

**FRANKLIN COUNTY BOARD OF COUNTY COMMISSIONERS
REGULAR MEETING
COURTHOUSE ANNEX – COMMISSION MEETING ROOM
DECEMBER 18, 2018
9:00 AM
MINUTES**

Commissioners Present: Noah Lockley – Chairman, William Massey-Vice-Chairman, Joseph Parrish, Ricky Jones, Bert B. Boldt, II

Others Present: Marcia M. Johnson-Clerk of Court, Michael Moron-County Coordinator, Alan Pierce-RESTORE Coordinator, Michael Shuler – County Attorney, Lori P. Hines-Deputy Clerk to the Board.

Call to Order

Chairman Lockley called the meeting to Order

Prayer and Pledge

There was a prayer followed by the Pledge of Allegiance.

Approval of Minutes

On motion by Commissioner Massey, seconded by Commissioner Parrish, and by unanimous vote of the Board present, it was agreed to approve the minutes from the meeting held on November 6, 2018.

Payment of County Bills

On motion by Commissioner Parrish, seconded by Commissioner Jones, and by unanimous vote of the Board present, it was agreed to approve payment of the County's bills.

Judge Van Russell, County Judge, thanked the County Commission and Clerk Johnson for the opportunity to serve the citizens of Franklin County for 30 years. He said it has been a great privilege and he enjoyed it. He wishes everyone the best and a Merry Christmas.

Public Comments – *(This is an opportunity for the public to comment on agenda or non-agenda items. When you are recognized to be heard by the Chairman, please sign the speaker's log and adhere to the time limit. An individual will be allowed to speak*

for three minutes whereas a designated representative of a group or faction will be allowed to speak for five minutes.)

Mrs. Diane Brewer, a resident of Apalachicola, said in the handouts the recommendation is to reject the Sacred Heart proposal. She asked the Board to reconsider that rejection. She reported the county has had many years to fix the problems at the hospital. Mrs. Brewer said rather than spend more money the Board should seriously reconsider the Sacred Heart proposal or other proposals that may enable Franklin County to get a health care system that will be efficient, modern and economical. She stated the only reason people go here is because they cannot go 15 miles to get to the Sacred Heart facility. Mrs. Brewer reported the facility is beautifully run and their people know what they are doing. She asked the Board to reconsider the recommendation that was made to reject the Sacred Heart proposal.

Mr. Michael O'Connell, incoming President of the St. George Island Civil Club, said at the Tourist Development Council (TDC) meeting the TDC Board endorsed Mr. William Bolden for the vacancy to represent St. George Island and Mr. Bolden is here today. He encouraged the Board to accept Mr. Bolden's nomination to be on the TDC. Mr. O'Connell said Mr. Bolden will be the only representative from St. George Island.

Mr. Alan Feifer, a resident of Alligator Point, thanked the Road Department for the work they have done providing access to Alligator Point. He stated they have performed an outstanding job with the resources at hand.

Mrs. Joyce Estes, a resident of Eastpoint, stated she has been out in the Limerock Fire area and it is like a third world country. She reported she started visiting the people there and they have hopeless faces. She said she prayed and has a vision of Hope Park which would be a place in the middle of the area so people will have a safe place to go. Mrs. Estes explained Sheriff A.J. Smith has asked for a substation area and it would be that. She reported there is a piece of property in foreclosure and her church will purchase it for Hope Park. She stated this will give the children a place to go. She explained each weekend a church would go out to minister to people there. Mrs. Estes provided pictures and said she has concerns about this area. She said there are multiple connections to one service on one lot. She pointed out some people lost their jobs when the hurricane came. She stated there are blue tarps on the roofs and sometimes there are 5 trailers hooked up to one service. She reported some people living there do not have water and electricity. Mrs. Estes stated this is a disgraceful place and there is money to help. She explained the county has a plan and people are out there at the holidays with toys, clothing and food. Mrs. Estes presented a list with her concerns and said she talked with the Health Department and they have no code enforcement. She stated the county has no code enforcement. She highlighted the different situations she witnessed in this area. Mrs. Estes reported the Eastpoint Water & Sewer District stepped up and wrote a project for Surface Water Improvement & Management (SWIM). She explained there is water and sewer available in this area but people cannot afford to hook up to the system. She reported they have asked for a grant to service these people with free hookups. Mrs. Estes stated they need help with

code enforcement from the Health Department and the county for all the double hookups. She said Denton Cove is not wanted in Apalachicola but she called and they will have a conference call with Denton Cove tomorrow. She stated they will be offering some of the amenities they need to bring Denton Cove in and they will be looking for property. Mrs. Estes said she appreciates any help the county can give. She asked to be on the January 2nd Agenda to follow through with these concerns. She stated she is willing and able to help but they cannot forget these people after the holidays.

Mrs. Linda Clark, a resident of Eastpoint, stated she has also visited the fire victims who are also victims of the hurricane. She reported she has been delivering food and taking them to churches to get food and clothes. She said she is not sure how to help them with the water but she knows of 5 houses illegally hooked up to power and water and they are afraid to say anything because they might lose their children. She stated children do not need to grow up like this when there is help near them. Mrs. Clark said she has been working with her church to help these people but they have no way to even get to medical care. She stated they can work with these individuals to get them help. She reported earlier she spoke with Mr. Davis about the dog issue in their neighborhood which he is aware of. She stated on Hickory Dip Road there are dogs running loose and it is dangerous because there are elderly or disabled people traveling on electric scooters. She reported Hickory Dip Road is in horrible condition. She said there are large trucks traveling on these roads and some of the roads need major repairs. Chairman Lockley said to tell the people help is on the way and there will be some trailers but he is not sure when.

Commissioner Boldt stated he wants everyone to know they are being heard and the Board welcomes their public comments. He said they are taking notes and it is about people helping people help themselves. He reported post meeting they will discuss how they can facilitate many of the issues she talked about.

Mrs. Heather Riley – Supervisor of Elections – Request

Supervisor Riley said she was here earlier in the year about a larger building and the issue was tabled until after the elections. She stated several issues arose during the election and made it clear her office is in desperate need of space. Supervisor Riley reported Homeland Security visited and she provided the report to the Board. She explained they found a few issues that need to be addressed. She stated she met with Mr. Moron and Mr. Heath Galloway, a resident of Apalachicola, at a building they are looking at. She asked for direction from the Board to give Mr. Moron authorization to meet with Mr. Galloway. Mr. Moron reported the building they looked at is the old Amerigas building and it has approximately 3,000 square feet of storage and office space. He said the building has new flooring, new electric, new plumbing and a new HVAC. He stated the storage area is also cooled and heated. Mr. Moron stated the option is to purchase a building not rent a building. He explained Supervisor Riley currently pays \$2,000 a month in rent and there is no extra money in her budget to pay additional rent and the Amerigas building will probably be another \$1,000 a month to rent at a minimum. Mr. Moron

stated he would need authority to start negotiations with Mr. Galloway as to the cost of the building and at the same time complete a pre-application to USDA. He explained the pre-application will tell the county what they would be funding and the county will try to get a grant/ loan so some of the money borrowed would be a grant. He reported he does not have any more information until he gets authority to start negotiations and complete the preliminary application. Chairman Lockley stated the county needs to do something because they had an inspection on the current building and it had problems and they do not want anyone to get hurt. Commissioner Parrish said the first thing they need is an appraisal of the building so they know what they are dealing with. He reported someone needs to go through the building and see what other upgrades need to be done before the Supervisor can transition into the building. He commented the grass needs to be cut in the back and some of the outside of the building needs to be painted. He said if the Board moves forward these items need to be done before the Supervisor's Office moves into the building. Commissioner Parrish reported the building needs to be brought up to the standards that will make it usable space for the Supervisor of Elections. He stated the Board needs information before they can make a determination. **Commissioner Parrish made a motion to authorize Mr. Moron to gather the information he needs to gather along with the other concerns he came up with and then they will see what they can do about moving forward.** Commissioner Parrish was not sure how they would increase the rent to \$3,000 when it is an unbudgeted item. He said the county has already spent a lot of money on the hurricane, Fire Net and items for the Sheriff so the funds are limited. **Commissioner Boldt seconded the motion.** Commissioner Jones asked if this action is to get an appraisal and get information for the Board to decide what to do. He said the \$3,000 a month is to rent the building. He reported the Board cannot get the costs with taking the other steps Mr. Moron mentioned to start negotiations with Mr. Galloway and complete the pre-application and asked if this is included in the motion. Commissioner Parrish answered yes, as he does not want to rent anything. He explained he wants any money paid monthly to be a lease/purchase or go toward the eventual purchase and that should be part of the negotiations with the owner. He said Mr. Moron needs to bring back the pertinent information the Board needs to make a final decision. Commissioner Massey asked if this is the same owner that owns the current building the county rents. Mr. Moron answered no. Supervisor Riley stated if they do not move forward then some major things will need to happen where she is now. She explained they are out of space and referenced problems that occurred during the recount. She reported there are several security issues that are troublesome to her and if they do not move would have to be addressed which will be putting money into a building the county does not own. Chairman Lockley asked if the proposed building has enough space. Supervisor Riley answered yes, as the buildings are laid out differently. She said the building has a huge amount of warehouse space and plenty of room in the front for office space and early voting. Chairman Lockley stated the county needs a building and needs to get out of renting. He reported money is tight but it will cost more if they stay in the current building. Commissioner Boldt asked if Supervisor Riley has guidelines from the state on characteristics of a Supervisor's office. Supervisor Riley stated every office is different but she has the checklist from Homeland Security. She said the other Commissioners have copies and she will email a copy to Commissioner Boldt. Commissioner Boldt reported they

need to look at the building and make sure it is compliant. Chairman Lockley questioned if the motion is to make sure how much it will cost and check with USDA for a loan. Commissioner Parrish agreed that is all part of the motion. Commissioner Jones pointed out the biggest issue with Homeland Security that would be fixed with this building is having the dedicated server for voting tabulation behind a glass door so people could see it but not have access to it. He said he served on the Canvassing Board and Judge Russell had them move to the Courthouse Annex for the recount as they did not have enough space at the Supervisor's building. Chairman Lockley asked if there is fencing at the proposed building. Supervisor Riley answered yes, and said this is one of the items that were mentioned as a security measure. **Motion carried; 5-0.** Mr. Moron said in relation to the structure of the current building, the landowner has been in constant contact with him and he will solve all the structural issues either way. He reported RamJack will be working on the building. Supervisor Riley agreed they will start work after the first of the year.

Department Directors Report

Howard Nabors – Superintendent of Public Works

Mr. Nabors reported his department has been cleaning ditches as there has been a lot of rain. He stated there is a lot of debris scattered where the trucks have been picking up debris and his department will be working through the year and next year to clean and smooth these areas or it will cause a problem with mowing in the summer.

Mr. Nabors stated they got a call Friday evening that Alligator Point Road washed out but they have fixed it. Mr. Pierce reported there is a short term solution that has not been developed and that is to put a sand berm in as an emergency protective action. He reported Mr. Frank McColm, F.C. McColm Consulting, is looking at this option. He stated there are some items that have to be resolved but hopefully soon they will have this pile of sand on the south side to protect the road. Mr. Pierce said they are working on this but must have state approval first.

Mr. Nabors reported Mr. Alan Feifer, a resident of Alligator Point, wants to put the traffic counters back up on Alligator Point. Chairman Lockley asked if they were up before the storm. Mr. Nabors answered yes. Mr. Pierce explained they do this periodically to try and get an accurate count of traffic and there is no cost to the county. Commissioner Parrish asked for Mr. Pierce's recommendation. Mr. Pierce recommended the Board allow the traffic counters as they are trying to generate an accurate traffic count. **Commissioner Parrish made a motion to allow them to put the traffic counters up. Commissioner Massey seconded the motion.** Commissioner Boldt asked if there is a history of traffic counting. Mr. Pierce said the only traffic counting is done by the state every two years on intersections with the state highway system. He explained a count is done at the intersection of C.R. 370 and Highway 98 but they are no traffic counts further down C.R. 370 as the state is not interested in activities off the state highway system. Attorney Shuler said they should specify where these counters will be located. Mr. Feifer responded the counters were 150 ft. from Highway 98 and Alligator Drive. He

explained there is a sign in this location that they can anchor the counter to for security. Chairman Lockley asked how many counters there were. Mr. Moron reported the last time the conflict with the counters was the camera and some people thought it was an invasion of privacy. Chairman Lockley asked if they need the camera. Commissioner Parrish said they had the camera because of vandalism issues. Mr. Feifer stated the counters were vandalized 3 times in the first 2 weeks. Chairman Lockley said they need the camera with the counter. Mr. Pierce agreed they need to install whatever they need to make the counters safe and functional. Commissioner Parrish suggested they point the cameras at the device and not at the cars on the road. Mr. Feifer agreed. **Commissioner Parrish amended his motion to include placing the cameras on the traffic counters and for the cameras to be pointed at the device and not at the cars on the road. Commissioner Massey amended his second. Motion carried; 5-0.**

Mr. Nabors reported they will start working on the bridge at New River at the end of the week or the beginning of next week.

