

**FRANKLIN COUNTY BOARD OF COUNTY COMMISSIONERS
REGULAR MEETING
COURTHOUSE ANNEX – COMMISSION MEETING ROOM
SEPTEMBER 17, 2019
9:00 AM
AGENDA**

The Board of County Commissioners asks that all cell phones are turned off or placed on silent (vibrate) mode. Any handouts (information) for distribution to the Commission must be submitted to the Board Secretary (Clerk's Office) or to the County Coordinator on or before the Thursday prior to that Tuesday's meeting. Failure to do so will result in your removal from the agenda or a delay of any action relating to your request until a future meeting.

- 9:00 AM** **Call to Order**
Prayer and Pledge
Approval of Minutes
Payment of County Bills
- 9:05 AM** **Erik Lovestrand – 4-H Photography Club – Recognition of State 4-H Photography Contest Awards**
- 9:15 AM** **Public Comments** – *(This is an opportunity for the public to comment on agenda or non-agenda items. When you are recognized to be heard by the Chairman, please sign the speaker's log and adhere to the time limit. An individual will be allowed to speak for three minutes whereas a designated representative of a group or faction will be allowed to speak for five minutes.)*
- 9:30 AM** **Department Directors Report**
Howard Nabors – Superintendent of Public Works
Fonda Davis – Solid Waste Director
Pam Brownell – Emergency Management Director
Erik Lovestrand – Extension Office Director
- 9:45 AM** **Ginger Coulter – Sheriff's Finance Director – Budget Amendment**
- 10:00 AM** **Amy Ham-Kelly – Board of Adjustment – Report**
- 10:15 AM** **Amy Ham-Kelly – Planning and Zoning – Report**
- 10:30 AM** **Nikol Tschaepe – Weems Plant Operation Director – Report**
 - Keith Basset – Synergy – New Roof Update
 - Richard Lewis – EMS Director – Update
- 10:45 AM** **Deborah Belcher – CDBG Administrator – Report**
- 11:00 AM** **Marcia M. Johnson – Clerk of Courts – Report**
- 11:15 AM** **Alan Pierce – RESTORE Coordinator – Report**
- 11:30 AM** **Michael Morón – County Coordinator – Report**
- 12:00 PM** **T. Michael Shuler – County Attorney – Report**
- 12:15 PM** **Commissioners' Comments**
- 12:30 PM** **Adjourn**

September 17, 2019
Franklin County Road Department
Detail of Work Performed and Material Hauled by District
Detail from 8/29/2019 - 9/11/2019

District 1

Work Performed:

<u>Date</u>	<u>Road</u>
Cut grass along shoulders of road on county right of way	8/29/2019 Jefferson Street
Cut grass along shoulders of road on county right of way	8/29/2019 Washington Street
Cut grass along shoulders of road on county right of way	8/29/2019 Adams Street
Cut grass along shoulders of road on county right of way	8/29/2019 N Franklin Street
Cut grass along shoulders of road on county right of way, Weed Eat & Cut Grass around signs & Culverts, Litter Pickup	8/29/2019 Shuler Avenue
VMS Work, Cut Grass, Blowed Sidewalks, Cleaned ditches, Litter pickup	8/29/2019 US HWY 98 (Eastpoint, Ricky Jones)
Cut grass along shoulders of road on county right of way	8/29/2019 Old Ferry Dock Road
Weed Eat & Cut Grass around signs & Culverts, Cut grass in ditches	9/3/2019 N Bay Shore Drive
Graded Road(s)	9/3/2019 Nedley Street
Graded Road(s)	9/3/2019 E Sawyer Street
Graded Road(s)	9/3/2019 W Sawyer Street
Graded Road(s)	9/3/2019 Carroll Street
Cut grass along shoulders of road on county right of way	9/3/2019 Cedar Street
Cut grass along shoulders of road on county right of way	9/3/2019 Palm Street
Cut grass along shoulders of road on county right of way	9/3/2019 Live Oak Street
Cut grass along shoulders of road on county right of way	9/3/2019 Pine St
Cut grass along shoulders of road on county right of way	9/3/2019 N Bay Shore Drive
Graded Road(s)	9/3/2019 Brown Street
Weed Eat & Cut Grass around signs & Culverts	9/3/2019 N Bay Shore Drive
Weed Eat & Cut Grass around signs & Culverts, Cut grass in ditches, Litter Pickup	9/3/2019 Shuler Avenue
Weed Eat & Cut Grass around signs & Culverts, Cut grass in ditches, Litter Pickup	9/3/2019 Avenue A
Graded Road(s)	9/3/2019 Bruce Street
Graded Road(s)	9/3/2019 E 10th Street
Cut grass along shoulders of road on county right of way	9/3/2019 Old Ferry Dock Road
Graded Road(s)	9/3/2019 Howell Street
Graded Road(s)	9/3/2019 W 5th Street
Graded Road(s)	9/3/2019 W 4th Street
Graded Road(s)	9/3/2019 McCloud Street
Cut grass in ditches, Weed Eat & Cut Grass around signs & Culverts	9/3/2019 N Bay Shore Drive
Graded Road(s)	9/3/2019 Bradford Street
Graded Road(s)	9/3/2019 Quinn Street
Graded Road(s)	9/3/2019 W 6th Street
Graded Road(s)	9/3/2019 W 8th Street
Graded Road(s)	9/3/2019 W 9th Street
Graded Road(s)	9/3/2019 W 10th Street
Graded Road(s)	9/3/2019 E 4th Street
Graded Road(s)	9/3/2019 Porter Street
Graded Road(s)	9/3/2019 E 6th Street
Graded Road(s)	9/3/2019 E 8th Street
Graded Road(s)	9/3/2019 E 9th Street
Graded Road(s)	9/3/2019 Patton Street

District 1**Work Performed:**

<u>Work Performed:</u>	<u>Date</u>	<u>Road</u>
Graded Road(s)	9/3/2019	Buck Street, St. George Island
Graded Road(s)	9/3/2019	Land Street
Graded Road(s)	9/3/2019	Marks Street
Graded Road(s)	9/3/2019	Cook Street
Graded Road(s)	9/3/2019	Randolph Street
Graded Road(s)	9/3/2019	W Bay Shore Drive
Graded Road(s)	9/3/2019	E 5th Street
Graded Road(s)	9/3/2019	Bledsoe Street
Graded Road(s)	9/4/2019	E 11th Street
Graded Road(s)	9/4/2019	E 9th Street
Cut grass along shoulders of road on county right of way	9/4/2019	Norvell Street
Graded Road(s)	9/4/2019	E 8th Street
Graded Road(s)	9/4/2019	E 10th Street
Cut grass along shoulders of road on county right of way	9/4/2019	Hickory Dip
Cut grass along shoulders of road on county right of way	9/4/2019	Power Drive
Cut grass along shoulders of road on county right of way	9/4/2019	Gilbert Street
Cut grass along shoulders of road on county right of way	9/4/2019	Tallahassee Street
Cut grass along shoulders of road on county right of way	9/4/2019	Dunlap Road
Graded Road(s)	9/4/2019	E 7th Street
Cut grass along shoulders of road on county right of way	9/4/2019	Daisy Drive
Graded Road(s)	9/4/2019	Bell Street
Graded Road(s)	9/4/2019	Wing Street
Graded Road(s)	9/4/2019	Palmer Street
Graded Road(s)	9/4/2019	W 3rd Street
Graded Road(s)	9/4/2019	E 3rd Street
Graded Road(s)	9/4/2019	W Pine Avenue
Graded Road(s)	9/4/2019	E Pine Avenue
Graded Road(s)	9/4/2019	W 6th Street
Graded Road(s)	9/4/2019	E Bay Shore Drive
Graded Road(s)	9/4/2019	E 6th Street
Graded Road(s)	9/4/2019	W 4th Street
Graded Road(s)	9/4/2019	W 7th Street
Graded Road(s)	9/4/2019	W 8th Street
Graded Road(s)	9/4/2019	W 9th Street
Graded Road(s)	9/4/2019	W 10th Street
Graded Road(s)	9/4/2019	W 11th Street
Graded Road(s)	9/4/2019	E 4th Street
Graded Road(s)	9/4/2019	Baine Street
Cut grass along shoulders of road on county right of way	9/4/2019	Power Drive
Cut grass along shoulders of road on county right of way	9/4/2019	Norvell Street
Cut grass along shoulders of road on county right of way	9/4/2019	Gilbert Street
Cut grass along shoulders of road on county right of way	9/4/2019	Tallahassee Street
Cut grass along shoulders of road on county right of way	9/4/2019	Dunlap Road
Cut grass along shoulders of road on county right of way	9/4/2019	Daisy Drive
Cut grass along shoulders of road on county right of way	9/4/2019	Hickory Dip
Cut grass along shoulders of road on county right of way	9/5/2019	Patton Drive
Cut grass along shoulders of road on county right of way	9/5/2019	Avenue D
Cut grass along shoulders of road on county right of way	9/5/2019	Begonia Street
Cut grass along shoulders of road on county right of way	9/5/2019	Creamer Street

District 1**Work Performed:**

	<u>Date</u>	<u>Road</u>
Cut grass along shoulders of road on county right of way	9/5/2019	Hatfield Street
Cut grass along shoulders of road on county right of way	9/5/2019	David Street
Cut grass along shoulders of road on county right of way	9/5/2019	S Franklin Street
Parking lot repair	9/5/2019	Brown Elementary School
Cut grass along shoulders of road on county right of way, Litter Pickup	9/9/2019	South Bay Shore Drive
Cut grass along shoulders of road on county right of way, Litter Pickup	9/9/2019	Otterslide Road
Weed Eat & Cut Grass around signs & Culverts	9/10/2019	Shuler Avenue
Cut grass in ditches	9/10/2019	Otterslide Road
Cut grass in ditches	9/10/2019	Bull Street
Cut grass in ditches	9/10/2019	Barber Street
Cut grass along shoulders of road on county right of way	9/10/2019	Twin Lakes Road
Cleaned ditches, Cut grass in ditches, Weed Eat & Cut Grass around signs & Culverts	9/10/2019	Bull Street
Weed Eat & Cut Grass around signs & Culverts	9/10/2019	Otterslide Road
Cut grass in ditches	9/10/2019	Segree Street
Weed Eat & Cut Grass around signs & Culverts	9/10/2019	Barber Street
Cleaned ditches, Cut grass in ditches, Weed Eat & Cut Grass around signs & Culverts	9/10/2019	Otterslide Road
Cleaned ditches, Cut grass in ditches, Weed Eat & Cut Grass around signs & Culverts	9/10/2019	Segree Street
Cleaned ditches, Cut grass in ditches, Weed Eat & Cut Grass around signs & Culverts	9/10/2019	Barber Street
Cut grass in ditches, Weed Eat & Cut Grass around signs & Culverts, Litter Pickup	9/10/2019	Barber Street
Cut grass in ditches, Weed Eat & Cut Grass around signs & Culverts, Litter Pickup	9/10/2019	Twin Lakes Road
Cut grass along shoulders of road on county right of way	9/11/2019	Patton Drive
Cut grass in ditches, Cleaned ditches, Weed Eat & Cut Grass around signs & Culverts	9/11/2019	Otterslide Road

0**Material HAUL From:**

	<u>Date</u>	<u>Road</u>	<u>Cubic Yards</u>	<u>Tons</u>
Litter	8/29/2019	Shuler Avenue	3	0
Litter	9/5/2019	Creamer Street	0.100000001	0
Litter	9/5/2019	Begonia Street	0.100000001	0
Litter	9/5/2019	Hatfield Street	0.100000001	0
Litter	9/5/2019	Avenue D	0.100000001	0
Litter	9/5/2019	Patton Drive	0.100000001	0
Litter	9/5/2019	S Franklin Street	0.100000001	0
Litter	9/5/2019	David Street	0.100000001	0
Litter	9/9/2019	South Bay Shore Drive	1	0
Litter	9/9/2019	Otterslide Road	1	0
Litter	9/10/2019	Barber Street	1	0
Litter	9/10/2019	Twin Lakes Road	1	0
Litter	9/10/2019	Twin Lakes Road	1	0

Litter**TOTAL****8.700000010 0****Material HAUL To:**

	<u>Date</u>	<u>Road</u>	<u>Cubic Yards</u>	<u>Tons</u>
Dirty 89 Lime Rock	9/3/2019	Randolph Street	18	0
Dirty 89 Lime Rock	9/3/2019	W Bay Shore Drive	9	0
Dirty 89 Lime Rock	9/3/2019	W 10th Street	9	0

District 1**Material HAUL To:**

	<u>Date</u>	<u>Road</u>	<u>Cubic Yards</u>	<u>Tons</u>
Dirty 89 Lime Rock	9/3/2019	Porter Street	18	0
Dirty 89 Lime Rock	9/3/2019	Brown Street	9	0
Dirty 89 Lime Rock	9/3/2019	Nedley Street	9	0
Dirty 89 Lime Rock	9/3/2019	W Pine Avenue	18	0
Dirty 89 Lime Rock	9/4/2019	E Pine Avenue	18	0
Dirty 89 Lime Rock	9/4/2019	W 4th Street	6	0
Dirty 89 Lime Rock	9/4/2019	E 6th Street	9	0
Dirty 89 Lime Rock	9/4/2019	E Bay Shore Drive	18	0
Dirty 89 Lime Rock	9/4/2019	W 3rd Street	6	0
Dirty 89 Lime Rock	9/4/2019	E 4th Street	9	0
Dirty 89 Lime Rock	9/4/2019	E Pine Avenue	9	0
Dirty 89 Lime Rock	9/4/2019	E Bay Shore Drive	9	0
Dirty 89 Lime Rock	9/4/2019	Wing Street	6	0

Dirty 89 Lime Rock	TOTAL	180	0
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Litter	9/3/2019	Avenue A	1	0
Litter	9/3/2019	Shuler Avenue	1	0

Litter	TOTAL	2	0
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Milled Asphalt	9/5/2019	Brown Elementary School	90	0
Milled Asphalt	9/5/2019	Brown Elementary School	54	0

