

**FRANKLIN COUNTY BOARD OF COUNTY COMMISSIONERS
REGULAR MEETING
COURTHOUSE ANNEX – COMMISSION MEETING ROOM
FEBRUARY 5, 2019
9:00 AM
AGENDA**

The Board of County Commissioners asks that all cell phones are turned off or placed on silent (vibrate) mode. Any handouts (information) for distribution to the Commission must be submitted to the Board Secretary (Clerk's Office) or to the County Coordinator on or before the Thursday prior to that Tuesday's meeting. Failure to do so will result in your removal from the agenda or a delay of any action relating to your request until a future meeting.

- 9:00 AM** **Call to Order**
Prayer and Pledge
Approval of Minutes
Payment of County Bills
- 9:05 AM** **Public Comments** – *(This is an opportunity for the public to comment on agenda or non-agenda items. When you are recognized to be heard by the Chairman, please sign the speaker's log and adhere to the time limit. An individual will be allowed to speak for three minutes whereas a designated representative of a group or faction will be allowed to speak for five minutes.)*
- 9:10 AM** **Department Directors Report**
Howard Nabors – Superintendent of Public Works
Fonda Davis – Solid Waste Director
Pam Brownell – Emergency Management Director
Erik Lovestrand – Extension Office Director
- 9:30 AM** **Ken Moneghan – Florida Association Of Counties Trust – Presentation**
- 9:45 AM** **H. D. Cannington – Weems CEO – Report**
- 10:00 AM** **John Solomon – TDC Administrator – Report**
- 10:15 AM** **FCCM – Alligator Drive – Presentation**
- 10:30 AM** **Marcia M. Johnson – Clerk of Courts – Report**
- 10:45 AM** **Alan Pierce – RESTORE Coordinator – Report**
- 11:00 AM** **Michael Morón – County Coordinator – Report**
- 11:30 AM** **Michael Shuler – County Attorney – Report**
- 11:45 AM** **Commissioners' Comments**
- 12:00 PM** **Adjourn**

February 5, 2019
Franklin County Road Department
Detail of Work Performed and Material Hauled by District
Detail from 1/10/2019 - 1/30/2019

District 1

<u>Work Performed:</u>	<u>Date</u>	<u>Road</u>
Box drag	1/10/2019	Porter Street
Road Repair	1/10/2019	Gibson Street
Road Repair	1/10/2019	W Bay Shore Drive
Driveway repair	1/10/2019	Bradford Street
Pot hole Repair (Fill)	1/10/2019	Power Drive
Pot hole Repair (Fill)	1/10/2019	Creamer Street
Pot hole Repair (Fill)	1/10/2019	S Franklin Street
Road Repair	1/10/2019	Palmer Street
Box drag	1/10/2019	Buck Street, St. George Island
Box drag	1/10/2019	W Sawyer Street
Box drag	1/10/2019	W Bay Shore Drive
Box drag	1/10/2019	Bell Street
Box drag	1/10/2019	E Pine Avenue
Box drag	1/10/2019	E 10th Street
Cut grass along shoulders of road on county right of way, Weed Eat & Cut Grass around signs & Culverts, Litter Pickup	1/10/2019	Old Ferry Dock Road
Cut grass along shoulders of road on county right of way, Weed Eat & Cut Grass around signs & Culverts, Litter Pickup	1/10/2019	Hickory Dip
Box drag	1/10/2019	Land Street
Litter Pickup	1/14/2019	W 1st Street
Pot hole Repair (Fill)	1/14/2019	W 10th Street
Pot hole Repair (Fill)	1/14/2019	W 11th Street
Pot hole Repair (Fill)	1/14/2019	W 9th Street
Pot hole Repair (Fill)	1/14/2019	W 8th Street
Pot hole Repair (Fill)	1/14/2019	W 7th Street
Pot hole Repair (Fill)	1/14/2019	W 1st Street
Litter Pickup	1/14/2019	W Pine Avenue
Litter Pickup	1/14/2019	W 2nd Street
Litter Pickup	1/14/2019	W Bay Shore Drive
Litter Pickup	1/14/2019	E Pine Avenue
Litter Pickup	1/14/2019	Franklin Blvd
Sidewalk Maintenance (Build, Take Out, etc)	1/15/2019	E 2nd Street
Box drag	1/15/2019	W Bay Shore Drive
Pot hole Repair (Fill)	1/15/2019	E 5th Street
Pot hole Repair (Fill)	1/15/2019	E 3rd Street
Pot hole Repair (Fill)	1/15/2019	E 2nd Street
Pot hole Repair (Fill)	1/15/2019	W 2nd Street
Pot hole Repair (Fill)	1/15/2019	W 6th Street
Pot hole Repair (Fill)	1/15/2019	W 5th Street
Box drag	1/15/2019	Marks Street
Sidewalk Maintenance (Build, Take Out, etc)	1/15/2019	W Pine Avenue
Shoulder Work, Driveway repair	1/15/2019	2nd Street
Sidewalk Maintenance (Build, Take Out, etc)	1/15/2019	E Pine Avenue
Road Repair	1/15/2019	W 8th Street

District 1**Work Performed:**

<u>Work Performed:</u>	<u>Date</u>	<u>Road</u>
Pot hole Repair (Fill)	1/15/2019	E Pine Avenue
Pot hole Repair (Fill)	1/15/2019	E 8th Street
Box drag	1/15/2019	Carroll Street
Pot hole Repair (Fill)	1/15/2019	E 9th Street
Pot hole Repair (Fill)	1/15/2019	Shuler Avenue
Shoulder Work, Driveway repair	1/15/2019	3rd Street
Box drag	1/15/2019	W 8th Street
Box drag	1/15/2019	Akel Street
Driveway repair	1/16/2019	Otterslide Road
Driveway repair	1/16/2019	David Street
Litter Pickup	1/16/2019	Otterslide Road
Cleaned ditches	1/17/2019	Patton Drive
Litter Pickup	1/22/2019	Twin Lakes Road
Litter Pickup	1/22/2019	N Bay Shore Drive
Litter Pickup	1/22/2019	Patton Drive
Litter Pickup	1/22/2019	Otterslide Road
Litter Pickup	1/22/2019	Barber Street
Litter Pickup	1/22/2019	Segree Street
Litter Pickup	1/22/2019	Avenue A
Cleaned ditches	1/23/2019	Gilbert Street
Litter Pickup	1/23/2019	South Bay Shore Drive
Sign Maintenance	1/23/2019	S Franklin Street
Driveway repair	1/23/2019	Shuler Avenue
Flagged	1/29/2019	Flowers Street
Cleaned ditches, Removed Boat(s)	1/29/2019	Flowers Street
Removed Boat(s)	1/29/2019	Flowers Street
Checked county roads for safety of traveling for public	1/30/2019	County Roads Eastpoint, Ricky Jones
Checked county roads for safety of traveling for public	1/30/2019	County Roads Eastpoint, Ricky Jones

0**Material HAUL From:**

<u>Material HAUL From:</u>	<u>Date</u>	<u>Road</u>	<u>Cubic Yards</u>	<u>Tons</u>
Boat (demolished/Red Tag)	1/29/2019	Flowers Street	1	0

Boat (demolished/Red Tag)**TOTAL****1****0**

Debris	1/23/2019	Gilbert Street	18	0
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Debris**TOTAL****18****0**

Litter	1/14/2019	E Pine Avenue	0.200000003	0
Litter	1/14/2019	W 1st Street	0.200000003	0
Litter	1/14/2019	W Pine Avenue	0.200000003	0
Litter	1/14/2019	Franklin Blvd	0.200000003	0
Litter	1/14/2019	W Bay Shore Drive	0.200000003	0
Litter	1/14/2019	W 2nd Street	0.200000003	0
Litter	1/16/2019	Otterslide Road	1	0
Litter	1/23/2019	South Bay Shore Drive	1	0

Litter**TOTAL****3.200000018 0****Material HAUL To:**

<u>Material HAUL To:</u>	<u>Date</u>	<u>Road</u>	<u>Cubic Yards</u>	<u>Tons</u>
Black Dirt	1/15/2019	2nd Street	2	0
Black Dirt	1/15/2019	3rd Street	2	0

District 1**Material HAUL To:**

	<u>Date</u>	<u>Road</u>	<u>Cubic Yards</u>	<u>Tons</u>
Black Dirt		TOTAL	4	0
Dirty 89 Lime Rock	1/10/2019	W Bay Shore Drive	18	0
Dirty 89 Lime Rock	1/10/2019	Palmer Street	9	0
Dirty 89 Lime Rock	1/10/2019	Gibson Street	9	0
Dirty 89 Lime Rock	1/10/2019	Bradford Street	18	0
Dirty 89 Lime Rock	1/15/2019	W 8th Street	9	0
Dirty 89 Lime Rock	1/16/2019	Otterslide Road	3	0
Dirty 89 Lime Rock	1/23/2019	Shuler Avenue	9	0
Dirty 89 Lime Rock		TOTAL	75	0
Milled Asphalt	1/10/2019	Power Drive	0.200000003	0
Milled Asphalt	1/10/2019	Creamer Street	0.200000003	0
Milled Asphalt	1/10/2019	S Franklin Street	0.200000003	0
Milled Asphalt	1/14/2019	W 7th Street	1	0
Milled Asphalt	1/14/2019	W 11th Street	1	0
Milled Asphalt	1/14/2019	W 1st Street	1	0
Milled Asphalt	1/14/2019	W 9th Street	1	0
Milled Asphalt	1/14/2019	W 10th Street	1	0
Milled Asphalt	1/14/2019	W 8th Street	1	0
Milled Asphalt	1/15/2019	W 5th Street	1	0
Milled Asphalt	1/15/2019	W 6th Street	1	0
Milled Asphalt	1/15/2019	W 2nd Street	1	0
Milled Asphalt	1/15/2019	E 2nd Street	1	0
Milled Asphalt	1/15/2019	E 3rd Street	1	0
Milled Asphalt	1/15/2019	E 5th Street	1	0
Milled Asphalt	1/15/2019	E Pine Avenue	1	0
Milled Asphalt	1/15/2019	E 8th Street	1	0
Milled Asphalt	1/15/2019	Shuler Avenue	1	0
Milled Asphalt	1/15/2019	E 9th Street	1	0
Milled Asphalt		TOTAL	16.60000001	0

District 2**Work Performed:**

	<u>Date</u>	<u>Road</u>
Graded Road(s)	1/10/2019	McIntyre Road
Litter Pickup	1/10/2019	Alligator Drive
Litter Pickup	1/10/2019	Bald Point Road
Sign Maintenance	1/10/2019	County Roads, Carrabelle, Bert B. Boldt II
Graded Road(s)	1/10/2019	Duvall Road
Travel	1/10/2019	McIntyre Road
Box drag	1/10/2019	McIntyre Road
Trim Trees	1/14/2019	Warren Avenue
Road Repair	1/14/2019	Alligator Drive
Sign Maintenance	1/14/2019	Ochlockonee River SP
Sign Maintenance	1/14/2019	County Roads, Carrabelle, Bert B. Boldt II
Loaded Trucks, Removed Broken Asphalt from Beach	1/14/2019	Alligator Drive
Litter Pickup	1/14/2019	Lake Morality Road
Culvert repair	1/14/2019	Heffernan Drive
Road Repair	1/14/2019	Alligator Drive
Removed Broken Asphalt from Beach	1/14/2019	Alligator Drive

District 2**Work Performed:**

<u>Work Performed:</u>	<u>Date</u>	<u>Road</u>
Graded Road(s)	1/14/2019	Fernway Road
Graded Road(s)	1/14/2019	Lakeview Drive
Graded Road(s)	1/14/2019	Alligator Drive
Sign Maintenance	1/14/2019	Gulf Shore BLVD
Pot hole Repair (Fill)	1/14/2019	Holland Avenue
Removed Broken Asphalt from Beach	1/15/2019	Alligator Drive
Road Repair	1/15/2019	Alligator Drive
Box drag	1/15/2019	Avenue D S
Box drag	1/15/2019	6th Street E
Box drag	1/15/2019	Avenue J NE
Road Repair	1/15/2019	Chip Morrison Road
Sign Maintenance	1/15/2019	US HWY 98 (Carrabelle Boldt)
Road Repair	1/15/2019	Alligator Drive
Pot hole Repair (Fill)	1/15/2019	Carlton Millender Road
Road Repair, Pushed	1/15/2019	Alligator Drive
Litter Pickup	1/15/2019	CR67
Pot hole Repair (Fill)	1/15/2019	Kendrick Road
Pot hole Repair (Fill)	1/15/2019	West Drive
Pot hole Repair (Fill)	1/15/2019	Baywood Drive
Road Repair	1/15/2019	Angus Morrison
Litter Pickup	1/16/2019	CR67
Road Repair	1/16/2019	Alligator Drive
Road Repair, Graded Road(s)	1/16/2019	Alligator Drive
Road Repair	1/16/2019	Alligator Drive
Box drag, Road Repair, Washout Repair	1/16/2019	Iowa Street
Box drag, Road Repair, Washout Repair	1/16/2019	Miller Street
Box drag, Road Repair, Washout Repair	1/16/2019	Jubilee Street
Loaded Trucks	1/16/2019	Alligator Drive
Graded Road(s)	1/17/2019	Cypress Street
Sign Maintenance	1/17/2019	Alligator Drive
Box drag	1/17/2019	Duvall Road
Box drag	1/17/2019	Jeff Sanders Road
Box drag	1/17/2019	Kansas Street
Travel	1/17/2019	Kansas Street
Graded Road(s)	1/17/2019	Bay Front Drive
Sign Maintenance	1/17/2019	Alligator Drive
Graded Road(s)	1/17/2019	Harbor Circle
Sign Maintenance	1/17/2019	US HWY 98 (Carrabelle Boldt)
Travel	1/21/2019	Jeff Sanders Road
Box drag	1/21/2019	Jeff Sanders Road
Box drag	1/21/2019	Duvall Road
Box drag	1/21/2019	McIntyre Road
Litter Pickup	1/22/2019	CR67
Litter Pickup	1/23/2019	CR67
Litter Pickup	1/23/2019	Lake Morality Road
Sign Maintenance	1/23/2019	Kansas Street
Road Repair	1/24/2019	Alligator Drive
Loaded Trucks	1/24/2019	Alligator Drive
Flagged	1/24/2019	Alligator Drive

District 2**Work Performed:**

	<u>Date</u>	<u>Road</u>
Litter Pickup	1/24/2019	CR67
Sign Maintenance	1/24/2019	Carrabelle City Hall
Pot hole Repair (Fill)	1/28/2019	Lake Morality Road
Sign Maintenance	1/28/2019	Carrabelle City Hall
Checked county roads for safety of traveling for public	1/29/2019	CR67
Checked county roads for safety of traveling for public	1/29/2019	County Roads, Carrabelle, Bert B. Boldt II
Checked county roads for safety of traveling for public	1/29/2019	County Roads, Lanark

0

Material HAUL From:

	<u>Date</u>	<u>Road</u>	<u>Cubic Yards</u>	<u>Tons</u>
Beach Sand	1/14/2019	Alligator Drive	144	0
Beach Sand	1/15/2019	Alligator Drive	162	0

Beach Sand**TOTAL****306****0**

Broken Asphalt	1/14/2019	Alligator Drive	18	0
Broken Asphalt	1/15/2019	Stock Pile, CR 370 - Alligator Drive - Alligator	18	0
Broken Asphalt	1/15/2019	Alligator Drive	18	0
Broken Asphalt	1/15/2019	Alligator Drive	54	0
Broken Asphalt	1/16/2019	Alligator Drive	18	0
Broken Asphalt	1/16/2019	Alligator Drive	18	0
Broken Asphalt	1/16/2019	Alligator Drive	18	0

Broken Asphalt**TOTAL****162****0**

Dirty 89 Lime Rock	1/24/2019	Stock Pile, CR 370 - Alligator Drive - Alligator	36	0
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Dirty 89 Lime Rock**TOTAL****36****0**

Lime Rock Road Base	1/15/2019	Stock Pile, CR 370 - Alligator Drive - Alligator	36	0
Lime Rock Road Base	1/15/2019	Stock Pile, CR 370 - Alligator Drive - Alligator	18	0
Lime Rock Road Base	1/15/2019	Stock Pile, CR 370 - Alligator Drive - Alligator	36	0
Lime Rock Road Base	1/16/2019	Stock Pile, CR 370 - Alligator Drive - Alligator	72	0
Lime Rock Road Base	1/16/2019	Stock Pile, CR 370 - Alligator Drive - Alligator	36	0

Lime Rock Road Base**TOTAL****198****0**

Litter	1/10/2019	Bald Point	1	0
Litter	1/10/2019	Alligator Drive	1	0
Litter	1/14/2019	Lake Morality Road	1	0
Litter	1/15/2019	CR67	1	0
Litter	1/16/2019	CR67	4	0
Litter	1/22/2019	CR67	6	0
Litter	1/23/2019	CR67	3	0
Litter	1/24/2019	CR67	1	0

Litter**TOTAL****18****0**

Old asphalt / Trees	1/14/2019	Alligator Drive	18	0
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Old asphalt / Trees**TOTAL****18****0**

Sand	1/15/2019	Stock Pile, CR 370 - Alligator Drive - Alligator	144	0
Sand	1/15/2019	Stock Pile, CR 370 - Alligator Drive - Alligator	180	0
Sand	1/15/2019	Stock Pile, CR 370 - Alligator Drive - Alligator	36	0
Sand	1/16/2019	Stock Pile, CR 370 - Alligator Drive - Alligator	18	0
Sand	1/17/2019	Stock Pile, CR 370 - Alligator Drive - Alligator	18	0
Sand	1/24/2019	Stock Pile, CR 370 - Alligator Drive - Alligator	36	0

District 2**Material HAUL From:**

	<u>Date</u>	<u>Road</u>	<u>Cubic Yards</u>	<u>Tons</u>
Sand	1/24/2019	Stock Pile, CR 370 - Alligator Drive - Alligator	36	0
Sand		TOTAL	468	0
Trees	1/14/2019	Warren Avenue	2	0
Trees		TOTAL	2	0

Material HAUL To:

	<u>Date</u>	<u>Road</u>	<u>Cubic Yards</u>	<u>Tons</u>
Beach Sand	1/14/2019	Stock Pile, CR 370 - Alligator Drive - Alligator	144	0
Beach Sand	1/15/2019	Stock Pile, CR 370 - Alligator Drive - Alligator	162	0
Beach Sand		TOTAL	306	0

Black Dirt	1/10/2019	Duvall Road	54	0
Black Dirt	1/10/2019	McIntyre Road	18	0
Black Dirt		TOTAL	72	0

Broken Asphalt	1/15/2019	Stock Pile, CR 370 - Alligator Drive - Alligator	54	0
Broken Asphalt		TOTAL	54	0

Dirty 89 Lime Rock	1/10/2019	McIntyre Road	18	0
Dirty 89 Lime Rock	1/14/2019	Holland Avenue	3	0
Dirty 89 Lime Rock	1/14/2019	Stock Pile, CR 370 - Alligator Drive - Alligator	0	18.0300006866
Dirty 89 Lime Rock	1/14/2019	Stock Pile, CR 370 - Alligator Drive - Alligator	0	17.9500007629
Dirty 89 Lime Rock	1/14/2019	Stock Pile, CR 370 - Alligator Drive - Alligator	0	18.7800006866
Dirty 89 Lime Rock	1/14/2019	Stock Pile, CR 370 - Alligator Drive - Alligator	0	18.5
Dirty 89 Lime Rock	1/17/2019	Cypress Street	0	18.9200000763
Dirty 89 Lime Rock	1/24/2019	Alligator Drive	36	0
Dirty 89 Lime Rock	1/24/2019	Stock Pile, CR 370 - Alligator Drive - Alligator	54	0
Dirty 89 Lime Rock	1/24/2019	Alligator Drive	18	0
Dirty 89 Lime Rock	1/24/2019	Alligator Drive	18	0
Dirty 89 Lime Rock	1/28/2019	Lake Morality Road	1	0

