

**FRANKLIN COUNTY BOARD OF COUNTY COMMISSIONERS
SPECIAL MEETING
COURTHOUSE ANNEX – COMMISSION MEETING ROOM
OCTOBER 29, 2018
9:00 AM
AGENDA**

The Board of County Commissioners asks that all cell phones are turned off or placed on silent (vibrate) mode. Any handouts (information) for distribution to the Commission must be submitted to the Board Secretary (Clerk's Office) or to the County Coordinator on or before the Thursday prior to that Tuesday's meeting. Failure to do so will result in your removal from the agenda or a delay of any action relating to your request until a future meeting.

Action shall be strictly limited to the matters listed on the agenda for the special meeting and no action shall be taken on any matter not listed on the agenda.

- 9:00 AM** **Call to Order**
Prayer and Pledge
Approval of Minutes
Payment of County Bills
- 9:05 AM** **Public Comments** – *(This is an opportunity for the public to comment on agenda or non-agenda items. When you are recognized to be heard by the Chairman, please sign the speaker's log and adhere to the time limit. An individual will be allowed to speak for three minutes whereas a designated representative of a group or faction will be allowed to speak for five minutes.)*
- 9:10 AM** **Mrs. Rhonda Skipper – Property Appraiser – Report**
- 9:25 AM** **Department Directors Report**
Howard Nabors – Superintendent of Public Works
Fonda Davis – Solid Waste Director
Pam Brownell – Emergency Management Director
Erik Lovestrand – Extension Office Director
Lisa Lance – Library Director
Jason Puckett – Airport Manager
- 9:45 AM** **Curt Blair – TDC Administrator – Report**
- 10:00 AM** **Open Requests for Competitive Solicitations**
 - *Professional Executive Administrator Services for the Franklin County Tourists Development Council and Operation of the Eastpoint Visitor Center*
- 10:15 AM** **Deborah Belcher – CDBG Administrator – CDBG Modification Documents**
Mrs. Belcher will seek Board action to authorize the Chairman's signature the CDBG grant modification #3 and modification #1 to the CDBG administrative services agreement with Roumelis Planning and Development Services, Inc.
- 10:30 AM** **Amy Ham-Kelly – Board of Adjustment – Report**
- 10:45 AM** **Marcia M. Johnson – Clerk of Courts – Report**
- 11:00 AM** **Alan Pierce – RESTORE Coordinator – Report**
- 11:15 AM** **Michael Morón – County Coordinator – Report**
- 11:45 AM** **T Michael Shuler – County Attorney – Report**
- 12:00 PM** **Commissioners' Comments**
- 12:15 PM** **Adjourn**

FRANKLIN COUNTY ROAD DEPARTMENT

Hurricane Michael

Alligator Point –

1. The 1100 feet of temporary road on Alligator Drive is open at drivers own risk with 4x4 vehicles.
2. Chip Morrison, one lane is open.

Apalachicola –

1. CR30 is fully open with temporary repairs.
2. All roads are open, cleared and travelable.

Bald Point –

1. All side roads on Bald Point is open all the way.
2. All roads are open, cleared and travelable.

Carrabelle –

1. CR30 is fully open with temporary repairs.
2. All roads are open, cleared and travelable.

Eastpoint –

1. Patton Drive has been fully repaired.
2. All roads are open, cleared and travelable.

Lanark-

1. All roads are open, cleared and travelable.

St. George Island

1. All roads are open, cleared and travelable.



FRANKLIN COUNTY DEPARTMENT OF

Solid Waste & Recycling ❖ Animal Control ❖ Parks & Recreation
210 State Road 65
Eastpoint, Florida 32328
Tel.: 850-670-8167
Fax: 850-670-5716
Email: fcswd@fairpoint.net

DIRECTOR'S REPORT

FOR: The Franklin County Board of County Commissioners

DATE: October 30, 2018

TIME: 9:00 A.M.

SUBJECT(S):

CONSOLIDATED SOLID WASTE GRANT APPLICATION:

FOR BOARD ACTION: I have for Board approval and the Chairman's signature the completed Consolidated Solid Waste Management Grant application for Fiscal Year 2018-2019. Although the Governor has not yet signed the budget, we anticipate an award of \$90,909 for the 34 counties with populations of less than 100,000, including Franklin.

The grant is used within the solid waste department to offset the cost of providing solid waste management services. The application needs the chairman's signature.

REQUESTED ACTION: Board Approval and the Chairman's Signature on the Consolidated Solid Waste Management Grant Program Application for Fiscal Year 2018-2019.



28 Airport Road
Apalachicola, Florida 32320
(850) 653-8977, Fax (850) 653-3643
Em3frank@fairpoint.net

Report to Board of County Commissioners

October 29, 2018

Action Items:

1. Request the Boards approval and signing of the C.E.R.T. Grant in the amount of \$5,000.00.
2. Request the Boards vote on continuing the Burn Ban that was put in place on 10/11/18 due to the amount of debris on the ground which can fuel a fire.

Information Items:

1. Franklin County Emergency Management is currently at a LEVEL 2 – PARTIAL ACTIVATION.
2. Debris Update as of 10/24/18 – Total Debris
Franklin County – 29,286.90 CY
City of Apalachicola – 20,740.00 CY
City of Carrabelle – Not Yet Started (working West to East & will start soon)
3. Roads & Bridges – All roads and bridges in Franklin County are OPEN.
4. DRC, RIC, DSA Update:
FCEM Director and Staff worked diligently with FEMA to arrange the following locations and staff to aid Hurricane Michael Survivors in the recovery efforts:
Disaster Recovery Center (DRC):
 - **Carrabelle Public Library**
311 St. James Ave., Carrabelle, FL 32322
Hours of operations: Sunday-Saturday, 0800-1900Registration Intake Centers (RICs) – Disaster Survivor Assistance (DSA) Crew 14:
 - **Eastpoint Public Library**
160 Hickory Dip Rd., Eastpoint, FL 32328
Hours of operations: Monday-Saturday, 0900-1700
 - **Apalachicola Public Library**
80 12th St., Apalachicola, 32320
Hours of operations: Monday-Saturday, 1200-1800
Sundays: DSA Crew 14 conducting outreach at Franklin County churches. Franklin County EM provided list of congregations

5. FCEM has handed out approximately 2 pallets of Tarps.
6. Alert Franklin Update as of 10/25/18 (see attached):
 - 6329 Contacts are registered with Alert Franklin
 - 122 Notifications were sent out by FCEM for Hurricane Michael
 - FCEM has sent out messages through Social Media asking residents who are not receiving notifications to please contact our office to address any issues and make corrections to accounts as needed. Numerous requests have been emailed, Facebook Message, or called into FCEM to check account status, add subscriptions, remove subscriptions, correct contact information, etc. and each are being addressed. Issues with Alert Franklin at this time have been incorrect phone numbers (changed numbers, disconnected numbers, etc.), not following the process of selecting subscriptions for notification, and not signing up for Alert Franklin at all.
 - Alert Franklin is the primary mass messaging system used to push out important information for Franklin County not only during a disaster but through blue skies also.
 - FCEM continues to encourage residents to sign up for Alert Franklin and offers assistance with the process. (see attached flyer for instructions)
7. Facebook/Twitter Update – FCEM Facebook cross posts to our Twitter account and has been updated regularly throughout Hurricane Michael. FCEM Staff and volunteers continued to answer questions, respond to messages, and post updates 24/7 in an attempt to keep Franklin County informed. FCEM Staff will continue to work diligently to keep Facebook/Twitter posted with up to date information that will assist our community in recovering from Hurricane Michael.
8. Salvation Army Update – Since we started operations in Apalachicola The Salvation Army has served over 73,000 meals to the community and those affected by the storm all the way to Mexico Beach. We have given out over 23,525 drinks, 31,549 snacks, 464 hygiene kits, 1,661 clean up kits, 100 tarps, 1,800 cases of water, 2,100 bags of ice and have provided emotional and spiritual care to over 7,438 individuals. Also, 1,894 food boxes have been provided through our Apalachicola drive thru POD.
9. American Red Cross Update:
Cleanup Kits Distributed 1,100
DES Items Distributed 7,600 +
Households Served 477

Pamela Brownell

Pamela Brownell
Director

County Extension Activities October 17 – October 29, 2018

General Extension Activities:

- Storm-related activities dominated this period.
- Assisted clientele with disaster assistance information.

Sea Grant Extension:

- Participated in weekly conference call to coordinate Sea turtle lighting project work and plan assessment of storm damage.
- Conducting field visits with seafood industry clientele to gather information on storm impacts.

4-H Youth Development:

- Youth are preparing exhibits for North Florida Fair

Family Consumer Sciences:

- Family Nutrition Program (FNP) Assistant did not conduct programs while local schools were out.

Agriculture/Horticulture:

- No activity here

University of Florida's Institute of Food and Agricultural Sciences

Franklin County Educational Team

Erik Lovestrand, County Extension Director/Sea Grant Regional Specialized Agent

Michelle Huber, Office Manager/Program Assistant, Franklin County

Kayle Mears, Family Nutrition Program Assistant

Samantha Kennedy, Wakulla County Family and Consumer Sciences

Rachel Pienta, Ph.D., Wakulla County 4-H Youth Development

Scott Jackson, Sea Grant/Agriculture/Technology, Regional Specialized Agent Bay County

Melanie G. Taylor, Gulf County 4-H/Family and Consumer Sciences

Ray Bodrey, Gulf County CED/Agriculture/Horticulture/Sea Grant

Heather Kent, 4-H Regional Specialized Agent

Les Harrison, Wakulla County CED/Agriculture/Small Farms/Horticulture

John Wells, Northwest Extension District Information Technology Expert

Pete Vergot III, Ph.D., Northwest District Extension Director

The Foundation for The Gator Nation

An Equal Opportunity Institution

Special Report: October 29

Franklin County Public Library – Carrabelle Branch activated as a Disaster Recovery Center (DRC)

Hours of Operation: Sunday – Saturday, 8:00 – 7:00 pm

- FEMA (DRC) representatives to help with private individual assistance
- SBA representatives to help small businesses and homeowner, low interest disaster loans
- FL Small Business Development Center (SBDC) representative, Dr. Gerald Hinson.
- State of FL Dept of Elder Affairs, Ombudsman Program, Angelique Witmer, PR Director, and Jenny Rojas
- DEO representative, Kensia Enzor, Re-employment assistance (RA)
- FL Department of Children & Families representatives from Quincy – Woodrow Hinson, Delicia Greene
- Apalachee Center for Mental Health, Representative, Marquita Beylink
- Career Source Mobile Unit: Disaster Unemployment Assistance, representatives, Cathy Gallica, Earl Bertle
- Senator Bill Nelson's Aide – Carrabelle Branch, Wednesday, Oct 24, 2-4 pm

Eastpoint Branch: Registration Intake Centers (RIC) – Disaster Survivor Assistance (DSA) Crew 14

Hours of operations: Monday-Saturday, 9:00 – 5:00 pm

- All regular calendar programs are cancelled for October for both locations
- Carrabelle Yoga: temporarily meeting at the Mon – Wed, and Friday at the Senior Center at 3:00
- Eastpoint Branch programs are being reviewed for November

Updates (General): October 2018 Report, Pre Hurricane

- Carrabelle STEAM (ages 8-14), Ms Teresa is doing a great job entertaining the kids, making erupting lemon volcanoes, DIY solar ovens, and balloon powered sponge boats. Average weekly attendance = 11
- Carrabelle STEAM 2 (ages 5-7) in Carrabelle is now offered the 2nd and 4th Wednesdays of the month
- Carrabelle: New monthly LEGO Club (ages 5-12), started Oct 2, first attendance = 10
- Eastpoint STEAM (ages 8-14), Ms Whitney and the kids are learning about Atomic Models, they played a periodic table battleship game, the past few weeks have been balloon chemistry and they were mad scientists last week exploring the science behind making 'slime'. Average attendance = 11
- Eastpoint: Anime Club, meets monthly the 2nd Wednesday, first attendance = 10 (almost all new faces)
- Talk Like a Pirate Day: Attendance = 30 (16 – CA / 14-EP), games, crafts & snacks
- Master Gardener Program – Started Sept 4, Both library locations will have 2-4 garden beds planted and maintained by the group
- Monthly movie for adults in Carrabelle, Oct 24 at 2:00, movie will be *Book Club*, PG-13
- Staff updates: Fully staffed, Eastpoint FT position filled Sept 20.
- Florida Author Visit: Dawn Lee McKenna, Carrabelle Branch, October 18 at 2:00 pm - CANCELLED
- Our condolences to new staff member, Stephanie Gaylor, her husband passed away Oct 4

FCPL Director's Report * Board of County Commissioners * October 29, 2018

Annual fiscal year stats: Franklin County

Physical Item Circulation (KOHA)

Service Outlet	17-18	16-17	% Change
FCCA	12896	10881	+18.5
FCEP	13654	12872	+6.0

Digital Circulation (Overdrive)

Service Outlet	17-18	16-17	% Change
FCCA	675	555	+28.6
FCEP	1614	934	+72.8

Attendance

Service Outlet	17-18	16-17	% Change
FCCA	31161	23436	+32.6
FCEP	21632	20399	+.06
FCPL Total	52793	43838	+ 20.6



MEMO

TO: Board of County Commissioners
FROM: Franklin County TDC
DATE: October 29, 2018
SUBJECT: FCTDC Report

This is an abbreviated report due to Hurricane Michael.