Commissioner Boldt said in regard to the state picking up debris, there is a residual footprint of debris left. He explained in looking at maintenance issues, the county needs to write a letter to the state and ask them to consider re-cleaning the debris areas after the big piles are removed. He said his constituents have concerns and they realize it is private property and there are policies and procedures for it and they may want to consider it. Commissioner Boldt reported west bound out of Carrabelle the pot holes are dangerously deep. He stated as an advocate for the county the Board should write a complimentary letter to the state listing these two concerns. **Commissioner Boldt made a motion to write a complimentary letter to the state listing these two concerns. Commissioner Massey seconded the motion.** Commissioner Parrish asked when the state will get started with the permanent repairs. Commissioner Massey stated Monday is Roberts & Roberts last day on the road and someone else will be working on it. Mr. Moron said he thinks Anderson Construction won the bid and has already started working. Commissioner Parrish asked Mr. Moron to get this information and send it to the Commissioners. Chairman Lockley questioned if this is for the permanent fix. Mr. Moron answered yes, Roberts & Roberts was just doing the temporary patch. Commissioner Jones stated Roberts & Roberts have done a great job trying to help maintain the road. He said last week even with all the rain they tried to make sure the road would be good for the weekend. Commissioner Boldt said the state has been complimentary for the county. He reported the exit out of Seahawk Lane at the public school onto Highway 98, particularly at dark, does not have any orientation to the horizon or the edge of the asphalt before it drops off into the bay. He said there are no guardrails and there is treacherous rip rap and he would like to see the state put at a minimal some road cones there. He pointed out there are young drivers and there is a potential for danger there. **Commissioner Boldt amended his motion to add this third point. Commissioner Massey amended his second. Motion carried; 5-0.** Mr. Nabors reported there were cones there at one time. Commissioner Jones said the problem is there is not much road there. Chairman Lockley asked Mr. Moron if he can call the state and have them check this area. Mr. Moron agreed he will call the state after the meeting and get answers to

all these questions. Chairman Lockley said to mention this is a public safety issue and near the school. Commissioner Jones stated there are signs down all over the county and other counties but the signs and lights telling people to slow down during school are not there anymore on either side on Highway 98. Commissioner Jones said the county does work at Alligator Point and St. George Island but he would like Mr. Nabors to see if there are different materials that can be used to mitigate so they do not have to go out so often. He asked Mr. Nabors to bring back materials they can use that will last past a rain event. Mr. Nabors stated it is hard because St. George Island does not have any drainage. He explains if water stands on the road and vehicles travel there then it will beat the road out. Mr. Nabors said they did change where they were getting the material from and the new materials have more rock but this situation has been going on as long as he has been with the county. Mr. Nabors agreed to look at other materials.

Fonda Davis – Solid Waste Director

Mr. Davis reported one of their pieces of equipment, a 963 track loader, is down. He stated the equipment is 20 years old and has been sent to the shop so they have rented a D6 Dozier to replace it and handle the storm debris. He said it costs \$12,000 a month to rent this equipment so hopefully the county's equipment will be repaired soon. He stated only 200 hours are allowed on the rental. Chairman Lockley asked how long it will take for the repair. Mr. Davis stated hopefully less than a month. He reported the track loader is 20 years old and in bad shape. Mr. Davis stated in the past he has said the county needs to upgrade this equipment. Mr. Pierce asked if Mr. Davis has money in his budget for the rental. Mr. Davis answered yes, and hopefully they will get reimbursed for the storm debris because they must have this equipment. Chairman Lockley inquired who is fixing the equipment. Mr. Davis replied Ring Power.

Commissioner Boldt inquired about the capacity at the landfill. Mr. Davis stated there are about 6 acres left. Chairman Lockley asked how the other equipment is holding up. He said because of the disaster the equipment is going to be overworked and if it is not in good condition it will tear up. Mr. Davis reported they have a tub grinder that they use to chip trees and vegetation and they just had it repaired before the storm and it costs about \$15,000. He explained the landfill equipment costs a lot to keep maintained and running. Mr. Davis stated the compactor is almost new and was recently purchased. He reported the two John Deere tractors are in good shape. He said the only other equipment is the recycling trucks and they are giving him problems and going to the shop as it is more than the mechanics can handle. Chairman Lockley asked Mr. Davis to keep the Board up to date. He questioned if the chipper is being used now. Mr. Davis said they are not using it now as the contractors are using their chippers. He explained when the contractors leave then the county will start chipping the debris that is left. Mr. Pierce reported Mrs. Brownell is going to have the consultant check and see if they can be reimbursed if they rent a tub grinder and chipper and save time on the county's equipment. Mr. Davis agreed and said he talked with the owner of Statewide Grinder to see if they will consider this while they are on-site. Chairman Lockley said this is good as

there will be a lot of debris when they are gone. Mr. Pierce stated the consultant will check on the FEMA rules. Chairman Lockley asked Mr. Davis to contact Mrs. Brownell and find out what can be done. Commissioner Boldt questioned if Mr. Davis can expand as needed into the 6 acres due to the huge amount of debris. Mr. Davis said that is correct. He said in talking about land there is 40-45 acres across Highway 65 on the west side that Eastpoint Water & Sewer owns but he is not sure if the Board wants to look into that property. He reported the state also owns property adjacent to where the landfill is now. Commissioner Boldt said they need to do long range planning. He asked Mr. Davis to estimate how long it will be before they are at capacity. Mr. Davis estimated 10-15 years.

Pam Brownell – Emergency Management Director

Mrs. Brownell stated she received an email from DOT and they will be shutting down debris pickup on Christmas Eve and will not start back up until after the New Year. She reported the county's debris pickup company has completed Zone 1 and 2. She said they will be finished in Carrabelle today and then start Lanark Village, St. Teresa and Alligator Point. Commissioner Massey commented there is not much left in Carrabelle.

Mrs. Brownell reported she received an email from the state and even though Dog Island is a special district they do not consider Dog Island like a municipality so DOT will not pick up their debris. She explained they are a separate entity and can do a contract and pick up the debris themselves and then be reimbursed by FEMA. Chairman Lockley asked if they know it. Mrs. Brownell stated the email was copied to their consultant. Commissioner Jones questioned if Dog Island signed a Memorandum of Understanding (MOU) with DOT to come under the same plan as the county. Mrs. Brownell explained Dog Island signed a MOU with the county but DOT says they are not the same as a municipality so they will not pick up the debris. Commissioner Jones said his understanding was they did the MOU so they could receive help. Mrs. Brownell reported DOT makes this decision. Attorney Shuler explained under the enabling legislation for Dog Island they are actually a political subdivision in addition to being a special district. He stated he does not know why DOT made this decision but the county tried to help and cannot change the state's decision. He said there is not an appeals process but the county did what they could to help by putting Dog Island in a position to formally apply to the state in the same way the cities applied and were approved. Attorney Shuler reported it is clear Dog Island is a special district and never claimed to be a municipality. He said in the enabling legislation for Dog Island they are called both a special district and a political subdivision which was clarified in 2000 or 2001. He stated the special district was originally created in the 1970's.

Mrs. Brownell said since the debris companies are shutting down and her office is closed Monday-Wednesday for Christmas she would like to ask the Board to allow her office to close the other 2 days which will give them a chance to use their comp time. She stated they will come back to work on Monday before New Year's Day. **Commissioner Massey made a motion to approve the Emergency Management Department closing the additional two days and using comp time. Commissioner Jones seconded the motion.** Chairman Lockley said it has

been a busy year and they need time off but they must come back in if something happens. Mrs. Brownell reported they are on call 24/7 and will be in the county. **Motion carried; 5-0.**

Chairman Lockley asked Mrs. Brownell to get in touch with Mr. Davis and Mr. Nabors about the equipment. Mrs. Brownell reported she will check with the consultant. She stated she will also talk with Mr. Nabors about Hickory Dip Road because if it was damaged from the storm it needs to be documented. She stated the county can get reimbursement for temporary repairs for this road just like Alligator Point Road. Mrs. Brownell explained permanent repairs cannot be started until the area is reviewed. Chairman Lockley said if FEMA will pay for equipment rental then the county should rent because some of the county equipment is not in good shape and should not be overworked. Mrs. Brownell reported Mr. Davis should receive a good amount of reimbursement for tipping fees but she will look into whether renting equipment is reimbursable. Commissioner Boldt asked if the county gets 100% reimbursement or if it is minus 12½%. Commissioner Jones left the meeting at this time. Mr. Pierce agreed it is minus 12 ½%. Mrs. Brownell reported FEMA only reimburses 75% and the state provides the other 25% but it is in their discretion whether or not to do that. Commissioner Boldt stated the county needs to plan on only receiving 75% of every dollar they declare. Mr. Pierce agreed during budget time the Board has to weigh predictable odds of running out of money versus the obligation of taxing people for the money they will need. He reported the \$1 million in Reserve for Contingency is intended to be one safety net but the Board has to decide at budget time how much of a safety net they want. Commissioner Boldt stated he was thinking of the contracts they awarded last week and the people that will be inventorying all of the reimbursables and how critically important it is.

Action Items:

NONE

Information Items:

1. Franklin County EOC Staff is still activated assisting residents after Hurricane Michael.
2. Franklin County Emergency Management (FCEM) office is working closely with our Volunteer organizations to ensure that all the unmet needs of the community are being taken care in regard to Hurricane Michael and the Eastpoint Wildfire.
3. FCEM is has been working closely with the Debris Contractors to expedite the pick-up of all debris.
4. Local Mitigation Strategy was held on December 6th at 10:00 am at EOC.
5. After Action Meeting for Eastpoint Fire was held on December 3rd at 10:00 am at the EOC.
6. After Action for Hurricane Michael was held on December 12, 2018 at 10:00 am
7. FCEM attended the Region 2 Quarterly Meeting on December 13, 2018 at 10:00 in Taylor County.

Erik Lovestrand – Extension Office Director

Mr. Lovestrand stated he does not have anything in addition to his report.

County Extension Activities December 5 – December 18, 2018

General Extension Activities:

- Extension overall advisory committee met to discuss program accomplishments and direction.
- Assisted local citizens during field visits by providing information about citrus issues, soil tests, armadillos and more.
- Extension Director involved in annual report preparation for District Extension Director.
- The architect for the Extension office renovation project is seeking available contractors who may be interested in the project. This may be difficult at this time due to the high demand for contractors after the hurricane.
- Extension Director participated in webinar call with the Dean of Extension (Dr. Nick Place) regarding statewide Extension initiatives.
- Participated in budget discussion regarding our Natural Resource Extension Association (currently serving as the Scholarship Committee Chair).

Sea Grant Extension:

- Participated in Florida Sea Grant program Communications section discussion.
- Coordinating with FWC staff for a presentation at the 4-year review of the Sea Grant program in Gainesville.
- A no-cost extension on the Dark Skies turtle lighting grant was approved due to Hurricane Michael impacts in the project area.
- Weekly coordinating call for the sea turtle lighting grant took place with the project team.

4-H Youth Development:

- School-level Tropicana Public Speaking competitions took place on Dec. 6, hosted at the Research Reserve facility in Eastpoint. There were 17 young presenters representing both public schools and the 1st Baptist school this year. First place in the 4/5th grade division was Elena Rodriguez from the ABC School and first place from the 6th grade division was Mya Huckabe from the ABC School.

Family Consumer Sciences:

- Family Nutrition Program (FNP) Assistant conducting programs in local schools.

Agriculture/Horticulture:

- Nearly 150 pounds of peanut butter was collected during the Peanut Butter Challenge this year. Youth from the ABC School, 1st Baptist School and our Franklin Elite 4-H club gathered peanut butter to be donated to our local food pantries. The North Florida Peanut Producers Association will generously match what we collect locally to double the impact to 300 lbs.

Lisa Lance – Library Director

Mr. Moron said Mrs. Lance will not be present as she is out of town.

Updates (General):

The DRC at the Carrabelle Library closed December 12 at 6:00. All Federal, State, and Regional organizations no longer have representatives on site. A large potluck was held at the Carrabelle branch on the last day in appreciation of the many hours and days served by everyone working the DRC. Many thanks to FEMA for serving the residents of Franklin and the surrounding counties that have been impacted by Hurricane Michael.