Milled Asphalt	TOTAL	144	0
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District 2**Work Performed:**

	<u>Date</u>	<u>Road</u>
Travel	8/29/2019	Arizona Street
Box drag	8/29/2019	Arizona Street
Box drag	8/29/2019	Iowa Street
Box drag	8/29/2019	Kansas Street
Box drag	8/29/2019	Titi Street
Box drag	8/29/2019	CR30A
Cut grass along shoulders of road on county right of way	8/29/2019	CR67
Box drag	8/29/2019	Miller Street
Litter Pickup	8/30/2019	CR67
Cut grass along shoulders of road on county right of way	9/3/2019	Avenue J NE
Cut grass along shoulders of road on county right of way	9/3/2019	Avenue H N
Cut grass along shoulders of road on county right of way	9/3/2019	CR67
Cut grass along shoulders of road on county right of way	9/3/2019	6th Street E
Cut grass along shoulders of road on county right of way	9/3/2019	1st Street
Cut grass along shoulders of road on county right of way	9/3/2019	Baywood Drive
Cut bushes back	9/4/2019	Heffernan Drive
Cut bushes back	9/4/2019	Spring Drive
Cut bushes back	9/4/2019	Jubilee Street
Cut bushes back	9/4/2019	Oak Street
Cut grass in ditches, Weed Eat & Cut Grass around signs & Culverts	9/4/2019	Oak Street
Cut grass along shoulders of road on county right of way	9/4/2019	West Drive
Cut grass along shoulders of road on county right of way	9/4/2019	Sanborn Road
Cut grass along shoulders of road on county right of way	9/4/2019	Maxine Road
Cut grass along shoulders of road on county right of way	9/4/2019	Carlton Millender Road
Cut grass along shoulders of road on county right of way	9/4/2019	CR67

District 2**Work Performed:**

<u>Work Performed:</u>	<u>Date</u>	<u>Road</u>
Cleaned ditches	9/4/2019	Oak Street
Cleaned ditches	9/4/2019	Heffernan Drive
Weed Eat & Cut Grass around signs & Culverts, Cut grass in ditches	9/4/2019	Heffernan Drive
Weed Eat & Cut Grass around signs & Culverts, Cut grass in ditches	9/4/2019	Oak Street
Cut grass in ditches, Weed Eat & Cut Grass around signs & Culverts	9/4/2019	Heffernan Drive
Cut grass in ditches, Weed Eat & Cut Grass around signs & Culverts	9/5/2019	Spring Drive
Cut grass along shoulders of road on county right of way	9/5/2019	CR67
Cut grass in ditches, Weed Eat & Cut Grass around signs & Culverts, Cut bushes back, Trim Trees	9/5/2019	Heffernan Drive
Cut grass in ditches, Weed Eat & Cut Grass around signs & Culverts, Cut bushes back, Trim Trees	9/5/2019	Spring Drive
Cut grass in ditches, Weed Eat & Cut Grass around signs & Culverts	9/5/2019	CR67
Cut grass in ditches, Weed Eat & Cut Grass around signs & Culverts	9/5/2019	Oak Street
Cut grass along shoulders of road on county right of way	9/9/2019	CR67
Graded Road(s)	9/9/2019	Duvall Road
Graded Road(s)	9/9/2019	St Teresa Ave
Cut grass along shoulders of road on county right of way	9/10/2019	Lake Morality Road
Cut grass along shoulders of road on county right of way	9/10/2019	Jeff Sanders Road
Cut grass along shoulders of road on county right of way	9/11/2019	CR30A
Washout Repair	9/11/2019	CR30A
Cut bushes back	9/11/2019	CR30A
Cut grass along shoulders of road on county right of way	9/11/2019	Collins Avenue
Cut grass along shoulders of road on county right of way	9/11/2019	Hinton Street
Cut grass along shoulders of road on county right of way	9/11/2019	Jubilee Street
Cut grass along shoulders of road on county right of way	9/11/2019	Apalachee Street
Cut grass along shoulders of road on county right of way	9/11/2019	Franklin Street
Cut grass along shoulders of road on county right of way	9/11/2019	Oak Street
Cut grass along shoulders of road on county right of way	9/11/2019	Putnal Street

0**Material HAUL From:**

<u>Material HAUL From:</u>	<u>Date</u>	<u>Road</u>	<u>Cubic Yards</u>	<u>Tons</u>
Litter	9/11/2019	Lake Morality Road	3	0
Litter	TOTAL		3	0
Trees	9/5/2019	Heffernan Drive	1	0
Trees	9/5/2019	Spring Drive	1	0
Trees	9/11/2019	CR67	5	0
Trees	TOTAL		7	0

Material HAUL To:

<u>Material HAUL To:</u>	<u>Date</u>	<u>Road</u>	<u>Cubic Yards</u>	<u>Tons</u>
Black Dirt	9/9/2019	Duvall Road	18	0
Black Dirt	TOTAL		18	0
Dirty 89 Lime Rock	8/29/2019	Stock Pile, CR 370 - Alligator Drive - Alligator	72	0
Dirty 89 Lime Rock	8/29/2019	Stock Pile, CR 370 - Alligator Drive - Alligator	54	0
Dirty 89 Lime Rock	9/9/2019	St Teresa Ave	18	0
Dirty 89 Lime Rock	TOTAL		144	0

District 3**Work Performed:**

<u>Work Performed:</u>	<u>Date</u>	<u>Road</u>
Repaired Drop off from shoulder of road or sidewalk, Shoulder Work, Driveway repair	9/11/2019	6th Street

District 3**Work Performed:**

Repaired Drop off from shoulder of road or sidewalk, Shoulder Work, Driveway repair

Date

9/11/2019

Road

24th Avenue

0**Material HAUL To:**

Black Dirt

Date

9/11/2019

Road

6th Street

Cubic Yards

9

Tons

0

Black Dirt**TOTAL****9****0**

Dirty 89 Lime Rock

9/11/2019

24th Avenue

9

0

Dirty 89 Lime Rock**TOTAL****9****0****District 4****Work Performed:**

Ground Maintenance (Cut grass, picked up litter, Weed Eat)

Date

8/29/2019

Road

Emergency Management (Apalachicola)

Driveway repair

8/29/2019

26th Avenue

Cut grass along shoulders of road on county right of way

8/29/2019

Emergency Management (Apalachicola)

Graded Road(s)

9/3/2019

Gibson Road

VMS Work, Cut Grass, Blowed Sidewalks, Cleaned ditches, Litter pickup

9/4/2019

US HWY 98 (Apalachicola, Smokey)

VMS Work, Cut Grass, Blowed Sidewalks, Cleaned ditches, Litter pickup

9/4/2019

US HWY 98 (Apalachicola, Smokey)

Cut grass along shoulders of road on county right of way

9/4/2019

26th Avenue

Litter Pickup

9/11/2019

Bluff Road

Repaired Drop off from shoulder of road or sidewalk, Shoulder Work, Driveway repair

9/11/2019

Cypress Street

Litter Pickup

9/11/2019

Sacagawea Trail

0**Material HAUL From:**

Litter

Date

9/11/2019

Road

Bluff Road

Cubic Yards

2

Tons

0

Litter

9/11/2019

Sacagawea Trail

2

0

Litter**TOTAL****4****0****Material HAUL To:**

Black Dirt

Date

9/11/2019

Road

Cypress Street

Cubic Yards

9

Tons

0

Black Dirt**TOTAL****9****0**

Milled Asphalt

8/29/2019

26th Avenue

9

0

Milled Asphalt**TOTAL****9****0****District 5****Work Performed:**

Graded Road(s)

Date

8/29/2019

Road

Brick Yard Road

VMS Work, Cut Grass, Blowed Sidewalks, Cleaned ditches, Litter pickup

8/29/2019

US HWY 98 (Eastpoint, William Massey)

Graded Road(s)

8/29/2019

Bloody Bluff Road

Driveway repair

8/29/2019

Vroomin Park

Graded Road(s)

8/29/2019

Wright Lake Road

Graded Road(s)

8/29/2019

Sand Beach Road

Box drag

8/29/2019

Pinnacle Street

Sign Maintenance

8/30/2019

River Road

Sign Maintenance

8/30/2019

Eastpoint Cemetery

Graded Road(s)

9/3/2019

5th Street

Cut grass along shoulders of road on county right of way

9/3/2019

I Avenue NE

District 5**Work Performed:**

<u>Work Performed:</u>	<u>Date</u>	<u>Road</u>
Cut grass along shoulders of road on county right of way	9/3/2019	5th Street E
Cut grass along shoulders of road on county right of way	9/3/2019	Avenue K N
Cut grass along shoulders of road on county right of way	9/4/2019	Ridge Road
Cut grass along shoulders of road on county right of way	9/4/2019	Ridge Road
Cleaned ditches, Cut grass in ditches, Weed Eat & Cut Grass around signs & Culverts	9/5/2019	10th Street
Cut grass along shoulders of road on county right of way	9/5/2019	Varnes Street
Cleaned ditches, Cut grass in ditches, Weed Eat & Cut Grass around signs & Culverts	9/5/2019	CC Land
Cut grass along shoulders of road on county right of way	9/5/2019	Moore Street
Cut grass in ditches, Litter Pickup	9/9/2019	Ridge Road
Cut grass in ditches, Weed Eat & Cut Grass around signs & Culverts, Litter Pickup	9/9/2019	Ridge Road
Cut grass in ditches, Weed Eat & Cut Grass around signs & Culverts, Litter Pickup	9/9/2019	Wilderness Road
Cleaned ditches, Cut grass in ditches, Weed Eat & Cut Grass around signs & Culverts	9/9/2019	Ridge Road
Cut grass along shoulders of road on county right of way, Litter Pickup	9/9/2019	Wilderness Road
Weed Eat & Cut Grass around signs & Culverts	9/9/2019	Ridge Road
Culvert installation	9/10/2019	CC Land
Cut grass along shoulders of road on county right of way	9/10/2019	North Road
Culvert installation	9/10/2019	Teresa Avenue
Cut grass along shoulders of road on county right of way	9/10/2019	Wilderness Road
Cut grass along shoulders of road on county right of way	9/10/2019	Bear Creek Rd
Cut grass along shoulders of road on county right of way	9/10/2019	Tourist Development Center
Sign Maintenance	9/10/2019	Bear Creek Rd
Cut grass in ditches, Cleaned ditches, Weed Eat & Cut Grass around signs & Culverts	9/11/2019	Wilderness Road
Cut grass in ditches, Cleaned ditches, Weed Eat & Cut Grass around signs & Culverts	9/11/2019	Bear Creek Rd

0**Material HAUL From:**

<u>Material HAUL From:</u>	<u>Date</u>	<u>Road</u>	<u>Cubic Yards</u>	<u>Tons</u>
Litter	9/5/2019	Varnes Street	0.100000001	0
Litter	9/5/2019	Moore Street	0.100000001	0
Litter	9/9/2019	Ridge Road	1	0
Litter	9/9/2019	Wilderness Road	1	0
Litter	9/9/2019	Wilderness Road	1	0
Litter	9/10/2019	Wilderness Road	1	0
Litter	9/10/2019	Bear Creek Rd	1	0
Litter	9/10/2019	Tourist Development Center	1	0

Litter**TOTAL****6.200000003 0**

Milled Asphalt	9/5/2019	Sheriff's Office (Jail)	90	0
Milled Asphalt	9/5/2019	Sheriff's Office (Jail)	54	0
Milled Asphalt	9/11/2019	Sheriff's Office (Jail)	108	0

Milled Asphalt**TOTAL****252 0****Material HAUL To:**

<u>Material HAUL To:</u>	<u>Date</u>	<u>Road</u>	<u>Cubic Yards</u>	<u>Tons</u>
Black Dirt	9/10/2019	CC Land	36	0

Black Dirt**TOTAL****36 0**

Dirty 89 Lime Rock	8/29/2019	Brick Yard Road	18	0
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District 5

Material HAUL To:

	<u>Date</u>	<u>Road</u>	<u>Cubic Yards</u>	<u>Tons</u>
Dirty 89 Lime Rock	8/29/2019	Vroomin Park	18	0
Dirty 89 Lime Rock	9/10/2019	CC Land	18	0
Dirty 89 Lime Rock	9/10/2019	Tricia's Way	18	0
Dirty 89 Lime Rock			72	0



FRANKLIN COUNTY DEPARTMENT OF

Solid Waste & Recycling ❖ Animal Control ❖ Parks & Recreation

210 State Road 65
Eastpoint, Florida 32328

Tel.: 850-670-8167

Fax: 850-670-5716

Email: fcswd@fairpoint.net

DIRECTOR'S REPORT

DATE September 17, 2019

TIME: 9:00 A.M.

SUBJECT(S):

FOR BOARD INFORMATION:

Right-of-Way Debris Pickup/Recycle Material Hauled August 29, 2019- September 10, 2019

August 29th -September 10th **RIGHT-OF-WAY DEBRIS PICKUP**

Apalachicola	Eastpoint	St George Island	Carrabelle	Lanark	Alligator Point
34.23 TONS	13.99 TONS	18.51 TONS	90.46 TONS	44.56 TONS	-0 TONS

RECYCLE MATERIAL HAULED

	Apalachicola	Eastpoint	St George Island	Carrabelle	Lanark	Alligator Point	St James
Cardboard	3.87 TONS	7.87 TONS	3.83 TONS	2.52 TONS	-0- TONS	-0- TONS	0.16 TONS
Plastic,Paper, Glass, Aluminum	2.18 TONS	1.59 TONS	4.33 TONS	2.42 TONS	-0- TONS	-0- TONS	0.54 TONS

FOR BOARD INFORMATION:

Franklin County Youth Soccer:

There are eighteen teams with 155 kids playing. Opening Day of Soccer will be Saturday, September 28th held at D. W. Wilson Sport Complex.

Franklin County Football:

There are three football teams with 60 kids playing three cheer teams with 27 girls. Please see football schedule attached.