Collections:

No new collection numbers.

Post Michael Report:

We have prepared a report on the status of our tourism industry as a result of the storm which I have attached.

Meetings:

Special Board Meeting – **Tuesday October 30, 2018 2:00 P.M. at the EPVC.**

The purpose of the meeting will be to deal with some expenditure approvals and necessary administrative items

Next RegularTDC Board Meeting: **November 14, 2018 at 2:00 P.M. at the EPVC.**

Memo

To: Board of County Commission
Franklin County TDC Board
From: TDC Staff
Subject: Hurricane Michael
Date : October 29, 2018

Hurricane Michael was a rapidly forming and ultimately extremely damaging storm as it made landfall in north Florida. While portions of Franklin County received significant damage, comparatively the damage done in our county was relatively minor when measured with several counties to the west of us. This report is a summation of the hurricane's impact on the Franklin County tourism industry.

Marketing and Promotions:

Immediately following the storm's strike, we cancelled all possible marketing initiatives for a period of two weeks while an assessment of damage could be performed. Our staff has contacted all lodging providers, local businesses, our museums, and non-profit organizations to determine the storm's impact on our infrastructure and to offer assistance to local businesses. We met with a variety of industry personnel and groups throughout north Florida including Visit Florida, the NW Florida TDC Directors, TDC Vendors and local tourism leaders to discuss how best to proceed to restore the confidence and attractiveness of our destination to visitors. The result of these discussions has produced a plan to begin marketing our area gradually until our businesses have had the opportunity to recover fully in preparation for the return of tourists.

Industry Prognosis:

By all projections the Franklin County Tourism industry should see a rebound in tourism that will be stronger than before the hurricane in the short run. We have every confidence that in the long run, thanks to the resilience of the community and the insight of our local leaders, the tourism industry in Franklin County will continue to be strong and prosperous.

Tourism Infrastructure:

Within very few days local businesses in Apalachicola and Carrabelle began to clean up and re-open. Most lodging companies in both cities and elsewhere in

the county with limited damage were full during the last half of October with utility and repair crews.

Lodging Facilities: With the exception of a few facilities in both cities our local lodging facilities were able to function. Key exceptions being the Apalachicola River Inn and Sportsman Lodge, both of which received substantial damage. St. George Island rental homes received little structural damage and rental companies expect to be up and running with available houses by the first of November. The Carrabelle Beach waterfront houses were heavily damaged but other facilities in and around the city were largely spared. Alligator Point Rental Housing had minimal damage while the Alligator Point road needs additional repair. The St. James Golf Course facility is back and is fully operational.

Museums and attractions: Most of the county's museums had minimal damage with the exception of the Apalachicola Maritime Museum which received heavy damage from flooding and will not reopen for a while.

Restaurants and Shops: As mentioned a number of shops began to open within several days of the storm. Local restaurants were down during power outages and most have reopened. In the interim local restaurants and volunteers provided free meals to those that remained during the storm. The restaurants along Highway 98 in Eastpoint and on Timber Island in Carrabelle received significant damage and will not be fully operational well into November and in some cases December.

Future Marketing Campaigns:

The TDC has crafted the elements of three campaigns in response to Hurricane Michael.

Bruised But Not Broken – The theme of our first campaign which began this last weekend. The campaign is targeting day visitors to come and help out our local businesses. The target areas are the Tallahassee south Georgia markets and are being addressed through TV, Radio, Print (Tallahassee Democrat), a feature about the resiliency of the Franklin County community which is being prepared by the Democrat, social media and our 50,000 person direct mail audience.

We are Open for Business – Beginning around November 1, (depending upon lodging availability) we will begin to air advertisements that focus on our being open for business in all tourism venues. The market for these ads will be the

six hour drive time and will utilize internet, social media, print, and TV and direct marketing.

National Marketing – Fortunately our November, December and January tourism business slows considerably. So, while we will continue to tell the region that we are open for business, we will be able to save some resources for the spring campaign which will begin around January 1 and be pushed out through all of our national outlets.

Florida Seafood Festival:

One of the most dramatic signs of our return for tourists is the decision by the Seafood Festival Committee to move ahead with the Festival again this year beginning on November 2. While all of our lodging resources are not expected to be available we are optimistic that most facilities will be up and running albeit perhaps on a limited scale. The TDC has committed financial resources to help promote the Festival and has been working with the Festival Committee and Visit Florida on promotional opportunities.

Events:

While a few events that were scheduled for October were unable to operate due to the storm, most of those scheduled for the next few months will be able to continue with their plans.

Visitor Centers:

Within a week of the storm several of our visitor centers were operating at some level. They are all open now while some are working on limited schedules as the area recovers.

Summary:

In summary we are gradually recovering and a great deal of credit is due our residents, the amazing help from the utility crews from throughout the country, our county staff, Boards and Commissioners. It has been heartening to see the community come together when dealing with this crisis.

FLAIR #: H2251**DEO AGREEMENT ROUTING REVIEW FORM**

kh

1. Agreement Manager: Patrick HowardProgram Area (Division): DCD-CDBGPhone No.: 717-8418☒ Financial (If Financial, Complete All Sections)

Non-Financial (If Non-Financial, Complete Sections 1-4, 8, and 22)

2. Agreement Type: Original Agreement Renewal Number: ☒ Amendment/Modification Number: THREE
 If more than one funding source, show each source with amount of funds and Expansion Option (EO) and Version. If the contract will cross fiscal years, please indicate the amount that will be encumbered in the current fiscal year. If additional space is required, please attach a separate sheet.

3. Department Agreement # 4. Begin Date End Date Revised End Date 5. Grant # Module #
16DB-OK-02-29-01-H08 11/10/2015 5/9/2018 10/1/2020 DBF15

6. CFDA # CSFA # 7. Contract/Grant Total Increase (Decrease) Revised Contract/Grant Total
14.228 \$700,000.00 \$2,630,588. \$ \$3,330,558.00
00

8. Entity Name/Vendor ID #/Address/Phone # 9. Method of Payment 10. Vendor Determination Form Attached?
Franklin County - 596000612 ☒ Cost Reimbursement Yes
34 Forbes Street, Suite 1, Apalachicola Fixed Price or Fixed Rate ☒ No
Florida 32320 Other: (please specify)
850-653-9783

11. FLAIR Fund Code 12. FLAIR Object Code(s) 13. Budget Entity 14. FLAIR Organization Code(s) 15. Appropriation Category
202261006 730000 40300200 40304000000 100190

16. Expansion Option/Version 17. OCA 18. FCO Year 19. FLAIR Account Code (29-digits)
40-20-2-261006-40300200-00-100190-00

20. Method of Procurement 21. Service Type 22. Agreement Type 23. State Funded Project?
 Type: RFA Vendor Contract Yes
 Solicitation #: ☒ Recipient/Subrecipient ☒ No
 Other: (please specify)

ADMINISTRATIVE REVIEW

PRE-EXECUTION PHASE (DocuSign)	EXECUTION PHASE
Agreement Manager: Jason Seabolt for Patrick H. DocuSigned by: <u>Jason Seabolt</u> 10/16/2018 82DD65F58495472	Agreement Manager: Signature Date
Contracts and Grants Administration: Dornecia Allen DocuSigned by: <u>Dornecia Allen</u> 10/16/2018 2F7E54228326457...	Contracts and Grants Administration: Signature Date
Revenue Management: usha Putcha DocuSigned by: <u>Usha Putcha</u> 10/19/2018 BE2615DE58024FC	Office of the General Counsel: Signature Date
Chief Financial Officer: Sherri Martin DocuSigned by: <u>Sherri Martin</u> 10/19/2018 A0FC7DABB8904BF	Chief Financial Officer: Signature Date
Deputy Division Director (If Applicable):	Delegation of Authority: Sherri Martin Signature Date
Division Director (If Applicable): Kate Doyle for Julie Dennis DocuSigned by: <u>Kate Doyle for Julie Dennis</u> 10/19/2018 GCF658C4A02A4C7	
Chief Financial Officer (If Applicable):	
Chief of Staff (If Applicable):	

COMMENTS (If Applicable)

Agreement Manager

Contracts and Grants Administration

Revenue Management

Bureau Chief

Deputy Division Director

Division Director

Chief Financial Officer

Chief of Staff

**Modification to Subgrant Agreement**

May 11, 2018

**Modification Number 3 to Subgrant Agreement Between
the Department of Economic Opportunity and
Franklin County**

This Modification is made and entered into by and between the State of Florida, Department of Economic Opportunity, (DEO), and Franklin County, (“the Recipient”), to modify **DEO Contract Number 16DB-OK-02-29-01-H08, FLAIR Contract Number H2251**, (“the Agreement”) awarded on November 10, 2015.

WHEREAS, DEO and the Recipient entered into the Agreement, pursuant to which DEO provided a subgrant in the amount of \$700,000 to the Recipient under the Small Cities Community Development Block Grant (“CDBG”) Program as set forth in the Agreement;

WHEREAS, DEO and the Recipient desire to modify the Agreement;

NOW, THEREFORE, in consideration of the mutual promises of the parties contained herein, the parties agree as follows:

☒ **Revise the Activity Work Plan**

1. Attachment B, Activity Work Plan, of the Subgrant Agreement is hereby deleted and is replaced by the revised Attachment B, which is attached hereto and incorporated herein by reference.

☒ **Revise the Project Budget**

2. Attachment A, Project Detail Budget and Deliverables, of the Subgrant Agreement is hereby deleted and is replaced by the revised Attachment A, which is attached hereto and incorporated herein by reference.

☒ **Revise the Project Narrative**

3. Attachment C, Project Narrative, of the Subgrant Agreement is hereby deleted and is replaced by the revised Attachment C, which is attached hereto and incorporated herein by reference.

☒ **Change the Number of Accomplishments and/or Beneficiaries**

4. Attachments A, B, and C of the Subgrant Agreement are hereby deleted and are replaced by the revised Attachments A, B, and C, which are attached hereto and incorporated herein by reference.



Modification to Subgrant Agreement

May 11, 2018

Recipient: Franklin County**Modification Number:** 3**DEO Contract Number:** 16DB-OK-02-29-01-H 08**FLAIR Contract Number:** H2251

☐ **Include an Unaddressed Need from the Application for Funding as Addressed Need**

5. Attachments _____ of the Subgrant Agreement are hereby deleted and are replaced by the revised Attachments _____, which are attached hereto and incorporated herein by reference.

☐ **Change the Participating Parties**

6. (Type in the name of firm), is removed as a Participating Party to the Subgrant Agreement.
7. (Type in the name of new firm) is added as a Participating Party to the Subgrant Agreement. A copy of the new Participating Party Agreement, containing provisions and caveats that meet or exceed the conditions agreed to in the original Participating Party Agreement, is attached.

☒ **Extend the Agreement**

8. Paragraph (3) titled Period of Agreement on page 1 of the Subgrant Agreement is hereby deleted and replaced by the following Paragraph (3):

(3) Period of Agreement

This Agreement shall begin upon execution by both Parties, and shall end October 1, 2020, unless terminated earlier in accordance with the provisions of Paragraph (13) Termination, of this Agreement as previously twice amended. Any extension will not be granted unless the Recipient is able to provide substantial justification and the Director of the DEO Division of Community Development approves such an extension.

☒ **Other:**

9. On October 8, 2018, in DEO Case No.: 18-051, the Florida Department of Economic Opportunity issued an Order Granting Franklin County's Petition for Waiver from the requirements of Rule 73-C-23.0041(2)(b), Florida Administrative Code, to address the conditions caused by the Eastpoint Limerock June 24, 2018 Wildfires and increase the award from \$700,000 to \$3,330,558 to provide necessary housing assistance to the impacted low- and moderate-income residents. This modification implements the award increase to \$3,330,588.



Modification to Subgrant Agreement

May 11, 2018

Recipient: Franklin County**Modification Number:** 3**DEO Contract Number:** 16DB-OK-02-29-01-H 08**FLAIR Contract Number:** H2251

All provisions of the Subgrant Agreement and any attachments thereto in conflict with this Modification shall be and are hereby changed to conform to this Modification, effective as of the date of the execution of this Modification by both parties.

All provisions not in conflict with this Modification remain in full force and effect, and are to be performed at the level specified in the Agreement.

IN WITNESS WHEREOF, the parties hereto have executed this document as of the dates set herein.

State of Florida**Department of Economic Opportunity****Recipient: Franklin County**

By: _____

By: _____

Name: Sherri Martin

Name: Joseph A. Parrish

Title: Bureau Chief
Bureau of Small Cities and
Rural Communities

Title: Chairman

Date: _____

Date: _____

Approved as to form and legal sufficiency,
subject only to the full and proper execution
by the Parties

Office of the General Counsel
Department of Economic Opportunity

By: _____

Approved Date: _____

May 11, 2018



Request to Modify Agreement

May 11, 2018

		Beneficiaries								
		Total Beneficiaries			Very Low-Income		Low-Income		Moderate-Income	
Activity Code	Activity Name	Original #	Current #	Proposed #	Current #	Proposed #	Current #	Proposed #	Current #	Proposed #
08	Temporary Relocation	1	0	0	0	0	0	0	0	0
14A	Housing Rehab/Demo/Rebuild	10	10	48	2	4	8	2	0	42

OriginalProposed

20. Total Number of Unduplicated Beneficiaries: 10 48
21. Total Number of Unduplicated LMI Beneficiaries: 8 48
22. Total Number of Unduplicated VLI Beneficiaries: 2 4
23. Total Number of Unduplicated LMI Households: 10 48
24. Does this modification increase, decrease or move any funds committed to the project by the Recipient? ☒ Yes ☐ No
 (If **yes**, you must complete the *Sources and Uses of Funds* form, SC-36.)