Dirty 89 Lime Rock		TOTAL	148	92.1800022125
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Lime Rock Road Base	1/15/2019	Angus Morrison	36	0
Lime Rock Road Base	1/15/2019	Alligator Drive	0	18.6100006104
Lime Rock Road Base	1/15/2019	Angus Morrison	18	0
Lime Rock Road Base	1/15/2019	Alligator Drive	36	0
Lime Rock Road Base	1/16/2019	Alligator Drive	0	18.7299995422
Lime Rock Road Base	1/16/2019	Alligator Drive	0	18.4200000763
Lime Rock Road Base	1/16/2019	Alligator Drive	72	0
Lime Rock Road Base	1/16/2019	Alligator Drive	0	18.4400005341
Lime Rock Road Base	1/16/2019	Alligator Drive	0	18.5599994659
Lime Rock Road Base	1/16/2019	Alligator Drive	36	0
Lime Rock Road Base	1/16/2019	Alligator Drive	0	18.7000007629

Lime Rock Road Base		TOTAL	198	111.460000992
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Milled Asphalt	1/15/2019	Baywood Drive	1	0
Milled Asphalt	1/15/2019	West Drive	1	0
Milled Asphalt	1/15/2019	Carlton Millender Road	1	0
Milled Asphalt	1/15/2019	Kendrick Road	1	0

Milled Asphalt		TOTAL	4	0
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Rip Rap	1/14/2019	Heffernan Drive	4	0
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District 2**Material HAUL To:**

	<u>Date</u>	<u>Road</u>	<u>Cubic Yards</u>	<u>Tons</u>
Rip Rap		TOTAL	4	0
Sand	1/15/2019	Angus Morrison	36	0
Sand	1/15/2019	Angus Morrison	144	0
Sand	1/15/2019	Alligator Drive	180	0
Sand	1/16/2019	Chip Morrison Road	18	0
Sand	1/17/2019	Alligator Drive	18	0
Sand	1/24/2019	Alligator Drive	36	0
Sand	1/24/2019	Alligator Drive	36	0
Sand		TOTAL	468	0

District 3**Work Performed:**

	<u>Date</u>	<u>Road</u>		
Driveway repair	1/10/2019	10th Street		
Driveway repair	1/10/2019	13th Street		
Driveway repair	1/14/2019	24th Avenue		
Driveway repair	1/16/2019	23rd Avenue		
Driveway repair	1/16/2019	Avenue I		
Litter Pickup	1/16/2019	Martin Luther King Jr. Ave.		
Litter Pickup	1/16/2019	10th Street		
Litter Pickup	1/16/2019	6th Street		
Litter Pickup	1/16/2019	Avenue L		
Litter Pickup	1/24/2019	Martin Luther King Jr. Ave.		
Litter Pickup	1/24/2019	Coach Wagner Blvd (14th Street)		
Litter Pickup	1/24/2019	Earl King Street		
Driveway repair	1/28/2019	Jacobie Lane		
Litter Pickup	1/29/2019	Avenue L		
Checked county roads for safety of traveling for public	1/30/2019	County Roads Apalachicola, Noah Lockley		
			0	

Material HAUL To:

	<u>Date</u>	<u>Road</u>	<u>Cubic Yards</u>	<u>Tons</u>
Black Dirt	1/29/2019	Avenue M	9	0
Black Dirt		TOTAL	9	0
Dirty 89 Lime Rock	1/14/2019	24th Avenue	9	0
Dirty 89 Lime Rock	1/28/2019	Jacobie Lane	3	0
Dirty 89 Lime Rock		TOTAL	12	0
Milled Asphalt	1/10/2019	13th Street	3	0
Milled Asphalt	1/10/2019	10th Street	3	0
Milled Asphalt	1/16/2019	Avenue I	3	0
Milled Asphalt	1/16/2019	23rd Avenue	3	0
Milled Asphalt		TOTAL	12	0

District 4**Work Performed:**

	<u>Date</u>	<u>Road</u>		
Pot hole Repair (Fill), Shoulder Work	1/10/2019	Pine Drive		
Driveway repair	1/10/2019	Paradise Lane		
Cleaned ditches	1/22/2019	Abercrombie Lane		
Litter Pickup	1/22/2019	Pine Drive		
Litter Pickup	1/22/2019	Jakie Whitehurst Street		
Litter Pickup	1/22/2019	Bayview Drive		

District 4**Work Performed:**

	<u>Date</u>	<u>Road</u>
Litter Pickup	1/22/2019	26th Avenue
Litter Pickup	1/22/2019	Connector Road
Litter Pickup	1/22/2019	Pinewood Street
Litter Pickup	1/22/2019	Bluff Road
Litter Pickup	1/22/2019	Rosemont Street
Litter Pickup	1/22/2019	Highland Park Road
Cleaned ditches	1/22/2019	Bluff Road
Flagged	1/22/2019	Bluff Road
Litter Pickup	1/22/2019	Cypress Street
Cleaned ditches	1/23/2019	Bluff Road
Cleaned ditches	1/23/2019	Pine Log Road
Flagged	1/23/2019	Bluff Road
Cleaned out culverts	1/23/2019	Bluff Road
Cleaned ditches	1/23/2019	Brownsville Road
Litter Pickup	1/23/2019	Pal Rivers Road
Driveway repair, Pot hole Repair (Fill)	1/24/2019	26th Avenue
Driveway repair, Pot hole Repair (Fill)	1/24/2019	Bluff Road
Flagged	1/28/2019	Pine Log Boat Ramp
Dig out ditches	1/28/2019	Linden Road
Flagged	1/28/2019	Linden Road
Dig out ditches	1/28/2019	Pine Log Road
Litter Pickup	1/28/2019	Peachtree Road
Litter Pickup	1/28/2019	Bay City Road
Litter Pickup	1/28/2019	Bay City Road
Flagged	1/28/2019	Oyster Road
Flagged	1/28/2019	Oyster Road
Litter Pickup	1/28/2019	Linden Road
Litter Pickup	1/28/2019	Long Road
Litter Pickup	1/28/2019	Peachtree Road
Driveway repair	1/28/2019	Brownsville Road
Flagged	1/28/2019	Pine Log Boat Ramp
Flagged	1/28/2019	Linden Road
Dig out ditches	1/28/2019	Oyster Road
Dig out ditches	1/28/2019	Pine Log Boat Ramp
Litter Pickup	1/29/2019	Pal Rivers Road
Culvert Misc	1/29/2019	Bayview Drive
Culvert installation	1/29/2019	Bayview Drive
Flagged	1/30/2019	Bluff Road
Cut grass along shoulders of road on county right of way, Weed Eat & Cut Grass around signs & Culverts	1/30/2019	Health Department (Apalachicola)
Culvert installation	1/30/2019	Bluff Road
Culvert installation, Dig out ditches, Cleaned ditches	1/30/2019	Bluff Road
Checked county roads for safety of traveling for public	1/30/2019	County Roads, Apalachicola Smokey Parrish
Culvert installation	1/30/2019	Bluff Road
Flagged	1/30/2019	Bluff Road
Cut grass along shoulders of road on county right of way, Weed Eat & Cut Grass around signs & Culverts	1/30/2019	Health Department (Apalachicola)

0

Material HAUL From:**Date****Road****Cubic Yards Tons**

District 4**Material HAUL From:**

	<u>Date</u>	<u>Road</u>	<u>Cubic Yards</u>	<u>Tons</u>
Culvert (Old, throw out, Bad)	1/29/2019	Bayview Drive	1	0

Culvert (Old, throw out, Bad)		TOTAL	1	0
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Ditch Dirt	1/22/2019	Bluff Road	72	0
Ditch Dirt	1/22/2019	Abercrombie Lane	36	0
Ditch Dirt	1/23/2019	Bluff Road	54	0
Ditch Dirt	1/28/2019	Pine Log Boat Ramp	54	0
Ditch Dirt	1/28/2019	Abercrombie Lane	18	0
Ditch Dirt	1/28/2019	Oyster Road	72	0
Ditch Dirt	1/30/2019	Bluff Road	36	0

Ditch Dirt		TOTAL	342	0
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Litter	1/22/2019	Bluff Road	0.200000003	0
Litter	1/22/2019	Highland Park Road	0.200000003	0
Litter	1/22/2019	Rosemont Street	0.200000003	0
Litter	1/22/2019	Pinewood Street	0.200000003	0
Litter	1/22/2019	Connector Road	0.200000003	0
Litter	1/22/2019	26th Avenue	1	0
Litter	1/22/2019	Bayview Drive	1	0
Litter	1/22/2019	Pine Drive	1	0
Litter	1/22/2019	Jakie Whitehurst Street	1	0
Litter	1/23/2019	Pal Rivers Road	2	0
Litter	1/28/2019	Bay City Road	1	0
Litter	1/28/2019	Linden Road	1	0
Litter	1/28/2019	Long Road	1	0
Litter	1/28/2019	Peachtree Road	1	0
Litter	1/28/2019	Peachtree Road	1	0
Litter	1/28/2019	Bay City Road	1	0
Litter	1/29/2019	Pal Rivers Road	1	0

Litter		TOTAL	14.00000001	0
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Material HAUL To:

	<u>Date</u>	<u>Road</u>	<u>Cubic Yards</u>	<u>Tons</u>
Black Dirt	1/10/2019	Pine Drive	4	0

Black Dirt		TOTAL	4	0
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Dirty 89 Lime Rock	1/24/2019	Bluff Road	4	0
Dirty 89 Lime Rock	1/24/2019	26th Avenue	4	0
Dirty 89 Lime Rock	1/28/2019	Brownsville Road	3	0

Dirty 89 Lime Rock		TOTAL	11	0
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Lime Rock Road Base	1/30/2019	Highland Park Road	18	0
Lime Rock Road Base	1/30/2019	Bluff Road	36	0

Lime Rock Road Base		TOTAL	54	0
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Milled Asphalt	1/10/2019	Paradise Lane	3	0
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Milled Asphalt		TOTAL	3	0
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Sand	1/30/2019	Bluff Road	18	0
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Sand		TOTAL	18	0
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District 5**Work Performed:**

	<u>Date</u>	<u>Road</u>
Sign Maintenance	1/10/2019	County Roads, Carrabelle, William Massey

District 5**Work Performed:**

<u>Work Performed:</u>	<u>Date</u>	<u>Road</u>
Sign Maintenance	1/10/2019	River Road
Beaver Dam - Take Out	1/10/2019	Lighthouse Road
Box drag	1/10/2019	New River Road
Graded Road(s)	1/14/2019	St Teresa Ave
Box drag	1/14/2019	New River Road
Sign Maintenance	1/14/2019	County Roads, Carrabelle, William Massey
Litter Pickup	1/15/2019	Ridge Road
Pot hole Repair (Fill)	1/15/2019	State Street
Box drag	1/15/2019	9th Street E
Box drag	1/15/2019	New River Road
Box drag	1/15/2019	Lighthouse Road
Box drag	1/15/2019	Pinnacle Street
Box drag	1/15/2019	Sybil Court
Box drag	1/15/2019	Sharol Court
Box drag	1/15/2019	Cape Street
Box drag	1/15/2019	5th Street E
Box drag	1/15/2019	7th Street E
Travel	1/15/2019	New River Road
Box drag, Road Repair, Washout Repair	1/16/2019	Pinnacle Street
Box drag, Road Repair, Washout Repair	1/16/2019	New River Road
Travel	1/16/2019	New River Road
Litter Pickup	1/16/2019	6th Street
Driveway repair	1/16/2019	Ridge Road
Driveway repair	1/17/2019	Lighthouse Road
Cleaned ditches	1/17/2019	Ridge Road
Driveway repair	1/17/2019	Lighthouse Road
Box drag	1/17/2019	Maine Street
Road Repair	1/17/2019	Maine Street
Graded Road(s)	1/22/2019	Brick Yard Road
Graded Road(s)	1/22/2019	Bloody Bluff Road
Graded Road(s)	1/22/2019	Sand Beach Road
Travel	1/23/2019	New River Road
Box drag	1/23/2019	New River Road
Sign Maintenance	1/23/2019	65 State Road
Sign Maintenance	1/23/2019	Bloody Bluff Road
Litter Pickup	1/24/2019	Lighthouse Road
Litter Pickup	1/24/2019	Cape Street
Litter Pickup	1/24/2019	Wilderness Road
Litter Pickup	1/24/2019	Beacon Street
Litter Pickup	1/24/2019	Jonna Drive
Litter Pickup	1/24/2019	Airport Road
Litter Pickup	1/24/2019	Frank McKamey Way
Sign Maintenance	1/24/2019	Varnes Street
Pot hole Repair (Fill)	1/28/2019	Frank McKamey Way
Pot hole Repair (Fill)	1/28/2019	Beacon Street
Pot hole Repair (Fill)	1/28/2019	Lagoon Street
Pot hole Repair (Fill)	1/28/2019	Lighthouse Road
Removed Boat(s)	1/29/2019	Wilderness Road
Checked county roads for safety of traveling for public	1/29/2019	County Roads, Carrabelle, William Massey

District 5**Work Performed:**

	<u>Date</u>	<u>Road</u>
Flagged	1/29/2019	Wilderness Road
Cleaned ditches, Removed Boat(s)	1/29/2019	Wilderness Road
Checked county roads for safety of traveling for public	1/30/2019	County Roads, Eastpoint William Massey
Road Repair, Removed Broken Asphalt from Beach	1/30/2019	Millender Street
Checked county roads for safety of traveling for public	1/30/2019	County Roads, Eastpoint William Massey

0

Material HAUL From:

	<u>Date</u>	<u>Road</u>	<u>Cubic Yards</u>	<u>Tons</u>
Boat (demolished/Red Tag)	1/29/2019	Wilderness Road	1	0

Boat (demolished/Red Tag)**TOTAL****1 0**

Broken Asphalt	1/30/2019	Millender Street	27	0
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Broken Asphalt	1/30/2019	Millender Street	27	0
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Broken Asphalt**TOTAL****54 0**

Ditch Dirt	1/17/2019	Ridge Road	18	0
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Ditch Dirt**TOTAL****18 0**

Litter	1/15/2019	Ridge Road	2	0
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Litter	1/16/2019	6th Street	1	0
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Litter	1/22/2019	Cypress Street	0.200000003	0
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Litter	1/24/2019	Cape Street	1	0
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Litter	1/24/2019	Wilderness Road	6	0
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Litter	1/24/2019	Lighthouse Road	1	0
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Litter	1/24/2019	Frank McKamey Way	1	0
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Litter	1/24/2019	Beacon Street	1	0
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Litter	1/24/2019	Jonna Drive	1	0
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Litter	1/24/2019	Airport Road	1	0
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Litter**TOTAL****15.20000000 0****Material HAUL To:**

	<u>Date</u>	<u>Road</u>	<u>Cubic Yards</u>	<u>Tons</u>
Black Dirt	1/15/2019	New River Road	18	0

Black Dirt**TOTAL****18 0**

Dirty 89 Lime Rock	1/14/2019	St Teresa Ave	0	17.9699993134
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Dirty 89 Lime Rock	1/15/2019	Ridge Road	18	0
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Dirty 89 Lime Rock	1/16/2019	Ridge Road	6	0
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Dirty 89 Lime Rock	1/16/2019	Pinnacle Street	18	0
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Dirty 89 Lime Rock	1/16/2019	Ridge Road	6	0
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Dirty 89 Lime Rock	1/16/2019	New River Road	18	0
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Dirty 89 Lime Rock	1/17/2019	Maine Street	3	0
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Dirty 89 Lime Rock	1/17/2019	Lighthouse Road	3	0
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Dirty 89 Lime Rock	1/28/2019	Lighthouse Road	1	0
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Dirty 89 Lime Rock	1/28/2019	Lagoon Street	1	0
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Dirty 89 Lime Rock	1/28/2019	Beacon Street	1	0
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Dirty 89 Lime Rock	1/28/2019	Frank McKamey Way	1	0
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Dirty 89 Lime Rock**TOTAL****76 17.9699993134**

Milled Asphalt	1/15/2019	State Street	1	0
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Milled Asphalt**TOTAL****1 0**

Sand	1/30/2019	Millender Street	18	0
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Sand**TOTAL****18 0**



FRANKLIN COUNTY DEPARTMENT OF

Solid Waste & Recycling ❖ Animal Control ❖ Parks & Recreation
 210 State Road 65
 Eastpoint, Florida 32328
 Tel.: 850-670-8167
 Fax: 850-670-5716
 Email: fcswd@fairpoint.net

DIRECTOR'S REPORT

DATE February 5, 2019

TIME: 9:00 A.M.

SUBJECT(S):

Right-of-Way Debris Pickup/Recycle Material Hauled January 8th -January 30, 2019

FOR BOARD INFORMATION:

January 8th -January 30th
RIGHT-OF-WAY DEBRIS PICKUP

Apalachicola	Eastpoint	St George Island	Carrabelle	Lanark	Alligator Point
56.77 TONS	10.15 TONS	86.06 TONS	1.81 TONS	TONS	4.28 TONS

RECYCLE MATERIAL HAULED

	Apalachicola	Eastpoint	St George Island	Carrabelle	Lanark	Alligator Point	St James
Cardboard	6.64 TONS	9.74 TONS	1.37 TONS	2.53 TONS	-0- TONS	-0- TONS	.71 TONS
Plastic,Paper, Glass, Aluminum	4.52 TONS	1.19 TONS	4.02 TONS	3.32 TONS	-0- TONS	-0- TONS	.88 TONS

REQUESTED ACTION: None

Outstanding Tipping Fees from Hurricane Michael:

<u>Crowder Gulf-</u>	<u>\$322,093.85</u>
<u>Ferrovial-</u>	<u>\$67,982.83</u>
<u>City of Carrabelle</u>	<u>\$58,132.44</u>
<u>City of Apalachicola</u>	<u>\$165,524.25</u>
Total	<u>\$613,733.37</u>

FOR BOARD INFORLMATION:



28 Airport Road
Apalachicola, Florida 32320
(850) 653-8977, Fax (850) 653-3643
Em3frank@fairpoint.net

Report to Board of County Commissioners

Date: February 5, 2019

Action Items:

None

Information Items:

1. Hurricane Michael After Action Report and Improvement Plan is completed and attached with Board Report
2. Community Scope of Work addressed with support documentation attached (CEMP Operations section/ ICS Structure/ ESF Lead Agency Response Phase)
3. 2/3/2019-2/8/2019 EOC staff will be attending the Annual Florida Emergency Preparedness Association for training.
4. Jennifer Daniels will be receiving her FEPA FPEM certification at the conference
5. Pamela Brownell will be speaking on a panel about Hurricane Michael
6. Franklin County Emergency Management has been nominated for an award from the FEPA organization for their role in the Limerock Fire.
7. EOC staff continue to address Hurricane Michael and the Recovery of Franklin County.

Pamela Brownell

Pamela Brownell
Director



HURRICANE MICHAEL

After Action Report and Improvement Plan

October 2018

The After-Action Report/Improvement Plan (AAR/IP) aligns incident objectives with preparedness doctrine to include the National Preparedness Goal and related frameworks and guidance. Incident information required for preparedness reporting and trend analysis is included; users are encouraged to add additional sections as needed to support their own organizational needs.

ADMINISTRATIVE HANDLING INSTRUCTIONS

1. The title of this document is Hurricane Michael After Action Report/ Improvement Plan (AAR/IP)
2. The information and attached materials will be disseminated only a need to know basis.
3. Point of Contact:

Pamela Brownell, Franklin County Emergency Management Director
Tress Dameron, Franklin County Emergency Management Coordinator
Jennifer Daniels, Franklin County Emergency Management SPN Coordinator
Franklin County Emergency Management
28 Airport Rd
Apalachicola Fl 32320
850-653-8977
emfranklin@franklinemergencymanagement.com

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EXECUTIVE SUMMARY

Hurricane Michael is the most powerful hurricane ever to impact the Florida Panhandle. Making landfall near Mexico Beach in Bay County, the hurricane brought catastrophic damage to the county; destroying local communications, power, and transportation infrastructure in certain areas. Despite indications that the storm would be less powerful, Franklin County fully activated the EOC and prepared resources for rapid deployment post-landfall. This preparation proved vital in assisting the residents of Franklin County to recover efficiently.