Seahawks Football Schedule

Date	Opponent	Location
9/14	Jamboree	Blountstown
9/21	Chattahoochee	Chattahoochee
9/28	Blountstown*	Blountstown
10/5	PSJ	Franklin
10/12	Wewa	Wewa
10/19	Liberty*	Franklin
10/26	PLAYOFFS	TBA
11/2	Seafood Festival Bye Week!	
11/9	Super Bowl	TBA

Peewee kicks off every Saturday at 10am Eastern Time!

*Towns without Peewee Teams! If Peewee does not have a game Tiny will start at 10am!

Games will ALWAYS be EASTERN TIME!



28 Airport Road
Apalachicola, Florida 32320
(850) 653-8977, Fax (850) 653-3643
Em3frank@gtcom.net

Report to Board of County Commissioners

Date: September 17, 2019

Action Items:

Request the Boards Approval of Vendors and Signing of contracts for Emergency Management Contractual Services. Vendors are as follows:

1. The Management Experts
2. AC Disaster Consulting
3. Disaster Law Consulting

Information Items:

1. Franklin County EOC Staff continue to promote our Re-Entry Tag program and encourage all residents to apply for their Re-Entry Tag.
2. EOC Staff is updating our Special Needs Database to verify current information of our Special Needs Residents.
3. EOC Staff continues to submit request for reimbursements to FEMA for Hurricane Michael.
4. Site Inspections & Mitigation Inspections have been and will continue to be requested and performed on facilities throughout the county for FEMA Reimbursement Requests.
5. EOC Staff has been issuing updates and alerts regarding Hurricane Dorian including Conference Calls with NHC/NWS/FDEM. Updates were posted using the EOC Website, Facebook, Twitter, and Alert Franklin.
6. EOC Staff attended the Region 2 meeting in Madison County on 09/12/19
7. EOC is hosting a G-288 Volunteers and Donations class on 09/17/19-09/18/19. This class is open to anyone who would like to attend. Class information was posted on the EOC Website, Facebook, and Twitter.
8. EOC Staff will be attending a training on 09/26/19-09/27/19 in Leon County for AHCA - Assisted Living Facility & Skilled Nursing Facility Joint Training.

9. Franklin County EOC Staff would like to remind residents to be storm ready. For assistance on Getting a Plan visit the EOC Website.

Pamela Brownell

Pamela Brownell

Director

County Extension Activities September 4 – September 17, 2019

General Extension Activities:

- The renovation project on the future home of the Extension Office should be starting this week.
- Extension Director participated in Friends of the Reserve Board meeting. Plans are being finalized for the Reserve's 40th Anniversary event during September.
- Extension Director participated in the ACF Stakeholders Apalachicola Caucus bi-monthly conference call in preparation for upcoming Governing Board meeting in Eufaula.
- Extension Director participated in planning committee for the County Extension Director In-service training workshop that will be held in October in Gainesville.

Sea Grant Extension:

- Extension Director attended the yearly Florida Sea Grant Program meeting in Brevard County. On-going programming from across the state was discussed, along with direction for the future. With the recent passing of FL Sea Grant Director Dr. Karl Havens, and the position change for former Associate Director Dr. Marty Main, faculty search committees will be seeking to fill these two leadership positions.

4-H Youth Development:

- ***SPECIAL RECOGNITION OPPORTUNITY*** Franklin County's 4-H Photography club received 15 awards recently, including 4 first place awards in the statewide 4-H photography contest. They are being recognized during today's BOCC meeting for this achievement by County Extension Director Lovestrand and the Board.

Family Consumer Sciences:

- Extension Director and the Franklin County FNP Program Assistant met with the regional FNP Specialist who will be working with us locally to implement on-site school projects that demonstrate changes in policies, systems or environments for youth and adult participants. One of the first projects will involve establishing or re-invigorating school gardens where students will be involved in planting, caring for, and harvesting healthy vegetables; along with structured lessons in the classroom.
- Family Nutrition Program (FNP) Assistant teaching hands-on cooking skills with pre-K youth to 8th grade with "Kids in the Kitchen" curriculum. Includes kitchen safety, cooking skills, how to follow recipes and, always the favorite part, taste testing.

University of Florida's Institute of Food and Agricultural Sciences

Franklin County Educational Team

Erik Lovestrand, County Extension Director/Sea Grant Regional Specialized Agent

Michelle Huber, Office Manager/Program Assistant, Franklin County

Kayle Mears, Family Nutrition Program Assistant

Samantha Kennedy, Wakulla County Family and Consumer Sciences

Rachel Pienta, Ph.D., Wakulla County 4-H Youth Development

Scott Jackson, Sea Grant/Agriculture/Technology, Regional Specialized Agent Bay County

Melanie G. Taylor, Gulf County 4-H/Family and Consumer Sciences

Ray Bodrey, Gulf County CED/Agriculture/Horticulture/Sea Grant

Heather Kent, 4-H Regional Specialized Agent

Les Harrison, Wakulla County CED/Agriculture/Small Farms/Horticulture

John Wells, Northwest Extension District Information Technology Expert

Pete Vergot III, Ph.D., Northwest District Extension Director

The Foundation for The Gator Nation

An Equal Opportunity Institution

FRANKLIN COUNTY ADVISORY
BOARD OF ADJUSTMENT CONSENT AGENDA
TUESDAY, SEPTEMBER 17, 2019

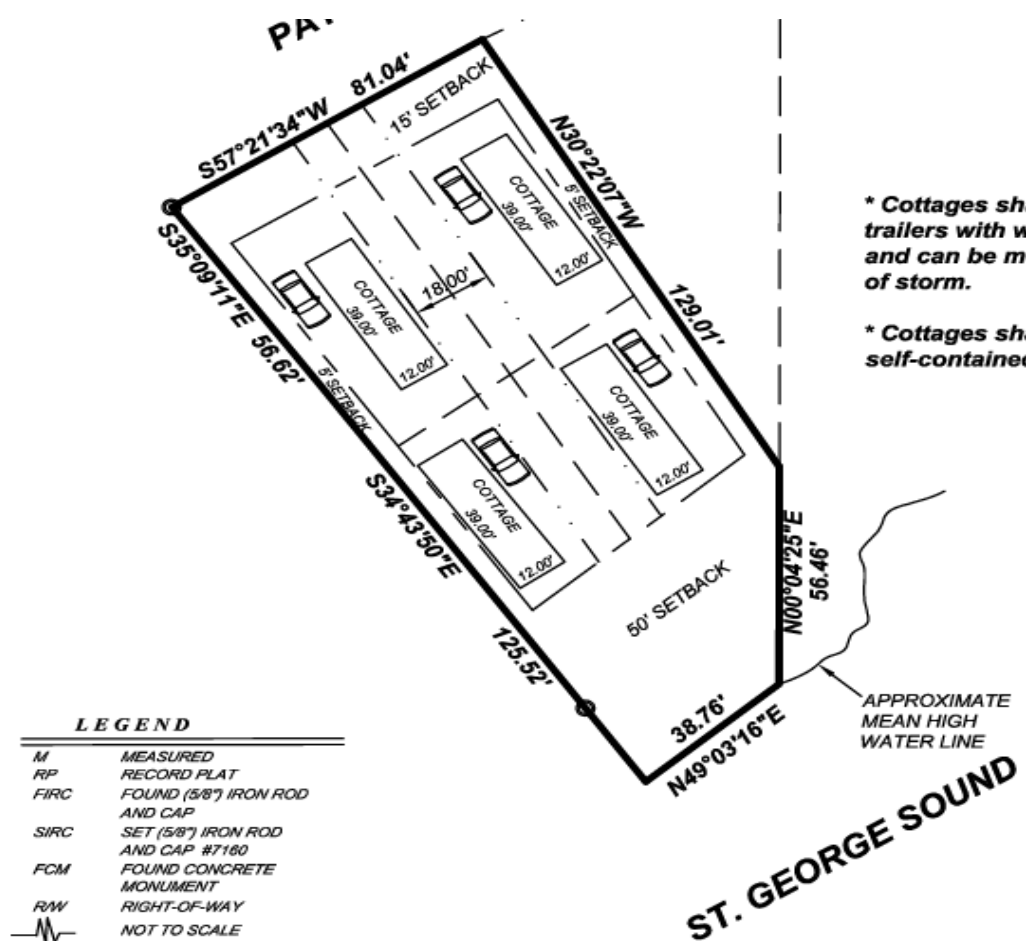


PLEASE NOTE: THE ADVISORY BOARD OF ADJUSTMENT MAKES RECOMMENDATIONS TO THE FRANKLIN COUNTY BOARD OF COUNTY COMMISSIONERS REGARDING YOUR APPLICATION. ALL APPLICANTS ARE NOTIFIED THAT IF YOUR APPLICATION IS DENIED, IT MAY NOT BE RESUBMITTED FOR ONE YEAR. ALSO, ANY PERSON WISHING TO APPEAL THE RECOMMENDATIONS OF THE ADVISORY BOARD OF ADJUSTMENT OR THE DECISION OF THE FRANKLIN COUNTY BOARD OF COUNTY COMMISSIONER BOARD ARE RESPONSIBLE TO ENSURE THAT A VERBATIM TRANSCRIPT OF THE PROCEEDINGS IS MADE.

1. **RECOMMENDED APPROVAL- Unanimous:** Consideration of a request for a variance 10 foot into the front setback and 5 foot into both side setbacks on property lying in Section 31, Township 8 South, Range 6 West, also described as 332 Patton Drive, Eastpoint, Franklin County, Florida. Request submitted by Susan Reeder, applicant.







* Cottages shall be on trailers with wheels intact and can be moved in case of storm.

* Cottages shall be self-contained.

NOTES:

1. **SURVEY SOURCE:** Record deed and special instructions as per client.
2. **BEARING REFERENCE:** Easterly boundary of subject parcel being North 00 degrees 04 minutes 25 seconds East as per record deed.
3. A current field survey has not been performed to verify the accuracy of the sketch shown hereon.
4. **THIS IS NOT A BOUNDARY SURVEY.**
5. Not valid without the signature and the original raised seal of a Florida licensed surveyor and mapper.

I hereby certify that this was performed under my responsible direction and supervision and the plat and description are true and accurate to the best of my knowledge and belief. The survey meets or exceeds the standards for practice for land surveying as established by the Florida Board of Professional Surveyors and Mappers (F.A.C. 5J-17.051/.052).

FLOOD ZONE INFORMATION

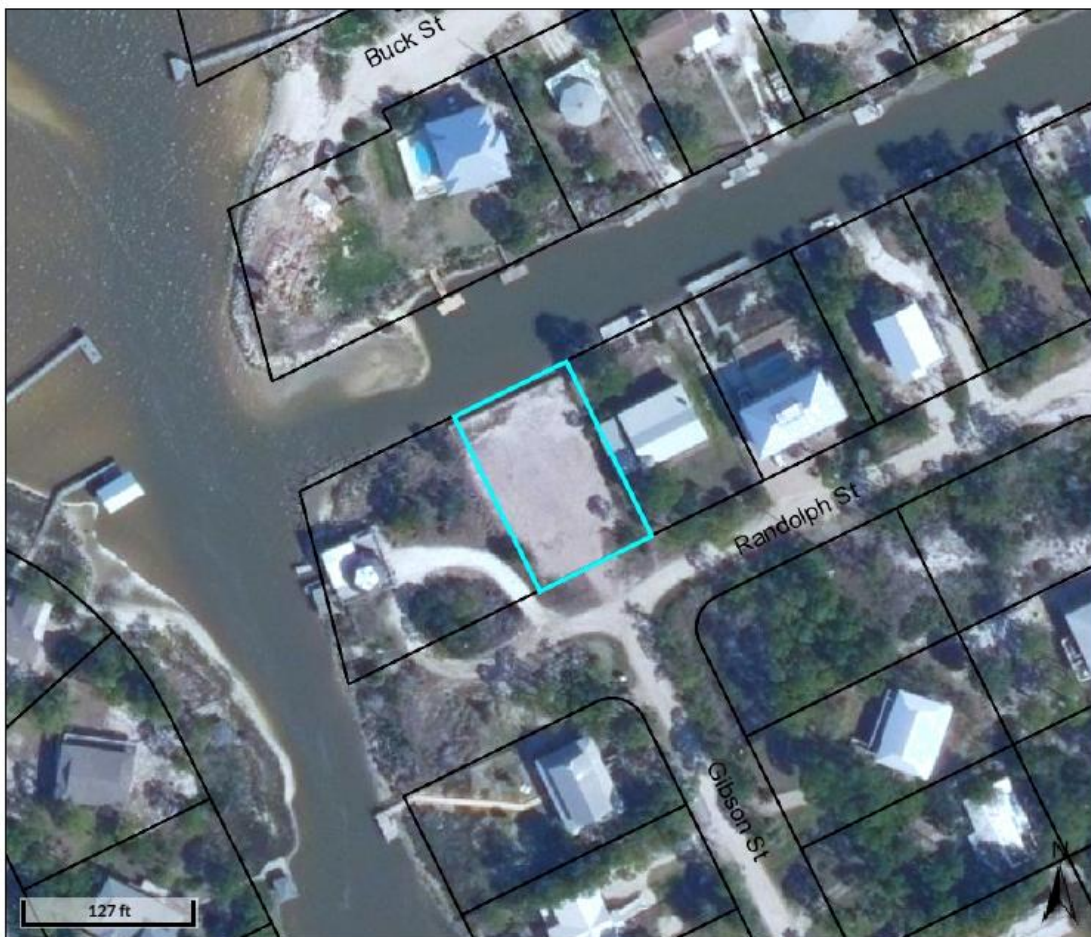
Subject property is located in Zone VE (EL 17) as Insurance Rate Map Community Panel No: 120088. Updated February 5, 2014. Florida County Flood

Franklin County Planning & Zoning Consent Agenda
September 17, 2019 Franklin County Courthouse Annex

PLEASE NOTE: PLANNING AND ZONING COMMISSION MAKES RECOMMENDATIONS TO THE FRANKLIN COUNTY BOARD OF COMMISSIONERS REGARDING YOUR APPLICATION. ALL APPLICANTS ARE NOTIFIED THAT IF YOUR APPLICATION IS DENIED, IT MAY NOT BE RESUBMITTED FOR ONE YEAR. ALSO, ANY PERSON WISHING TO APPEAL THE RECOMMENDATION OF THE PLANNING AND ZONING COMMISSION OR THE DECISION OF THE FRANKLIN COUNTY BOARD OF COUNTY COMMISSIONER BOARD ARE RESPONSIBLE TO ENSURE THAT A VERBATIM TRANSCRIPT OF THE PROCEEDINGS IS MADE.