Sources and Uses of Funds

May 11, 2018

Recipient: Franklin County **Contract Number:** 16DB-OK-02-29-01-H 08 **Modification Number:** 3

Sources of Project Funds							
Type of Funds		Amount		Source			
1. CDBG Subgrant		\$ 3,330,588		State of Florida - DEO			
2. Local Government		\$ 50,000		Franklin County - SHIP			
3.							
4.							
5.							
Total of all Funds		\$ 3,380,588					
Uses of Project Funds							
Activity Number	Activity Name	Sources of Project Funds					
		(1) CDBG	(2)	(3)	(4)	(5)	Totals
21A	Administration	\$ 499,588					\$ 499,588
14A	Housing Rehab/Demo/Rebuild	\$ 2,831,000	\$ 50,000				\$ 2,881,000
							</

Attachment A – Program Budget and Deliverables

Recipient: Franklin County **Modification Number:** 3 **Contract Number:** 16DB-OK-02-29-01-H 08

Activity		Accomplishments		Beneficiaries				Budget			
Activity #	Description	Unit	Number	VLI	LI	MI	All	CDBG Amount	Other Funds	Source*	Total Funds
1. Project Implementation											
21A	Administration							\$499,588			\$499,588
2. Housing Rehabilitation											
14A	Housing Rehab/Demo/Rebuild	HU	48	4	2	42	48	\$2,831,000	\$50,000	1	\$2,881,000
Totals:								\$3,330,588	\$50,000		\$3,380,588

* Show the sources and amounts of “Other Funds” needed to complete the project below, including local funds, grants from other agencies and program income.

Source	Other Funds Counted as Leverage	Other Funds Not Counted as Leverage
1. Franklin County SHIP	\$50,000	
2.		
3.		
4.		
5.		

Attachment A – Program Budget and Deliverables

Recipient: Franklin County **Modification Number:** 3 **Contract Number:** 16DB-OK-02-29-01-H 08

Deliverable	Minimum Level of Service (to submit for request for payment)	Financial Consequences
1. Project Implementation Recipient shall complete eligible project implementation tasks as detailed in Attachment C – Project Narrative. Total cost reimbursement not to exceed: \$499,588	Recipient shall be reimbursed upon completion of a minimum of one project implementation task on a per completed task basis as detailed in Attachment C – Project Narrative; evidenced by invoice(s) noting completed tasks.	Failure to perform the minimum level of service shall result in nonpayment for this deliverable for each payment request.
Deliverable	Minimum Level of Service (to submit for request for payment)	Financial Consequences
2. Housing Rehabilitation Recipient shall complete rehabilitation services to at least the minimum number of number low- to moderate-income homes listed in Attachment C – Project Narrative. Task 1: Construction to rehabilitate or demolish/rebuild home(s) Task 2: Rehabilitation Services Total cost reimbursement not to exceed: \$2,831,000	Task 1: Recipient shall be reimbursed upon completion of a minimum of 20% of the rehabilitation activities for one home. As evidence of percent completion, Recipient shall provide completed DEO-approved forms, documenting the percent completion for the home and the associated costs, signed by the contractor and certified by the housing specialist or building inspector for the project. Task 2: Recipient shall be reimbursed upon completion of a minimum of one rehabilitation services task on a per completed task basis as detailed in Attachment C – Project Narrative; evidenced by invoice(s) noting completed tasks.	Failure to perform the minimum level of service shall result in nonpayment for this deliverable for each payment request.

Attachment B – Activity Work Plan

Recipient: Franklin County Activity: 14A - Housing Rehab/Demo/Rebuild Project Budget: \$2,831,000
 Contract Number: 16DB-OK-02-29-01-H 08 Date Prepared: 8/31/2018 Modification Number: 3

Start Date (month/year)	End Date (month/year)	Describe the Proposed Action to be Completed by the “End Date.” <i>Examples of Actions: Procure Administrator or Engineer, Complete Environmental Review and Obtain Release of Funds, Request Wage Decision, Complete and Submit Design and Specifications, Advertise for and Open Bids, Issue Notice to Proceed, % Construction Completion (33, 66, and 100% or 25, 50, 75, and 100%), Complete Construction Procurement Process, Advertise Availability of Housing Rehabilitation Funds, Complete Rankings of Homes per HAP, Number of Houses Rehabilitated, and Submit Closeout Package to DEO.</i>	Number of Units to be Completed by the “End Date”	Proposed Funds to be Requested by the “End Date”
7/16	5/19	Prepare work write-ups and site specific environmental reviews.		
9/16	6/19	Bid out rehabilitation/replacement construction activities; take pre-rehabilitation photos.		
11/16	7/19	Award rehabilitation/replacement contracts and issue Notices to Proceed.		
1/17	6/18	Construction phase - 20% complete.	10	\$595,000
7/18	3/19	Construction phase - 50% complete.	24	\$1,440,000
4/19	12/19	Construction phase - 75% complete.	36	\$2,160,000
1/20	8/20	Construction phase - 100% complete.	48	\$2,800,000
9/20	10/20	Pay all outstanding retainage. Totals:	48	\$2,831,000

Attachment B – Activity Work Plan

Recipient: Franklin County Activity: 21A - Administration Project Budget: \$499,588
 Contract Number: 16DB-OK-02-29-01-H 08 Date Prepared: 8/31/2018 Modification Number: 3

Start Date (month/year)	End Date (month/year)	Describe Proposed Action to be Completed by the “End Date.” <i>Examples of Actions:</i> Procure Administrator or Engineer, Complete Environmental Review and Obtain Release of Funds, Request Wage Decision, Complete and Submit Design and Specifications, Advertise for and Open Bids, Issue Notice to Proceed, % Construction Completion (33, 66, and 100% or 25, 50, 75, and 100%), Complete Construction Procurement Process, Advertise Availability of Housing Rehabilitation Funds, Complete Rankings of Homes per HAP, Number of Houses Rehabilitated, and Submit Closeout Package to DEO.	Number of Units to be Completed by the “End Date”	Proposed Funds to be Requested by the “End Date”
12/15	06/16	Submit Request for Release of Funds and Environmental Clearance.		
12/15	03/16	Submit documentation to clear Special Conditions.		
1/16	9/17	Solicit for homes to address, abstractors, surveyors, lead inspectors and contractors.		
4/16	12/18	Verify income and title information on housing applicants.		
7/16	5/19	Prepare work write-ups and site specific environmental reviews.		\$10,000
9/16	6/19	Bid out rehabilitation/replacement construction activities; take pre-rehabilitation photos.		\$40,000
11/16	7/19	Award rehabilitation/replacement contracts and issue Notices to Proceed.		\$80,000
1/17	6/18	Construction phase - 20% complete; take photos of rehabilitation activities.		\$105,000
7/18	3/19	Construction phase - 50% complete; take photos of rehabilitation activities.		\$175,000
4/19	12/19	Construction phase - 75% complete; take photos of rehabilitation activities.		\$390,000
1/20	8/20	Construction phase - 100% complete; take photos of completed homes.		\$490,000
9/20	10/20	Submit Administrative Closeout Report. Totals:		\$499,588

Attachment C – Project Narrative

*(The information included in this attachment was derived from the Recipient's **Application for Funding**.)*

Franklin County will use its \$3,330,588 Housing CDBG grant to rehabilitate or replace substandard owner-occupied single family residences. This will meet the national objective of benefitting low- to moderate-income people, because households in that income range who have substandard housing will receive improved or new housing which they cannot afford to pay for on their own. The County will expend \$50,000 in local State Housing Initiative Program (SHIP) funds toward the project.

A minimum of 48 households will be assisted with subgrant funds. All of the households will be within the moderate-income range (80% adjusted median income [AMI]), of which six will be in the low-income range (50% AMI) and four will be in the very low-income range (30% AMI).

Houses to be rehabilitated will be located in the unincorporated portion of Franklin County. Homeowner selection will occur after the subgrant is funded. Of the 48 homes to be rehabilitated, 38 will be housing units requiring assistance as a result of the June 24, 2018, wildfire in Eastpoint. The work will remove health and safety violations, improve energy efficiency, and improve the overall condition of the housing. Rehabilitation activities will include repairing or replacing roofs, siding, plumbing, cabinets, flooring, windows, HVAC, and septic systems, and upgrading insulation and/or electrical service. Some severely deteriorated and/or inadequate dwellings may be demolished and replaced with newly constructed houses or manufactured/mobile homes. Construction will start after the site specific environmental clearance is received.

If any assisted houses are located in a 100-year floodplain, the construction will be in compliance with the County's adopted standards, as required by the National Flood Insurance Program. Homeowners will be required to carry flood insurance for the life of the County's deferred payment loan.

If any houses selected for assistance are more than 50 years old, or if digging is required, the historic review process will be conducted prior to bidding the construction.

Project Implementation Deliverables

Tasks that are eligible for reimbursement include the following:

- Draft policies for the Recipient to adopt to meet special conditions listed in this subgrant agreement,
- Prepare list of minority and women business enterprise (MBE/WBE) firms that operate in Recipient's area,
- Conduct activities related to the HUD-required initial environmental review,
- Prepare public notices for publication,
- Maintain financial records related to project activities,
- Conduct a Fair Housing activity,
- Review applications for assistance,
- Prepare work write-ups for homes selected to be rehabilitated
- Draft quarterly progress report for submission by Recipient,

Attachment C – Project Narrative

- Draft Section 3 or MBE/WBE report for submission by Recipient,
- Attend pre-bid walk through, bid opening or preconstruction meeting,
- Review Household Income Certification Forms for households being served,
- Attend meeting of the Recipient's local governing body to provide progress reports on subgrant activities,
- Prepare documentation for and attend on-site monitoring visits by DEO,
- Draft responses to monitoring findings and concerns for Recipient to submit to DEO,
- Draft requests for funds for submission by the Recipient's authorized eCDBG user,
- Draft subgrant modification documents for the Recipient to submit to DEO,
- Draft the Administrative Closeout Report for submission by the Recipient,
- Submit quarterly progress, Section 3 or MBE/WBE report to DEO,
- Respond to citizen complaints,
- Maintain client files,
- Submit responses to monitoring findings and concerns to DEO,
- Submit requests for funds to DEO,
- Pay advertising costs of public notices and invitations to bid,
- Pay permit fees,
- Pay legal fees,
- Pay invoices for environmental review activities other than advertising,
- Pay CDBG portion of required audit,
- Submit subgrant modification documents to DEO, and
- Submit the Administrative Closeout Report to DEO.

Housing Rehabilitation Deliverables

The following items are eligible for reimbursement under Task 2:

- Title search,
- Property survey,
- Costs associated with the site-specific environmental review,
- Lead-based paint testing,
- Asbestos inspection,
- Termite inspection and treatment,
- Purchase of house plans for a demolition/rebuild, and
- Filing fees for deferred payment loan and other documents.

**STATE OF FLORIDA
DEPARTMENT OF ECONOMIC OPPORTUNITY**

In the Matter of
FRANKLIN COUNTY,
Petitioner.

DEO Case No.: 18-051

**ORDER GRANTING FRANKLIN COUNTY'S PETITION FOR WAIVER OF THE
REQUIREMENTS OF RULE 73C-23.0041(2)(b), F.A.C.**

Introduction and Background

1. This matter is before the Department of Economic Opportunity ("Department") based on a Petition for Waiver ("Petition") submitted by Franklin County, Florida ("County"). A true and correct copy of the Petition is attached hereto as "Exhibit A."
2. The County seeks a temporary waiver of the funding levels established in Rule 73C-23.0041(2)(b), Florida Administrative Code ("Rule"). This waiver will expire on or before December 31, 2021.
3. On July 18, 2018, the County filed its Petition with the Department's Agency Clerk.
4. On July 26, 2018, the Department published notice of its receipt of the County's Petition in the Florida Administrative Register. A true and correct copy of the notice is attached to this document as "Exhibit B."
5. In the 14 days following its publication, the Department did not receive any public comments regarding the Petition. *See* Rule 28-104.003(1), Florida Administrative Code.

**The Florida Small Cities
Community Development Block Grant (CDBG) Program**

6. Units of local government must apply to receive funding in any fiscal year. *See* Section 290.044, Florida Statutes.

7. Funding levels are imposed by the Rule upon an applicant when the applicant requests funding during any application cycle of the CDBG program. The funding levels are tied to an applicant's low-to-moderate income ("LMI") population.
8. The County applied for Federal Fiscal Year ("FFY") 2014 funding during the calendar year 2015 application cycle of the CDBG program.
9. Based on the application, the County received an award of CDBG funds and entered into grant agreement 16DB-OK-02-29-01-H-08 ("Agreement") with the Department.
10. The Rule sets funding levels in incremental amounts based on LMI population and are capped at \$600,000, \$650,000, \$700,000, and \$750,000, respectively. In accordance with the funding levels set forth in the Rule, the County received the maximum award available for the County of \$700,000.

