

**FRANKLIN COUNTY BOARD OF COUNTY COMMISSIONERS
REGULAR MEETING
COURTHOUSE ANNEX – COMMISSION MEETING ROOM
OCTOBER 2, 2018
9:00 AM
AGENDA**

The Board of County Commissioners asks that all cell phones are turned off or placed on silent (vibrate) mode. Any handouts (information) for distribution to the Commission must be submitted to the Board Secretary (Clerk's Office) or to the County Coordinator on or before the Thursday prior to that Tuesday's meeting. Failure to do so will result in your removal from the agenda or a delay of any action relating to your request until a future meeting.

- 9:00 AM** **Call to Order**
Prayer and Pledge
Approval of Minutes
Payment of County Bills
- 9:05 AM** **Public Comments** – *(This is an opportunity for the public to comment on agenda or non-agenda items. When you are recognized to be heard by the Chairman, please sign the speaker's log and adhere to the time limit. An individual will be allowed to speak for three minutes whereas a designated representative of a group or faction will be allowed to speak for five minutes.)*
- 9:10 AM** **Department Directors Report**
Howard Nabors – Superintendent of Public Works
Fonda Davis – Solid Waste Director
Pam Brownell – Emergency Management Director
Erik Lovestrand – Extension Office Director
- 9:30 AM** **Deborah Belcher – CDBG Administrator – Policy & Contract approval**
Mrs. Belcher is seeking Board approval for the rental housing rehabilitation/replacement program policy and the re-activation of her previous CDBG Housing grant administration contract to include the Eastpoint Fire supplemental allocation.
- 9:45 AM** **Marcia M. Johnson – Clerk of Courts – Report**
- 10:00 AM** **Alan Pierce – RESTORE Coordinator – Report**
- 10:15 AM** **Michael Morón – County Coordinator – Report**
- 10:45 AM** **Michael Shuler – County Attorney – Report**
- 11:00 AM** **Commissioners' Comments**
- 11:15 AM** **Adjourn**

October 2, 2018
Franklin County Road Department
Detail of Work Performed and Material Hauled by District
Detail from 8/30/2018 - 9/26/2018

District 1

Work Performed:

<u>Date</u>	<u>Road</u>
Cut grass along shoulders of road on county right of way	8/30/2018 Sailfish Drive
Shovel Dirt off of road	8/30/2018 W 2nd Street
Shovel Dirt off of road	8/30/2018 W 3rd Street
Shovel Dirt off of road	8/30/2018 Chili Blvd
Weed Eat & Cut Grass around signs & Culverts, Cut grass along shoulders of road on county right of way, Litter Pickup	8/30/2018 Creamer Street
Weed Eat & Cut Grass around signs & Culverts, Cut grass along shoulders of road on county right of way, Litter Pickup	8/30/2018 Begonia Street
Cleaned ditches	8/30/2018 Creamer Street
Checked county roads for safety of traveling for public	9/4/2018 County Roads Eastpoint, Ricky Jones
Checked county roads for safety of traveling for public	9/4/2018 County Roads Eastpoint, Ricky Jones
Checked county roads for safety of traveling for public	9/4/2018 County Roads Eastpoint, Ricky Jones
Cut grass along shoulders of road on county right of way	9/5/2018 Ridgecrest Parkway
Weed Eat & Cut Grass around signs & Culverts, Cut grass along shoulders of road on county right of way, Litter Pickup	9/5/2018 N Bay Shore Drive
Cut grass along shoulders of road on county right of way, Weed Eat & Cut Grass around signs & Culverts	9/5/2018 Gilbert Street
Cut grass along shoulders of road on county right of way, Weed Eat & Cut Grass around signs & Culverts	9/5/2018 Jefferson Street
Cut grass along shoulders of road on county right of way	9/5/2018 Gladiola Way
Cut grass along shoulders of road on county right of way	9/5/2018 Daisey Drive
Cut grass along shoulders of road on county right of way	9/5/2018 Lily Circle
Sign Maintenance	9/5/2018 1st Street
Sign Maintenance	9/5/2018 Carroll Street
Trim Trees, Cut bushes back, Cut grass along shoulders of road on county right of way, Weed Eat & Cut Grass around signs & Culverts	9/5/2018 N Bay Shore Drive
Cut grass along shoulders of road on county right of way, Weed Eat & Cut Grass around signs & Culverts	9/5/2018 Avenue A
Cut grass along shoulders of road on county right of way, Weed Eat & Cut Grass around signs & Culverts	9/5/2018 Adams Street
Sign Maintenance	9/5/2018 Twin Lakes Road
Cut grass along shoulders of road on county right of way	9/6/2018 Ridgecrest Parkway
Cut grass along shoulders of road on county right of way	9/6/2018 Magnolia Road
Cut grass along shoulders of road on county right of way, Weed Eat & Cut Grass around signs & Culverts, Litter Pickup	9/6/2018 Gilbert Street
Cut grass along shoulders of road on county right of way	9/6/2018 Avenue A
Cut grass along shoulders of road on county right of way	9/6/2018 Barber Street
Cut grass along shoulders of road on county right of way	9/6/2018 Old Ferry Dock Road
Cut grass along shoulders of road on county right of way	9/6/2018 Twin Lakes Road
Cut grass along shoulders of road on county right of way	9/6/2018 Sago Drive
Cut grass along shoulders of road on county right of way, Weed Eat & Cut Grass around signs & Culverts, Litter Pickup	9/6/2018 1st Street
Pot hole Repair (Fill)	9/6/2018 Gilbert Street
Pot hole Repair (Fill)	9/6/2018 W 11th Street
Pot hole Repair (Fill)	9/6/2018 E Bay Shore Drive
Pot hole Repair (Fill)	9/6/2018 W 10th Street
Pot hole Repair (Fill)	9/6/2018 Patton Street

District 1**Work Performed:**

<u>Work Performed:</u>	<u>Date</u>	<u>Road</u>
Pot hole Repair (Fill)	9/6/2018	Gander Street
Cut grass along shoulders of road on county right of way	9/6/2018	Blue Heron Drive
Pot hole Repair (Fill)	9/6/2018	W Bay Shore Drive
Box drag	9/10/2018	E 2nd Street
Box drag	9/10/2018	Baine Street
Box drag	9/10/2018	E 11th Street
Box drag	9/10/2018	E 8th Street
Box drag	9/10/2018	E 6th Street
Box drag	9/10/2018	E 5th Street
Box drag	9/10/2018	E Bay Shore Drive
Box drag	9/10/2018	Gunn Street
Graded Road(s)	9/10/2018	W Bay Shore Drive
Box drag	9/10/2018	E 1st Street
Box drag	9/10/2018	E 4th Street
Box drag	9/10/2018	Bell Street
Graded Road(s)	9/10/2018	W 8th Street
Graded Road(s)	9/10/2018	Marks Street
Graded Road(s)	9/10/2018	Cook Street
Culvert installation	9/10/2018	N Bay Shore Drive
Graded Road(s)	9/10/2018	Porter Street
Graded Road(s)	9/10/2018	E Sawyer Street
Graded Road(s)	9/10/2018	W Sawyer Street
Graded Road(s)	9/10/2018	Land Street
Culvert installation	9/10/2018	N Bay Shore Drive
Box drag	9/10/2018	Bledsoe Street
Graded Road(s)	9/10/2018	Akel Street
Box drag	9/10/2018	W 10th Street
Dig out ditches	9/10/2018	W 8th Street
Pot hole Repair (Fill)	9/10/2018	Twin Lakes Road
Pot hole Repair (Fill)	9/10/2018	Shuler Avenue
Pot hole Repair (Fill)	9/10/2018	Avenue A
Pot hole Repair (Fill)	9/10/2018	Power Drive
Box drag	9/10/2018	E 10th Street
Weed Eat & Cut Grass around signs & Culverts, Cut grass along shoulders of road on county right of way	9/10/2018	N Bay Shore Drive
Box drag	9/10/2018	W 3rd Street
Box drag	9/10/2018	W 4th Street
Box drag	9/10/2018	W 5th Street
Box drag	9/10/2018	W Pine Avenue
Box drag	9/10/2018	W 9th Street
Box drag	9/10/2018	Quinn Street
Box drag	9/10/2018	W 12th Street
Box drag	9/10/2018	Brown Street
Box drag	9/10/2018	Bradford Street
Box drag	9/10/2018	Nedley Street
Box drag	9/10/2018	Gibson Street
Box drag	9/10/2018	Palmer Street
Box drag	9/10/2018	Randolph Street
Box drag	9/10/2018	Patton Street

District 1**Work Performed:**

<u>Date</u>	<u>Road</u>
Box drag	Bruce Street
Box drag	Wing Street
Box drag	McCloud Street
Box drag	W 6th Street
Box drag	E 7th Street
Weed Eat & Cut Grass around signs & Culverts, Cut grass along shoulders of road on county right of way, Litter Pickup	9/11/2018 Cedar Street
Weed Eat & Cut Grass around signs & Culverts, Cut grass along shoulders of road on county right of way, Litter Pickup	9/11/2018 N Bay Shore Drive
Weed Eat & Cut Grass around signs & Culverts, Cut grass along shoulders of road on county right of way, Litter Pickup	9/11/2018 Palm Street
Graded Road(s)	9/11/2018 E Pine Avenue
Weed Eat & Cut Grass around signs & Culverts, Cut grass along shoulders of road on county right of way, Litter Pickup	9/11/2018 Live Oak Street
Weed Eat & Cut Grass around signs & Culverts, Cut grass along shoulders of road on county right of way, Litter Pickup	9/12/2018 Patton Drive
Mill Asphalted Road	9/13/2018 Creamer Street
Weed Eat & Cut Grass around signs & Culverts, Cut grass along shoulders of road on county right of way, Litter Pickup	9/13/2018 Begonia Street
Weed Eat & Cut Grass around signs & Culverts, Cut grass along shoulders of road on county right of way, Litter Pickup	9/13/2018 N Franklin Street
Cut grass along shoulders of road on county right of way, Weed Eat & Cut Grass around signs & Culverts	9/13/2018 Avenue A
Mill Asphalted Road	9/13/2018 Carroll Street
Weed Eat & Cut Grass around signs & Culverts, Cut grass along shoulders of road on county right of way, Litter Pickup	9/13/2018 Patton Drive
Culvert installation	9/17/2018 Jefferson Street
Cleaned ditches, Cut bushes back, Weed Eat & Cut Grass around signs & Culverts	9/17/2018 Old Ferry Dock Road
Culvert installation	9/17/2018 Jefferson Street
Weed Eat & Cut Grass around signs & Culverts, Cut grass along shoulders of road on county right of way, Litter Pickup	9/18/2018 Washington Street
Weed Eat & Cut Grass around signs & Culverts, Cut grass along shoulders of road on county right of way, Litter Pickup	9/18/2018 3rd Street
Culvert installation	9/18/2018 Lily Circle
Cut grass along shoulders of road on county right of way	9/19/2018 Barber Street
Cut grass along shoulders of road on county right of way	9/19/2018 Bull Street
Cut grass along shoulders of road on county right of way	9/19/2018 Avenue A
Cut grass along shoulders of road on county right of way	9/19/2018 Hatfield Street
Cut grass along shoulders of road on county right of way	9/19/2018 Segree Street
Cut grass along shoulders of road on county right of way	9/19/2018 Shuler Avenue
Cut grass along shoulders of road on county right of way	9/19/2018 2nd Street
Cut grass along shoulders of road on county right of way	9/19/2018 Avenue D
Cut grass along shoulders of road on county right of way	9/19/2018 S Franklin Street
Cut grass along shoulders of road on county right of way	9/19/2018 Creamer Street
Cut grass along shoulders of road on county right of way	9/19/2018 David Street
Cut grass along shoulders of road on county right of way	9/20/2018 Carroll Street
Cut grass along shoulders of road on county right of way	9/20/2018 Hickory Dip
Cut grass along shoulders of road on county right of way	9/20/2018 Daisey Drive
Cut grass along shoulders of road on county right of way, Litter Pickup	9/20/2018 Old Ferry Dock Road
Cut grass along shoulders of road on county right of way, Litter Pickup	9/20/2018 Hickory Dip
Cut grass along shoulders of road on county right of way	9/20/2018 Old Ferry Dock Road

District 1**Work Performed:**

<u>Date</u>	<u>Road</u>
Cut grass along shoulders of road on county right of way, Litter Pickup	9/20/2018 Daisy Drive
Cut grass along shoulders of road on county right of way, Litter Pickup	9/20/2018 South Bay Shore Drive
Cut grass along shoulders of road on county right of way	9/20/2018 Power Drive
Cut grass along shoulders of road on county right of way	9/20/2018 Apple Way
Cut grass along shoulders of road on county right of way	9/20/2018 Begonia Street
Cut grass along shoulders of road on county right of way	9/20/2018 South Bay Shore Drive
Cut grass along shoulders of road on county right of way	9/20/2018 Twin Lakes Road
Cut grass along shoulders of road on county right of way	9/20/2018 Dunlap Road
Cut grass along shoulders of road on county right of way	9/20/2018 Norvell Street
Cut grass along shoulders of road on county right of way	9/20/2018 Otterslide Road
Weed Eat & Cut Grass around signs & Culverts	9/24/2018 S Franklin Street
Cut grass along shoulders of road on county right of way	9/24/2018 E Bay Shore Drive
Cut grass along shoulders of road on county right of way	9/24/2018 Baine Street
Cut grass along shoulders of road on county right of way	9/24/2018 Bell Street
Cut grass along shoulders of road on county right of way	9/24/2018 E 11th Street
Cut grass along shoulders of road on county right of way	9/24/2018 E 10th Street
Cut grass along shoulders of road on county right of way	9/24/2018 E 9th Street
Cut grass along shoulders of road on county right of way	9/24/2018 E 8th Street
Cut grass along shoulders of road on county right of way	9/24/2018 E 7th Street
Cut grass along shoulders of road on county right of way	9/24/2018 E 6th Street
Cut grass along shoulders of road on county right of way	9/24/2018 E 5th Street
Cut grass along shoulders of road on county right of way	9/24/2018 E 4th Street
Cut grass along shoulders of road on county right of way	9/24/2018 E Pine Avenue
Weed Eat & Cut Grass around signs & Culverts	9/24/2018 Daisy Drive
Weed Eat & Cut Grass around signs & Culverts	9/24/2018 Hickory Dip
Pot hole Repair (Fill)	9/24/2018 W 1st Street
Pot hole Repair (Fill)	9/24/2018 W Pine Avenue
Pot hole Repair (Fill)	9/24/2018 E 8th Street
Pot hole Repair (Fill)	9/24/2018 W Bay Shore Drive
Pot hole Repair (Fill)	9/24/2018 E 4th Street
Pot hole Repair (Fill)	9/24/2018 E 3rd Street
Pot hole Repair (Fill)	9/24/2018 E 1st Street
Pot hole Repair (Fill)	9/24/2018 E Pine Avenue
Cut grass along shoulders of road on county right of way	9/24/2018 E 3rd Street
Cut grass along shoulders of road on county right of way	9/25/2018 W 5th Street
Cut grass along shoulders of road on county right of way	9/25/2018 W 4th Street
Cut grass along shoulders of road on county right of way	9/25/2018 W Sawyer Street
Cut grass along shoulders of road on county right of way	9/25/2018 W 3rd Street
Cut grass along shoulders of road on county right of way	9/25/2018 W 11th Street
Cut grass along shoulders of road on county right of way	9/25/2018 W 12th Street
Cut grass along shoulders of road on county right of way	9/25/2018 W Pine Avenue
Cut grass along shoulders of road on county right of way	9/25/2018 E Gulf Beach Drive
Cut grass along shoulders of road on county right of way	9/25/2018 Nedley Street
Cleaned ditches	9/25/2018 Twin Lakes Road
Weed Eat & Cut Grass around signs & Culverts	9/25/2018 Old Ferry Dock Road
Weed Eat & Cut Grass around signs & Culverts	9/25/2018 Bull Street
Weed Eat & Cut Grass around signs & Culverts	9/25/2018 Barber Street

District 1**Work Performed:**

<u>Date</u>	<u>Road</u>
9/25/2018	2nd Street
9/25/2018	Cook Street
9/25/2018	W 7th Street
9/25/2018	Avenue A
9/25/2018	Old Ferry Dock Road
9/25/2018	Bradford Street
9/25/2018	Porter Street
9/25/2018	Otterslide Road
9/25/2018	W Bay Shore Drive
9/25/2018	Marks Street
9/25/2018	Akel Street
9/25/2018	W 8th Street
9/25/2018	W 9th Street
9/25/2018	W 10th Street
9/25/2018	E Sawyer Street
9/25/2018	Brown Street
9/25/2018	W 6th Street
9/26/2018	Land Street
9/26/2018	Buck Street, St. George Island
9/26/2018	Gander Street
9/26/2018	Wing Street
9/26/2018	McCloud Street
9/26/2018	Quinn Street
9/26/2018	Bledsoe Street
9/26/2018	W 2nd Street
9/26/2018	Palmer Street
9/26/2018	Bike Path (St. George Island)
9/26/2018	David Street
9/26/2018	W Gulf Beach Drive
9/26/2018	Randolph Street
9/26/2018	Gibson Street
9/26/2018	W 5th Street
9/26/2018	W 6th Street
9/26/2018	W 7th Street
9/26/2018	W Pine Avenue
9/26/2018	Adams Street
9/26/2018	S Franklin Street
9/26/2018	David Street
9/26/2018	School Road
9/26/2018	Shuler Avenue
9/26/2018	S Franklin Street
9/26/2018	Tallahassee Street
9/26/2018	Tallahassee Street