Identified Strengths

Despite the catastrophic nature of Hurricane Michael, Franklin County provided a strong response throughout the entire county. With that being said there were particular areas where Franklin County performed particularly strong, made improvements and utilized lesson learned, or performed beyond the normal operating procedures. These practices have been documented for further development as best practices. The strengths are described more thoroughly in the observations but are listed below.

1- Operational Communication and Coordination

- 1.1: County Agencies coordinated pre and post storm response
- 1.2: Pre-Land Coordination and Planning with ESF's
- 1.3: Multi-agency briefings
- 1.4: Established new partnerships with agencies outside of Franklin County.

2- Planning and Situational Assessment

- 2.1: Planning and Implementation of Evacuation Plans
- 2.2: Training for WebEOC
- 2.3: Trained Volunteers CERT
- 2.4: Multi-Agency Reporting
- 2.5: WeatherSTEM
- 2.6: Organization of Situational Briefings

3- Public Information and Warning

- 3.1: Proactive Messaging throughout the County
- 3.2: Public Messaging
- 3.3: Utilization of Emergency Alert Systems (AlertFranklin)

3.4: Social Media and Website

4- Public Health and Safety

4.1: Multi-Agency Evacuation Coordination

4.2: Implementation of Evacuation Plans

4.4: Multi-Agency Coordination

5- Mass Care

5.1: Proactive in requesting Mass Care resources prior to landfall

5.2: Locations established pre-disaster

6- Infrastructure Systems and Critical County Components

6.1: Mitigation of EOC and Sheriff's Office

6.2: Franklin EOC Generator

6.3: Hurricane Loss Mitigation Program

7- Logistics and Supply Chain Management

7.1: Implementation of Logistic Plan

7.3: Proactive Mission request

7.4: Non- Profit Logistics Coordination

8- Recovery and Community Resilience

8.1: FCEM response to recovery

8.2: Damage Assessment

8.3: Non-Profit Organizations

8.4: Debris

8.5: Communication restoration

9- Franklin County EOC and Staff

9.1: Utilization of County Personnel

9.2: Training of EOC ESF Personnel

9.3 Multi- Agency coordination

Identified Areas of Improvement

As with any response, certain areas have been identified that can benefit from additional coordination and development. It is important to note that the items below did not prevent FCEM from accomplishing its mission, as all response objectives were met. Rather, FCEM has self-identified areas that if improved, would increase the team's effectiveness or efficiency. These areas of improvement are discussed in the observations section, but a summary can be found below.

- 1- Operational Communication and Coordination
 - 1.1: Multi-agency Duplication of Services
 - 1.2: Recruitment and development of Trained Volunteer responders
 - 1.3: Roles and Responsibilities of ESF
- 2- Planning and Situational Assessment
 - 2.1: Damage Assessment
 - 2.2: Briefing and Situational assessment
- 3- Public Information and Warning
 - 3.1: Redundancy and backup communications
 - 3.2: Internet System Failure
 - 3.3: County Public Information Officer
 - 3.4: Business Continuity
- 4- Public Health and Safety
 - 4.1: Evacuation plan for Assisted living facilities
 - 4.2: Hospital Mitigation
 - 4.3: Emergency Medical Services during the disaster
 - 4.4: Medical Needs for Residents who did not evacuate
- 5- Mass Care
 - 5.1: Food and Water Distribution
 - 5.2: Logistics of Point of Distribution and State of Florida
- 6- Infrastructure Systems and Critical Transportation
 - 6.1: Critical roadways
 - 6.2: Power Restoration and Critical Facilities
 - 6.3 Alternative access routes

6.4: Emergency Operation Centers

7- Logistics and Supply Chain Management

7.1: Lack of tracking from the State Logistics

7.2: WebEOC

7.3: Mission Tracking and Duplicity of Efforts

7.4: ICS and Mission Requests

8- Recovery and Community Resilience

8-1: Volunteer and Donations training

8-2: Long term recovery mitigation

8-3: Temporary Housing

8- Franklin County EOC and Staff

9.1: Recruitment of CERT Volunteers

9.2: Disaster Training Facility

9.3: Improvement to Communications

9.4: Continuity of Staffing for EOC activation

9.5: WebEOC training

9.6: EOC facility upgrade

Overall, Franklin County responded to Hurricane Michael in professional and innovative ways, while being prepared and the ability to adapt standard operating procedures to meet the unique demands of the storm. Hurricane Michael was unlike any storm that Franklin County had previously been impacted by Franklin County was able to successfully complete all objectives. Areas of Improvement have been identified as opportunities to continue to build successes of this storm and previous storms, and to improve the effectiveness of Franklin County Emergency Management. The identified areas are priorities for Franklin County and will be evaluated in future training exercises.

EVENT SUMMARY

Hurricane Michael was the most powerful hurricane to ever impact the Florida Panhandle. It began as Tropical Invest 91L in the Caribbean past the Yucatan Peninsula. It originated in the Nicaragua-Honduras border and produced disorganized area of showers and thunderstorms moving North Easterly. On October 5, 2018 the estimated chance of development into a Hurricane would be 70% over the next 5 days, and the track was undeterminable. On October 8, 2018 Invest 91L has developed into a Category 1 Hurricane and was predicted to be a Category 3 Hurricane when making landfall. Storm Surge was predicted to be 9-13 ft in Franklin County especially in low-lying areas such as Alligator Point. On October 9, 2018 Hurricane Michael had strengthened to a Category 4 Hurricane. Hurricane Michael made landfall approximately 50 miles west of Franklin County in Mexico Beach as a strong Category 4 Hurricane.

Protective measures for Franklin County began on October 8, 2018 as the Emergency Management Office activated the Franklin County CERT team, contacted the RV parks to inform them of the impending evacuation of the area. Franklin County Emergency Management Director contacted the Board of County Commissioners and Franklin County Coordinator to request a local state of emergency be issued for Franklin County. On October 8, 2018 at 11:00 a local state of emergency was issued for Franklin County. Sandbags were distributed in Eastpoint at Vroom Park, old court house annex in Carrabelle and the old state yard in Apalachicola starting on October 8, 2018, over 3,000 sandbags were distributed. FCEM and Franklin County Health Department (ESF 8) contacted all Special Needs registered residents to inform them of the evacuation and assist with transportation to special needs shelter. Franklin County transported 6 patients and their care givers to special needs shelter in Tallahassee. On October 8, 2018 FCEM and Franklin County School Board (FCS) transported 14 transportation disadvantage residents to a shelter.

On October 9, 2018 Franklin County issued a mandatory evacuation for all of Franklin County. Franklin County Emergency Management activated to a LEVEL 1 and remained activated for 10 days. Franklin County Emergency Management (FCEM) notified the public via Alert Franklin (mass notification system), FCEM Facebook Page, FCEM Website, radio and the local newspaper. St James Bay Rehabilitation Facility contacted Franklin County Department of Health (ESF 8) and required assistance with transportation. FCEM, FCHD, and FCS assisted in the transportation of 2 busloads of St James Rehabilitation Clients to a shelter location in Chattahoochee FL. Franklin County Sheriff's Office contacted residents living on Dog Island to assist with their evacuation off of the island. FCEM monitored weather and sent out repeated weather/evacuations prior to Michael making landfall. During the Evacuation timeframe FCEM worked closely with the Sheriff office to ensure that residents were aware of the Mandatory Evacuation and the severity of the storm that was predicted to make landfall in Franklin County with a direct impact in Mexico Beach.

On October 10, 2018 at 1:00 am prior to Hurricane Michael making landfall FCEM activated the Logistics Plan and entered missions into the State WebEOC and requested Points of Distribution, Emergency Food Rations and Sani-Paks for Franklin County. FCEM also requested additional FWC support for security for the barrier island such as Dog Island and St George Island. Missions were entered into the WebEOC portal for FDOT to inspect the roads and bridges for structural integrity after Hurricane Michael had made landfall and was safe for FDOT personnel. This action was a proactive measure by FCEM to minimize the response time after Hurricane Michael. Proactive measures such as the one above was implemented prior to Hurricane Michael making landfall due to Franklin County being geographically challenged from all resources and to minimize the logistic time frame for resources. As Hurricane Michael made landfall as an unprecedented high-end Category 4 hurricane with maximum sustained speeds of 155 mph. Hurricane Michael was the most powerful storm to ever impact the Florida Panhandle. Franklin County EOC became a shelter for First Responders who did not feel safe in their home due to the fact Franklin County EOC had wind retrofitted their building in 2014.

Franklin County Emergency Management despite the redundancy in communications lost internet and phone lines throughout the county. FCEM communicated with all phone providers to initiate restoration of service after the storm. FCEM requested Communication Assistance through the State WebEOC system for Communication assistance. On October 12, 2018, the State EOC dispatched National Guard who arrived and set up a temporary phone lines for the public to reach the EOC.

FCEM dispatched volunteers to assist in the recovery missions for Franklin County on October 11, 2018. FCEM and County Department heads began the process of ensuring evacuation and re-entry roadways were open and safe for residents to return to their homes. On October 13, 2018 Point of Distributions were open for all residents to receive temporary relief in means of food, and water. The National Guard and Non-Profit Organizations assisted Franklin County is distributing food and water to all residents in Franklin County. Aid stations were also established for medical needs of the residents due to the hospital being damaged in Hurricane Michael. Non-profit and recovery organizations assisted Franklin County residents in recovering and repairing their homes. On October 16, 2018 FCEM began the demobilization of all Points of Distribution, at that time local retailers were open for business and all power had been restored to the residents of Franklin County.

During the recovery process even though communication were still limited debris removal contractors had been contacted prior to the Hurricane Michal's arrival by FCEM to be on standby in case the contract had to be implemented. On October 11, 2018 after conducting a preliminary damage assessment of the county, it was determined the debris left by Hurricane Michael exceeded the capabilities of the County to ensure a quick and efficient restoration of the county. December 10, 2018 Franklin County's Debris Contractors conducted their final pass of debris pickup of the county.

EVENT TIMELINE

DATE	TIME	ACTIONS
10/8/2018	10:00	FCEM contacted all RV parks in Franklin County to issue an evacuation for non-residents
10/8/2018	11:00	Local State of Emergency was issued
10/8/2018	11:00	EOC activated level 2 and contacted ESF
10/8/2018	13:00	Mandatory Evacuation for all low lying areas, non-residents, and Dog Island
10/8/2018	13:00	Sandbags distributed throughout the county
10/8/2018	14:00	FCEM/ESF 8 Special Needs Residents evacuated
10/9/2018	5:00	FCEM Activated to Level 1
10/9/2018	8:00	Mandatory Evacuation for all residents issued for Franklin County
10/9/2018	9:00	County Offices and School Closed
10/9/2018	10:00	Evacuated Transportation Disadvantage
10/9/2018	12:00	County hospital closed
10/9/2018	14:00	Utilities prepare for facility damages
10/9/2018	23:30	Issued a final evacuation warning before bridges closed
10/10/2018	8:00	All bridges closed
10/10/2018	11:00	2781 residents without power
10/10/2018	11:00	Several County Roads closed and impassable
10/10/2018	11:00	Hwy 98 was closed due to severe road damage-including causeway
10/11/2018	9:00	Communications lines down
10/11/2018	10:00	9,000 residents without power
10/11/2018	10:30	Damage Assessment of county
10/11/2018	13:00	Some county Roads are reopening- debris cleared
10/11/2018	13:30	Airdropped food supplies

10/11/2018	14:00	Causeway opened to one lane of traffic
10/11/2018	14:00	Debris Monitors and Debris Contractors notice to proceed was implemented
10/12/2018	8:00	Emergency Road between Eastpoint and Carrabelle opened
10/12/2018	14:00	Emergency phone lines were established at the EOC
10/13/2018	8:00	Point of Distributions were established throughout the county
10/14/2018	8:00	Aid Stations established due to damage at the hospital
10/14/2018	15:00	HWY 98 was reopened between Carrabelle and Eastpoint
10/16/2018	17:00	Started demobilization of PODS
10/16/2018	8:00	Debris Removal began
10/18/2018	8:00	FCEM returned to a Level 2 activation
12/10/2018	8:00	Final Debris Pickup

OBSERVATIONS

Franklin County Emergency Management requested feedback from all agencies and partners involved in the activation of Hurricane Michael. Specifically, partners were asked to identify the strengths that were developed during the activation, and how to ensure they are formalized and incorporated into standard operations, as well as to identify areas of improvement and the necessary corrective actions the County should take to resolve them.

To provide a comprehensive presentation of how these observations affected the ability of the FCEM to carry out its essential mission functions, the observations are analyzed below based on adaptation of FEMA's Core Capabilities for the Response Mission Area.

1. Operational Communication and Coordination

Strengths

Strength 1: County Agencies coordinated pre and post storm response

County Agencies communicated and coordinated all response activity as Hurricane Michael was approaching the Florida Panhandle. FCEM contacted all responding agencies and requested personnel to attend briefings to determine the severity of the impact on Franklin County. Multi-agency coordination assisted in the ensuring that life safety was the number 1 priority for all residents and visitors of Franklin County. All agencies became instrumental in maximizing situational awareness, mission management and ground truthing of the incident.

Strength 2: Pre-Land Coordination and Planning with ESF's

As the storm was predicted to make landfall in the Florida Panhandle, FCEM coordinated and activated all ESF to the Emergency Operation Center. Multi-agencies convened in the EOC to begin planning and coordination of Category 4 Hurricane impacting the Franklin County Area. Evacuations were issued with the recommendation of all county agencies. Life Safety, personal property and after incident resiliency was the primary focus all planning and coordination through out the incident. Whole Community mentality became the driving factor in ensuring all agencies assisted in preparing Franklin County for the worst Hurricane to impact the panhandle.

Strength 3: Multi Agency Briefings

Franklin County Emergency invited all agencies to participate in the NWS briefings that occurred daily. FCEM attended the webinars pre-, during and post landfall briefings for Hurricane Michael. After the NWS briefing the FCEM director would request input from all agencies and departments to ensure that the community had the necessary tools to ensure life safety and whole community resiliency.

Strength 4: Established new partnerships with agencies outside of Franklin County.

FCEM created new partnerships via the state AHIMT's assisting the community. FCEM utilized their talents and expertise to assist in the recovery mission of the county. Franklin County has never been impacted by this magnitude of a storm. Some of the mission were out of the scope of capabilities of the county. FCEM requested assistance for any agency that required additional assets. FCEM practices

the core capability of whole community, all agencies requests were exhibited in the WebEOC to ensure a timelier response. The response from agencies outside of the community facilitated through aided in strengthening the partnerships of agencies.

Areas for Improvement

Recommendation 1: Multi-agency duplication of services

County agencies duplicated services in the recovery and response periods of Hurricane Michael. Incident Command had been established. Multi-agency duplication lead to miscommunication throughout the county. Resources tracking became difficult and disorganized. Agencies did not adhere to the ICS command structure.

Recommendation 2: Recruitment and development of Trained Volunteer responders

Franklin County Emergency Management (FCEM) is continually looking for volunteers and offers Community Emergency Response Training throughout the year. With the population around 11,000 volunteers can be scarce. FCEM will commit to improve on recruiting and training all volunteers who are willing to assist during a disaster.

Recommendation 3: Roles and Responsibilities of ESF

Franklin County ESF personnel has not been consistent. ESF roles need to be addressed prior to an event in order to efficiently respond to a disaster. Training on WebEOC will assist with the ESF roles and responsibilities during a disaster. Lack of Continuity in ESF personnel becomes a strain on the EOC resources when EM personnel is having to complete training during a disaster.

2. Planning and Situational Assessment

Strengths

Strength 1: Planning and Implementation of Evacuation Plans

Multi-Agency assisted in the planning and implementation of evacuation plans. Franklin County utilized their Comprehensive Emergency Management Plan when issuing evacuation notice for all Franklin County. Evacuations were conducted in compliance with the county's emergency plan. The efficiently and knowledge of all agencies ensured life safety, and personal property protection for the entire county.

Strength 2: Training for WebEOC

Franklin County Emergency Management has been an instrument in utilizing the new WebEOC system. FCEM has conducted several trainings on the WebEOC system. Training that is vital in the event of an emergency. County employees were encouraged to attend and the personnel who had attended training were an asset in utilizing this real time system.

Strength 3: Trained Volunteers CERT

FCEM utilizes trained volunteers to assist in activation. Franklin County Community Emergency Response Team (FCCERT) consists of trained volunteers who have completed extensive emergency training. The team members must complete ICS training courses and can be activated by the Emergency Management department to assist their community by assisting in recovery efforts, sandbag distribution and search and rescue. These team is a vital component to the county in achieving FEMA's Core capabilities such as operational coordination, community resiliency, situational assessment, and logistics. The FCCERT team focuses on whole community coordination.

Strength 4: Multi-Agency Reporting

Multi-Agencies assisted Franklin County in obtaining situational awareness through reporting any damage especially to the vital routes throughout the county. This information was vital in assisting all residents by establishing logistic and supply chain management.

Strength 5: WeatherSTEM

In 2016, FCEM partnered with WeatherSTEM to install a weather station on the Eastpoint Fishing pier. This station was a vital component in the situational awareness of the county. The data collected from this particular station allowed agencies to determine the safety of the bridges before and during the event. The station provides real time data to all the agencies and can be accessed through a website and is made public.

Strength 6: Organization of Situational Briefings

Multi-agencies participated in the briefings to ensure situational awareness before, during and post storm. The EOC facilitated the briefings but all agencies were encouraged to participate in the briefings. The situational awareness provided the county with the tools to make informed decisions on behalf of the county. These briefings were vital for the facilitation of the evacuation and life safety concerns.

Areas for Improvement**Recommendation 1: Damage Assessment**

Franklin County Emergency Management plans and trains for incidents year-round. Franklin County Property Appraisers Office utilized their knowledge and expertise in the aftermath of Hurricane Michael. However, FCEM will make their county marked vehicles available to diminish damage on personal vehicles used by the Property Appraisers Office.

Recommendation 2: Briefing and Situational Assessment

Situational assessment became unclear during periods of Hurricane Michael. FCEM will schedule daily briefings for all partners to debrief and discuss areas of concern daily. Situational Awareness Briefings will be implemented during the recovery period.

3. Public Information and Warning**Strengths****Strength 1: Proactive Messaging throughout the County**

Franklin County utilized the AlertFranklin, website, NWAS, Social Media, Franklin County Hotline, Local Radio Stations and local newspaper to disseminate all notifications to residents in Franklin County. Notifications were sent out daily at a minimum and weather updates were updated as situational awareness changed throughout the County.

Strength 2: Public Messaging

FCEM sent public messages to all the notification list via email, website, and Alert Franklin as new information became available until the communication infrastructure failed throughout the county. Post storm public messaging became more of a challenge when all forms of redundant communication did not operate. FCEM requested a Communication support resource to establish communication as quickly as possible.

Strength 3: Utilization of Emergency Alert Systems (AlertFranklin)

FCEM utilized the State of Florida public warning system (EVERBRIDGE) to inform residents of the situational awareness. AlertFranklin utilizes the white pages and registered user's data base to alert the county. The alerts were sent out repeatedly daily during the entire event. If FCEM was informed of users not being able to receive alerts FCEM worked diligently in rectifying the situation.

Strength 4: Social Media and Website

Multi-Agencies utilized social media and websites to provide situational awareness for the entire county. Social Media/ Websites post were updated repeatedly daily. Internet connectivity issues became an issue despite internet redundancy at the EOC. FCEM worked effortlessly with agencies to ensure that operational communication and public messaging was restored to the entire community.