The County's Need for Additional Funding

11. On June 24, 2018, Eastpoint Limerock Wildfire consumed more than 950 acres, damaged or destroyed 46 homes, and displaced LMI families in Eastpoint, Florida.
12. Eastpoint is in the unincorporated area of Franklin County.
13. LMI families reside in the damaged or destroyed homes. The needs of the LMI families would otherwise not be addressed due to the funding limits in the Rule.
14. The County cannot otherwise address the needs of the impacted LMI families. Additional CDBG funding to aid the LMI families in Eastpoint will prevent undue burden, relieve substantial hardship, and allow the County to address the unaddressed needs of the impacted families.
15. The County has requested funding above the limits set forth in the Rule up to \$3,763,529.

Waiver Will Meet the Underlying Purpose of the Statute

16. Section 120.542(2), Florida Statutes, provides, in relevant part, that “variances and waivers shall be granted when the person subject to the rule demonstrates that the purpose of the underlying statute will be or has been achieved by other means by the person and when application of a rule would create a substantial hardship [...]”
17. The legislative intent and purpose of the CDBG Program is to “provide the necessary means to develop, preserve, redevelop, and revitalize Florida communities exhibiting signs of decline, distress, or economic needs by enabling local governments to undertake the necessary community and economic development programs.” *See* Section 290.0411, Florida Statutes.
18. Furthermore, the “[CDBG Program’s] overall objective is to create viable communities by eliminating slum and blight, fortifying communities in urgent need, providing decent housing and suitable living environments, and expanding economic opportunities, principally for persons of low or moderate income.” *See* Section 290.0411, Florida Statutes.
19. Ancillary to the Petition, the County demonstrated that 46 damaged or destroyed homes can be repaired or replaced with the requested additional funds. LMI families reside in the damaged or destroyed homes and are eligible to receive the services for which CDBG funds may be expended.
20. Addressing the needs of the LMI families by repairing or replacing the homes with the additional funds will create a more “viable communit[y] by eliminating slum and blight, fortifying communities in urgent need, providing decent housing and suitable living environments.”
21. Accordingly, the County has demonstrated that the purpose of the underlying statute will be achieved by other means.

Strict Application of the Rule Would Create Substantial Hardship for the County

22. Section 120.542(2), Florida Statutes, provides, in part, that “[v]ariations and waivers shall be granted when... application of a rule would create a substantial hardship or would violate principals of fairness.”
23. A substantial hardship means a “demonstrated economic, technological, legal, or other type of hardship to the person requesting the variance or waiver. *See* Section 120.542(2), Florida Statutes.
24. Without access to the additional funds, LMI families may not have decent housing and suitable living environments.
25. If the Department strictly applied the Rule, the County would not have access to the funds necessary to relieve the LMI families of the conditions caused by the Eastpoint Limerock Wildfire.
26. Accordingly, the County has demonstrated that the strict application of a rule would create a substantial hardship.

Conclusion

27. Based on this competent and substantial evidence, the Department hereby GRANTS Franklin County’s Petition for Waiver from the requirements of Rule 73C-23.0041(2)(b), Florida Administrative Code, to address the conditions caused by the Eastpoint Limerock Wildfire.

Dated this 8th day of October 2018.

DEPARTMENT OF ECONOMIC OPPORTUNITY
FILING AND ACKNOWLEDGEMENT
FILED, on this date, with the designated
Agency Clerk, receipt of which is hereby
acknowledged.

Stephanie Wilster 10/8/18
Agency Clerk Date



Julie Dennis, Director
Division of Community Development
Department of Economic Opportunity
107 East Madison Street, MSC-400
Tallahassee, Florida 32399-6508

NOTICE OF ADMINISTRATIVE RIGHTS

ANY PERSON WHOSE SUBSTANTIAL INTERESTS ARE AFFECTED BY THIS ORDER HAS THE OPPORTUNITY FOR AN ADMINISTRATIVE PROCEEDING PURSUANT TO SECTION 120.569, FLORIDA STATUTES.

FOR THE REQUIRED CONTENTS OF A PETITION CHALLENGING AGENCY ACTION, REFER TO RULES 28-106.104(2), 28-106.201(2), AND 28-106.301, FLORIDA ADMINISTRATIVE CODE.

DEPENDING ON WHETHER OR NOT MATERIAL FACTS ARE DISPUTED IN THE PETITION, A HEARING WILL BE CONDUCTED PURSUANT TO EITHER SECTIONS 120.569 AND 120.57(1), FLORIDA STATUTES, OR SECTIONS 120.569 AND 120.57(2), FLORIDA STATUTES.

PURSUANT TO SECTION 120.573, FLORIDA STATUTES, AND CHAPTER 28, PART IV, FLORIDA ADMINISTRATIVE CODE, MEDIATION IS NOT AVAILABLE TO SETTLE ADMINISTRATIVE DISPUTES.

ANY PETITION MUST BE FILED WITH THE AGENCY CLERK OF THE DEPARTMENT OF ECONOMIC OPPORTUNITY WITHIN 21 CALENDAR DAYS OF RECEIPT OF THIS ORDER. A PETITION IS FILED WHEN IT IS RECEIVED BY:

AGENCY CLERK
DEPARTMENT OF ECONOMIC OPPORTUNITY
OFFICE OF THE GENERAL COUNSEL
107 EAST MADISON ST., MSC 110
TALLAHASSEE, FLORIDA 32399-4128
FAX 850-921-3230
agency.clerk@deo.myflorida.com

YOU WAIVE THE RIGHT TO ANY ADMINISTRATIVE PROCEEDING IF YOU DO NOT FILE A PETITION WITH THE AGENCY CLERK WITHIN 21 CALENDAR DAYS OF RECEIPT OF THE ORDER.

Exhibit A

FRANKLIN COUNTY

REPLY TO: ☐
BOARD OF COUNTY COMMISSIONERS
33 MARKET STREET, SUITE 203
APALACHICOLA, FL 32320
(850) 653-8861, EXT. 100
(850) 653-4795 FAX



REPLY TO: ☒
PLANNING & BUILDING DEPARTMENT
34 FORBES STREET, SUITE 1
APALACHICOLA, FL 32320
(850) 653-9783
(850) 653-9799 FAX

July 17, 2018

CERTIFIED MAIL - RETURN RECEIPT REQUESTED

Ms. Shanedra Barnes, Agency Clerk
Florida Department of Economic Development
The Caldwell Building
107 East Madison Street, MSC-110
Tallahassee Florida 32399

RE: Petition for Waiver from Rule 73C-23 0041 (2) (b)
Eastpoint Limerock Wildfire Supplemental Funding

Dear Ms. Barnes

On Sunday, June 24, 2018, a wildfire destroyed 36 homes and damaged additional homes in Eastpoint, Florida, located in the unincorporated area of Franklin County, according to Florida Forestry Service officials. The same report noted that the fire additionally consumed more than 950 acres.

Franklin County, Florida is respectfully requesting a waiver of Florida Administrative Rule 73C- 23.0041(2)(b), which sets levels of funding based on an applying local government's low to moderate income (LMI) population. This waiver would be temporary, and would be limited to the duration of Franklin County's grant contract (16DB-OK-02-29-01-H 08), received under the Small Cities CDBG 2016 fiscal year, and ending no later than December 31, 2021.

Based on Franklin County's LMI population, we are currently eligible to receive a maximum grant of \$700,000. The County is requesting the funding ceiling for Franklin County's CDBG Housing Rehabilitation project be increased to \$4,463,529 for the specific purpose of addressing the housing needs left in the wake of the Eastpoint Limerock wildfire, all of which are located in unincorporated Franklin County. Florida Statute 290.047(2) states that the Department shall establish grant ceilings for each program category by rule. Rule 73C-23.0041(2) (b) is the implementing rule.

This request serves the primary intent and purpose of Florida Statute 290.0411, as it will provide Franklin County with a necessary means to assist the citizens of Eastpoint with their current urgent need, by providing decent housing and suitable living environments to those low-to-moderate income citizens who lost their homes or had their homes damaged by the Eastpoint Limerock Wildfire.

RICKY D. JONES
DISTRICT ONE

CHERYL SANDERS
DISTRICT TWO

NOAH LOCKLEY, JR.
DISTRICT THREE

JOSEPH PARRISH
DISTRICT FOUR

WILLIAM MASSEY
DISTRICT FIVE

Ms. Shanedra Barnes, Agency Clerk
Florida Department of Economic Development
July 17, 2018
Page 2 of 2

Approximately 34 families are displaced after losing their homes to the Eastpoint Limerock Wildfire. Additionally, multiple homes received fire and smoke damage. Franklin County and its residents currently are experiencing housing related hardship related to this event. Without the relief provided by this waiver to allow additional CDBG housing assistance to the low-to-moderate income citizens of Franklin County, affected by the Eastpoint Limerock Fire, a substantial hardship will persist for those citizens as well as for Franklin County as a whole.

Petitioner: The Honorable Joseph A. Parrish, Chairman
Franklin County Board of County Commissioners
33 Market Street, Suite 203
Apalachicola, Florida 32320

Counsel for Petitioner: Thomas Michael Shuler
40 4th Street
Apalachicola, Florida 32320

Your consideration of this request is greatly appreciated. Should you have any questions regarding this request, please do not hesitate to call me at (850) 653-8861.

Sincerely,



Joseph A. Parrish, Chairman,
Franklin County
Board of County Commissioners

Ms. Sherri Martin, Bureau Chief, Bureau of Small Cities and Rural Communities
Mr. Patrick Howard, Government Operations Consultant III, Small Cities CDBG Program

Exhibit B

Notice of Variances and Waivers

DEPARTMENT OF ECONOMIC OPPORTUNITY

Division of Community Development

RULE NO.: RULE TITLE:

73C-23.0041 Application Process

NOTICE IS HEREBY GIVEN that on July 17, 2018, the Department of Economic Opportunity, received a petition for Waiver from the requirements of paragraph 73C-23.0041(2)(b), F.A.C., from Franklin County. Paragraph 73C-23.0041(2)(b), F.A.C., limits the amount of funds that an applicant may request.

A copy of the Petition for Variance or Waiver may be obtained by contacting: Shanetra Barnes-Whitaker, Deputy Agency Clerk, Department of Economic Opportunity, 107 E. Madison Street, MSC 110, Tallahassee, Florida 32399; agency.clerk@deo.myflorida.com; (850)245-7150.

Certificate Of Completion

Envelope Id: 4C830153966E4E45A38882D1996361F8

Status: Completed

Subject: H2251-16DB-Mod3_Franklin County

Source Envelope:

Document Pages: 22

Signatures: 5

Envelope Originator:

Certificate Pages: 5

Initials: 0

Kelly Hartsfield

AutoNav: Enabled

107 East Madison Street

Envelopeld Stamping: Enabled

Caldwell Building, B-047

Time Zone: (UTC-05:00) Eastern Time (US & Canada)

Tallahassee, FL 32399

kelly.hartsfield@deo.myflorida.com

IP Address: 204.144.3.1

Record Tracking

Status: Original

Holder: Kelly Hartsfield

Location: DocuSign

10/16/2018 11:35:47 AM

kelly.hartsfield@deo.myflorida.com

Signer Events

Signature

Timestamp

Kelly Hartsfield

Completed

Sent: 10/16/2018 11:40:11 AM

kelly.hartsfield@deo.myflorida.com

Viewed: 10/16/2018 11:40:23 AM

Florida Dept. of Economic Opportunity

Security Level: Email, Account Authentication (None)

Using IP Address: 204.144.3.1

Signed: 10/16/2018 11:43:16 AM

Electronic Record and Signature Disclosure:

Not Offered via DocuSign

Jason Seabolt

DocuSigned by:
Jason Seabolt
82DD6FF5849F472...

Sent: 10/16/2018 11:43:19 AM

jason.seabolt@deo.myflorida.com

Resent: 10/16/2018 2:55:48 PM

Security Level: Email, Account Authentication (None)

Viewed: 10/16/2018 3:37:23 PM

Signed: 10/16/2018 3:45:54 PM

Signature Adoption: Pre-selected Style

Using IP Address: 204.144.3.1

Electronic Record and Signature Disclosure:

Accepted: 10/16/2018 3:37:23 PM

ID: 96ad50de-0f76-44f8-9028-541dcc21030c

Dornecia Allen

DocuSigned by:
Dornecia Allen
2F7DE51228328457...

Sent: 10/16/2018 3:45:57 PM

dornecia.allen@deo.myflorida.com

Viewed: 10/16/2018 4:17:45 PM

Florida Dept. of Economic Opportunity

Security Level: Email, Account Authentication (None)

Signed: 10/16/2018 4:21:08 PM

Signature Adoption: Pre-selected Style

Using IP Address: 204.144.3.1

Electronic Record and Signature Disclosure:

Not Offered via DocuSign

Usha Putcha

DocuSigned by:
Usha Putcha
BE2615DE68024FC...