Stats:

DRC – Carrabelle	Attendance (Library)	Registrations – DRC
October 17 – 31	4905	537
November 1 – 30	3793	547
December 1 -12	2391	158
Total	11089	1242

Note: Oct 17 – Dec 8, 2017 Attendance = 4133

DRC – Eastpoint	Attendance (Library)	Registrations – RIC
October 17 – 31	1194	163
November 1 – 19	964	48
Total	2158	211

Note: Oct 17 – Nov 19, 2017 Attendance = 1708

- Hurricane Michael Essay Contest: **Deadline extended to January 7.** The essay contest is being sponsored by the Friends of the Franklin County Public Library. There are three divisions: Children, Teens, and Adults. Entries will be accepted through December 7 and can be dropped off at either the Eastpoint or Carrabelle branch. The complete information and rules are available at the libraries or on the website and Facebook. Winners will be announced December 14, monetary prizes will be awarded. Judges include author Marisella Veiga, who has published many literary and commercial publications, including a book in the library collection, *We Carry Our Homes with Us*, and she has been an English professor. Also, Dr. Richard A. Rettig who is retired from the Rand Corporation and author of *Cancer Crusade* (Princeton University Press, 1977) and *False Hope* (Oxford University Press, 2007). **First prize in each category (adult, teen and child) will be \$100.**
- Master Gardener Program – Started in Sept. Both library locations have 2-4 demo garden beds. MG reconvenes January 15, open registration until Jan 3. The MG's are currently working on the demo gardens to achieve volunteer hours required for the program and will be maintained by the group. Some re-work had to be done at Eastpoint and the infrastructure is being set now in Carrabelle.
- Music as a Second Language registration open until December 31, proudly sponsored by Rock By The Sea, Friends of the Library was presented with a check by Rick Watson to continue funding this program
- Walk With Ease will be offered in January, a 6-week program through the Arthritis Foundation, will begin January 7, registration is required but no cost, registration available at both branches

- Winter Computer Classes by Pam Tullous: Basic Computing, Internet, Facebook, Overdrive, Google Docs, Google Sheets – starts January 16 at Eastpoint, no registration required
- Winter Quilting Group – starts January 16 and will meet monthly through March at the Eastpoint branch
- Library Director served as a judge for the 4-H Tropicana public speaking contest, there were 9 speakers each from both the 4/5th grade and the 6th grade, Dec 6
- Library Director attended Wilderness Coast Library Board of Directors Meeting in Wakulla, Dec 10
- Animal Tale Holiday Safari program was held at both locations: December 13 and December 14
- Children's Christmas Parties: Eastpoint, December 19 at 3:30 and Carrabelle, December 20 at 3:30 – Christmas story reading, movies, ornament making, and refreshments

Holiday Schedule:

- Franklin County Public Libraries will be closed for Christmas and the County Holiday: Monday – Wednesday, December 24-26 and Tuesday January 1, New Years

Adult & Children's Ongoing / Upcoming Calendar of Events:

- Eastpoint: Teen Book Club, monthly for grades 6 – 12 (1st Wednesday each month), 4:00
- Eastpoint: STEAM (ages 8-14), Thursday's at 4:00
- Eastpoint: Anime Club (ages 5th – 12th grade) – style of hand drawn & computer animation most commonly associated with Japan Monthly, 2nd Wednesdays at 4:00
- Carrabelle: STEAM (ages 8-14) Thursdays at 4:00 – Resumes January 3
- Carrabelle: STEAM 2 (ages 5-7), twice monthly, 2nd & 4th Wednesdays at 4:00 – Resumes January 9
- Eastpoint Book Chat: Monthly, 1st Tuesday at 1:30 (next meeting, December 4)
- Carrabelle Book Social: Monthly, 2nd Thursday at 4:30, returns to Carrabelle February 14
- Carrabelle Yoga: Instructional, Monday's at 4:00, Video – Tuesday, Wednesday, & Friday at 4:00
- Eastpoint Yin Yoga: Tuesdays at 3:30, Monthly 1st & 3rd Friday's at 11:00
- Eastpoint Writer's Forum: Monthly, 3rd Wednesday's at 1:00 (next meeting, December 19)

Curt Blair – TDC Administrator – Report

Mr. Blair presented his report, as follows:

Collections:

The last receipts for the 2017-18 fiscal year have arrived and September 2018 showed collections \$70,419.47 which was \$19,794.72 down from the previous fiscal year. Overall for the year our collections were up 4.3% which was a couple of percentage points less than our normal average of a little over 6% but an increase non-the-less.

Mr. Blair stated the publicity from the storm caused the county to lose some reservations and they will definitely see an impact on the October collections but the lodging companies are

reporting good solid bookings for spring. He felt the summer would work out pretty well because in November there was a tremendous amount of contact on the internet looking for places to rent in the spring and next fall. Mr. Blair said the county will receive some of the overflow from areas that will not come back in time for the season.

Board Vacancy:

I reported to you last month that we received word from Diana Prickett that she would not seek reappointment once her term was completed this year. This freed up a lodging provider position on the TDC Board. We advertised the vacancy for a period of three weeks and received four (4) applications. Our board reviewed the applications at our meeting last week and has recommended that you appoint William Bolton to fill the vacancy. I have attached the four applications to my report.

Mr. Blair stated Mr. Bolden is present. Mr. Bolden stood and greeted the Board. Mr. Blair reported Mr. Bolden meets the qualifications and will provide representation from St. George Island. **Commissioner Jones made a motion to appoint Mr. William Bolden to the TDC Board. Commissioner Parrish seconded the motion.** Commissioner Jones said at his eventful first TDC meeting this recommendation is one of the good things that came out of the meeting. He stated it was the best decision to make and there were some issues that needed to be clarified and he discussed them with Attorney Shuler and they will have them going forward. He reported it was the best decision they knew to make in the law and it was the right thing to do and he wanted to make sure the Board was aware of these discussions. **Motion carried; 5-0.**

TLH Airport Contract:

As you know we have contracts for advertising at both the Tallahassee Airport and the Panama City Airport. We were notified that Tallahassee was updating the advertising placements and eliminating the TV screen at the Baggage Claim upon which we have been advertising. Instead they are constructing a 20 X 5 foot digital sign between the two baggage carousels. This will give us a far greater presence at the airport. The contract is for five (5) years (instead of the current ten (10) year contract. The base monthly price is \$295/month which is \$74 dollars a month more than our current agreement. There is a 5% annual escalation clause. I have forwarded the agreement to Attorney Shuler and the TDC Board recommends approval.

Mr. Blair said this will be in place by March. He stated the visibility will be exceptional and the county has been offered an opportunity to participate on the sign. He reported the sign will be digital for a 10 second period and the ads will rotate through even few minutes. He stated the contract is attached for advertising and the existing contract will be terminated. Mr. Blair reported there is also an initial deposit of \$200. He stated the TDC Board recommended they move ahead so he needs to engage them and secure a spot on the sign. He said the contract was sent to Attorney Shuler and he came back with a number of points that the county needed to get clarification or changes on. Mr. Blair reported he communicated these items to the Clear Channel representative and has not received a response. He stated assuming it meets Attorney Shuler's approval the TDC Board is recommending the county secure a spot on the sign. He was

not sure how long the offer would be available as there are only 7-8 advertisements on the rotation. He suggested getting a commitment that they will move ahead and then work out the details and get the contract to Attorney Shuler's satisfaction. Mr. Blair recommended the Board approve the contract subject to Attorney Shuler's approval. Attorney Shuler explained the main comments were he wanted them to delete the indemnification and attorney fees provision from the proposed contract and get some clarification on the duration of the ad and how frequently it will be placed. Attorney Shuler recommended moving forward with the contract subject to the condition he recommended. **Commissioner Parrish made a motion to approve the contract contingent upon Attorney Shuler's review. Commissioner Jones seconded the motion.** Commissioner Boldt asked if the money is within the budget. Mr. Blair answered yes. **Motion carried; 5-0.**

Grants:

Attached you will find a list of the grants to non-profit groups that was approved by the TDC Board. These grants follow the substance of the proposed changes I reported to the Commission over the last few months.

Mr. Blair explained this will allow them to increase the number of grants from 37 to up to 50. He reported they added a group of new grants for the non-profits. He stated there was an application process and they have reviewed all the applications and this is the approved list. He said some of the non-profits are already doing events and he hopes that meets with the Board's satisfaction. He explained this is consistent with the direction the Board is going in and he wanted to provide a current list of the projects that were funded.

DOT:

The TDC Board heard a discussion at their recent Board meeting about continued hazards with the portion of US 98 between Eastpoint and Carrabelle. It was suggested that the TDC write a letter to DOT joining those already sent by groups encouraging DOT to complete permanent repairs as soon as possible. Since it is not usual that the TDC send such correspondence independent of the Commission, I have been asked to check with you as to whether you concur.

Mr. Blair said his understanding is yesterday the contractor signed a contract to repair the road so they do not need to communicate with the state.

Visitor Guide:

Attached you will find a digital copy of our new Visitor Guide for your review. Before the new guide is printed it is being distributed to the Board and others for final review in order that we may identify any errors or omissions. If you find anything you think needs changing please feel free to let us know.

Mr. Blair stated they appreciate any comments from the Board. Commissioner Massey said they did a nice job. Commissioner Parrish agreed.

Transition:

This will be the last appearance I will be making on behalf of the TDC. I am scheduled to meet with John Solomon this afternoon to begin the transition that will allow the Chamber to assume their responsibilities by January 1. I want to express my sincere appreciation to you and all the county staff for your support of me and the TDC over the last twelve years. Achieving the results that have moved tourism to the forefront of our economic base is not something for which any one person can claim responsibility; it is the result of a team effort. It is my hope that that effort will continue and achieve great things in the future. As I have said before, I have been honored to have been part of this work and I thank you for giving me the opportunity.

Mr. Blair said this is a good team starting in January. Commissioner Parrish stated Mr. Blair has done a tremendous job for TDC and the county and they appreciate his service. He reported in relation to the transition, some of the TDC members are having a problem transitioning to a new Administrator. He stated this Board made a decision on who the new Administrator will be and if there are members of the TDC Board that cannot work with the new Administrator then maybe they need to turn in their resignation and they can start over with a new board. He said this Board has made a decision and he thinks the new Administrator will do an awesome job if given the opportunity and he deserves an opportunity. He stated if the new Administrator cannot do the job then in two years the Board will make a change. Commissioner Parrish reported the TDC Board does not run the function as that falls on the county and they turn the authority over to the TDC volunteer members. He said they should take what the Board has given them to work with and move forward to keep this going and benefit everyone in the community. He stated he appreciates the work Mr. Blair has done. Chairman Lockley thanked Mr. Blair for doing a good job. Mr. Blair stated some of the TDC members had questions but the county has a good TDC Board and will work through these issues.

Meetings:

Next Regular TDC Board Meeting: **December 9, 2019 at 2:00 P.M. at the EPVC.**

The meeting was recessed at 10:16 a.m.

The meeting reconvened at 10:30 a.m.

H. D. Cannington – Weems CEO – Report

Mr. Cannington stated he will go over the recommendations of the Board of Directions and provide an update of the hospital as a result of the storm and where they are now. He said the Hospital Board did not meet in October because of the storm. He reported they had a Finance Committee meeting to go over the September 30th end of the year financials. He explained the Finance Committee will still meet before the Hospital Board meets to go over the financials.

He reported after the first of the year they will start back with educating the Finance Committee and the Board of Directors on how hospitals operate and what health care looks like which will help them be better engaged and make better decisions. Mr. Cannington read his report, as follows:

Report from Hospital Board of Directors

The Hospital Board had its regular meeting on November 29 and made several recommendations for me to bring to the Board of County Commissioners (BOCC) for action. These include:

Sacred Heart Proposal – It is recommended that the County reject the proposal from Sacred Heart to reconfigure healthcare in Franklin County.

- The County would relinquish any control it has regarding healthcare for its citizens. There is no guarantee of services to be provided into the future.
- Services in Carrabelle would be reduced to 2 days per week.
- The new facility would not include inpatient services, which are critical to residents of this area.
- The proposal would include a significant investment by the County to build and pay for a new facility and equipment (costing \$1.4M) to be leased to Sacred Heart at a “nominal” rate.
- The County would have to pay Sacred Heart \$500,000 per year for uncompensated care.

Alliant Management Services Proposal – It is recommended that the County reject the current proposal and authorize the Board to negotiate an agreement with Alliant to provide needed management services at a reasonable cost to be presented to the BOCC for approval by the end of January 2019.

- The cost of \$240,000 per year is too high for the services received.
- Alliant is not at risk. That is, they get paid whether improvements are made or not.
- The Hospital Board needs to decide which management services are needed and let Alliant, or others, make a proposal to provide those services.

New Hospital – It is recommended that the County authorize the Hospital Board to spend up to \$50,000 to re-address the building of new patient-care areas to be paid out of the Trust Fund. Within three months, the Hospital Board will make a recommendation to the BOCC that will include the scope of the project, the cost associated with it, pro forma financial statements, and details of how it will be paid for.

- The citizens of Franklin County want an upgraded facility and voted for it in 2007.
- We have excellent staff and doctors serving our patients but the facility needs to be updated.
- It is not cost-effective to renovate patient care areas in the existing facility.
- A “new” hospital will allow us to recruit physicians to live and practice in the area.
- It will allow us to offer more services locally to provide access and convenience to citizens.