CRITICAL SHORELINE APPLICATION:

- 1- **RECOMMENDED APPROVAL (Unanimous)- Contingent upon receiving Army Corps of Engineers Permit:** Consideration of a request to construct a Single Family Residential Dock located at Lot 2, Block 65, St. George Island Gulf Beaches, Unit 5, 735 Randolph Street, St. George Island, Franklin County, FL. The proposed access walkway for the dock will be 2' x 6' with a 10' x 20' terminus an 8' x 20' deck and 2' x 20' kayak launch and a 12' x 22' covered boat lift. This request will be contingent upon receiving required Army Corps of Engineer permit. Request submitted by Larry Joe Colson, A-1 Quality Docks and Boatlifts, agent for Craig and Margaret Chenggis, applicant. (Proposed House)

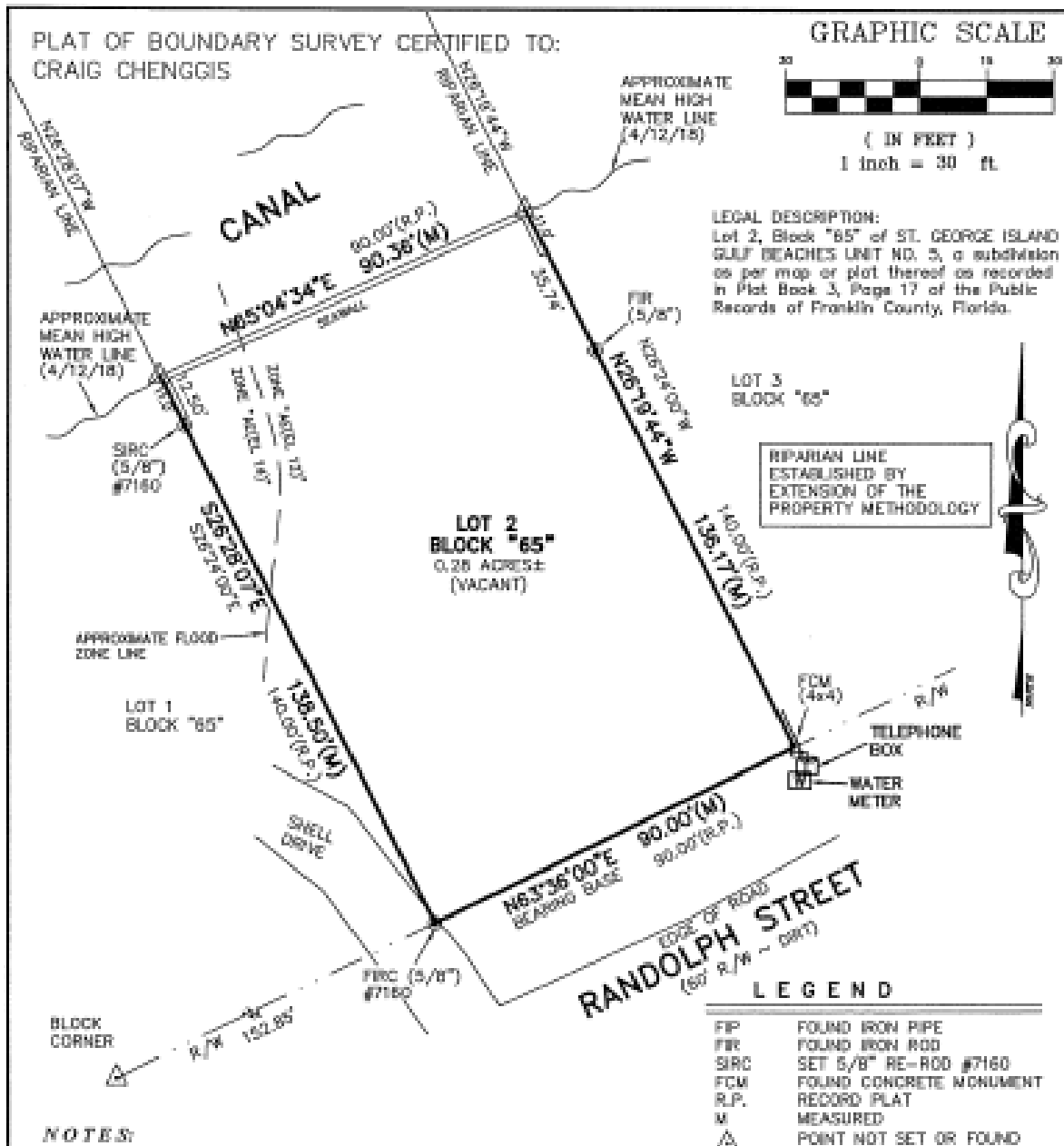


PLAT OF BOUNDARY SURVEY CERTIFIED TO:
CRAIG CHENGGIS

GRAPHIC SCALE



(IN FEET)
1 inch = 30 ft.



NOTES:

1. SURVEY SOURCE: Record plat and a field survey performed by the undersigned surveyor.
2. BEARING REFERENCE: Northwesterly right-of-way of Randolph Street being North 63 degrees 36 minutes 00 seconds East as per record plat.
3. NO IMPROVEMENTS have been located in this survey other than shown hereon.
4. There are NO VISIBLE ENCROACHMENTS other than those shown hereon.
5. This survey is dependent upon EXISTING MONUMENTATION.
6. Not valid without the signature and the original raised seal of a Florida licensed surveyor and mapper.

REVISED 08/27/18; ADDED RIPARIAN LINES - MD

FLOOD ZONE INFORMATION:

Subject property is located in Zones "VE (EL 12)" and "VE (EL 14)" as per Flood Insurance Rate Map Community Panel No: 120088 0545F, Index date: February 05, 2014, Franklin County, Florida.

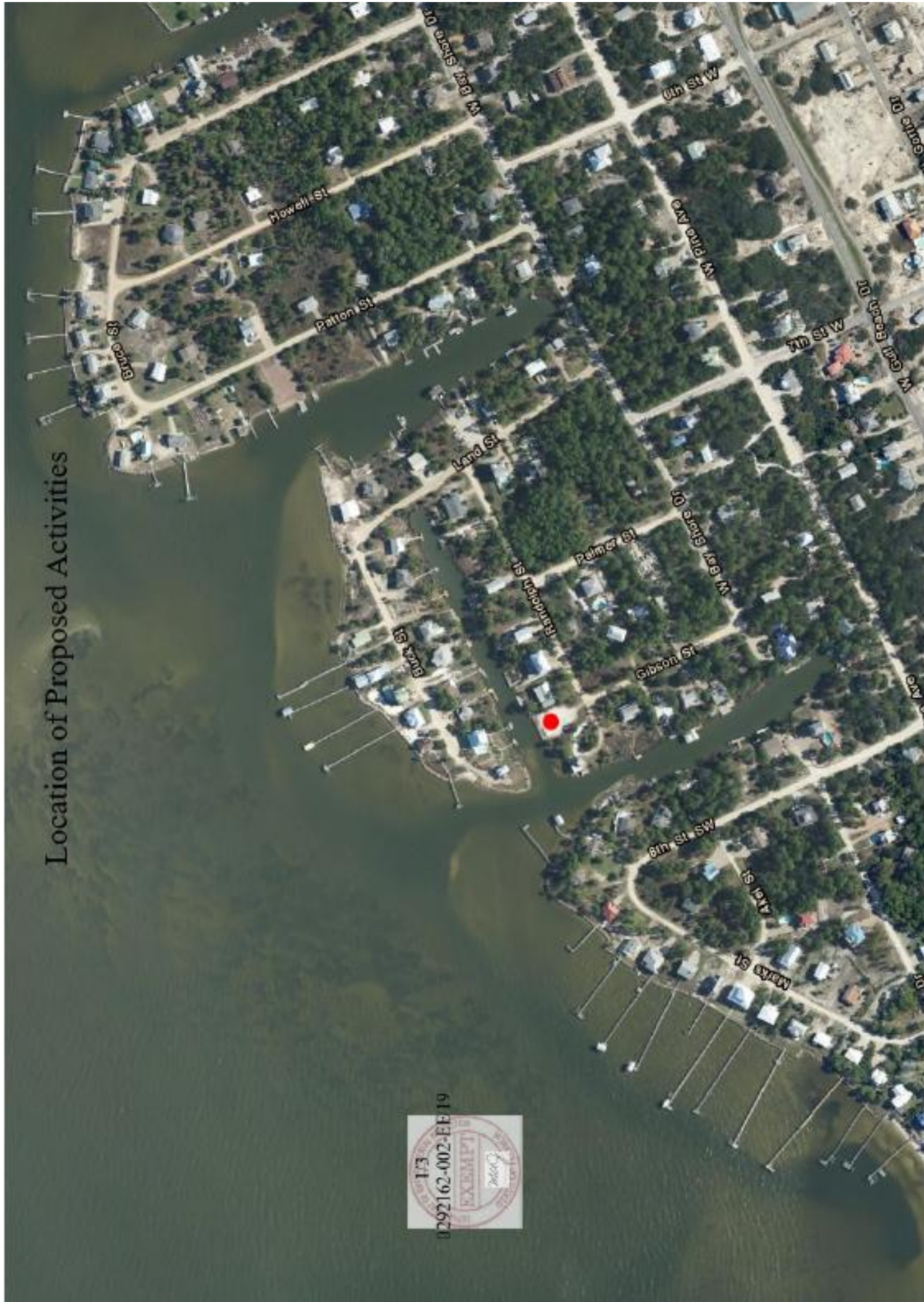
I hereby certify that this was performed under my responsible direction and supervision and the plat and description are true and accurate to the best of my knowledge and belief. The survey meets or exceeds the standards for practice for land surveying as established by the Florida Board of Professional Surveyors and Mappers (F.S. 32-17.021/.022).

The undersigned surveyor has not been provided a current title opinion or abstract of matters affecting title or boundary to the subject property. It is possible there are deeds of records, unrecorded deeds, easements or other instruments which could affect the boundaries.

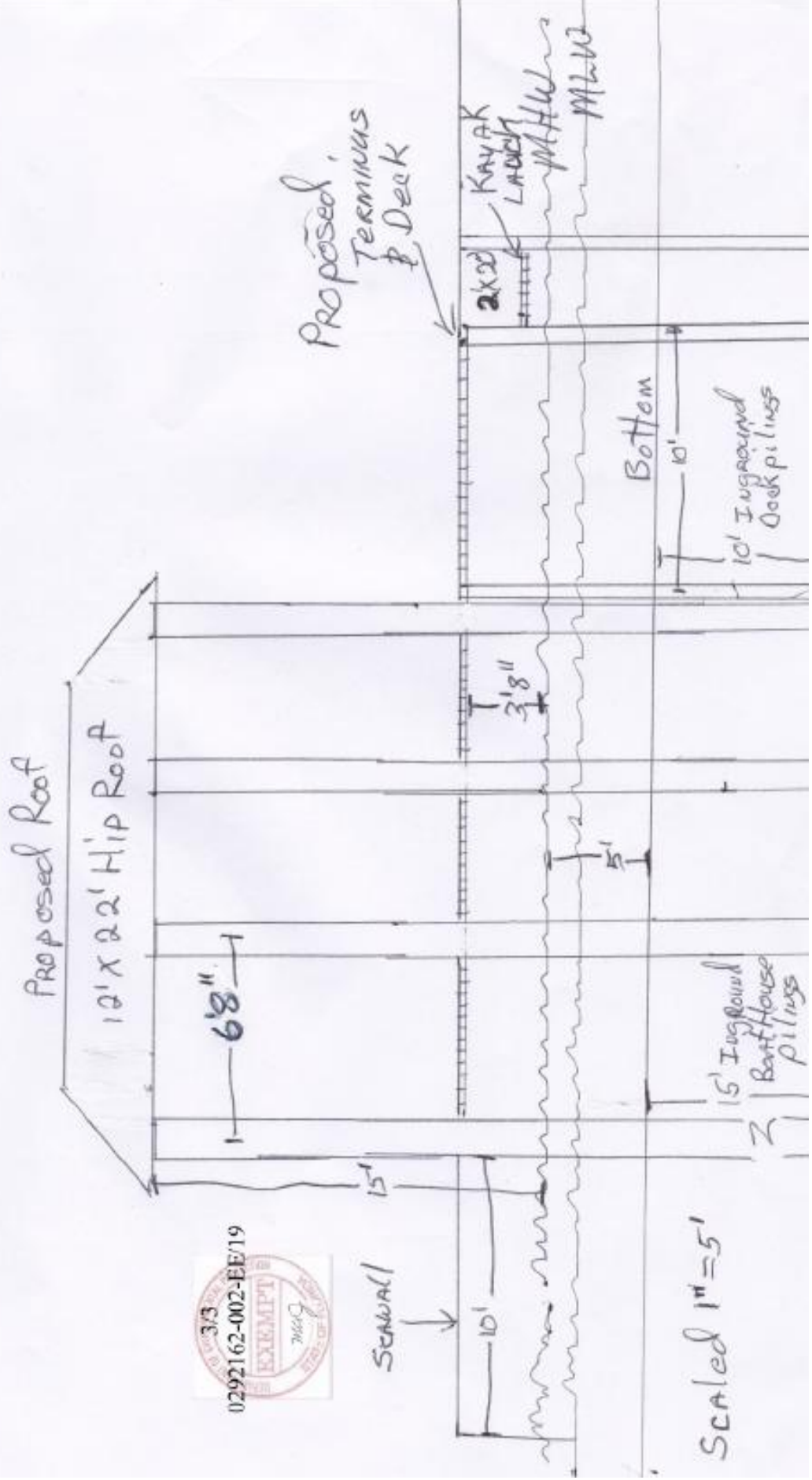
JAMES RODENBURY
Surveyor and Mapper
Florida Certificate No. 4261