Sent: 10/16/2018 4:34:44 PM

Usha.Putcha@deo.myflorida.com

Viewed: 10/17/2018 11:26:55 AM

Security Level: Email, Account Authentication (None)

Signed: 10/19/2018 9:45:12 AM

Signature Adoption: Pre-selected Style

Using IP Address: 204.144.3.1

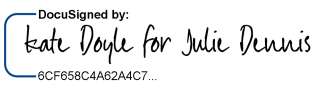
Electronic Record and Signature Disclosure:

Accepted: 10/17/2018 11:26:55 AM


ID: 4a33dbc5-424c-40c5-b5d1-e2d16bb8d888

Signer Events	Signature	Timestamp
Sherri Martin sherri.martin@deo.myflorida.com Security Level: Email, Account Authentication (None)	 <p>DocuSigned by: Sherri Martin A0FC7D4BB8994BF...</p> <p>Signature Adoption: Pre-selected Style Using IP Address: 204.144.3.1</p>	Sent: 10/19/2018 9:45:14 AM Viewed: 10/19/2018 10:17:16 AM Signed: 10/19/2018 10:17:54 AM

Electronic Record and Signature Disclosure:
 Accepted: 10/19/2018 10:17:16 AM
 ID: e96928ed-33b1-43f0-bd03-ea60e85ed05a

Kate Doyle for Julie Dennis Kate.Doyle@deo.myflorida.com Security Level: Email, Account Authentication (None)	 <p>DocuSigned by: Kate Doyle for Julie Dennis 6CF658C4A62A4C7...</p> <p>Signature Adoption: Pre-selected Style Using IP Address: 204.144.3.1</p>	Sent: 10/19/2018 10:17:56 AM Viewed: 10/19/2018 10:47:46 AM Signed: 10/19/2018 11:50:48 AM
---	--	--

Electronic Record and Signature Disclosure:
 Accepted: 8/19/2018 4:41:08 PM
 ID: 732f330b-1afa-48ae-8370-4b3aa957d820

In Person Signer Events	Signature	Timestamp
Editor Delivery Events	Status	Timestamp
Agent Delivery Events	Status	Timestamp
Intermediary Delivery Events	Status	Timestamp
Certified Delivery Events	Status	Timestamp
Carbon Copy Events	Status	Timestamp
Lemuel Toro lemuell.toro@deo.myflorida.com Security Level: Email, Account Authentication (None)		Sent: 10/16/2018 4:34:45 PM
Electronic Record and Signature Disclosure: Accepted: 6/30/2017 4:34:11 PM ID: 6fa8b584-1f2c-47d4-83f8-a4ccbb016fba		

Notary Events	Signature	Timestamp
Envelope Summary Events	Status	Timestamps
Envelope Sent	Hashed/Encrypted	10/19/2018 10:17:56 AM
Certified Delivered	Security Checked	10/19/2018 10:47:46 AM
Signing Complete	Security Checked	10/19/2018 11:50:48 AM
Completed	Security Checked	10/19/2018 11:50:48 AM
Payment Events	Status	Timestamps

Electronic Record and Signature Disclosure

ELECTRONIC RECORD AND SIGNATURE DISCLOSURE

From time to time, Florida Dept. of Economic Opportunity (we, us or Company) may be required by law to provide to you certain written notices or disclosures. Described below are the terms and conditions for providing to you such notices and disclosures electronically through your DocuSign, Inc. (DocuSign) Express user account. Please read the information below carefully and thoroughly, and if you can access this information electronically to your satisfaction and agree to these terms and conditions, please confirm your agreement by clicking the 'I agree' button at the bottom of this document.

Getting paper copies

At any time, you may request from us a paper copy of any record provided or made available electronically to you by us. For such copies, as long as you are an authorized user of the DocuSign system you will have the ability to download and print any documents we send to you through your DocuSign user account for a limited period of time (usually 30 days) after such documents are first sent to you. After such time, if you wish for us to send you paper copies of any such documents from our office to you, you will be charged a \$0.00 per-page fee. You may request delivery of such paper copies from us by following the procedure described below.

Withdrawing your consent

If you decide to receive notices and disclosures from us electronically, you may at any time change your mind and tell us that thereafter you want to receive required notices and disclosures only in paper format. How you must inform us of your decision to receive future notices and disclosure in paper format and withdraw your consent to receive notices and disclosures electronically is described below.

Consequences of changing your mind

If you elect to receive required notices and disclosures only in paper format, it will slow the speed at which we can complete certain steps in transactions with you and delivering services to you because we will need first to send the required notices or disclosures to you in paper format, and then wait until we receive back from you your acknowledgment of your receipt of such paper notices or disclosures. To indicate to us that you are changing your mind, you must withdraw your consent using the DocuSign 'Withdraw Consent' form on the signing page of your DocuSign account. This will indicate to us that you have withdrawn your consent to receive required notices and disclosures electronically from us and you will no longer be able to use your DocuSign Express user account to receive required notices and consents electronically from us or to sign electronically documents from us.

All notices and disclosures will be sent to you electronically

Unless you tell us otherwise in accordance with the procedures described herein, we will provide electronically to you through your DocuSign user account all required notices, disclosures, authorizations, acknowledgements, and other documents that are required to be provided or made available to you during the course of our relationship with you. To reduce the chance of you inadvertently not receiving any notice or disclosure, we prefer to provide all of the required notices and disclosures to you by the same method and to the same address that you have given us. Thus, you can receive all the disclosures and notices electronically or in paper format through the paper mail delivery system. If you do not agree with this process, please let us know as described below. Please also see the paragraph immediately above that describes the consequences of your electing not to receive delivery of the notices and disclosures electronically from us.

How to contact Florida Dept. of Economic Opportunity:

You may contact us to let us know of your changes as to how we may contact you electronically, to request paper copies of certain information from us, and to withdraw your prior consent to receive notices and disclosures electronically as follows:

To contact us by email send messages to: tom.stankevicius@deo.myflorida.com

To advise Florida Dept. of Economic Opportunity of your new e-mail address

To let us know of a change in your e-mail address where we should send notices and disclosures electronically to you, you must send an email message to us at

tom.stankevicius@deo.myflorida.com and in the body of such request you must state: your previous e-mail address, your new e-mail address. We do not require any other information from you to change your email address..

In addition, you must notify DocuSign, Inc to arrange for your new email address to be reflected in your DocuSign account by following the process for changing e-mail in DocuSign.

To request paper copies from Florida Dept. of Economic Opportunity

To request delivery from us of paper copies of the notices and disclosures previously provided by us to you electronically, you must send us an e-mail to tom.stankevicius@deo.myflorida.com and in the body of such request you must state your e-mail address, full name, US Postal address, and telephone number. We will bill you for any fees at that time, if any.

To withdraw your consent with Florida Dept. of Economic Security

To inform us that you no longer want to receive future notices and disclosures in electronic format you may:

- i. decline to sign a document from within your DocuSign account, and on the subsequent page, select the check-box indicating you wish to withdraw your consent, or you may;
 - ii. send us an e-mail to tom.stankevicius@deo.myflorida.com and in the body of such request you must state your e-mail, full name, IS Postal Address, telephone number, and account number. We do not need any other information from you to withdraw consent..
- The consequences of your withdrawing consent for online documents will be that transactions may take a longer time to process..

Required hardware and software

Operating Systems:	Windows2000? or WindowsXP?
Browsers (for SENDERS):	Internet Explorer 6.0? or above
Browsers (for SIGNERS):	Internet Explorer 6.0?, Mozilla FireFox 1.0, NetScape 7.2 (or above)
Email:	Access to a valid email account
Screen Resolution:	800 x 600 minimum
Enabled Security Settings:	<ul style="list-style-type: none">•Allow per session cookies•Users accessing the internet behind a Proxy Server must enable HTTP 1.1 settings via proxy connection

** These minimum requirements are subject to change. If these requirements change, we will provide you with an email message at the email address we have on file for you at that time providing you with the revised hardware and software requirements, at which time you will

have the right to withdraw your consent.

Acknowledging your access and consent to receive materials electronically

To confirm to us that you can access this information electronically, which will be similar to other electronic notices and disclosures that we will provide to you, please verify that you were able to read this electronic disclosure and that you also were able to print on paper or electronically save this page for your future reference and access or that you were able to e-mail this disclosure and consent to an address where you will be able to print on paper or save it for your future reference and access. Further, if you consent to receiving notices and disclosures exclusively in electronic format on the terms and conditions described above, please let us know by clicking the 'I agree' button below.

By checking the 'I Agree' box, I confirm that:

- I can access and read this Electronic CONSENT TO ELECTRONIC RECEIPT OF ELECTRONIC RECORD AND SIGNATURE DISCLOSURES document; and
- I can print on paper the disclosure or save or send the disclosure to a place where I can print it, for future reference and access; and
- Until or unless I notify Florida Dept. of Economic Opportunity as described above, I consent to receive from exclusively through electronic means all notices, disclosures, authorizations, acknowledgements, and other documents that are required to be provided or made available to me by Florida Dept. of Economic Opportunity during the course of my relationship with you.

MODIFICATION #1 TO AGREEMENT FOR CDBG ADMINISTRATION SERVICES

The Agreement for CDBG Administration Services originally entered into the **15th** day of **December, 2015**, by and between the Franklin County Board of County Commissioners, hereinafter referred to as the "COUNTY," and **Roumelis Planning and Development Services, Inc.**, 5378 Carisbrooke Lane, Tallahassee, Florida 32309, hereinafter referred to as **RPDS** or CONSULTANT, is for the COUNTY'S FFY 2014 Community Development Block Grant (CDBG) #16DB-OK-02-29-01-H08, from the Florida Department of Economic Opportunity (DEO). Said Contract is hereby modified as follows.

1. The Contract shall be reinstated effective immediately, subject to Modification #3 to the County's Subgrant Agreement with DEO, and
2. Attachment A, Scope of Administration Services and Payment of Fee, shall be modified on the second page to include the following revised language:

Fee for Administration Services

For administration services rendered under this agreement, the County shall pay to RPDS a lump sum fee of: \$105,000.00 for the initial grant period through Subgrant Modification #2, and an additional \$370,000 for services associated with the Subgrant Modification #3 for the Eastpoint Limerock Fire.

All other provisions of the original contract shall remain in full force and effect.

This modification has been duly authorized by the Franklin County Board of County Commissioners, and shall become effective immediately upon execution by both parties.

IN WITNESS WHEREOF, the parties hereto have caused this Contract to be executed by their undersigned officials as duly authorized.

Roumelis Planning and Development Services, Inc.

By: _____ Date: _____
Deborah Roumelis Belcher, President

Franklin COUNTY, Florida

By: _____ Date: _____
Chairman, Board of County Commissioners

Attest to COUNTY:

By: _____ Seal
Franklin County Clerk to the Board

FRANKLIN COUNTY
ADVISORY BOARD OF ADJUSTMENT CONSENT AGENDA

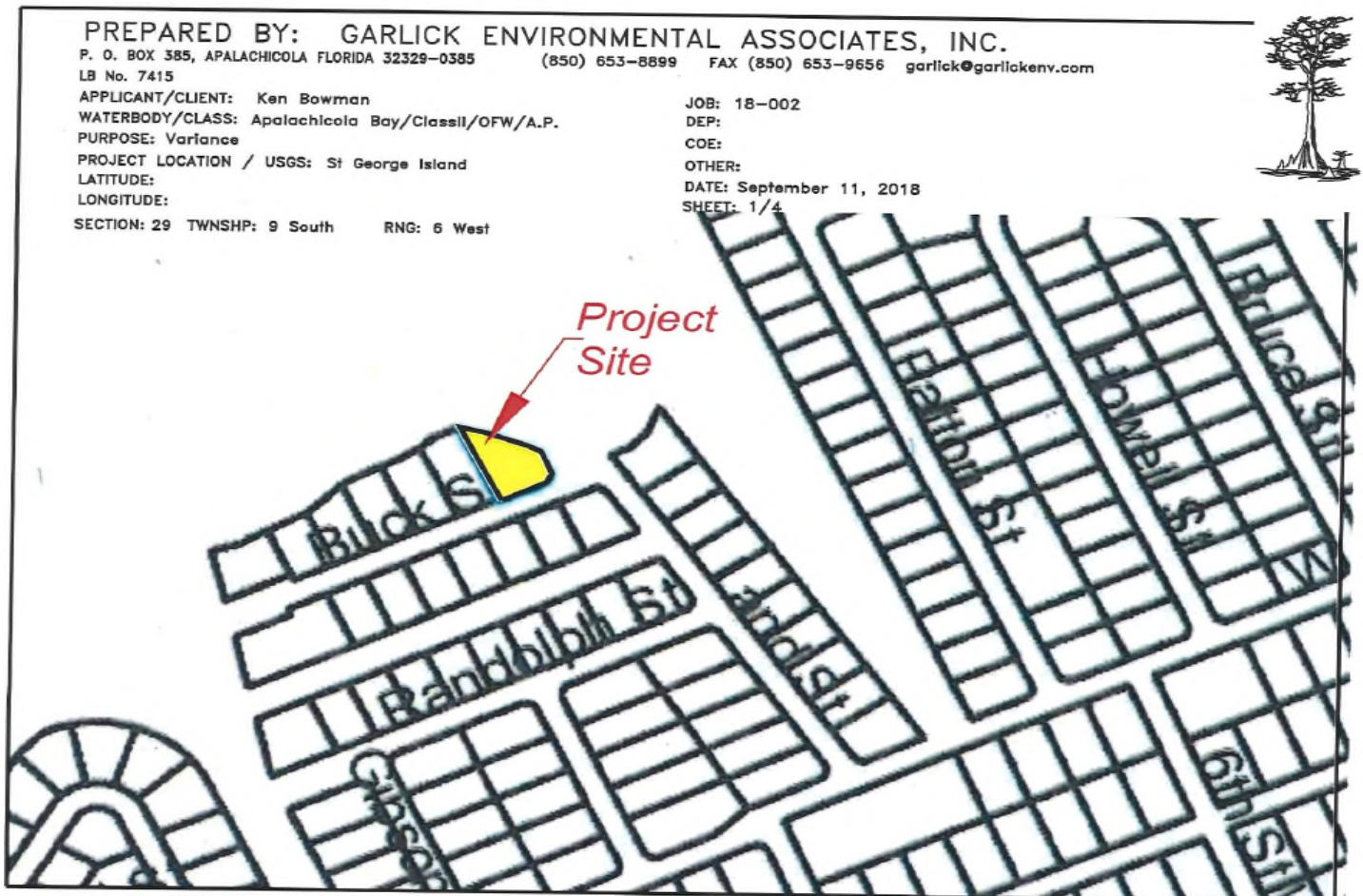
TUESDAY, OCTOBER 3, 2018
FRANKLIN COUNTY COURTHOUSE ANNEX
34 FORBES STREET, APALCHICOLA, FLORIDA



