year. **Commissioner Lockley amended his motion to authorize, if they find out they have the money before October 1st, going ahead**

and fixing the phone system. Commissioner Sanders amended her second. Motion carried; 5-0. Sheriff Smith stated he looks forward to seeing the other Commissioners at the jail when they have time to visit.

Kim Bodine – CareerSource Gulf Coast – Approval

a. Budget of 2018/2019 & ITA Waiver

Ms. Bodine said the ITA Waiver is required by the state if they do not spend 50% of all of their money on putting people into training and they must request this waiver from the state. She explained they requested a 30% waiver but are actually closing out this current year at 40%. She reported they do this because it is punitive if they miss the percentage they asked for. Ms. Bodine stated their goal is to get as close to 50% as they can and typically they are 10% higher than the waiver they have asked for. She reported the second item is their budget and they are required by state law to present the budget to the county commissions of the counties they serve for their review.

b. MOU/IFA – Division of Blind Services

Mrs. Bodine said the Memorandum of Understanding (MOU) and Infrastructure Funding Agreement (IFA) are required under federal law. She explained this MOU/IFA is between them and the Division of Blind Services. She said there is one more MOU after this one to be approved and it is for vocational rehabilitation. She reported they have been working with vocational rehabilitation for 16 months to get an MOU so she hopes they are getting close to the end. **On motion by Commissioner Lockley, seconded by Commissioner Jones, and by unanimous vote of the Board present, it was agreed to approve the MOU/IFA and the ITA Waiver.**

Commissioner Lockley made a motion to check out the proposal for insurance that was presented. He said he would like to see if the county can save more money or not. Attorney Shuler explained usually if someone wants to send a quote they just send it and he was not sure if it required Board action. Chairman Parrish questioned if the Board needed to do an RFP or RFQ. Attorney Shuler said he does not know if this is coming up for renewal. Commissioner Lockley stated he is just trying to find out if the county can save money. **This motion failed for lack of a second.** Attorney Shuler said he will check with the Clerk's Office and see when this comes up and report back to the Board. Commissioner Lockley reported it is coming up in October. Commissioner Jones reported without worrying about a motion and second and going in the same direction they are going for transparency reasons he would like to look at a quote before October 1st just as a direction item. Commissioner Sanders agreed. Chairman Parrish asked if they want to go out for RFP's. Attorney Shuler agreed it would be an RFP. **Commissioner Lockley made a motion to go out for RFP's for insurance.** Commissioner Sanders seconded the motion. The Board discussed what type of insurance this would be for. Commissioner Sanders said they have gone out for auditors, TDC and now insurance so she

suggested they group it together and go out for all the professional services and engineers. She explained the county has one engineering company but some counties have 8-9 engineering companies. She asked to include the engineering companies with the insurance and be transparent. **Commissioner Lockley amended his motion to include going out for engineers. Commissioner Sanders amended her second.** Clerk Johnson questioned if it was workers' compensation insurance. Commissioner Lockley agreed it was worker's compensation. **Motion carried; 5-0.**

Marcia M. Johnson – Clerk of Courts – Report

Clerk Johnson did not have a report.

Michael Morón – County Coordinator – Report

Mr. Moron presented his report, as follows:

1. At your July 3rd meeting, while announcing the names of the companies that responded to the TDC Professional Executive Services RFQ, I mistakenly stated that Mrs. Laura Graham of Forgotten Coast Management, Inc. was fired as the previous TDC Administrative Assistant. To correct the record, Mrs. Graham resigned from that position. Mrs. Graham plans to respond to the new RFQ that is due on August 17th and will be opened at your August 21st regular meeting.
2. NRDA Projects update:
 - a. The Eastpoint Fishing Pier Bathroom building is complete. However, there is an issue with adequate water pressure to the building and there is no power to the building. The General Contractor and Plumbing Contractor are working on a solution. Duke Energy has started the design phase and after power has been restored to residents that were affected by the Eastpoint Fire, I will ask that power to the Bathroom is given priority.

Mr. Moron stated Commissioner Jones was present at the Eastpoint Fishing Pier site and the Indian Creek Boat Ramp site and Chairman Parrish was present at Lombardi's Park. Commissioner Jones said there are some things they are going to try with the water pressure but he thinks between all the parties they can get this worked out.