0

Material HAUL From:

<u>Date</u>	<u>Road</u>	<u>Cubic Yards</u>	<u>Tons</u>
8/30/2018	Creamer Street	8	0

District 1**Material HAUL From:**

	<u>Date</u>	<u>Road</u>	<u>Cubic Yards</u>	<u>Tons</u>
Debris	9/17/2018	Old Ferry Dock Road	18	0
Debris	9/25/2018	Old Ferry Dock Road	27	0
Debris			53	0
Ditch Dirt	9/25/2018	Twin Lakes Road	72	0
Ditch Dirt	9/25/2018	Twin Lakes Road	36	0
Ditch Dirt			108	0
Litter	8/30/2018	Creamer Street	1	0
Litter	8/30/2018	Begonia Street	1	0
Litter	9/5/2018	N Bay Shore Drive	2	0
Litter	9/6/2018	1st Street	2	0
Litter	9/11/2018	Live Oak Street	1	0
Litter	9/11/2018	N Bay Shore Drive	1	0
Litter	9/11/2018	Palm Street	1	0
Litter	9/11/2018	Cedar Street	1	0
Litter	9/12/2018	Patton Drive	1	0
Litter	9/13/2018	Patton Drive	1	0
Litter	9/13/2018	N Franklin Street	1	0
Litter	9/13/2018	Begonia Street	1	0
Litter	9/18/2018	Washington Street	4	0
Litter	9/19/2018	Segree Street	0.200000003	0
Litter	9/19/2018	Avenue A	0.200000003	0
Litter	9/19/2018	Shuler Avenue	0.200000003	0
Litter	9/19/2018	Bull Street	0.200000003	0
Litter	9/19/2018	David Street	0.200000003	0
Litter	9/19/2018	2nd Street	0.200000003	0
Litter	9/19/2018	Creamer Street	0.200000003	0
Litter	9/19/2018	Avenue D	0.200000003	0
Litter	9/19/2018	Hatfield Street	0.200000003	0
Litter	9/19/2018	Barber Street	0.200000003	0
Litter	9/19/2018	S Franklin Street	0.200000003	0
Litter	9/20/2018	South Bay Shore Drive	0.200000003	0
Litter	9/20/2018	Daisey Drive	0.200000003	0
Litter	9/20/2018	Hickory Dip	0.200000003	0
Litter	9/20/2018	Old Ferry Dock Road	0.200000003	0
Litter			21.000000004	0
Trees	9/5/2018	N Bay Shore Drive	9	0
Trees			9	0
<u>Material HAUL To:</u>				
	<u>Date</u>	<u>Road</u>	<u>Cubic Yards</u>	<u>Tons</u>
Black Dirt	9/17/2018	Jefferson Street	54	0
Black Dirt	9/18/2018	Lily Circle	18	0
Black Dirt			72	0
Dirty 89 Lime Rock	9/10/2018	Howell Street	18	0
Dirty 89 Lime Rock	9/10/2018	Cook Street	18	0
Dirty 89 Lime Rock	9/10/2018	W Sawyer Street	18	0
Dirty 89 Lime Rock	9/10/2018	Marks Street	18	0
Dirty 89 Lime Rock	9/10/2018	N Bay Shore Drive	18	0

District 1**Material HAUL To:**

	<u>Date</u>	<u>Road</u>	<u>Cubic Yards</u>	<u>Tons</u>
Dirty 89 Lime Rock	9/10/2018	E 9th Street	18	0
Dirty 89 Lime Rock	9/10/2018	E Pine Avenue	18	0
Dirty 89 Lime Rock	9/11/2018	E 2nd Street	18	0
Dirty 89 Lime Rock	9/11/2018	E 2nd Street	18	0
Dirty 89 Lime Rock	9/11/2018	E Pine Avenue	18	0
Dirty 89 Lime Rock	9/13/2018	Carroll Street	18	0
Dirty 89 Lime Rock	9/18/2018	Lily Circle	36	0

Dirty 89 Lime Rock**TOTAL****234****0**

Milled Asphalt	9/6/2018	Patton Drive	1	0
Milled Asphalt	9/6/2018	W 10th Street	1	0
Milled Asphalt	9/6/2018	E Bay Shore Drive	1	0
Milled Asphalt	9/6/2018	W 11th Street	1	0
Milled Asphalt	9/6/2018	W Bay Shore Drive	1	0
Milled Asphalt	9/10/2018	Shuler Avenue	0.300000012	0
Milled Asphalt	9/10/2018	Twin Lakes Road	0.300000012	0
Milled Asphalt	9/10/2018	Power Drive	0.300000012	0
Milled Asphalt	9/10/2018	Avenue A	0.300000012	0
Milled Asphalt	9/11/2018	E Pine Avenue	18	0
Milled Asphalt	9/13/2018	Creamer Street	18	0
Milled Asphalt	9/13/2018	Creamer Street	36	0
Milled Asphalt	9/24/2018	W Bay Shore Drive	0.200000003	0
Milled Asphalt	9/24/2018	E 8th Street	0.200000003	0
Milled Asphalt	9/24/2018	W Pine Avenue	0.200000003	0
Milled Asphalt	9/24/2018	E 3rd Street	0.200000003	0
Milled Asphalt	9/24/2018	E 1st Street	0.200000003	0
Milled Asphalt	9/24/2018	E Pine Avenue	0.200000003	0
Milled Asphalt	9/24/2018	E 4th Street	0.200000003	0
Milled Asphalt	9/24/2018	W 1st Street	0.200000003	0

Milled Asphalt**TOTAL****79.80000007****0**

Sand	9/10/2018	N Bay Shore Drive	18	0
Sand	9/11/2018	E Pine Avenue	36	0

Sand**TOTAL****54****0****District 2****Work Performed:**

	<u>Date</u>	<u>Road</u>
Cut grass along shoulders of road on county right of way	8/30/2018	Clemens Street
Cut grass along shoulders of road on county right of way	8/30/2018	FSU Marine Lab Road
Cut grass along shoulders of road on county right of way	8/30/2018	Grouper Street
Cut grass along shoulders of road on county right of way	8/30/2018	Kingfish Street
Cut grass along shoulders of road on county right of way	8/30/2018	Bayview Drive
Cut grass along shoulders of road on county right of way	8/30/2018	Marlin Street
Cut grass along shoulders of road on county right of way	8/30/2018	Harry Morrison
Box drag	8/30/2018	Alligator Drive
Pot hole Repair (Fill)	8/30/2018	Chip Morrison Road
Cut grass along shoulders of road on county right of way	8/30/2018	Cobia Street
Sign Maintenance	8/30/2018	Carousel Lane
Cut grass along shoulders of road on county right of way	8/30/2018	Bass Street
Cut grass along shoulders of road on county right of way	8/30/2018	Peninsula Street

District 2

Work Performed:

<u>Work Performed:</u>	<u>Date</u>	<u>Road</u>
Weed Eat & Cut Grass around signs & Culverts	8/30/2018	Alan Lane
Weed Eat & Cut Grass around signs & Culverts	8/30/2018	CR67
Cut grass along shoulders of road on county right of way	8/30/2018	Alan Lane
Cut grass along shoulders of road on county right of way	8/30/2018	Bald Point Road
Cut grass along shoulders of road on county right of way	8/30/2018	Gulf Shore BLVD
Cut grass along shoulders of road on county right of way	8/30/2018	George Vause Road
Cut grass along shoulders of road on county right of way	8/30/2018	Angus Morrison
Checked county roads for safety of traveling for public	9/4/2018	County Roads, Alligator Point
Checked county roads for safety of traveling for public	9/4/2018	McIntyre Road
Cut grass along shoulders of road on county right of way	9/4/2018	Mullet Pond Road
Cut grass along shoulders of road on county right of way	9/4/2018	Lakeview Drive
Checked county roads for safety of traveling for public	9/4/2018	Duvall Road
Checked county roads for safety of traveling for public	9/4/2018	Duvall Road
Cut grass along shoulders of road on county right of way	9/4/2018	Dunes Boulevard
Checked county roads for safety of traveling for public	9/4/2018	Jeff Sanders Road
Checked county roads for safety of traveling for public	9/4/2018	County Roads, Lanark
Checked county roads for safety of traveling for public	9/4/2018	County Roads, Carrabelle, Cheryl Sanders
Checked county roads for safety of traveling for public	9/4/2018	County Roads, Carrabelle, Cheryl Sanders
Checked county roads for safety of traveling for public	9/4/2018	County Roads, Carrabelle, Cheryl Sanders
Cut grass along shoulders of road on county right of way	9/4/2018	Fernway Road
Cut grass along shoulders of road on county right of way	9/4/2018	Bald Point Road
Checked county roads for safety of traveling for public	9/4/2018	County Roads, Lanark
Checked county roads for safety of traveling for public	9/4/2018	McIntyre Road
Box drag	9/5/2018	Jeff Sanders Road
Cut grass along shoulders of road on county right of way	9/5/2018	Magnolia Street
Cleaned ditches	9/5/2018	Elder Street
Cleaned ditches	9/5/2018	Oak Street
Box drag	9/5/2018	McIntyre Road
Sign Maintenance	9/6/2018	Dunes Boulevard
Sign Maintenance	9/6/2018	Sun N Sands Blvd
Sign Maintenance	9/6/2018	Oak Street
Sign Maintenance	9/6/2018	FSU Marine Lab Road
Sign Maintenance	9/6/2018	Lakeview Drive
Cut grass along shoulders of road on county right of way, Weed Eat & Cut Grass around signs & Culverts	9/6/2018	Rio Vista Drive
Sign Maintenance	9/6/2018	Carousel Terrace
Box drag	9/6/2018	Jeff Sanders Road
Travel	9/6/2018	Jeff Sanders Road
Sign Maintenance	9/6/2018	Pine Street
Cut grass along shoulders of road on county right of way, Weed Eat & Cut Grass around signs & Culverts	9/11/2018	McIntyre Road
Cut grass along shoulders of road on county right of way, Weed Eat & Cut Grass around signs & Culverts	9/11/2018	Rio Vista Drive
Box drag	9/12/2018	Jeff Sanders Road
Weed Eat & Cut Grass around signs & Culverts, Cut grass along shoulders of road on county right of way	9/12/2018	McIntyre Road
Box drag	9/12/2018	6th Street E
Litter Pickup	9/13/2018	CR67
Box drag	9/18/2018	Alligator Drive
Sign Maintenance	9/18/2018	Lake Morality Road

District 2

Work Performed:

	<u>Date</u>	<u>Road</u>
Box drag	9/18/2018	McIntyre Road
Litter Pickup	9/18/2018	CR67
Travel	9/19/2018	Jeff Sanders Road
Box drag	9/19/2018	Jeff Sanders Road
Box drag	9/19/2018	Carl King Avenue
Box drag	9/20/2018	Kansas Street
Driveway repair	9/20/2018	Maryland Avenue
Box drag	9/20/2018	Oleader Terrace
Box drag	9/20/2018	Iowa Street
Travel	9/20/2018	Kansas Street
Box drag	9/20/2018	Titi Street
Box drag	9/20/2018	Collins Avenue
Sign Maintenance	9/24/2018	CR67
Sign Maintenance	9/24/2018	Lake Morality Road
Cut bushes back	9/24/2018	West Drive
Sign Maintenance	9/25/2018	CR67
Cut bushes back	9/25/2018	Carlton Millender Road
Litter Pickup	9/25/2018	CR67
Cut bushes back	9/25/2018	Baywood Drive
Sign Maintenance	9/25/2018	Lake Morality Road
Trim Trees, Cut bushes back	9/26/2018	Lake Morality Road
Cleaned ditches, Flagged	9/26/2018	7th Street SE
Cleaned ditches	9/26/2018	Avenue H N

0

Material HAUL From:

	<u>Date</u>	<u>Road</u>	<u>Cubic Yards</u>	<u>Tons</u>
Ditch Dirt	9/5/2018	Elder Street	36	0
Ditch Dirt	9/26/2018	Avenue H N	36	0
Ditch Dirt	9/26/2018	Avenue H N	36	0

Ditch Dirt	TOTAL	108	0
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Litter	9/13/2018	CR67	1	0
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Litter	TOTAL	1	0
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Sand	8/30/2018	Stock Pile, CR 370 - Alligator Drive - Alligator	18	0
Sand	9/5/2018	Oak Street	18	0

Sand	TOTAL	36	0
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Material HAUL To:

	<u>Date</u>	<u>Road</u>	<u>Cubic Yards</u>	<u>Tons</u>
Dirty 89 Lime Rock	9/20/2018	Maine Street	36	0
Dirty 89 Lime Rock	9/20/2018	Maryland Avenue	9	0

Dirty 89 Lime Rock	TOTAL	45	0
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Sand	8/30/2018	Chip Morrison Road	18	0
Sand	8/30/2018	Chip Morrison Road	18	0

Sand	TOTAL	36	0
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District 3

Work Performed:

	<u>Date</u>	<u>Road</u>
Checked county roads for safety of traveling for public	9/4/2018	County Roads Apalachicola, Noah Lockley
Checked county roads for safety of traveling for public	9/4/2018	County Roads Apalachicola, Noah Lockley
Box drag	9/6/2018	Earl King Street

District 3**Work Performed:**

Cut grass along shoulders of road on county right of way, Weed Eat & Cut Grass around signs & Culverts, Litter Pickup	9/18/2018	Timberwood Court
Weed Eat & Cut Grass around signs & Culverts	9/26/2018	Avenue D
Litter Pickup	9/26/2018	Jacobie Lane
Litter Pickup	9/26/2018	James Clay Street
Litter Pickup	9/26/2018	Earl King Street
Litter Pickup	9/26/2018	Weems Memorial Hospital
Litter Pickup	9/26/2018	Martin Luther King Jr. Ave.