Thomas Rodenbury & Associates, Inc. PROFESSIONAL SURVEYORS AND MAPPERS P.O. BOX 597 • 117 ENGLISH STREET • JAPANESE, FLORIDA 32066 904.776.0000 • 904.776.0001			
DATE: 04/12/18	DRAWN BY: JR	SUB. PER PLAT	COUNTY: FRANKLIN
FILE: 00001206	DATE OF LAST FIELD WORK: 04/11/18	JOB NUMBER: 03-057	

Location of Proposed Activities



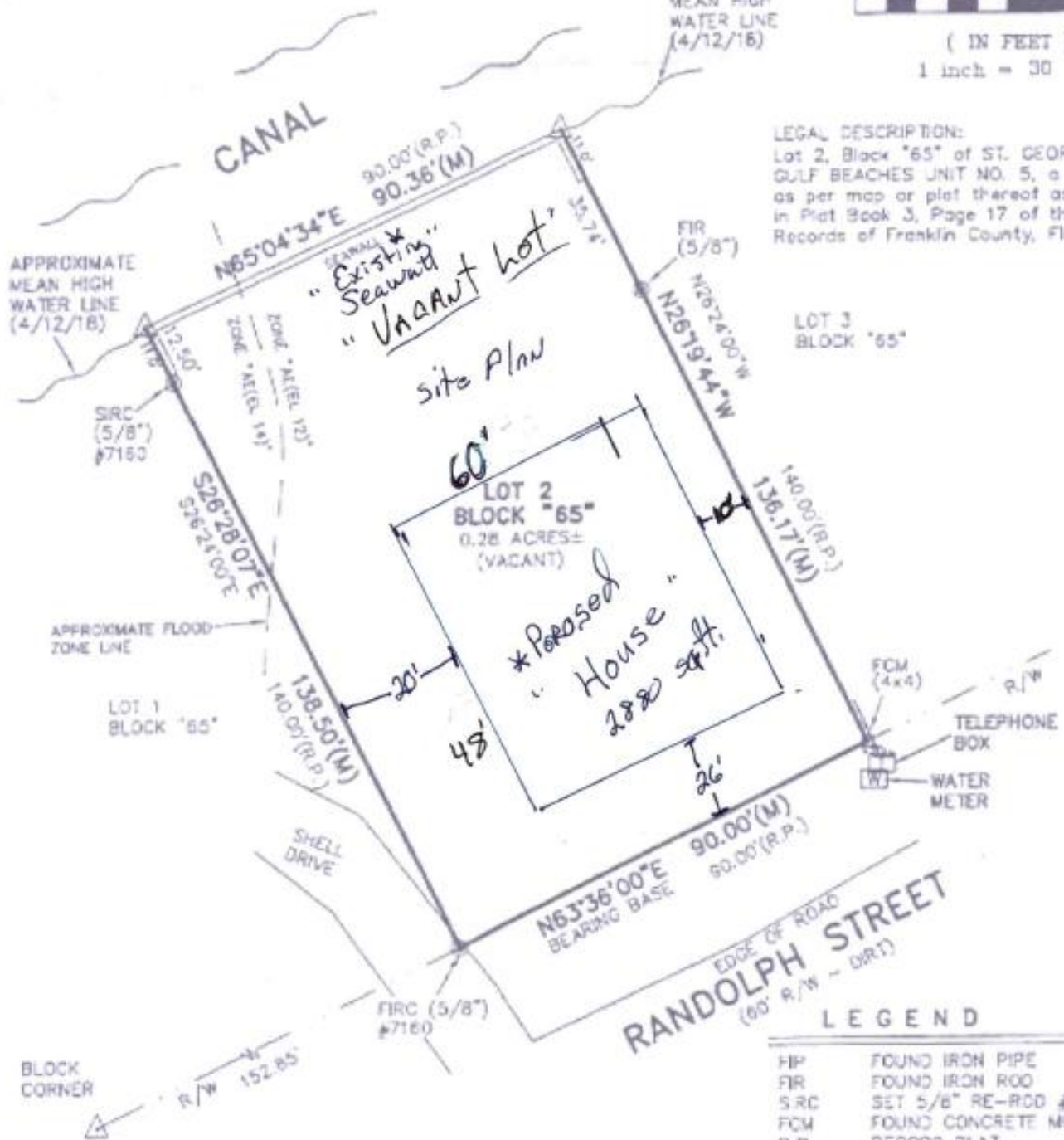
Applicants: Chenggis Craig & Margaret L. "Side View"
 735 Randolph St. St. George Island, FL.
 Single Family Dock + Covered Boat Lift, 200 walls



PLAT OF BOUNDARY SURVEY CERTIFIED TO: "Water Survey" GRAPHIC SCALE
CRAIG CHENGGIS



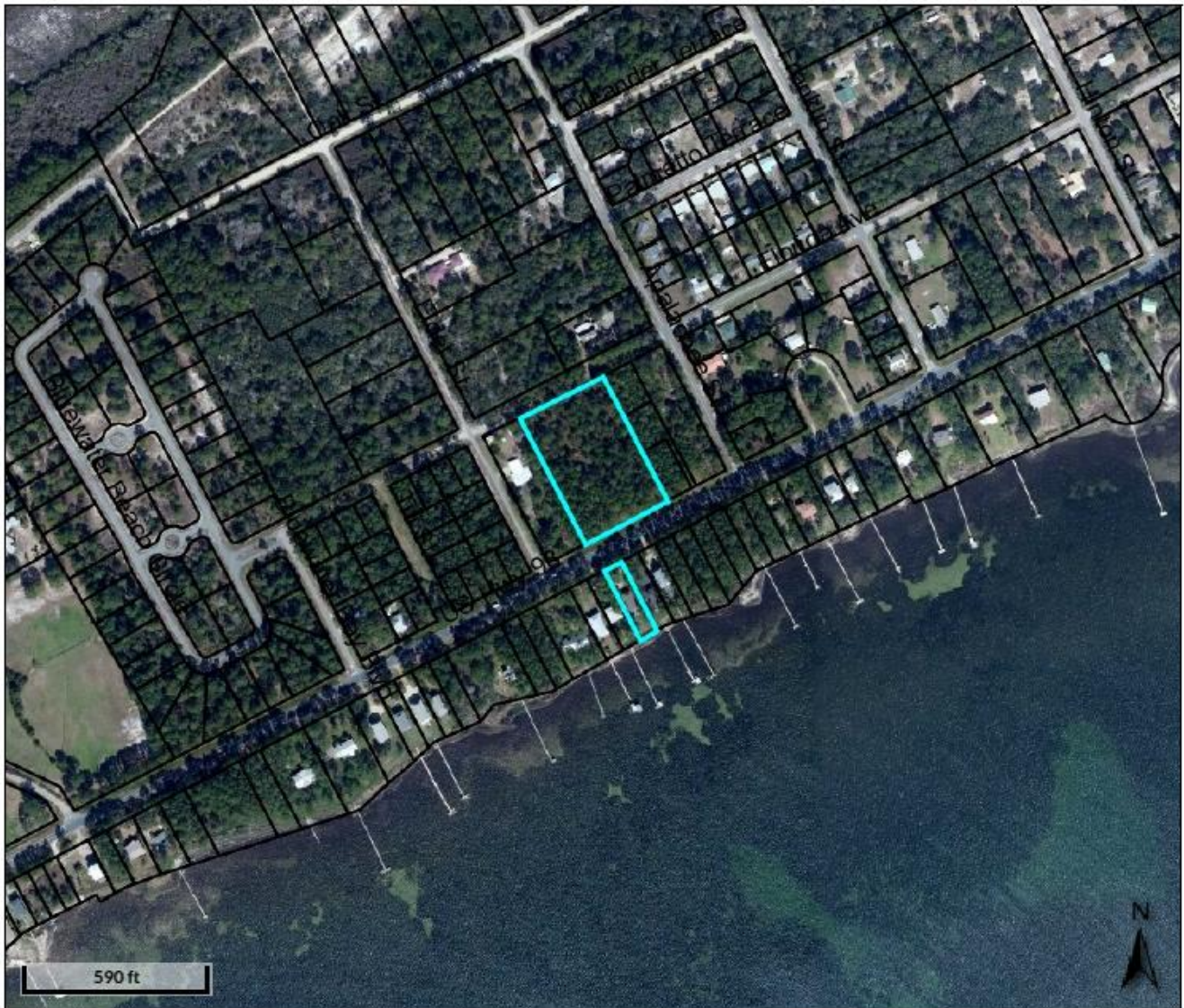
(IN FEET)
1 inch = 30 ft.



NOTES:

1. SURVEY SOURCE: Record plat and a field survey performed by the undersigned surveyor.
2. BEARING REFERENCE: Northwestly right-of-way of Randolph Street: being North 63 degrees 36 minutes 00 seconds East as per record plat.
3. NO IMPROVEMENTS have been located in this survey other than shown hereon.
4. There are NO VISIBLE ENCROACHMENTS other than those shown hereon.
5. This survey is dependent upon EXISTING MONUMENTATION.

- 2- **RECOMMENDED APPROVAL (Unanimous)**- Consideration of a request to construct a Single Family Private Dock on Lot 14, Block A, Unit 1 Gulf Wynn also known as 2494 Highway 98 East, Lanark, Franklin County, Florida. The dock will be 206' x 4' and have a 19' x 2' access walkway and (2) 20' x 2' access walkways surrounding a 12' x 20' un-covered boatlift. This request will be contingent upon receiving DEP and Army Corps of Engineer permit. Request submitted by GEA, Inc., agent for Paul Marxsen, applicant. (Has Existing House)





PREPARED BY: GARLICK ENVIRONMENTAL ASSOCIATES, INC.

P. O. BOX 385, APALACHICOLA FLORIDA 32329-0385 (850) 653-8899 FAX (850) 653-9656 garlick@garlickenv.com

LB No. 7415

APPLICANT/CLIENT: Peter Marxsen

WATERBODY/CLASS: St George Sound / Class II / OFW

PURPOSE: Environmental Permitting

PROJECT LOCATION / USGS: Lanark / FranklinCounty

LATITUDE:

LONGITUDE:

SECTION: 12 TOWNSHIP: 7 South RNC: 4 West

JOB: 19-081

DEP:

COE:

OTHER:

DATE: July 23, 2019

SHEET: 2/4



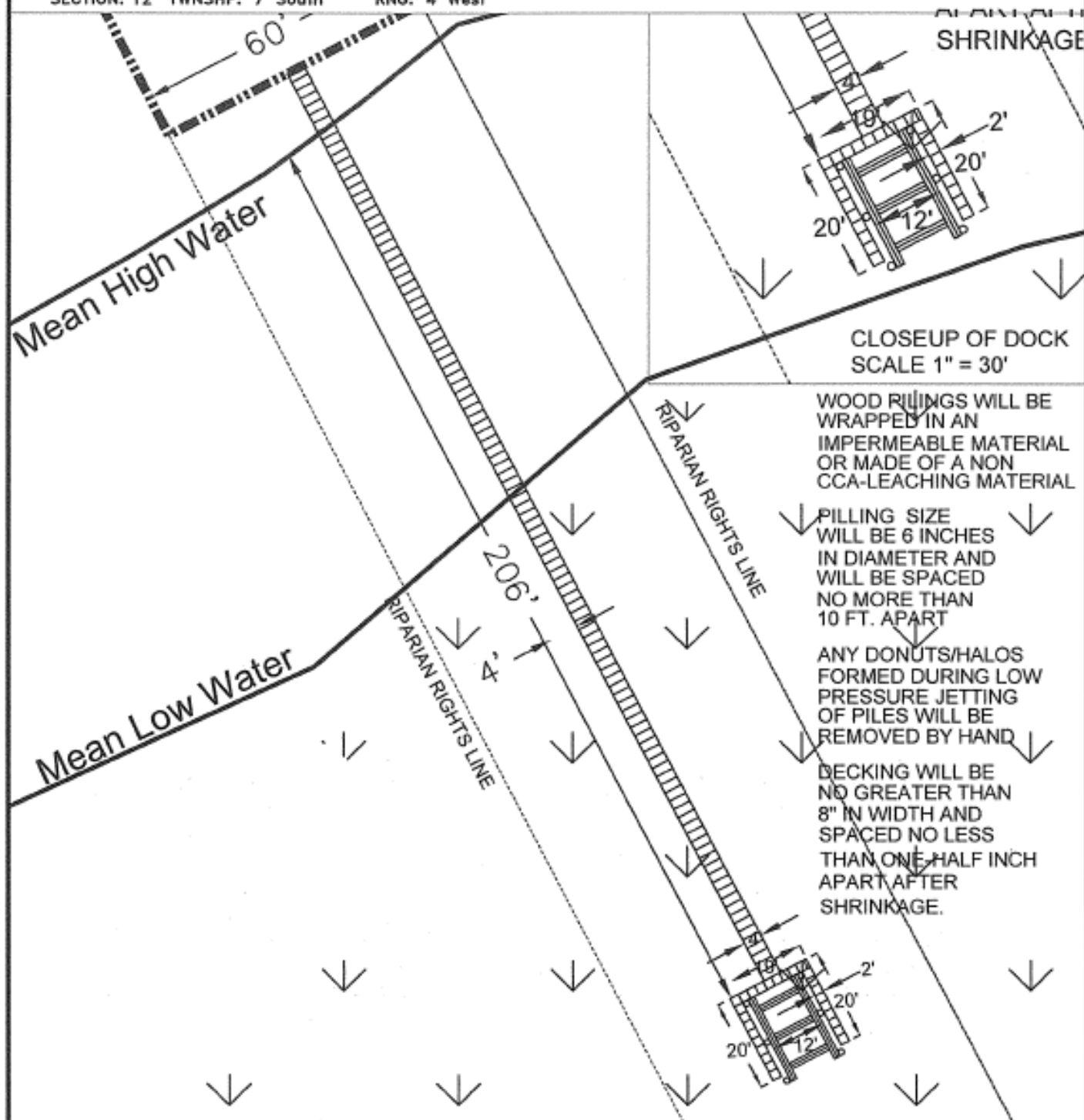
SCALE 1" = 60'

PREPARED BY: GARLICK ENVIRONMENTAL ASSOCIATES, INC.