PLEASE NOTE: THE ADVISORY BOARD OF ADJUSTMENT MAKES RECOMMENDATIONS TO THE FRANKLIN COUNTY BOARD OF COUNTY COMMISSIONERS REGARDING YOUR APPLICATION. ALL APPLICANTS ARE NOTIFIED THAT IF YOUR APPLICATION IS DENIED, IT MAY NOT BE RESUBMITTED FOR ONE YEAR. ALSO, ANY PERSON WISHING TO APPEAL THE RECOMMENDATIONS OF THE ADVISORY BOARD OF ADJUSTMENT OR THE DECISION OF THE FRANKLIN COUNTY BOARD OF COUNTY COMMISSIONER BOARD ARE RESPONSIBLE TO ENSURE THAT A VERBATIM TRANSCRIPT OF THE PROCEEDINGS IS MADE.

- 1. RECOMMENDED APPROVAL: (2-1 Vote)** Consideration of a request to construct a house 15 feet into the front setback of Lot 7, Block 63, St. George Island Gulf Beaches, Unit 5, 701 Buck Street, St. George Island, Franklin County, Florida. Request submitted by Garlick Environmental Services, Inc., agent for Ken Bowman, applicant.

THIS REQUEST HAS BEEN REDUCED TO A 10 FOOT VARIANCE REQUEST.





Owner



Overview



Legend

- ☐ Parcels
- ☐ Roads
- ☐ City Labels

Parcel ID 29-095-06W-7315-0063-0070
Sec/Twp/Rng 29-95-6W
Property Address 701 BUCK ST
District 1
Brief Tax Description UNIT 5 BL 63

Alternate ID 06W09S29731500630070
Class VACANT
Acreage n/a

Owner Address

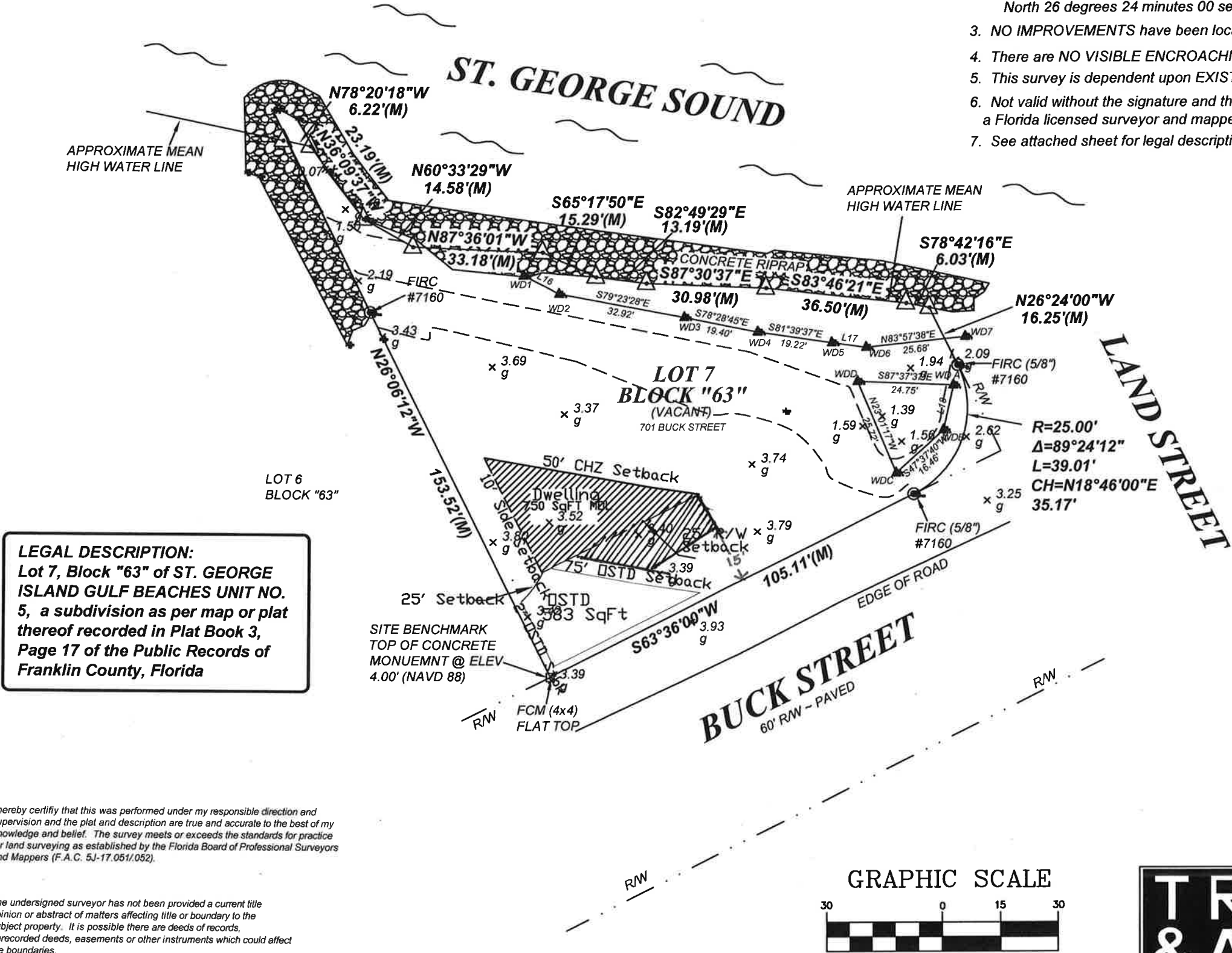
BOWMAN KENNETH A & STEPHANIE L
535 BEAR CREEK LANE
BOGART, GA 30622

(Note: Not to be used on legal documents)

NEW SITE PLAN

PLAT OF BOUNDARY SURVEY CERTIFIED TO:
KENNETH A. BOWMAN and STEPHANIE L. BOWMAN,
DODD TITLE COMPANY, INC.,
FIRST AMERICAN TITLE INSURANCE COMPANY

- NOTES:
- 1. SURVEY SOURCE: Record plat and a field survey performed by the undersigned surveyor.
 - 2. BEARING REFERENCE: West boundary of subject parcel being North 26 degrees 24 minutes 00 seconds West as per record plat.
 - 3. NO IMPROVEMENTS have been located in this survey other than shown hereon.
 - 4. There are NO VISIBLE ENCROACHMENTS other than those shown hereon.
 - 5. This survey is dependent upon EXISTING MONUMENTATION.
 - 6. Not valid without the signature and the original raised seal of a Florida licensed surveyor and mapper.
 - 7. See attached sheet for legal description.

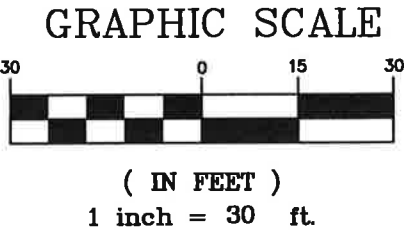


LEGAL DESCRIPTION:
Lot 7, Block "63" of ST. GEORGE ISLAND GULF BEACHES UNIT NO. 5, a subdivision as per map or plat thereof recorded in Plat Book 3, Page 17 of the Public Records of Franklin County, Florida

I hereby certify that this was performed under my responsible direction and supervision and the plat and description are true and accurate to the best of my knowledge and belief. The survey meets or exceeds the standards for practice for land surveying as established by the Florida Board of Professional Surveyors and Mappers (F.A.C. 5J-17.0511.052).

The undersigned surveyor has not been provided a current title opinion or abstract of matters affecting title or boundary to the subject property. It is possible there are deeds of records, unrecorded deeds, easements or other instruments which could affect the boundaries.

JAMES T. RODDENBERRY
Surveyor and Mapper
Florida Certificate No: 4261



LEGEND

FCM	FOUND CONCRETE MONUMENT
RW	RIGHT-OF-WAY
M	MEASURED
NOT TO SCALE	
POINT NOT SET OR FOUND	
SIRC	SET (5/8") IRON ROD AND CAP #7160
FIRC	FOUND (5/8") IRON ROD AND CAP
RP	RECORD PLAT
FND	FOUND
RND	ROUND
CM	CONCRETE MONUMENT

LINE TABLE

LINE	BEARING	LENGTH
L-1	N03°45'32"W	9.94
L-2	N18°23'47"E	9.74
L-3	N22°17'32"E	11.19
L-4	N33°18'24"E	7.14
L-5	N40°18'28"W	21.14
L-6	N03°29'34"W	12.91
L-7	N16°58'55"E	8.69
L-8	N81°12'42"W	9.59
L-9	N82°28'51"W	9.57
L-10	N80°06'38"W	9.51
L-11	N79°32'35"W	19.32
L-12	N76°18'02"W	10.39
L-13	N77°55'50"W	17.17
L-14	N82°50'03"W	5.11
L-15	N45°08'52"W	14.84

FLOOD ZONE INFORMATION:

Subject property is located in Zone "VE" (EL 14) as per Flood Insurance Rate Map Community Panel No: 120088 0545F index date: February 5, 2014, Franklin County, Florida.

Thurman Roddenberry & Associates, Inc.

PROFESSIONAL SURVEYORS AND MAPPERS

P.O. BOX 100 • 125 SHELTON STREET • SOPCHOPPY, FLORIDA 32358

PHONE NUMBER: 850-962-2538 FAX NUMBER: 850-962-1103

LB # 7160

DATE: 10/19/18	DRAWN BY: MMD	N.B.PER PLAT	COUNTY: Franklin
FILE: 16343.DWG	DATE OF LAST FIELD WORK: 10/18/18	JOB NUMBER: 16-343	



STATE OF FLORIDA
DEPARTMENT OF HEALTH
ONSITE SEWAGE TREATMENT AND DISPOSAL
SYSTEM
CONSTRUCTION PERMIT

PERMIT #: **19-S1-1845949**
APPLICATION #: **AP1343706**
DATE PAID: _____
FEE PAID: _____
RECEIPT #: _____
DOCUMENT #: **PR1119868**

Performance-Based Treatment System

CONSTRUCTION PERMIT FOR: OSTDS New

APPLICANT: Kenneth Bowman

PROPERTY ADDRESS: 701 Buck St Saint George Island, FL 32328

LOT: 7 BLOCK: 63 SUBDIVISION: Unit 5

PROPERTY ID #: 29-09S-06W-7315-0063-0070 [SECTION, TOWNSHIP, RANGE, PARCEL NUMBER]
[OR TAX ID NUMBER]

SYSTEM MUST BE CONSTRUCTED IN ACCORDANCE WITH SPECIFICATIONS AND STANDARDS OF SECTION 381.0065, F.S., AND CHAPTER 64E-6, F.A.C. DEPARTMENT APPROVAL OF SYSTEM DOES NOT GUARANTEE SATISFACTORY PERFORMANCE FOR ANY SPECIFIC PERIOD OF TIME. ANY CHANGE IN MATERIAL FACTS, WHICH SERVED AS A BASIS FOR ISSUANCE OF THIS PERMIT, REQUIRE THE APPLICANT TO MODIFY THE PERMIT APPLICATION. SUCH MODIFICATIONS MAY RESULT IN THIS PERMIT BEING MADE NULL AND VOID. ISSUANCE OF THIS PERMIT DOES NOT EXEMPT THE APPLICANT FROM COMPLIANCE WITH OTHER FEDERAL, STATE, OR LOCAL PERMITTING REQUIRED FOR DEVELOPMENT OF THIS PROPERTY.

