

**FRANKLIN COUNTY BOARD OF COUNTY COMMISSIONER
REGULAR MEETING
COURTHOUSE ANNEX – COMMISSION MEETING ROOM
DECEMBER 4, 2018
9:00 AM
MINUTES**

Commissioners Present: Noah Lockley – Chairman, William Massey-Vice-Chairman, Joseph Parrish, Ricky Jones, Bert B. Boldt, II

Others Present: Marcia M. Johnson-Clerk of Court, Michael Moron-County Coordinator, Alan Pierce-RESTORE Coordinator, Michael Shuler – County Attorney, Lori P. Hines-Deputy Clerk to the Board.

Call to Order

Chairman Parrish called the meeting to Order.

Prayer and Pledge

There was a prayer followed by the Pledge of Allegiance.

Approval of Minutes

On motion by Commissioner Massey, seconded by Commissioner Jones, and by unanimous vote of the Board present, it was agreed to approve the minutes from the meetings held on October 16, 2018, October 18, 2018 and October 29, 2018.

Payment of County Bills

On motion by Commissioner Massey, seconded by Commissioner Jones, and by unanimous vote of the Board present, it was agreed to approve payment of the County's bills.

Public Comments – *(This is an opportunity for the public to comment on agenda or non-agenda items. When you are recognized to be heard by the Chairman, please sign the speaker's log and adhere to the time limit. An individual will be allowed to speak for three minutes whereas a designated representative of a group or faction will be allowed to speak for five minutes.)*

Ms. Terry Sense, State Board of Administration (SBA), provided an update on the loans numbers for the county. She stated 100 loans have been approved in the amount of \$3,911,000 for Franklin County residents. She explained there are 83 home loans for physical damage, 12

business loans for physical damage and 5 loans to businesses for working capital money. She reported there were 1,500 FEMA referrals but SBA only received 319 loan applications. She said the majority of the homeowners and businesses are not taking time to fill out an application and are possibly missing out on a valuable tool for recovery. She encouraged homeowners, renters, businesses and non-profits organizations who suffered damages from Hurricane Michael to fill out an SBA loan application. She reported the Disaster Recovery Center (DRC) at the Carrabelle Library has a full staff to assist survivors with customized help. She stated they are open Monday-Saturday from 9:00 a.m. until 6:00 p.m. Ms. Sense reported there is also a mobile DRC in Alligator Point at the Mission by the Sea Church that is open until December 6th from 8:00 a.m. until 7:00 p.m. Mr. Sense stated people can also apply online at disasterloan.sba.gov and December 10th is the last day to apply. The Board thanked Ms. Sense for the update.

Department Directors Report

Howard Nabors – Superintendent of Public Works

Mr. Nabors said his department continues to clean up through the county from the storm. He reported there are some flooding issues since it rained over the weekend and people have put a lot of things in the ditches. He explained items have washed into the culverts so they are working to unstop the culverts. He stated they will be working on this for the next month or so.

Mr. Nabors stated they are continuing to maintain the 1,100 ft. at Alligator Point. He reported there was water on the road through the weekend.

Mr. Nabors said they need to change out one of the metal bridges on River Road and the estimate is \$5,200. He asked for Board approval for this work. He said the same people will fix this one that fixed Timber Island Bridge. **Commissioner Parrish made a motion to approve fixing the bridge. Commissioner Massey seconded the motion.** Commissioner Massey asked how long the repair will take because hunting season starts in a couple of weeks. Mr. Nabors said he will contact them today and hopefully they will start in a week or so. Commissioner Massey asked Mr. Moron to ask the state for some help with the bridge as they use it quite a bit. Mr. Moron questioned if they want help with the funding or repair. Commissioner Massey answered funding because they travel the road more than anyone. Mr. Moron asked if it is the Division of Forestry. Mr. Nabors answered yes. **Motion carried; 5-0.**

Commissioner Boldt asked about the borrowed product the county is using to fortify Alligator Point Road. He reported this product is stored on the right-of-way and he asked if they have considered a location to store this material off of the highway for a more cosmetic look. Mr. Nabors said the county tried to get a piece of property from the state for this purpose but it did not work out. He said it would be good if they got a staging area and could get the material off the highway. Mr. Pierce reported the county does not have any property at Alligator Point so their option is negotiating a lease or getting an allowance from Bald Point State Park. He

explained the problem is the state park was purchased for environmental purposes so they may not want to let the county have a piece of property to store materials. Mr. Nabors stated the closest area is the Carrabelle pit so it takes days to repair the road. He explained the closer the materials are the quicker they can repair the road. Mr. Pierce said the Alligator Point Water Resources has a well field at the intersection of Highway 98 and Alligator Drive but he does not know if they would allow it. He stated it would be a little further but out of sight if they would allow the county to store the materials. Chairman Lockley asked Mr. Moron to get with Commissioner Boldt and the right people and see if they can make this happen. Mr. Nabors said it would be good to have a place there to store materials.

Fonda Davis – Solid Waste Director

Mr. Davis presented the Board with a proposal from Mr. Jason White, Jason White Construction, to look at the damages to the Eastpoint Restroom and the Fishing Pier parking area. He stated the amount of this proposal is \$55,539.00 but he realizes this work will probably need to be bid. Mr. Davis requested the Board allow him to close access to this road due to the damage. He asked the Board to review the pictures he presented and said he is concerned about the liability and someone going out there at night and running off the edge. Chairman Lockley stated the area looks rough. Commissioner Parrish asked if this work will be reimbursed by FEMA. Mr. Pierce answered yes, but explained a Project Worksheet (PW) has not been written and it could be 3 months or more before this area gets fixed. Commissioner Boldt inquired if this was insured. Mr. Pierce explained the county does not insure parking lots and roadways but does insure buildings and structures. He reported this is common practice for local governments as they rely on their county work crews or a declaration if there is a hurricane. Commissioner Boldt questioned if the county received a certificate of occupancy before the storm and know it is their responsibility. Mr. Pierce said they have always known because it was built on county property. Mr. Pierce stated Island View Park is another example of this as there is no insurance claim on it either. He explained their recourse for repairing is through the President's declaration and federal funds. Chairman Lockley stated in public interest they need to shut down this area before someone gets hurt and then decide what can be done to this area. Commissioner Parrish asked if they need to bid these repairs. Attorney Shuler questioned if the Board is being asked to close the park and then look into moving forward with the PW. Mr. Davis agreed and said he would just like to shut down access to the restroom. **Commissioner Parrish made a motion to shut down access to this area.**

Commissioner Jones seconded the motion. Commissioner Parrish stated they need to make sure a PW is written for this work. He asked Mr. Davis to stay until Mrs. Brownell gives her report so they can discuss the PW's that need to be written all over the county. Chairman Lockley asked about putting lights in this area. Mr. Pierce reported they need to block off the road where it accesses this area on Island Drive so people cannot even drive into this area. He said lights in the area may draw attention. Attorney Shuler asked if they have fencing. Mr. Pierce suggested fencing or concrete barricades. Commissioner Parrish said some signage needs to be placed there explaining why it is closed. **Motion carried; 5-0.**

Mr. Davis informed the Board the shooting range is open. Chairman Lockley asked if they made the berm higher. Mr. Davis answered yes. He said he talked with Mr. Nabors and they are going to add some more dirt to the back wall. He stated they did make it higher all the way around. Chairman Lockley asked about the sides. Mr. Davis said they were addressed also. Commissioner Jones thanked Mr. Davis and his crew for helping get the shooting range open. Chairman Lockley stated it is hunting season so it will get used a lot and they want to make it as safe as they can.