Areas for Improvement**Recommendation 1: Redundancy and backup communications**

Franklin County Emergency Management does have a redundancy in communications and connectivity. During Hurricane Michael both Mediacom and Consolidated Communications systems failed to operate. Consolidated Communications phone lines were unable to call into the EOC immediately following the storm this also affected 911 and the Franklin Department of Corrections. Cell Service providers also had issues with their towers which left many residents in a complete blackout. FCEM continually sent out notifications throughout the event, however if residents had not signed up for AlertFranklin, or had a cell provider that was not operational they would not be receiving notifications. Although the EOC had intermittent service, FCEM is exploring the use of HAM radios, satellite phones and request Communication support before the storm makes landfall. In 2015, FCEM assisted Oyster Radio in purchasing a generator for the station. However, the lack of maintenance by the Radio Station led to notification. A maintenance agreement between FCEM and Oyster radio will be addressed to ensure that a vital public information delivery system is functional at all times.

Recommendation 2: Internet System Failure

Franklin County Emergency does have redundant systems when it pertains to internet service. However, Mediacom had several fiber optic wires that were severed during the Hurricane and Consolidated Communications lines were in need of repair throughout the county. Repair crews worked effortlessly to restore all internet service. Without internet web-based portals are inaccessible. Request Mission for communications prior to storm to ensure communication capabilities when other agencies are impacted.

Recommendation 3: County Public Information Officer

Franklin County does not have a county Public Information Officer that would assist the Board of County Commissioners in notifying the during every day and EOC activation events. The Public Information Officer can assist the ESF 14 role in disseminating information quickly and accurately during an event. The County PIO would be required to complete training in Public Information, as well as complete ICS courses. Some agencies in the county were posting inaccurate and conflicting information during the event. All information should be consistent and accurate, all social media public information needs to be clear, concise and consistent through out the county. All storm related information should be generated through Franklin County Emergency Management for approval before public information is posted to social media. All agencies of Franklin County need to operate under common picture.

Recommendation 4: Business Continuity

FCEM's ESF 18 personnel has been consistent during past events. However, the representative that formerly occupied and assisted with the business continuity could not perform the duties during Michael. FCEM will be researching and seeking several volunteers to assist in the role of ESF 18. Duties of the ESF 18 are to include but not limited to assist businesses during an event and ensure that all business are kept up to date on the status of the event.

4. Public Health and Safety**Strengths****Strength 1: Multi-Agency Evacuation Coordination**

Multi-agency coordination contributed to the efficient facilitation of evacuation of residents. FCEM, FCHD, FCSO and Franklin County School Board (FCSB) assisted in the evacuation of all residents regardless of transportation. FCSB, FCHD and FCEM assisted a private nursing home in evacuating their patients. The coordination between all agencies ensured life safety was the number one priority of the County.

Strength 2: Implementation of Evacuation Plans

Multi-agency assisted in the implantation of evacuating residents and non-residents out of Franklin County with the impending impact of Hurricane Michael. FCEM implemented their evacuation procedures located in the County's CEMP. FCEM notified all rental agencies, RV parks and the State Park to inform them of the impending evacuation notice. Informed all agencies to begin evacuations of all non-residents from the Franklin County impacted areas. A mandatory evacuation was discussed between county officials and a mandatory evacuation was issued to ensure life safety.

Strength 3: Multi-Agency Coordination

Multi-agency coordination during the response period after Hurricane Michael was an asset to all citizens affected. The coordination ensured operational and situational awareness of the community. It gave perspective on areas that required the most attention and areas that were less impacted. Coordination between partners are vital to the operations and response during a Hurricane of this magnitude. Response of all agencies ensured that life safety was top priority.

Areas for Improvement**Recommendation 1: Evacuation plan for Assisted living facilities**

During Hurricane Michael St James Bay Rehabilitation Center had an approved emergency plan. However, the plan for evacuation failed. FCEM and Franklin County School Board had to facilitate the transportation of the majority clients living in the facility to be evacuated from the area. FCEM will reevaluate their plan to ensure they have a viable transportation evacuation plan.

Recommendation 2: Hospital Mitigation

During Hurricane Michael, Weems hospital became damaged during the storm. Weems facility requires wind retrofit as well as a generator for the facility. The generator currently located at Weems is inadequate for the size of the facility. FCEM has recommended to the Weems hospital staff to explore funding options to assist in the hardening of the facility and ensure that it is storm ready.

Recommendation 3: Emergency Medical Services during the disaster

Weems Emergency Services (EMS) and Hospital personnel planned to evacuate the county during the storm. The evacuation of EMS and Hospital staff would have left all Franklin County vulnerable for days until the roads could be cleared. Plans should be implemented that include minimal staffing to ensure life safety after a storm event. Evacuation of all emergency medical services personnel is life safety concern for the county. FCEM had to request Mutual Aid from the SERT Logistics to ensure an emergency response team was readily available.

Recommendation 4: Medical Needs for Residents who did not evacuate

During Hurricane Michael, many residents who were oxygen dependent did not evacuate even though all oxygen patients that were registered in the special need's registry were contacted. If a resident who requires oxygen refuses to evacuate to be aware that if they intend to stay they need to contact their oxygen provider and ensure they have several days' supply. Franklin County Health Department is exploring options to purchase and oxygen refilling station. This station would assist residents in several counties in need of oxygen especially during a disaster.

5. Mass Care

Strengths

Strength 1: Proactive in requesting Mass Care resources prior to landfall

FCEM was proactive in requesting resources from WebEOC prior to Hurricane Michael making landfall. FCEM began requesting resources in the form of water, food and sani-paks prior to Hurricane Michael making landfall. Debris Monitors were placed on standby and Damage Assessment teams were notified to be prepared to deploy as soon as it was deemed safe.

Strength 2: Mass Care Locations established pre-disaster

FCEM Logistics plan had already established Points of Distribution, Disaster Recovery Center locations established prior to this event. Modifications of location were made to accommodate the impact on the community. Having prepared for Mass Care distribution allowed the county to expedite the request for resources.

Areas for Improvement

Recommendation 1: Food and Water Distribution

FCEM's Logistic Plan had predetermined locations for Food and Water Distribution. However, as Logistics began to request resources locations had to be modified due to availability of the space. Resources and missions were being duplicated through SERT, and delivery drivers were not contacting the point of contact before delivering to the location requested. Food and Water were airdropped in a different location than previously communicated which resulted in a loss of supplies. Resources were also being procured by other County agencies who did not have prior consent to take possession. This resulted in loss of supplies and provided a challenge for FCEM to ensure all residents were getting the proper supplies. Logistic PODs and Airdrop locations will be reevaluated in the Logistic Plan will predetermined new locations with updated point of contacts. The Mass Care locations will be mission ready for the next hurricane.

Recommendation 2: Logistics of Point of Distribution and SERT Logistics

SERT missions were being duplicated even though there was only one mission number. Logistics communication for delivery to the point of contact became an issue when resources would arrive, and

no one would know was aware when it would be arriving. Deliveries were repeatedly left at wrong locations. Demobilization of resources was another problem, resources to demobilize assets would not arrive together and there was no communication from the SERT office to determine when the resource would arrive. This led to mass confusion in all partners to ensure that necessary personnel were available to adequately demobilize all resources. Mission tracking in WebEOC and a single point of contact for all missions impacting a county would resolve the miscommunication of logistics.

6. Infrastructure Systems and Critical Components

Strengths

Strength 1: Mitigation of EOC and Sheriff's Office

In 2014, Franklin County Emergency Management worked with a consultant to wind-retrofit two critical facilities in Franklin County. Franklin County EOC and the Sheriff's office were wind retrofitted to ensure infrastructure systems. By mitigating these buildings, it stabilized critical infrastructure, minimized health and safety threats, and supported a viable resilient community. Franklin County EOC became a shelter for responders during the storm.

Strength 2: Franklin County EOC Generator

Franklin County EM purchased a generator several years ago. The mitigation and vision of the EM director ensured Community Resiliency and allowed agencies to continue support all citizens.

Strength 3: Hurricane Loss Mitigation Program

Franklin County Emergency Management has been proactive and applied for a grant that would wind-retrofit resident's homes against a Hurricane. This is a community resiliency program began by the county 3 years ago. During the program Franklin County assisted 38 residents to be able to return to their home after a disaster. All homes that were retrofitted were intact after the worst hurricane to impact the panhandle.

Areas for Improvement

Recommendation 1: Critical roadways

Critical roadways became inaccessible after Hurricane Michael. Hwy 98 between Carrabelle and Eastpoint became impassable. A temporary route was established as a passage between the two cities however it is a dirt road and not designed for heavy traffic. This route had to be established after Hurricane Michael in order to have resources delivered to each end of the county. FDOT needs to explore mitigation alternatives to ensure critical roadways remain structurally sound after and event.

Recommendation 2: Power Restoration and Critical Facilities

Critical Facilities lost power during Hurricane Michael. 9,000 Duke Energy Customers lost power during the storm. Several critical facilities need to invest in a generator to ensure continuity of operations after a storm. Power was restored 5 days after Hurricane Michael made landfall. Facilities requiring generators would be Weems Hospital, Weems East Clinic, and the Franklin County Court House and Franklin County Road Department

Recommendation 3: Alternative access routes

Franklin County is a water locked area all roads leading in an out of the county have the potential for flooding and being washed out during a major rain event. Franklin County needs to explore and

alternative routes into the county. A recommendation would be to have direct access to Hwy 65 from I-10, route would be established as a direct evacuation route. This would enable residents and resources to return to the area without being detoured.

Recommendation 4: Emergency Operation Center

Although Franklin County EOC is structurally sound from wind events. The size is inadequate for the EOC activation during a major event like Hurricane Michael. FCEM has requested a new EOC building and relocation of the building to Eastpoint. Plans have been drawn and the project remains on the LMS however funding has not been made available.

7. Logistics and Supply Chain Management

Strengths

Strength 1: Implementation of Logistic Plan

FCEM implemented the Logistic Plan and began coordinating with agencies prior to Michael Landfall. The Logistic Plan assisted ESF personnel in ensuring the locations would be compatible with the resource requested. There were logistics modifications that attributed to the miscommunication by the State Logistic department however the implementation of the plan attributed to community resiliency after a Category 4 Hurricane.

Strength 2: Proactive Mission Request

FCEM proactively requested Logistic resources to facilitate an expediate response for recourses. Mission request for food, water and sani-paks were requested 6 hours prior to Michael making landfall. Resources were able to deploy efficiently after the storm.

Strength 3: Non- Profit Logistics Coordination

FCEM coordinated with Non-Profit Organization to facilitate locations for volunteers and donations for all survivors of Hurricane Michael. FCEM also distributed tarps after the storm to assist all survivors' homes that were impacted by Hurricane Michael.

Areas for Improvement

Recommendation 1: Lack of tracking from the State Logistics

The missions were entered into WebEOC as requested by the State Logistics office. The lack of tracking once the mission had been entered resulted in duplication of supplies. Establishing a single point of contact for the region would have alleviated miscommunication between agencies.

Recommendation 2: WebEOC Portal

FCEM strives to train all partners on WebEOC portal and missions' entry is no exception. Hurricane Michael revealed that FCEM would require additional personnel trained on WebEOC to ensure accuracy and alleviate duplication of efforts. WebEOC server needs to be enhanced so that continuity of operations is not interrupted.

Recommendation 3: Mission Tracking and Duplicity of Efforts

WebEOC should have the capability to track all missions with a point of contact at the SERT Logistics office. Lack of information in regards to mission tracking in the WebEOC portal led to

miscommunication between parties. There should be one point of contact for all Logistics missions entered per region to alleviate the duplication of efforts by all parties involved.

Recommendation 4: ICS and Mission Request

Franklin County is NIMS compliant and follow the ICS structure. Agencies outside of the EOC were requesting resources without following procedures. Mission were not being entered into the Mission Request Portal. FCEM became aware of the issues and resolved them quickly. Training on the ICS Structure by ESF's staff, supporting agencies and Non-profit personnel will be the focus of FCEM for the 2019 year.

8. Recovery and Community Resilience

Strengths

Strength 1: FCEM response to recovery

FCEM was proactive in the recovery process. When it was determined that Hurricane Michael would make landfall 50 miles from Franklin County, FCEM began implementing all the plans for Hurricane recovery. Recovery missions for resources were inputted in the State WebEOC portal prior to landfall. Logistics were being planned and organized with multi-agencies. After hurricane shelters were being discussed even though they were not utilized. Debris Contractors and Monitors were placed on standby. FC CERT was activated to assist all communities. All these factors contributed to a quicker response to recovery for Hurricane Michael.

Strength 2: Damage Assessment

Damage Assessment teams were contacted and were on standby during the Hurricane. FCEM utilized Franklin County Property Appraisers personnel to conduct a proper damage assessment of the community. Their expertise and personnel became a vital component in the expedition of determine the amount of damage throughout the county.

Strength 3: Non-Profit Organizations

Non-profit organizations assisted residents with recovery efforts. FC CERT, Conservation Corps, Rotary Club, and several church organizations assisted several residents in debris cleanup and home repair. These organization become essential in recovery due to the magnitude of destruction and debris left by Hurricane Michael. FUMC coordinated several recovery assets to train and assist all residents in the area. Organizations utilized the Old Bay Work camp as a disaster recovery center and envision expanding the scope of resources available to the county and surrounding areas.

Strength 4: Debris

Debris became a major factor in the wake of a Category 4 Hurricane impacting Franklin County. FCEM placed all debris contractors on standby prior to landfall. When damage was assessed and determined that the debris exceeded the capabilities of the county. Debris contractors were given a notice to proceed on October 11, 2018. Debris Contractors expediated debris worked diligently throughout the entire county to ensure all eligible debris was removed in a timely manner

Strength 5: Communication restoration

During Hurricane Michael communications throughout the panhandle became an inoperable in some areas do to the damage to network infrastructure. Wireless towers were damaged, and communication

was intermittent if available at all. FCEM requested support from the State EOC to restore temporary towers for AT&T. Communications vendors were contacted to ensure their sustainability for Franklin County. FCEM identified a vital resource concern and moved quickly in having the issues assessed, repaired and restores as quickly as possible.

Areas for Improvement

Recommendation 1: Volunteer and Donations training

All volunteers who would like to volunteer to assist the EOC should complete training on the Incident Command System. FCEM staff will focus on training and recruitment any volunteers willing to assist. Partnerships with the Non-Profit Organization prove vital in a major storm event. FCEM plans to partner with the NPO and provide training for the disaster response volunteer.

Recommendation 2: Long term recovery mitigation

Mitigation is an essential component to Community Resiliency. FCEM is exploring programs, grants, educational materials to ensure that Franklin County residents take all mitigation opportunities to lessen the impact of disasters in the future. Training, public information and grant programs is a mission set forth by FCEM to ensure life safety and personal property protection.

Recommendation 3: Affordable Housing

Franklin County is a rural financially restrained county. Affordable rental properties are non-existent. Many homes were destroyed in the wake of Hurricane Michael and left many homeowners without housing. Not having affordable housing available many residents will be forced to relocate outside of the county. Franklin County should explore alternative affordable housing projects for middle-class working families.

9. Franklin County EOC and Staff

Strengths

Strength 1: Utilization of County Personnel

Franklin County utilizes county personnel to assist in operational coordination through multi-agency collaboration. FC Board of County Commissioners and Department heads provided county personnel that were essential in operating the county prior and after the storm. All departments worked to ensure life safety, personal property protection and the whole community resiliency. The multi-agency coordination was a vital component that Franklin County recovery after a Category 4 Hurricane impacting the community.

Strength 2: Training of EOC ESF Personnel

Franklin County Emergency Management consistently conducts training on EOC operations. FCEM conducts a Hurricane Training Exercise yearly to ensure operational readiness. The training aided all ESF personnel in accomplishing the goals of the county. Training is consistent with the County Emergency Management plan and is vital for a successful activation of the EOC.

Strength 3: Multi- Agency coordination

FCEM utilizes Multi-Agency partnerships to minimize the threat and mitigate the hazard during an event. Partnerships within Franklin County benefit all residents to plan, mitigate, respond and recover from any hazard that threatens the community.

Areas for Improvement

Recommendation 1: Recruitment of CERT Volunteers

FCEM strives to recruit CERT Volunteers to assist during times of a disaster. However, many volunteers evacuated or were unable to assist. FCEM plans to host one training a quarter for any volunteers interested in becoming a trained volunteer.

Recommendation 2: Disaster Training Facility

A Non-Profit Organization approached FCEM about the usage of the old Bay Work Camp. The Camp can be retrofitted to accommodate disaster response trained volunteers. This is an asset that can be utilized throughout the region. The Non-Profit Organization (NPO) would utilize the facility for training, storage and housing for disaster response trained volunteers. The NPO and Franklin County would enter into a lease of the building. This would be an ongoing project for the county and the NPO.

Recommendation 3: Improvement to Communications

FCEM has redundancy when it comes to communications such as phone and internet. FCEM will continue to perform maintenance on all communications equipment. Alternative and upgrades will be explored to minimize systems failure will be an ongoing goal for FCEM. Evaluation of functional towers will ensure that FCEM has situational awareness of all communications.

Recommendation 4: Continuity of Staffing for EOC activation and training

FCEM staff has been consistent however ESF staffing has been inconsistent during the last storm season. FCEM will contact all ESF's to ensure that staff being utilized to work the EOC is trained and able to perform the duties of the ESF position. Several ESF staff personnel had no experience in WebEOC and this put a strain on EOC essential staff to train personnel during an event. FCEM will contact all ESFs departments and request that all personnel that staff the EOC participating in training offered by FCEM.

Recommendation 5: EOC facility upgrade

During Hurricane Michael the Emergency Operations Center housed over 50 people. The strain on the resources of the facility size became an issue due to the amount of people occupying the EOC. Hotels were not available directly following the storm and temporary housing was non-existent. The Emergency Operations Center needs to be upgraded and centrally located in the county.

CONCLUSION

Franklin County Emergency Management has prioritized the investment into new systems and procedures that streamline old practices and enhance skills in emergency management. Priorities that have adapted and changed in the aftermath of Hurricane Michael. As the most powerful storm to impact the Franklin County as well as the panhandle. A storm that left many residents devastated. Franklin County has always made life safety and personal property a priority in all disasters. Becoming a more resilient community has been a primary goal for all Franklin County Agencies.

It is the impact felt through out the county from Hurricane Michael that has strengthened the resolved to improve the county's response to all future disasters. The improvement plan will enhance the County's response and coordination with impacted areas. Public Outreach is a program that is implemented year-round. FCEM is determined to ensure that all residents are prepared whether is be mitigation, recovery or response to any event that may impact the county.

Evaluating the strengths and areas for improvement will enhance Franklin County's capabilities to restore or prevent future catastrophic events from devastating the county resources.

APPENDIX A: IMPROVEMENT PLAN

This Improvement Plan has been developed specifically for the Franklin County Emergency Management and Supporting Agencies as a result of Hurricane Michael. This section combines the previous sections' Areas for Improvement and provided Corrective Actions and corresponding assignments.