APPLICANT/CLIENT: Peter Marxsen
WATERBODY/CLASS: St George Sound / ClassII / OFW / AP
PURPOSE: Environmental Permitting
PROJECT LOCATION / USGS: Lanark / Franklin County
LATITUDE:
LONGITUDE:
SECTION: 12 TOWNSHIP: 7 South RANG: 4 West

JOB: 19-081
DEP:
COE:
OTHER:
DATE: July 23, 2019
SHEET: 3/4





PREPARED BY: GARLICK ENVIRONMENTAL ASSOCIATES, INC.

P. O. BOX 385, APALACHICOLA FLORIDA 32329-0385 (850) 653-8899 FAX (850) 653-9656 garlick@garlickenv.com

LB No. 7415

APPLICANT/CLIENT: Peter Marxsen

WATERBODY/CLASS: St George Sound / Class II / OFW

PURPOSE: Environmental Permitting

PROJECT LOCATION / USGS: Lanark / Franklin County

LATITUDE:

LONGITUDE:

SECTION: 12 TOWNSHIP: 7 South RING: 4 West

JOB: 19-081

DEP:

COE:

OTHER:

DATE: July 23, 2019

SHEET: 4/4

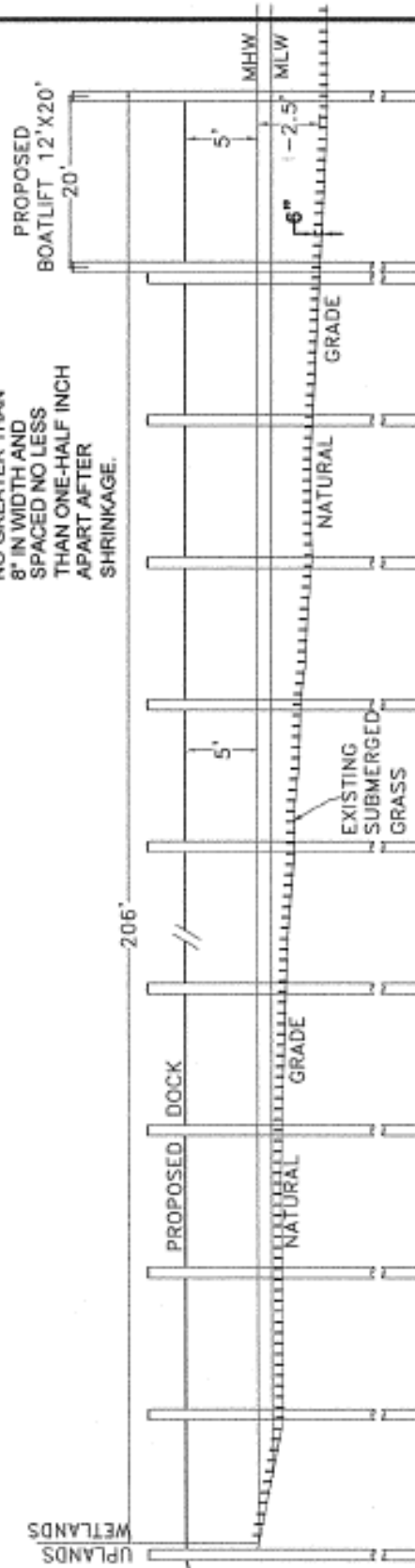
WOOD PILING WILL BE WRAPPED IN AN IMPERMEABLE MATERIAL OR MADE OF A NON CCA-LEACHING MATERIAL

PILING SIZE WILL BE 6 INCHES IN DIAMETER AND WILL BE SPACED NO MORE THAN 10 FT. APART

ANY DONUTS/HALOS FORMED DURING LOW PRESSURE JETTING OF PILES WILL BE REMOVED BY HAND

DECKING WILL BE NO GREATER THAN 8" IN WIDTH AND SPACED NO LESS THAN ONE-HALF INCH APART AFTER SHRINKAGE.

Profile Drawing
of Proposed Dock
Not To Scale



These drawings are for permitting purposes only. Not intended for construction purposes

SCALE 1" = 60'



PREPARED BY: GARLICK ENVIRONMENTAL ASSOCIATES, INC.

P. O. BOX 385, APALACHICOLA FLORIDA 32329-0385 (850) 653-8899 FAX (850) 653-9656 garlick@garlickenv.com

LB No. 7415

APPLICANT/CLIENT: Peter Marxsen

WATERBODY/CLASS: St George Sound / Class II / OFW

PURPOSE: Environmental Permitting

PROJECT LOCATION / USGS: Lanark / FranklinCounty

LATITUDE:

LONGITUDE:

SECTION: 12 TOWNSHIP: 7 South RANG: 4 West

JOB: 19-081

DEP:

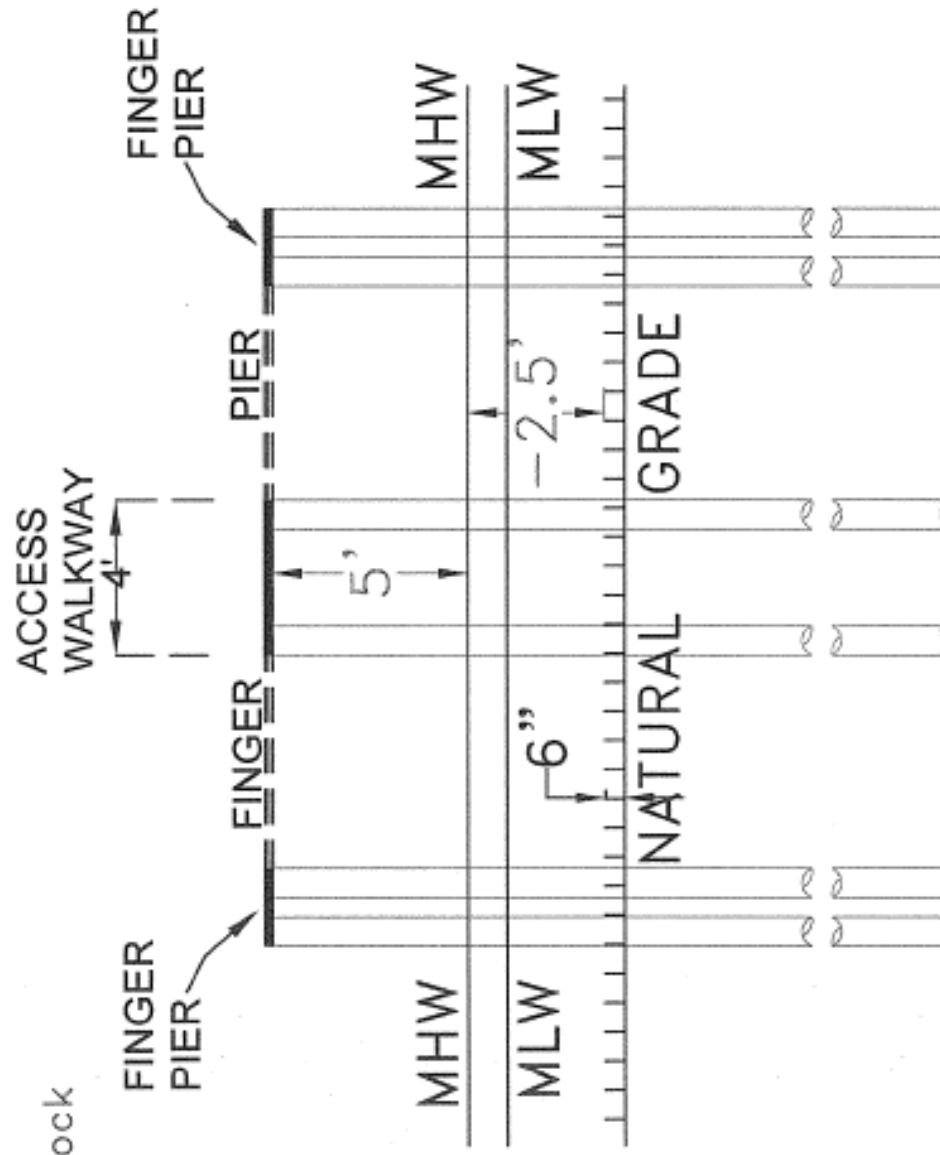
COE:

OTHER:

DATE: July 23, 2019

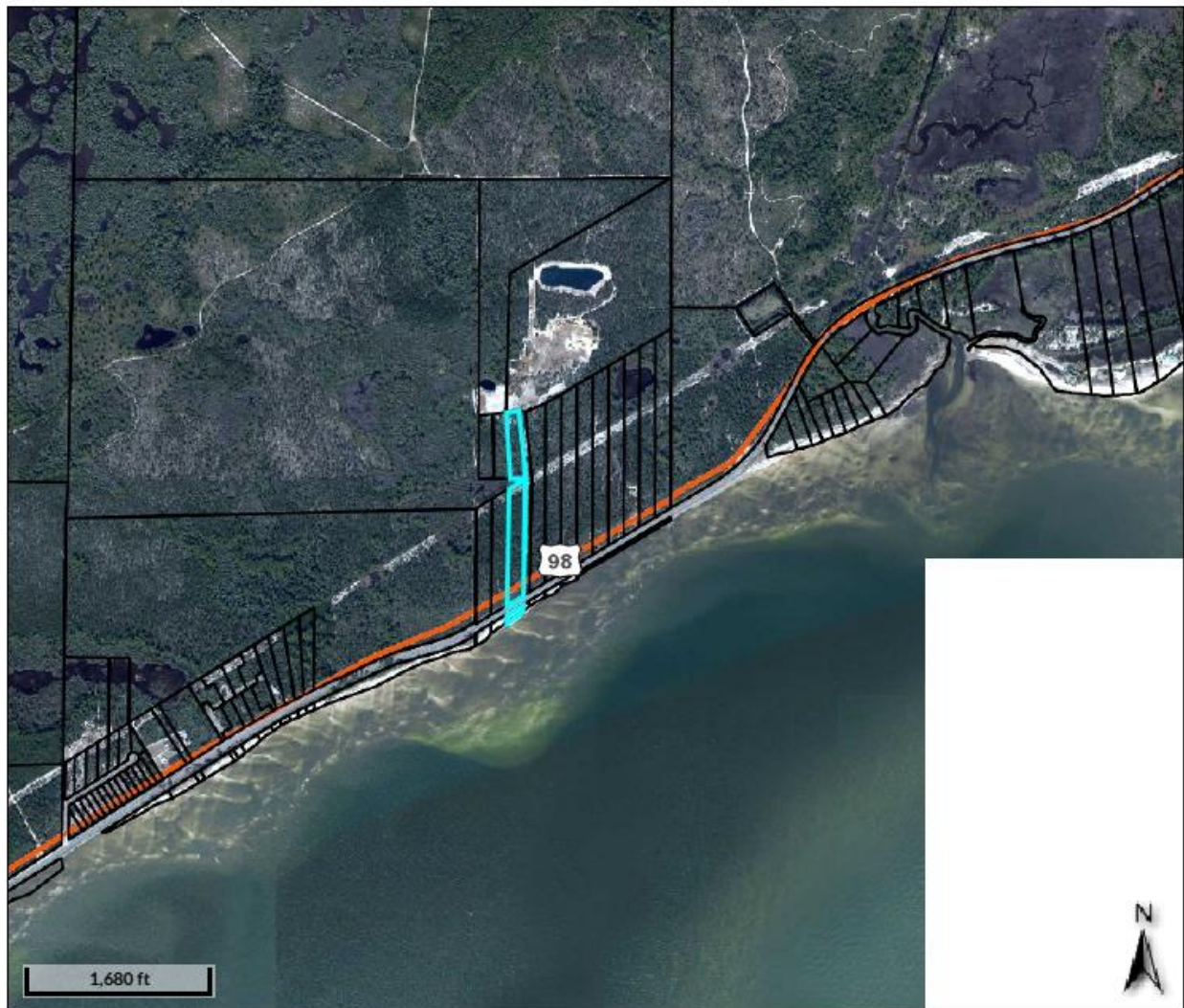
SHEET: 4a/4

**Cross Section
of Proposed Dock
Not To Scale**



RE-ZONING APPLICATION:

- 3- **RECOMMENDED APPROVAL OF A PUBLIC HEARING: (4-1 Vote):** Consideration of a request to re-zone a 10.32 acre parcel of land lying in Section 18, Township 8 South, Range 5 West, 1849 US Highway 98, Eastpoint, Franklin County, Florida from R-3 Single Family Estate Residential to R-1 Single Family Residential. Request submitted by Robin and Suzanne Ackerman, applicants.



PLAT OF BOUNDARY SURVEY CERTIFIED TO:
ROBIN AKERMAN

GRAPHIC SCALE



LEGEND

M	MEASURED
D	RECORD PLAT
RP	RECORD DEED
FCM	FOUND CONCRETE MONUMENT
FIRC	FOUND IRON ROD AND CAP
FIR	FOUND IRON ROD
SRC	SET (5/8") IRON ROD AND CAP #7160
R/W	RIGHT-OF-WAY
N.T.S.	NOT TO SCALE
△	POINT NOT SET OR FOUND
OHE	OVERHEAD ELECTRICAL LINE

NOTES:

1. SURVEY SOURCE: Previous survey performed by this firm (Job #97-117, date: 07/31/97), record deed and a field survey performed by the undersigned surveyor.
2. BEARING REFERENCE: Westerly Boundary of subject parcel being North 02 degrees 52 minutes 28 seconds West as per record deed.
3. NO IMPROVEMENTS have been located in this survey other than those shown herein.
4. There are NO VISIBLE ENCROACHMENTS other than those shown herein.
5. This survey is dependent upon EXISTING MONUMENTATION.
6. Not valid without the signature and the original raised seal of a Florida licensed surveyor and mapper.
7. See attached sheet for legal description.