- b. The Indian Creek Boat Ramp project is substantially completed. There is still some safety fencing that has to be installed along with some landscaping. I estimate a 30 day completion date for this project.

Mr. Moron stated the boat ramp and floating dock looks good. Commissioner Jones reported they know as a county there are some other dock issues there that he was not aware of when they started. He explained it was part of the deal when the county got the land from Mr. Bob Allen. He stated there are 6 crabbers that were already using the docks and paying a monthly

fee and he had the dock repaired on one side and found out that wasn't the only dock. Commissioner Jones said they have been waiting for the state to move and then the county can finish everything and get it back like it was with the funds generated from the rental of the docks.

- c. There has been significant progress at Lombardi (Waterfront) Park. All of the museum building structural issues have been corrected and installation of the roof will start today. The first layer of the rip-rap that protects the septic and drain-field has also been installed. There is another layer that will be added at a later date. Footers for the wrap around deck, the pavilion, and the connection from the ADA parking platform to the observation pier will start at the end of the month. About a week after that starts there will be access to the boat ramp and the observation pier should be available for access not too long after that.

Chairman Parrish announced the boat ramp will be opened in two or three weeks weather permitting. He reported significant progress has been made and when the project is completed the public will be very surprised at the overall improvements. Mr. Moron said besides the children that live here, he can see schools that do not have direct water access coming in and seeing how this works. Commissioner Sanders stated that is the vision they all had. Chairman Parrish reported everything is being wired up but they are not buying the equipment for the displays out of the grant so the county will have to figure that out. He stated they are doing a good job but it is taking a while.

Public Hearing – Inmate Gain-Time Policy

AN ORDINANCE OF FRANKLIN COUNTY, FLORIDA, GRANTING A COMMUTATION OF TIME FOR GOOD CONDUCT OF COUNTY PRISONERS AND AN EXTRA GOOD TIME ALLOWANCE FOR MERITORIOUS CONDUCT OR EXCEPTIONAL INDUSTRY; REPEALING ALL ORDINANCES IN CONFLICT; PROVIDING FOR SEVERABILITY; AND PROVIDING FOR AN EFFECTIVE DATE.

Attorney Shuler read the caption of the Ordinance. He asked for public comment. There was no public comment. Mr. Tommy Summerhill, Jail Administrator, said he became aware of this in 2017 when the update to the Florida Statute occurred and it has been 29 years since it came before the Board. He explained a letter was drafted to Attorney Shuler and they talked about it and he put the changes in the ordinance for the Board to consider. He said the ordinance has the exact same wording as the statute. Attorney Shuler reported the ordinance has been circulated over to the Sheriff for his team to review and it does come to the Board with the Sheriff's endorsement. Chairman Parrish stated he talked with Mr. Jared Patterson, State Attorney's Office, and this is just bringing the ordinance up to date. **On motion by Commissioner Lockley, seconded by Commissioner Jones, and by unanimous vote of the Board present, it was agreed to adopt the Ordinance.**

Request for Qualifications/Sealed Bids Opening

Mr. Moron and Attorney Shuler opened the RFQ's, as follows:

a. RFQ – Audit Services for Franklin County

<u>Company</u>	<u>Location</u>
James Moore Certified Public Accountants & Consultants	Tallahassee, FL
Carr, Riggs & Ingram	Panama City Beach, FL
EFPR Group	Jupiter, FL
Roberson & Associates, Inc.	Port St. Joe, FL
Purvis Gray & Company CPA's	Tallahassee, FL

b. RFQ – Audit Services for Weems Memorial Hospital

<u>Company</u>	<u>Location</u>
James Moore Certified Public Accountants & Consultants	Tallahassee, FL
Blue & Company	Louisville, KY
Draffin & Tucker, LLP	Albany, GA
WIPFLI LLP	Minneapolis, MN
Carr, Riggs & Ingram	Panama City Beach, FL