Chairman Lockley stated Sacred Heart does not want to build a hospital. Mr. Cannington said their wording was they want to reconfigure health care in Franklin County. He reported their proposal was for the county to build a facility and it would include a new Emergency Room (ER) and ancillary services. He stated it would be a two story facility and physicians would be on the second floor. Mr. Cannington reported the county would build the facility, pay for it and furnish it. Mr. Cannington explained the building would be leased back to Sacred Heart at a nominal rate which was not stated in the proposal. Chairman Lockley stated people want a

hospital and when they asked for the sales tax it was for a hospital. He said they are supposed to do what the people want. Commissioner Massey asked why they are going to shut Carrabelle down to 2 days a week. Mr. Cannington did not know why. Mr. Cannington said he met with Mr. Roger Hall, Sacred Heart, months ago but he did not know why they made that decision. Mr. Moron stated he had discussions with Mr. Hall and the decision was based on the numbers. He explained they felt like business wise it would only support 2 days a week but if they built up the client base then they would expand the days. Mr. Moron said Mr. Cannington referenced relinquishing control over healthcare for the citizens but there are two things the county will lose. He explained one is the critical access designation as Mr. Hall said they will move the critical access designation over to the St. Joe Hospital which will mean the county will lose it and everyone with health care tells him you will not get the designation back. Mr. Moron reported the second thing is the Certificate of Need as that would also be in jeopardy with Sacred Heart. Mr. Cannington explained the Certificate of Need is a state program that was primarily established for in-patient beds but it was also expanded to include certain high tech items such as heart cauterizations and CT scans. He reported there is a dollar threshold and anytime hospitals wanted to spend money or to add certain new services and it also included hospital beds then the hospital would need to do an application for Certificate of Need and they had to prove there is a need in the community. He stated the program looks at the other services in the area to keep companies from coming in and building unnecessary healthcare services which would diminish the use of other facilities. Mr. Cannington reported if they close the hospital then they would lose the Certificate of Need to operate the hospital beds. He said the Certificate of Need is a state designation but the Critical Access Hospital designation is a federal designation by Medicare. He stated the Critical Access Hospital designation was set up for rural hospitals that are necessary or critical to the surrounding area and the facility must be at least 35 miles from the next nearest hospital or Critical Access Hospital to be approved. Mr. Cannington stated a lot of hospitals were grandfathered in but the rule changed in the Necessary Provider provision and it went away in 2006. He said if a facility was not 35 miles from the next nearest facility then it was not designated as a Critical Access hospital unless there were geographical issues. He reported Sacred Heart in Port St. Joe cannot be a Critical Access Hospital because Weems Memorial Hospital has the designation but they could apply if this hospital closes and would most likely be approved. Commissioner Jones said his understanding was the Sacred Heart proposal did not include an ER. Mr. Cannington stated the proposal did involve a full staffed ER 24/7 and all the associated ancillary services such as a lab, X-ray, CT, a pharmacy and respiratory therapy at a minimum. He stated those services would be on the first floor along with physical therapy, occupational therapy and speech therapy. Mr. Cannington said the second floor would be physicians' offices offering primary care and some specialty services. He explained it was not a proposal that was outlined but more of a PowerPoint presentation. Chairman Lockley asked where the hospital would be. Mr. Cannington responded the hospital as we know it would not be there. He went on to say they did not say what would happen to the hospital. He stated Sacred Heart was interested in working with the county to set up a Community Health Board. He reported the proposal was for the county to build a new facility and lease it to Sacred Heart for a nominal rate, the clinic in Carrabelle to be operated 2 days a week and the county pays Sacred Heart \$500,000 per year

for uncompensated care. He said there was no mention of other health care services. Chairman Lockley questioned if a person would have to be shipped out to another facility if they need to stay in the hospital for a few days. Mr. Cannington reported there was a mention of a holding area but not an inpatient bed. He explained the holding area can be used for up to 48 hours if the person needs observation but it is not an inpatient bed. He stated there are certain diagnosis that requires the person to be admitted to the hospital. He reported with this proposal they would lose the inpatient beds and that is important because they would lose the Critical Access designation because it requires a 24/7 ER and inpatient services must be available. Commissioner Boldt pointed out the Critical Access license as he understands it is worth millions of dollars every year to facilities that serve the patients here in Franklin County and it is a county treasure not to be let go. He reported it is important that the Certificate of Need balance be recognized because it balances healthcare in the entire state so they are not duplicating services and it is a critical treasure for Franklin County as well. He said these items need to be preserved. Commissioner Boldt stated they need access to healthcare across the county and it needs to be balanced and he is not hearing that. He reported the location of this new proposed facility needs to be relative to any future storm event. Commissioner Boldt said his understanding is Weems Memorial Hospital is one of the few hospitals in the state that is mandated to close in a storm event. He said this needs to be considered as a future plan. He explained the county has an opportunity to pick some ideas with the proposals and looks into the proposals more strategically. Commissioner Boldt asked Mr. Cannington to comment on the visit he had with Tallahassee Memorial Hospital (TMH) and how they see their role in supporting the county. Mr. Cannington reported he met with Mr. Mark O'Bryant, TMH, and at one time the hospital had a management agreement with TMH but it has always been a partnership or affiliation agreement. He explained they are not interested in managing any rural hospitals but view themselves as a partner. He reported Mr. O'Bryant will assist with improving the facility with telemedicine services and providing resources of a technical nature on the clinical side. He stated they will help with recruiting health care workers and physicians and sending specialists. Mr. Cannington reported Mr. O'Bryant made it clear they want Franklin County to take care of their less acute patients that need 2-3 day hospital stays. He explained Mr. O'Bryant wants TMH to provide the items that Weems Memorial Hospital cannot provide. He stated they are looking at having a formal agreement with TMH but it will not be a management contract but more of a partnership or affiliation. He said it will help with the ease of referrals and help improve what the county will do here. Commissioner Boldt stated the county needs a plan of care for their new vision of healthcare. He said they have 4 potential choices and the foundation for these decisions is the people. Commissioner Boldt reported the most valuable asset is the health of the people. He said this is extremely critical and the Board needs careful planning. He commented he knows the Board is not interested in managing the hospital but guiding the process to what they need now. Chairman Lockley stated he is disappointed in both proposals. He reported Sacred Heart wants that piece of paper to help them but they are not interested in helping Franklin County. He said Alliant is only interested in money. He explained they want \$240,000 and no risk and questioned what the county is getting besides an annual report. Chairman Lockley said this \$240,000 will come off of what the hospital makes and they have not guaranteed they will make that money. He stated they

want to take money out and not put anything back because of the trust fund. Chairman Lockley said they can run the hospital and have Alliant come in if they need them. Commissioner Boldt reported it is important to anchor Mr. Cannington to this position. He explained Mr. Cannington brings ground experience and the county needs a permanency here. Commissioner Boldt stated Mr. Cannington is in a position to see all the options and has the rural healthcare mindset that this county is. He recommended this Board after having this proposal consider making Mr. Cannington more of a permanent person in the county with the hospital and healthcare system. Commissioner Jones said we are all we have and it would be nice if someone wanted to help but in the proposals there are more cons than pros. He reported they have asked people to commit a lot of things but we have not wanted to commit.

Commissioner Jones made a motion to have the Hospital Board to start doing negotiations with Mr. Cannington to be the permanent CEO so they can move forward on some of these situations. Commissioner Boldt seconded the motion. Chairman Lockley asked about the proposals and if they should keep them or throw them away. Commissioner Boldt said the county should keep them because they are part of Mr. Cannington's legacy and they have a foothold. He reported Mr. Cannington through the Hospital Board will be able to give this Board advice. Commissioner Jones explained he did not want to address everything at one time so he made a single motion first. Chairman Parrish said when they looked at the proposals one of the things in the Alliant proposal was they would have a CEO over two different hospitals which is a cost saving measure for the county. He explained if the county hires a permanent CEO and then hires a company then that company may want to hire their own CEO. He reported at that time the county would then be looking at paying severance pay to Mr. Cannington if a management company wanted their own CEO. Commissioner Parrish said he will oppose the motion based on not knowing which management company they will have or if they are going to have a management company. He explained the reason for trying to get a management company is because no one on the Board has the healthcare expertise to manage the hospital. He reported having a management company that knows about Critical Access hospitals and Certificate of Needs is one of the reasons they looked at getting a management company. Commissioner Parrish said he does understand the cost is too high in the proposal from Alliant and the Board is not looking at Sacred Heart in an advantageous way but if they reject Sacred Heart and do not work out an agreement with Alliant then they are out of the management services that have been proposed. He said if the Board rejects the proposal with Alliant then they are back to square one. He reported if the Board wants to run the hospital with a CEO and no help from an outside management firm then that is a will of the Board. Commissioner Parrish stated this also goes with a new hospital and new care patient areas and if they are going with a management company looking into what has already been paid for, if what is proposed for the new facility is adequate for the management company, and what they recommend. He explained all of these items are tied together on whether you will have a management company or not or take it over and run it as a county with a CEO. Commissioner Parrish stated until they find out what the Alliant proposal is and go back and try to negotiate services then you are not moving ahead. He said even building a new facility and not having a management company to look over the plans and see if it is adequate with what has already been paid for in architectural and consultant fees. Commissioner Parrish stated he will oppose

hiring Mr. Cannington as the permanent CEO. Chairman Lockley reported these are not proposals because they are both to their advantage but there is nothing for the county. Commissioner Boldt stated to analyze these proposals correctly the Board needs leadership and that leadership is in two areas Mr. Cannington and his supporting Board to bring back these recommendations. He reported having a management company is putting the county at arm's length with healthcare. He stated they are not trying to control health care as the County Commission but are the watch care for the people. He reported the county needs accountability and that is found in the skill of Mr. Cannington and his Board. Commissioner Boldt said he is in favor of having leadership as they make these decisions. Mr. Moron stated the Hospital Board has been revamped and speaking for the Hospital Board he has worked with former CEO Mr. Mike Cooper and Mr. Cannington and Mr. Cannington has done more in 6-7 months for Weems Memorial Hospital and the healthcare of the county than Mr. Cooper did in 4 years and the Hospital Board feels the same way. He said the current Hospital Board has a vision of where they think healthcare should be and it needs to be the Weems Board of Directors, a CEO, TMH on the clinical side and a management company on the other side providing specific services that they agree to. Mr. Moron commented he is speaking for the Hospital Board of Directors because that is the role the Board placed him in. Mr. Moron explained they are at the point where they need to make a decision. He explained the Hospital Board has given their recommendations but they know this Board makes the final decision. He questioned if they want them to re-negotiate with Sacred Heart or Alliant. Mr. Moron reminded the Board at the time they talked with Alliant it was about a management company that would be at risk and take the management and liability from the Board. He said the Hospital Board feels like they are only getting half of the deal because they would be getting the management services but are still stuck with the risk and that scares the Hospital Board. Mr. Moron reported at the meeting with Mr. O'Bryant he said it would help if they had a new building as it would be easier to recruit services, telemedicine and doctors. He explained all of this was presented to the Hospital Board and these are their recommendations. Mr. Moron said it is still a decision for this Board of what direction they want to go in. He reported they have been promising the new facility for too long. He stated Commissioner Parrish has said many times they have been collecting this tax for many years and need to do something. Chairman Lockley asked if they want to add starting a new building in the motion. Mr. Moron clarified the motion is to allow the Weems Board of Directors Board to start negotiations with Mr. Cannington and then bring that back to the Board for rejection or acceptance. Commissioner Jones stated he thought that was the way it was always done. Mr. Moron replied it is. Commissioner Boldt reported his motion was to couple Mr. Cannington into a permanent CEO of the Hospital to give them leadership and guide this Board. Mr. Moron inquired if that means based on negotiations and bringing it back to this Board for their approval. Commissioner Boldt said that is a secondary role of that Board and understood. Attorney Shuler responded Commissioner Jones made a motion which was seconded by Commissioner Boldt and it was to authorize the Hospital Board to negotiate with Mr. Cannington as the potential permanent CEO of Weems and that infers that a recommendation will be returned to this Board to make a decision. Commissioner Jones agreed that was his motion. He stated since everyone wants to talk about the rest of the items then they can put

them all together. Commissioner Jones recommended the Board go with the recommendations of the Hospital Board as it was brought to them today because of the timeline involved and how long it has been going on. Commissioner Jones said this Board owes it to the people of Franklin County whether they find a way out of the risk or not to move forward with building a new hospital and put a shovel in the ground. **Commissioner Jones amended his motion to reject Sacred Heart's proposal and reject Alliant's current proposal and see what they can do to move forward and get a real cost for what it will cost to build a new facility and see about getting it done.** Commissioner Boldt reported there is confusion with the motion on what they are looking for and what he said was to have Mr. Cannington go back to the his Board and negotiate a permanent position. He explained his primary motion is to have a leader and to secondarily ask the Weems Memorial Hospital Board to analyze the proposals and give a recommendation of where to go forward. Commissioner Jones stated these are their recommendations. Commissioner Boldt said he would go with their recommendations. Attorney Shuler said in going back to the architect and spending up to \$50,000 is there a discussion to update the current cost analysis of the previously approved hospital plan. Commissioner Jones answered yes, that is what he understood. Attorney Shuler explained it is different if they want to change what USDA has already approved. Mr. Moron answered no. Commissioner Jones stated the county would need to do a pre-application to USDA. Mr. Moron stated the county already has an approved USDA application but they did call and request a status update. Mr. Moron explained the problem is they do not know what it will cost today to build this facility. He reported that is all Mr. Cannington is asking for because there was a motion in the past not to spend any more money. He stated Mr. O'Bryant said TMH is in the middle of two large construction projects and will help if they can at no costs to the county so they will send the plans to TMH first and see if they can help. Commissioner Jones questioned if part of the motion needs to be to allow them to do this since it is not public information. He asked if the plans are public. Attorney Shuler answered yes, they had public hearings several years ago. Attorney Shuler asked if Commissioner Boldt is amending his second to include accepting the Hospital Board's recommendation to reject the offer from Sacred Heart, reject the offer from Alliant and to authorize up to \$50,000 out of the Healthcare Trust Fund to update the cost analysis to build the hospital as those architectural plans have been previously approved by USDA. Commissioner Boldt asked where the \$50,000 will come from. Attorney Shuler said he understands the Healthcare Trust Fund. **Commissioner Boldt amended his second to the motion.** Commissioner Parrish questioned if the motion included putting shovels in the ground. Commissioner Jones explained that is his final outcome and he is committed to building the building but it is a comment but not part of the motion. He reported he sees the building as the first step to fixing healthcare in Franklin County. Commissioner Jones stated they cannot fix anything else without something to bring it to. Attorney Shuler stated the USDA has approved a loan commitment letter to the county with a 5 year expiration date and he thinks they are at least 3 years into the 5 years. Mr. Moron said he will check on the time remaining. Attorney Shuler reported they need to know if there is a need to extend this time and if so what the process would be. Chairman Lockley asked if the Board wants to put a time limit so this does not go on for a long time. Attorney Shuler stated Mr. Cannington said they expect the cost analysis update to be prepared and returned to the Board within 3 months. Mr.