0**Material HAUL From:**

	<u>Date</u>	<u>Road</u>	<u>Cubic Yards</u>	<u>Tons</u>
Litter	9/18/2018	Timberwood Court	1	0
Litter	9/26/2018	Earl King Street	0.300000012	0
Litter	9/26/2018	James Clay Street	0.300000012	0
Litter	9/26/2018	Jacobie Lane	0.300000012	0
Litter	9/26/2018	Martin Luther King Jr. Ave.	0.300000012	0

Litter**TOTAL****2.200000048 0****District 4****Work Performed:**

Checked county roads for safety of traveling for public	9/4/2018	County Roads, Apalachicola Smokey Parrish
Checked county roads for safety of traveling for public	9/4/2018	County Roads, Apalachicola Smokey Parrish
Box drag	9/6/2018	Teat Road
Driveway repair	9/6/2018	Squire Road
Cut grass along shoulders of road on county right of way, Weed Eat & Cut Grass around signs & Culverts, Litter Pickup	9/10/2018	Pal Rivers Road
Cut grass along shoulders of road on county right of way, Weed Eat & Cut Grass around signs & Culverts, Litter Pickup	9/10/2018	Bayview Drive
Cut grass along shoulders of road on county right of way	9/10/2018	Pal Rivers Road
Cut grass along shoulders of road on county right of way	9/11/2018	Sas Road
Culvert repair	9/11/2018	Bayshore Drive
Cut grass along shoulders of road on county right of way, Weed Eat & Cut Grass around signs & Culverts	9/11/2018	Bayview Drive
Cut grass along shoulders of road on county right of way, Weed Eat & Cut Grass around signs & Culverts	9/11/2018	Kevin Road
Cut grass along shoulders of road on county right of way	9/11/2018	US HWY 98 (Apalachicola, Smokey)
Cut grass along shoulders of road on county right of way	9/11/2018	Pal Rivers Road Field
Cut grass along shoulders of road on county right of way	9/12/2018	Johnson Lane
Cut grass along shoulders of road on county right of way, Weed Eat & Cut Grass around signs & Culverts, Litter Pickup	9/12/2018	Brownsville Road
Cut grass along shoulders of road on county right of way, Weed Eat & Cut Grass around signs & Culverts, Litter Pickup	9/12/2018	Roundabout between Pal Rivers Rd & Brow
Cut grass along shoulders of road on county right of way	9/12/2018	Linden Road
Cut grass along shoulders of road on county right of way, Weed Eat & Cut Grass around signs & Culverts, Litter Pickup	9/12/2018	Pal Rivers Road
Cut grass along shoulders of road on county right of way	9/12/2018	Hathcock Road
Cut grass along shoulders of road on county right of way	9/12/2018	Peachtree Road
Cut grass along shoulders of road on county right of way	9/12/2018	Pine Log Road
Cut grass along shoulders of road on county right of way	9/12/2018	Air Port Road
Cut grass along shoulders of road on county right of way	9/12/2018	Abercrombie Lane
Cut grass along shoulders of road on county right of way	9/13/2018	Teat Road
Box drag	9/13/2018	13 Mile
Cut grass along shoulders of road on county right of way	9/13/2018	8 Mile

District 4

Work Performed:

<u>Work Performed:</u>	<u>Date</u>	<u>Road</u>
Cut grass along shoulders of road on county right of way	9/13/2018	CR30A
Cut grass along shoulders of road on county right of way	9/13/2018	Moses Road
Flagged	9/13/2018	Long Road
Cleaned ditches	9/13/2018	Long Road
Driveway repair	9/13/2018	US HWY 98 (Apalachicola, Smokey)
Box drag	9/13/2018	10 Mile
Cut grass along shoulders of road on county right of way, Weed Eat & Cut Grass around signs & Culverts, Litter Pickup	9/13/2018	Brownsville Road
Box drag	9/17/2018	Teat Road
Cut grass along shoulders of road on county right of way, Weed Eat & Cut Grass around signs & Culverts, Litter Pickup	9/17/2018	Bluff Road
Cut grass along shoulders of road on county right of way	9/17/2018	CR30A
Cut grass along shoulders of road on county right of way	9/17/2018	10 Mile
Cut grass along shoulders of road on county right of way, Weed Eat & Cut Grass around signs & Culverts, Litter Pickup	9/17/2018	Bluff Road
Box drag	9/17/2018	13 Mile
Cut grass along shoulders of road on county right of way	9/18/2018	13 Mile
Cut grass along shoulders of road on county right of way, Weed Eat & Cut Grass around signs & Culverts, Litter Pickup	9/18/2018	Bluff Road
Cut grass along shoulders of road on county right of way	9/18/2018	CR30A
Cut grass along shoulders of road on county right of way, Weed Eat & Cut Grass around signs & Culverts, Litter Pickup	9/18/2018	Bluff Road
Cut grass along shoulders of road on county right of way, Litter Pickup	9/19/2018	Melanie Lane
Cut grass along shoulders of road on county right of way, Litter Pickup	9/19/2018	Cypress Street
Cut grass along shoulders of road on county right of way, Weed Eat & Cut Grass around signs & Culverts, Litter Pickup	9/19/2018	Bluff Road
Cut grass along shoulders of road on county right of way, Weed Eat & Cut Grass around signs & Culverts, Litter Pickup	9/19/2018	Melanie Lane
Cut grass along shoulders of road on county right of way, Litter Pickup	9/19/2018	Bluff Road
Cut grass along shoulders of road on county right of way, Litter Pickup	9/19/2018	Sacagawea Trail
Culvert installation, Flagged	9/19/2018	Squire Road
Culvert installation	9/19/2018	Squire Road
Cut grass along shoulders of road on county right of way, Weed Eat & Cut Grass around signs & Culverts, Litter Pickup	9/19/2018	Sacagawea Trail
Cut grass along shoulders of road on county right of way	9/20/2018	Marks Street
Cut grass along shoulders of road on county right of way	9/20/2018	Chapman Road
Cut grass along shoulders of road on county right of way	9/20/2018	Thomas Drive
Cut grass along shoulders of road on county right of way	9/20/2018	Bayshore Drive
Cut grass along shoulders of road on county right of way	9/20/2018	Apalachee Street
Cut grass along shoulders of road on county right of way, Litter Pickup	9/20/2018	Thomas Drive
Cut grass along shoulders of road on county right of way, Litter Pickup	9/20/2018	Apalachee Street
Cut grass along shoulders of road on county right of way, Litter Pickup	9/20/2018	Chapman Road
Cut grass along shoulders of road on county right of way, Litter Pickup	9/20/2018	Alan Drive
Cut grass along shoulders of road on county right of way, Litter Pickup	9/20/2018	Marks Street
Cut grass along shoulders of road on county right of way, Weed Eat & Cut Grass around signs & Culverts	9/24/2018	Bluff Road

District 4**Work Performed:**

	<u>Date</u>	<u>Road</u>
Cut grass in ditches	9/24/2018	Bluff Road
Cleaned ditches	9/25/2018	Bayshore Drive
Cleaned ditches	9/25/2018	Paradise Lane
Cut grass along shoulders of road on county right of way, Weed Eat & Cut Grass around signs & Culverts	9/25/2018	Bluff Road
Cut grass along shoulders of road on county right of way, Weed Eat & Cut Grass around signs & Culverts	9/25/2018	Emergency Management (Apalachicola)
Flagged	9/25/2018	Bayshore Drive
Cut grass along shoulders of road on county right of way, Weed Eat & Cut Grass around signs & Culverts, Cut grass in ditches	9/26/2018	Emergency Management (Apalachicola)
Cut grass along shoulders of road on county right of way, Weed Eat & Cut Grass around signs & Culverts, Cut grass in ditches	9/26/2018	Bluff Road
Cut grass along shoulders of road on county right of way, Weed Eat & Cut Grass around signs & Culverts	9/26/2018	Melanie Lane
Litter Pickup	9/26/2018	Health Department (Apalachicola)
Cut grass along shoulders of road on county right of way, Weed Eat & Cut Grass around signs & Culverts, Cut grass in ditches	9/26/2018	Cypress Street

0**Material HAUL From:**

	<u>Date</u>	<u>Road</u>	<u>Cubic Yards</u>	<u>Tons</u>
Ditch Dirt	9/13/2018	Long Road	18	0
Ditch Dirt	9/19/2018	Squire Road	18	0
Ditch Dirt	9/25/2018	Bayshore Drive	18	0
Ditch Dirt	9/25/2018	Bayshore Drive	18	0

Ditch Dirt	TOTAL	72	0
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Litter	9/10/2018	Pal Rivers Road	1	0
Litter	9/10/2018	Bayview Drive	1	0
Litter	9/12/2018	Pal Rivers Road	1	0
Litter	9/12/2018	Roundabout between Pal Rivers Rd & Brown	1	0
Litter	9/12/2018	Brownsville Road	1	0
Litter	9/13/2018	Brownsville Road	1	0
Litter	9/17/2018	Bluff Road	2	0
Litter	9/17/2018	Bluff Road	1	0
Litter	9/18/2018	Bluff Road	1	0
Litter	9/18/2018	Bluff Road	1	0
Litter	9/19/2018	Bluff Road	0.200000003	0
Litter	9/19/2018	Cypress Street	0.200000003	0
Litter	9/19/2018	Melanie Lane	0.200000003	0
Litter	9/19/2018	Sacagawea Trail	0.200000003	0
Litter	9/19/2018	Sacagawea Trail	0.200000003	0
Litter	9/19/2018	Melanie Lane	0.200000003	0
Litter	9/19/2018	Bluff Road	0.200000003	0
Litter	9/20/2018	Marks Street	0.200000003	0
Litter	9/20/2018	Alan Drive	0.200000003	0
Litter	9/20/2018	Chapman Road	0.200000003	0
Litter	9/20/2018	Apalachee Street	0.200000003	0
Litter	9/20/2018	Thomas Drive	0.200000003	0

Litter	TOTAL	13.400000004	0
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Material HAUL To:

	<u>Date</u>	<u>Road</u>	<u>Cubic Yards</u>	<u>Tons</u>
Dirty 89 Lime Rock	9/13/2018	US HWY 98 (Apalachicola, Smokey)	9	0
Dirty 89 Lime Rock	9/19/2018	Squire Road	18	0

District 4**Material HAUL To:**

	<u>Date</u>	<u>Road</u>	<u>Cubic Yards</u>	<u>Tons</u>
Dirty 89 Lime Rock		TOTAL	27	0
Milled Asphalt	9/6/2018	Linden Road	1	0
Milled Asphalt		TOTAL	1	0

District 5**Work Performed:**

	<u>Date</u>	<u>Road</u>
Box drag	8/30/2018	8th Street W
Pot hole Repair (Fill)	8/30/2018	9th Street E
Beaver Dam - Take Out	9/4/2018	Lighthouse Road
Checked county roads for safety of traveling for public	9/4/2018	River Road
Checked county roads for safety of traveling for public	9/4/2018	County Roads, Carrabelle, William Massey
Beaver Dam - Take Out	9/4/2018	Lighthouse Road
Checked county roads for safety of traveling for public	9/4/2018	County Roads, Eastpoint William Massey
Beaver Dam - Take Out	9/4/2018	Lighthouse Road
Checked county roads for safety of traveling for public	9/4/2018	County Roads, Eastpoint William Massey
Dig out ditches	9/4/2018	Ridge Road
Checked county roads for safety of traveling for public	9/4/2018	New River Road
Sign Maintenance	9/4/2018	Cape Street
Checked county roads for safety of traveling for public	9/4/2018	County Roads, Carrabelle, William Massey
Flagged	9/4/2018	Ridge Road
Checked county roads for safety of traveling for public	9/4/2018	County Roads, Eastpoint William Massey
Checked county roads for safety of traveling for public	9/4/2018	County Roads, Eastpoint William Massey
Dig out ditches	9/4/2018	Ridge Road
Cut grass along shoulders of road on county right of way	9/5/2018	Magnolia Bay Drive
Cut grass along shoulders of road on county right of way	9/5/2018	Smith Street
Flagged	9/5/2018	Ryan Drive
Box drag	9/5/2018	St Teresa Ave
Cleaned ditches	9/5/2018	Ryan Drive
Cut grass along shoulders of road on county right of way	9/5/2018	Gardenia Trail
Cut grass along shoulders of road on county right of way	9/5/2018	Hibiscus Lane
Cut grass along shoulders of road on county right of way, Weed Eat & Cut Grass around signs & Culverts	9/5/2018	Wilderness Road
Cut grass along shoulders of road on county right of way, Weed Eat & Cut Grass around signs & Culverts	9/5/2018	Ridge Road
Pot hole Repair (Fill)	9/6/2018	Lighthouse Road
Cut grass along shoulders of road on county right of way, Weed Eat & Cut Grass around signs & Culverts	9/6/2018	Ridge Road
Cut grass along shoulders of road on county right of way	9/6/2018	Pond Away Court
Pot hole Repair (Fill)	9/6/2018	Sand Beach Road
Box drag	9/6/2018	Mill Road
Box drag	9/6/2018	Brick Yard Road
Box drag	9/6/2018	Wright Lake Road
Box drag	9/6/2018	Hickory Landing
Box drag	9/10/2018	Pruett Road
Weed Eat & Cut Grass around signs & Culverts, Litter Pickup	9/10/2018	65 State Road
Culvert installation	9/10/2018	Ridge Road
Culvert installation	9/10/2018	Ridge Road
Cut grass along shoulders of road on county right of way	9/10/2018	65 State Road
Pot hole Repair (Fill)	9/10/2018	Bear Creek Rd

District 5

Work Performed:

<u>Date</u>	<u>Road</u>
Weed Eat & Cut Grass around signs & Culverts, Cut grass along shoulders of road on county right of way, Litter Pickup	9/11/2018 Tourist Development Center
Cleaned ditches	9/11/2018 Ridge Road
Flagged, Culvert installation	9/11/2018 Ridge Road
Sign Maintenance	9/11/2018 Tourist Development Center
Graded Road(s)	9/12/2018 Gardners Landing Road
Graded Road(s)	9/12/2018 Tip Tucker Road
Graded Road(s)	9/12/2018 Bloody Bluff Road
Cleaned ditches	9/12/2018 Ridge Road
Culvert installation, Driveway repair	9/12/2018 Longwood Court
Graded Road(s)	9/12/2018 Sand Beach Road
Box drag	9/12/2018 9th Street E
Box drag	9/12/2018 Sybil Court
Box drag	9/12/2018 Cape Street
Box drag	9/12/2018 Mill Road
Box drag	9/12/2018 Sharol Court
Box drag	9/12/2018 Lighthouse Road
Cut grass along shoulders of road on county right of way	9/12/2018 Magnolia Lane
Box drag	9/12/2018 5th Street E
Box drag	9/12/2018 7th Street E
Box drag	9/13/2018 Pinnacle Street
Box drag	9/13/2018 Herndon Road
Cemetery, Cut, Raked & Cleaned	9/13/2018 Eastpoint Cemetery
Cemetery, Cut, Raked & Cleaned	9/13/2018 Eastpoint Cemetery
Cemetery, Cut, Raked & Cleaned	9/13/2018 Eastpoint Cemetery
Cut grass along shoulders of road on county right of way, Weed Eat & Cut Grass around signs & Culverts	9/13/2018 Quail Run Drive
Cleaned ditches	9/13/2018 Waddell Road
Cemetery, Cut, Raked & Cleaned	9/13/2018 Eastpoint Cemetery
Box drag	9/13/2018 Avenue D NE
Box drag	9/13/2018 Woodill Road
Flagged	9/13/2018 Waddell Road
Travel	9/13/2018 Quail Run Drive
Box drag	9/13/2018 Quail Run Drive
Weed Eat & Cut Grass around signs & Culverts, Trim Trees	9/17/2018 Mill Road
Graded Road(s)	9/17/2018 New River Road
Box drag	9/18/2018 St Teresa Ave
Cut grass in ditches	9/18/2018 Wellborn Avenue
Beaver Dam - Take Out	9/18/2018 Lighthouse Road
Box drag	9/19/2018 7th Street E
Box drag	9/19/2018 I Avenue NE
Cut grass along shoulders of road on county right of way, Weed Eat & Cut Grass around signs & Culverts, Litter Pickup	9/19/2018 Waddell Road
Cut grass along shoulders of road on county right of way	9/19/2018 Moore Street
Box drag	9/19/2018 Mill Road
Cut grass along shoulders of road on county right of way	9/19/2018 4th Street
Cut grass along shoulders of road on county right of way	9/19/2018 Lewis Road
Cut grass along shoulders of road on county right of way	9/19/2018 Varnes Street
Cleaned ditches	9/19/2018 Wellborn Avenue
Flagged	9/20/2018 5th Street SE

District 5**Work Performed:**

<u>Date</u>	<u>Road</u>
Cut grass along shoulders of road on county right of way	9/20/2018 Smith Street
Cut grass along shoulders of road on county right of way, Litter Pickup	9/20/2018 Deason Street
Cut grass along shoulders of road on county right of way, Litter Pickup	9/20/2018 Las Brisas Court
Cut grass along shoulders of road on county right of way	9/20/2018 Lucius Crum Road
Flagged	9/20/2018 Wellborn Avenue
Cut grass along shoulders of road on county right of way	9/20/2018 Plum Street
Cleaned ditches	9/20/2018 5th Street SE
Cleaned ditches	9/20/2018 Wellborn Avenue
Cleaned ditches	9/24/2018 Bruce Avenue
Trim Trees, Cut bushes back	9/24/2018 Wellborn Avenue
Sign Maintenance	9/24/2018 Wellborn Avenue
Cut bushes back	9/24/2018 12th Street SE
Cleaned ditches	9/24/2018 5th Street SE
Cut bushes back	9/24/2018 Georgia Avenue
Cut bushes back	9/25/2018 I Avenue NE
Cut grass along shoulders of road on county right of way, Weed Eat & Cut Grass around signs & Culverts	9/25/2018 Waddell Road
Weed Eat & Cut Grass around signs & Culverts	9/26/2018 Varnes Street
Weed Eat & Cut Grass around signs & Culverts	9/26/2018 Waddell Road
Cut bushes back	9/26/2018 5th Street E
Cleaned ditches	9/26/2018 5th Street E
Cut bushes back	9/26/2018 I Avenue NE
Cleaned ditches, Flagged	9/26/2018 5th Street SE
Cleaned ditches	9/26/2018 7th Street E
Weed Eat & Cut Grass around signs & Culverts, Trim Trees, Cut bushes back	9/26/2018 Russell Road
Weed Eat & Cut Grass around signs & Culverts	9/26/2018 Moore Street
Weed Eat & Cut Grass around signs & Culverts, Trim Trees, Cut bushes back	9/26/2018 Moore Street
Cleaned ditches, Flagged	9/26/2018 Georgia Avenue
Cut grass along shoulders of road on county right of way, Weed Eat & Cut Grass around signs & Culverts	9/26/2018 Waddell Road

0

Material HAUL From:

<u>Date</u>	<u>Road</u>	<u>Cubic Yards</u>	<u>Tons</u>
Ditch Dirt	9/4/2018 Ridge Road	36	0
Ditch Dirt	9/11/2018 Ridge Road	90	0
Ditch Dirt	9/12/2018 Longwood Court	18	0
Ditch Dirt	9/12/2018 Ridge Road	54	0
Ditch Dirt	9/13/2018 Waddell Road	18	0
Ditch Dirt	9/19/2018 Wellborn Avenue	36	0
Ditch Dirt	9/19/2018 Wellborn Avenue	36	0
Ditch Dirt	9/20/2018 5th Street SE	54	0
Ditch Dirt	9/20/2018 Wellborn Avenue	18	0
Ditch Dirt	9/20/2018 5th Street SE	36	0
Ditch Dirt	9/20/2018 Wellborn Avenue	18	0
Ditch Dirt	9/24/2018 5th Street SE	18	0
Ditch Dirt	9/24/2018 5th Street SE	18	0
Ditch Dirt	9/24/2018 Bruce Avenue	18	0
Ditch Dirt	9/24/2018 Bruce Avenue	18	0

District 5**Material HAUL From:**

	<u>Date</u>	<u>Road</u>	<u>Cubic Yards</u>	<u>Tons</u>
Ditch Dirt	9/26/2018	7th Street E	18	0
Ditch Dirt	9/26/2018	5th Street SE	36	0
Ditch Dirt	9/26/2018	Georgia Avenue	18	0
Ditch Dirt	9/26/2018	7th Street E	18	0
Ditch Dirt	9/26/2018	5th Street E	36	0

Ditch Dirt	TOTAL	612	0
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Litter	9/11/2018	Tourist Development Center	1	0
Litter	9/13/2018	Eastpoint Cemetery	1	0
Litter	9/19/2018	Moore Street	0.200000003	0
Litter	9/19/2018	Varnes Street	0.200000003	0
Litter	9/19/2018	Lewis Road	0.200000003	0
Litter	9/19/2018	4th Street	0.200000003	0
Litter	9/19/2018	Waddell Road	0.200000003	0
Litter	9/20/2018	Las Brisas Court	0.200000003	0
Litter	9/20/2018	Deason Street	0.200000003	0

Litter	TOTAL	3.400000021	0
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Material HAUL To:

	<u>Date</u>	<u>Road</u>	<u>Cubic Yards</u>	<u>Tons</u>
Black Dirt	9/12/2018	Gardners Landing Road	54	0
Black Dirt	9/17/2018	New River Road	18	0
Black Dirt	9/17/2018	New River Road	36	0
Black Dirt	9/18/2018	New River Road	36	0

Black Dirt	TOTAL	144	0
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Dirty 89 Lime Rock	9/6/2018	Brick Yard Road	36	0
Dirty 89 Lime Rock	9/6/2018	Brick Yard Road	36	0
Dirty 89 Lime Rock	9/10/2018	Ridge Road	18	0
Dirty 89 Lime Rock	9/12/2018	Longwood Court	18	0
Dirty 89 Lime Rock	9/13/2018	Quail Run Drive	9	0
Dirty 89 Lime Rock	9/13/2018	Herndon Road	9	0

Dirty 89 Lime Rock	TOTAL	126	0
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Milled Asphalt	8/30/2018	9th Street E	18	0
Milled Asphalt	9/10/2018	Bear Creek Rd	0.300000012	0

Milled Asphalt	TOTAL	18.30000001	0
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Sand	9/6/2018	Brick Yard Road	18	0
Sand	9/6/2018	Brick Yard Road	18	0
Sand	9/12/2018	Longwood Court	18	0

Sand	TOTAL	54	0
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FRANKLIN COUNTY DEPARTMENT OF

Solid Waste & Recycling ❖ Animal Control ❖ Parks & Recreation

210 State Road 65

Eastpoint, Florida 32328

Tel.: 850-670-8167

Fax: 850-670-5716

Email: fcswd@fairpoint.net

DIRECTOR'S REPORT

DATE October 2, 2018

TIME: 9:00 A.M.

SUBJECT(S):

Right-of-Way Debris Pickup/Recycle Material Hauled September 11th -September 26th

FOR BOARD INFORMATION:

September 12th -September 26th

RIGHT-OF-WAY DEBRIS PICKUP

Apalachicola	Eastpoint	St George Island	Carrabelle	Lanark	Alligator Point
28.27 TONS	31.57 TONS	50.17 TONS	48.83 TONS	0 TONS	0 TONS

RECYCLE MATERIAL HAULED

	Apalachicola	Eastpoint	St George Island	Carrabelle	Lanark	Alligator Point	St James
Cardboard	6.48 TONS	7.74 TONS	4.87 TONS	1.94 TONS	-0- TONS	-0- TONS	.38 TONS
Plastic,Paper, Glass, Aluminum	2.55 TONS	1.63 TONS	2.33 TONS	2.12 TONS	-0- TONS	-0- TONS	.84 TONS

REQUESTED ACTION: None



28 Airport Road
Apalachicola, Florida 32320
(850) 653-8977, Fax (850) 653-3643
Em3frank@fairpoint.net

Report to Board of County Commissioners

Date: October 2, 2018

Action Items:

1. Request the Boards approval of Debris Removal and Disposal Services Contractor Selections by Committee and signing of their contracts.
 1. Crowder Gulf
 2. Bergeron
 3. Ceres
2. Request the Boards approval of Debris Monitoring Services Contractor Selections by Committee and signing of their contracts.
 1. Tetra Tech
 2. Debris Tech

Information Items:

1. Franklin County EOC Staff continue to promote our Re-Entry Tag program and encourage all residents to apply for their Re-Entry Tag.
2. EOC Staff has scheduled appointments for several survivors to pick up donated items from the Carrabelle Donation Center. Survivors who have not received assistance from the donation center and have storage capabilities for their items are being scheduled first.
3. EOC staff continues to closely monitor the weather in the Atlantic and Gulf of Mexico.

Pamela Brownell

Pamela Brownell
Director

County Extension Activities September 18 – October 2, 2018

General Extension Activities:

- Assisted clientele with oak tree issues, fungi questions, snake identification, suitable landscaping plants and more.
- Attended two ACF Stakeholders Executive Committee and Apalachicola Caucus calls.
- Participated in ACF Stakeholders Apalachicola Caucus and Riparian County Stakeholders meeting in Blountstown.

Sea Grant Extension:

- Participated in weekly conference calls to coordinate Sea turtle lighting project work on Dark Skies grant.
- Attended annual statewide Sea Grant Extension meeting in Destin and presented information about our Franklin County sea turtle lighting retrofit work.
- Conducted 3rd session of Master Naturalist Coastal Restoration class in Franklin County.

4-H Youth Development:

- Six 4-H Youth attended Southern Teen Leadership conference in Tennessee.
- Staff participated in final Ag Adventures planning meeting for this year before event.
- Attended District III 4-H Council meeting.
- Planning beginning for this year's Teen Retreat.

Family Consumer Sciences:

- Family Nutrition Program (FNP) Assistant teaching scheduled programs in local schools.

Agriculture/Horticulture:

- Planning continues for a workshop in Apalachicola with the cold-hardy citrus group in N. Florida to provide information about growing citrus in N. Florida and issues with citrus greening. The workshop will take place at the Armory on October 9 at 5:30 pm.
- Master Gardener program continuing at local library.

University of Florida's Institute of Food and Agricultural Sciences

Franklin County Educational Team

Erik Lovestrand, County Extension Director/Sea Grant Regional Specialized Agent

Michelle Huber, Office Manager/Program Assistant, Franklin County

Kayle Mears, Family Nutrition Program Assistant

Samantha Kennedy, Wakulla County Family and Consumer Sciences

Rachel Pienta, Ph.D., Wakulla County 4-H Youth Development

Scott Jackson, Sea Grant/Agriculture/Technology, Regional Specialized Agent Bay County

Melanie G. Taylor, Gulf County 4-H/Family and Consumer Sciences

Ray Bodrey, Gulf County CED/Agriculture/Horticulture/Sea Grant

Heather Kent, 4-H Regional Specialized Agent

Les Harrison, Wakulla County CED/Agriculture/Small Farms/Horticulture

John Wells, Northwest Extension District Information Technology Expert

Pete Vergot III, Ph.D., Northwest District Extension Director

The Foundation for The Gator Nation

An Equal Opportunity Institution

FRANKLIN COUNTY CDBG
RENTAL HOUSING REHABILITATION/REPLACEMENT
PROGRAM POLICY
SUPPLEMENT FOR DISASTER FUNDING

The Franklin County Board of County Commissioners will use its current CDBG Housing Rehabilitation/Replacement Program Policy for Community Development Block Grant (CDBG) awards received for disaster relief, unless the Board approves a modification to or substitute for the regular policy.

However, the Board acknowledges that disasters may eliminate or damage affordable rental housing, which is in short supply in Franklin County. For disaster relief grants (for federally, state, or locally declared events), the County may allow funds to be used to rehabilitate or replace storm-damaged affordable rental housing, if permitted by the terms of the CDBG grant award to the County.

A. TYPE AND AMOUNT OF ASSISTANCE TO BE PROVIDED

The CDBG housing rehabilitation program may provide financing and technical assistance to owners of affordable rental housing (not vacation or seasonal) affected by the disaster event. The assistance will be issued to replace or rehabilitate destroyed/damaged rental housing that is/will be occupied by tenants whose incomes are in the very low (30% adjusted median), low (50% adjusted median) and/or moderate (80% adjusted median) income range, as determined annually by U. S. Housing and Urban Development for Franklin County. The rental property must be located in unincorporated Franklin County, unless the disaster funding is awarded for countywide use, and may be targeted to specific locations as applicable to the funding award. **Housing in a coastal high hazard zone will not be assisted through the CDBG program.**

The CDBG program will assure that each dwelling, upon completion of construction, will meet Minimum Section 8 Housing Quality Standards and applicable local codes, as well as any standards imposed by the funding agreement, funding agency, or USHUD. This will be done through checklists during the rehabilitation inspection and work write-up process; replacement homes will automatically exceed the Section 8 Standards.

The financing will be in the form of a deferred payment loan to the owner, in the amount necessary to pay for the construction costs, lead based paint testing, septic system or sewer service installation or repair, potable water well system or public water system installation or repair, and other associated costs such as title searches, surveys, soil testing, recording fees and associated taxes. No repayment of the loan will be required as long as the owner complies with the terms and conditions of the loan agreement. Such conditions will include, but not be limited to:

1. Keeping the rental unit(s) occupied by income-eligible households,
2. Charging rental rates that do not exceed the applicable HOME program high limits,
3. Maintaining flood insurance, if applicable, with structure coverage for the full replacement value of the property (including all debt against the property),
4. Paying all property taxes and assessments in a timely manner,
5. Complying with applicable local and state codes regarding use and care of the property, and
6. Providing documentation to the County, on at least an annual basis, of compliance with items 1-5.

The term of the loan will be for five years for loans of less than \$25,000, seven years for \$25,000 to \$40,000, and ten years for loans of more than \$40,000. The loan balance will be forgiven in equal amounts at the end of each year of the owner-occupant's compliance with the terms and conditions of

the loan, on the anniversary date of the loan. Failure to comply with the requirements of the loan will result in the loan balance becoming immediately due and payable to the County. In the event of the death of the only or sole surviving qualifying property owner included on the CDBG mortgage, the County **may allow** the Agreement to be continued and the requirements assumed by the party obtaining ownership of the property. The County's decision regarding continuation and assumption of the mortgage loan shall include consideration of the new owner's experience and/or ability in rental residential property management.

No home will be rehabilitated unless the after-rehabilitation value will exceed the cost of rehabilitation. In lieu of performing property appraisals, the County will assume that any rehabilitated site-built dwelling will be valued at a minimum of \$40 per square foot of heated space. The cost limit for rehabilitation will be limited to **\$40 per square foot for site-built dwellings, not to exceed \$45,000. The cost limit for rehabilitating mobile or manufactured homes constructed in 1995 or later will be \$26 per square foot, not to exceed \$35,000. The cost limit for pre-1995 mobile or manufactured homes will be \$20 per square foot, not to exceed \$20,000.** These limits may be waived by the Board of County Commissioners if the existing dwelling appears to be worth more investment of rehabilitation funds.

If a home cannot be fully rehabilitated because it does not comply with flood elevation requirements, or because costs will obviously exceed the applicable cost limit, the dwelling will be rejected for rehabilitation assistance. This rejection may be made without developing a bid plan and specification for construction work, if the County's housing rehabilitation specialist or Building Inspector determines that the dwelling is structurally unsound to the extent that it cannot be feasibly rehabilitated and so certifies in writing. Rejection may also be made if the residence has experienced severe or repeated flooding.

If the structural condition of a dwelling is such that the housing rehabilitation specialist believes there is a reasonable possibility of rehabilitating the dwelling within the applicable cost limit, the home will be inspected and a bid plan and specification write-up will be prepared. The housing rehabilitation specialist will estimate the cost of the proposed rehabilitation work. If the estimated cost of rehabilitation is not more than 15% above the applicable cost limit, and the owner approves the proposed work, the project may be approved for bidding, subject to other factors such as the grant budget.

If a dwelling is determined to be not feasible for rehabilitation, or if the estimated cost of rehabilitation exceeds the applicable rehabilitation cost limit, or if the actual low and otherwise acceptable bid price is above the applicable cost limit, the dwelling may be considered for replacement. In such situations, the home may be demolished, debris removed from the site, and a new home constructed or purchased. The replacement location must be on the same site unless the current site is not suitable for the replacement dwelling and the owner owns an alternate site that is more suitable. An example of this would be where the existing home is located in a floodplain or close to a railroad track or hazardous site, or the zoning is not appropriate, or there is some other compelling reason not to replace on the current site. Each site must be reviewed for environmental issues and an environmental clearance must be received from the Florida Department of Economic Opportunity (DEO) prior to issuing financial assistance to the owner.

No home will be demolished unless it is part of a **voluntary** home replacement action. No home will be converted to any nonresidential use.

The limit of CDBG financial assistance for replacement of a mobile home is determined by the current cost of a comparably sized new replacement mobile home of high quality, plus associated costs of set-up, clearing the site of the old home, and the other applicable costs described above. **The total CDBG assistance for a mobile or manufactured home shall not exceed \$75,000, unless approved by the County**

Commission. Owners may be allowed to select the replacement mobile home, with County oversight and approval of the price and features. If the existing mobile home is not adequately sized for the tenant family (including only permanent residents), a larger replacement home may be approved by the County. The County also has the option of approving a site-built replacement home in lieu of a mobile or manufactured home.

The limit of CDBG financial assistance for replacement site-built housing is \$95 per square foot, up to \$114,000 per home. Budget constraints may also require the use of mobile or manufactured homes as replacement homes.

B. ELIGIBILITY AND SELECTION FOR ASSISTANCE

Rental property owners must be U. S. citizens, or legal residents with a minimum of 5 years remaining residency. Applicants must possess title to the home, with all owners agreeing to the program conditions and signing the loan (except for loans to corporations/LLC owners, which may be signed by an authorized officer). A title search will be conducted on each application prior to requesting construction bids. Clear title and a satisfactory record of paying all property taxes and assessments, as well as mortgages on the property, are required.

Property owners must give their bone fide current tenants the option to continue renting the property after rehabilitation/replacement of the rental dwelling. The rental rate for the first year of occupancy after the CDBG-assistance shall not exceed the tenant's current rental rate by more than the total amount of increase in the owner's costs of taxes, insurance, or other mandatory expenses directly relating to the after-rehabilitation/replacement value increase. This requirement shall not infringe on the owner's rights to not renew a lease for just cause, or evict the tenant for legally enforceable reasons.

The property owner must obtain flood insurance for the complete after-rehabilitation or new construction value of the home if the home is located in a 100-year floodplain. The flood insurance must be maintained by the owner for the full term of the CDBG deferred payment loan. The owner must show the ability to pay for insurance, as well as other applicable housing expenses, in order to be approved for CDBG housing assistance.

The owner's care of the property will be evaluated during the application process. Failure to take reasonable care of the property (considering the rental income) and keep it free of debris and other code violations may disqualify an applicant. Prior to proceeding to the bid package development stage, the applicant must have the property in compliance with all applicable local codes such as care of premises, weeds and trash. Compliance is the responsibility of the applicant.

When initiating the CDBG housing rehabilitation program, the County may consider applications for assistance already received by other housing programs. This step will allow those program funds to be leveraged with the CDBG grant, and will save time in the implementation process. The County will also advertise the availability of CDBG funds a minimum of one time in a newspaper of general local circulation. Applications will be accepted continuously, but the Administrator may terminate or suspend acceptance if it is apparent that the applicant pool is adequate to utilize the available grant funds.

The Board of County Commissioners and any of their staff involved in the CDBG program implementation will be informed on a regular basis of the names of applicants under consideration for assistance. The applicants will be provided with a list of names of the above persons, as well as CDBG Citizen Advisory Task Force (CATF) members. The applicants, staff and Board will be required to immediately disclose any

conflict of interest they may have in any application situation. Names of applicants will be included in the minutes of Board of County Commissioner meetings, and any conflict of interest stated in the minutes along with the final rankings of applicants based on the local CDBG policy. Florida statutes will be followed in the conflict of interest declaration and subsequent actions. The conflict will be noticed to DEO, along with a request to waive the conflict. Upon approval of the waiver from DEO, the County will proceed with the normal application and approval process. If the CATF becomes involved in the applicant selection/approval process, the CATF members will be provided a list of applicants and required to disclose any conflict of interest they may have. In the event of a conflict of interest, the CATF member will abstain from participation in any process that involves the conflict of interest.