Commissioner Boldt asked what the capacity is at the landfill relative to debris pickup. Mr. Davis responded they have approximately 6 acres that are untouched now. He reported the problem is it is getting cluttered because they are only allowed to stage the majority of the county debris. He explained the Department of Environmental Protection (DEP) is coming in about everyday and checking the landfill and the county is due for an inspection now. He said he thinks they are holding off with the inspection because of the storm. He stated his understanding from staff is that they want to close the staging areas down and close this out. Mr. Davis reported he is ready for his department to get back to normal operation but it is hard with the county staged debris. He explained when the state debris comes in they are able to put it in the ground. Chairman Lockley asked if the debris is being chipped. Mr. Davis answered they are not chipping now due to limited space and it would interfere with Crowder Gulf who is bringing in vegetation. Mr. Pierce asked if some of the debris is being grinded. Mr. Davis stated Crowder Gulf is grinding what they bring in. He reported when Crowder Gulf moves out then the county can start chipping their debris. He went on to say space is limited when you are stockpiling debris. Mr. Pierce questioned if the goal after this disaster will be to chip and tub ground debris so they will have the 6 acres back for construction and demolition (C & D). Mr. Davis explained Crowder Gulf is chipping their vegetation and what is in the county's yard trash area will eventually be chipped but where they are staging the C & D is going to take up some space. Mr. Pierce reported they want to make sure that after the disaster some of the space currently occupied by debris will be open for something else. Mr. Davis answered yes. Commissioner Boldt asked if the state pays the county for using their landfill or if the county is just a steward of being involved. Mr. Davis said the state owes \$488,000 now for storm debris. Commissioner Boldt clarified the county is burying the state debris but staging the county debris. Mr. Davis agreed that is correct. Mr. Pierce asked if they are actually using the lined landfill. Mr. Davis said the C & D is not lined. Mr. Pierce said the lined landfill was built years ago for household garbage but it has not been used for years as the household garbage is now transferred out. He stated he does not want anyone to be confused that they are using the lined landfill. Mr. Davis reported the City of Carrabelle owes \$42,000 and the City of Apalachicola owes \$129,000 for debris. He stated hopefully this money can be used later to acquire more property. Mr. Pierce explained they are getting more land for C & D but the current property is bounded by the state forest, private development and school board property so it is a problem unless one of the entities works with them. He reported if they cannot expand this area then the county would need to open up a separate disposal area somewhere else in the county. He stated the best solution would be for the Tate's Hell State Forest to work with them. Mr. Pierce explained they had this battle when they tried to build

the prison on state land and they had a difficult time finding property and finally built it on Highway 67. He reported the county needs to be thinking forward because in a few years the C & D site without another storm could be full. Mr. Pierce explained the county probably only has a few years to find another disposal area. Commissioner Jones asked how many acres the current landfill site is. Mr. Davis estimated 60-66 acres. Commissioner Jones asked if about 2/3 is in use. Mr. Davis answered yes. Mr. Pierce reported long term the county is probably looking for 40-60 acres. Chairman Lockley pointed out it will be a while before the county is paid and FEMA provides reimbursements. Attorney Shuler stated according to the Property Appraiser's website the current landfill parcel is 85 acres. Mr. Pierce reported if the cities do not pay the county then they cannot receive reimbursement from FEMA. He stated the county needs to make sure they pay. He explained they will get 87 ½% of their money reimbursed because of the 12 1/2% local match everyone is required to pay. Attorney Shuler reminded the Board of the Memorandum that said the state will be picking up 100% of the cost. Mr. Davis stated he is waiting for the cutoff date for debris because they want the county clean but are on edge at the landfill. Chairman Lockley reported this will be discussed during Mrs. Brownell's report.

Pam Brownell – Emergency Management Director

Mrs. Brownell presented her report to the Board, as follows:

Action Items:

1. Opening of the Request for Proposal for Disaster Recovery Services
2. Request for Board approval for the Scoring Committee for the Disaster Recovery Services to be comprised of the following individuals and have them come back to the board with their recommendations to award the contract
 1. Tress Dameron
 2. Whitney Coles
 3. Alan Pierce

Mrs. Brownell said she and Mrs. Jennifer Daniels did not participate in the scoring as they spent a lot of time working with Ms. Jeanne Devlin, CDR Maguire, and she does not want there to be any questions if their company was awarded the contract. She reported Ms. Devlin did not have much interaction with Mrs. Dameron. **On motion by Commissioner Parrish, seconded by Commissioner Jones, and by unanimous vote of the Board present, it was agreed to appoint Mrs. Tress Dameron, Mrs. Whitney Coles and Mr. Alan Pierce as the Scoring Committee for the Disaster Recovery Services.**

3. Revisit the date for Final Debris Pickup in the unincorporated areas of the County.

Mrs. Brownell stated the two cities have already announced their final debris pickup date will be December 10th. She explained this is the final date for putting debris out and then the

contractors will start pickup. She reported people have started to do regular maintenance on their yards and putting out debris that is ineligible. She commented if the county picks up the ineligible debris then FEMA will not reimburse the county. Mrs. Brownell explained people are placing ineligible debris on top of eligible debris so then the whole pile becomes ineligible and cannot be picked up. Chairman Lockley asked if her department contacted the City of Apalachicola and had the big trees he discussed cut up and picked up. Mrs. Brownell answered yes. She said the two municipalities have set their final pickup date and now it is up to the county to set their final date to put out debris. Commissioner Boldt stated for consistency and not to have confusion the county should have the same date of December 10th. Commissioner Jones clarified December 10th is the last day to put items out for collection but the collectors will not finish that day. Mrs. Brownell agreed that is the final date to put items out but then the collectors will start with cleaning each zone. Commissioner Jones said he is good with the December 10th date. Commissioner Parrish reported even though the county sets a date this information still needs to be in the newspaper. He explained people are going to continuously put things out and once the contractors are gone the county does not have the ability to pick up some of the items that are being put out. He said a big advertisement needs to be published in the newspaper providing the dates, explaining what is eligible and stating after that date it is up to the individual to dispose of the debris. Commissioner Parrish reported this is going to be a continuous problem even after the deadline date. He stated the contractors did a decent job of getting things up in his neighborhood but Bay View Drive and Brownsville Road are full of things unless they were picked up yesterday. He reported he is just reporting on his district but if the other Commissioners have roads in their districts then they need to inform the contractors also. Commissioner Boldt said the Board needs to consider the publishing deadline when placing this ad in the newspaper. Mr. Moron stated the next edition of the newspaper will be on the 13th so if they want to advertise they can move the date to the 17th. Commissioner Parrish said there needs to be better notification. He reported the public needs to know if they are putting things out after this date it is considered illegal dumping. Chairman Lockley reported it will not hurt as they have one date with the cities and one with the counties and they cannot collect both at one time. Mr. Don Mateo, Regional Manager with Crowder Gulf, said if they can do all collection and have the same date that is the best way to go. He stated they are starting to see a lot of ineligible debris and they do not want the county not to receive all their reimbursements. He reported if FEMA starts seeing green debris it will raise all kind of flags. He stated a consistent end date is the best way to go. Chairman Lockley explained the problem is the newspaper deadline and getting notification out to the citizens. Mr. Mateo stated it is in the county's best interest to move the date to the 10th. Chairman Lockley asked if the debris will all be collected at the same time. Mr. Mateo responded no but it will be within 2-3 days because they will bring in additional assets to help collect the debris. Chairman Lockley asked about radio notification. Mrs. Brownell replied they advertise on the radio, Franklin Alert, Facebook, the county's website and the Emergency Management website. Chairman Lockley agreed they need to put it on all of them. He asked if they have heard anything about the private roads. Mrs. Brownell stated she talked with the state and she can file the paperwork. She explained when she sent an email to the state specifically asking per their conversation that the county will not be on the hook for any reimbursement for picking up

private property debris the answer she got back was they could not make any guarantee that the county will not be responsible for private property debris pickup reimbursement to the state. Chairman Lockley reported if the state approves it and the deadline date has been met then the contractors will be gone. Mr. Mateo stated that is a separate program and typically private property debris removal (PPDR) is done long after the right-of-way (ROW) work is done. He explained it is because the ROW is all eligible materials. Chairman Lockley reported they are not trying to hold the contractors up but they do not want to rush because they want the county clean. Mr. Mateo stated they also want to make sure the county is reimbursed by the federal government. He said they are doing their due diligence by telling them the county could be potentially de-obligated for hauling ineligible debris. He pointed out the county started collection two weeks before everyone else in the area and FEMA is going to take that into consideration when they come here. Chairman Lockley asked if FEMA put a deadline. Mrs. Brownell explained FEMA does not put a deadline on debris and the state has not put a deadline on pickup. She informed the Board she asked DOT what their final date would be and who would be responsible for making sure the state and federal highways were cleaned up and their email said they would make sure it was cleaned up. Commissioner Massey inquired if they will get on the other side of the ditch and pick up the debris. Mrs. Brownell said she assumes they will since they said they would clean it. She reported if it is not clean then she will take pictures and let them know this is not acceptable and they need to come back. Commissioner Massey reported between Carrabelle and Alligator Point there is debris on the other side of the ditch. Mrs. Brownell stated whole houses have been dumped and the state's response was it is the Sheriff's problem. She explained unless the Sheriff's Department catches them dumping the items it is not. Mrs. Brownell said people have to start calling if they see illegal dumping. She stated people cannot use this as an opportunity to clear their property. Chairman Lockley said in a disaster like this everyone has to use the neighborhood watch program. Commissioner Parrish read the section from Mrs. Brownell's report addressing private property debris removal. He stated the county cannot be responsible for going on private property if they are going to have to pay for it. Chairman Lockley agreed that is right. Commissioner Parrish said that is why the county does not enter into private property. He suggested the county not pick up private property debris because the county may have to pay for it and they do not have money for this item. Mrs. Brownell agreed but said she did research it and there is no way the county can do this without jeopardizing the taxpayers' money. Chairman Lockley explained he was not talking about going on private property but asking about private roads. Mrs. Brownell stated if they bring the debris to the county right-of-way then it is eligible debris. She reported the debris haulers cannot go down private roads and collect debris because it is ineligible. Commissioner Jones asked Mrs. Brownell for her recommendation on the date. Mrs. Brownell recommended December 10th so it is consistent with the cities. She explained they have been pushing this information out for about a week for the cities and she can contact Oyster Radio and push it out on Facebook, and the websites. **On motion by Commissioner Jones, seconded by Commissioner Boldt, and by unanimous vote of the Board present, it was agreed to use December 10th as the last date for pickup.** Chairman Lockley stated they want the county cleaned up. Mrs. Brownell said that is the last day to put out debris. Chairman Lockley reported the county is not going to sign off on this if the county is