Cannington agreed that is true. He referenced the recommendations and said Sacred Heart did not have any time lines. He said the motion was to reject the current proposal of Alliant and negotiate and then the new hospital. He stated once the Board went back to Alliant and told them what services were needed and got that proposal then it will come back to this Board by the end of January. Mr. Cannington explained on the new hospital within 3 months the Hospital Board will come back with a recommendation. He read the items that will be included in the recommendation. He reported part of the proposal will say how they will pay for the hospital. He explained they have the USDA funding and hopefully it will not cost any more but he will be surprised if the cost of the building has not gone up in 4 years. Chairman Lockley asked how they will know when they are hiring Mr. Cannington. Commissioner Jones stated they will have to report back to the Board for approval. Mr. Moron said the Hospital Board meets once a month. He suggested the matter be presented to this Board at the second meeting in January. Chairman Lockley agreed with this date. Commissioner Parrish reported the county is paying too much for an interim CEO and this should be considered when they are coming up with a full time position with perks but no severance package. Attorney Shuler cautioned the Board about changing the scope of the hospital project as they have always been told in the past that will require them to go back through the USDA application process and he asked Mr. Moron to look at this carefully before they change the scope of the current plans that have been approved. He said they do not want to change the scope and go back through the \$750,000 worth of analysis they have already put into it. Chairman Lockley stated they want to move forward not go back. Attorney Shuler explained he asked Mr. Moron to find out what USDA will require if there is a change to the scope of the project. He stated the Board has expressed concern about the amount of money that has been spent on planning and they are ready to build. Chairman Lockley said he does not understand the delay in hiring the CEO as he could be hired today. **Motion carried; 5-0.**

Mr. Cannington read the following item from his report:

Ultrasound System – The Hospital Board recommends the purchase of a GE Logiq e9 Ultrasound System at a cost of \$72,270 to be paid for out of the Trust Fund.

- The need for ultrasound services for outpatients and ER patients was supported by the Medical Staff.
- This will give our ER doctors another diagnostic tool to make definitive diagnoses instead of transporting patients to another facility, which increases costs and travel time for patients and families.
- The Franklin County Department of Health indicated the need for ultrasound services locally.

Mr. Cannington stated there were 180 deliveries from Franklin County last year and there are some other indications of ultrasounds.

- The radiologists that will interpret the results approved of the system proposed for purchase.
- The item was budgeted at a cost of \$68,000 but was enhanced to provide more services.

Mr. Cannington explained in talking with the medical staff and some other people it seems there are add ons they could include to provide more services. Commissioner Parrish asked if

this will enhance the revenue for the hospital. Mr. Cannington answered yes. Commissioner Parrish asked if this equipment will transfer to the new facility. Mr. Cannington replied yes. Commissioner Parrish asked if it is state of the art. Mr. Cannington responded it is. **On motion by Commissioner Parrish, seconded by Commissioner Jones, and by unanimous vote of the Board present, it was agreed to approve the purchase of the ultrasound machine at a cost of \$72,270.** Mr. Moron stated they are hoping to get back the relationship that was lost with the Foundation because they provided funds for the purchase of some of the equipment for the hospital. Commissioner Boldt asked what foundation this is. Commissioner Parrish reported it is the George E. Weems Memorial Hospital Foundation and it is a non-profit that generates revenue that helps buy equipment for the hospital at no cost to the county or taxpayers. Mr. Moron explained the Foundation has done a lot in the past but the previous CEO and Foundation president had some problems and the relationship stopped. Mr. Cannington reported the Foundation was going to purchase an ultrasound machine because they felt like there was a need but there was a problem with the previous administration. He said the last purchase was an item for the lab. Mr. Moron stated they will reach out to the Foundation and try to get that started and see what they can do about fundraisers to try and help with some of the equipment presented today or some future equipment. Commissioner Jones said the report says both of the items were budgeted. Commissioner Parrish stated there is no budget. Mr. Moron explained this is a working budget or wish list.

Laboratory Hematology Analyzer – The Board recommends the purchase of a hematology analyzer at a cost of \$42,275 to be paid out of the Trust Fund.

- The current instrument will be used as a back-up.
- The item was budgeted at \$40,000.

Mr. Cannington reported the current instrument was 10-11 years old and works fine but they need a replacement and it is also budgeted. **On motion by Commissioner Jones, seconded by Commissioner Parrish, and by unanimous vote of the Board present, it was agreed to approve the purchase of the hematology analyzer at a cost of \$42,275.** Attorney Shuler asked what fund will be used for this purchase. Mr. Cannington reported the Healthcare Trust Fund. Commissioner Jones said that was his understanding. Commissioner Boldt asked Mr. Cannington to work with the vendors that are supplying this equipment to negotiate a good low price. Mr. Cannington agreed to do this.

Report from Hospital CEO

Hurricane Michael

There was minor damage to the roof of the hospital but, due to water infiltration, we had to have the air quality of the entire facility tested and certified. We then had to dry and disinfect each area before moving back in. Below is the timeline of reopening hospital services:

- Sun, Oct 14 - Weems East and West Clinics were opened at Noon and have been operating ever since.

- Wed, Oct 17 - ER was moved to Weems West and opened at 8 AM. Services included 24/7 physician coverage plus laboratory, x-ray, CT, respiratory therapy, and pharmacy. Lab and x-ray had to be relocated.

Mr. Cannington reported the Agency for Health Care Administration approved them moving the ER to the Weems West Clinic and it was not the best scenario but it worked well and they had no bad outcomes. He explained starting at 8:00 a.m. on October 17th they had doctors around the clock and they have had them ever since. Mr. Cannington stated they closed the ER wing to dry out the walls which took a long time.

- Wed, Nov 7 – Opened the inpatient wing and admitted four patients over the next 24 hours.
- Mon, Dec 3 – Emergency Department relocated back inside the hospital.
- Currently - All patient care areas, including ancillary departments, are permanently located with improved efficiency and easy access for patients. Areas have been designated for Wound Care and Outpatient IV Therapy. Several administrative personnel are still located in a temporary facility and should be relocated by December 31.

Mr. Cannington explained since they were displaced they took the time to clean and paint the ER and it looks good. He said staff felt like they needed wound care and they will start that program and outpatient IV therapy after the first of the year. He went on to say they would already be providing these services except for the delay caused by the hurricane. He explained some of the administrative offices are still located in the modular building brought in by the insurance company but they are hoping to be back in the Hospital and do away with the modular building by the end of December or sooner.

Impact of Hurricane Michael

Due to services not being available the entire month of October, revenue was under budget by \$449K, or 43%, for the month. Net Revenue was down by \$255K, mostly in the hospital and EMS.

Mr. Cannington reported expenses for the month of October were \$7,000 higher than the budget and revenues were 43% under budget but the big advantage as a Critical Access hospital is they receive cost reimbursement so instead of a hit of \$449,000 it was more like \$200,000.

Cash remained good with 37.6 Days Cash on Hand at the end of the month, compared to 25.4 Days at the end of October 2017. We started feeling the impact of the reduced revenues in November but, due to our internal cash reserves, are confident we will not have to ask for advances from the Trust Fund over the next several months.

Mr. Cannington stated as of yesterday they have 21.3 days cash on hand.

EMS Update

- EMS is doing well. We have 3 excellent ambulances that are road-worthy and 2 backups.
- The operational review of EMS as conducted 11/29 by an outside consultant. It included a review of Policies and Procedures, Clinical Protocols, EMS Director duties, Medical Director duties, and employee interviews. The final report will include findings and recommendations for operational improvements.

Mr. Cannington reported the one ambulance for Apalachicola is being housed in Eastpoint as their sleeping quarters were damaged by the storm. He said there is another ambulance in Eastpoint and the third is in Lanark Village. He stated they have three ambulances that are doing fine and two backups. Mr. Cannington said he feels good about EMS right now. He informed the Board an operational review by a consultant was performed on November 29th and they are waiting on the report. He reported Dr. Patrick Conrad, EMS Director, wanted this review and the Hospital Board also approved it.

Weems Medical Clinics

Mr. Cannington explained they took someone that was taking billing classes to help with both clinics and that has allowed them to improve their revenue cycle in the clinics.

- We have very good staff at both clinics and anticipate making operational improvements as we recover from Hurricane Michael.
- One of the improvements currently in progress is updating the Charge Master per the outside review.

Mr. Cannington stated the Charge Master was paid for with a grant from the Small Hospital Improvement Program (SHIP). He said this is a federal program administered by each state and provides about \$9,500 per year.

Mr. Cannington said Weems West is approved as a Rural Health Clinic (RHC) and they have applied for this designation for Weems East. He stated it has been tentatively approved.

- We are still waiting on the RHC site survey for Weems East.

Mr. Cannington reported the site survey must be scheduled by the end of January and hopefully it will be approved in a few months. He stated it will go back to when they made the approval so that should help financially. He explained that makes the RHC also cost based.

Revenue Cycle Assessment – We are reviewing proposals for a Revenue Cycle operational assessment that will include internal staff as well as vendors that provide outsourced services. It

will also include the development of benchmarks so that we can monitor performance at each step within the cycle going forward.

Mr. Cannington explained revenue cycle is from the time the patient is registered in the hospital to making sure they are getting the proper insurance information and follow up information through the coding, billing, insurance follow-up and denial. He reported it is also about turning accounts over to collections. He said it will also contain a review of their care to care and indigent care policies to make sure they are doing that correctly. Mr. Cannington reported this is very important because this is one area where they can pick up approximately \$100,000 a year in additional revenue without too much more.

Fiscal Year 2018 Audit – Our independent audit firm is currently reviewing account balances and activities related to the fiscal year ending September 30, 2018. The final audit will be presented to the Hospital Board and Board of County Commissioners.

Mr. Cannington reported one good thing is the company the county selected as an auditing firm, Carr, Riggs & Ingram, is a leader in the healthcare field. He stated they are doing the cost report and the report will be presented to the Board. He explained the cost report must be filed within 150 days from the end of the fiscal year so it must be filed by February. He stated they must complete the audit and then do the cost report.

Mr. Cannington stated the new Chief Financial Officer, Ms. Jenny Myrick, took over as of November 1st. He said the former CFO took a job in south Florida. He reported Ms. Myrick lives in Carrabelle so she is local and this is her hospital. He commented she has a degree in accounting and finance and has done some audit work. Mr. Cannington said she is currently working on her Master's Degree and will complete it in June. He explained the downside is she does not have a lot of hospital experience and they will get some help for her and he will help her as his background is finance.

Commissioner Boldt stated he sees TMH as a strong catalyst in supporting many of the subjects mentioned. He said the TMH Board can help mentoring the Weems Hospital Board and he can see a training ground for family practice residency. He explained he also sees a rich opportunity for the training of medical physicians that are going to medical school now especially in the spirit of the medical school bringing in rural motivated physicians. Commissioner Boldt asked Mr. Cannington to consider all those resources that compliment the subjects he presented today. Mr. Cannington agreed to address this matter.

Marcia M. Johnson – Clerk of Courts – Report

Clerk Johnson did not have a report at this time.

Amy Ham-Kelly – Planning & Zoning – Report

Mrs. Ham-Kelly presented her report, as follows:

CRITICAL SHORELINE APPLICATION:

1. **RECOMMENDED APPROVAL: (Unanimous)** Consideration of a request to construct a 1,452 sq. foot single family dock with consisting of 333ft x 4ft access walkway, a 20 ft x 6 ft terminal platform, and one 10ft x 20ft uncovered boatlift. Located at 1229 Watkins Cove, St. George Island, Florida. Customer has their DEP and COE permits. Request submitted by Dan Garlick, Garlick Environmental Services, agent for Joe Thompson. (Proposed House)

Mrs. Ham-Kelly presented a map of the area and said she does not have a site plan showing a house so they will have to get that so they can make sure they can build at least a 1,000 sq. ft. house. She stated it appears they do have room as there are several houses in the area.

Commissioner Massey made a motion to approve this request. Commissioner Jones seconded the motion. Commissioner Jones asked if there are any issues that came up and were satisfied by the Board that they would need to know about. Mrs. Ham-Kelly answered no; they met their riparian lot lines. She explained there are not any that do not meet their riparian lot lines. She stated it is 29 on each side. **Motion carried; 5-0**

2. **RECOMMENDED APPROVAL: (Unanimous)** Consideration of a request to remove a dilapidated marina and construct a new 7- slip commercial marina within the same configuration as the existing structure. Located at 500 West Highway 98, Apalachicola, Florida. Customer has their DEP and COE permitting. Request submitted by Dan Garlick, Garlick Environmental Services, agent for Apalachicola Oyster Company, LLC.