SYSTEM DESIGN AND SPECIFICATIONS

T [749] GALLONS / GPD PBS - Fuji Clean CEN5 CAPACITY
A [] GALLONS / GPD _____ CAPACITY
N [] GALLONS GREASE INTERCEPTOR CAPACITY [MAXIMUM CAPACITY SINGLE TANK:1250 GALLONS]
K [525] GALLONS DOSING TANK CAPACITY [25.00] GALLONS @ [12] DOSES PER 24 HRS #Pumps [1]
D [225] SQUARE FEET Trench (Geoflow 59 emitter SYSTEM
R [] SQUARE FEET _____ SYSTEM
A TYPE SYSTEM: [] STANDARD [] FILLED [x] MOUND [] _____
I CONFIGURATION: [x] TRENCH [] BED [] _____
N
F LOCATION OF BENCHMARK: Top of concrete monument at Southern property corner.
I ELEVATION OF PROPOSED SYSTEM SITE [8.00] [INCHES] FT [] ABOVE [x] BELOW BENCHMARK/REFERENCE POINT
E BOTTOM OF DRAINFIELD TO BE [4.00] [INCHES] FT [] ABOVE [x] BELOW BENCHMARK/REFERENCE POINT
L
D FILL REQUIRED: [18.00] INCHES EXCAVATION REQUIRED: [] INCHES

O The system is sized for 3 bedrooms with a maximum occupancy of 6 persons (2 per bedroom), for a total estimated flow of 300 gpd.
T The licensed contractor installing the system is responsible for installing the minimum category of tank in accordance with
H s. 64E-6.013(3)(f), FAC and the approved engineering plans. The specific performance base system listed is specified by
E the design engineer.
R Project must be constructed in accordance with the approved plans and specifications sealed by the design engineer on 8/14/18 and approved by the FDOH engineer. (Comments Continued on Page 2.)

SPECIFICATIONS BY: Melissa Durkin TITLE: _____

APPROVED BY: Charles B. Addison TITLE: Environmental Health Specialist I Franklin CHD

DATE ISSUED: 08/17/2018 EXPIRATION DATE: 12/05/2019

DH 4016, 08/09 (Obsoletes all previous editions which may not be used)

Incorporated: 64E-6.003, FAC

v 1.1.4

AP1343706

SE1076514

The installation must be certified by the design engineer and as-built plans submitted prior to final approval.

The FDOH has issued Variance No.: 13396 allowing the following variances:

381.0065(4)(e)4, F.S. and 64E-6.005 (1) (d), FAC: Allowing 25ft setback to non-potable well.

64E-6.005(4)(a), F.A.C. Allowing an unobstructed area of 247 sf.

64E-6.009(3)(f), F.A.C. Allowing retaining wall to impact 55% of mound shoulders.

64E-6.009 (5) (a) 15, FAC: Allowing the drip line is located 16 inches from the retaining wall.

The system is designed as a performance based secondary treatment, with better treatment for CBOD5, TSS, and fecal coliform with drip line drainfield in trench installation.

NOTICE OF RIGHTS

A party whose substantial interest is affected by this order may petition for an administrative hearing pursuant to sections 120.569 and 120.57, Florida Statutes. Such proceedings are governed by Rule 28-106, Florida Administrative Code. A petition for administrative hearing must be in writing and must be received by the Agency Clerk for the Department, within twenty-one (21) days from the receipt of this order. The address of the Agency Clerk is 4052 Bald Cypress Way, BIN A-02, Tallahassee, Florida 32399. The Agency Clerk's facsimile number is 850-413-8743.

Mediation is not available as an alternative remedy.

Your failure to submit a petition for hearing within 21 days from receipt of this order will constitute a waiver of your right to an administrative hearing, and this order shall become a 'final order'.

Should this order become a final order, a party who is adversely affected by it is entitled to judicial review pursuant to Section 120.68, Florida Statutes. Review proceedings are governed by the Florida Rules of Appellate Procedure. Such proceedings may be commenced by filing one copy of a Notice of Appeal with the Agency Clerk of the Department of Health and a second copy, accompanied by the filing fees required by law, with the Court of Appeal in the appropriate District Court. The notice must be filed within 30 days of rendition of the final order.

**SECONDARY TREATMENT WITH BETTER TREATMENT FOR CBOD5, TSS, AND FECAL COLIFORM AND DRIPLINE
DISPERSAL
FOR
701 BUCK ST, ST. GEORGE ISLAND, FL 32328**

PAGE

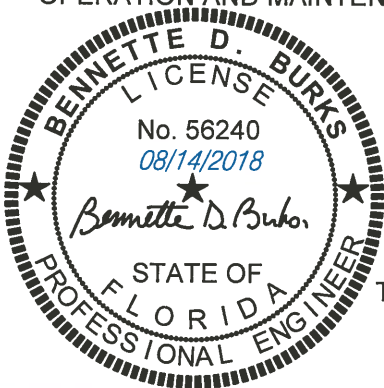
1. COVER
2. CERTIFICATION
3. PETITION ITEMS
4. OWNERS' STATEMENT
5. NEIGHBOR COMPLAINT 1
6. NEIGHBOR COMPLAINT 2
7. NOTES 1
8. NOTES 2
9. CALCULATIONS
10. SITE AND SYSTEM EVALUATION
11. REPRESENTATIONS
12. CONSTRUCTION INSTRUCTIONS
13. SITE PLAN
14. SITE PLAN DETAIL
15. FUJI CLEAN CEN5
16. FUJI CLEAN CEN5 UPLIFT RESTRAINT
17. PUMP TANK DETAILS
18. PUMP TANK UPLIFT RESTRAINT
19. 525-GAL PUMP TANK INFORMATION
20. DETAILS 1
21. SJE-RHOMBUS CONTROL PANEL
22. SJE-RHOMBUS CONTROL PANEL
23. STA-RITE PUMP
24. STA-RITE PUMP
25. GEOFLOW DRIPLINE
26. GEOFLOW DRIPLINE
27. GEOFLOW AIR/VACUUM VALVE
28. ENGINEERED WALL
29. HOUSE PLAN P-0
30. HOUSE PLAN P-1
31. HOUSE PLAN P-2

PROJECT LOCATION



ATTACHMENTS:

OPERATION AND MAINTENANCE MANUAL WITH ADDITIONAL PRODUCT DETAILS



THE SEAL APPEARING ON THIS DOCUMENT IS
AUTHORIZED BY BENNETTE D. BURKS, P.E.,
FLORIDA PE 56240, ON AUGUST 14, 2018.

701 BUCK ST
ST. GEORGE ISLAND, FL

COVER

3-ENGINEERING, LLC

1518 WILLOW LAWN DR. HENRICO 23230

804-873-5000

WWW.3-ENG.COM

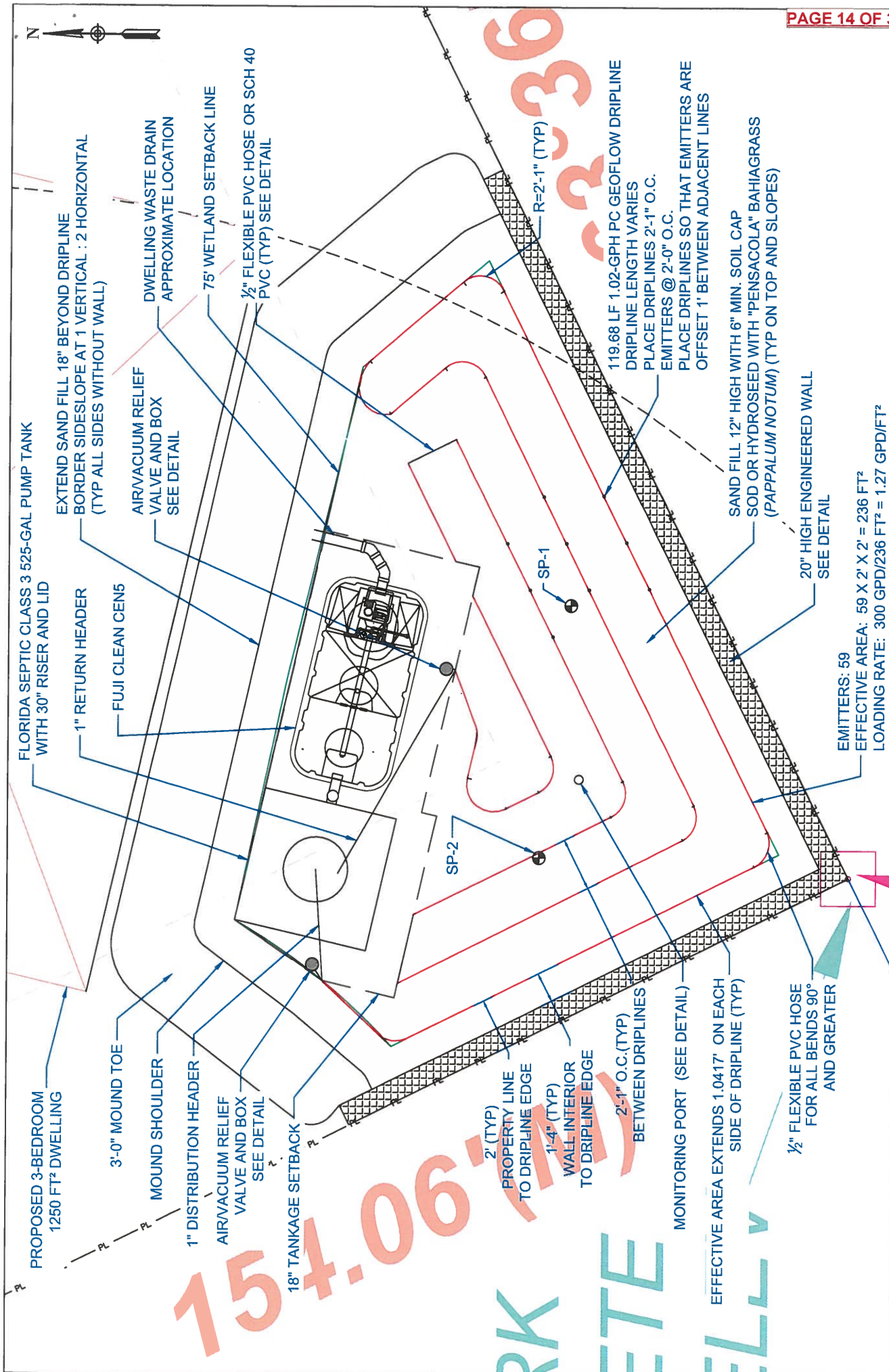
FL PE: 56240

FL COA: 32175

Drawn By:

BDB

Scale:



701 BUCK ST
ST. GEORGE ISLAND, FL

SITE PLAN DETAIL

Date:	05/31/2018
Drawn By:	BDB
Scale:	1" = 5'

3-ENGINEERING, LLC

1518 WILLOW LAWN DR. HENRICO 23230
804-873-5000 WWW.3-ENG.COM
FL PE: 56240 FL COA: 32175

(850) 653-8899 FAX (850) 653-9656 garlick@garlickenv.com

LB No. 7415

APPLICANT/CLIENT: Ken Bowman

WATERBODY/CLASS: Apalachicola Bay/ClassII/OFW/A.P.

PURPOSE: Variance

PROJECT LOCATION / USGS: St George Island

LATITUDE:

LONGITUDE:

JOB: 18-002

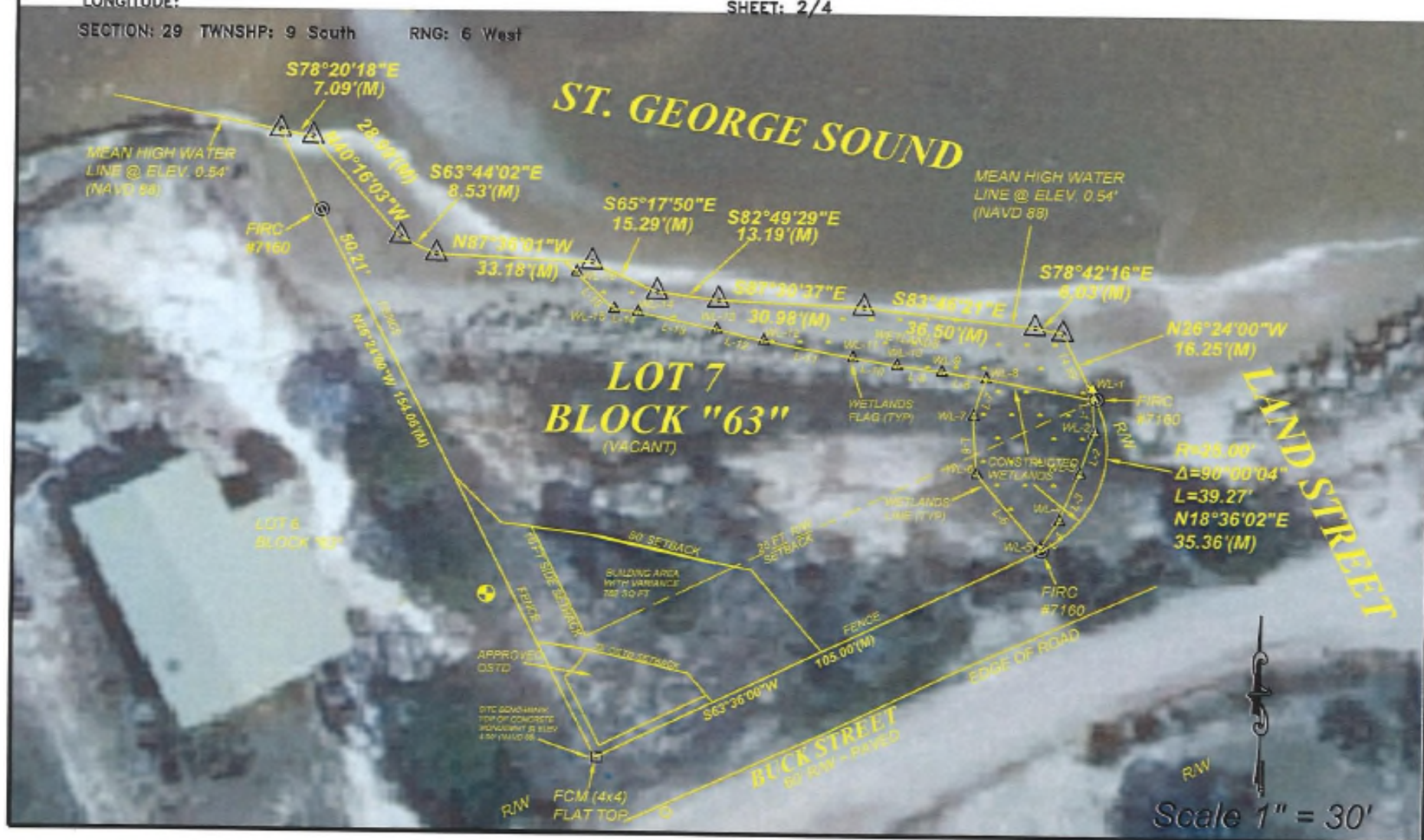
DEP:

COE:

OTHER:

DATE: September 11, 2018

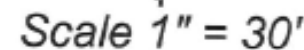
SHEET: 2/4



garlick@garlickenv.com

RNG: 6 West

SHEET: 3/4



BUCK STREET
60' R/W ~ PAVED

Current Status of Alligator Point Road
Oct. 17, 2017

The Alligator Point Road suffered extensive damage by Hurricane Michael.

Hurricane Hermine (2016) destroyed approximately 1000 feet of road from George Vause to Tom Roberts. Hurricane Michael has added 500 more feet to the east, so the damage now starts 500 feet east of George Vause.

The central part of Tom Roberts was not damaged by Hermine and was not damaged by Michael, but the west end as it reconnects to Alligator Drive in front of the Fire Station was damaged. Alligator Drive from Harry Morrison Island Drive intersection (Fire Station) to some distance beyond Chip Morrison is now destroyed. I am estimating the west end damage on Alligator Drive at 500 feet of roadway. Chip Morrison has also suffered additional damage but I did not inspect that road.

Other sections of Alligator Drive were also damaged but until the debris and sand is removed it is impossible to tell the extent.

In order for the 1000 feet of Alligator Drive to be completely repaired from the damage caused by Hurricane Hermine (2016), FEMA first had to do an Environmental Assessment (EA) so that mitigation funds could be utilized in addition to project worksheet (PW) repair funds. The proposed design to repair Alligator Drive involved rebuilding the road in its current location but mitigating the road from further damage by installing 1000 feet of vertical sheetpile between the road and the water, and replacing a concrete cap between the sheetpile and the road so there is a continuous impervious surface from the sheetpile to the road. This will prevent hurricane waves from scouring out behind the sheetpile. The initial total project cost was \$3.2M.

The EA was completed in March 2017; some six months after Hermine came through. Then there was a great deal of re-writing by FEMA of the project worksheet (PW). The timeline of the PW approval is documented in Floridapa, but as I recall it took until March/April 2018 for PW 228 to be approved, obligating some \$3M. So it took another year after the EA was completed for FEMA to approve the repair funds. The county initiated some of the initial design work while PW 228 was going through FEMA review and rewrite, but the county could not submit any specific plans to the state for a permit until we knew the final design from FEMA. As an example, in the initial design the county had proposed a concrete cap on both sides of the road to protect from storm surge. FEMA removed the concrete cap on the north side during their review process so the county had to re-design part of the project.

The county began permit discussions and permit submissions with FDEP and USACOE in June 2018. Because the project involves 1000 feet of vertical sheetpile along the Gulf of Mexico there is a lengthy approval process controlled by the state and federal regulators. The county can not build the road until we receive a permit from the regulators. Further, the county can not go out for bid to contractors until we receive a

permit because it is possible the state and federal regulators will have require additional changes to the proposed design which would affect construction design and costs. The county was still going through the permit process when Michael struck.

Michael has added 500 feet of damage to the end of the project that was going to have vertical sheetpile. FEMA has not done an assessment of the current damage but the discussions will most likely center around whether an additional section of sheetpile should be added to the project since more of the road is now exposed to the Gulf of Mexico. How long that discussion will take, and how it will get funded is unknown. And, whether the county can begin repairs of the road using the approval of Hurricane Hermine when there are Hurricane Michael damages that have probably changed the repair design is also unknown. FEMA controls the funding so they need to approve what gets done.

The shortest most logical solution is for the state to accept ownership of the road, as they have the resources to make decisions independent of FEMA.

Alan C. Pierce
RESTORE Coordinator

County Coordinator's Report
BOCC Special Meeting
October 29, 2018

1. **Board action** for ratification of the extension of the Local State of Emergency declaration by the Chairman pursuant to authority delegated to him by the Board.
2. Commissioner Jones sent me an email last week (attached) expressing his concerns regarding the public's perception of County Government, specifically Emergency Management. Commissioner Jones suggest that the Board authorize the creation of a 5 to 7-member committee that will take public input from across the County regarding their concerns as it relates to Emergency Management. Afterwards, the committee would discuss these concerns with Emergency Management staff and then present a report to the Board of County Commissioner with recommendations that would address the public's concerns. **Board discussion/action.**
3. Inform the Board that it is time to update the capital improvements schedule in the comprehensive plan. This is a list of all the capital improvement projects the County hopes to accomplish in the next five years. The Board members need to let the Planning Department know of any potential projects they might want to include on this schedule because having them listed could help get future grant applications approved. **Board action** to approve the Planning Department advertising a public hearing to consider amending the capital improvement schedule.
4. Board action to ratify the Chairman's signature on a letter of support and grant application for the \$45,574 Florida Department of Law Enforcement Federal Fiscal Year 2017 Edward Byrne Memorial JAG Program grant for the Franklin County Sheriff's Office. This grant will be used for a drug investigation officer. **Board action.**
5. Weems Hospital is applying for what is known as the "Baby" EMS grant. The total grant amount is \$1,191.00 and will be used to purchase equipment for the ambulances. A copy of a draft resolution is attached to my report for your review. **Board action** to authorize the Chairman's signature on the final version of the resolution.
6. Inform the Board that staff has notified Dewberry to stop all design work on Alligator Drive until FEMA assess the additional damage caused by Hurricane Michael. I will update the Board as soon as FEMA completes its Preliminary Damage Assessment and we receive a report from the Mitigation Assessment Team.
7. Board action to ratify the Chairman's signature on an Intent To Fund agreement between the Department of Financial Services and the Board of County Commissioners. This agreement is for a \$100,000 appropriation from the State to install the sprinkler system at the Fort Coombs Armory. Since the total cost to install the sprinkler system is approximately \$330,000, staff is following two options. The first is to use this \$100,000

as a match for a Historic grant for the full amount of the installation, and the other option, as recommended by the State's Fire Marshall office, is to seek additional funding from the Legislature during this upcoming session. Staff will continue to pursue both options and I will continue to update the Board. **Board action.**

8. Board action to ratify the Chairman's signature on Hold Harmless Agreement with Duke Energy for the use of Will Kendrick Park. During staging after Hurricane Michael, Duke Energy realized that the previous agreement had expired, and they needed it renewed. **Board action.**
9. Board action to approve the route for the Eastpoint Christmas parade. The parade will be on Friday, December 14th at 4 p.m. (ET) and should be over in an hour and a half. The route will begin at Gillespie Street, turn east onto Highway 98, then north onto 6th Street, and conclude at the Eastpoint Fire Station. **Board action.**

From: Ricky Jones ricky@franklincountyflorida.com
Subject: EOC Committee
Date: October 24, 2018 at 7:40 AM
To: Michael Moron michael@franklincountyflorida.com



Michael,

I have a few thoughts to share with you about the current state of things concerning the perception that some have about County Government and the EOC specifically. I would like to see Franklin County be both reactionary and proactive concerning this issue. Let me explain. We could form an EOC Committee. The sole responsibility of said Committee would be to hold possibly as many as 3 public meetings across the County. The purpose of these meetings would be to get input from the citizenry about what their concerns are as it relates to the FC EOC and what are our opportunities as a County to improve, not only, our service, but also, the public's perception of it.

I believe that this Committee should be from 5 - 7 members. After the public meetings, this EOC Committee should make recommendations to the FC BoCC of a possible course of action or actions to help.

I understand that we have probably never done anything like this before. I hope this will help further the FC BoCC discussion concerning the EOC. I support our EOC and its staff and I think that the FC BoCC does as well. We do have challenges, but we need to face them together and I am convinced that this kind of action would show our consolidation.

Thanks,
Ricky

Ricky Jones
District 1 Commissioner
Franklin County Commission
33 Market Street, Suite 203
Apalachicola, FL. 32320
www.franklincountyflorida.com
Mobile: [\(850\) 370-0478](tel:8503700478)
Facsimile: [\(850\) 653-2261](tel:8506532261)
E-mail: ricky@franklincountyflorida.com

Florida has a very broad Public Records Law. Most written communications to or from State and Local Officials regarding State or Local business are public records available to the public and media upon request. Your e-mail communications may, therefore, be subject to public disclosure.

FRANKLIN COUNTY BOARD OF COUNTY COMMISSIONERS

RESOLUTION REGARDING

STATE OF FLORIDA COUNTY EMS GRANT

WHEREAS, The Board of County Commissioners of Franklin County, Florida having met in regular session this __ day of _____, 2018 and

WHEREAS, the Board of County Commissioners of Franklin County, Florida is cognizant of the fact that the Emergency Medical System (EMS) is beneficial to the citizens, residents, and visitors of Franklin County, Florida and the surrounding counties, and

WHEREAS, The Board of County Commissioners of Franklin County, Florida is aware of and agrees to the use the funds to improve or expand pre-hospital EMS, and not to supersede existing county EMS budget allocations.

BE IT THEREFORE RESOLVED by the Board of County Commissioners of Franklin County, Florida the said Board request the State of Florida through its agent to award the Board of County Commissioners of Franklin County, Florida the EMS County Grant in the amount of \$1,191.00.

The Chairman of the Board of County Commissioners is designated as the fiscal agent and is authorized to accept the grant and execute all appropriate documents and contracts related to the administration of the grant.

The State of Florida County EMS grant application is made a part of this resolution by reference.

Any and all laws shall be in full force and effective immediately upon passage and approval in the manner provided by this resolution.

PASSED AND ADOPTED THIS __ DAY OF _____ 2018.

By: _____
Noah Lockley, Chairman

ATTEST:

BY: _____
Marcia M. Johnson, Clerk

BEFORE THE FLORIDA PUBLIC SERVICE COMMISSION

In re: Petition for limited proceeding for
approval of a smart meter opt-out tariff, by
Duke Energy Florida, LLC.

DOCKET NO. 20180088-EI
ORDER NO. PSC-2018-0498-CO-EI
ISSUED: October 16, 2018

CONSUMMATING ORDER

BY THE COMMISSION:

By Order No. PSC-2018-0435-TRF-EI, issued August 28, 2018, this Commission proposed to take certain action, subject to a Petition for Formal Proceeding as provided in Rule 25-22.029, Florida Administrative Code. No response has been filed to the order, in regard to the above mentioned docket. It is, therefore,

ORDERED by the Florida Public Service Commission that Order No. PSC-2018-0435-TRF-EI has become effective and final. It is further

ORDERED that this docket shall be closed.

By ORDER of the Florida Public Service Commission this 16th day of October, 2018.



CARLOTTA S. STAUFFER
Commission Clerk
Florida Public Service Commission
2540 Shumard Oak Boulevard
Tallahassee, Florida 32399
(850) 413-6770
www.floridapsc.com

Copies furnished: A copy of this document is provided to the parties of record at the time of issuance and, if applicable, interested persons.

JSC

NOTICE OF FURTHER PROCEEDINGS OR JUDICIAL REVIEW

The Florida Public Service Commission is required by Section 120.569(1), Florida Statutes, to notify parties of any judicial review of Commission orders that is available pursuant to Section 120.68, Florida Statutes, as well as the procedures and time limits that apply. This notice should not be construed to mean all requests for judicial review will be granted or result in the relief sought.

Any party adversely affected by the Commission's final action in this matter may request judicial review by the Florida Supreme Court in the case of an electric, gas or telephone utility or the First District Court of Appeal in the case of a water and/or wastewater utility by filing a notice of appeal with the Office of Commission Clerk and filing a copy of the notice of appeal and the filing fee with the appropriate court. This filing must be completed within thirty (30) days after the issuance of this order, pursuant to Rule 9.110, Florida Rules of Appellate Procedure. The notice of appeal must be in the form specified in Rule 9.900(a), Florida Rules of Appellate Procedure.