not clean. Mrs. Brownell stated the contractors will not be released until the Board is happy. Mr. Davis asked if the county still gets the 100% reimbursement after that date. Mrs. Brownell said the 100% reimbursement is until they completely clean the county and release the contractors. Mr. Pierce explained after the 10th the FEMA representatives will come in and look at the debris and say it is not eligible and they will not reimburse the county. He stated the county can keep the contractor here but at some point FEMA is going to stop paying for it. Chairman Lockley said the 10th is the deadline but he asked if there is an estimate of how long it will take to collect the debris. Mr. Mateo responded 7-10 days.

Open Request for Proposal – Disaster Recovery Services

The Franklin County Board of County Commissioners (the "County"), is seeking proposals from firms to provide disaster recovery consulting services. Services are to include but not limited to public adjusting services, technical, administrative and training support to assist the County with damage assessment, disaster recovery, project estimation, FEMA force account and small and large project document assembly, and Federal Procurement requirements review, etc. Work will include working with federal agencies, state agencies, local governments, and constitutional offices within Franklin County, FL.

Mrs. Brownell reported they are going to read the RFP's and then the committee will score them and bring back the recommendation. Mr. Pierce stated one RFP came in 1 hour after the deadline as they thought the county was on central time. Attorney Shuler said the Board has the ability to waive technical defects or they could reject the RFP but his recommendation is to accept the RFP. **On motion by Commissioner Massey, seconded by Commissioner Jones, and by unanimous vote of the Board present, it was agreed to waive the technical defect and let the RFP be considered.** Mr. Pierce read a notice from E-Civis stating they will not respond to the RFP. Mrs. Brownell explained the RFP said you should send a letter if you are not going to respond to the RFP. She reported another letter was received electronically. Mr. Pierce opened the first RFP and it was blank and the box did not have a name. He explained someone returned a blank RFP. He opened the other RFP's and Mrs. Brownell read the names of the companies, as follows:

<u>Company</u>	<u>Location</u>
GP Strategies Corporation	Panama City, FL
Wheeler Emergency Management Consulting	Marianna, FL
Atkins	Tampa, FL
Rostan Solutions, LLC	Valrico, FL
Plexos Group, LLC	Baton Rouge, LA
CDR Maguire, Inc.	Tallahassee, FL

Mrs. Brownell explained the Board approved a committee and they will go through the RFP's, complete an evaluation scoring sheet and provide a recommendation to the Board. She reported they select 3 contractors and do a non-exclusive contract so the county can choose which contractor they want to use for each project. Commissioner Jones left the meeting at this time. **On motion by Commissioner Parrish, seconded by Commissioner Boldt, and by**

unanimous vote of the Board present, it was agreed to send the RFP's to the committee for a recommendation. Mr. Pierce brought into discussion the possibility of a special meeting to address this matter. He explained right now the county does not have anyone assisting with writing PW's and asked if there is a time crunch. Mrs. Brownell suggested as soon as the committee scores the RFP's then they should get back to the Board with a recommendation. She stated then the Board can move forward with a contract and the contractor can get in the county and start collecting information and writing PW's. She said then she will get with FEMA and set up the kickoff meeting. Commissioner Lockley asked how long it will take the committee to score the RFP's. Mrs. Brownell responded hopefully only a couple of days. Commissioner Jones returned to the meeting. Chairman Lockley asked the Board members about a date for the meeting. Mr. Moron said he must check the court calendar to see when the room is available. He reported he will check with Mrs. Brownell and then contract everyone about a meeting date. Commissioner Boldt asked if this is Disaster Recovery Services for year 2019. Mrs. Brownell answered it will be a 3 year contract with an extension for another year or two. She explained the contractors will actually write the PW's and submit them to FEMA and then follow the PW's through to make sure the county gets reimbursement. Chairman Lockley asked if this contract will take the place of the pre-existing one. Mrs. Brownell replied yes, the 30 day contract was with CDR Maguire and was cancelled and these contracts will replace it. Commissioner Parrish stated in relation to selecting the consultant, they need to make sure all the county departments make a list of everything that is torn up that belongs to the public and this consultant needs to assist with doing this. He said he would like Mrs. Brownell involved in every part of this as she is their representative from the local government and she should keep them informed of what is going on. Mrs. Brownell agreed all departments must get their damages together so the consultant can work on the PW's. Commissioner Parrish reported all the things that are damaged must be reported so the county gets reimbursement and the department heads, Mrs. Brownell and the consultant must work together. He stated the consultant does not take Mrs. Brownell's place but is there to assist her. Commissioner Parrish pointed out they cannot miss anything. He stated Mrs. Brownell must advise the consultants of what she wants done. Commissioner Parrish reported it would be nice to have a list of items by department to present to the consultants when they come on board. He said the roads and overtime must also be included. He stated he is relying on Mrs. Brownell not the consultant as she is the employee of the Board and she is ultimately responsible for making sure the consultants do their job and that the reimbursements are submitted. He went on to say the consultants are to assist her with some of the more cumbersome items such as FEMA regulations. He said she must make sure the county gets reimbursed for all the items they are entitled to be reimbursed for. Commissioner Parrish reported the constitutional officers are responsible for preparing their own list but the consultant can assist. He explained he wants to make sure everyone is on the same page and knows how this process should work and that Mrs. Brownell is the one responsible for making sure this all happens. Mrs. Brownell stated she had already started a list with the departments before CDR Maguire left. Commissioner Parrish asked who is working on this now because he does not want to miss the deadlines. Mrs. Brownell stated she informed FEMA they would not schedule the kickoff meeting until the consultant was hired and after that they have 60 days to

submit all the PW's. She reported even the street signs are eligible for reimbursement but there is a process that must be followed. Mrs. Brownell confirmed they are working with the departments to get detailed information to move forward with writing the PW's. Commissioner Parrish said he does not want anything to slip through. He explained they are operating on county money right now and all of this must be done in a timely fashion and correctly so they get reimbursement. He inquired if the cities have to pay their tipping fees before being reimbursed. Mrs. Brownell said FDOT will be reimbursing that item. Chairman Parrish stated Mrs. Brownell and her staff are overseeing the consultant so their job is just beginning and it is a lot of responsibility and work. He pointed out if the county is not reimbursed then the cost falls on the taxpayer. Mr. Moron informed the Board the room is available next Tuesday at 9:00 a.m. for the meeting if they are available. Chairman Lockley stated Mrs. Brownell and her staff are the boots on the ground and they must make sure this work is done. Commissioner Boldt agreed the money paid to the consultant is net what their reimbursement is from FEMA. Mrs. Brownell reported the county can actually get reimbursed for their services. Commissioner Boldt questioned if she means the consulting fees. Mrs. Brownell answered yes. Commissioner Boldt stated that makes it more of an incentive for them to inventory every issue. Chairman Lockley reported when they select a consultant make sure it is not someone they will lose in the middle of a disaster and someone who will be on scene every time as this is a bad time to have to select consultants. **On motion by Commissioner Jones, seconded by Commissioner Parrish, and by unanimous vote of the Board present, it was agreed to schedule the special meeting for Tuesday, December 11th, at 9:00 a.m.** Chairman Lockley advised Mrs. Brownell to let them know if she needs some help and they will get her some help. Mrs. Brownell stated each department must provide her a complete list. Mrs. Brownell and Commissioner Massey discussed the cost of the street signs. Commissioner Boldt said installation must be included also. He stated the newspaper reported there was one death in Franklin County relation to Hurricane Michael. Mr. Pierce explained during the storm a gentleman had a heart attack.