Area for Improvement	Corrective Action	Primary Responsible Organization	Organization POC
1-1: Multi-Agency Duplications of services	Franklin EM is the incident command all operations will flow through the EOC, all activities are communicated throughout the incident.	Franklin County ESF	Franklin County EM
1-2: Recruitment and Development of Trained Volunteers	Recruit Volunteers to assist in EOC activation and provide training.	FC CERT FCEM	Tress Dameron Pamela Brownell
1-3: Role and Responsibilities of ESF	ESF roles and responsibilities are communicated to all personnel prior to activation	FCEM/ ESF Agency	ESF Agency personnel
2-1: Damage Assessment	Coordinate Damage Assessment prior to landfall and ensure County Vehicles are readily available for damage assessment.	FCEM	FCEM Staff/ Property Appraiser
2-2: Briefing and Situational Assessment	Schedule daily recovery briefings	FCEM	Franklin County EM

Area for Improvement	Corrective Action	Primary Responsible Organization	Organization POC
3-1: Redundancy and Back Communications	Ensure all equipment is operational and maintenance has been performed regularly	Franklin County EM/ Private Communications Companies	Franklin County EM
3-2: Internet System Failure	Coordinate with Mutual Aid to have backup communications on standby	Private Communications Company	Franklin County EM
3-3: County Public Information Officer	FCBOCC obtain a County PIO to inform the public of important County Business	FCBOCC	Michael Moron
	FCEM and Other Agencies need to communicate and coordinate to ensure one common message is being delivered to the public	Franklin County Agencies	FCBOCC
3-4: Business Continuity	Recruit backup Business Continuity personnel to assist during an incident	Franklin County EM	Franklin County EM
4-1: Evacuation plan for Assisted living facilities	Review Assisted Living Facilities Plans and ensure facility has an adequate evacuation plan	St James Bay Rehabilitation/ AHCA	St James Bay Rehabilitation/ AHCA
4-2: Hospital Mitigation	Wind Retrofit the Hospital and install an adequate generator	Weems Medical	Weems Medical Director

Area for Improvement	Corrective Action	Primary Responsible Organization	Organization POC
4-3: EMS services	EMS needs an emergency plan to insure life safety when personnel evacuate	Weems Medical	Weems Medical Director
4-4: Medical needs of residents who did not evacuate	Special Needs patients need to contact provider and receive additional medical supplies.	FHD/ FCEM/ Medical Suppliers	Franklin County Health Department
5-1: Food and Water Distribution	Conduct assessment and availability of POD locations	Franklin County EM	Franklin County EM
5-2: Logistics of POD and SERT Logistics	Establish one point of contact for the SERT and FCEM liaison to ensure accuracy and accountability	Franklin County EM Florida SERT	Franklin County EM
6-1: Critical Roadways	Contact FDOT for alternative routes or mitigation of HWY 98	FDOT	FDOT
6-2: Power Restoration and Critical Facilities	Invest in generators for critical facilities	Franklin County BOCC	Franklin County BOCC
6-3: Alternative Access Routes	FDOT to establish a direct route from Interstate 10 to HWY 65	FDOT	FDOT

Area for Improvement	Corrective Action	Primary Responsible Organization	Organization POC
6-4: Emergency Operations Center	Construct and relocate a new EOC	Franklin County EM/FCBOCC	Franklin County EM
7-1: Tracking from SERT Logistics	Establish one point of contact per region to ensure continuity	Florida SERT	Florida SERT
7-2: WebEOC Portal	Internet based – upgrade server/interface prior to event and conduct training	Franklin EM Florida SERT	Franklin County EM Florida SERT
7-3: Mission tracking / Duplication	Utilize a better mission tracking system to alleviate duplicity	Florida SERT	Florida SERT
7-4: ICS and Mission Request	Require Agencies to follow ICS in mission request	Franklin County BOCC	Franklin County BOCC
8-1: Volunteer and Donation Training	Conduct quarterly training	Franklin County EM	Franklin County EM
8-2: Long Term Recovery Mitigation	Implement and educate about programs for mitigation	Franklin County EM	Franklin County EM

Area for Improvement	Corrective Action	Primary Responsible Organization	Organization POC
8-3: Affordable Housing	Explore affordable housing opportunities	FCBOCC/NPO	FCBOCC/NPO
9-1: Recruitment of CERT Volunteers	Conduct quarterly training and recruitment sessions	Franklin County EM	Franklin County EM
9-2: Disaster Training Facility	Coordinate with NPO's to utilize the Old Bay Work camp as a disaster training facility	FCBOCC/ FUMC Apalachicola	Themo Patrontis
9-3: Improvement to Communication	Upgrade communication equipment	FCBOCC/ FCSO/ FCEM	FCBOCC/ FCSO/ FCEM
9-4: EOC facility Upgrade	Construct a new EOC building	FCBOCC Franklin County EM	FCBOCC Franklin County EM

Scope of Work Review by Community Group

Franklin County Emergency Management

Franklin County Emergency Management has attached the Concept of Operations of the CEMP. The page numbers on the excerpt of the CEMP coincides with the original document of the CEMP.

1. Review and Analyze the Franklin County Emergency Operation's EOC activities (as lead for Franklin County) in helping residents and visitors prepare for, respond and recover from Hurricane Michael. Start date at Activation.

- a. Determine whether the EOC used the CEMP to guide activities pre, during and post event.

Franklin County Emergency Management (FCEM) followed the CEMP guide during the activities of Hurricane Michael. FCEM contacted the Chairman of the Board of County Commissioners and informed him on the impending Hurricane to impact Franklin County. All activities of the EOC personnel and Staff is in the After-Action Report for Hurricane Michael. The event timeline describes all activities of personnel pre, during and post event.

- b. Evaluate the extent in which the EOC followed the CEMP protocols and applied CEMP procedures

The EOC staff followed the evacuation protocols described in the CEMP. All residents were notified of the Mandatory Evacuation, via the notification list which includes several radio stations, newspapers, and televisions stations. FCEM also utilized the website and social media. Evacuations were conducted as a described in section F Protective Actions of the CEMP page 65. All EOC staff worked 24 hours beginning on October 8, 2018.

- c. Identify EOC actions, whether in implementing established CEMP protocols and procedures or an improvised protocols, procedures and actions that were particularly effective and should be replicated.

The After-Action Report and Improvement Plan for Hurricane Michael evaluates all strengths and areas for improvement during event.

- d. Assess the extent to which and Incident Command Structure was effectively utilized to implement the CEMP or other emergency plans and make specific recommendations for its use, with a focus on the roles and responsibilities of the Incident Commander and Public Information Officer and propose modification based on industry best practices.

Countywide incidents will be coordinated and directed by the Emergency Management Division from the Franklin County EOC. If several incidents have occurred, each will have its own Incident or Unified Commander. An Area Command may be formed to manage multiple Incident Command structures in the field.

- e. Identify existing partnerships and County(s) mutual aid agreements and the extent to which those agreements.

Franklin County Emergency Management activated the EOC and utilized Mutual Aid Agreements during Hurricane Michael. Mutual Aid agreements include State of Florida, Franklin County School Board, Franklin Transportation. Including the Mutual Aid Agreements Franklin County ESFs consists of all areas of the community. All Mutual Aid agreements that Franklin County Emergency Management utilize are approved by the Franklin County Board of County Commissions.

- f. Provide guidance on the typical/appropriate/ roles of the City and County government officials, including the County Sheriff during EOC activation; and effective communication strategies between City and County officials.

Roles during an activation are explained in the CEMP. During a county incident the Emergency Management Director is the Incident Commander. Attached is the ICS command structure for the County and the EOC operations. County and City government officials contributed to all briefings during Hurricane Michael. The County Sheriff's role is Communications ESF 2, which refers to radio communications. All government officials were encouraged to attend the daily state briefings at the EOC. City Officials participated in all situational briefings. FCEM was in contact with City Officials throughout the event.

- g. The County EOC building is inadequate in both size and durability during a storm event. Recommend best location within the County to relocate in order to ensure continuation of operations.

There are plans to build a new EOC. The EM staff operated out of the EOC through out the storm.

- h. Recommend pertinent training and education for EOC staff and City and County Leadership and Elected Officials.

Franklin County Emergency Management participated in all pertinent training. All EM Staff have completed the Advanced Professional Series for Emergency Management and attended the Emergency Management Academy. Franklin County Emergency Management attends training several times a year to ensure that all personnel are knowledgeable in coordinating an event. In addition to attending training, FCEM participates yearly in the State of Florida's hurricane exercise. All this preparation and training is to better assist all Franklin County residents in being prepared when disasters impact our area. FCEM is currently updating the NIMS compliancy of the County. All agencies are required to complete ICS training.

2. Review, analyze and evaluate EOC's public communications activities pre, during and post event:
 - a. Review and evaluate pre-storm, EOC communication activities relative to broadly educating the public on public safety, including evacuation, transportation, sheltering and sheltering in place and prioritize recommendations for improvement.

Franklin County Emergency Management mission is life safety, public outreach is a vital component in life safety. Emergency Management has ensured that the citizens Franklin County are storm ready by stressing the importance of being prepared. Examples of readiness public information outreach include but are not limited to GET A PLAN FRANKLIN. Disaster supply kit list, and Pet Plans. EOC communicated with the public pre-storm by utilizing the mass communication system Alert Franklin, Website, the Newspaper, TV/Radio Stations and Social Media.

Franklin County does not have a shelter for a Tropical Storm event because Franklin County is a coastal county, evacuation routes can be compromised, structures can be severely damaged and life safety would be a concern.

During the storm EOC Staff sent out approximately 200 notifications throughout the county Alert System. However, cell towers and land line communications failed. Notifications were being sent out to the public repeatedly to all areas of the community even though messages were not being received. Franklin County EOC has redundancy in all forms of communication however when the county is in a blackout the public was not receiving the messages being sent.

Post Storm communication was sent out via Alert Franklin, Website, and Social Media. Public information was constantly streaming from the EOC. Several Franklin County citizens have brought attention to the EOC staff they did not receive any type of notification after Hurricane Michael. Alert Franklin has over 6,000 people signed up for alerts. This can occur one of three ways.

1. White/Yellow Page landline numbers
2. Web Registration- Citizens registers themselves
3. Manual Registration -EOC registers citizen via their request

If the citizen has not registered for alerts or does not have a landline alerts can not send it to the citizen. However, EOC send notifications to the radio stations, newspaper and uses social media to disperse information to the public about pre-storm preparations, evacuations, and when it safe for the public to return to the impacted area.

Sheltering in place is not recommended with a Category 4 hurricane impacting the area. Franklin County is a Category 2 mandatory evacuation county, which means in a Category 2 Hurricane all residents are ordered to evacuate the area. EOC staff can not make a citizen evacuate but they are informed if they refuse to evacuate, relief supplies may take several days to reach the impacted area. Hurricane Michael was no exception it took several days to completely clear roads north of Franklin County for resources to assist all residents.

Communications are addressed in the Hurricane Michael After Action Report/ Improvement Plan.

- b. Identify and evaluate EOC planning and actions to inter-departmental communication and prioritize recommendations for improvement

FCEM personnel was in constant contact with Franklin County's BOCC Chairman, Franklin County Coordinator, City of Apalachicola City Administrator, Carrabelle Mayor, Carrabelle City Coordinator, Franklin County Sheriff's Office, Franklin County Property Appraisers Office, Franklin County Health Department, Franklin County Road Department and Franklin County's Park and Recreation Department.

Interdepartmental communication was completed in person, email and phones calls on a minimum daily basis.

EOC is activated and was under 24-hour operation at the beginning of Hurricane Michael. EOC personnel welcomes all volunteers to assist and answer phones during an event.

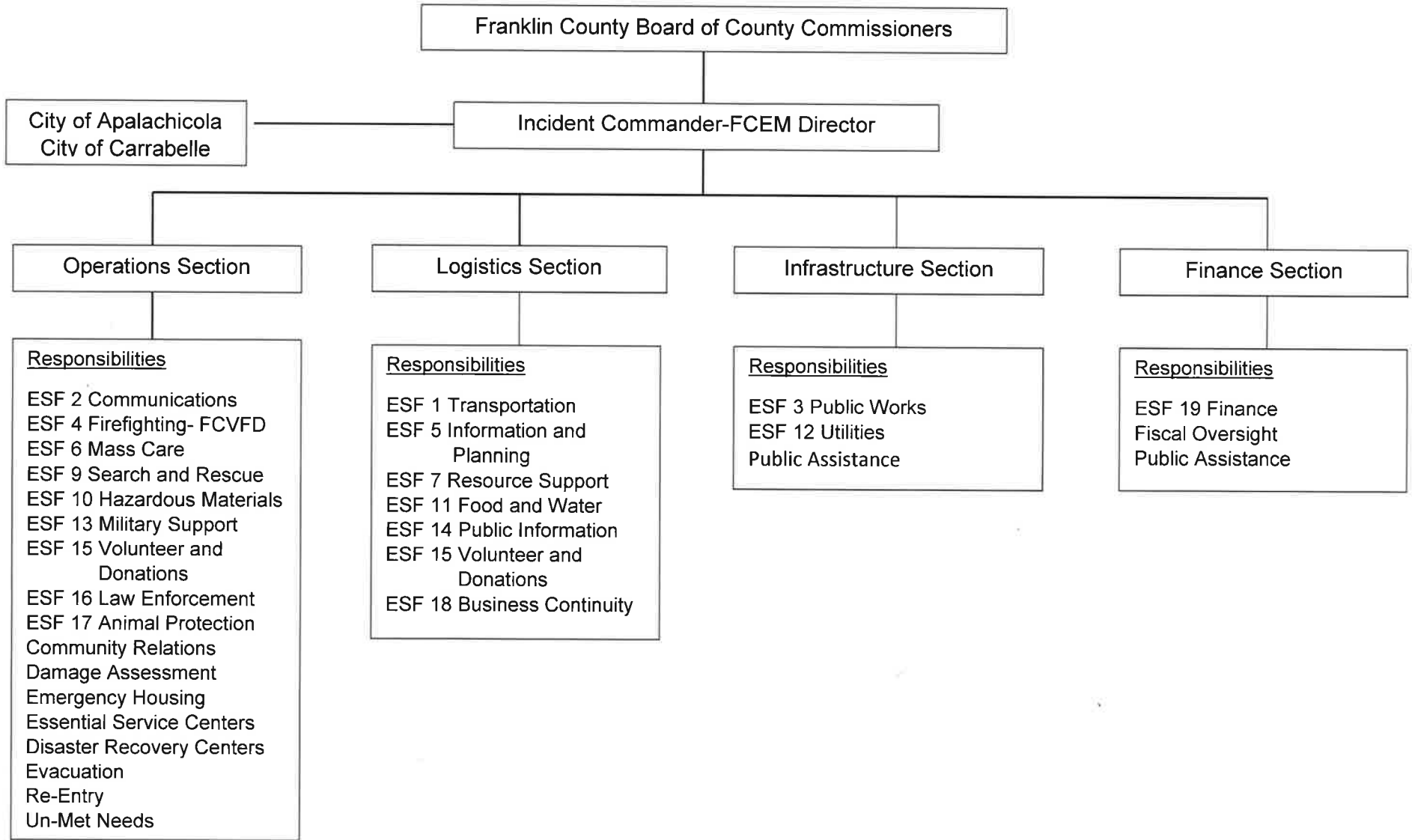
- c. Review and analyze EOC's use of all social media forums to communicate effectively to the public, including EOC's use of all other available technologies to educate and prepare the public.

EOC social media forums Facebook, Twitter, and Website. There are several points of contacts for the EOC. All EOC staff has their cell phone number posted publicly for any member of the public to reach any and all staff members at any time. The EOC had CERT volunteers answering the hotline pre, during and post landfall.

In conclusion, Franklin County Emergency Management has an open-door policy. If any citizen would like to assist or volunteer FCEM during a disaster or event, they are welcome and always

appreciated. Franklin County EM offers Community Emergency Response Team Training throughout the year. The next training will be February 17, 2019.

Franklin County Incident Command Structure Chart



Concept of Operations

■ CONCEPT OF OPERATIONS

This section of the CEMP describes the methods for the management of emergency activities during the response, recovery and mitigation phase of a disaster. The major elements of this section should include the structure of the organization, direction and control, resource management, and those actions necessary under the four phases of emergency management (preparedness, response, recovery, and mitigation) to ensure an effective emergency management program. Also, this section should address organizational structures, roles and responsibilities, policies, and protocols for providing emergency support. It should describe and define the scope of preparedness and incident management activities necessary for that jurisdiction. The Local CEMP should establish pre-designated jurisdictional and/or functional area representatives to the Incident Command or Unified Command whenever possible to facilitate responsive and collaborative incident management.

EM Department Daily Management Structure

The Franklin County Emergency Management Department serves as the headquarters for the services of emergency preparedness and planning and the Emergency Operations Center (EOC). The day-to-day management structure and departmental responsibilities include, but are not limited to:

- Reduction of vulnerability of the county population to damage, injury, loss of life and property, and damage to the environment, resulting from natural or man-made catastrophes or hostile military or paramilitary action;
- Preparation for prompt and efficient rescue, care and treatment of persons victimized or threatened by disasters;
- Providing an emergency management system embodying all aspects of pre-emergency preparedness, mitigation, and post-emergency response and recovery; and
- Assistance in anticipation, recognition, appraisal, prevention, mitigation of emergencies which may be caused or aggravated by inadequate planning for, and regulation of, public and private facilities and land use.

The county government officials share responsibility for the necessary planning needed to minimize losses and provide relief from disaster events. This shared responsibility includes the disaster preparedness and response capabilities of the Franklin County government, municipal governments, volunteer agencies, and state and local government.

Initial response will provide for an immediate reaction to alleviate human suffering, prevent loss of life, protect property, and return the area to the best possible state of normalcy in the quickest amount of time. Goals and objectives are designed through operational plans to effectively reduce the effects from hazards and to bring long-range recovery efforts to distressed areas.

The Franklin County Departments, under the BOCC perform the services for the residents in the unincorporated areas of the county, and in some cases for certain services to municipal residents. However, the municipalities in the county are responsible for management of their own incorporated limits. The constitutional

officers perform their functions on a countywide basis, in accordance with Florida Statutes.

While the municipalities determine their own line of succession, Franklin County lines of succession are maintained in the Emergency Management Division. When a state of emergency has been declared either locally, by the governor, or by the president, the Franklin County Director of Emergency Management will assume overall direction and control under guidance from the Board of County Commissioners Chairman, or the Policy, Operations or Response Group which may be appointed by the BOCC.

Countywide incidents will be coordinated and directed by the Emergency Management Division from the Franklin County EOC. If several incidents have occurred, each will have its own Incident or Unified Commander. An Area Command may be formed to manage multiple Incident Command structures in the field.

All field operations will utilize the Incident Command System (ICS) for the management of the incident. Incidents in which multiple jurisdictions are involved will use the Unified Command structure in the field. The EM Division will support the operations of the Incident Commander or Unified Command. In the case of localized incidents, such as a hazardous material spill release it will be managed by the appropriate authority, such as a municipality or a municipal police department.

Duties of the EM Director

- The EM Director shall work under the day-to-day supervision of the Board of County Commissioners Chairman during non-emergency and emergency status.
- The EM Director shall coordinate all emergency activities, services and programs within Franklin County and shall serve as liaison to other emergency management agencies and organizations.
- The EM Director shall be responsible for the organization, administration, and the operation of the Division of Emergency Management
- The emergency management director shall implement, manage and report on all actions authorized.
- The duties of the emergency management director shall include the ongoing planning and coordination of those actions necessary to the creation and maintenance of an effective emergency response capability and to prepare for and manage emergency conditions. The director shall have the authority, duty, and responsibility to:
 - Declare a state of emergency as provided for herein;
 - To inform the Board of County Commissioners of the reasons for and status of events requiring a declaration and to recommend the declaration of a state of emergency;
 - Direct the creation, revision, and exercise of emergency response plans conforming to state and county emergency plans for the mitigation of, preparation of, response to, and recovery from emergencies;
 - Direct the efforts of the local hazard mitigation committee in the preparation for, response to, and recovery from emergency conditions;

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- Recommend a budget for the creation and maintenance of an emergency response capability as provided herein;
 - Promulgate emergency regulations necessary to the protection of life and property, establishment of public order, and control of adverse conditions affecting public welfare resulting from an emergency;
 - Plan for and develop an emergency operations center to include equipment, personnel and operational procedures necessary to the management and control of emergency conditions;
 - Maintain a system of communications and warnings to ensure that emergency management agencies are warned of developing emergency situations and can communicate emergency response decisions;
 - Develop and manage an ongoing emergency awareness and public information program; and
 - Implement training programs to improve the ability of local emergency management personnel to prepare and implement emergency management plans and programs to improve the ability of local emergency management personnel to prepare and implement emergency management plans and programs.

Additional EM Director responsibilities involve:

- Manage the special needs resident files: <http://www.franklinemergencymanagement.com/>
- Storing all mutual aid agreements related to emergency management which have been approved and authorized by the Board of County Commissioners;
- Maintaining a state of readiness posture by conducting exercise programs throughout the year.