Mrs. Ham-Kelly reported this is where the Apalachicola Oyster Company, LLC is building their new oyster rearing facility. She said it is the old Steamers building and presented a map of the location. She reported there was an existing dock with a covered area and finger pier but she is not sure what shape it is in after the storm. Mrs. Ham-Kelly explained the applicant just wants to go back to the same configuration. Commissioner Parrish asked why this is considered a marina. Mr. Garlick said it is within the Ordinance of the land development regulations for the county. He reported it is a multi family facility but also commercial and that is why it is referred to as a marina. Commissioner Parrish said he thought 10 slips classified it as a marina. Mr. Garlick stated there is no distinction. Mr. Pierce asked if 10 slips get a DEP review. Mr. Garlick answered no; they review everything especially if it is commercial. Commissioner Parrish reported there is an issue. Mr. Pierce said in the past if there were 10 slips or more DEP monitored some water quality issues associated with shellfish harvesting. Commissioner Parrish agreed there is a determination and that is why he is asking. He said he thought 9 slips or more were a marina. Mr. Pierce commented he has not reviewed this in a long time but 10

slips or more use to be the threshold. Commissioner Parrish stated he does not want to get into a precedent setting situation. Attorney Shuler recommended the Board table this matter if they have questions and he will look into it. Commissioner Parrish reported he knows where the facility is and that a dock was there but he does not know anything about it being classified as a marina. Mr. Garlick questioned if they are looking at the 10 slip issue from a closure issue. Mr. Pierce said this is how it came up before. Commissioner Parrish explained a marina can entail a lot of things. Mr. Garlick reported anything over 2 slips goes from being a residential marina to a multi-residential boat dock to a marina. He explained 3 slips and above with DEP is a marina and he thinks it is the same in the land development regulations for the county and has not changed as long as he has been here. He reported there are some thresholds for DEP where they charge more fees for over 10 and you end up doing water quality studies, sediment studies, and things like that. Mr. Pierce questioned why this is not just being called a commercial dock without saying multi-family. Mr. Garlick stated he is saying there are categories of facilities that go from a single family dock (2 slips or less) to multi-residential docks that can be for multi-residential use which are normally ownership oriented and no lease is paid. He explained then there are commercial projects where you have open to the public or commercial facilities but everything 3 slips and above are marinas and treated as such. He said the threshold for doing certain studies when you are doing a marina has a cutoff of 10 because they feel there is a possibility of impacts. He explained here the 10 is important because you have to think about shellfish closures. Mr. Garlick said this dock had 25 slips when it was built but only remnants of that dock are remaining. He stated this proposed dock is smaller because the upland owner does not need 25 slips which is why there are 7 slips with a loading facility at the base. Commissioner Parrish asked if the slips will be rented out. Mr. Garlick answered no. Commissioner Parrish inquired why it is commercial. Mr. Garlick responded because it is in a commercial district. He explained it is a seafood oriented facility in a commercial district and that is why it gets a commercial marina. He said the slips will not be rented out nor will this be open to the public. He reported it will cost more for the lease of the submerged area but they will be exclusively for the applicant's use. **On motion by Commissioner Parrish, seconded by Commissioner Massey, and by unanimous vote of the Board present, it was agreed to approve this request.**

3. **RECOMMENDED APPROVAL: (Unanimous)** Consideration of a request to construct a 1,356 sq. foot single family dock with consisting of 300ft x 4ft access walkway, a 26ft x 6ft terminal platform, and two 12ft x 20ft uncovered boatlift. Located at 1470 Alligator Drive, Alligator Point, Florida. Customer has their DEP permit and COE permitting. Request submitted by Dan Garlick, Garlick Environmental Services, agent for Christopher Register. (Proposed House)

Mrs. Ham-Kelly presented a map of the location. Commissioner Jones questioned the angle the other docks are going and why this one is at such an angle to the left. He said an owner five lots down will not be able to meet the riparian lot lines because of this angle. Mr. Garlick

explained the dock to the east is built in error and is encroaching over the riparian lot line. Commissioner Jones said the neighbor further down will never be able to build. Mr. Garlick stated they are supposed to follow the riparian lot lines and that is how DEP looks at it. He reported in the future if they rebuild then that is when it will need to be addressed. Commissioner Parrish stated now you are required to show the riparian lot lines. Mr. Garlick said DEP always required the riparian lot lines but he is not sure when the county started requiring them. **On motion by Commissioner Parrish, seconded by Commissioner Jones, and by unanimous vote of the Board present, it was agreed to approve this request.**

4. **RECOMMENDED APPROVAL: (6-1 Vote)** Consideration of a request to construct a 1,056 sq. foot single family dock with consisting of 224ft x 4ft access walkway, a 16ft x 16ft terminal platform, and two 12ft x 20ft uncovered boatlifts. Located at 701 Buck Street, St. George Island, Franklin County, Florida. Customer has their DEP permit and is exempt from COE permitting. Request submitted by Dan Garlick, Garlick Environmental Services, agent for Kenneth Bowman. (Proposed House)

Mrs. Ham-Kelly presented a map of the location. She explained this property received a variance to construct a house. **On motion by Commissioner Jones, seconded by Commissioner Massey, and by unanimous vote of the Board present, it was agreed to approve this request.**

5. **RECOMMENDED APPROVAL: (Unanimous- Contingent upon providing a site plan showing the property can accommodate a house)** Consideration of a request to construct a 1,432 sq. foot single family dock with consisting of a 318ft x 4ft access walkway, a 20ft x 6ft terminal platform, and 2 12ft x 20ft uncovered boatlifts. Located at 2031 Turpentine Trail St. George Island, Franklin County, Florida. Customer has their DEP permit and COE permitting. Request submitted by Dan Garlick, Garlick Environmental Services, agent for Billy Shultz (Island Palms SGI, LLC,) (Proposed House)

Mrs. Ham-Kelly reported they submitted the site plan and the house as proposed is 1,714 square feet so there is room to build a minimum 1,000 square feet. She provided a map of the area. **On motion by Commissioner Jones, seconded by Commissioner Massey, and by unanimous vote of the Board present, it was agreed to approve this request.**

6. **RECOMMENDED APPROVAL: (Unanimous- Contingent upon providing a site plan showing the property can accommodate a house)** Consideration of a request to construct a 1,036 sq. foot single family dock with consisting of a 229ft x 4ft access walkway, a 6ft x 20ft

terminal, and a one 12ft x 20ft uncovered boatlift. Located at 1544 Alligator Drive, Alligator Point, Franklin County, Florida. Customer has their DEP permit and COE permitting. Request submitted by Dan Garlick, Garlick Environmental Services, agent for Robert Kirby. (Proposed House.)

Mrs. Ham-Kelly presented a map of the area. She reported the site plan showing the property can accommodate a house has been provided. **On motion by Commissioner Massey, seconded by Commissioner Boldt, and by unanimous vote of the Board present, it was agreed to approve this request.**

SKETCH PLAT APPROVAL:

7. **RECOMMENDED APPROVAL: (Unanimous)** Consideration of a request for a Sketch Plat Approval of a one unit subdivision called Leisure Landing, a 3.0 acre parcel also known as Lots 19, 20, & 21 Schooner Landing, St. George Island, Franklin County Florida. Request submitted by Barbara Sanders, Sanders & Duncan P.A. agent for Leisure Landing.

Mrs. Ham-Kelly reported three subdivided lots will be combined to form a one lot subdivision. **On motion by Commissioner Jones, seconded by Commissioner Parrish, and by unanimous vote of the Board present, it was agreed to approve this request.**

FINAL SKETCH PLAT APPROVAL:

8. **RECOMMENDED APPROVAL: (Unanimous)** Consideration of a request for Final Plat approval for Resort Village III. Converting existing lots into common areas. Request submitted by Barbara Sanders, agent for the St. George Island Plantation Home Owners Association, applicant.

Mrs. Ham-Kelly provided a map of the area. **On motion by Commissioner Jones, seconded by Commissioner Parrish, and by unanimous vote of the Board present, it was agreed to approve this request.**

9. **RECOMMENDED APPROVAL: (Unanimous)** Consideration of a request for Sketch Plat Approval of a 1.91 acre parcel also known as Tract 10, Phase II, East End Beaches, St. George Island, Franklin County Florida. Request submitted by Barbara Sanders, Sanders & Duncan P.A. agent for multiple owners.

Mrs. Ham-Kelly presented a map of the area and explained the proposed change. **On motion by Commissioner Jones, seconded by Commissioner Parrish, and by unanimous vote of the Board present, it was agreed to approve this request.**

Alan Pierce – RESTORE Coordinator – Report

Mr. Pierce read his report, as follows:

1- Board update on Alligator Drive. I attended the Dec. 8 APTA meeting and provided the following information. In response to Franklin County's request for assistance, and Alligator Point property owners, the state of Florida has engaged Mr. Frank C. McColm, of FCMC Consulting, to provide the guidance and leadership to an Integrated Recovery Group (IRG) to develop a comprehensive solution for Alligator Drive. Mr. McColm is under contract to the state at no expense to the county. Mr. McColm has experience in the county as he was one of the state representatives during the Eastpoint fire.

On Wednesday, Dec. 5, I met Mr. McColm and 12 representatives of various state and federal agencies on Alligator Point as a kick-off meeting for this IRG. Commissioner Boldt joined us, and together we provided the attendees with a history of the road, and the make-up of the community that uses the road. Mr. McColm will be responsible for coordinating meetings and information with all the governmental agencies, and he will also create a communication link to the Alligator Point community so that he can keep the community informed.

Commissioner Boldt stated that the preferred goal is for the state to take back ownership of the road. Mr. McColm said he understood that was the preferred goal but his direction from the state was to assist the county in repairing and protecting the road.

Mr. Pierce stated they tried all they could and Commissioner Boldt was emphatic that the best route for the county was to have the state take ownership of the road but there was no positive response from Mr. McColm.

The group spent a total of about 4 hours on the Point, and we walked various segments of the road to get a sense of the problem. Mr. McColm is aware we need assistance in maintaining the road where it is, which would be called emergency repair work, while a permanent solution is developed. Mr. McColm wants to make sure everyone understands that Hurricane Michael did so much damage to the road that from a response viewpoint we are essentially starting all over again. At this time there are no shortcuts or quick solutions so the community needs to be aware that there will be more months and months of driving on the existing road.

The consensus of the IRG is that the road needs to be relocated in the manner the county has already started. Relocating the road north will provide additional buffer as well as space to create some additional protection from storm surge and wave action. Relocating the road north also reduces some of the hurdles the county is currently facing trying to rebuild a road that is currently on the beach. The state of Florida has very strong rules against building permanent roads in locations such as where the washout is, so for public safety and environmental reasons the road needs to be moved north. The relocation will require the acquisition of all of the lots on the north side of Alligator Drive from Tom Roberts going east for 1500 to 2000 feet. I say again, the acquisition of ALL of the lots on the north side of Alligator Drive from Tom Roberts going

east for 1500 to 2000 feet. The lots on the south side should be acquired in this same area but the road is moving north, and the lots on the south side are of value mainly to remove them from the threat of continued hurricane damage. There will also be an acquisition of lots in the Chip Morrison area but that specific need has not been developed yet.

Mr. Pierce reported there are 15-20 lots.

I advised everyone that this is a voluntary acquisition process. The offers made to the property owners will be based upon market value, but the IRG is not going to initiate any condemnation proceedings. If a property owner does not want to sell it is going to slow down the redevelopment of the road, and of the Point itself. There is no way to avoid the impact the road relocation is going to have on the lots on the north side of Alligator Drive, and the people that own them. I understand this, the IRG understands this, and I know the Alligator Point community understands this. This is a tough message to give but if the Alligator Point community wants a safe, protected road it has to be moved. For once, the state of Florida is providing the resources for this to happen, and I encourage everyone to take advantage of this offer.

At some point in the near future, Mr. McColm and his will be in contact with APTA leadership about making some sort of website where he would post information related to the project. I did talk to the staff on Monday, Dec. 10, and they are planning on holding a community workshop on Alligator Point some time in early January. They will work with the county and APTA on the schedule for the meeting.

Mr. Pierce reported Mr. McColm has taken over the responsibility for the acquisitions. He explained the money is coming from the State of Florida and there is federal money and state money and Mr. McColm is managing that on behalf of the county to acquire the lots. He stated at this time there is no expense to the county and they will make sure the title is delivered to the county in the manner required by the County Attorney. Mr. Pierce reported Mr. McColm is getting the appraisals, making the offers and seeing who is interested in selling or not. Commissioner Parrish stated he thought they wanted to secede to Wakulla County. He said the Board may be wasting their time in trying to provide the infrastructure or funding mechanism to rebuild the road if Wakulla County is going to take it over. Mr. Pierce reported that would take legislative action and he is not sure if there is any basis for that to happen. Mr. Pierce stated the county could sell the road to Wakulla County. He said there is a long process and they did make a motion after he left the meeting about looking into the opportunity with Wakulla County. Commissioner Parrish stated the road will still be washed out regardless of which county has the road. Mr. Pierce said he spoke with Wakulla County informally and they wanted to know what was going on here. Commissioner Massey questioned why they would take the road. Mr. Pierce clarified they would take the road, property and the tax base. Commissioner Parrish pointed out Commissioner Boldt would be out of a Commission seat. Mr. Pierce commented Wakulla County has a higher millage rate than Franklin County and imposes impact fees and assessments on private property for improvements that Franklin County has not yet done. Mr. Pierce reported Representative Halsey Brashears has said he would make a motion to introduce a bill to make this happen but he will not be in the legislature anymore.