Mrs. Brownell informed the Board she received a telephone call from the Governor's aide inviting her to be there this morning with the other Emergency Management Directors to an appreciation meeting for a job well done.

Mr. Pierce reported because of the long term history of Alligator Point Road the PW is going to take some involvement outside of the scope of the consultant. He explained he received a telephone call and will meet on site tomorrow with state officials to begin a state review on what the solutions are. He reported one of the solutions the state has suggested and they are working on is land acquisition. He explained land acquisition is voluntary so they cannot relocate the road unless everyone sells and right now they do not have 100% participation. Mr. Pierce reported they will be looking at options and one of the options is very expensive and stalls the process and that is going through condemnation. He explained unless they get some outside state assistance he is not sure where they are going to end up. He reported condemnation will not result in the homeowner getting any more money because the county pays fair market value based on the appraisals the county has whether it is a voluntary

acquisition or condemnation acquisition. Mr. Pierce stated he will go to Alligator Point tomorrow but at this point the county has not heard from the Governor's Office or FDOT about assistance. He said the only agency the county has heard from is the Department of Emergency Management and their offer is money to buy land and move the road inland. Chairman Lockley commented they need a bridge. Commissioner Boldt reported they are having a multi-faceted approach with the land acquisition for part of the destroyed road, lobbying and grass roots work with the people who are living at Alligator Point. He stated one of these items is going to work or it may show the state the diligence, good faith and energy they are putting into this critical issue with the road. Commissioner Boldt said they are working as a good steward of the road to get the state to take the road.

Information Items:

1. MOU for the Dog Island Conservation area has been submitted to the State WebEOC.
2. Private Property Debris Removal- Pamela Brownell was informed by the State that county could possibly be responsible for the debris pickup on Private Property.
3. Franklin County EOC Staff is still activated assisting residents after Hurricane Michael.
4. Capital Community Action coordinated with FCEM and will open the Donation Center for all Fire Survivors and the General public on Wednesday 12/5/2018 to facilitate the disbursement of the donated goods from the Fire.
5. Franklin County Emergency Management (FCEM) office is working closely with our Volunteer organizations to ensure that all the unmet needs of the community are being taken care in regard to Hurricane Michael and the Eastpoint Wildfire.
6. FCEM is has been working closely with the Debris Contractors to expedite the pick-up of all debris.
7. Local Mitigation Strategy is scheduled for December 6th at 10:00 am located at EOC.
8. After Action Meeting for Eastpoint Fire is going to be on December 3rd at 10:00 am at the EOC.
9. After Action for Hurricane Michael is scheduled for December 12, 2018 at 10:00 am
10. FCEM will be attending the Region 2 Quarterly Meeting on December 13, 2018 at 10:00 in Taylor County.

Erik Lovestrand – Extension Office Director

Mr. Lovestrand said he does not have any items for Board action. He reported at Commissioner Boldt's request he contacted Mr. Tim Sullivan at the Carrabelle Airport about a vegetation issue along the runway where the runway lights are. He stated they have a problem with some tough perennial grasses and he has asked for some help from their horticulture experts in the district to try and solve this issue. He reported it make take several attempts before they resolve the problem.

County Extension Activities November 21 – December 4, 2018

General Extension Activities:

- Extension Director involved in annual report preparation for District Extension Director.
- The County has submitted the request for a no-cost extension to FDACS regarding the Extension office renovation project at the Millpond DEP facility.

Sea Grant Extension:

- Coordinating with FWC staff for a presentation at the 4-year review of the Sea Grant program in Gainesville.
- UF has submitted for a no-cost extension on the Dark Skies turtle lighting grant due to Hurricane Michael impacts in the project area.
- Extension Director participated in webinar call with the Dean of Extension (Dr. Nick Place) regarding faculty expectations if serving in a regional or state specialist role. Our position is a “Regional Specialized Agent” Florida Sea Grant position.

4-H Youth Development:

- School-level Tropicana Public Speaking competitions are taking place now and the County contest is planned for December 6 at the Estuarine Research Reserve facility at 108 Island Drive in Eastpoint, from 11-2.
- Extension Director participated in 4-H Teen Retreat planning meeting for 2019.
- Two Franklin County youth attended the annual 4-H LAW (Leadership Awareness Weekend) at Camp Cloverleaf in Lake Placid.

Family Consumer Sciences:

- Family Nutrition Program (FNP) Assistant conducting programs in local schools.

Agriculture/Horticulture:

- Extension Director met with airport staff in Carrabelle to research best approach for tough-to-control vegetation in the asphalt around runway lights.

Jason Puckett – Airport Manager

Mr. Puckett stated he wants to publicly thank Centric Aviation for their help during the post storm relief effort. He said the airport was an integral part of recovery efforts after Hurricane Michael. He reported the airport was used for search and rescue efforts and credited for saving 15 lives. He stated 58 life saving assists were also performed by the United States Coast Guard using the airport as a staging area. He said Centric Aviation was informed by state officials that had the airport not been open and operational with 24 hours operations, lives would have been lost. Mr. Puckett pointed out it was out of the scope of Centric Aviation’s agreement with the county to be operational for 24 hours and they did that as goodwill and it showed dividends.

He went on to say after the search and rescue efforts stopped the airport saw a flurry of humanitarian aid as it was the only airport operational for the first 48 hours post hurricane. He explained in addition to the National Guard air support the airport was designated as a staging areas for Operation Airdrop. He reported with the assistance of local volunteers the airport coordinated air drops from over 100 aircraft in a 48 hour period getting much needed water and food to people in the community. Mr. Puckett stated the airport also worked in conjunction with Duke Energy. He explained Duke Energy expanded their work camp to the largest work camp they have ever assembled with over 3,000 workers staged at the airport for over a month. He praised Centric Aviation for doing a fantastic job.

Mr. Puckett reported the Access Road Project went out for bid on October 25th but no bids were received. He explained they believe this was due to the recovery efforts that were going on after Hurricane Michael. He said this was coordinated with Mr. Pierce and DOT and they agreed to readvertise the project in January. Mr. Pierce stated they will revisit readvertising in January based on the workload of contractors.

Mr. Puckett stated all the work is complete on the Economic Development Study and they are waiting to schedule the final presentation because they are waiting for a couple of things to happen that they want to present. He explained today he is meeting with an aeronautics company out of Tallahassee that is looking to relocate to the Franklin County Airport and will bring a handful of jobs. He stated there is also an airframe and/or power (A & P) mechanic that wants to relocate his business from Panama City to Apalachicola which will also create a few jobs. Mr. Puckett reported they have a meeting next week with another company that may be relocating to this area and could also provide some economic benefits. He said a lot of things are going on from an economic standpoint and they are waiting for the outcome on all of these items before they make the final presentation. Mr. Pierce stated as directed by the Board a letter was sent to the Triumph Board saying they are looking at revising their list of priorities and the airport is part of the priority. He explained after they meet with the company that is thinking about relocating to Florida then he will come to the Board on December 20th with a list of things they want to see at the airport. He reported one of the items may be an upgrade on their fuel dispensing. Mr. Pierce said Centric Aviation and the state worked cooperatively to keep the fuel running but they need a \$500,000-\$600,000 improvement to the fuel storage and delivery system and they hope to get it funded quickly. Mr. Puckett stated DOT has been proactive in asking what they can do after action and this was one of the items discussed. He explained they had fuel in the fuel farm but there was no way to get the fuel out without power. He reported the fuel farm is outdated so DOT has asked him to prepare a cost estimate of what it would cost to put a new system in. Mr. Pierce reported fuel was so critical that the state was prepared to send a Blackhawk helicopter in with a generator to keep the fuel running as this airport was the only fueling site between Tallahassee and Pensacola during that time. Mr. Puckett said it is amazing this airport did not sustain more damage but it was advantageous to many people to be able to provide relief from this airport.

Mr. Puckett reported the Runway Marking Project is ongoing and all three runways will be repainted, restriped and mildew removal will be done.