Declaration of state of emergency

- The chairman of the board of commissioners, county administrator, and/or the EM director, in the order named, shall have the authority to declare a state of emergency by proclamation. Upon the absence or unavailability of the chairman and the county administrator, the emergency manager may issue such a declaration as provided herein.
- Any declaration of a state of emergency and all emergency regulations activated under the provisions of this chapter shall be confirmed by the Franklin County Board of County Commissioners by resolution at the next regularly scheduled meeting of the county commission, whichever occurs first, unless the nature of the emergency renders a meeting of the commission impractical.
- Confirmation of the emergency declaration shall disclose the reason for, anticipated impacts of, actions proposed and taken to manage the emergency, and other pertinent data relating to the emergency requiring such a declaration.

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- The EM Director shall notify by telephone not less than two newspapers of general circulation within Franklin County, and at least one television station and one radio station broadcasting in the Franklin County area. When practicable the EM Director shall also cause the written notice to be published, in its entirety, each week in a newspaper of general circulation in the County until the state of emergency is declared to be terminated.
- A declaration of a state of emergency shall activate the disaster emergency plans applicable to the county and shall be the authority and guidelines for emergency measures as well as authorize the use or distribution of any supplies, equipment, materials, or facilities assembled or arranged to be made available pursuant to such plans.
- The EM Director, after approval by the BOCC, will do the following:
- Expend funds, make contracts, obtain and distribute equipment, materials, and supplies for emergency management purposes, provide for the health and safety of persons and property, including emergency assistance to the victims of an emergency, and direct and coordinate the county comprehensive emergency management plan and all programs in accordance with the policies and plans set by the federal and state emergency management agencies;
 - Appoint, employ, remove or provide, with or without compensation, coordinators, rescue teams, fire and police personnel, and other emergency management workers; rescue teams, fire and police personnel, and other emergency management workers;
 - Establish, as necessary, a primary and one or more secondary emergency operation centers to provide continuity of government and direction and control of emergency operations;
 - Assign and make available for duty the offices and agencies of the county, including the employees, property or equipment thereof relating to fire fighting, engineering, rescue, health, medical and related services, police, transportation, construction, and similar items that are services for emergency forces of the county for deployment within or outside the political limits of Franklin County; and
 - Appoint and organize, subject to the Board of County Commissioners' approval, the county emergency response team (CERT) and the CERT supporting staff and ensure their active participation and training in the emergency management program.
- Emergency declarations shall include, but are not limited to the following subjects:
- Evacuation and sheltering;
 - Curfews and declaration of areas off-limits;
 - Suspension or regulation of sale of alcoholic beverages, firearms, explosives or combustibles;

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- Prohibiting the sale of merchandise, goods, or services at more than the normal average retail price;
 - Water use restrictions;
 - Suspension of local building regulations;
 - Rationing of fuel, ice and other essentials;
 - Emergency procurement procedures;
 - Suspension of part or all county services, emergency and non-emergency; and
 - Prohibiting open fires and imposing other burn restrictions.

- A state of emergency, when declared as provided in this section, shall continue in effect from day to day until such time as the state of emergency is declared to be terminated.

- Upon the declaration of a state of emergency, the director shall post a written notice of such declaration at the Franklin County Administration planning & building and the Franklin County Courthouse. The director shall notify by telephone not less than one newspaper of general circulation within Franklin County, and at least one television station and one radio station broadcasting in the Franklin County area of the declaration.

- The director, upon proper request by the appropriate official or agency, may impose an open fire ban or other burn restrictions when appropriate. Such a ban or other burn restrictions may be imposed prior to conditions reaching actual emergency status, but must be confirmed by the Franklin Board of County Commissioners at its next regularly scheduled meeting.

The director shall notify by telephone not less than two newspapers of general circulation within Franklin County, and at least one television station and one radio station broadcasting in the Franklin County area. When practicable the EM Director shall also cause the written notice to be published, in its entirety, each week in a newspaper of general circulation in the County until the state of emergency is declared to be terminated.

Emergency Operations span three separate but contiguous phases: emergency response, recovery and mitigation phases of a disaster. For the purposes of this plan, this concept of operations will focus on emergency response and relief efforts and measures to be taken for a smooth transition into intermediate and long-term recovery from a major or catastrophic emergency.

Organizational charts show the county's responsibility and the coordination between local agencies and the ESF's.

In addition, the scope of these operational concepts and response actions will include:

1. Providing emergency notification and warning.
2. Describing emergency mobilization procedures.

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3. Delineating emergency decision-making processes.
 4. Describing types and methods of implementation of emergency protective actions.
 5. Conducting rapid assessments of emergency impacts and immediate emergency resource needs.
 6. Providing security to the hardest hit areas.
 7. Coordinating information and instructions to the public.
 8. Conducting emergency relief operations to ensure victims have been identified and that their needs are met.
 9. Conducting preliminary damage assessments to determine the need for federal assistance.
 10. Summarizing procedures for requesting federal disaster assistance.
 11. Relaxation of protective actions and coordination of reentry into evacuated areas.
 12. Restoration of essential public facilities and services.
 13. Preparing for federal disaster assistance (public and individual).
 14. Coordination of resources and materials.
 15. Coordination of volunteer organizations.
 16. Dissemination of information and instructions to the public.
 17. Restoration of public infrastructure damaged by the emergency.

The EOC serves as the central command and control point for emergency- related operations and activities and requests for deployment of resources. In the event the EOC is threatened, an Alternate EOC is activated.

The location of the EOC is:

Primary: Franklin County Emergency Management
28 Airport Road
Apalachicola, FL 32320
29.725767, -84.983244



Secondary: Franklin County Sheriff's Office
270 Highway 65
Eastpoint, Florida 32328
29.775964, -84.831055

The County must be able to respond quickly and effectively to developing events. When an event or potential event is first detected, the EOC initiates Level III activation (monitoring). Communications is maintained between the EOC and the State Emergency Operations Center (SEOC).

While emergency response actions necessary to protect public health and safety are being implemented, the Policy Group will coordinate with the Emergency Management Director (EMD), who will work with the ESF's to make preparations to facilitate the rapid deployment of resources, activate the County's Emergency Operations Center if necessary and implement this plan.

Operations Staff in the EOC and ESF representatives will contact the designated emergency coordinators in affected municipalities to begin to identify needed and anticipated resources and contact persons. Resource requests, which exceed the capability of the County, will be forwarded to the State EOC.

The goal for each ESF is to have at least three individuals who are fully trained and capable of performing their duties and responsibilities in the EOC. It is essential that we are able to staff three shifts per day in the EOC for each activated ESF. Realizing of course, that each situation is different and depending on the scope of the disaster/emergency, not all ESF's may be activated or require 24-hour staffing. It is expected that due to the size of the county and availability of staff, outside resources would be necessary to conduct 24-hour staffing after 2-days in anything that are more than a minor disaster.

Table 8 – Level of Disaster and Primary Response

Level of Disaster	Primary Response	Additional Responsibilities
<p>Minor</p> <p>EMD in coordination with respective ESF's will determine which ESF's require 24-hour operation.</p>	EMD - *	ESF-5, ESF-6, ESF-14
	ESF-2	ESF-16, ESF-13, ESF-17
	ESF-3	ESF-1, ESF-7, ESF-12
	ESF-4	ESF-10, ESF-15
	ESF-9 -**	ESF-8, ESF-11
	ESF-16	
<p>Minor to Major</p> <p>EMD in coordination with respective ESF's will determine which ESF's require 24-hour operation.</p>	Chairperson and selected members of the Policy Group.	
	EMD - *	ESF-5, ESF-14
	Operations Off. - **	
	ESF-1	ESF-6, ESF-11
	ESF-2	ESF-17
	ESF-3	ESF-7, ESF-12
	ESF-4	ESF-10, ESF-15
	ESF- 8	ESF-9
ESF-16	ESF-13	
<p>Major to Catastrophic</p> <p>EMD in coordination with respective ESF's will determine which ESF's require 24-hour operation.</p>	<p>Chairperson and members of the Policy Group – EMD-*</p> <p>Shift 1 Op Off. - **</p> <p>Shift 2 Op Off. - **</p> <p>All ESF's with Supporting Agencies.</p>	
<p>* Primary Team Leader</p> <p>** Alternate Team Leader</p>		

B. Assignment of Responsibilities

A department or agency may be designated as the Primary agency for an ESF for a number of reasons. The agency may have a statutory responsibility to perform that function, or through the agency may have developed the necessary expertise to lead the ESF. In some agencies, a portion of the agency's mission is very similar to the mission of the ESF; therefore, the skills to respond in a disaster can be immediately translated from the daily business of that agency. Whatever the reason an agency is designated as the Primary agency, that agency has the necessary contacts and expertise to coordinate the activities of that support function.

Because Franklin County is a small county, there may be times in the incident management system used by the county, depending on the scope of the disaster, one agency may be responsible for several tasks, each represented by a different ESF in the State CEMP. This is a normal occurrence in small counties with limited resources; however, every attempt will be made to avoid assigning multiple functions to a single agency.

Upon activation of the EOC, the lead agencies for the ESF's will designate a representative in the EOC to coordinate that ESF. It is up to the primary agency's discretion as to how many, if any, support agencies they will require present with them. However, due to the limited space available in the EOC, the attendance of support agencies should be closely coordinated with the EMD in the development of standard operating guidelines.

The Primary department or agency for the ESF will be responsible for obtaining all information relating to ESF activities and requirements caused by the emergency and disaster response. This information gathering will frequently require the primary agency to step outside traditional information gathering protocols.

The County will respond to local requests for assistance through the ESF process. Within the EOC, requests for assistance will be tasked to the ESF's for completion. The primary agency will be responsible for coordinating the delivery of that assistance.

The EOC Operations Chief will issue mission assignments to the primary departments for each ESF based on the identified resource shortfall. Resource tasking will be accomplished through the ESF's on a mission assignment basis. The tasking on a mission assignment basis means that a local government's resource shortfall will be addressed through assigning a mission to address the shortfall rather than tasking specific pieces of equipment or personnel.

The primary department or agency for that ESF will be responsible for identifying the particular resource or resources that will accomplish the mission and coordinate the delivery of that resource to the local government

C. Plan Activation

When a major or catastrophic emergency has occurred or is imminent, the Emergency Management Director (EMD) may advise the Chairperson of the Board of County Commissioners to declare a local state of emergency and issue a formal request for state assistance. If the Chairperson is unavail-

able, the line of succession will be the Vice-Chairperson, Senior Commissioner, then County Administrator, followed by the Emergency Management Director. Such an action will activate immediately all portions of this plan. In the absence of a local state of emergency, the Emergency Management Director may activate portions of this plan in accordance with the appropriate levels of mobilization to facilitate response readiness or monitoring activities.

D. Warning and Dissemination

General

The purpose of this section is to outline the systems available for warning the responsible government officials and the general public of the threat of an impending disaster or that an actual emergency situation is in progress in the County.

Warnings of impending or potential emergencies such as a hurricane, tornado, or severe weather, or a notification of a sudden incident such as a tornado touchdown, an airplane crash, a major hazardous materials release or any other significant event that may impact multiple jurisdictions or large numbers of people must be disseminated to responsible officials, emergency response agencies and to the public. The former notification is for the purpose of implementing emergency government and management procedures and reporting such actions to State emergency management agencies. The latter is for instructions on appropriate protective actions and preparedness and response measures to take.

County Warning Point

The Franklin County Sheriff's Office County Dispatch Center is designated as the official Warning Point for Franklin County. The ESATCOM System and 911 System are housed in the County Dispatch Center at the Sheriff's Office. The Communications Dispatch Center Supervisor is designated as the Warning Officer for Franklin County.

Significant Incidents

Notifications of watches, warnings, or the occurrence of significant events will be received at the Warning Point through bulletins and advisories from the National Weather Service received via the Emergency Satellite Communications System (ESATCOM), the NOAA Weather Radio, local media, telephone and the general public. These significant incidents may include but are not limited to:

- Any incident that may require a substantial evacuation and/or relocation of a given area.
- Any event posing a potential threat for a mass casualty incident.
- Any weather related warning advisory.
- Any formation of tropical weather systems.

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- Any incident, which closes, or significantly blocks major roadways within the County.
 - Any large or multiple structure fires.
 - Any prolonged shutdown of public utilities.
 - Any incident where public resources within Franklin County are being deployed out of the County.
 - Any event posing a major environmental threat.

Alerting

Upon the receipt of notification of any such significant event the Communications Supervisor or on-duty Communications personnel shall implement the procedure appropriate to the event (weather, fire, hazardous materials, mass casualty incidents, etc.) The Communications Director or their designee will alert the Emergency Management Director as needed. The Director or their designee may advise that one, or a combination of the following actions, be initiated by the Communications Supervisor or designee as the County Warning Officer:

- Fax Alert Warning System.
- Notify the State Warning Point, via the Emergency Satellite Communications System (ESATCOM) or by telephone.
- Notify one or more designated agencies of county government or political subdivision(s).
- Initiate a partial or full call-out-alert.

Call Out Alert

The call-out alert when initiated will be made to county governmental staff and non-county EOC staff in accordance with the Emergency Notification Procedure utilizing telephone numbers maintained by the County Dispatch Center. It will be the responsibility of Primary Agencies/Departments for ESF's to notify their respective support agencies, division directors, and/or staff, under their span of control. In addition, the following actions may be initiated:

- An alert will be sent to all Public Safety Answering Points and they will in turn notify public safety agencies for which they are jurisdictionally responsible.
- Franklin County political subdivisions, and other governmental and non-governmental agencies will be contacted, and utilize their own internal procedures to notify their staff of the threat or emergency situation.

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- Warning the public, whether via the Emergency Alert System (EAS) or other available means, will include instructions for any required actions, i.e., evacuation, keeping away from a disaster area, seeking cover from a threatened tornado.

Agency Notification when County/911 Communications Center Procedures Are Not Implemented:

Upon notification of an emergency or disaster situation, the Emergency Management Director is responsible for disseminating warnings to:

- Selected County Administration personnel;
- Mayors (or designee) of each municipality within the County;
- The primary agency contact for each Emergency Support Function.

The EMD, will report to the EOC to supervise activation procedures for an actual or impending emergency. Key warning personnel will coordinate with adjacent jurisdictions using telephone, radio, courier, or any other means necessary and available. Each Mayor or their representative will alert the municipal services in his/her community and supervise the dissemination of warnings in their municipality. The primary agency contact for each ESF will contact all of the support agencies to the ESF. All agencies will notify their personnel to begin activation procedures as described in the ESF Annexes and implementing SOG's.

The County Emergency Operations Center will be activated under the following levels of activation:

Levels of Activation – Additional information regarding activation is defined in the Emergency Operation Center Standard Operating Guidelines.

- a. **Level III – Monitoring Activation** – Monitoring will be implemented whenever Emergency Management receives notice of an incident, which may escalate to threaten public safety. During Level III activation, Emergency Management will disseminate information to the EOC team via facsimile, alpha paging, and radios.
- b. **Level II – Hazard-Specific Activation** - Activation Level II may be implemented by the County Administrator, Emergency Management Director, or their Designee. Only those ESF's affected by the hazard or involved in the response will be represented at the EOC.
- c. **Level I – Full Franklin County Activation** – Activation Level I (Full County) may be implemented for a major event. All ESF's, the Command Staff, Liaison Group, and Support Staff will be staffed 24 hours a day.

Warning to the General Public

Franklin County must provide the public with sufficient advance warning time for effective preparation and emergency plans to be implemented. Warning to the public is a major concern. Several radio stations cover Franklin County. Notice must be coordinated with stations in Tallahassee and/or Panama City for TV and ra-

dio broadcast of PSA's.

The following warning systems are available to disseminate warnings and warning information to the public:

- ∕∕ Emergency Alert System (EAS) is a national public warning system that requires broadcasters, cable television systems, wireless cable systems, satellite digital audio radio service (SDARS) providers, and direct broadcast satellite (DBS) providers to provide the communications capability to the President to address the American public during a national emergency.
- ✓✓ Website: <http://www.franklinemergencymanagement.com/index.htm> - the Franklin County residents can review details on the alerts, news & events link in reference to notifications and closures link for road, bridge conditions, county and school closures, and watches, warnings and advisories. This site also provides evacuation information, detail weather updates, useful emergency contact links (i.e. red cross, franklin's promise coalition, etc.) and several plans and a hurricane survival guide (including an evacuation plan for pets).
- ✓✓ CodeRed telephone alerting system – the residents can register at: <http://www.franklinsheriff.com/> designed to enable the Franklin County local government officials to record, send and track personalized messages to thousands of residents in minutes.
- ✓✓ Franklin County Emergency Management facebook website: https://www.facebook.com/pages/Franklin-County-Florida-Emergency-Management/480669948615497?sk=timeline&ref=page_internal, the latest emergency communication information is uploaded on the EM facebook page for the Franklin County residents.
- ✓✓ Facebook Website: <https://www.facebook.com/pages/Franklin-County-Sheriffs-Office/442878279115581>, emergency communication information is uploaded on the Sheriff's facebook page for the Franklin County residents.
- ✓✓ NOAA Weather Alert Radio – the residents can listen to the NOAA weather alert or check out the NOAA website for the latest and updated information for the area.
- ✓✓ Hotline Number: 850-653-8977 and press 1, Franklin Emergency Information Line when the EOC is activated – the Franklin residents can call the EM office directly.
- ✓✓ Radio and TV Stations – the Franklin residents can listen to the local radio or watch the local TV stations.
- ✓✓ Cable providers have an information channel on cable, which can be accessed by residents and hotel/motel visitors. Telephone call notification can be accomplished by contacting motels/hotels, campgrounds and other businesses that cater to seasonal or transient populations.

Other warnings can include:

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- ✓✓ Public Displays – post a written notice of declaration at the Franklin County Administration Planning & Building and the Franklin County Courthouse.
 - ✓✓ Fax to media and local businesses
 - ✓✓ Public Speaking Events
 - ✓✓ Face-to-face Communications (door to door announcements)

Cable providers have an information channel on cable, which can be accessed by residents and hotel/motel visitors. Telephone call notification can be accomplished by contacting motels/hotels, campgrounds and other businesses that cater to seasonal or transient populations.

E. Emergency Decision Making

Two key elements that are essential for making sound emergency decisions is having the knowledge on the amount of time that is needed to respond to the emergency and the amount of resources that are needed and available. When making emergency action decisions the following general methodology will be used:

- In hurricanes or weather related emergencies, pre-emergency hazard times are computed based on a hurricane-tracking program. These times therefore are based on the actual characteristics of the event (i.e., forward speed of the storm and the distance tropical storm conditions extend from the eye). Total evacuation times are the combination of the clearance and pre-emergency hazard times.
- The probabilities generated by the National Weather Service (NWS) will be considered when recommending protective measures. These probabilities are simple mathematical odds deduced from computer weather models.
- Pre-emergency hazard time is the amount of time between the onset of the event and the actual arrival of hazardous conditions.
- After determining the total pre-emergency time and the length of time before the arrival of hazardous conditions, a projection is made of when a decision must be reached. This is decision time.
- Decision time is the amount of time available before the issuance of protective actions to allow adequate response time for the threatened population.
- Execution time is the time available that allows for the completion of an emergency action before hazardous conditions are experienced. This would include a mobilization time.
- During the process of decision making determination for the issuance of protective actions and furnishing of assistance will be based on the following priority:

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- a. Life-Threatening circumstances - A problem is directly linked to life threatening circumstances; such requests will receive first priority.
 - b. Protection of Property - A threat exists for large-scale damage to property.

➤➤ Operational responses to the above situations will be based upon the following:

- a. Availability of Resources - ESF-7 must assess the availability of resources, consider anticipated problems and identify the most effective method of meeting the request.
- b. Location of Resources - ESF-7 staff will identify the closest available resources.
- c. Arrival Time - ESF-7 staff will estimate the time of arrival of resources.

F. Protective Actions

Evacuations

Most evacuations will be local in scope and an emergency response incident commander will initiate actions. In such cases, the actions will be coordinated and administered by emergency response officials using local resources in accordance with operational procedures. During any county administered evacuation that does not require activation of the EOC, Emergency Management will provide assistance under the various County agencies' normal statutory authority through coordination. In the event of a multi-jurisdictional operation, the County Chairperson may issue a declaration of a local state of emergency and evacuation order in support of a municipality. This decision will include consultation with the Emergency Management Director and representatives of the jurisdictions involved.