Attorney Shuler reminded the Board by statute there is an Audit Review Committee so the Board needs to refer these RFQ's to the Audit Review Committee. **On motion by Commissioner Sanders, seconded by Commissioner Massey, and by unanimous vote of the Board present, it was agreed to refer the RFQ's to the Audit Review Committee for a recommendation back to this Board.** Commissioner Lockley asked who is on the Audit Review Committee. Attorney Shuler stated the Audit Review Committee consists of 7 members but the Board can appoint more members if they choose. He said the current members are the 5 constitutional officers or their representatives, Commissioner Jones as the County Commission representative and Mr. H.D. Cannington from the hospital. Clerk Johnson asked that Mr. Moron coordinate the meetings since her office sits on this Committee.

c. Sealed Bids – Derelict Vessels

Mr. Moron reported the bid is for one vessel because of some issues with the other vessel. Chairman Parrish said there should be two vessels. Commissioner Jones agreed there should be two vessels. Mrs. Barfield stated there is only one. Mr. Moron read the bids, as follows:

<u>Company</u>	<u>Location</u>	<u>Amount</u>
Morgan Marine Salvage & Recovery	Freeport, FL	\$3,900.00

Hondo Enterprises

Defuniak Springs, FL

\$6,000.00

Attorney Shuler asked if they have a bid bond. Mrs. Barfield stated a bid bond was not required. Chairman Parrish asked if these bids are going to a review committee and coming back with a recommendation. Mr. Moron stated because of the sealed bids the Board will have to go with the lowest bid. He explained Mr. Curenton will review it and if he needs a committee he will ask for one. Mr. Moron said Mrs. Barfield reminded him FWC had a legal issue with one of the vessels. Mr. Moron reported Mr. Curenton did not require a bid bond.

Commissioner Lockley made a motion to have Mr. Curenton review the bids and determine which bid is the lowest, responsive bid. Commissioner Massey seconded the motion.

Commissioner Jones stated Mr. Curenton came to him two weeks ago with two different vessels in the Eastpoint Channel and said one was going to be a problem and the other one they could take care of. He questioned if there are now problems with both vessels. Mr. Moron said what Mr. Curenton was addressing was for a future cycle of funding and this bid is for the old cycle. Commissioner Jones asked who would be liable if a boat is torn up or sunk. Mr. Moron said this is an FWC grant and they make the determination on whether or not they can pick up the vessel. He stated the discussion about liability would need to occur with FWC. **Motion carried; 5-0.**

Amy Ham-Kelly – Planning & Zoning – Report

Mrs. Kelly presented her report, as follows:

CRITICAL SHORELINE APPLICATION:

RECOMMENDED APPROVAL: (Unanimous) Consideration of a request to construct a Single Family Private Dock located at Lot 10, Alligator Point Subdivision, also known as 1569 Alligator Drive, Alligator Point, Franklin County, Florida. The proposed walkway will be 24' x 4' (96 Sq Ft), a 8' x 12' (96 Sq Ft) uncovered terminal platform with a 9' x 7' (63 Sq Ft) dock. Applicant is exempt from DEP and COE Permitting. Request submitted by Bill and Sandra McMillan, applicant. (Has House)

Mrs. Kelly stated the house is on the gulf side of the property. She presented an aerial map and said this is one of the smallest lots on the harbor. **On motion by Commissioner Sanders, seconded by Commissioner Jones, and by unanimous vote of the Board present, it was agreed to approve this request.**

COMMERCIAL SITE PLAN REVIEW:

RECOMMENDED APPROVAL CONTINGENT UPON RE-ZONING: (4-1 VOTE)

Consideration of a request for Commercial Site Plan Review for a 26 Lot RV Park on a 1.8 acre parcel lying in Section 11, Township 9 South, Range 8 West, also known as 623 US Highway 98 West, Apalachicola, Franklin County, Florida. This will be contingent upon finalizing a public hearing for a rezoning the Board of County Commissioners tabled August 15, 2017. Request submitted by Charlotte Russell Schneider, applicant.