Mr. Puckett stated he was notified of a crash of a single engine aircraft that departed from the airport on the way back to South Florida. He explained when this happens the first thing he looks at is whether they refueled at our airport. He said the aircraft did refuel at the airport and Centric Aviation did an incredible job and they have fuel samples from that morning and evening. He reported they fueled airplanes before this plane and after and none of the other aircraft had any issues so they have come to the conclusion that it is not a fuel related issue. Mr. Puckett said their prayers and thoughts go out to the family because of this tragic situation. Mr. Pierce questioned if the plane took off and circled back. Mr. Puckett stated the National Transportation Safety Board (NTSB) has not provided that information yet but there has been some speculation. He reported the crash was about 3 miles off the end of the runway.

Commissioner Parrish stated in relation to the utilization of the airport during the disaster, it was very critical that Duke Energy was allowed to use that portion of the airport not only to respond to this county's needs but to other counties as well. He thanked Centric Aviation and Mr. Puckett for working with the county during this disaster. He said Gulf County was very appreciative that Duke Energy was allowed to stage at the airport while they worked all the way to Mexico Beach. He reported it was advantageous for Franklin County to get their power on within 4 days but it was also important for the neighboring counties to the west. Commissioner Parrish stated he knows it was inconvenient to Centric Aviation but he would like to thank them for working with the county. Commissioner Jones reported in speaking with Mr. Danny Collins, Duke Energy, none of this is possible without them staging at the airport. He stated Mr. Collins estimated they would be finish fixing the lines in 2 weeks because they had a good staging area and they were finished in 2 weeks.

Commissioner Boldt discussed the cooperation between the Carrabelle Airport and the Apalachicola Airport in getting fuel deliveries at the same time to save money for each airport. He invited Mr. Puckett to think of any other bonding opportunities the two airports may use to serve together. Commissioner Boldt stated he is on the Carrabelle Aviation Advisory Board and as they look at grants he would like Mr. Puckett to think of creative ways to bond together the two airports. Mr. Puckett agreed to think of ways they can work together. Commissioner Boldt said Eglin Air Force Base has announced a proposal to put some radar tracking equipment in the Carrabelle area and there may be other alternatives relative to the two airports and he would like Mr. Puckett to think about it.

Randy Wilkerson – Escambia County Housing Finance Authority – Discussion

Mr. Wilkerson is seeking Board approval of the updated 2018 Area of Operation Resolution regarding their First Time Homebuyers Program.

Mr. Wilkerson said he appreciates the opportunity to be here to talk about some changes they are making. He stated he was here last year for approval of a Resolution to continue their

partnership that has been in place for many years. He reported they provide first time home buyers in 19 counties including Franklin County with down payment assistance to the buyers they finance. He explained Escambia County Housing Finance Authority provides the financing and bond capacity and handle the programs at no cost or obligation to the county. Mr. Wilkerson stated they work locally with Centennial Bank and Capital City Bank in Gulf County to bring this program to the county. He reported since the housing meltdown of 2007-2008 they have used mortgage backed securities to finance their programs because after the meltdown the ability to issue single family mortgage revenue bonds has not existed. Mr. Wilkerson explained with the change in the markets and the interest rates starting to go up they see an opportunity early next year to issue single family mortgage revenue bonds. He reported this is basically a way to control the rise in interest rates as they rise across the general market. Mr. Wilkerson said the Resolution being requested today is different from the one he requested last year because it provides area of operation authorities the authority to issue bonds across the 19 counties to provide the program for first time homebuyers in the county through the issuance of bonds. He explained the Authority already has the bond allocation from the state so they are not asking for a bond allocation from the county and it should not affect any bond issue the county has planned. Mr. Wilkerson said the Authority has been around since the 1980's and is well respected. He stated they are 1 of 7-8 housing authorities in Florida. Mr. Wilkerson explained the unique part of the Escambia County Housing Finance Authority is they have partnered with small counties that do not have the ability to provide programs like this as a standalone but all of them together can do it. He requested the Board approve the 2018 Area of Operation Resolution specifically to the issuance of single family mortgage revenue bonds. Mr. Moron reminded the Board this program does not affect the SHIP funding. Chairman Lockley said this program helps the SHIP Program. Mr. Wilkerson agreed the two work very well together. **On motion by Commissioner Parrish, seconded by Commissioner Massey, and by unanimous vote of the Board present, it was agreed to adopt the Resolution, as follows:**

RESOLUTION

A RESOLUTION OF THE BOARD OF COUNTY COMMISSIONERS OF FRANKLIN COUNTY, FLORIDA, GRANTING CONTINUING "AREA OF OPERATION" AUTHORITY TO THE ESCAMBIA COUNTY HOUSING FINANCE AUTHORITY TO OPERATE ITS SINGLE FAMILY MORTGAGE REVENUE BOND PROGRAM WITHIN FRANKLIN COUNTY, FLORIDA; PROVIDING A TERM; PROVIDING FOR REPEAL OF INCONSISTENT PROVISIONS; AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, Part IV of Chapter 159, Florida Statutes (the "*Act*"), authorizes the creation of housing finance authorities within the State of Florida (the "*State*") with the authority to issue revenue bonds to assist in relieving the shortage of housing available at prices or rentals which many persons and families can afford; and

WHEREAS, the Escambia County Housing Finance Authority (the “*Escambia Authority*”) and the Franklin County Board of County Commissioners (the “*Franklin Board*”) have cooperated for many years to operate programs to address such housing shortage in Escambia County, Florida, and Franklin County, Florida, as well as certain other counties that may also participate in such programs (collectively, the “*Participating Counties*”); and

WHEREAS, the Escambia Authority has from time to time issued certain Single-Family Mortgage Revenue Bonds (Multi-County Program), in multiple series to fund single family mortgage loans to first-time homebuyers (collectively, the “*Mortgage Loan Bond Program*”); and

WHEREAS, pursuant to the authority of Section 159.603, Florida Statutes and in order to increase operational efficiencies, provide for a wider allocation of fixed expenses, and gain economies of scale in order to decrease the cost of borrowing, the Escambia Authority has from time to time been granted area of operation authority pursuant to official action of the governing bodies the Participating Counties to extend the Mortgage Loan Bond Program to fund mortgages for the purchase of homes located within such Participating Counties, and

WHEREAS, the County wishes to secure the continued benefits of the Escambia Authority’s Mortgage Loan Bond Program for first time homebuyers residing within the County to benefit the citizens and residents of Franklin County by renewing its grant of area of operation authority to the Authority to operate its Mortgage Loan Bond Program,

NOW THEREFORE,

BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS OF FRANKLIN COUNTY, FLORIDA:

Section 1. Continued Operation of the Mortgage Loan Bond Program. Pursuant to the authority of Sections 159.608 and 125.01, Florida Statutes, the Escambia Authority is hereby granted non-exclusive “area of operation” authority to operate the Mortgage Loan Bond Program within Franklin County for the benefit of the citizens and residents of Franklin County. The Escambia Authority shall have full authority and responsibility to carry out the Mortgage Loan Bond Program in accordance with the parameters established by the Escambia Authority and the provisions of applicable law.

Section 2. Term. The “area of operation” authority granted to the Escambia Authority shall continue until such time as it may be terminated by Resolution of the Franklin Board upon not less than ten (10) days written notice to the Escambia Authority.

Section 3. Repealing Clause. All resolutions or parts thereof of the Board in conflict with the provisions herein contained are, to the extent of such conflict, hereby superseded and repealed.

Section 4. Effective Date. This resolution shall take effect immediately upon its adoption this 4th day of December, 2018.

DULY ADOPTED by the Board of County Commissioners, this 4th day of December, 2018.

**FRANKLIN COUNTY BOARD OF COUNTY
COMMISSIONERS**

By: s/Noah Lockley
Noah Lockley, Chair
Board of County Commissioners

ATTEST:
CLERK OF COURTS
FRANKLIN COUNTY, FLORIDA

By: s/Marcia M. Johnson
County Clerk

APPROVED AS TO FORM:
FRANKLIN COUNTY ATTORNEY'S OFFICE

By: s/Thomas M. Shuler
County Attorney

The meeting was recessed at 10:25 a.m.

The meeting reconvened at 10:36 a.m.

Marcia M. Johnson – Clerk of Courts – Report

Clerk Johnson did not have a report at this time.