All County assistance and support of such actions will be coordinated from the EOC under the direction of the Emergency Management Director. Decisions on issues, such as deploying and pre-deploying personnel; determining evacuation routes; directing people caught on evacuation routes to safe shelter; ensuring the sufficiency of fuel; and addressing any matters relative to the ordered protective actions will be made by the appropriate functional groups in the EOC.

Evacuation route maps are located in the EOC and available for use in an emergency. Maps of evacuation routes based on County Commission Districts and shelter locations are located at the EOC and will be released to the media by ESF-14 and the PIO upon activation. Local action for evacuation and reentry will be coordinated with ESF-1, ESF-3 and ESF-16. Regional Evacuation will be coordinated utilizing the existing Regional Hurricane Evacuation Procedure.

Sheltering

The opening of general population shelters is a responsibility of ESF-6 and coordinated in the EOC with other ESF's that will be needed to support shelter operations. The opening of special needs shelters is the responsibility of ESF-8 in coordination with ESF-6 and further outlined in Recovery and the Special Needs Shelter Standard Operating Guideline.

The Superintendent of Schools may close some or all schools should the need arise. The Superin-

tendent or designee will meet with the Policy Group or EMD to discuss the need for school shelters, the impact of closure on the school year and possible reopening dates. Any decisions to close schools will be made by the Superintendent in coordination with the Policy Group.

Apalachicola Elementary School, the main shelter for the county with approximately 306 cots that can accommodate displaced or at-risk citizens after a disaster. Elementary is designated as the Special Needs Shelter. The School Board will provide food for up to 72 hours. Other non-occupied building will be considered for use as non-hurricane shelters.

Refuges of last resort will be used for temporary and minimal sheltering to evacuees who cannot be accommodated in public shelters. These shelters would not be expected to offer bedding, food/water, medical or other services. The evacuees should be self-supporting. Every attempt will be made to move these evacuees to public shelters as soon as possible. Sources of refuge would include church buildings, service club buildings, fire halls, community centers and possible individual homes if not needed. Unoccupied office, warehouse or other types of building may be utilized. A map of evacuation routes and shelter locations is located in Emergency Management and will be released to the media by ESF-14.

The decision to use any Franklin County School Shelters will be based on the projected threat of the incident. In some cases, the threat may be sufficient to prohibit the opening of any public shelters within the county. In that case, regional sheltering will be coordinated with adjacent counties and the State EOC.

G. Relief Operations

Once the emergency has passed, coordination of relief operations will begin such as search and rescue operations, mass casualty activities, provision of emergency supplies, preliminary damage assessment, emergency debris removal, and emergency restoration of utilities. The EOC will continue to direct management and coordination of all emergency response functions. Emergency relief agencies as well as all levels of government and the responding disaster relief organizations will be represented through various emergency support functions in the Emergency Operations Center.

The primary initial local coordinating agency for requesting resources and relief from State and Federal sources and allocating such supplies within the County will be the Emergency Operations Center. State and Federal Emergency Response Teams will be established and sent as soon as possible after the emergency. Ideally, these Emergency Response Teams will be located in Franklin County at or near the Emergency Operations Center and will carry out all State coordination and assistance functions until the Federal Disaster Field Office (DFO) is established.

The municipalities will make requests for immediate relief supplies and resources to the EOC. The EOC will consolidate all city requests into a County request for immediate relief resources. The County request for outside resources will be made to the State. Damage Assessment and Impact Assessment Guidelines outline specifics of these functions.

H. Implementation of the National Response Framework

When it becomes apparent that the anticipated magnitude, and extent of damages will be beyond the capabilities of the County and State, and that federal resources will be necessary to supplement local

emergency response efforts, the Governor will contact the Director of the Federal Emergency Management Agency's (FEMA) Regional Office in Atlanta and request implementation of the National Response Framework. Activation of this plan authorizes the mobilization of federal resources necessary to augment State and local emergency efforts.

FEMA's Advanced Emergency Response Team

An advance element of the Emergency Response Team (ERT/A) is the initial group to respond in the field and serves as the nucleus for the full Emergency Response Team (ERT). The ERT/A is headed by a team leader from FEMA and is composed of FEMA program and support staff and representatives from selected federal agencies.

A part of the ERT/A will deploy to the EOC to work directly with the County to obtain information on the impacts of the emergency and to begin to identify specific requirements for federal assistance. Other members of the ERT/A will deploy directly to the most affected areas to identify an appropriate location for the Disaster Field Office (DFO); establish communications; and set up operations in the field.

FEMA's Emergency Response Team

The Federal Coordinating Officer (FCO) will head the full Emergency Response Team (ERT). The ERT is composed of the FCO, FEMA program and support staff, and representatives from each of the 12 federal ESF's. The responsibilities of the ERT include:

- Coordinating overall federal response and emergency response activities to the County.
- Working with the County and State to determine support requirements and to coordinate those requirements with the ESF's.
- Tasking the ESF's or any other federal agency to perform missions in support of the County. Upon their arrival, the team leader and ESF's will receive an operational briefing from the Emergency Management Director and be assigned space from which to conduct their activities. Once this is completed, federal ESF staff will establish contact with their counterparts on the County and State ESF's to coordinate the provision of federal assistance to meet resource needs, which exceed the capability of the State and affected local governments.

County Extension Activities January 16 – February 5, 2019

General Extension Activities:

- Assisted local citizens during field visits by providing information about bats, citrus fertilizer, soil tests, salt spray damage post-Michael and more.
- Extension office renovation project is progressing. The invitation to bid for contractors was published last week.
- Extension staff served as a judge and a record-keeper for the County spelling bee competition.
- Extension Director attended the district Promotion and Permanent Status workshop. Plans are underway to submit for promotion and permanent status with UF during 2019.

Sea Grant Extension:

- Weekly coordinating calls for the sea turtle lighting grant took place with the project team.
- UF IFAS hosted a meeting to update the public regarding the NFWF 5-year shelling research project in Apalachicola Bay.
- Attended Sea Grant meeting to discuss development of HACCP training program related to teaching about seafood safety in the region.

4-H Youth Development:

- 4 Franklin County youth attended the District III 4-H Council meeting in Wakulla County to plan the annual Council retreat in April.
- 3 youth attended the 2nd Executive Board meeting in Madison, FL.
- 4-H Making Strides club exhibited their photography in the Apalachicola Center for History, Culture and Art during the annual Oyster Cook-off event.

Family Consumer Sciences:

- Congratulations to FNP Program Assistant Kayle Mears and her husband Jeremy, who welcomed the newest member of the team into this world; a healthy, 6 pound, 14 ounce baby boy.
- Family Nutrition Program (FNP) Assistant is away on maternity leave at this time☺.

Agriculture/Horticulture:

- Master Gardener course in Franklin County is underway with classes taking place at the Eastpoint branch of the Franklin County library.

University of Florida's Institute of Food and Agricultural Sciences

Franklin County Educational Team

Erik Lovestrand, County Extension Director/Sea Grant Regional Specialized Agent

Michelle Huber, Office Manager/Program Assistant, Franklin County

Kayle Mears, Family Nutrition Program Assistant

Samantha Kennedy, Wakulla County Family and Consumer Sciences

Rachel Pienta, Ph.D., Wakulla County 4-H Youth Development

Scott Jackson, Sea Grant/Agriculture/Technology, Regional Specialized Agent Bay County

Melanie G. Taylor, Gulf County 4-H/Family and Consumer Sciences

Ray Bodrey, Gulf County CED/Agriculture/Horticulture/Sea Grant

Heather Kent, 4-H Regional Specialized Agent

Les Harrison, Wakulla County CED/Agriculture/Small Farms/Horticulture

John Wells, Northwest Extension District Information Technology Expert

Pete Vergot III, Ph.D., Northwest District Extension Director

The Foundation for The Gator Nation

An Equal Opportunity Institution



MEMO

To: Board of County Commissioners

From: Franklin County TDC

Date: February 5th 2019

Subject: TDC Report

Collections Report:

The October (2018) collections were \$38,416.89. This amount was based on approximately eight (8) days of collections in October due to Hurricane Michael. In addition, during the month of November (2018), the reported collections were \$87,784.31, which is an increase of 83.3% above the \$49,440.74 collected in November (2017).

Visitor Center Stats:

In December we recorded 1,723 visitors to our Visitor Centers which makes the final year total 31,398.

Web Site Activity:

We had 30,331 web hits in the month of December which is 9,755 more than the same time period in 2017. The total Website activity for the 2018 calendar year is 366,336 which is up 142,802 from the previous year.

Financials:

The TDC approved the following expenditures at their January 9th regular meeting:

1. \$500 for new signs for both the Carrabelle & Eastpoint Visitor Centers
2. \$1,487.99 for a new canopy tent that will have the full color images of the TDC logo and TDC website on it. The tent will be used to advertise Franklin County at County, as well as out of County events.
3. Up to \$4,500 for a storage shed. The total amount will include the shed, a small window air conditioning unit, and power hook up. This storage shed will be located at the TDC office/Eastpoint Visitor Center and will eliminate the \$113 .33 monthly rent paid for a very small storage space at the Old Apalachicola High School. The shed will be used to store visitor guides, maps, and other TDC items.

4. Up to \$500 for a desk at the TDC office. This will replace the current desk that is owned by the former administrator, Mr. Curt Blair.

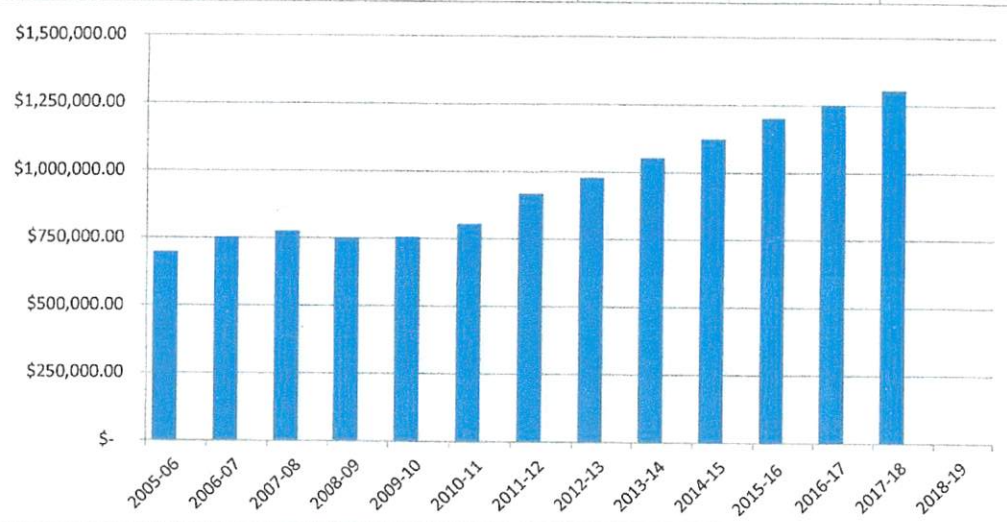
Meetings:

The next FCTDC meeting is February 13th 2019 at 2:00pm

We have an organizational meeting scheduled for March 13th at 1:00pm followed by scheduled board meeting at 2:00pm

**FCTDC Collections Report
Through 10/31/2018**

Month	2005-06	2006-07	2007-08	2008-09	2009-10	2010-11	2011-12	2012-13	2013-14	2014-15	2015-16	2016-17
October	\$ 35,408.91	\$ 32,809.57	\$ 39,697.19	\$ 38,597.69	\$ 39,568.32	\$ 36,996.34	\$ 48,383.10	\$ 53,543.22	\$ 57,651.88	\$ 58,875.87	\$ 75,084.59	\$ 95,107.96
November	\$ 24,824.38	\$ 24,717.35	\$ 27,182.76	\$ 25,888.92	\$ 25,863.47	\$ 26,438.49	\$ 34,441.98	\$ 40,334.08	\$ 34,740.65	\$ 40,065.78	\$ 44,449.24	\$ 46,043.65
December	\$ 20,421.74	\$ 16,055.89	\$ 22,986.95	\$ 23,167.33	\$ 16,530.96	\$ 19,936.19	\$ 21,597.00	\$ 21,510.93	\$ 29,747.90	\$ 30,978.80	\$ 24,692.82	\$ 41,580.49
January	\$ 19,681.48	\$ 26,489.68	\$ 22,911.37	\$ 22,960.20	\$ 26,170.57	\$ 23,359.12	\$ 30,392.62	\$ 33,657.09	\$ 34,707.03	\$ 38,805.36	\$ 47,001.63	\$ 41,668.57
February	\$ 29,294.47	\$ 44,900.59	\$ 40,835.29	\$ 39,452.32	\$ 33,678.97	\$ 34,980.88	\$ 52,045.79	\$ 49,365.87	\$ 52,883.10	\$ 42,754.53	\$ 64,493.95	\$ 60,422.61
March	\$ 51,243.40	\$ 45,643.22	\$ 61,090.70	\$ 49,778.57	\$ 53,116.79	\$ 61,989.52	\$ 66,597.90	\$ 80,880.36	\$ 78,180.12	\$ 83,626.43	\$ 80,017.67	\$ 84,583.19
April	\$ 69,608.73	\$ 70,430.06	\$ 66,135.24	\$ 73,880.65	\$ 53,934.68	\$ 70,610.82	\$ 81,641.55	\$ 90,242.68	\$ 81,115.14	\$ 101,310.37	\$ 103,120.37	\$ 89,949.68
May	\$ 100,486.16	\$ 114,100.71	\$ 123,221.80	\$ 104,769.28	\$ 120,470.95	\$ 90,634.75	\$ 140,203.97	\$ 115,589.54	\$ 135,897.45	\$ 143,700.44	\$ 131,348.44	\$ 110,484.59
June	\$ 107,484.39	\$ 166,403.90	\$ 138,839.79	\$ 143,507.76	\$ 151,640.61	\$ 172,029.99	\$ 143,805.29	\$ 195,838.11	\$ 210,505.76	\$ 195,093.30	\$ 213,948.96	\$ 226,795.48
July	\$ 149,857.23	\$ 95,128.02	\$ 128,027.35	\$ 131,276.62	\$ 114,121.18	\$ 147,874.24	\$ 140,000.40	\$ 153,197.77	\$ 164,199.99	\$ 182,235.52	\$ 253,603.30	\$ 242,036.51
August	\$ 51,353.14	\$ 69,863.99	\$ 57,497.82	\$ 56,312.21	\$ 71,377.70	\$ 60,698.01	\$ 93,912.12	\$ 86,742.96	\$ 107,783.56	\$ 129,879.50	\$ 82,664.07	\$ 121,808.90
September	\$ 38,597.72	\$ 46,282.27	\$ 45,739.57	\$ 41,298.87	\$ 47,760.09	\$ 57,592.93	\$ 63,037.18	\$ 57,170.58	\$ 64,199.48	\$ 75,778.00	\$ 81,869.35	\$ 90,214.19
Totals	\$ 698,261.75	\$ 752,825.25	\$ 774,165.83	\$ 750,890.42	\$ 754,234.29	\$ 803,141.28	\$ 916,058.90	\$ 978,073.19	\$ 1,051,612.06	\$ 1,123,103.90	\$ 1,202,294.39	\$ 1,250,695.82
YOY %		\$ 54,563.50	\$ 21,340.58	\$ (23,275.41)	\$ 3,343.87	\$ 48,906.99	\$ 112,917.62	\$ 62,014.29	\$ 73,538.87	\$ 71,491.84	\$ 79,190.49	\$ 48,401.43
		7.8%	2.8%	-3.0%	0.4%	6.5%	14.1%	6.8%	7.5%	6.8%	7.1%	4.0%
Month	2017-18	2018-19	Diff	YTD Change %								
October	\$ 85,823.35	\$ 38,416.89	\$ (47,406.46)	-55.2%								
November	\$ 49,440.74	\$ 87,784.31	\$ 38,343.57	83.3%								
December	\$ 37,182.43		\$ -	0.0%								
January	\$ 51,388.51		\$ -	0.0%								
February	\$ 58,337.94		\$ -	0.0%								
March	\$ 111,947.32		\$ -	0.0%								
April	\$ 103,422.44		\$ -	0.0%								
May	\$ 140,130.14		\$ -	0.0%								
June	\$ 269,049.32		\$ -	0.0%								
July	\$ 215,933.34		\$ -	0.0%								
August	\$ 111,322.92		\$ -	0.0%								
September	\$ 70,419.47		\$ -	0.0%								
Totals	\$ 1,304,397.92	\$ 126,201.20										
YOY %	\$ 53,702.10			4.3%								



2018 VISITOR TRACKING

Month

	Apalachicola	EPVC	SGI	Carrabelle	Total
January	1,202	233	678	145	2,258
February	1,801	302	1,130	206	3,439
March	2,176	573	1,552	319	4,620
April	2,120	485	1,298	185	4,088
May	1,130	437	934	115	2,616
June	1,428	448	1,295	126	3,297
July	1,298	507	1,316	183	3,304
August	1,004	322	772	99	2,197
September	1,157	186	749	85	2,177
October	70	96	421	64	651
November	402	187	320	119	1,028
December	986	126	518	93	1,723
				TOTAL	31,398

Franklin County Tourist Development Council
Annual Website Visitors

	2009	2010	2011	2012	2013	2014	2015	2016	2017	2018	2019
January	2,622	3,948	7,713	9,378	7,584	11,456	16,766	18,277	17,282	29,767	32,636
February	2,737	3,476	7,356	9,174	8,861	11,552	16,417	18,532	19,869	29,210	
March	3,597	3,912	10,907	10,365	8,874	15,354	20,661	20,660	22,022	32,261	
April	3,210	3,836	12,795	12,055	9,325	16,204	17,170	19,740	17,780	19,362	
May	3,383	10,291	14,839	11,556	10,224	17,221	19,914	21,895	24,281	22,293	
June	3,748	24,312	17,725	11,092	12,708	18,918	23,585	25,032	25,190	26,457	
July	4,229	28,390	25,873	9,512	11,530	18,811	22,927	26,083	20,201	35,104	
August	4,115	20,618	19,323	7,754	9,789	14,303	13,911	22,147	13,708	44,838	
September	3,447	15,375	23,205	5,825	10,664	11,578	13,202	19,487	13,555	32,483	
October	3,714	11,933	23,548	5,474	9,431	11,977	13,226	18,760	11,729	43,887	
November	2,968	6,750	19,932	3,960	7,071	11,210	11,305	11,941	17,341	20,343	
December	2,869	5,870	13,462	4,078	6,688	8,819	8,848	12,807	20,576	30,331	
Annual Total	40,639	138,711	196,678	100,223	112,749	167,403	197,932	235,361	223,534	366,336	32,636

RESTORE Coordinator Report
February 5, 2019

1- Inform the Board that FCMC is here to speak directly to the Board regarding their work on Alligator Point. They will describe their progress, but I wanted to explain to the Board that FCMC, Pam Brownell, and I have agreed to a division of duties. FCMC will be responsible for developing the long term recovery plan, and for writing any PWs associated with it. I will consult with FCMC but I will take the lead on any short term issues with the road. The reason that it is more logical for me to be involved on the short term problems is that I am here in the county, and am more knowledgeable about county resources in an emergency. I will use Pam Brownell's consultants when appropriate but at this time I am working directly with the FEMA representative who is coming to county once a week. I met with the county's FEMA representative at the EOC on Wed. Jan. 30. Clay Kennedy and I also spent some time on the Point on Thursday, Jan. 31. I recommend the Board take the following action:

Board approval to direct Dewberry to develop the bid specs, and an FDEP permit if necessary, for the emergency beach berm to protect Alligator Drive. I have already turned the berm information into the FEMA rep to write up the PW. The FEMA rep advised me the county can move towards building the beach berm at the same time she is processing the draft PW and scheduling a site visit, so I am trying to collapse as much time as possible. We would not sign a contract for construction until the PW is approved but I am trying to get all the other steps completed. Clay Kennedy, and I, and our coastal engineers have talked through several issues associated with the beach berm and we think it can be built, but all of the debris will have to be removed so that we are not burying any debris. One of the factors affecting how fast we can build it is whether DEP will extend its emergency order for Hurricane Michael, and the Emergency Order was extended yesterday so we now have to inform DEP about what we are building, and we have to file an application, but we do not have to have the permit in hand now.