Chairman Parrish stated when this project originally came up he asked for an engineered site plan but they brought back a survey which is exactly what they presented the first time. He said the Board already has issues with another site where they approved a rezoning and then did not approve what the person wanted to do. He explained if the applicant wants their property rezoned with the understanding that they are promised nothing else but the rezoning that is fine but he does not want to approve a rezoning based on a commercial site plan that is done by a surveyor and not an engineering company. Chairman Parrish said the applicant may not want to spend money on an engineered site plan if they do not get the rezoning. Chairman Parrish stated he will not vote for a rezoning based on a site plan done by a surveyor. He explained the site plan does not show the septic system, what the roads are made out of or even if the road is wide enough to accommodate RV's. Chairman Parrish reported there are a lot of issues with this project and he thought he was clear the first time this project was presented. Mr. Dell Schneider, applicant, said he was not aware the site plan needed to be engineered. He stated the road widths are 18' and there is a DOT right-of-way coming in to the property. He reported if the Board approves this request he will have an engineered drawing for the next meeting. Chairman Parrish asked if Mr. Schneider wants to move forward with rezoning of the property. Mr. Schneider answered yes. Chairman Parrish clarified this will not be contingent upon Mr. Schneider being able to do what he wants to do. Attorney Shuler recommended not linking the site plan with the issue of holding a public hearing to consider rezoning. He explained all the Board can do is vote to hold a public hearing and then at the public hearing, take testimony, receive public comment and then consider the request to rezone. He explained the Board cannot promise to rezone the property but can only promise to hold the public hearing if it is the will of the Board. Attorney Shuler stated regardless of the Board's decision on whether to hold the public hearing to consider rezoning, the Board needs to reject the Planning & Zoning recommendation that would approve the site plan as submitted contingent on a rezoning. He advised the Board they would have a motion to reject the recommendation approving the site plan with a contingency on rezoning. He said the Board's motion should be to move forward with a public hearing to consider the rezoning if the applicant wants to proceed forward with the rezoning. Attorney Shuler asked if the Board wants to table this request to give Mr. Schneider time to submit an engineered drawing. Mr. Schneider said if they continue the rezoning then he will bring in a stamped engineered drawing. Chairman Parrish explained if the Board rezones the property then the applicant is restricted in his uses of the property. He reported if the Board rezones the property then they must address the site plan because they cannot link the two together. Chairman Parrish stated

the site plan does not show anything now about the landscaping, type of road or type of septic system and the Board should not approve anything without having the facts and they do not have it without an engineered drawing. Chairman Parrish explained he is not saying he is against it or that it is not a good location but he wants to know what is being put there, what it looks like and if the survey can be used under an engineered site plan. He reported he does not want to rezone the property and then the engineered plan is submitted and it does not look like the survey but the property is already rezoned and they are locked into that zoning. Chairman Parrish stated the site plan and rezoning cannot be addressed at the same time. He explained the county is currently in litigation for another item like this. Mr. Schneider suggested going forward with the rezoning and then he will bring in a stamped engineered drawing. Chairman Parrish clarified the county is not giving a rezoning based on the plan. He stated after the rezoning then they present the site plan. Mrs. Schneider suggested tabling this request. Commissioner Sanders asked what the zoning is and what they want to go to. Mrs. Kelly answered from C-4 to C-3. Commissioner Massey stated it will be better to table this request. Mr. Schneider questioned if the engineered drawings should be presented and request the zoning change or submit the site plan after the zoning change. Attorney Shuler said he heard the Board's will and Mr. Schneider is asking to table this matter and he recommended the Board table this matter and he will get with Mr. Schneider and figure out a path forward for him to present this project so the Board can consider the request. **On motion by Commissioner Sanders, seconded by Commissioner Massey, and by unanimous vote of the Board present, it was agreed to table this request.**

RECOMMENDED APPROVAL: (Unanimous) Consideration of a request for Commercial Site Plan Review to construct a 9,180 square foot building that will be a "Family Dollar Store" located on a 1.54 acres parcel (4.88 acres total) lying in Section 36, Township 8 South, Range 7 West, also known as 198 US Highway 98 West, Eastpoint Franklin County, Florida. Request submitted by Ileana Martinez, agent for Lafayette Land, Inc.