Selection of rental property owner applicants to assist may initially be on a first application completed and approved, first served basis, **subject to availability of funds when homeowner assistance is to be provided and prioritized over rental assistance**. However, the administrator will review approved and potential rehabilitation and replacement cases to verify that the total number of housing units contracted in the CDBG grant agreement will be achieved, as well as the committed number/percentage of very low and low income homeowner/tenant households and the contracted amount of leveraged local funds (SHIP or other). The application approval process must achieve the results contracted in the CDBG grant award, within the available grant period. This achievement will govern the application approval process. The Administrator will submit the list of qualified applicants to the Board of County Commissioners for approval prior to requesting bids.

If there are more eligible applications than can be approved through the first completed, first served approval process (within the above requirements), the Administrator will rank the applicants according to a priority system. Priority will be given to applicants who will contribute 10% or more of the project cost. Within that group of applicants, and/or to rank the second tier of applicants, a scoring system may be used. One point will be assigned for each factor applicable to the owner: a. owner(s) aged 65 or older, b. owner completely disabled, c. completely disabled dependent residing in the home, d. have not received more than \$5,000 in housing assistance within the past five years, or \$10,000 within the past ten years, from the County or other government program such as weatherization, excluding loans requiring repayment. In the event that an approved application for assistance must be rejected or removed from the program the applicant will be notified in writing of the rejection and the reason for rejection.

C. TEMPORARY, VOLUNTARY DISPLACEMENT AND RELOCATION

If a bone fide tenant occupying housing which is to be rehabilitated or replaced using CDBG/federal funds is displaced from such housing in order for the project to proceed, the tenant is probably eligible for relocation assistance. This does not apply to situations where a tenant was already displaced from a previous rental unit as a direct result of a disaster. Relocation assistance also is not required to be provided to tenants currently living on the rental property site in temporary dwellings such as FEMA mobile homes/trailers or recreational vehicles/trailers, because they were displaced from their permanent housing by the disaster, not by actions funded by the grant, and their current housing is intended to be short term.

If temporary displacement of a tenant living in a disaster-damaged rental dwelling is necessary during the housing rehabilitation/replacement process, the property owner shall be responsible for assisting the tenant in finding suitable temporary housing, and for paying reasonable moving costs, storage costs if necessary, and the cost of rent and utilities exceeding those currently being paid by the tenant prior to displacement. For a displacement period of less than 2 months, the temporary relocation may be in a short-term housing arrangement, due to the lack of available permanent housing available for a short time. The tenant may

also volunteer to move in with a friend or relative, with the property owner paying for storage of household goods.

In some situations, the property may be large enough and suitable for replacement housing to be constructed without demolishing the existing dwelling until the new unit is completed. In those cases, there is no displacement of the tenant.

D. IMPLEMENTATION

The County will contract with a qualified company or individual to implement the CDBG housing rehabilitation program. The contracted entity is herein referred to as the Administrator, and will be in charge of the application solicitation, processing, approval and ranking procedure. The Administrator will employ, contract, or serve as the housing rehabilitation specialist. The housing rehabilitation specialist will inspect the property and note Section 8 and other applicable deficiencies, as well as develop the work write-ups, cost estimates, and bid packages for rehabilitation and replacement work.

The application review process will include a review of the property location to determine compliance with zoning and land use requirements. A check for location in a 100 year floodplain will also be performed. Flood insurance requirements will be noted when applicable.

The application review process will include a review of property appraiser records and other appropriate documents to determine if the home is fifty years old or older. If a home is fifty years old or older, the applicable photographs, location and other information will be forwarded to the State Historic Preservation Office for review of possible historic significance. If required by the SHPO, the property will be rehabilitated according to the Secretary of the Interior Standards for historic property rehabilitation. If complying with the standards causes the cost of rehabilitation to exceed the CDBG limits for rehabilitation assistance, the Board of County Commissioners may vote to exceed the limits. If the structure is not feasible for rehabilitation and the owner desires to demolish and replace the structure, the required information will be submitted to the SHPO prior to demolition. If the total cost of rehabilitation or replacement exceeds the CDBG limit, or if the time required for compliance exceeds the available time under the grant agreement, the County may reject the application.

For all proposed rehabilitation project dwellings constructed prior to 1978, a lead based paint test will be conducted by an appropriately licensed entity. If lead is found in an amount exceeding the limit contained in the applicable federal regulation, the lead abatement procedure will be specified in the inspection report. Lead abatement will be included in the rehabilitation process, and must be performed by a certified lead abatement contractor. Upon completion of the abatement work, a compliance test will be conducted. Compliance with the federal regulations must be documented prior to issuance of payment for the abatement work. Unless the work is contracted separately, the prime contractor for the rehabilitation work will be responsible for the compliance. The cost of lead abatement is considered in the project cost estimate, and may make the total rehabilitation project exceed the limit for CDBG assistance.

All rehabilitation/replacement will comply with the following energy conservation standards.

1. Refrigerators and gas water heaters replaced or installed shall be Energy Star rated,
2. Exterior doors and windows replaced or installed shall be Energy Star rated, if applicable,
3. Lighting fixtures and ceiling fans replaced or installed shall be Energy Star rated,
4. All rehabilitation will include attic insulation and, if appropriate, floor insulation, as well as sealing all

exterior walls, unless such items are already in place,

5. Any replaced or new (for new home construction) HVAC unit shall be Energy Star rated and have a SEER rating of at least 14.

All construction and demolition contracts will be by and between the owner and the contractor. The Administrator may choose to publicly solicit a contractor pool, or may publicly advertise batches of proposed contracts. Contractors must be appropriately licensed by the Florida Department of Business and Professional Regulation. Contracts will require that change orders, if any, which cumulatively exceed \$1,000 above the original contract amount will only be paid with CDBG funds if those change orders are to correct documented code violations based on a bona fide code violation report or to meet Section 8 Housing Quality Standards. The County, as well as the owner and the contractor, must approve all change orders prior to initiation of any additional work based on the change order, although the Administrator and the County's staff designee may approve change orders not exceeding \$1,000.

Each payment request submitted by the contractor must be approved by the County (through the Administrator) and the owner. Final completion on each dwelling will be documented by all building related permit inspection approvals, certification by the contractor that all work required by the contract is complete and warranted for one year, as well as approval of the work and acceptance of final condition by the owner and the Administrator or housing rehabilitation specialist.

All housing files must be adequate to provide information required from the County by the funding agency during the grant closeout process. This includes, but shall not be limited to:

- a. A statement from the contractor that all items on the initial work write-up as modified through change orders have been completed;
- b. An acknowledgment that the rehabilitated housing unit meets the applicable local code and Section 8 Housing Quality Standards, signed and dated by the local building inspector or the CDBG housing rehabilitation specialist, or a certificate of occupancy for replacement housing;
- c. A signed statement by the housing unit owner, or his or her representative, that the work has been completed based on the work write-up and change orders. Should all requirements be fulfilled and the owner or his/her representative refuse to acknowledge completion of the work, the housing unit case file shall be documented with a statement detailing the stated reason for said refusal;
- d. This documentation shall be completed prior to the submission of the administrative closeout package and shall accompany the administrative closeout package when submitted to the DEO; and
- e. The following data will be provided by housing unit and summarized by activity as part of the administrative closeout for each activity providing direct benefit (i.e., housing rehabilitation, temporary relocation, hookups, etc.):
 1. Address of each housing unit rehabilitated/replaced with CDBG funds, the date the construction was completed on the housing unit, and the amount of CDBG funds spent on that housing unit.
 2. Whether the tenant household is headed by a female, the number of handicapped persons in the household, the number of elderly persons in the household, the income level status of the household; the number of occupants in the household, categorized by sex; and the racial/ethnic demographics of the household by number, and/or other information requested by the State.

The Board of County Commissioners may vote to waive provisions of this policy relating to limits of CDBG assistance and prioritization of applicants. Other waivers may also be granted, providing that the waivers

do not violate federal or state CDBG requirements, or result in the need for a grant subgrant agreement modification that would reduce the County's original grant application score below the fundable range.

This policy is adopted by the Franklin County Board of County Commissioners on October_____, 2018.

Chairman, Board of County Commissioners

RESTORE Coordinator Report
October 2, 2018

1- Consortium update. Inform the Board that I had a lengthy phone call with Mr. Craig Diamond, Balmoral Group, consultants to the Consortium. By the time of this meeting, the State Expenditure Plan (SEP), might have been approved by the RESTORE Council. (The SEP was approved on Sept. 27, 2018. See attached letter.) The RESTORE Council is the aggregation of the five states affected by the BP oil spill, and 6 federal agencies responsible for the federal recovery of the Gulf of Mexico. The RESTORE Council has the final approval of the SEP. The RESTORE Council will also be the authorizing entity for any funds that come to projects in the SEP. As projects are developed, the Consortium will be making requests for reimbursement to the RESTORE Council as it is ultimately the RESTORE Council that will release funds. And just to remind the Board, while the RESTORE Council has control over some \$300M in funds, the individual counties will only get their share of the principal, which in the case of all counties in Florida is some \$11M. All interest generated by unspent funds stays with the US Treasury. No additional funds are going to the Consortium or the counties.

Mr. Diamond called to discuss how much support Franklin County will need in implementing its SEP projects, as the Consortium is the connection between the RESTORE Council and every county getting its money. The Consortium is not going away until all of the SEP funds are spent. I told Mr. Diamond that the county does not need a lot of help with the administration of our projects, but I told him that some of our timelines might change, and so part of our discussion was the process for amending projects in the SEP.

If Franklin County needs assistance in developing or managing its projects then the Consortium will be the entity to assist, but in our case it appears we will not need assistance. Our projects include a new EOC, but the county will be able to design, bid out, and build a new EOC using contractors of our choosing, so long as we go through a bid process. The Consortium would review and ultimately recommend approval of our requests for reimbursement, and then forward them on to the Council for payment. When it comes to the dredging the Eastpoint Channel and the Two Mile Channel, I told Mr. Diamond that at this time the USACOE would be the managing consultant. He said that was fine, but that if any SEP funds were used in the project then the Consortium would still have to review the reimbursement requests, recommend approval, and then forward them on to the RESTORE Council for ultimate payment. Regarding the oyster recovery project, I said that we are waiting for plans and ideas to be clarified by both the state and local interests so it is impossible to say what role, if any, the Consortium would have.

We concluded the phone call about the process for modifying our projects in the SEP. He said that they are working on the process so it is a little uncertain right now, but he said all counties have already said an amendment process will be needed. I explained that if, for example, the USACOE informed the county that they were ready to start dredging the Eastpoint Channel in 2019, but their budget was \$1M short for construction, the county might delay the construction of the EOC because we wanted to use that \$1M to keep the Eastpoint Channel moving forward. He said that kind of moving projects around should be no problem.

2- Eastpoint Dredging update. Inform the Board that last week I spoke with Mr. Waylon Register, USACOE Panama City, and he says the Corps has received \$2M in the upcoming year to dredge the Eastpoint Channel. For reasons I will explain below he believes the costs will be somewhat higher which is why I think it is going to be necessary for the Board to consider moving the Eastpoint Channel ahead of the new EOC in the SEP. This is the current status of the Eastpoint Channel project. The USACOE has a permit to dredge the channel and dispose of materials on the water side of the breakwater. The Corps has designed the disposal area to be surrounded by geo tubes to hold in the spoil, and then plant the area as if it is a marsh environment. The problem has come out that the geo tubes the Corps have used in other projects have “underperformed” to use Mr. Register’s term, and have created maintenance liability problems for the Corps and the local sponsor, being the county. The Corps is re-evaluating the construction of the berms.

Mr. Register said the Corps has issued a task order to a consulting firm –Anchor QEA to help design a better solution. Mr. Register said that if the proposed construction costs of the re-designed disposal area are higher, the Corps would then have to reduce the extent of the dredging because they have no additional funds. I said the county would not want that to happen- we want the full extent of the channel dredged, and so I told him that it might be possible for the county to provide some additional funds to keep the project on track and at the size it was originally designed. He appreciated that and said he would keep that in mind. He said they were hoping to have the results of the analysis of the new disposal design done by the end of this year, and if everything is favorable he hopes the project will start in summer of 2019.

So, as we hear more from Mr. Register, the Board may want to consider which project it wants to do first- dredging the Eastpoint Channel, or building a new EOC, and make the appropriate project the first to be funded in the SEP, because it is likely that the first round of SEP funds will also be available in spring/summer of 2019.

3- Board action to authorize AVCON to go out to bid on the construction of the first two phases of the airport access road. The access road will provide access to the T-hangers and fuel farm for vehicles which will keep vehicles off the ramp and away from airplanes. The road is proposed to be built in phases, which is okay with FDOT because of the possibility of cost over-runs, as many construction projects are coming in well over budget according to AVCON, and because there is an issue with a wetland encroachment on one section of the road. In the Board packet is a series of drawings showing the access road and which two segments are recommended for being bid out now, and which will be bid out later. The bid packet will also include the prepping of the first phase of the industrial park so that it will be more appealing to possible tenants. With Board approval, the project would be bid out before the end of 2018, with construction starting in early 2019. All costs are paid by the FDOT grant. Board action.

4- Acquisition of additional lots on Alligator Point- Mr. Miles Anderson, the senior mitigation official with DEM, called last week to say the state is interested in purchasing more lots on Alligator Point in a mitigation effort to reduce the risk of damage to houses in future storms. The lots would become county property. I have spoken to Commissioner Sanders and we both agree that the first priority should be the acquisition

of the fire station so that Tom Roberts Road can be extended, and then acquisitions around the section of the road that is currently under repair. Mr. Anderson said acquisitions are on a voluntary basis, the state does not engage in condemnation, so two things have to happen- the seller has to want to sell their property, and then the price has to be one the state will accept. Mr. Anderson understands the county's priorities but he has one very willing seller that he wants to close on first, and then he and I will look at a map of the Point and agree on a strategy for acquisition. On the first acquisition no county tax dollars will go to the seller as the first acquisition would be the last lot that Capital City owns on the Point, and the lot is part of the parcel of land the county has already purchased from Capital City. Board action.

5- Board action to confirm the county will provide \$14,000 worth of in-kind services to Bald Point State Park, which would be consistent with the terms of the easement granted in 2013. Attached is an email that I drafted as a result of a comprehensive teleconference I had on Friday morning, Sept. 21. The other steps in the email that I said the county would take are items that have either already been done, requirements of work on state lands, or recommendations by the Park Service that I thought were reasonable.

Alan Pierce

From: Alan Pierce [alanp@franklincountyflorida.com]
Sent: Friday, September 21, 2018, 2:33 PM
To: 'warren.poplin@dep.state.fl.us'; 'mike.fuller@dep.state.fl.us'; 'Smallwood III, Clay'; 'Kennedy, Joseph'
Cc: 'Thomas Shuler'
Subject: Confirmation of actions Franklin County will take regarding the relocation of a road through an easement granted in Bald Point State Park

Dear Mr. Poplin: Thank you very much for coordinating the phone call this morning with various FDEP staff regarding the disposition of the county road along an existing easement in Bald Point State Park.

There were a number of people on the call that I have not addressed as I did not catch everyone's name so I will rely upon you to inform all those necessary of this email. And, if I have failed to identify an action that we talked about please let me know that as well. I have sent this email to our engineering consultant staff, Clay Smallwood and Clay Kennedy, as they will be monitoring the project and will be responsible for compliance with the appropriate permits. I have also copied Michael Shuler, County Attorney, so he will be aware of the actions I have agreed the county will take. I will be presenting this information to the county commission at their next regular meeting, which is October 2, 2018.

As you are aware, Franklin County received an access easement in 2013 across a small portion of Bald Point State Park. The purpose of the easement was to provide access to 7 parcels of private land that previously had access through a public road known as Gulf Shore Blvd. The section of Gulf Shore Blvd these 7 lots had used was destroyed in a 2012 hurricane. The damage and the erosion was so severe that the road could not be built back in its original location so the aforementioned easement was granted to the county so the property owners had access to their private property.

Because the private property owners had lost access to their lots in 2012, the county built a temporary road in the easement in 2013 while the county went through a FEMA sponsored review of options for a permanent road. The FEMA review was not started immediately because of funding issues so the county's temporary road has been used for a lot longer than it was originally intended. Finally, in 2017 the FEMA review was complete and it was determined that FEMA would provide funds for a permanent road in the location of the temporary road. With FEMA funding secure, the county then directed its engineering firm, Dewberry, to complete the design of the road and obtain the necessary permits. Admittedly, the county did not contact Bald Point State Park regarding the resumption of construction. It was an oversight. The county also did not realize Park personnel had changed from the staff that had been part of the easement negotiations in 2013.