POINT OF COMMENCEMENT:
NORTHEAST CORNER OF SECTION 15,
TOWNSHIP 8 SOUTH, RANGE 5 WEST,
FRANKLIN COUNTY, FLORIDA.

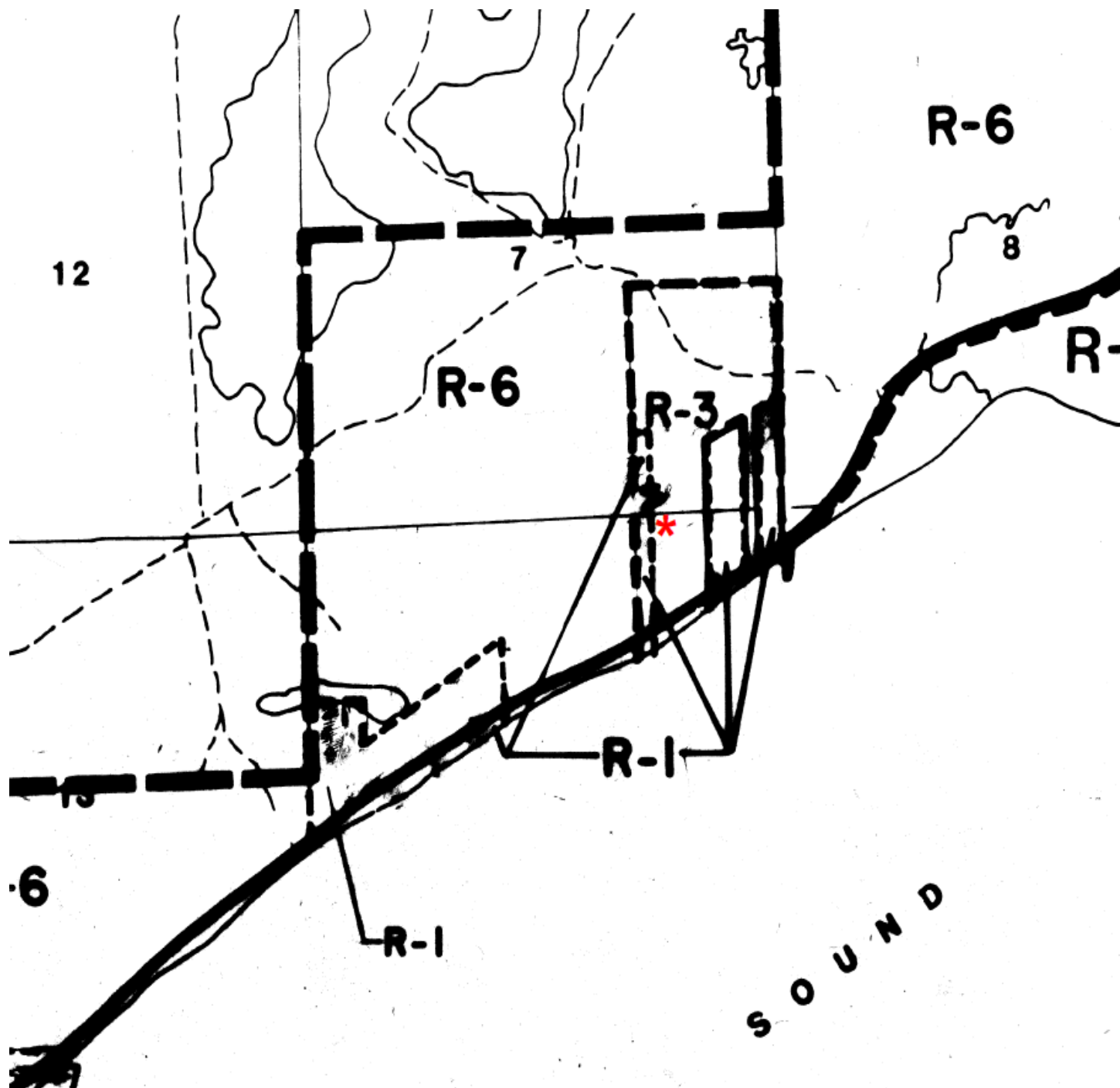
FLOOD ZONE INFORMATION:

Subject property is located in Zones "X", "Z (0.2%)", and "Z (1.0%)
as per Flood Insurance Rate Map, Community Panel Number 120088
D420F, Issue Date February 5, 2017, Franklin County, Florida.

TR & A THURMAN RODDENBERRY & ASSOCIATES, INC.			
PROFESSIONAL SURVEYORS AND MAPPERS			
P.O. BOX 180 • 121 SULLY STREET • JOPPOLA, FLORIDA 32051			
PHONE NUMBER: 904.944.1144		FAX NUMBER: 904.944.1144	
DATE: 10/31/18	DRAWN BY: BO	N.E. PLAT	COUNTY: FRK
FILE: 97117.363.DWG	DATE OF LAST FIELD WORK: 08/27/18	JOB NUMBER: 97-117	

I hereby certify that the map attached under my signature
represents the true and correct survey of the land shown
thereon, and that I am a duly licensed and qualified
surveyor and mapper in the State of Florida.
I am a duly licensed and qualified surveyor and mapper
in the State of Florida.
I am a duly licensed and qualified surveyor and mapper
in the State of Florida.
I am a duly licensed and qualified surveyor and mapper
in the State of Florida.

Thurman Roddenberry
Thurman Roddenberry
Surveyor and Mapper
Florida License No. 888



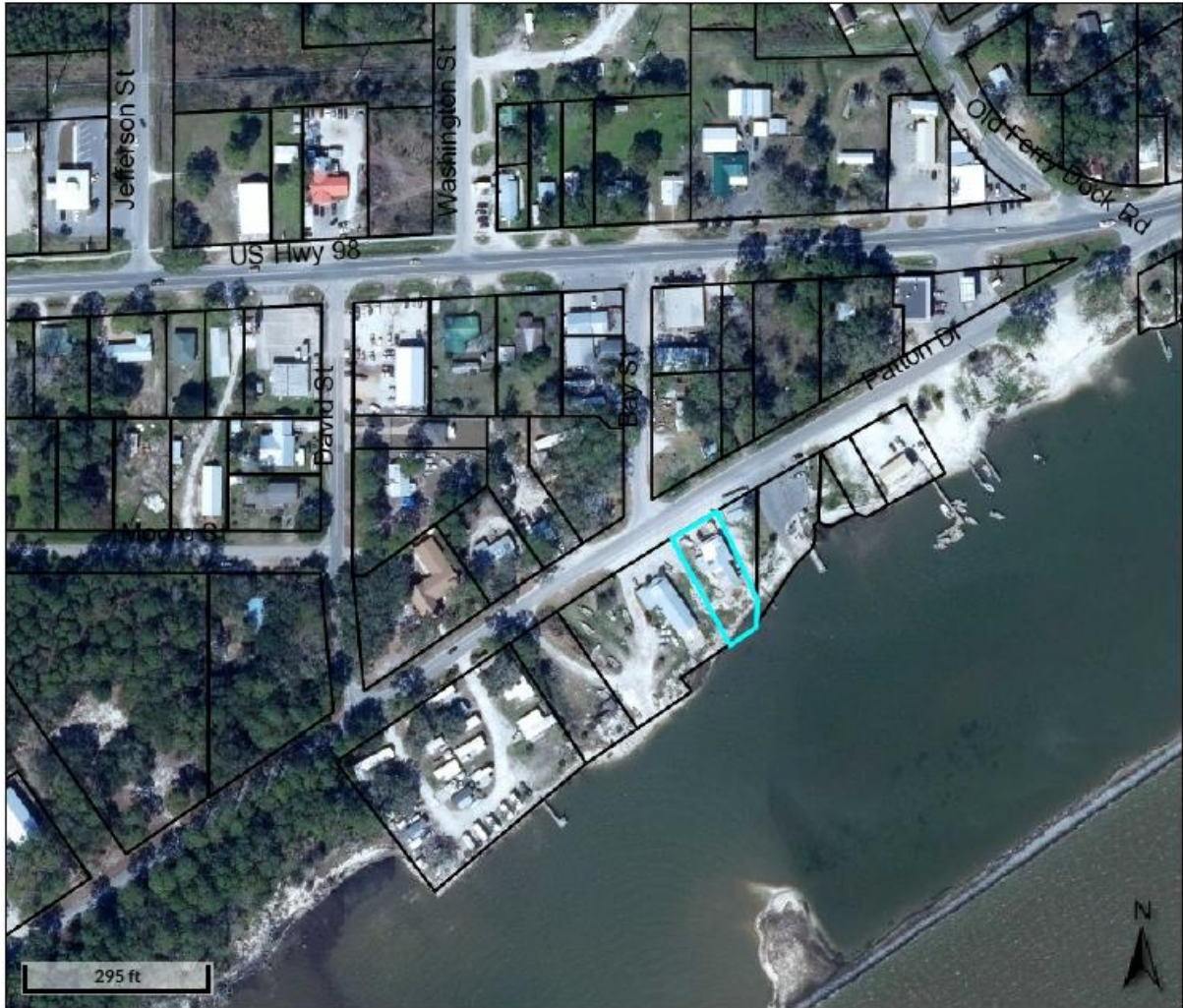
SKETCH PLAT APPROVAL:

- 4- **RECOMMENDED APPROVAL (Unanimous)**- Consideration of a request for Sketch Plat approval of a 1 unit subdivision formerly known as Lots 1 and 2 Chateau de LaGrange, lying in Section 22, Township 9 South, Range 6 West, St. George Island, Franklin County, Florida. Request submitted by Barbara Sanders, agent for Corey and Deborah Reynolds-Johnsen, applicants.



COMMERCIAL SITE PLAN APPROVAL:

- 5- **RECOMMENDED APPROVAL OF A PUBLIC HEARING: (4-1 Vote)**: Consideration of a request for Commercial Site Plan approval to locate 4 short term transient cottages on property lying in Section 31, Township 8 South, Range 6 West, also described as 332 Patton Drive, Eastpoint, Franklin County, Florida. Request submitted by Susan Reeder, applicant.





SITE PLAN FOR: SUSAN REEDER



GRAPHIC SCALE



(IN FEET)

1 inch = 40 ft.

* Cottages shall be on trailers with wheels intact and can be moved in case of storm.

* Cottages shall be self-contained.

LEGEND

M	MEASURED
RP	RECORD PLAT
FIRC	FOUND (S&T) IRON ROD AND CAP
SIRC	SET (S&T) IRON ROD AND CAP #7160
PCM	FOUND CONCRETE MONUMENT
RW	RIGHT-OF-WAY
---	NOT TO SCALE
△	POINT NOT SET OR FOUND

NOTES:

1. **SURVEY SOURCE:** Record deed and special instructions as per client.
2. **BEARING REFERENCE:** Easterly boundary of subject parcel being North 00 degrees 04 minutes 25 seconds East as per record deed.
3. A current field survey has not been performed to verify the accuracy of the sketch shown hereon.
4. **THIS IS NOT A BOUNDARY SURVEY.**
5. Not valid without the signature and the original raised seal of a Florida licensed surveyor and mapper.

I hereby certify that this was performed under my responsible direction and supervision and the plat and description are true and accurate to the best of my knowledge and belief. The survey meets or exceeds the standards for practice for land surveying as established by the Florida Board of Professional Surveyors and Mappers (F.A.C. SJ-17.051/052).

The undersigned surveyor has not been provided a current title opinion or abstract of matters affecting title or boundary to the subject property. It is possible there are deeds of records, unrecorded deeds, easements or other instruments which could affect the boundaries.

JAMES T. RODDENBERRY
 Surveyor and Mapper
 Florida Certificate No. 4251

FLOOD ZONE INFORMATION:

Subject property is located in Zone VE (EL 17) as per Flood Insurance Rate Map Community Panel No: 120088 0532F
 Index date: February 5, 2014, Franklin County, Florida.

TR & A

THURMAN RODDENBERRY & ASSOCIATES, INC.

PROFESSIONAL SURVEYORS AND MAPPERS

P.O. BOX 100 • 125 SHEDDEN STREET • SOPCHOPPE, FLORIDA 32318
 PHONE NUMBER: 904-242-4118 FAX NUMBER: 904-242-1181
 SA # 7100

DATE: 06/21/19

DRAWN BY: MD

N.B. XXX PG. 30 COUNTY: FRANKLIN

FILE: 09223.DWG

DATE OF LAST FIELD WORK: XX/XX/XX

JOB NUMBER: 09-223

On September 11, 2019, George E. Weems Memorial Hospital Board of Directors approved the recommend removal of obsolete and broken equipment (see attached document) from the hospital's assets management list. We are requesting final approval from the Franklin County Board of County Commissioners to remove the identified obsolete and broken equipment. Additionally, we are seeking approval to donate select items to a 501c3, pending Attorney Shuler's notification of final procedure.

Synergy - Re-roofing project - Ongoing collaboration with Synergy NDS and subcontractors. During last week, we proceeded with the relocation of staff and items to ensure forward progress even with the delay of the delivery of two trailers due to Hurricane Dorian. Expected arrival date for the additional trailers is September 18, 2019.

Weems Medical Center West repair work is ongoing.





Emergency Medical Services (EMS) - Apalachicola. Finishing utility connections and ordering replacement furniture (destroyed from Hurricane Michael). Target operational date October 1, 2019.

EMS community education efforts - To be presented by Richard Lewis





George E. Weems Memorial Hospital
Asset Management – September 2019

Description	Serial Number	Control	Image
Regius 110S	161600044	None	
MDG MDG Medical Serve RX Information			
MDG Medical Serve RX	907SH0016	None	
MDG Medical Serve RX			




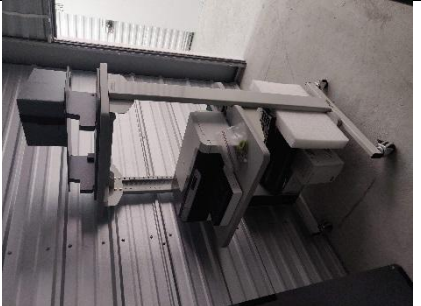
George E. Weems Memorial Hospital
Asset Management – September 2019

MDG Medical Serve RX			
MDG Medical Serve RX – Short unit			
MDG Medical Serve RX Information			
Ergotron	None	None	





George E. Weems Memorial Hospital
Asset Management – September 2019

Ergotron	None	None		
Portable C-arm	99-1043	1025		
Sony Video Graphic Printer		1026		
OEC Mobile C-arm Cart Model 9000	99-1043	1027		

George E. Weems Memorial Hospital
Asset Management – September 2019

OEC Mobile CR System Radiographic Scanner		1235		
Radiology equipment – Email September 2, 2019.				
Radiology equipment – Email September 2, 2019.				
Radiology equipment – Email September 2, 2019.				