Commissioner Sanders asked if this is the old nursing home site. Mrs. Kelly agreed it is a portion of that site. She explained they are going to utilize 1.54 acres in the northeast section of the property. Commissioner Jones asked about the number of parking spaces. Mrs. Kelly answered they are required to have 45.9 and they have 48. She stated it meets all the setback requirements and 48 parking spaces and proposed stormwater. She reported water and sewer are available but they must pay impact fees according to Mr. Billy Fuentes, Eastpoint Water and Sewer District. She reported there is a loading and unloading area in the rear of the building. She stated there are no wetlands associated with this 1.54 acre parcel. Commissioner Jones explained he asked about the parking because sometimes it is difficult to park in the Dollar General parking lot. **On motion by Commissioner Jones, seconded by Commissioner Lockley, and by unanimous vote of the Board present, it was agreed to approve this request.**

Whitney Barfield (Alan Pierce) – RESTORE Coordinator – Report

Mrs. Barfield provided her report, as follows:

1. Inform the Board that with Mr. Will Kendrick's assistance, FEMA has sent a revised PW 228 for the county to sign. I reviewed the document and then had Tress sign it for Pam Brownell, as Pam is out. The revised PW drops the estimated cost of the Alligator Point road repair to 2.666M, but it adds back the 1000 feet of sheet pile. What FEMA did was reduce their estimated cost of the sheet pile, but the estimated cost doesn't matter since it is going to bid out. What mattered is getting the 1000 feet of sheet pile back in. Michael or Whitney can provide a copy of the signed PW for the Board file.
The project still is in the design phase, but at least we finally have the construction funds.

Commissioner Sanders reported Mr. Pierce called her about Senator Neal Dunn's Office helping with this. She said the original project was \$3.2 million but the problem was the footage on the sheet pile wall was reduced to 250 ft. She explained the important part is the sheet pile is now back to 1,000 ft.

2. Board action to approve 4 Task Orders so that Pam Brownell's consultant, CD Maguire, can assist the county in getting reimbursed for the 4 PWs that Alan have been working on. Alan have checked with Erin and the 4 Task Orders can be paid out of Professional Services. The Task Order for PW 228 is approximately \$5K because I recommend the consultant assist the county in putting out the construction bids because Alan doesn't want any problems from FEMA when we seek reimbursement. This is especially important because Alan expects the construction bids to be in \$3M range.

The other 3 Task Orders are all \$1500 each and deal with the close-out of Gulf Shore Blvd, the reimbursement for the Alligator Point traffic signals, and the reimbursement for the engineering and design fees for reconstructing the Alligator Point Road.

On motion by Commissioner Sanders, seconded by Commissioner Jones, and by unanimous vote of the Board present, it was agreed to approve the 4 Task Orders.

3. Board action to approve the FDOT agreements for the Airport Master Plan update. This is a required FAA project, and they are providing 100% of the funds. AVCON will do the Master Plan Update. The update will be the Board's opportunity to plan the future of the airport, and it will be a basis for future FDOT and FAA funding for projects at the airport. Included in this agreement is a letter signed by the Chairman to authorize Hoyle, Tanner & Associates to perform an Independent Fee Estimate for the Airport Master Plan update.

On motion by Commissioner Jones, seconded by Commissioner Massey, and by unanimous vote of the Board present, it was agreed to approve the FDOT agreement for the Airport Master plan update.

4. Inform the Board that Mr. Jimmy Patronis's chief of staff called Alan last week with an update on how the county could seek reimbursement for expenses that we incurred in cleaning up after the fire. The most surprising step is the first step - the county will have to ask for a legislative appropriation from next year's legislature. Alan told Mr. Ryan West that he did not think that

was likely. Alan bluntly said that by next year the fire will be old news, and if the county ever seeks a legislative appropriation it will be for something big, not some few thousand dollars of fuel the county used in hauling debris to the landfill. Mr. West said that Mr. Patronis would support the request if the county wanted to submit documentation. Alan said to be honest he was slightly put out that we, the county, would have to ask next year's legislature for reimbursement for something that they should be offering to pay this year, but it is a Board decision.