A special condition of the easement is that the grantee (the county) submit all construction drawings to the managing agency (Florida Park Service) for review. Dewberry Engineers have submitted those documents, and the teleconference this morning constituted a review of those documents with the county. That same special condition says the county will obtain written consent for design plans from the Park Service prior to commencement of any construction activities. It is my understanding from the teleconference this morning that this email documents the steps the county will take to be consistent with the Park Service review, and that the county is not expecting any separate written consent from the Park Service. If there are additional actions required, it is my understanding they will be sent to me as a response to this email.

These are the steps the county has agreed to take:

1. Obtain the necessary modifications to the applicable permits to allow for an asphalt surface on the single lane road that is the subject of construction, instead of the gravel surface that had originally been proposed. The appropriate stormwater calculations for an asphalt road were made during the initial design, and the FDEP reviewing personnel have concurred that the permitted stormwater facilities within the easement will handle the run-off from a paved road. The county will document the satisfactory compliance with the stormwater permit through the creation of as-built drawings, and any other requirements of the permit.

2. The temporary road that was installed through a wetland area will be removed, and the wetland area restored.

3. All exotic species as listed in the Florida Exotic Pest Plant Council Category I and II will be removed from the easement. The county understands there is one area in the easement for which exotic species have been introduced, possibly during the time the temporary road was constructed, and that area will be treated for removal of the species.

4. The contractor doing the construction work will wash all equipment prior to use in the easement so as to minimize the risk of additional exotic species being introduced.

5. The county will erect a sign at the entrance to the road saying "Authorized vehicles only", or something similar, so as to minimize the use of the road by the general public. The road does not have beach access and only provides access to 7 private lots.

6. The county will work with the Park Service to complete \$14,000 worth of in-kind services for Bald Point State Park. The Park Service will provide the county with a prioritized list, and the county will work with the Park Manager in the completion of the in-kind services.

If there any additional comments, please let me know. Thank everyone for your assistance in allowing the county to complete this project.

*****PLEASE NOTE THAT MY EMAIL ADDRESS HAS CHANGED SO PLEASE
USE THE FOLLOWING**** alanp@franklincountyflorida.com**

**Sincerely,
Alan C. Pierce
Director of Administrative Services
34 Forbes Street, Suite 1
Apalachicola, FL 32320
850-653-9783, Ext. 161
850-653-9799
alanp@franklincountyflorida.com**

E-Mail addresses are public records under Florida Law and are not exempt from Public-Records requirements. If you do not want your email address to be subject to being released pursuant to a public-records request do not send electronic mail to this entity. Instead, contact this office by telephone or in writing, via the United States Postal Service.



Gulf Coast Ecosystem Restoration Council
New Orleans, LA 70130

September 27, 2018

Mr. Noah Valenstein
Secretary
Florida Department of Environmental Protection
Marjory Stoneman Douglas Building
3900 Commonwealth Boulevard
Tallahassee, Florida 32399-3000

Dear Mr. Valenstein:

As Chair of the Gulf Coast Ecosystem Restoration Council, I am pleased to approve the Florida State Expenditure Plan submitted pursuant to the Spill Impact Component of the *Resources and Ecosystems Sustainability, Tourist Opportunities and Revived Economies of the Gulf Coast States Act* of 2012, 33 U.S.C. §1321(t) and note. This approval is based on the finding from the council's executive director, Ben Scaggs, that the SEP is complete and meets all requirements contained in the RESTORE Act, the U.S. Department of the Treasury's implementing regulations (31 C.F.R. Part 34) and the council's SEP Guidelines. On behalf of the council, I commend Florida and the Gulf Consortium for developing a SEP that will help advance the cause of Gulf Coast ecosystem restoration.

The council is committed to ensuring an efficient and effective process for funding the activities in the SEP. Approval and disbursement of funding for specific activities in the SEP will be done through the grant process and standards established in 2 C.F.R. Part 200. Please note that funds for implementation of an activity in the approved SEP will be disbursed only after grant approval and verification of compliance with all applicable federal environmental and other laws. Council staff are available to assist the Gulf Consortium with this grant process to help ensure that it proceeds as expeditiously as possible.

Once again, I applaud Florida and the Gulf Consortium on the development of a thoughtful and effective SEP. Our collective efforts under the RESTORE Act will help to ensure the long-term health and resilience of the Gulf Coast ecosystem.

Sincerely,

Andrew R. Wheeler
Chair

County Coordinator's Report
BOCC Regular Meeting
October 2, 2018

1. At your last meeting the Board directed me to find out if a referendum ****proposing a ballot question* asking the voters if they would like a new County Courthouse built in the Eastpoint area could be placed on the November 2018 ballot. I inquired with the Supervisor of Elections and was informed that it was too late as the ballots were already ordered and would be delivered before September 22nd. Mrs. Riley stated that this ****ballot question* could be placed on the next County wide election in 2020 or the Board could request and pay for a special election.
2. The Florida Department of Economic Opportunity (DEO) and the Federal Workforce Innovation and Opportunity Act require local workforce development areas to partner/work with specific entities within the community and to outline their commitments through the execution of a memorandum of understanding and Infrastructure Funding Agreement (MOU/IFA) between partners. It is also required that each MOU/IFA is approved by the chief elected official in each county where CareerSource Gulf Coast (CSGS) serves. Mrs. Kim Bodine attended your July 17th regular meeting and presented MOU/IFA for the Division of Blind Services, which was approved by the Board, but stated that the same agreement for Vocational Rehabilitation would be presented at a later date. That MOU/IFA is completed and ready for your approval. **Board action** to approve the Florida Department of Education Division of Vocational Rehabilitation MOU/IFA.
3. Inform the Board that you have been invited to the Annual Meeting and Luncheon of CareerSource Gulf Coast (CSGC) on Wednesday October 17, 2018 at 11:30 a.m. (Central Time). This event will be held on the Gulf Coast State College campus in Panama City. I have been told by CSGC staff that there will be three Franklin County success stories presented at this event. If you are planning to attend let me know before Friday, October 5th.
4. Attached to my report is a draft copy of a Request for Qualifications (RFQ) for new County Engineering services. What is different with this RFQ is that a contract is included as part of the advertisement, which is a practice of other counties and FDOT on certain projects. I would like the Board to review this draft and forward any proposed changes or comments to me. Then, I will ask Attorney Shuler to incorporate your changes into the final draft. That final draft of the RFQ will be advertised.
5. At your September 18th meeting the Board agreed to re-advertise the Professional Executive Administration Services TDC contract. In order to expedite the process, is the Board willing to schedule a special meeting on Tuesday, October 30th at 9 am for the purpose of interviewing the applicants for this contract? **Board action**.

****Indicates that this item was added to my report after Friday, September 28th.*

6. *****Board action** to approve a FRDAP grant application for Kendrick Park. The project will be to add a \$100,000 splash pad and up to \$10,000 in exercise stations along the walking trail. The request will be for \$82,500 in grant funds from the State matched with \$27,500 in local funds from the Parks and Recreation budget. The deadline for submitting the application is October 15th.
7. *****Board action** to authorize the Chairman's signature on the contract with Morgan Marine, the low bidder, for the removal of the derelict vessel in the Eastpoint Channel. This contract is the same as the previous one with the exception of new dates, contract numbers, and dollar amounts.
8. Inform the Board that I met with Mrs. Lisa Bretz of Area Agency on Aging on Wednesday, September 26th to discuss the County's Senior Services. At a previous meeting, Mrs. Bretz expressed some concerns with Liberty County continuing as our Lead Agency which provides home services to seniors, but recent changes to Liberty County Senior Center administration will allow the continuation of services. Mrs. Bretz and I discussed some ideas, some of which were suggested by Commissioner Jones, regarding Elder Care Community Council's (ECCC) increased role in senior services and activities in the County. Mrs. Bretz thinks that there is an opportunity for ECCC to provide additional services and activities in the County. The more local agencies that provide senior services in the County, the more the entire community benefits.
9. On Thursday September 27th the Weems Board of Directors approved the final draft of the budget. Since this is the first functional budget that has been presented to the Weems Board of Directors in a very long time, if at all, Mr. HD Cannington and Mr. Jordan Fulkerson would like to meet with each of you individually to review and discuss the budget. Pending any schedule conflicts, I would like to arrange these meetings this Wednesday and/or Thursday. **Board discussion.**
10. Inform the Board that the County will be installing bear resistant kits in Carrabelle on Saturday October 13th from 8:30 am to 12:00 noon. Commissioner Massey was able to reserve the Carrabelle Fire Station pavilion for this event. He will join Mrs. Whitney Barfield and the Solid Waste/Parks and Recreation staff to assist residents with the installation of the bear resistant kits.
11. Florida Association of Counties has sent the notification of qualifying period for special election of 2nd Vice President. There will be a special election held in November during the Legislative Conference to fill an unexpired term of that office. I attached FAC's email to my report.
12. ***Inform the Board that staff has received the 2017-2018 Florida Forest Service Annual County Commission report. A copy of this report is attached to my report.

***Indicates that this item was added to my report after Friday, September 28th.

Franklin County Board of County Commissioners
Request for Qualifications

The Franklin County Board of County Commission will receive sealed qualifications from any qualified Engineers/Engineering Consultants who are interested in providing engineering services for the County. Prospective proposers should submit statements of qualifications in accordance with RFQ requirements to the Franklin County Clerk's Office, 33 Market Street, Suite 203, Apalachicola, Florida 32320.

Information regarding the proposal and the complete scope of services can be obtained from Whitney Barfield, Assistant Grant Manager, 850-653-9783 x-194 or whitneyc@franklincountyflorida.com.

Qualified consultants are required to submit the original and two (2) copies of the letter of response in a sealed envelope clearly labeled on the outside of the envelope **"RFQ Franklin County Engineers/ Engineering Consultants"**.

Sealed qualifications will be received until 4:30 p.m. (ET), on _____, 2018 at the Franklin County Clerk's Office, 33 Market Street, Suite 203, Apalachicola, Florida 32320. Sealed qualification will be opened and read aloud at the Franklin County Board of County Commissioner regular meeting on _____, 2018 starting at 9:00 a.m. (ET), 34 Forbes Street, Apalachicola, Florida 32320.

The Board of County Commissioners reserves the right to waive informalities in any qualification, to accept and/or reject any or all qualifications, and to accept the qualification that in their judgement will be in the best interest of Franklin County. EEO/AA

Issued November 1, 2018

Scope of Services

Request for Qualifications

The successful consultant must be able to provide the following services. Documentation shall be submitted with the qualification package which demonstrates the firm's ability to perform these services.

1. Roadway and bridge design
2. Storm water and flood plain management
3. Project planning and management
4. Survey services
5. Environmental engineering
6. Site planning and design
7. Traffic planning
8. Permitting (local, state and federal)
9. General Engineering Services

Introduction

The Franklin County Board of County Commissioners issues this RFQ for the purpose of obtaining the services of an Engineering firm to provide Civil Engineering services to the County.

Submission Details

Responses to this solicitation must be submitted in three bound copies and in a sealed envelope bearing the name of the firm or individual, and the address as well as the title of the RFQ. The responses must be delivered to the Franklin County Clerk's Office, 33 Market Street, Suite 203, Apalachicola, Florida 32320 no later than 4:30 p.m. (ET) on _____, 2018.

The County reserves the right to reject any and all submittals or to waive any minor irregularities in the process. The County further reserves the right to seek new qualifications for RFQs when it is reasonably in the best interest of the County. Minority owned, and operated businesses are encouraged to participate in the submission process.

All responses to this request will be exempt from Public Records until such time as the agency provides notice of an intended decision or until 30 days after opening the bids, qualifications or final replies, whichever is earlier.

RFQ Requirements

Consultants will submit RFQ documentation as outlined below and will be rated on technical abilities as outlined in the evaluation criteria.

As Civil Engineering services are required, the County will solicit a work order from the firm for projects to be awarded under this RFQ, outlining the scope of work and schedule restraints.

Qualifications should be submitted in the format as outlined under the evaluation criteria.

1. Evaluation Criteria

Provide a maximum 2-page introductory letter including statement in descending order of preference for Civil Engineering discipline services for the County's consideration (i.e. roadwork, bridges, storm water design and/or planning, sanitary system design and/or planning, water design and/or planning, environmental, traffic and transportation structural, land development, project management, etc.) The remaining information shall be bound, and the sections should conform to the following headings, on which the submission will be evaluated:

1.1 Relevant Company Experience (35%)

This section must include:

- A statement/ declaration as to why your firm is interested in working for the County, what it has to offer the County and why the County should select your firm;
- A listing of recent relevant project experience categorized to suit the Civil Engineering services to be provided to the County;
- A description of the current personnel that worked on the projects;
- Project description including a summary of scope, location, construction value, length of time from design to completion of construction, key personnel and client contact;
- Minimum of three (3) government client contact/ references over the past five (5) years for work similar to the design packages;
- Identification of design resources available within the company, specifically application software.

1.2 Personnel (30%)

This section must include:

- Identification and brief description of experience of key company personnel, and project managers, categorized to suit Civil Engineering disciplines. Resumes to be included at the conclusion of this section;
- Statement of total local staff complement;
- Identification of any non-local staff with availability and office location

1.3 Quality Control (20%)

This section must include:

- The company's strategy for maintaining cost and quality control on its projects;
- Key personnel involved in maintaining cost and quality control

1.4 Demonstrated Capability to Perform Project (15%)

This section must include:

- Familiarity with County and local area.
- Describe in narrative format how the consultant will approach the implementation process and provide the required services described herein.

Evaluation of Proposals

All proposals will be subject to review and an evaluation process. All firms submitting a Statement of Qualifications, who meet the requirements, will be ranked in accordance with the criteria established in these documents. The County will consider all responsive and responsible proposals received.

Proposals shall include all the information solicited in this Request for Qualifications, and any additional data that the consultant deems pertinent to the understanding and evaluation of the proposal. Each proposer will be ranked based on the criteria herein addressed.

During the evaluation process and at the sole discretion of the County, requests for clarification of one or more proposer submittals may be conducted. Any request for clarification will be requested by the County in written format. Such clarification request will provide the proposers with an opportunity to answer any questions the County may have on a proposer's submittal.

Proposals will be reviewed by the selection committee and evaluated based on the format and content outlined in this proposal as follows:

EVALUATION CRITERIA	POINTS
Relevant Company Experience	35%
Personnel	30%
Quality Control	20%
Demonstrated Capability to Perform Project	15%
TOTAL	100%

The review committee appointed by the Board of County Commissioners will review, evaluate and rank the proposals submitted by all responsive and responsible firms based on the criteria above. The top ranked firm will be recommended to the Board of County Commissioners for approval at the next County Commission meeting. Should a tie occur, an alternate committee member will be asked to evaluate the firms based on the submitted proposals. The alternate score will be the tie-breaker.

Drug-Free Workplace Certification

The undersigned vendor, in accordance with Florida Statute 287.087, hereby certifies that _____ does:

1. Publish a statement notifying employees that the unlawful manufacture, distribution, dispensing, possession, or use of a controlled substance is prohibited in the workplace and specifying the actions that will be taken against employees for violations of such prohibition.

2. Inform employees about the dangers of drug abuse in the workplace, the business's policy of maintaining a drug-free workplace, any available drug counseling, rehabilitation, and employee assistance program, and the penalties that may be imposed upon employees for drug abuse violations.
3. Give each employee engaged in providing the commodities or contractual services that are under bid a copy of the statement specified in subsection (1).
4. In the statement specified in subsection (1), notify the employees that, as a condition of working on the commodities or contractual services that are under bid, the employee will abide by the terms of the statement and will notify the employer of any conviction of, or plea guilty or nolo contendere to, any violation of chapter 893 or of any controlled substance law of the United States or any state, for a violation of chapter 893 or of any controlled substance law of the United States or any state, for a violation occurring in the workplace no later than five (5) days after such conviction.
5. Impose a sanction on or require the satisfactory participation in a drug abuse assistance or rehabilitation program if such is available in the employee's community, by any employee who is so convicted.
6. Make a good faith effort to continue to maintain a drug-free workplace through implementation of this section.

As the person authorized to sign the statement, I certify that this firm complies fully with the above requirements.

X

Company Name

X

Vendor's Signature

Must be executed and returned with attached bid at time of bid opening to be considered.

**Public Entity Crimes
(For Information Purposes Only)**

Section 287.133, Florida Statutes, was revised by deleting the requirement for vendors to file a public entity crime statement. The following paragraph contains a statement informing persons of the provisions of paragraph (2)(a) of Section 287.133, Florida Statutes:

A person or affiliate who has been placed on the convicted vendor list following a conviction for a public entity crime may not submit a bid on a contract to provide any goods or services to a public entity, may not submit a bid on a contract with a public entity for the construction or repair of a public building or public work, may not submit bids on leases of real property to a public entity, may not be awarded or perform work as a contractor, supplier, subcontractor, or consultant under a contract with any public entity, and may not transact business with any public entity in excess of the threshold amount provided in Section 287.017, for CATEGORY TWO for a period of 36 months from the date of being placed on the convicted vendor list.