Secondly, the engineers think that we should file for another PW to remove all the debris in the existing ROW (where the temporary road is now), and then build a two lane wide temporary road and get rid of the traffic signals. The benefit would be the area would begin to get cleaned up, a two lane road would appear and the traffic lights would go away. We need to move this debris anyway, even if we relocate the road to private property because DEP is going to make us at some point. By no means will this 2 lane road be the permanent road, but it would help the Point return to normal. This PW is a little harder to write because the engineers need to figure out a way to quantify what it is a contractor is bidding on as the debris to be removed has some value to it. For the Board to understand, there are basically three kinds of debris mixed together- large granite boulders from the original revetment that cost \$1M to put there some 15 years ago- that granite needs to be extracted from the debris and saved- the hundred or more concrete pre-cast barriers the county used to keep cars on the road, and then true debris- asphalt, concrete with rebar, and housing debris that needs to be hauled away.

2- Inform the Board that Commissioner Jones and I had a tele-conference with the Mobile office of the USACOE on January 16 regarding the status of the Eastpoint Channel and the Two Mile Channel dredging projects. I will defer to Commissioner

Jones for any comments he would like to make regarding what the Corps said, but both projects are moving forward. The USACOE did confirm they thought it feasible the Eastpoint Channel dredging would commence this fall. I asked the Corps to try to schedule the projects so that the Two Mile Channel is dredged under the same contract for the Eastpoint Channel. At this time there are no congressional funds for the Two Mile Channel so it will have to be dredged using only Consortium funds, but since the county did not know Congress would appropriate \$2M for the Eastpoint Channel there should be enough funds between the congressional allocation and the Consortium to have both channels dredged to their original designs. What still has to be worked out is how the county will make available our Consortium funds at the time the Corps needs them.

3- Inform the Board that I have asked Dewberry Engineers to create 2 Task Orders for engineering work associated with the two county parks that were heavily damaged by Hurricane Michael- Island View and the Eastpoint Fishing Pier. Because these parks were structurally damaged an engineer needs to quantify the repairs to be done, and then a PW can be written for FEMA to reimburse the county for the repairs. In the case of the Eastpoint Fishing Pier, we will use the Fishing Pier fund that was created by the funds DOT gave the county, and not the county's reserve fund. The Task Order for the Fishing Pier is \$6500, and will involve quantifying the damage, writing up the bid documents, and then overseeing construction of the contractor hired to make the repairs.

In the case of Island View, it is a lot more complicated. FDEP has agreed in concept that the funds set aside for the maintenance of the Park can be used to develop re-construction plans, but I am waiting confirmation on the amount. At this time Dewberry estimates the cost of quantifying the damage, and creating bid documents will be \$20,000. The reason the cost is a lot higher than at Eastpoint is that Island View suffered damage in ways that is hard to quantify. It is going to take a lot more work to rebuild a Park where a substantial amount of land was shifted around. As an example, the parking lot has a central drain system with a collection pipe under the asphalt. The asphalt is in place but the drain system is completely clogged with sand so it is impossible to tell right now whether the pipe still works. I will be asking Howard to get out there with a loader and some inmates and do some preliminary excavation to see how much of the parking lot and brick pavers can be saved. The Board can either wait for confirmation from FDEP on the amount, or it can approve the amount now but I will not have the Chairman sign the Island View Task Order until FDEP approves the amount.

In both cases we will seek FEMA funds to reimburse the county for the Task Orders, but we need the assessments in order to get the repairs done so we need to move forward with the Task Orders whether or not FEMA reimburses us for the assessments. Board action.

4-The Eastpoint Pavilion has been declared a total loss by the county's insurance carrier. Commissioner Jones is mulling over the future of that space as one suggestion from staff is to keep the insurance money, demolish the remaining structure, and use the site for parking for the boat ramp. As the Board is aware, the Eastpoint Channel should be dredged by 2020 so I recommend the site remain open until after the dredging in the event USACOE needs an access point from the land for the dredging operation. And it is

certainly possible the property might have a better use, or a better design for a structure, once the dredging is completed.

5- Inform the Board that I did assist Michael Moron in preparing the request to Senator Montford for a new county EOC. Ms. Pam Brownell wrote the narrative but I did discuss with Pam an estimated cost. In order to increase the chances of legislative funding it is always good to show a local match, so in the legislative request I suggested to Michael use the \$1M the county has in Consortium funds for an EOC as a local match, and then request \$3M of legislative funds. I did discuss with Pam Brownell an estimated cost for an EOC and we agreed that \$4M should build a reasonable facility, so a 25% match from the county should help convince the legislature that we are serious about needing an EOC.

If commissioners go to the Legislative Day during the session it would be beneficial to personally lobby for the EOC funds because I do not believe the \$1M set aside in the Consortium is enough for a new building considering the cost of construction.

5- Inform the Board that I have completed the Request for Qualifications for seeking a RESTORE Consultant. The ad will run during February, and the Board should be opening the RFQs at the March 5 Board meeting.

6- Inform the Board that the Sheriff does not think the county ordinances regulating activities in Lanark Village provide him with the authority to remove abandoned vehicles along the county roads in Lanark Village. Have the Board direct the County Attorney to investigate and report back.

7- I have been consulting with Ms. Rhonda Skipper, Property Appraiser, on the loss of county tax base related to Hurricane Michael. I confirmed with her on Friday, that she and all the affected county Property Appraisers have been asked by the Dept. of Revenue to provide DOR with estimates on property losses. I have attached to my report the a letter from Ms. Skipper with the amount of property loss that she will be turning into DOR. The current estimate of loss is \$44M. It is my suggestion that the county use these numbers as a basis for our request to TRIUMPH for tax assistance. I have spoken to TRIUMPH staff and they are verifying what DOR is collecting as they agree that might be a common starting point for determining how TRIUMPH reimburses all the counties. TRIUMPH is having a special meeting on Feb 8 in Panama City to discuss tax relief and I plan to attend. Does a commissioner want to go, or does the Board have any direction for me if there is an opportunity to speak at the meeting?

8- At the request of Commissioner Boldt, I called Mr. John Murphy, Alligator Point VFD, and asked him if the county could stockpile the limerock and other road material that is currently on CR 370 on the cleared land the VFD owns on CR 370. Mr. Nabors has informed Commissioner Boldt that there is somewhat of a safety issue with the county trucks turning and loading material on the road with vehicles driving down CR 370. Mr. Murphy has talked to the VFD Board and they have agreed to let the county store material. I told Mr. Murphy that this would not be a permanent request because

once Alligator Drive is relocated/rebuilt then the county would not need to continue to stockpile material. I have given Mr. Nabors' cell phone number to Mr. Murphy so the two of them can talk directly. I showed the site to Clay Kennedy when we were on the Point and he thought the site would work also. Board discussion.

9- Inform the Board I am working on a pre-application for TRIUMPH funding for a new fuel delivery system at the airport. As the Board may recall, our airport was the only airport able to deliver fuel during the hurricane recovery for an area between Tallahassee and almost Pensacola. The airport drew rave reviews for its role, but one of the weaknesses that could have caused a problem was our very old fuel farm. Fortunately, Centric did a great job of holding everything together but now is the time to get some assistance to replace what is an aging fuel delivery system. We will be seeking some \$920K of TRIUMPH funds with a match of \$150K from FDOT for a back-up generator for the fuel farm, and a match from Centrix of \$120K, which is the value of their fuel trucks. The TRIUMPH Board seems eager to provide assistance to the airport since it played a key role in the region's hurricane recovery, and since I can now list matches for TRIUMPH funds now is the time to apply. The total value of the project would be \$1.190M, with \$920K of TRIUMPH funds, and \$270K of non-TRIUMPH funds. The non-TRIUMPH funds represent 22.7% of the project which I think is a good enough match for TRIUMPH to support the project. The next regularly scheduled TRIUMPH meeting has not been announced, but if the Board wants to authorize this pre-application submission now then I will get it in as soon as I get some additional confirmation from FDOT, AVCON, and Centric regarding some details. Board direction.

Rhonda M. Skipper, CFA
Franklin County Property Appraiser

Apalachicola Office

33 Market Street, Suite 101
Apalachicola, Florida 32320
850-653-9236
850-697-2112 Ext. 136 or 137
(Fax) 850-653-1861



Carrabelle Office

1647 Highway 98 E
Carrabelle, Florida 32322
(850) 697-3263
Fax 697-2457

February 1, 2019

RE: Damage from Hurricane Michael

To Whom It May Concern;

Based on my certified 2018 tax roll, the **estimate** of loss is currently at \$44,236,228 in market value. This is just an estimate as my staff and I are still working on the land values.

If you have any questions, please contact me at the number above.

Sincerely,

A handwritten signature in black ink, appearing to read "Rhonda Skipper".

Rhonda Millender Skipper
Franklin County Property Appraiser

County Coordinator's Report
BOCC Regular Meeting
February 5, 2019

1. At your December 18th meeting the Board directed me to contact the City of Apalachicola regarding their interest in submitting a candidate to serve as the County's Municipal representative on the Apalachee Regional Planning Council. The Board attempts to rotate that seat every year between both Cities. I sent an email to Apalachicola's City Manager, as well as followed up with a call, and as of yesterday, the City of Apalachicola hasn't responded or shown any interest in serving. Mrs. Brenda LaPaz, Carrabelle' Mayor, would like to continue serving as she recognizes the value of that seat for the City of Carrabelle. **Board action** to appoint Mayor LaPaz as the County's Municipal representative on the Apalachee Regional Planning Council for another year.
2. At your January 15th meeting I informed the Board that the County received the 2019 Legislative Budget request forms from Senator Montford's office. Senator Montford requested that the forms are submitted to his office no later than Monday, February 11th and "County and City governments combine and rank each budget request in one priority order." At the "unofficial" Legislative Delegation meeting, which was held on Wednesday, January 30th, I discovered that the City of Apalachicola planned to submit its funding request directly to Senator Montford's office. Apparently, Senator Montford's staff didn't object to the City's direct submission. Based on that information, I recommended to Mayor LaPaz that the City of Carrabelle submit their request directly to the Senator's staff. It would be unfair if we ranked Carrabelle's request without the opportunity to rank Apalachicola's request. I also learned that same evening that the Florida House of Representatives deadline for submitting these Legislative Budget request forms is today, therefore, I submitted both of our requests, the new EOC funding and Armory fire sprinkler system funding, last week to Ms. Melissa Durham, Senator Montford's Legislative Assistant and to Ms. Vicki Summerhill. Ms. Summerhill is continuing in the role of the Legislative Assistant to the vacant House seat formally held by Representative Halsey Beshears. I provided a brief history on both requests and explained that each of these requests are very critical to our community as a whole and not restricted to any city geographical boundaries. **Board action** to ratify my submission of both funding requests to Senator Montford and our House Representative's offices.
3. As I just referenced, due to advertising issues the January 30th Legislative Delegation meeting could not be considered the official meeting. The official Legislative Delegation meeting is scheduled for Wednesday, February 27th, at 6:30 pm (ET) here in your Commission meeting room. I will update you if there are any changes to this meeting date.
4. Mrs. Lori Switzer, SHIP program Administrator, has applied for and will receive \$142,075 in Disaster Recovery funding from the State. Mrs. Switzer, in an attempt to better serve the qualified residents, amended the Disaster Strategy to raise the maximum award amount to \$10,000 from the previous \$5000 cap. Florida Housing approved the amended strategy. As a reminder, the SHIP program does not repair mobile homes. **Board action** to approve the amended strategy.

5. On another SHIP Program item, Ms. Pam Vathis is interested in serving on the Housing Board. Ms. Vathis would fill the vacant District 4 seat (Commissioner Parish) on that Board. There is a candidate from District 1 (Commissioner Jones) that is considering serving, however, District 5's (Commissioner Massey) seat is still vacant. Board action to appoint Ms. Vathis to the Franklin County Housing Board.
6. Tal Whiddon, of Williams Communication, and I met on Thursday January 24th to discuss the FireNet Tower report which I sent to each of you. We both agreed, based on the report, the Board might want to consider not investing any funds to repair the current tower. Williams Communication and Southeastern Towers are looking at the cost to repair the current tower, replace the current tower, co-locate the equipment on another existing tower, along with other options, for this Board's review. Since the FireNet is performing with the loaner equipment in place and the County is looking at options, I informed Mr. Whiddon not to proceed with any items on the quote, such as the new fiber run, that would possibly become unnecessary or perhaps obsolete, based on the direction the County may choose as it relates to the tower.
7. Mr. Lon A Wilkens, a St. George Island resident, is interested in serving on the Planning & Zoning Commission. Mr. Wilkens education and experience (see attached email) would allow him to fill the vacant "science" seat. If approved by the Board today, Mr. Wilkens will serve as an alternate for three months then sit as a regular member of the Commission in the science seat. **Board action** to appoint Mr. Wilkens to the Planning and Zoning Commission as an alternate member.
8. There has been quite a bit of progress at the Lombardi (Waterfront) Park project. The pavilion is complete and pending weather conditions, the decking portion of the project should be moving along this week. Based on the most recent schedule, the entire project should be completed by mid-April. I will update you if there are any changes to the current schedule.
9. Staff has received your invitation to participate in the 24th annual Camp Gordon Johnston Parade on Saturday, March 9th at 10:45 am (ET). This year's parade should include CGJ Museum vehicles, vintage WWII vehicles, vehicles from more recent conflicts, area JROTC Units, color guards, veteran and auxiliary units, floats, antique cars, and beauty queens. After the parade, you are invited to visit the CGJ WWII Museum.
10. Florida Association of Counties Legislative Day is on Wednesday, March 27th in Tallahassee. "Florida's counties are facing numerous challenges this year with prolonged disaster recovery from the last three hurricane seasons, the widespread water crisis facing our state and the normal business and obstacles of running an efficient and effective government. It is imperative for local leaders to participate in the legislative process so you can educate your peers in the Legislature on the issues affecting their hometowns and advocate for your citizens and communities. Commissioners and staff are encouraged to come to Tallahassee to assist in the lobbying efforts to protect home rule and prevent unfunded mandates. Governor Ron DeSantis, the members of the Cabinet, agency heads and former commissioners have been invited." Let me know if you will be attending this event.

Amy Kelly-Ham

From: Lon Wilkens <lonwilkens@gmail.com>
Sent: Wednesday, January 23, 2019 11:44 PM
To: amyk@franklincountyflorida.com
Subject: Application for serving on the Planning and Zoning Commission

Dear Ms. Kelly,

I have been encouraged to apply for appointment to the P&Z Commission to fill the vacancy specified as "science". I meet the criteria for the position following my 40-year career in science and education, mostly at the University of Missouri-St. Louis. This was an R-1 ranked institution where research and publication is required in addition to teaching. My doctoral education was at the Florida State University where I studied both marine science and neuroscience. My teaching career included advanced courses in the marine sciences, physiology, and neuroscience. Much of my research involved marine organisms, which serve as excellent models for the study of nervous system function;

Additional experience relevant to P&Z includes the fact that I served for 6 years on the Architectural Review Committee in the Plantation, the final 3 of which I served as chair of the committee. As a result of this volunteer work I am familiar with many of the criteria pertaining to development including the variety of county and state setback requirements, variance procedures and building codes.

I believe that I would find this volunteer work interesting and rewarding. I will drop off or mail in my Statement of Financial Interests (Form 1).

Sincerely,
Lon A. Wilkens, Ph.D



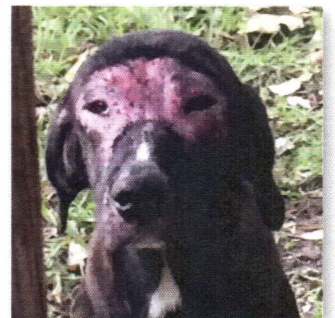
It's been a very challenging 18 months for the Franklin County Humane Society

Happy Holidays Everyone!

We thought we'd share some of the extreme challenges we have been faced with the past 18 months. Without your support and generosity, the outcome of these situations would have been very different.

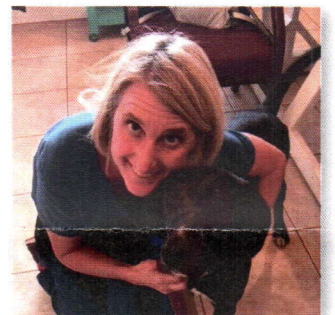
Hurricane Michael

After Hurricane Michael passed through Franklin County and the shelter and all animals were safe, we transferred 35 cats and 14 dogs we were housing to our partners in the Tampa/St Pete area as we had no water or electricity. Every single one has been adopted. In the meantime, the shelter filled up quickly with displaced animals and owner surrenders. We took in every pet that needed shelter after the storm, including those with injuries. We have provided medical care to all and are continuing to find homes for all the Hurricane Michael survivors.



One example of the need that arose from this disaster was a dog named Donovan, *at left* the day he arrived at the shelter. Donovan was brought to us a few days after Hurricane Michael. He was a stray that had been hanging around a neighborhood. Although some neighbors fed him, no one addressed his medical needs. He'd weathered the storm outside, alone. Now we had a chance to care for him and find him a safe and loving home.

And here is Donovan now, going home with his adopter, looking good and feeling great!



A Big Hoarding Case



The Franklin County Humane Society housed and treated 56 cats and 18 dogs that were owner surrendered in a hoarding case in Carrabelle in Spring 2017. All the cats were suffering from upper respiratory infection, fleas, dermatitis, ear mites, and intestinal parasites; their medical needs were extensive. They all had to be tested, vaccinated and spayed/neutered. The dogs were in better condition physically, but behaviorally, most needed a lot of help. They too needed medical care, vaccinations, testing and spay/neuter. Fortunately, most made a full recovery and found their forever homes.

The Eastpoint Fire

This neighborhood fire was devastating for almost 40 homeowners and their pets. The fire moved so quickly that residents had little time to get themselves and their animals to safety. Some of the animals had to make it out on their own. The Humane Society safely housed 18 animals that were displaced due to the fire. All were reclaimed except for one dog, a litter of kittens, and a litter of pups. Homes were found for all the unclaimed pets.



Your donations are what make these outcomes possible. We appreciate every single contribution, big or small, and we will continue to strive to care for and home all the pets that pass through our door.

Thank you so much for your continued support.

Karen Malsberger Martin

Karen Malsberger Martin
Executive Director
Franklin County Humane Society
850-670-8417
fcadoptioncenter@fairpoint.net



Dear Friends and Neighbors,

It's that time of year again. It's the season when we celebrate our families, friends and all the great things that come with living on the Forgotten Coast.

Like many of you, the Humane Society has had many challenges this past year. Between the Eastpoint fire, Hurricane Michael and a tragic case of animal hoarding (be sure to read Karen Marten's update) we've had our work cut out for us, but are proud to say that through it all we continued to provide a safe haven for any and all pets that come through our door.

The good news is that we have found homes for most of the animals we've taken in—including a wide range of dogs and cats that have come to us with severe medical challenges, and those displaced by natural disasters. We've seen animals arrive that were paralyzed in fear or infected with every type of parasite you can imagine, yet with care and compassion from our staff and volunteers these animals have all flourished and went on to find great forever homes.

So this holiday season we hope you'll continue to support us with a financial donation of any size. Your donation helps keep our operation running and make miracles happen for the homeless pets of Franklin County.

There are Three Ways to Help Us!

1. Send a check to Franklin County Humane Society, P.O. Box 417, Eastpoint, FL 32328. The more you can spare, the more animals we can serve.
2. Go to our website: forgottenpets.org and use the PayPal link at the bottom of our home page. It's quick, easy, and painless.
3. Look for our donation boxes located at various merchants around the county and dip into your pockets. Every dollar helps.

And, as you know, charitable donations are tax- deductible so please make your donations before December 31.

We'd also like to thank you so much for your past support and wish you the very best this holiday season.

Bud Hayes

Bud Hayes
President
Board of Directors