Commissioner Parrish stated the county would have to redraw the district lines and county boundary lines. Commissioner Boldt reported this was an emotional passion from one individual that proposed this motion and the motion was to research only and look into the aspects of seceding. He stated they gained traction at the interagency meeting relative to the road repair for the first time in 20 years. Commissioner Boldt said they now have the momentum the people of Alligator Point and Bald Point want and he is a new Commissioner there with new thinking, a new direction and is actively engaged in the district. He stated hopefully the research will be research and they will not hear much about this anymore. Chairman Lockley said they need a bridge.

2- Update on TRIUMPH meeting. I attended the TRIUMPH meeting in Defuniak Springs on Friday, Dec. 7. I was prepared to learn what the TRIUMPH Board was going to do for the Hurricane Michael counties in relation to the loss of tax base caused by the hurricane, but the meeting was consumed by lengthy discussions of several projects that have been lingering under TRIUMPH review. One of those projects was the FSU developed proposal for the Apalachicola Bay, renamed the Apalachicola Bay System Initiative (ABSI). The TRIUMPH Board agreed to move the project to the next step of approval, which will be the development of a "term sheet", which is the document that spells out the goals FSU must reach in order to secure the TRIUMPH funding. The goals were not discussed so I cannot provide the Board any indication of what they are, except for one. One of the targets will be to test varieties of naturally occurring oysters to see if another variety might grow more successfully in the saltier water that is currently the norm for the Bay. As the Board is aware, the lack of freshwater is one of the critical factors harming the Bay. I am sure more information will be forthcoming from FSU.

Mr. Pierce stated FSU must create the Term sheet which will be a public document that the Triumph Board must agree to. Chairman Lockley asked if they are going to put anyone to work. Mr. Pierce reported there is another component that is an oyster hatchery but he does not know the production level or how many people it would employ. Chairman Lockley stated they do the studies but the local people do not get anything out of it. Commissioner Jones explained with the Term Sheet they will be told what they must do and with Triumph money part of it must be job production. Mr. Pierce agreed and said it was an odd conversation because previously one of the hurdles the ABSI could not overcome was job creation. He explained Triumph Board Member Jason Shoaf had said he did not want to move forward with an Apalachicola Bay Oyster Harvesting Initiative unless there were jobs created and there was a way of making sure productivity was going to go up in the bay but that was not broadly discussed at the meeting. He stated the discussion may come up again at the end but the first step was to get FSU to agree to something. Commissioner Massey pointed out they are growing oysters in salt water about 9 miles away and that will be their next solution. Mr. Pierce reported the School Board's project got approved so they went to the next step pass the Term Sheet. He stated their project will improve educational opportunities and certificates.

3- Michael Moron has received a request from the Health Dept. for the Board to grant a waiver on Hurricane Michael. The request is attached. The draft document created by the Health Dept. does not cite the appropriate county ordinance, but the ordinance involved is Ordinance 79-8. A

copy is attached. The issue to be resolved is whether the county still wants to enforce the requirement that a well and septic tank be at least 100 feet apart, as required in Section (3) of the Ord. 79-8. The setback for all the other bodies of waters listed in Ord. 79-8 is regulated by the Critical Shoreline Ordinance, Ord. 87-1, but the Critical Shoreline Ordinance does not mention wells, so Ord. 79-8 has been the controlling document for the distance between wells and septic tanks. Your planning staff does not support a waiver in the manner requested by the Health Dept because it creates a double standard for lots. Your planning staff recommends either keep the 100 foot in effect for all lots, or get rid of the requirement for all lots, and allow the existing state regulations currently in effect throughout Florida to be effective here in Franklin County. The state requires a distance between a well and an On-site Sewage Disposal System (OSDS) to be 75 feet for new installations and for lots that were created before 1983 the setback is 50 feet. Board discussion.

Mr. Pierce stated someone from the Health Department is here. He explained what they do not have is a listing of where the lots are. He said some have been documented on Dog Island and some lots may be on Highway 98. Mr. Pierce stated he has not discussed this with Attorney Shuler. Mr. Brad Addison, Franklin County Health Department, clarified the state requirements for new systems between the wells is 75 ft. regardless of the year it was built but for repairs they are allowed to go to the lesser numbers of 50 ft. for the ones that were platted or installed before 1983. He reported after that date they still go with the 75 ft. requirement. He explained if the property owners cannot meet state requirements then they go to their group for a variance to go to a lesser amount for the distance between the septic system and the private drinking well. Commissioner Parrish asked if there are any studies that say if the water is within 50 ft. of on-site disposal it is safe to drink and who is responsible for it because the county requires 100 ft. He questioned if the county allows someone to put the well 50 ft. from the on-site disposal and someone gets sick if the state or the county responsible. He explained both the county and the Health Department are worried about health, safety and welfare but he wants to know before they waiver from the rule who will be responsible. Commissioner Parrish reported the county is on record as requiring 100 ft. and then have been asked to go to 50 ft. at the state's recommendation and what happens if someone gets sick. Mr. Addison said he is not sure what process the state went through to come up with these numbers but some of the adjacent counties like Gulf County are going with the state requirements. Commissioner Parrish reported the state is not assuming responsibility but the county government does not want it either. Mr. Addison said if they decide to go with the state requirements then they are relying on the state. Commissioner Parrish reported the people are relying on the state to have safe drinking water. He explained he would not drink water 50 ft. from a septic tank. Mr. Addison reported they could continue to do the 100 ft. setback and the homeowner would have to ask for a variance for a smaller amount. He explained part of the reason for this was trying to stop a lot of variances from coming to the Board to do these repairs. He reported they will still try to enforce the 100 ft. requirement but if they could not make it then they would implement the state requirements. Mr. Addison stated they do enforce the county's ordinances that may be more stringent than the state's requirements. Commissioner Parrish said this is because they are trying to protect the environment and the water bodies. Attorney Shuler explained the list that was generated was at his request because when he was made

aware of the request for a variance by the state from the local ordinance he asked what the scope of the problem is and what properties are affected. He went on to say this was requested because the County Commission needs specific information before they can make a decision on whether there is a sufficient public reason to adopt an ordinance voiding an environmental standard that has been in place for almost 40 years. He reported the list presented today is not specific and he is not satisfied they know what the scope of the issue is. Attorney Shuler stated the Board needs a specific list from the state so the Board can decide if there is a sufficient public problem or wait and take variance requests on a case by case basis and leave the current ordinance in place. Commissioner Parrish said he asked Mr. Pierce whether you still have to be 75 ft. from the water's edge with any disposal system. Mr. Pierce answered yes. Commissioner Parrish reported if the lots have eroded away and cannot meet the 75 ft. then he does not know how they are going to meet these requirements. Mr. Pierce agreed and said there may be other issues on some of these lots and people may not want to build back. Commissioner Parrish stated some lots have eroded and there are also setbacks from the road and there may not be enough land left to build on or put a septic tank on. Mr. Pierce agreed and said maybe the county should handle them on a case by case basis. Attorney Shuler explained in the 1970's when Franklin County was first under the spotlight for development the County Commission at that time developed a whole series of ordinances that were all designed to limit and control density of development in the county. He said this 100 ft. requirement is one of the tools used to control density of development and protect the environment and water quality in addition to public health issues mentioned by Commissioner Parrish. Commissioner Parrish stated it is up to the Board because right now there is a problem with getting a quorum on the Board of Adjustment. Mr. Addison reported they have this ordinance at 100 ft. but there are lots in Lanark Village and other areas platted in the 40's, 50's or 60's and the lot size is not set up to accommodate a well and septic tank at 100 ft. Mr. Pierce reported these issues in Lanark Village are usually resolved by either the Lanark Village Water & Sewer providing water and a well is not necessary, combining wells or the well is on someone else's property. He said this is done for health and safety and to protect water quality. Commissioner Parrish asked if Carrabelle provides water and sewer to Lanark Village. Mr. Pierce said there may be some isolated places where there is not water yet but most of the problems have gone away in Lanark Village because water is available. Commissioner Boldt said this discussion is about septic tanks but the more modern approach is new aerobic systems. Mr. Pierce said the county distinction is well and on-site disposal system but they did not make a distinction between the kinds of systems. He stated the requirement is 100 ft. between the source of water and effluent. Commissioner Boldt reported the 100 ft. margin is important from a density standpoint and it impacts the overall development and how they want to look both now and in the future. He stated some of the pressure in the state is from the high density population way south of the county. Commissioner Jones said since the county has a more stringent rule than the state then he guesses the county is assuming the liability for it. Commissioner Parrish stated the county is preventing it since they have double the standard. Commissioner Jones said he is good with the staff recommendation not to do away with the requirement or make variances just for a select few for a time because of the confusion it will bring. **On motion by Commissioner Jones, seconded by Commissioner Boldt,**

and by unanimous vote of the Board present, it was agreed to keep the 100 ft. requirement and deal with the requests as they come.

4- Provide Board with copy of FDOT letter saying that the improvements for Island View Park that were built in the US 98 right of way have been accepted by the state. This involves the turn lane and the drainage system in the US 98 right of way.

Mr. Pierce said unfortunately they were not impacted or damaged by the storm so everything that was built for the state is good but everything built for the county is not good. He stated they will work through these problems as they can.

Michael Morón – County Coordinator – Report

Mr. Moron clarified Anderson Columbia, Inc. has the Highway 98 project and Anderson Construction is the company working on Lombardi's. He said he will get more information on the Highway 98 project for the Board. Mr. Moron provided his report for the Board, as follows:

1. Board action to authorize the Chairman's signature on what should be the final change order for the County's road paving project. This is a \$3,855.57 deductive change order that *reduces* the final amount to \$391,930.94. Currently there is a balance of a little less than \$1 million in the Road Paving account and the County usually waits until there is a minimum of \$1 million in that account before starting a new paving project. With the anticipation of Fiscal Year 2018/2019 gas tax proceeds, the Board should be ready to start a new paving project around the Fall/Winter season of 2019. **Board action** to approve the deductive change order which effectively closes out the current paving project.

On motion by Commissioner Jones, seconded by Commissioner Parrish, and by unanimous vote of the Board present, it was agreed to approve the deductive change order in the amount of \$3,855.57 for the Road Paving Project and authorize the Chairman's signature on the change order.

2. Recently, staff received a complaint that the County's website was not ADA compliant for anyone with a sight disability. Our website should be designed to allow anyone with this disability to turn on a screen reader which would allow them to understand the pages and documents on our website by voice. Mrs. Whitney Barfield has been working with Ms. Jaylynn Boone of 2k Web Group, the County's Web designer, to rectify this issue. 2k Web Group has submitted a proposal to scan all 1,511 pages and documents on our website to check for accessibility compliance. Once this scan is complete, 2k Web Group will produce a report stating what on the website is out of compliance and provide a robust accessibility policy for the website. This policy will state something to the effect that all documents from 2019 forward will meet the ADA compliance rules and documents prior to that date will be converted by request. The cost to perform this service will be \$1,800. The cost of the software and training to convert all documents, prior to 2019 and in the future, is \$579.88. **Board action** to authorize 2k Web Group to perform the scan of the website and produce the out of compliance report, and the purchase of the software along with the necessary training.

Commissioner Jones made a motion to authorize 2K Web Group to perform the scan of the website, produce the out of compliance report and for the county to purchase the software along with the necessary training. Commissioner Parrish seconded the motion. Attorney Shuler asked if the documents 2019 and going back would be converted to be screen reader compliant. Mr. Moron said by request. Attorney Shuler stated this cannot be by request. He said they need to meet and discuss this. Mr. Moron reported they need to see the report but it will take time to convert every single document. He explained if that needs to be done then he will bring it back at the next meeting. Attorney Shuler suggested the Board move forward proactively with the first step but they will need to look at a second step once the report is complete. He reported the Board needs to be prepared that in order to have a website that is compliant with the Americans with Disabilities Act (ADA) all the documents must be compliant. Commissioner Parrish asked how far back the county has to go to be compliant. Attorney Shuler stated the entire website. Mr. Moron said all documents and minutes that are on the website currently will have to be converted. Commissioner Jones asked if that is included in the 1,511 pages. Mr. Moron reported that is the pages but the documents may be separate. Attorney Shuler explained this is a very fertile area of litigation statewide and previously he provided the Board with a list of current litigation statewide on the issue of public websites being ADA compliant or not. He reported the case law is clear if you have a website it must be ADA compliant. Attorney Shuler said the cost of making the website 100% compliant should be requested from the consultant. He stated more than likely it would be less than the cost of potential litigation. Attorney Shuler advised the Board to move forward with step one and authorize Mr. Moron to get a cost estimate to make the entire website 100% ADA compliant and move forward from there. Attorney Shuler reported he will work with Mr. Moron on the second step so the motion does not need to be amended. Commissioner Jones said the website is still not ADA compliant. He stated he would think this would start from a date and go forward. He discussed how far back this must go and said during that time they are still not ADA compliant. Attorney Shuler explained he has never examined the website and does not know what the scope of the documents are. He went on to say he is not the person who can tell the Board what the cost would be to make the website 100% ADA compliant for screen readers. He reported the consultant can provide an estimate for the Board. Attorney Shuler said there is a lot of litigation on this issue and has mostly been larger counties but he does know of one small county that was added. Commissioner Parrish highlighted the items that were included in the motion and said this is a starting point and gets the process started. Commissioner Jones asked why the screen reader is not a widget they can click on to open and magnify the screen. Mr. Moron explained the PDF's would have to be saved in a special format to be used with a screen reader. Commissioner Boldt said it is also to accommodate people with special sight and hearing challenges so they can use devices on our system to learn or read. Attorney Shuler questioned if the software and training is so a staff people will know how to process these records. Mr. Moron answered yes. Attorney Shuler asked if this person can also go retroactively and look at the documents. Mr. Moron responded yes. He explained the consultant is going to train the person and then the person can go forward and convert the records. **Motion carried; 5-0.**

3. At your November 20th organizational meeting the Board did not appoint/re-appoint representatives to the Apalachee Regional Planning Council (ARPC) and the Small County Coalition Board of Directors.
 - Currently on ARPC, Commissioner Jones serves as the County representative and Brenda La Paz serves as the Municipal representative. Commissioner Jones has stated that he is interested in continuing to serve on this Council, but in the past the Board has rotated the Municipal representative between both cities. Should I contact the City of Apalachicola to discuss their interest in appointing a representative to ARPC? **Board discussion.**

On motion by Commissioner Parrish, seconded by Commissioner Jones, and by unanimous vote of the Board present, it was agreed to re-appoint Commissioner Jones to keep serving on the ARPC and have staff contact the City of Apalachicola and see if they are interested in appointing a representative to the ARPC Board.