Commissioner Sanders reported she remembers being told by Mr. Pierce in the midst of the fire that CFO Patronis came down here and said they would help them get back right and would do whatever they needed and now they will not. Mr. Moron stated Mr. Patronis guaranteed them their money back. **On motion by Commissioner Sanders, seconded by Commissioner Jones, and by unanimous vote of the Board present, it was agreed to write CFO Jimmy Patronis and reiterate his willingness to refund Franklin County and state the county is holding him to it and asking for a refund of the money.** Commissioner Lockley stated the Board needs to ask the legislature to make a law that small counties that cannot afford to do anything when a disaster happens should not have to go through this and it should be automatic. Attorney Shuler agreed this would have to come from the Florida Legislature. Commissioner Sanders explained it is just like the Board came together last Monday and voted to spend \$204,000, temporarily because no one else had the money to bring the travel trailers here. She explained they do not need any praise because this is their job. She stated just like Commissioner Lockley said they did not make this problem but what can they do to rectify the problem but ask for legislation to change this and not allow four years before they pay a claim. Commissioner Sanders reported people are hurt and displaced now not 4 years from now so this needs to be done. She stated the county does not have the tax base or resources to address this matter. Commissioner Massey explained if it had not been for this Board the travel trailers would not be here but some people are still complaining about the Board not doing anything. Commissioner Lockley said some of the small counties would not have had the \$200,000 to purchase the trailers. **Commissioner Lockley made a motion to go out for legislation. Commissioner Sanders seconded the motion.** Commissioner Jones stated the Board should be able to present this information to FAC and the Small County Coalition because they help address legislative issues on their behalf. **Commissioner Lockley amended his motion to include addressing this to FAC.** Commissioner Sanders advised them to stay on top of this issue because all the larger counties will have requests. Commissioner Jones questioned who this request will be presented to. Commissioner Sanders reported the Governor needs a copy of the letter. Mr. Moron said he will send the letter to everyone. **Commissioner Sanders amended her second. Motion carried; 5-0.**

5. Save the date- August 9, at 10 AM, the state funded improvements at Island View Park will be completed enough for a dedication. This is a county park, so your county staff is arranging the dedication with the help of Doug Haddaway, Trust for Public Lands. The dedication will be at the Park, Thursday, August 9 and she will be providing you all more details in the near future.

Commissioner Sanders asked Mr. Moron to put the invitation on the website because people are waiting for the park to be open.

Mr. Moron continued with his report:

Mr. Moron clarified the bids opened for derelict vessels are for the vessel in Eastpoint. He stated the ones prior to that are already being taken care of. He explained the one up the river is included in the newest funding from FWC. Mr. Moron said the reason the other vessel was removed from the list was because FWC found registration on the boat.

3. **Board action** to authorize the Chairman's signature on a letter stating that Franklin County supports Opportunity Florida (OF) and intends to pay the \$1,154.90 investment dues. Opportunity Florida uses this letter of support as part of their application packet for Department of Economic Opportunity's (DEO) Regional Rural Development Grant which helps OF staff attend educational events and receive technical assistance throughout the year.

On motion by Commissioner Jones, seconded by Commissioner Lockley, and by unanimous vote of the Board present, it was agreed to approve the letter and the payment.

4. Early during the Eastpoint Fire recovery efforts, Mr. Tim Center of Capital Area Community Action Agency (CACAA) was seeking designation to allow his agency to purchase the FEMA travel trailers in Homestead. In order to assist, Mr. Center asked the County to send a letter of support informing FEMA that Community Action was working in partnership with the County to get these FEMA trailers. **Board action** to ratify the Chairman's signature on the letter of support.

On motion by Commissioner Jones, seconded by Commissioner Lockley, and by unanimous vote of the Board present, it was agreed to ratify the Chairman's signature on the letter of support.

5. On July 5th your CDBG administrator, Ms. Deborah Belcher, contacted me to discuss an opportunity the might allow the County to get funding for a permanent housing solution for those affected by the Eastpoint Fire. The Department of Economic Opportunity is considering reinstating the recently closed sub grant agreement, issuing a time extension for a period of two years from the date of reinstatement, waiving the limit on the dollar amount of the award, and then amending the budget and accomplishments, to include additional funds to address additional housing rehabilitation and replacements units for dwellings affected by the Eastpoint Fire. In order to start this process a letter from the County to DEO was necessary, which was sent on July 6th. **Board action** to ratify the Chairman's signature on the referenced letter.

This item was addressed earlier in the meeting.

6. At your July 3rd meeting the Board opened and read aloud seven responses to the advertised sealed bid requests for the Gulf Shore Boulevard relocation project. Of the seven, Mr. Clay Kennedy of Dewberry states that Pigott Asphalt and Sitework, LLC is the lowest responsive bidder. Dewberry staff has verified that their FDOT letter states that they meet the pre-qualification requirements and has discussed the bid amount with Mr. Rusty Pigott to make sure that he is comfortable with the bid amount they submitted. This is a FEMA funded project, PW 591. Dewberry staff will prepare all the contract documents and will oversee the construction. **Board action** to award the Gulf Shore Boulevard relocation project to Pigott Asphalt and Sitework, LLC.