Alan Pierce – RESTORE Coordinator – Report

Mr. Pierce read the following report:

1- Board action to authorize me to attend TRIUMPH meeting on Dec. 7, in Defuniak Springs. The TRIUMPH Board will be discussing items of interest specifically the process they are going to create for ad valorem tax reimbursement

Commissioner Massey made a motion to authorize travel for Mr. Pierce to attend the Triumph meeting on December 7th in Defuniak Springs. Commissioner Jones seconded the

motion. Commissioner Boldt stated the gentleman who appeared at the last meeting sounded like he had money to help mitigate a potential increase in taxation. Mr. Pierce answered yes. Commissioner Boldt asked if this is money that can be applied for and the applications are more relaxed to access than other categories of money. Mr. Pierce explained the Triumph Board has \$300 million and the allocation is coming through the state legislature. He reported 5% is dedicated to each county in the impacted area so \$15 million is dedicated to projects in Franklin County. Mr. Pierce said what he said was the county can use part of the \$15 million for tax abatement. He went on to say there is \$120 million set aside for the individual counties and another \$180 million that is competitive. He explained it is possible the county could have a project that is competitive and they could access some of that money. Mr. Pierce explained the problem is Franklin County does not have the population base to create the number of jobs to compete with large counties. He stated the county will be mostly focused on getting the money that is dedicated to Franklin County. Mr. Pierce reported the School Board has about \$2.5 million of the money and the City of Apalachicola has requested about \$1 million but he does not know if the City's request will be granted because of the damage they sustained. He said that leaves \$12.5 million allocated for projects in Franklin County. Mr. Pierce stated he will get a list to the Board and hopefully by January they can submit something to Triumph. **Motion carried; 5-0.**

2- Inform the Board that the committee that Board appointed to negotiate a contract with the Apalachicola Bay Chamber of Commerce to become the new TDC Administrator used the existing TDC contract as a guide for the new contract. Attached is a draft contract that I have created. Upon Board approval I will submit this contract to Ms. Donna Duncan, Chamber President, for her signature.

The County Attorney has not reviewed the draft contract, but the changes to the contract are:

- *All of the duties included in the previous TDC Director contract are carried forward with the exception of the item related to the BP Oil Spill. That program is completed, so I broadened the item to say the TDC Director will "maintain association with other state and regional tourist development agencies".

- *A cap on administrative costs consistent with what the county Finance Office has budgeted, which is \$112,000. Because this contract is being entered into part way through a fiscal year, the amount available has been reduced appropriately to \$84,000 for this fiscal year. I kept the same billable rate for the TDC Executive Director, but added a rate for any other personnel.

- *This contract period would be 2 years, so it would start January 1, 2019, and end January 1, 2021. I did this because it is my understanding that the ad for TDC administrative services mentioned a 2 year contract. As the Board is aware, all of the TDC vendors, including the Director, are on 2 year contracts.

- *Added the last paragraph so that the county commission will be notified if the Chamber of Commerce changes its Executive Director. As the Board is aware, the Chamber Director is intending to become the TDC Executive Director as well.

Board action on the draft. I have met with Chamber representatives and I believe they are satisfied with the document I am presenting to you.

Commissioner Parrish made a motion to approve the contract with the Apalachicola Bay Chamber of Commerce for TDC Administrator Services. Commissioner Jones seconded the motion. Chairman Lockley asked Attorney Shuler if it is okay for them to make this decision without consulting outside counsel. Attorney Shuler said it sounds like they are using a previous contract that he has approved in the past for the prior administrator. He reported they have discretion to make changes or get input from outside counsel. Attorney Shuler stated he has approved this contract in prior years for the previous administrator. **Motion carried; 5-0.**

3- Inform the Board that the Corps has sent a draft MOA to be used for the purpose of connecting the county's Consortium funds for dredging the Eastpoint Channel and Two Mile Channel with the Corps' funds. I am in discussion with the Consortium staff on how they think this can occur. I have also advised the Corps to use their contact at the Gulf Council to help develop this process, as the Consortium funds ultimately come from the Gulf Council.

Mr. Pierce said he was on a webinar yesterday with Consortium staff and he brought this up and they are going to try and work it out. He stated the Consortium has come up with a timeline for the initial application of funds and that is January 31, 2019 and the county could be applying for the first round of funds. He reported they hope the first round of funds is for pre-design or feasibility studies but the channels do not need pre-design or feasibility studies because they know they are going to do these projects. He advised the Board not to be alarmed if the county does not apply in the first round. Mr. Pierce explained it may be when he gets further help from the Gulf Counsel the county applies in February but they are looking for all the projects that need feasibility studies in first. He reported the second phase may be design studies and that is where the county is so the county may come in on the second tier. Mr. Pierce said he will work it out. He stated the Corp of Engineers (COE) is coming over tomorrow to look at the Eastpoint Channel for some final evaluations post Hurricane Michael. Mr. Pierce explained he does not have the final numbers from the COE but they are driving the project in relation to the timeline because the majority of the money is theirs. He stated they are working to get these two funding sources tied together. Commissioner Jones questioned the money used for the project. Mr. Pierce explained there is money set aside in the Consortium for both channels but the first one will be Eastpoint Channel since they already have a permit and they have already done the design phase and they have \$2 million of congressional money. Mr. Pierce reported they think the project as initially proposed will cost \$3 million so they are looking at matching the Consortium money with the COE's money to get the Eastpoint Channel dredged and then they will go to the Two Mile Channel but there will not be any reimbursements. He said the COE's money will be used up on the Eastpoint Channel and they will have to get more money for the Two Mile Channel. Chairman Lockley asked if they said how long it will be before they get the paperwork for the Two Mile Channel. Mr. Pierce answered no, as the first priority is the Eastpoint Channel as they have a permit. He explained their schedule has changed due to Hurricane Michael. Chairman Lockley asked Mr. Pierce to keep on the Two Mile Channel Project because the fisherman use it.

4-Board action to contact the ARPC to see if they will assist the county in applying to Consortium funds. Even though the Franklin County might be a pass through for Consortium funds to go to the Corps, the Consortium has an application process with its own complications because of requirements imposed by the US Treasury. Gulf County is using the ARPC, and Wakulla County has expressed a similar interest. I have talked to Mr. Chris Reitow, ARPC Executive Director, and he would like to provide this service to all three counties.

Mr. Pierce stated if the Board is interested in asking the ARPC if they will do this work then he recommends a motion to have staff contact ARPC. Commissioner Parrish asked if they will be the county's consultant. Mr. Pierce answered yes. **Commissioner Parrish made a motion to have staff contact the ARPC. Commissioner Jones seconded the motion.** Commissioner Jones reported the way he understood it after speaking with Mr. Reitow is because of the wording in relation to Pot #1 and Pot #3 money, the county cannot use the same consultant for both Pots. Mr. Pierce explained Pot #1 is the RESTORE Counsel money and Pot #3 is the Consortium money and they have only talked about using ARPC for Pot #3. **Motion carried; 5-0.**

5- Inform the Board that the state Hazard Mitigation staff is encouraging the county to expedite the Alligator Point land acquisition process. To that end, Mark Curenton has contacted the real estate appraiser the county has used in the past to see if the county can get some sort of bulk rate fee because ultimately the county might need appraisals on 99 parcels if enough funds were available. The acquisition process only requires one appraisal. We are in the very early stages of all this but we will keep Mr. Shuler involved to the extent he believes is necessary.

Mr. Pierce reported he will be at Alligator Point tomorrow morning with FEMA staff to see what they will offer. He explained part of the problem is where the road sits now is in total control of DEP and the State of Florida has not waived any part of the process of getting a permit. He said the state has not given any allowances for what the county is suffering or acknowledged that the county is dealing with an emergency evacuation route. He said the county has to follow the process as if time is not an issue. Mr. Pierce reported the State Division of Emergency Management is not able to help with state regulations but has offered to help move the road but that is another process. He stated tomorrow he will meet with them to see where they are at this time. He explained the county is on two tracks and one is relocating the road landward but everyone must participate in the land acquisition and the county must buy all the lots. He stated the second track is to continue to work through the regulatory process with DEP to get a permit to build sheet pile in the water and fill in the Gulf of Mexico. He explained this is a battle because the state already has a policy statewide that says you cannot reclaim the Gulf of Mexico. He said the county also has to address stormwater than runs on the road but they are not giving the county a full right-of-way to work on the road so he is not sure where the water is going to go. He explained the residents of Alligator Point are getting mad but the state is making the county follow all these rules on an evacuation route. Chairman Lockley asked why the state will not fix this road if it is an evacuation route. Mr. Pierce commented the county has not had any relief from any of the rules. He explained the county still needs to move forward so they are moving on two tracks. Commissioner Parrish stated the only track that will work is moving the road inland. Chairman Lockley said they need to move Alligator

Point Road and Highway 98 inland. Mr. Pierce reported the logical track is to move the road inland but everyone must participate in the land acquisition. Chairman Lockley explained every time there is a major storm both of these roads are blown out.