The bidder certifies by submission of this bid, that neither it nor its principals is presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participation in this transaction by any State or Federal department/agency.

Signature Form

Name of Company

Mailing Address

City State Zip

Authorized Signature, Title

Name (Printed) Date

Phone Number

Fax Number

Email Address

Date

Agreement for Continuing Contract Engineering Services

THIS AGREEMENT, effective as of the ____ day of _____, 2018 (the "Effective Date"), by and between Franklin County, Florida, a political subdivision of the State of Florida (the "County") and _____, a _____ authorized to transact business in Florida (the "Contractor").

WHEREAS, the County has determined that it would be in the best interest of the citizens of Franklin County, Florida that the County be able to utilize the services of private persons when such services cannot be reasonably provided by the County; and

WHEREAS, the County has a need for continuing contract engineering services; and

WHEREAS, the County has determined that it would be in the best interests of the citizens of Franklin County, Florida to contract for these services rather than hiring the necessary personnel to satisfy the needs of the County; and

WHEREAS, in order to secure the most qualified contractor, lowest cost and best value for these services, the County has solicited a request for qualifications to perform the services; and

WHEREAS, the Contractor submitted a response to the solicitation; and

WHEREAS, the County has determined that it is in the best interests of the citizens of Franklin County, Florida to contract with the Contractor to provide such services.

NOW, THEREFORE, for and in consideration of the foregoing recitals and the mutual covenants, promises, and obligations set forth herein, the receipt and sufficiency of which are conclusively acknowledge, the parties agree as follows:

1. Services to Be Provided

The Contractor shall not perform any services without the prior written approval of the County, which approval shall be in the form of a written task order. Fees and costs associated with any services which were not expressly authorized by the County in a written task order shall not be paid by the County.

In the performance of professional services, Contractor will use that degree of care and skill ordinarily exercised by other similar professionals in the field under similar conditions in similar localities. Contractor shall use due care in performing in an engineering capacity and will have due regard for acceptable standards of engineering principles.

Before undertaking or making any additions or deletions to the work described in the Agreement, and before undertaking any changes or revisions to such work, the parties will negotiate the cost of such work and any necessary cost changes due to any additions, deletions, changes, or revisions, and will enter into a separate Task Order covering such work and compensation. Reference herein to the Agreement will be considered to include any Task Order.

All services will be performed by Contractor to the satisfaction of the County Administrator or assign, who will decide all questions, difficulties and disputes of any nature whatsoever that may arise under or by reason of the Agreement, the prosecution and fulfillment of the services hereunder and the character, quality, amount and value thereof.

Adjustments of compensation and contract time because of any major changes in the work that may become necessary or desirable as the work progresses will be subject to mutual agreement of the parties, and Task Order(s) of such a nature as required will be entered into by the parties in accordance herewith. In the event that Contractor and County are not able to reach an agreement as to the amount of compensation to be paid to Contractor for work desired by County, Contractor will be obligated to proceed with the work in a timely manner for the amount determined by County to be reasonable. In such event, Contractor will have the right to file a claim with County for such additional amounts as Contractor deems reasonable; however, in no event will the filing of the claim or the resolution or litigation thereof through administrative procedures or the courts relieve Contractor from the obligation to timely perform the work.

All design work performed by Contractor for projects where anticipated construction cost is one million dollars (\$1,000,000) or more may be subject to Value Engineering. County further reserves the right to subject projects of lesser construction cost to Value Engineering should County deem circumstances are present that warrant such a decision. Value Engineering may be performed at any stage of the design process. Unless specifically identified in the Agreement, Contractor will not be required to perform the Value Engineering analysis.

Individual Task Orders may be negotiated for any post project schedule services needed by County after scheduled project services.

In the event there are delays caused by County in approval of any of the plans submitted by Contractor or if there are delays occasioned by circumstances beyond the control and without fault or negligence of Contractor which delay the scheduled project completion date, County may grant an extension of time equal to the aforementioned project schedule delay, as a minimum and not to exceed the Agreement term, by

issuance of a Time Extension Letter. This letter will be for time only and does not includes any additional compensation.

It will be the responsibility of Contractor to ensure at all times that sufficient time remains in the Project Schedule within which to complete the services on the project. In the event there have been delays which would affect the project completion date, Contractor will submit a written request to County which identifies the reason(s) for the delay, the amount of time related to each reason and specific indication as to whether or not the delays were concurrent with one another. County will review the request and make a determination as to granting all or part of the requested extension.

In the event time for performance of the scheduled project services expires and Contractor has not requested, or if County has denied, an extension of the Project Schedule completion date; partial progress payments will be stopped on the date time expires. No payment shall be made for work performed after the Project Schedule completion date until a time extension is granted or all work has been completed and accepted by County if the Agreement term has not expired.

2. Work; Subject to Funding

The performance of Franklin County of any of its obligations under this Agreement shall be subject to and contingent upon the availability of funds lawfully expendable for the purposes of this Agreement for the current and any future periods provided for within the qualification requirements, and the County shall not be liable for any amounts which are not so available. This does not remove this County's obligation to compensate the Contractor for work performed and completed in accordance with the Agreement so long as funds are included for the purposes of the Agreement in the adopted budget for the fiscal year in which the work is performed and completed. Nothing herein will prevent the County from entering into the Agreement prior to the adoption of a budget for any fiscal year or for a term exceeding one year, but the Agreement shall be executory only for any amounts which are not available for lawful expenditure. The County's disbursement of funds which were not budgeted or otherwise available for lawful expenditure shall not constitute a waiver of the County's rights hereunder and shall not make the County liable for any further payment.

3. Contract Sum/ Payment Schedule

The Contractor agrees that it shall be compensated for reimbursable expenses and services performed on either a lump sum or hourly fee basis, pursuant to and in accordance with the written Task Order authorizing the services. In the event that the Task Order provides for services to be performed on an hourly fee basis, fees shall be paid at the hourly rate established in the fee schedule. Hourly fee services shall be billed in one-quarter (1/4) of an hour increments, and invoices shall include the amount of time spent per day on each entry and a summary narrative of the services performed.

The Contractor shall not be entitled to any payments for any reimbursable expenses or services performed following notice of termination of the Agreement in accordance with the terms of this Agreement.

4. Payments

The County will make sure payments in compliance with the Florida Prompt Payment Act, Chapter 218 Florida Statutes.

5. Status

The Contractor at all times relevant to this Agreement shall be an independent contractor and in no event shall the Contractor nor any employees or sub-contractors under it be considered to be employees of Franklin County. Nothing in this agreement shall be deemed to create a partnership or joint venture between the Contractor and the County, or between the County and any other party, or cause the County to be liable or responsible in any way for the actions, omissions, liabilities, debts, or obligations of the Contractor or any other person or entity.

This Agreement is solely for the benefit of the County and the Contractor, and no right or cause of action shall accrue upon or by reason hereof, or for the benefit of any third party. Nothing in this Agreement, either express or implied, is intended or shall be construed to confer upon or give any person or entity, other than the parties hereto, any right, remedy, or claim under or by reason of this Agreement or any of the provisions or conditions hereof.

6. Insurance

Contractor shall procure and maintain for the duration of the contract insurance against claims for injuries to persons or damages to property which may arise from or in connection with the performance of the work hereunder by the Contractor, his agents, representatives, employees or subcontractors. The cost of such insurance shall be included in the Contractor's bid.

A. Minimum Limits of Insurance. Contractor shall maintain limits no less than:

1. General Liability: \$1,000,000 combined single limit per occurrence for bodily injury, personal injury and property damage. If Commercial General Liability Insurance or other form with a general aggregate limit is used, either the general aggregate limit shall apply separately to this project/location or the general aggregate limit shall be twice the required occurrence limit.
2. Automobile Liability: \$1,000,000 combined single limit per accident for bodily injury and property damage (Non-owned, Hired Car).
3. Workers' Compensation and Employers Liability: Insurance covering all employees meeting Statutory Limits in compliance with the applicable state and federal laws and Employer's Liability with a limit of \$500,000 per accident, \$500,00 disease policy limit, \$500,000 disease each employee. Waiver of Subrogation in lieu of Additional Insured is required.
4. Professional Liability: All types necessary to protect the County from any professional liability arising under this agreement with a minimum \$1,000,000 liability unit. The deductible shall not exceed \$25,000 and if greater than \$1,000 must be guaranteed by the Contractor for the difference between the deductible and \$1,000. The professional liability insurance coverage for the services provided under this Agreement shall be maintained in force from the effective date of the contract through at least one year following the actual completion of the provision of any services under the terms of this Agreement.
The Contractor shall provide evidence of the insurance and the evidence shall provide for thirty (30) days' notice in writing to the County prior to cancellation, expiration, or non-renewal.

B. Deductibles and Self-Insured Retentions

Any deductibles or self-insured retentions must be declared to and approved by the County, either: the insurer shall reduce or eliminate such deductibles or self-insured retentions as respects the County, its officers, officials, employees and volunteers; or the Contractor shall procure a bond guaranteeing payment of losses and related investigations, claim administration and defense expenses.

C. Other Insurance Provisions: The policies are to contain, or be endorsed to contain, the following provisions:

1. General Liability and Automobile Liability Coverage (County is to be named as Additional Insured).

- a. The County, its officers, officials, employees and volunteers are to be covered as insureds as respects; liability arising out of activities performed by or on behalf of the Contractor, including the insured's general supervision of the Contractor; products and completed operations of the Contractor; premises owned, occupied or used by the Contractor; or automobiles owned, leased, hired or borrowed by the Contractor. The coverage shall contain no special limitations on the scope of protections afforded the County, its officers, officials, employees or volunteers.
- b. The Contractor's insurance coverage shall be primary insurance as respects the County, its officers, officials, employees and volunteers. Any insurance of self-insurance maintained by the County, its officers, officials, employees or volunteers shall be excess of the Contractor's insurance and shall not contribute with it.
- c. Any failure to comply with reporting provisions of the policies shall not affect coverage provided to the County, its officers, officials, employees or volunteers.
- d. The Contractor's insurance shall apply separately to each insured against whom claim is made or suit is brought, except with respect to the limits of the insurer's liability.

2. All Coverages

Each insurance policy required by this clause shall be endorsed to state that coverage shall not be suspended, voided, canceled by either party, reduced in coverage or in limits except after thirty (30) days' prior written notice by certified mail, return receipt requested, has been given to the County.

D. Acceptability of Insurers. Insurance is to be placed with insurers with a Best's rating of not less than A: VII

- E. Verification of Coverage. Contractor shall furnish the County with certificates of insurance and with original endorsement effecting coverage required by this clause. The certificates and endorsements for each insurance policy are to be signed by a person authorized by that insurer to bind coverage on its behalf. All certificates and endorsements are to be received and approved by the County before work commences. The County reserves the right to require complete, certified copies of all required insurance policies at any time.
- F. Subcontractors. Contractor shall include all subcontractors as insured under its policies or shall furnish separate certificates and endorsements for each subcontractor. All coverages for subcontractors shall be subject to all of the requirements states herein.

7. Licenses; Permits

The Contractor shall be responsible for obtaining and maintaining its city or county occupational license and any licenses required pursuant to the laws of Franklin County or the State of Florida or the United States of America. Should the Contractor, by reason of revocation, failure to renew, or any other reason, fail to maintain his/her license to operate, the contractor shall be in default as of the date such license is lost.

The Contractor shall be responsible for obtaining and maintaining all permits required pursuant to the laws of Franklin County or the State of Florida or the United States of America.

8. Assignments

This Agreement shall not be assigned or sublet as a whole or in part without the written consent of the County nor shall the contractor assign any monies due or to become due to him/her hereunder without the previous written consent of the County.

9. Liability; Indemnification; Hold Harmless

The Contractor shall be liable for all damages caused by or resulting from the breach of this Agreement by the Contractor or due to any act or occurrence of omission or commission of the Contractor, its delegates, agents or employees, related to the performance of this Agreement. The Contractor agrees to indemnify, defend and hold harmless the County, its officers, employees, attorneys, and agents from and against all claims, damages, liabilities, or suits of any nature whatsoever arising out of, because of, or due to the breach of this Agreement by the Contractor or due

to any act or occurrence of omission or commission of the Contractor, its delegates, agents or employees, related to the performance of this Agreement, including but not limited to costs and reasonable attorneys' fees, whether or not there is litigation and including those incurred on appeal. The County may, at its sole option, defend itself or allow the Contractor to provide the defense. Whether it elects to defend itself or allow the Contractor to provide the defense, the County shall have the right to select the counsel of its choice to provide the defense and the Contractor shall be responsible for all costs and reasonable attorneys' fees incurred in the defense, whether or not there is litigation and including those incurred on appeal. The indemnity obligations of the Contractor under this Agreement shall continue in full force and effect subsequent to and notwithstanding the expiration or termination of this Agreement. By entering into this Agreement, the County does not intend and in no way waives any sovereign immunity rights that it possesses.

10. Audits, Records, and Records Retention

For the services performed under this Agreement, the Contractor shall maintain books, records, documents, and other evidence according to generally accepted governmental accounting principles, procedures, and practices which sufficiently and properly reflect all costs and expenditures of any nature incurred by the Contractor in connection with the services performed under this Agreement.

The Contractor must comply with the public records laws, Chapter 119, F.S.; specifically, the Contractor shall:

- a. Keep and maintain public records required by the County to perform the service.
- b. Upon request from the County's custodian of public records, provide the County with a copy of the requested records or allow the records to be inspected or copied within a reasonable time at a cost that does not exceed the cost provided in chapter 119, Florida Statutes, or as otherwise provided by law.
- c. Ensure that public records that are exempt or confidential and exempt from public records disclosure requirements are not disclosed except as authorized by law for the duration of the Agreement and following completion of the Agreement if the Contractor does not transfer the records to the County.
- d. Upon completion of the contract, at the County's sole and absolute discretion, either transfer, at no cost, to the County all public records in possession of the

Contractor or keep and maintain the public records required by the County to perform the service. If the Contractor transfers all public records to the County upon completion of the Agreement, the Contractor shall destroy any duplicate public records that are exempt or confidential and exempt from public records disclosure requirements. If the Contractor keeps and maintains public records upon completion of the Agreement, the Contractor shall meet all applicable requirements for retaining the public records. All records stored electronically must be provided to the County, upon the request from the County's custodian of public records, in a format that is compatible with the information technology systems of the County.

The County shall have the right from time to time at its sole expense to audit the compliance by the Contractor with the terms, conditions, obligations, limitations, restrictions and requirements of this Agreement and such right shall extend for a period of five (5) years after termination of this Agreement, or if an audit has been initiated and audit findings have not been resolved at the end of five (5) years, the records shall be retained until resolution of the audit findings or any litigation which may be based on the terms of this Agreement. However, notwithstanding the above, no books, records, documents, or other evidence reflecting all costs and expenditures incurred under this Agreement shall be destroyed until proper authorization for the disposal has been received pursuant to Florida law.

11. Monitoring

Contractor agrees to permit persons duly authorized by the County to inspect any records, papers, documents, facilities, goods, and services which are relevant to this Agreement, and interview any clients and employees of the Contractor to assure the County of satisfactory performance of the terms and conditions of this Agreement. Following such evaluation, the County may deliver to the Contractor a written report of its findings which may include written recommendations with regard to the Contractor's performance of the terms and conditions of this Agreement. The Contractor will correct all noted deficiencies identified by the County within the specified period of time set forth in the recommendations. The Contractor's failure to correct noted deficiencies may, at the sole and exclusive discretion of the County, result in any one or any combination of the following: (1) the Contractor being deemed in breach or default of this agreement; (2) the withholding of payments to the Contractor by the County; and (3) the termination of this Agreement for cause.

12. Termination

Either party may terminate this Agreement without cause by giving the other party thirty (30) days written notice of termination. The County shall not be required to give Contractor such thirty (30) day written notice if, in the opinion of the County, the Contractor is unable to perform its obligations hereunder, or if in the County's opinion, the services being provided are not satisfactory. In such case, the County may immediately terminate the Agreement by mailing a notice of termination to the Contractor. In the event of a termination, the Contractor shall be entitled to compensation for services performed through and including the date of notice of termination. The Contractor shall not be entitled to compensation for services performed following notice of termination of the Agreement.

13. Compliance with Laws

The Contractor shall comply with all local, state, and federal laws in the performance of this Agreement. The Contractor represents that it is fully aware of all applicable statutes, ordinances and regulations, rules, and obligations of the Contractor.