On motion by Commissioner Sanders, seconded by Commissioner Massey, and by unanimous vote of the Board present, it was agreed to award the Gulf Shore Boulevard relocation project to Pigott Asphalt and Sitework, LLC. Commissioner Lockley asked where this company is located. Commissioner Massey responded Medart.

7. The Florida Association of Counties has notified the County that due to Commissioner Sanders resignation from her position on the FAC Board of Directors at the conclusion of the Annual Conference, they are requesting that we identify a replacement to complete the term ending in June of 2019. The County has 30 days to notify FAC of the appointed replacement. **Board action.**

On motion by Commissioner Massey, seconded by Commissioner Sanders, and by unanimous vote of the Board present, it was agreed to appoint Commissioner Jones. Commissioner Sanders instructed Commissioner Jones to stay strong. Commissioner Lockley asked him to look out for small counties, especially Franklin County.

8. As the Board is aware, on Friday June 29th there was an early morning fire that totally destroyed two apartments and did considerable damage to two other apartments. Mr. Millender, your Building Official, has inspected the units and condemned three of those units. One of the property owners has already contacted staff about debris removal and cleaning up their unit and staff is in the process of contacting the other owners. Is the Board willing to waive the fees associated with the debris removal permit and the tipping fees once the debris is dropped off at the County's Landfill? **Board discussion.**

Mr. Moron reported his report was written early last week and since then the Building Official has informed him the insurance company wants to send a structural engineer to see if the whole building needs to be condemned. He suggested the Board wait to make any decisions until they hear from the insurance company and fire marshal. Chairman Parrish asked why the county would waive the fees if they have insurance. He stated they have been told previously that these structures cannot be built back like they were because they must conform to the new code. Commissioner Sanders said they had a fire before and the materials are so old that they just disintegrate. Commissioner Sanders commented she has received numerous emails about this issue but she agrees with the Chairman if they have insurance then they must take care of this. She stated in a situation like a disaster the county takes care of it. Commissioner

Jones explained in the other fire they knew what caused it and there was no further investigation. Commissioner Sanders responded there is still an investigation on this fire.

9. Inform the Board that there will be a temporary lane closure on U. S. 98 at Bayshore Drive, today July 17th, while M of Tallahassee installs the striping of the crosswalk across the roadway to connect the sidewalks on North and South Bayshore Drives.

Mr. Moron stated Mr. Curenton said they are getting to the end of the project.

Mr. Moron said Mr. Curenton sent an email this morning stating the Mill Road project is almost complete. Mr. Moron reported there is \$26,331.17 that was not spent from the project. He requested a change order to reduce the contract with Roberts and Roberts and to issue the Certificate of Substantial Completion. **On motion by Commissioner Massey, seconded by Commissioner Sanders, and by unanimous vote of the Board present, it was agreed to approve the change order reducing the contract and issue the Certificate of Substantial Completion.**

10. The 2019 Florida Association of Counties Calendar Photo Contest is open. Since the the Association will turn 90 in 2019, the theme for 2019 Calendar is "Old Florida". For the past few years the Board has requested the TDC to overseas the collection and submission of the pictures for the Calendar contest. The submission deadline is Friday, September 7th. Is the Board planning on doing the same for the 2019 Calendar contest?

Chairman Parrish suggested they get some old photographs of Franklin County from Florida Archives to send. **On motion by Commissioner Sanders, seconded by Commissioner Lockley, and by unanimous vote of the Board present, it was agreed to direct staff to get with TDC and ask them to look in the Florida Archives for old pictures of Franklin County.**

Commissioner Sanders brought into discussion the Budget Workshops on Thursday and Friday. Mr. Moron questioned if anyone is having any problems with the links. He said the Thursday workshop will start at 9:00 a.m. and the Friday workshop will start at 10:00 a.m. Commissioner Sanders asked if all the Non-Governmentals Organizations (NGO's) are attending Friday. Mr. Moron answered yes.