Mr. Pierce stated in relation to the relocation of Gulf Shore Blvd. Pigott Construction had a date of November 22nd to finish the road but the storm came in and staff recommends a change order giving them a 30 day time extension to finish the road by December 22nd. He said this is a little road that comes in off of the state park and accesses 7 lots. Commissioner Boldt stated that is Alan Road. **On motion by Commissioner Parrish, seconded by Commissioner Jones, and by unanimous vote of the Board present, it was agreed to approve the change order granting a 30 day extension.**

Commissioner Boldt asked what time they are meeting at Alligator Point in the morning. Mr. Pierce answered 10:00 a.m. Commissioner Boldt asked if they will meet at the eastern end. Mr. Pierce answered yes.

Michael Morón – County Coordinator – Report

Mr. Moron presented his report, as follows:

1. Fire Department Radio Communication update:
 - a. On Tuesday, November 27th, Williams Communication technicians began assessing the site equipment and lines. It was verified that the current radios and other equipment were not working therefore, not able to connect to the Z-tron console at the Sheriff's Department dispatch. Williams' technicians brought temporary loner radios (base stations) in an attempt to get the system online as soon as possible, until the newer equipment could be ordered and installed, but was unable to accomplish that task as the needed DC termination panels were also damaged. Those damaged panels will be replaced by tone distribution panels which should have arrived yesterday and once installed, will allow the technicians to connect the loner temporary radios and get the communication system back online.

Mr. Moron stated they should have radio communications this afternoon or in the morning.

- b. On Wednesday the tower crew conducted a visual site inspection of the Communication tower in hopes of doing an assessment. It was determined that the tower was unstable and twisted at the top and there were grounding and exposed electrical wiring issues. There were also numerous antennas and coax/wiring issues that had to be traced and identified. Some of those issues have been rectified so they were able to do the assessment and we are awaiting that report.

- c. The FCC application has been completed; however due to new FCC guidelines, a justification letter is now required. Williams Communications is working on that letter.
- d. The Williams Communication technicians contacted the St. George Island Fire Chief, who was in the process of setting up a meeting with Williams Communication, Mobile Communication (SGI Fire Communication provider), and the SGI Chief to determine the best course of action for St. George Island Fire Department once the system is back online. The technicians have also been in contact with the Alligator Point Fire Chief.

Mr. Moron stated people have indicated this would be a simple fix but it is not. He reported once the system is back in line and the radios are working all inquiries from the fire chiefs will need to come through him, Ms. Renee Brannan or the Sheriff because the county is paying for the maintenance contract. He reported some of the fire chiefs have a habit of calling Williams Communications after hours and that causes a bill for the county so that needs to be coordinated. Commissioner Parrish asked if a Memorandum is being sent out about this item. Mr. Moron responded yes and it will explain the procedure if they think there is a problem with the system. Chairman Lockley stated if they call then it should come out of their budget. Mr. Moron said he will instruct Williams Communications not to respond to their calls. Commissioner Jones explained these were systems that had not been maintained for a long time and he is glad they are at the end of it and everything will be working properly. Chairman Lockley stated he is amazed they can co-mingle these systems. He pointed out systems must be upgraded over time.

- 2. Inform the Board that the permit fee waiver deadline was extended from November 30th to December 31st. Mrs. Amy Ham-Kelly, the County's Floodplain Administrator, and the FEMA team did the assessment of damaged homes in the County, especially the homes that would be affected by the State and Federal flood assessment rules and guidelines. The assessment report from the FEMA team for each home is currently being uploaded into the Substantial Damage Estimator Database by Mrs. Ham-Kelly which is a very time consuming, tedious, slow, process. The information from this database allows Mrs. Kelly to determine how many homes were severely damaged, destroyed, or suffered less than substantial damages. Another reason for the extension is to allow those homeowners that live outside the County the opportunity to survey their homes and hire contractors to do the repairs.
- 3. The County's Permitting Office is receiving complaints of non-permitted repairs and unlicensed contractors in the County. Between inspections, your Building Official has been patrolling areas greatly impacted by Hurricane Michael and has issued stop work orders when he finds non-permitted repair jobs or unlicensed contractor activity. He then follows up on those citations to verify that permits were issued and/or there are licensed contractors on these jobs. Unfortunately, he is unable to cover the entire County. Short of hiring additional inspectors, the County is asking the public's

assistance to help with this problem. If you see construction or repairs anywhere in the unincorporated areas of the County (outside of the City of Apalachicola & the City of Carrabelle) go to the County's website "franklincountyflorida.com" (even on your smartphones) scroll down until you see "Quick Links", then tap on the Building Permit link. That link will take you to a public portal where you can search the County permitting database by address, property owner, etc. for permits that have been issued by the permitting office. With that information, you can select the "Report A Concern" link (also on the website) which will allow you to send an email to the permitting office or you may call (850-653-9783) to report the non-permitted repairs or unlicensed contractor activity. The Building Official will then visit that location to investigate the matter further.

Mr. Moron said Commissioner Jones asked him to do show this on the screen for the public but Mr. Moron stated a better idea is to ask Mr. Royce Rolstad, Forgotten Coast TV, to create a you tube video showing how to do it and have a link from the website. Mr. Rolstad agreed to do this. Commissioner Parrish reported someone is hiring these unlicensed contractors and if they are hiring them then they should know the contractor is probably not covered with insurance and if the contractor fails to perform there is no recourse. He said something needs to be placed on the website discouraging people from hiring unlicensed contractors. Commissioner Parrish stated if someone licensed is hired then the Building Official is involved and if they are not licensed then the Building Official is not involved. He reported an announcement should also be done on the radio and in the newspaper. Mr. Pierce pointed out if the contractor gets injured on your property the homeowners insurance may not pay for the injury. Commissioner Parrish stated a lot of the licensed contractors are tied up but this is not a risk the citizens should take. Chairman Lockley said this happens everywhere after storms. Commissioner Boldt stated driving along the coast you can see the homes that survived the storm and they are homes that are compliant and the Building Official has insured compliance with the codes.

4. Mrs. Val Webb, of CareerSource Gulf Coast, met with me last week to discuss the possibility of CareerSource Gulf Coast providing temporary jobs to assist the County with necessary clean-up and restoration of the Courthouse. Mrs. Webb explained that this service would be provided at no cost to the County as CareerSource received funding to assist counties in their region with recovery that were impacted by Hurricane Michael. The jobs will be offered to eligible individuals that temporarily or permanently lost their jobs or cannot find work due to the disruption of business activities because of the disaster. **Board action** to approve and authorize the Chairman's signature on the agreement, which has been reviewed by Attorney Shuler.

Commissioner Massey made a motion to approve and authorize the Chairman's signature on the agreement. Commissioner Jones seconded the motion. Chairman Lockley said this is good and they have done this before and it will put people to work. Mr. Moron stated they are trying to get 4 workers. Commissioner Parrish asked who will supervise the workers. Mr. Moron answered 2 will work with Ms. Angie Mock on the inside of the Courthouse and 2 will

work with Mr. Shane Phillips on the outside of the Courthouse and they will supervise them. Chairman Lockley asked if 2 worked with Parks & Recreation last time and asked if they will do it this time. Mr. Moron said he will have to call Mr. Davis because he is not sure if he knows this labor is available. **Motion carried; 5-0.** Attorney Shuler asked to have Mrs. Erin Griffith, Assistant Finance Officer, contact the insurance carrier and make sure these people are covered by the County's liability insurance coverage as they are under the county's supervision.

5. As the Board is aware Amendment 1, which was on the November 6th ballot, would exempt the portion of assessed home values between \$100,000 and \$125,000 from property taxes other than school taxes, bringing the maximum homestead exemption up to \$75,000. This amendment failed, as it needed a 60% supermajority vote to become law but only received 58.06% of the votes needed on Election Day. The Florida Association of Counties (FAC) opposed Amendment 1 in its entirety, as FAC considered this amendment a tax shift not a tax cut and realized that the smaller fiscally constrained counties would have been hit the hardest. If you consider the unincorporated areas in the County, Cities, Independent Special Districts, and Water Management Districts, Franklin County saved at least \$251,667.41 with the defeat of Amendment 1. With that in mind, FAC spent upwards of \$1 million in lobbying and advertising state wide against Amendment 1. At last week's conference, the FAC Board of Directors asked the Counties to consider an assessment, based on population, that would replenish the funds spent on this campaign effort. Commissioner Jones, your FAC Board of Director appointee, will discuss this matter further. **Board action** to pay the \$576.23 assessment to FAC.