14. Public Entity Crimes Statement

In accordance with Section 287.133, Florida Statutes, a person or affiliate who has been placed on the convicted vendor list following conviction for a public entity crime may not submit a bid, qualification, or reply on a contract to provide any goods or services to a public entity; may not submit a bid, qualification, or reply on a contract with a public entity for the construction or repair of a public building or public work; may not submit bids, qualifications, or replies on leases of real property to a public entity; may not be awarded or perform work as a contractor, supplier, subcontractor, or consultant under a contract with a public entity; and may not transact business with any public entity in excess of the threshold amount provided in Section 287.017, Florida Statutes, for Category Two for a period of 36 months following the date of being placed on the convicted vendor list. Any person must notify the Department of Management Services and the County within 30 days after conviction of a public entity crime applicable to that person or to an affiliate of that person. Contractor hereby certifies that it has not been placed on the convicted vendor list for a period of at least 36 months prior to submission of its response to the solicitation that resulted in this Agreement, and that it shall notify the Department of Management Services and the County within 30 days after conviction of a public entity crime applicable to Contractor or to an affiliate of Contractor.

15. Discriminatory Vender Statement

In accordance with Section 287.134, Florida Statutes, an entity or affiliate who has been placed on the discriminatory vendor list may not submit a bid, qualification, or reply on a contract to provide any goods or services to a public entity; may not submit a bid, qualification, or reply on a contract with a public entity for the construction or repair of a public building or public work; may not submit bids, qualifications, or replies on leases of real property to a public entity; may not be awarded or perform work as a contractor, supplier, subcontractor, or consultant under a contract with a public entity; and may not transact business with any public entity. Any person must notify the Department of Management Services and the County within 30 days after a final determination of discrimination. Contractor hereby certifies that it is not on the discriminatory vendor list, and that it shall notify the Department of Management Services and the County within 30 days after a final determination of discrimination.

16. Non-Waiver

Failure by the County to enforce or insist upon compliance with any of the terms or conditions of this Agreement or failure to give notice or declare this Agreement terminated shall not constitute a general waiver or relinquishment of the same, or of any other terms, conditions or acts; but the same shall be and remain at all times in full force and effect.

17. Amendments

In any case where, in fulfilling the requirements of this agreement or of any guarantee, embraced in or required thereby it is necessary for the Contractor to deviate from the requirements of the bid, Contractor shall obtain the prior written consent of the County.

18. Venue

Venue for all actions arising under this agreement shall lie in Franklin County, Florida.

19. Construction

The validity, construction, and effect of this Agreement shall be governed by the laws of the State of Florida.

20. Disputes

Any and all disputes, including but not limited to those concerning billing and payment, shall be resolved by the County Administrator. All decisions of the County Administrator shall be final.

21. Severability

If any provision of this Agreement shall be held or deemed to be illegal, inoperative or unenforceable for any reason, the same shall not affect any other provision or provisions herein contained or render the same invalid, inoperative or unenforceable to any extent whatsoever.

22. Execution

This Agreement may be executed in several counterparts, each of which shall be deemed an original and all of which together shall constitute one in the same instrument. A signed copy of this Agreement sent by facsimile or email shall be deemed an original for all purposes.

23. Copyright; Property of County

All works commenced for use in connection with this Agreement, including but not limited to, all intellectual property, writings, drawings, graphics, and computer files, as well as all data collected and summaries and charts derived therefrom (collectively, "Works"), shall be works made for hire and shall become the property of the County in their native and executable format immediately upon commencement .without restriction or limitation on their use and will be made available to the County at any time during the performance of the Agreement and upon completion or termination of this Agreement. Upon delivery to the County, the County will become the custodian of the Works. The County shall have the ability to copyright or trademark any Works, and Contractor shall not copyright or trademark any Works in favor of Contractor.

[The remainder of this page is left blank intentionally signatures appear on the following page]

IN WITNESS WHEREOF, the parties have executed this Agreement effective as of, through not necessarily executed on, the effective date.

_____, a _____.
authorized to transact business in Florida

Signature

Print Name

Title

Franklin County, Florida

Joseph A. Parrish, Chairman

ATTEST:

Marcia Johnson, Clerk of Court

Approved as to form for reliance
By Franklin County Only: Franklin
County Attorney

Thomas Shuler



Please Join Us!

You are cordially invited to attend the

*Annual Meeting and Luncheon
of CareerSource Gulf Coast*

*Wednesday
October 17, 2018
11:30 a.m. Central Time*

Advanced Technology Center
Gulf Coast State College
Collegiate Drive
Panama City

RSVP by Friday, October 5
To (850) 913-3285, ext. 4137 or
dstapleton@r4careersourcegfc.com



FLORIDA FOREST SERVICE
TALLAHASSEE FORESTRY CENTER
(850) 681-5950
(850) 681-5975 FAX



865 GEDDIE ROAD
TALLAHASSEE, FLORIDA 32304

FLORIDA DEPARTMENT OF AGRICULTURE AND CONSUMER SERVICES
COMMISSIONER ADAM H. PUTNAM

September 27, 2018

Franklin County Board of County Commissioners
Joseph Parrish, Chairperson
33 Market Street
Suite 305
Apalachicola, Florida 32320

Dear Commissioner Parrish,

Attached you will find the Annual County Commission Report from the Florida Forest Service. The Florida Forest Service strives to continue a good working relationship with the Franklin County government officials and its citizens. It is our goal to continue a good working relationship in the future. If you have any questions, or if further assistance is needed, feel free to contact myself or Joey Taranto, Forest Area Supervisor (West) at (850)697-0010.

Sincerely,

Charles Harris
Forest Area Supervisor (East)

Attachments

Annual County Commissioner Report

Between

The Florida Forest Service

And

Franklin County

2017-2018



PURPOSE

This is the Annual County Commissioner Report for the Franklin County Fire Control Cooperating Agreement and the Franklin County Cooperative Forestry Assistance Program. Cooperative Forestry Assistance for Franklin County is provided by the Wakulla County Forester. This report describes activities and accomplishments during the period July 1, 2017 through June 30, 2018. The Fire Control Agreement is carried out primarily through personnel stationed at Carrabelle Forestry Station, Eastbay Forestry Site, and St. James Forestry Site under direct supervision of Joey Taranto (West Franklin) and Charles Harris (East Franklin). Refer to the Franklin County Mutual Aid Operating Plan for complete understanding of the Franklin County Fire Departments and Florida Forest Service's powers, authority, and duties. The Mutual Aid Operating Plan is a working document that outlines the capabilities and responsibilities of each cooperating agency in Franklin County and the Florida Forest Service.

FIRE CONTROL

The Florida Forest Service employs four full-time Senior Forest Rangers and eight full-time Forest Rangers in Franklin County. Forest Rangers are assigned to fire control duties. Fire personnel are assigned to a rotating seven (7) days a week work schedule and two rangers are on-call for night fires. Other duties that rangers provide in Franklin County include Fire Prevention Education through such activities as Smokey Bear, Fire Safety programs, landowner assistance with pre-suppression fire line plowing, prescribed burning, and urban/wildland interface mitigation.

This report covers fire control activities for the protection of 59,173 acres of land in Franklin County. The Florida Service prorated fire control expenditure in Franklin County for fire protection for the past fiscal year was \$40,558.30, which included \$4,142.11 from Franklin County and \$36,416.19 of state and federal funds. Annual variances in acreage are due to improvements in mapping technology and changes in information provided from Florida Natural Areas Inventory and the United States Geological Survey. Any discrepancies with assessed acreages can be addressed locally or through the Fire Suppression Resources Management Section of the Forest Protection Bureau, Florida Forest Service at 850-681-5900.

During this one-year period the Florida Forest Service responded to 17 fire related incidents in Franklin County. Of these, 17 were actual wildfires that burned a total of 1,421.7 acres. See **Appendix A** for a report of wildfire causes and percents in Franklin County. In addition to fire calls the Florida Forest Service performs on-site inspections and/or compliance checks for individuals wanting to perform agricultural, silvicultural and or/pile burns in Franklin County. The Florida Forest Service also investigated 2 smoke complaints received from an individual or organization.

OPEN BURN AUTHORIZATIONS AND LANDOWNER ASSISTANCE

During the past year the number of authorizations issued in Franklin County totaled 143. This total covered the prescribed burning of 75,293 acres for both agricultural and silvicultural practices and the burning of a total of 78 piles. This included 37 piles for non-residential land clearing, 41 piles for residential land clearing, agricultural piles and silvicultural piles.

FIRE PREVENTION

There were 14 fire prevention activities that took place during the fiscal year. During the year the Florida Forest Service assisted with several prescribed burns to help landowners maintain the forestlands and to decrease the chance of a catastrophic wildfire. This past year 9 mitigation projects reduced the fuel loading of approximately 46 acres of forested land in close proximity to residential areas, protecting 142 structures, roughly valued at \$26,953,862.

In addition, wildfire prevention programs such as Smokey Bear and Fire Prevention Programs were presented to 1,082 students at every school in Franklin County to increase the awareness of wildfires, as well as fire prevention programs at local festivals.

COOPERATIVE FORESTRY ASSISTANCE

The Florida Forest Service provides Cooperative Forestry Assistance to Franklin County private landowners in the management of forest lands. The Florida Forest Service, County Foresters provide technical assistance to meet the goals of today's private forest landowners through implementation of sustainable forestry principles on their lands. Assistance provided to Franklin County included tree planting advice and assistance, written forest management plans, school programs, identification and control of invasive exotic species, control and prevention of the spread of forest insects and diseases, distributing lists of contractors and consultants, silvicultural Best Management Practices, and tree identification.

PRIVATE NON-INDUSTRIAL FOREST LANDOWNERS

The Forest Stewardship Program is one of the most important forestry programs administered by the County Foresters. This program is a joint effort between the Florida Forest Service, the Florida Fish and Wildlife Conservation Commission, the University of Florida, and the Natural Resource Conservation Service, USDA. This program is designed to provide forest landowners with Forest Stewardship Management Plans to help landowners manage their property for timber, wildlife, recreation, soil and water resource conservation, and aesthetics. Another function of the program is to recognize landowners

who practice good land stewardship through certification. This program is open to any forest landowner that owns twenty (20) acres or more.

The Tree Farmer Program is a nationally sponsored program by the American Forest Foundation. The AFF is a nonprofit organization that works for healthy forests, quality environmental education, and informed decision making. Like the Forest Stewardship Program the Tree Farm Program is a volunteer program. Unlike the Forest Stewardship Program the funding for Tree Farm is not from federal tax dollars but from corporations, government agencies, individuals, grants, and other nonprofit organizations that are interested in good forestry on private lands.

With the assistance of the Wakulla County Forester, private non-industrial forest landowners can receive federal cost-share assistance for reforestation and wildlife enhancement. The primary objective of the SPB Cost Share Program was to prevent SPB damage and outbreaks in Florida by helping non-industrial private forest landowner to reduce the susceptibility of their forests. Toward this end, the program offers landowner up to 50% reimbursement toward the cost of certain approved forest management practices (thinning, prescribed burning, longleaf planting, and mowing) that help prevent SPB infestation.

FOREST EDUCATION AND URBAN FORESTRY

The Wakulla County Forester works with the County on urban forestry issues like Tree City USA, Urban and Community forestry grants, and Arbor Day presentations/programs. County Foresters also answer questions from individual homeowners concerning issues with the health and well-being of the trees in the urban forest.

Apalachicola continues to maintain its status as a Tree City USA.

FOREST HEALTH

Franklin County is not immune to insect and disease problems. Another duty of the County Forester is to monitor disease and insect outbreaks in the County. The Wakulla County Forester provides reconnaissance and diagnosis assistance to landowner experiencing insect and disease problems on forest land and shade trees. The County Forester participates in the annual program to monitor Southern Pine Beetle population levels. Aerial reconnaissance of the county is conducted to look for signs of southern pine beetle outbreaks. Southern pine beetle has been a major problem in areas of north and central Florida in recent years. Sound management coupled with early detection and intervention enables the forester to help landowners reduce losses from beetle infestation.

STATELANDS

The Florida Forest Service manages Tate's Hell State Forest, 202,437 acres of forested land, located in Franklin and Liberty Counties. The State Forest is managed through a multiple-use concept, providing many benefits to the people of Franklin County. The management objectives are as follows:

- To restore, maintain, and protect in perpetuity, all native ecosystems;
- To ensure long-term viability of populations and species considered rare, endangered, threatened, or of special concern;
- To restore, maintain, and protect hydrological functions related to the quality of water resources and the health of associated wetland and aquatic natural communities;
- To integrate human use through the multiple-use concept, not emphasizing any particular use over the others or over improvement, maintenance, and protection of native ecosystems;
- To protect known archaeological and historical resources; and,
- To practice sustainable forest management utilizing sound silvicultural techniques.

Fifteen percent of revenue generated from state forest activities, based on the percentage of state forest acreage occurring in that county, is returned to the County School Board annually. Timber thinning operations generate the vast majority of revenue. Other forms of revenue include camping fees, off-highway vehicle permits, apiary leases, firewood permits, and worm grunting permits. A total of \$217,257.36 was presented to the Franklin County School Board in 2018 for revenue generated during the 2016-2017 fiscal year. A total 33,623 acres were prescribed burned on the State Forest. 911 miles of roads were maintained on the State Forest during the 2017-2018 Fiscal year, providing access for approximately 247,496 visitors and local forest users.

ADDITIONAL COUNTY FORESTER DUTIES

The County Forester continues to work closely with the individual county property appraisers to determine bond fide greenbelt requests. Management plans can be written by the County Forester to meet greenbelt requirements.

County Foresters also assist local forest rangers in doing on-site inspections, answering citizen concerns about smoke, prescribed burning, wildfire mitigation and other issues. County Foresters also assist the Center on Incident Management teams or have been active in emergency response for wildfires, hurricanes, or other disasters.

Another responsibility of the County Forester is serving as a liaison for the Florida Forest Service for other land management agencies, special interest groups, and governmental entities in the County.

Appendix A

Fires by Causes

Tallahassee Forestry Center
07/01/2017 through 06/30/2018

Franklin

Cause	Fires	Percent	Acres	Percent
Campfire	1	5.88	16.0	1.13
Children	1	5.88	0.1	0.01
Debris Burn*	0	0	0.0	0
Debris Burn--Auth--Broadcast/Acreage	2	11.76	1,204.0	84.69
Debris Burn--Auth--Piles	0	0	0.0	0
Debris Burn--Auth--Yard Trash	0	0	0.0	0
Debris Burn--Nonauth--Broadcast/Acreage	0	0	0.0	0
Debris Burn--Nonauth--Piles	0	0	0.0	0
Debris Burn--Nonauth--Yard Trash	0	0	0.0	0
Equipment use*	0	0	0.0	0
Equipment--Agriculture	1	5.88	0.2	0.01
Equipment--Logging	1	5.88	8.8	0.62
Equipment--Recreation	0	0	0.0	0
Equipment--Transportation	0	0	0.0	0
Incendiary	1	5.88	80.0	5.63
Lightning	2	11.76	30.5	2.15
Miscellaneous --Breakout	0	0	0.0	0
Miscellaneous --Electric Fence	0	0	0.0	0
Miscellaneous --Fireworks	0	0	0.0	0
Miscellaneous --Power Lines	2	11.76	18.3	1.29
Miscellaneous --Structure	0	0	0.0	0
Miscellaneous--Other	2	11.76	20.1	1.14
Railroad	0	0	0.0	0
Smoking	1	5.88	0.7	0.05
Unknown	3	17.65	43.0	3.02
Total	17		1,421.7	

*The Law Office of Thomas M. Shuler, P.A.
Apalachicola, Florida 32320*

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Fax: 850-653-8627
Email: mshuler@shulerlawfl.com*

*Mailing Address:
40-4th Street
Apalachicola, FL 32320*

September 28, 2018

To: Franklin County Board of
County Commissioners

From: Michael Shuler, County Attorney

For: October 2, 2018 meeting

ACTION ITEM

1. Public Comment Policy

Presently, the public comment policy requires the board to first amend the agenda by motion if it desires take up for discussion and possibly take action on a matter brought up during public comment.

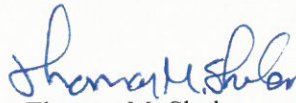
There was some discussion last meeting by county commissioners concerning the need for the agenda to be amended by motion before discussion, and possibly taking action, on a matter brought up by a county commissioner which was not on the published agenda. At present, the interpretation of the public comment policy has been to require that the agenda first be amended by motion before taking up discussion, and possibly taking action on, the non-agenda item.

A benefit of the current policy is that the board has an opportunity to first decide whether it does or does not want to take up a matter which is not on the published agenda so that you have time for consideration of the matter prior to the next board meeting. However, all that the law requires is that the board take public comment prior to board action.

Therefore, if the board wanted to retain the requirement of amending the agenda before taking up a matter under public comment, but not requiring this for matters brought up by commissioners, I think that you can do so. However, in either event, you must call for public comment before taking action on the new matter added to the agenda.

BOARD ACTION: Board discussion and possible action to amend the public comment policy.

Sincerely,


Thomas M. Shuler

TMS/kj