T Michael Shuler – County Attorney – Report

Attorney Shuler updated the Board on the transfer of ownership of the travel trailers. He explained after the meeting he and the Chairman are going to the Tax Collector's Office and the Chairman will provide 48 live signatures to transfer the titles on the travel trailers. He explained the trailers have to be transferred from the government to the county and then from the county to Mr. Center's organization. He pointed out Mr. Center's organization is paying the transfer fees which total about \$4,000. He stated the ownership transfer will be completed by the close of business today according to the Tax Collector. He reported Mr. Center will then insure the trailers as of today and they will start the process of assigning and delivering the

travel trailers hopefully as early as tomorrow. Attorney Shuler stated Mr. Center said they would not transfer and deliver the trailers to the people that need them until his company owned the trailers. He reported the final trailers were delivered Friday and the transfers will be completed as of today so they are acting in a timely manner.

Attorney Shuler reported the artificial reef applications were received the weekend before the fire. He stated the Board has approved the concept of moving forward but he would like Board action to authorize the Chairman's signature on two artificial reef applications-one for DEP and one for the Corps of Engineers. Attorney Shuler reported he talked with FWC and they think the applications are complete and accurate. He stated the Finance Department has also asked that the Board approve a manual check for the application fees when they are notified by DEP how much the applications fees are and who the check needs to be payable to. **On motion by Commissioner Massey, seconded by Commissioner Jones, and by unanimous vote of the Board present, it was agreed to authorize Chairman Parrish to sign the two artificial reef applications and authorize the Finance Department to cut a manual check for the application fees.**

Commissioner Lockley asked if people will be in the trailers tomorrow. Attorney Shuler stated it will depend on Mr. Center's schedule. Commissioner Sanders reported Mr. Center is in North Carolina. Attorney Shuler said Mr. Center told him he has staff members live in the county today for the signing of the titles. Commissioner Sanders explained the Board wants Mr. Center to make the determination of who gets what trailer. Attorney Shuler reported when they discussed the delivery of the trailers, he advised EOC not to get involved between the landowner and CACAA. He explained if there is a land lease then they need to give that to Mr. Center to deal with as he will own the trailers.

Commissioners Comments

Commissioner Lockley stated he received information from T Mobile about phone service. He reported the county is having problems with the telephones and this company is interested in talking with the Board. Mr. Moron said they contacted him and he told them he would like to schedule a meeting in August. Mr. Moron was not sure if there is T Mobile service in the county. Commissioner Sanders reported she thought the company was A T & T. Commissioner Lockley stated T Mobile said they have service in the county. Mr. Moron said they saw T Mobile at the conference and they would like to see what they can do for the county. Chairman Parrish agreed they will talk with them.

Commissioner Sanders said at the next meeting she would like Mr. Moron to put on the agenda under his report a discussion about some possible areas where they could do some more boat ramps. She reported she would like to see the boat ramp near the pavilion in Eastpoint extended. She said they need a map of proposed sites. She reported if they do not do this then people will be very limited on where they can launch boats. Commissioner Jones reported they are in the design phase for the Old Ferry Dock ramp. Mr. Moron answered yes. Commissioner

Jones stated this does need to happen along with getting the Eastpoint channel dredged so the water is deep enough.

Mr. Moron asked the Board to consider at the next meeting getting some plaques for the contractors. Chairman Parrish said he asked Mr. Moron to get a plaque for each contractor that helped with the Eastpoint fire. Commissioner Sanders suggested having an open house and presenting the plaques. Chairman Parrish reported if the City of Tallahassee cannot come here then he will go to one of their meetings and present the plaque. He stated the local contractors were not recognized as they should have been and they stayed longer than anyone else. **Commissioner Sanders made a motion to direct staff to basically have an appreciation day in the Commission Room and present the plaques.** Mr. Moron suggested having this at a regular meeting. **Commissioner Lockley seconded the motion.** Chairman Parrish suggested having them attend the county meeting to receive the plaques and then at 4:00 p.m. go to the Armory and everyone can come. He stated there were other county employees that were not mentioned and they did their job well during a time of need and they need to be recognized also. **Motion carried; 5-0.**

Adjourn

There being no further business to come before the Board, the meeting was adjourned.

Joseph A. Parrish - Chairman

Attest:

Marcia M. Johnson - Clerk of Courts