Commissioner Jones reported \$576.23 is the county's share based on population. He explained this will put the money back in the fund so it will be there next time if there is something FAC needs to lobby or advertise against. **On motion by Commissioner Parrish, seconded by Commissioner Massey, and by unanimous vote of the Board present, it was agreed to approve paying the \$576.23 assessment to FAC.**

6. Inform the Board that staff has received complaints regarding the condition of U. S. Highway 98 between Apalachicola and the Lanark Village area, especially on the south side of the road. I have been informed that projects to permanently repair the Highway have been solicited. So, the selection and award process should be completed within the next two weeks and then mobilization and repair activity should commence shortly after that.

Mr. Moron reported if the contractor uses asphalt as a temporary patch then DOT will say that has to be considered permanent and the contractor could not do anything else. Commissioner Parrish said he received a lot of complaints too. Commissioner Jones left the meeting at this time.

7. Remind the Board that Mr. H. D. Cannington, Weems CEO, will be on your December 18th meeting agenda to update the Board on Hurricane Michael recovery efforts, present the end of the calendar year financial report, discuss the new building project and future Weems and health care management options. Mr. Cannington and I are scheduled to meet with Mr. Mark O'Bryant, Tallahassee Memorial Hospital's (TMH) CEO, on Friday, December 7th, to discuss TMH's role in Franklin County's future health care system and services. Mr. Cannington is available to meet with each of you to discuss any questions or ideas you may want researched prior to the December 18th meeting.
8. Inform the Board that the Carrabelle bear kit installation event that was scheduled for November 17th was changed to December 4th due to some communication issues. Mrs. Whitney Barfield will be coordinating this event, that will be from 8:30 a.m. – 12:00 p.m., located at the pavilion located next to the Carrabelle Fire station. Residents are asked to bring their residential trash receptacles to the pavilion so that County and FWC staff can assist with the installation and explain the proper use of the bear resistant kits.

Mr. Moron reported they have started working at Lombardi's and he will get a report for the next meeting about what they have done and what the new completion date is.

Mr. Moron said he has received the 2019 FAC Calendar and the St. George Island Lighthouse picture on the cover was submitted by a Franklin County resident. Commissioner Jones returned to the meeting.

Commissioner Parrish said previously the Board talked about going out for bids for engineering services and asked if that has been done. Mr. Moron answered no. **Commissioner Parrish made a motion to stick with Dewberry Engineers.** He said Dewberry has done a good job for the county and has done some items for free. **Commissioner Massey seconded the motion.** Chairman Lockley agreed and said they have gone out of their way to help the county. Commissioner Jones reported on top of their exemplary help Franklin County does not have a ton of projects going on so they are doing just fine. **Motion carried; 5-0.**

Public Hearing – Comprehensive Plan Amendment

This Public Hearing is to consider adopting an updated 5-Year Capital Improvements Schedule as part of the Franklin County Comprehensive Plan

Mr. Pierce said the Board addresses this annually and usually after they have closed out their fiscal year so the county staff knows what they want to budget for the next year. He reported this is a wish list and it is an ordinance the county adopts. He explained they adopt it because it is required by state law and also because sometimes the county gets points on grant applications for having this schedule. Mr. Pierce reported this list is not in any order of how projects will be done. He stated the projects that are scheduled are the ones the county already has money for. He said this is a public hearing and the Board can add or delete items if they want to. Mr. Pierce reported the ordinance is usually only amended once a year but they can amend it any time they want to. He stated the projects are on Exhibit A and are things the

staff knows are in the works or the Board has discussed. Commissioner Jones asked if the projects must have a dollar figure to be added to the list. Mr. Pierce said they discussed a stormwater plan but Mr. Mark Curenton, County Planner, pointed out that is not a capital improvement so they need to list stormwater improvements and they can provide any dollar figure like \$5 million. Commissioner Jones stated he would like to see stormwater improvements added for St. George Island. Mr. Pierce said this item will go under transportation as it is related to the roads. Chairman Lockley asked for public comment. Mr. Michael O'Connell, St. George Island Civil Club incoming President, reported they met with Commissioners Jones and Mr. Pierce about SGI 2025 which is stormwater, roads, sidewalks, beautification and several other projects. He stated they will probably work with Mr. Pierce on RESTORE money for most of the projects and apply for federal and state grants. Mr. O'Connell reported stormwater is the most important item and he would appreciate any consideration. **On motion by Commissioner Parrish, seconded by Commissioner Jones, and by unanimous vote of the Board present, it was agreed to approve the Ordinance amending the Comprehensive Plan with the addition of the stormwater improvements project for St. George Island.**

Michael Shuler – County Attorney – Report

Attorney Shuler did not have a report but offered to answer any questions. Commissioner Boldt asked about a letter Attorney Shuler sent to the Board members about Island View Park. He stated his understanding is Island View Park was turned over to the county before Hurricane Michael. Attorney Shuler explained it was in the process and there had been substantial completion of the project and the Board had looked at and reviewed an acceptance agreement that the Trust for Public Lands (TPL) had sent to the county. He said the hurricane hit in the middle of finalizing and signing the agreement. Attorney Shuler stated in his opinion the county has done all they can on that park and TPL did not have any money left except to put up a safety fence to protect the public from the damaged park. He explained the county will be responsible for finding funding to repair the damage that was done. Attorney Shuler reported TPL worked well with the county and if they had funding they would help but they are out of money for this project. Commissioner Boldt asked if there was any insurance. Attorney Shuler answered only a slight amount of insurance but Mr. Pierce has been dealing with the insurance claim. Commissioner Parrish inquired if this will be another FEMA PW. Mr. Pierce answered yes. Commissioner Parrish said this is what they were talking about earlier and the county does not want to miss any opportunity because the county does not have funding for these items. He went on to say if it is owned by the public and damaged by the storm then the county is entitled to these funds. Mr. Pierce stated Mr. Doug Hattaway, TPL Project Manager, came down yesterday and met with him and Mr. Curenton. He said their attorney, Mr. Peter Fodor, and their contract manager were on the phone. Mr. Pierce reported he asked for their contract documents to use for writing the PW. He stated they did not want to release the documents because of some legal issues. He went on to say they are internally concerned if the park is not completely renovated to the standards of the original contract documents then they would have some liability. Mr. Pierce reported Mr. Hattaway is going back to DEP and see if there is

some money to do a complete engineering assessment of the facility and then they could provide the report of the damages done by a qualified engineer based on their construction to use for FEMA reimbursements. Mr. Pierce explained in doing the PW's the county has to give their best estimate. He said they are trying to get the assessment done before the PW is written. He stated he asked Mr. Hattaway to consider if they have to complete everything because the park might be closed for a long time. He said it is a tragedy that the park was only open for 6 weeks before it was damaged by the hurricane and then could be closed for a long time because the county does not have the funds to fix it. He stated he asked if they could split the park into two phases and get the documents from TPL and repair the upland structures and cut out the piers as they were the liability issue. He reported they may be able to get some repairs done and get the park open without the piers. Attorney Shuler asked if TPL will pay for the damage assessment. Mr. Pierce said they are looking at getting engineering work from DEP but they have not committed to it. Attorney Shuler explained there are always two issues with the contract documents and one is the liability issue and the second is sometimes the architects do not want their plans reused without getting another fee. Commissioner Parrish questioned if someone assessing the piers is a reimbursable expense. Mr. Pierce answered it might be but in most cases there are no feasibility studies for damages assessments they just provide a number and work with the engineers to figure it out. Mr. Pierce reported 20 years ago the county did get money from FEMA to do a feasibility study at Alligator Point and it said to relocate the road. He stated sometimes they give money for a study if the damage is significant but most of the time they just want to write up the PW. Attorney Shuler explained if they get the damage assessment for the entire park then the county can choose what they want to repair and what phases they complete. Chairman Lockley said they act like you should not include little items but an item like signs are expensive and they are down all over the county plus the workers have to install them which is also costing money. He stated the paint on the playground equipment in the park was blistered off by the wind and everything needs to be counted so they can make it right. Mr. Pierce reported the county is on the edge of the destruction and FEMA must make some decision and Congress has to approve how all of this will be funded. Mr. Pierce stated the emergency appropriation from FEMA has not been done yet.

Commissioners' Comments

Chairman Lockley wished everyone a Merry Christmas and Happy New Year and said the county went through the storm and will weather it and be alright.

Adjourn

There being no further business to come before the Board, the meeting was adjourned at 11:29 a.m.

Noah Lockley – Chairman

Attest:

Marcia M. Johnson - Clerk of Courts