- As to the Small County Coalition Board of Directors, Commissioner Jones serves as one of the Commissioner representatives and I serve as the Staff Liaison; there is still a Franklin County vacant Commissioner representative seat. **Board action** to appoint a Commissioner to that vacant seat.

On motion by Commissioner Parrish, seconded by Commissioner Jones, and by unanimous vote of the Board present, it was agreed to appoint Chairman Lockley to the Small County Coalition Board of Directors. Mr. Moron reported most of the meetings are at the conferences.

4. During the Fiscal Year 2018/19 budget workshops, the Board agreed to pay for an upgraded phone system (\$40,000) and a HVAC system in the administration building (\$15,000) at the Sheriff's Department as capital projects. Last week the Sheriff's Department submitted a \$46,821.30 quote for a new phone system. I informed Mrs. Ginger Coulter, the Sheriff's Finance Director, that until the County was able to recoup some of the \$130,000 from our insurance claim, spent on the purchase and installation of the communication console that was destroyed by the lighting strike to the Fire Net tower, there would be a delay on approving that purchase. There was a delay with filing the insurance claim as there was still some part of the installation that was not completed as of yet. We received that invoice for the final part of the installation on Friday and are in the process of completing the insurance claim. Keep in mind that in addition to the cost of the console, the County has also spent upwards to another \$60,000 for the Fire Net and Fire Link systems. When the Board is ready to consider this request, I will need a determination from Attorney Shuler if this proposal can be considered a sole source purchase or if the County will have to advertise for quotes to meet our bid policy. **Board Discussion.**

Mr. Moron said this is for information only as he received the request but they need to hold off until they get some money reimbursed as a lot of money has been spent because of the hurricane. Chairman Lockley stated he talked with the Sheriff and they need this because it does not work all the time. He said it is also a public safety issue. Commissioner Parrish asked if the insurance claim comes to the county. Mr. Moron answered yes, the county filed through the League of Cities for the communication console. Commissioner Parrish asked if they are talking about a week or so. Mr. Moron answered he does not know but will provide an update at the next meeting about how much cash was received. He advised the Board to keep in mind

the console they replaced was old so the insurance company may look at that console and provide what it is worth versus the \$130,000 that was spent. Mr. Moron said he is asking for a little time to see how much the insurance claim is going to be and once they know how much they are getting back then the Board can make a decision about the phone system. Commissioner Boldt said they should take one step at a time. Commissioner Parrish asked Mr. Pierce to note that Triumph is going to try and help with the Fire Net. He stated this is part of the emergency response too so if they do not get all the money from insurance then they need to get the money back from Triumph. He went on to say when they apply to Triumph for the Fire Net money they need to also apply for some money for the console to try and offset the cost. Chairman Lockley asked what if something happens and the telephone does not work. He stated the Board told the Sheriff they had the money for this item. Commissioner Jones said they told him before the console. Commissioner Parrish stated and before the hurricane. Mr. Moron reported and before the Fire Net. Chairman Lockley said they told the Sheriff they would do the two items. Mr. Moron agreed the items were the phone system and the air conditioner. Commissioner Parrish asked if the HVAC was done. Mr. Moron said it has not been done but the Board did another HVAC in the previous year for the cafeteria. Commissioner Parrish asked if the \$40,000 and \$15,000 was budgeted. Mr. Moron said no, it will come out of the county's Capital Outlay funding so it is probably budgeted in the Capital Outlay Fund which is what they agreed to at the budget workshops. Commissioner Jones agreed that is what they talked about during the budget. Commissioner Parrish stated the county has not used any of their Capital Outlay Fund. Mr. Moron answered no, not that he knows of. Commissioner Parrish said then the Board should be able to move on. Commissioner Jones stated if it is budgeted then they need to do it. Chairman Lockley reported it is budgeted because they were supposed to do 2 things this year. Commissioner Parrish explained they are not doing the HVAC now so they should move on with this item as it is coming out of Capital Outlay and not reserve. Mr. Moron said he thinks it was budgeted in Capital Outlay but he will check with Finance and report to the Board if it is different. Commissioner Parrish stated he knows Finance was concerned this morning about the amount of the money the county has spent until reimbursements are received. He explained if they can they should move on with this item. **Commissioner Parrish made a motion to get the telephone system put in if the county has the ability to move on. Commissioner Jones seconded the motion.** Commissioner Parrish asked if this is what Chairman Lockley wanted. Chairman Lockley answered yes because the Sheriff told him the system goes out if they get a lot of calls. Commissioner Jones stated during the fire and the hurricane they lost the phone. Commissioner Parrish said the Board needs to get the attorney's recommendation as to whether this needs to be bid out or can be declared a sole source. Attorney Shuler agreed this should be part of the motion as he has not heard about this item before. **Commissioner Parrish amended his motion to include contingent upon Attorney Shuler's review. Commissioner Jones amended his second. Motion carried; 5-0.**

5. County staff has received notification from the Florida Department of Transportation (FDOT) that the application cycle for the SCOP, SCRAP, and CIGP grants are now open. These grants, which are State grants for transportation improvements, have funded the paving of River Road and Mill Road in Carrabelle in the past. SCOP funds could be used to repair or rehabilitate county

bridges but cannot be used to replace a bridge. Both cities are eligible to submit a SCOP project, but if the cities did submit an application, the County would have to rank applications with any SCOP project the County was planning to submit, then submit the highest ranked application to FDOT. The County can submit one application for each category, however the submission deadline is March 22, 2019. If you need more information regarding these grants contact the County's Planner, Mr. Mark Curenton.

Commissioner Parrish questioned if any of these funds can be used for Hickory Dip Road. Mr. Moron said he will ask Mr. Curenton. **Commissioner Parrish made a motion to recommend if any of these different funds SCOP, SCRAP or CIGP can be used to repair Hickory Dip Road then that is what they will do. Commissioner Jones seconded the motion.** Commissioner Jones said it was submitted once and not approved. Commissioner Parrish said to include this is due to the effects of Hurricane Michael and is a priority. Commissioner Jones stated the culvert is almost gone. Chairman Lockley requested they also ask for the drainage. Commissioner Parrish agreed they need the drainage on the road. Mr. Moron suggested Commissioner Boldt meet with Mr. Curenton so he can explain what they can do with each grant as they have different requirements. **Motion carried; 5-0.**

6. The Florida Department of Transportation (FDOT) has opened the Transportation Alternatives grant cycle until February 28th. Mr. Curenton has stated that the main use of this funding is for trails and sidewalks. FDOT will consider up to two projects from Franklin County, but the County will have to prioritize those projects. Contact Mr. Curenton to discuss possible projects or if you need additional information.

Commissioner Parrish said he asked for it before but where the sidewalk stops in the City of Apalachicola going west out to the Burger King, Ace Hardware and IGA they need to continue the sidewalk. He stated he asked years ago and nothing has been done and he would like to apply for this project.

7. Attached to my report is Florida Department of Transportation's (FDOT) tentative 5-Year Work Plan for Franklin County. Mr. Curenton asked that you note that no funding to finish the paving of Mill Road was included in this plan, so the Board should consider applying again.

The attachment was not included. Mr. Moron will send the attachment to the Board.

8. Anderson Construction has returned to the Lombardi (Waterfront) Park job site. They have completed the general hurricane cleanup, were assisted by the County's Road Department with recovering the bundles of pressure-treated lumber that were moved by the storm surge, have stripped the wet drywall, re-hung and taped new drywall, and installed the Hardie-Board sidings and facia. The plan is, if the temperature stays above 50 degrees and the rain cooperates, to paint the exterior and interior of the building. The decking and pavilion won't be started until after the holidays. With all this in mind, the new project substantial completion date should be in early February 2019. I will continue to update the Board as the project progresses.
9. Inform the Board that the Sheriff has submitted the 2018 Jail & Medical Inspection report. This packet includes the Exit Interview Letter, Corrective Action Plan, and the Jail and Medical Inspection reports. As this report will be forwarded to the Clerk for the official records, there is no Board action required, however, if you would like a copy let me know.

Mr. Moron agreed to send this to all the Commissioners.

10. Inform the Board that the Wilderness Coast Public Libraries has submitted the combined FY 17/18 annual statistics for libraries, as well as the Annual Plan of Service and Budget for the upcoming 2018/19 fiscal year. No Board action is needed as I am forwarding the report to the Clerk for the official records, however, let me know if you would like a copy of the report.
11. Remind the Board that our next meeting date will be on Wednesday January 2, 2019 at 9:00 a.m. The first Tuesday in January is New Year's Day, a County holiday.

Mr. Moron stated he sent the Commissioners a link to You Tube on how to use the county's permit public portal system. He thanked Mr. Royce Rolstad for this item and said the reason there is no request for payment of an invoice is because Mr. Rolstad did it for free. Commissioner Jones asked when this will be uploaded to use. Mr. Moron agreed to upload the link this week.

Mr. Moron stated Mrs. Estes asked to be placed on the January 2, 2019 Agenda and per the policy he needs a motion to add her to the Agenda. **Commissioner Jones made a motion to add Mrs. Estes to the Board Agenda.** Commissioner Jones asked Mr. Moron when he contacts her to ask her for an action item. Mr. Moron stated that is his question because he was not sure this morning what she was requesting from the Board. He explained when he talks with her he will ask specifically what she wants from the Board. Chairman Lockley said he talked with Mrs. Deborah Belcher about the trailers and it is going to take until the end of the year. Attorney Shuler asked for some clarification about the trailers. Mr. Moron replied before they get the trailers from the CDBG funds. Chairman Lockley stated people are asking questions about the trailers and when he asked she said the end of the year. Commissioner Jones asked the end of 2018 or 2019. Chairman Lockley answered 2019. Mr. Moron reported that is what Mrs. Estes was talking about-the homeless problem. Chairman Lockley said there is nothing they can do quicker. Commissioner Parrish stated hopefully it will not take that long. He explained a lot of the issues Mrs. Estes brought up the county is already working on like the 1 unit per acre. He reported they cannot have multiple units on 1 acre so some of these issues will be cleaned up. Commissioner Parrish explained these items do not need to come up as the county staff is working on the issues. He reported part of the program to get a new home is you must pay the insurance, pay taxes, and there can only be one unit per acre. Commissioner Parrish stated there cannot be school buses and storage sheds for people to live in. He reported a lot of these items are already being handled. He said she can come back and talk about Hope Park but a lot of the other issues have been taken care of and some of these are being handled through the new home program. Chairman Lockley reported Mrs. Belcher said the manufacturer that was building the homes had them torn up in the storm and must rebuild them. Mr. Moron agreed to contact Mrs. Belcher about this matter. Commissioner Parrish stated Mr. Moron needs to work with Mrs. Estes and let her know what is being done. He commented the county is trying to provide them with shelter but cannot provide everything else without increasing taxes. He reported the property was cleaned and now there are

storage sheds back there all over again and that will not work. He stated the non-profits, churches and other people will have to help because the county cannot do it all. Mr. Moron agreed to contact Mrs. Estes and then make a decision of whether or not to place her on the agenda. Commissioner Jones said that is fine because no one seconded the motion. Chairman Lockley reported people should ask what they have done and then they would know what has been done. He said the county is doing their part but it will take some time. Commissioner Boldt stated Mrs. Estes has her heart is in the right place but the County Commission helps people help themselves. He said the county is not a money bag but is a facilitator and an advocate and welcomes public input.

T. Michael Shuler – County Attorney – Report

Attorney Shuler did not have a report at this time.

Commissioners' Comments

Commissioner Jones reported the Seahawks basketball team is undefeated and ranked #3 in the state. Mr. Pierce asked when they will play Port St. Joe. Commissioner Jones stated the game will be on January 4th.

Adjourn

There being no further business to come before the Board, the meeting was adjourned at 1:05 p.m.

Noah Lockley - Chairman

Attest:

Marcia M. Johnson - Clerk of Courts