George E. Weems Memorial Hospital
Asset Management – September 2019

Radiology equipment – Email September 2, 2019.				
ACL Coagulation Analyzer 7000 Email September 6, 2019	05042792			
POWERVER UPM 1430008 Email September 6, 2019	Model number ABCE1100-11 Serial number 5411088R-1430008			
Capnomac Ultima Datex	345613			






George E. Weems Memorial Hospital
Asset Management – September 2019

X-ray shield		Centennial Weems? 0388	
GOMCO Model 3810	S-5035	0284	
GOMCO Model 3810		1078	
Medline AERO- Puls Alternating Pressure Pump	PO411-03174	1088	
Medline AERO- Puls Alternating Pressure Pump	PO41-03004	1089	






George E. Weems Memorial Hospital
Asset Management – September 2019

Medline AERO-Puls Alternating Pressure Pump	PO31-07448	1090		
Medline AERO-Puls Alternating Pressure Pump	PO507-01989	None		
CRITIKON Vital Signs Monitor	K4000	0230		
GOMCO		0144		
Aspirator	110200054689	1056		
AEROS Instavac		0277		





George E. Weems Memorial Hospital
Asset Management – September 2019

AEROS Instavac		0240	
OTHER			
IV pole (broken)			
Laundry/trash Holders (Rusty/Broken) x3			
			
Mayo Stands x6 (rusty)			

George E. Weems Memorial Hospital
Asset Management – September 2019

				
Reclining chair (donated by executive office supply)				
Stand on wheels (rusty)				
Scale (broken)				
Surgical bowls x 10 Various sizes				

George E. Weems Memorial Hospital
Asset Management – September 2019

Shelf		63		
Shelf		376		
IT				
Think Pad	00621176			
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Roumelis Planning and Development Services, Inc.

5378 Carisbrooke Lane
Tallahassee, FL 32309

Phone (850) 893-0694
debroumelis@hotmail.com

September 12, 2019

REPORT TO THE FRANKLIN COUNTY BOARD OF COUNTY COMMISSIONERS HOUSING CDBG GRANT for EASTPOINT FIRE VICTIMS

1. **Status:** At this time, there are 5 completed CDBG Eastpoint Fire home replacements:
Carol Dasen, 615 Ridge Road.
Dallas Gilbert, Jr., 576 Ridge Road
Shawn Boatwright, 601 Ridge Road
John and Paula Polous, 605 Ridge Road
W. Glenn Woodall, 605 Wilderness Road
2. **Confirmation of award:** We recently received the environmental clearance for Colby & Shelby Nowling, formerly of 579 Ridge Road, to put a modular home at 275 Smith Street. The Board approved spending SHIP funds on this project if needed, but we will not have to do that. The approved motion apparently did not state that CDBG funds could be used in addition to SHIP funds, although that was the intent of the discussion. We also had to do a wetland study for the Smith Street site in order to get DEO approval, which cost \$525. This project is ready to proceed, and the owners will order the home immediately.

Requested Action: Confirm that the Board approves the award of \$80,000 in CDBG funds for Colby and Shelby Nowling's home replacement costs, in addition to \$525 in wetland study costs.

3. **Chattel mortgage in lieu of mortgage on land and improvements:** There are some situations where persons displaced by the Eastpoint Fire do not have clear title to their property, but are otherwise eligible for CDBG home replacement. Some involve ownership with ex-spouses who did not transfer their share to the one residing in the home. Others involve formal agreement for deed, which is not title to the property. I recommend, for the Eastpoint Fire CDBG project only, that the Board allow the issuance of a chattel mortgage on the new replacement mobile homes, with no mortgage on the land. This could be limited to a case-by-case basis, depending upon the extent of the displaced persons ownership or investment. The Board could also make it the standard policy for this particular Eastpoint Fire project, with all recipients being treated the same regarding the type of mortgage.

Requested Action: Approve a position of authorizing, either on a case-by-case basis or across the board, a waiver of the requirement of clear title and a CDBG mortgage on the home site for persons displaced by the Eastpoint fire, and allowing instead a chattel mortgage on the CDBG-funded replacement mobile home. All other current CDBG requirements would remain in force, and the Board would be informed of the ownership status at the time of awarding funds for the home replacement.

4. **CDBG assistance for recipients of donated mobile homes:** There are several homeowners who received mobile homes from the Sheriff's go-fund-me drive and other non-County sources. These mobile homes are being referred to as "FEMA trailers", and the owners are very dissatisfied with them, complaining of defects, mold, poor design layout, etc. The Board previously discussed allowing such property owners to be included in the Eastpoint

Roumelis Planning and Development Services

Fire CDBG program, at the bottom of the priority list. It is apparent that there will be sufficient CDBG funds to serve these households who are eligible for CDBG assistance, and we need to proceed with these applications.

The issue at hand is the disposal of the current mobile homes. Removal of the “temporary” mobile homes and transport to a nearby location should cost somewhere around \$1,500 each, which would be an eligible expense for the associated CDBG home replacements. However, the existing mobile homes should be **donated** to a worthy cause(s), and there must be assurance of proper setup on a site that is appropriate for the units. Setup costs and other necessary repairs/modifications would have to be paid by non-CDBG sources, and the funding should be on hand prior to ordering a CDBG replacement home.

Some options for disposal of the existing mobile homes could include:

- a. Housing for needy persons who are not eligible for CDBG assistance, either associated with the Eastpoint fire or not. Persons who would be pleased with these homes might not have money to pay for setup and repair/modifications, which could limit the pool of “takers”. Selection of the “recipients” could be made by the Board, or the issue of disposal could be left to the homeowners, with final approval by the Board.
- b. Facility space for community organizations, if appropriate.
- c. Facility space for local government use (County or city), especially relating to public/social services.

The issue of disposition must be addressed before proceeding with the individual applications.

Requested Action: Provide guidance regarding disposal of existing mobile homes to be replaced by CDBG-funded replacement homes.

5. **Home replacement for Arlene Denese King** (a/k/a Arlene Shiver, Arlene Thompson): Ms. King was residing at 714 Buck Street at the time of the Eastpoint Fire. She was married to Bobby Shiver, who purchased the property prior to their marriage. Arlene apparently purchased a used mobile home, set it up on the property and remodeled it, using BP money. The mobile home was destroyed in the fire, and Arlene is living on the site in a Capital Area Community Action Agency camper. Mr. Shiver has not resided at the site in several years, and the couple were divorced effective June 2019, with the stipulation that Arlene could reside on the lot for one year while obtaining permanent housing elsewhere. It seems reasonable to consider Arlene a displaced “homeowner”, and she is income eligible for CDBG home replacement. It also seems reasonable to say that Mr. Shiver was not displaced by the fire because he was not residing at the property, and would not be eligible for CDBG assistance if he submitted an application.

Requested Action: Approve Arlene King’s application for CDBG home replacement, subject to her obtaining a suitable home site using non-CDBG funds, receiving environmental clearance, and other program requirements.

Respectfully submitted,
Deborah Belcher
President, RPDS

MARCIA M. JOHNSON

FRANKLIN COUNTY
CLERK OF THE CIRCUIT COURT

33 MARKET STREET, SUITE 203
APALACHICOLA, FL 32320



(850) 653-8861
FAX (850) 653-2261

Clerk's Report to the Board 9/17/19:

- 1) Recently, I encountered an issue when I asked our courthouse custodian to store some furniture at the warehouse that is outside of the fenced area at the old DOC work camp location outside of Apalachicola. The county needed a location to store surplus equipment prior to auctions for proper disposal and it was my understanding that this warehouse, as it is outside and separate of the fenced DOC compound which may be repurposed at a later date, was going to be used for storage by the county. The custodian told me that the warehouse had been filled with donated items to be used for Hurricane Michael relief efforts and supplies of the Methodist Church. When I visited the site, there were mattresses, canned goods, bottles of water and sodas, diapers and wipes, boxes of toilet tissue and paper towels, foam ice chests, boxes of emergency meals, and many other bulk items. Outside the facility was an RV, a pop-up camper, a fifth wheel camper, and many storage containers. The health department recently turned over a lot of desks which had to be placed in another building within the fenced compound that has the roof falling in and doors that won't close. It is my recommendation that the Board find out what entity has items stored in the county warehouse and provide a notice to empty that warehouse by a certain date.
- 2) For information, my office is authorized by law to pay into the Clerk's Fine and Forfeiture fund all unclaimed money deposited or collected. A list was published in The Times, and pursuant to the law, proof of the publication is to be filed and recorded in the minutes of the county commission. The list totaled \$160 and represented 4 checks that were never cashed and one deposit in a civil case that went unclaimed. The charge for the advertisement was \$61.10 and the proof of publication is attached.

NOTICE:

Pursuant to F.S. 116.21, Marcia M. Johnson, Clerk of Circuit Court, Franklin County, Florida, hereby certifies the following is a list of unclaimed monies deposited or collected by her office. Unless such monies are claimed on or before September 1, 2019, the same shall be declared forfeited. Any person having or claiming interest in such funds or any portion of them shall file their written claims with the Clerk of Court and shall make sufficient proof of their ownership. Please contact Marcia M. Johnson, Clerk, by telephone at (850) 653-8861 ext. 103 or Finance Clerk, Linda Phillips, at (850) 653-2275 ext. 111, or by mail at 33 Market Street, Suite 203, Apalachicola, Florida 32320.

Laura E. Brush \$15.00

Robert S. Cisson \$15.00

Richard A. Harlan \$15.00

Wayne F. Housholder \$15.00

16-93-CA \$100.00

Wilmington Savings Fund Society, FSB,
Doing Business as Christiana Trust, Not
In its Individual Capacity, But Solely as
Trustee for BCAT 2015-14ATT, vs. Charles
E. Pruett; Unknown Spouse of Charles E.
Pruett; Shannon J. Pruett; Florida Department
of Revenue; Franklin County Clerk of Court; and
Unknown Tenant #1 and Unknown Tenant #2, as
Unknown Tenants in Possession

The Times

129 Commerce Street
Apalachicola, FL 32320
Published Thursday
Apalachicola, Franklin County, Florida

State of Florida County of Bay

Before the undersigned authority personally appeared Susan Collins, who on oath says that she is a Legal Advertising Representative of The Times, a newspaper published at Apalachicola in Franklin County, Florida; that the attached copy of advertisement, being a Legal Advertisement #24110T in the matter of **NOTICE - UNCLAIMED MONEY** in the Franklin County Court, was published in said newspaper in the issue of **July 25, 2019**

Affiant further says that the said The Times is a newspaper published at Apalachicola, in said Franklin County, Florida, and that the said newspaper, has heretofore been continuously published in said Franklin County, Florida, each Thursday and has been entered as periodicals matter at the post office in Apalachicola, in said Franklin County, Florida, for a period of one year next preceding the first publication of the attached copy of advertisement, and affiant further says that (s)he has neither paid nor promised any person, firm or corporation any discount, rebate, commission or refund for the purpose of securing this advertisement for publication in said newspaper.

Susan Collins

State of Florida

County of Bay

Sworn to and subscribed before me this **25th** day of **July**, A.D., **2019**.

By Susan Collins, Legal Advertising Representative of The Times, who is personally known to me or has produced N/A as identification.

Melina Elaine Clemmons
Notary Public, State of Florida at Large

24110T NOTICE

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Laura E. Brush \$15.00
Robert S. Cisson \$15.00
Richard A. Harlan \$15.00
Wayne F. Housholder \$15.00

16-93-CA
Wilmington Savings Fund Society, FSB, Doing Business as Christiana Trust, Not in its Individual Capacity, But Solely as Trustee for BCAT 2016-14ATT, vs. Charles E. Pruett; Unknown Spouse of Charles E. Pruett; Shannon J. Pruett; Florida Department of Revenue; Franklin County Clerk of Court; and Unknown Tenant #1 and Unknown Tenant #2, as Unknown Tenants in Possession
Pub: July 25, 2019

Page : 1 of 2 07/19/2019 09:06:09
 Order Number : 34412706
 PO Number :
 Customer : 4010639 Franklin County Clerk of Courts
 Contact :
 Address1 : 33 Market St. Suite 203
 Address2 :
 City St Zip : Apalachicola FL 32320
 Phone : (850) 653-8861
 Fax :
 Credit Card :
 Printed By : Susan Collins
 Entered By : Susan Collins
 Keywords : 24110T NOTICE
 Notes :
 Zones :

Ad Number : 34860038
 Ad Key :
 Salesperson : 750 - Susan Collins
 Publication : TheTimes
 Section : Classified 2006
 Sub Section : Classified 2006
 Category : 1100 Legal Advertising
 Dates Run : 07/25/2019-07/25/2019
 Days : 1
 Size : 1 x 7.00, 66 lines
 Words : 194
 Ad Rate : Legals Rate
 Ad Price : 61.10
 Amount Paid : 0.00
 Amount Due : 61.10

24110T
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 Charles E. Pruett;

Mail Payment to:
 GateHouse Media LLC
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 Atlanta, GA 30368-2801
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Order Number	:	34412706	Ad Number	:	34860038
PO Number	:		Ad Key	:	
Customer	:	4010639 Franklin County Clerk of Courts	Salesperson	:	750 - Susan Collins
Contact	:		Publication	:	TheTimes
Address1	:	33 Market St. Suite 203	Section	:	Classified 2006
Address2	:		Sub Section	:	Classified 2006
City St Zip	:	Apalachicola FL 32320	Category	:	1100 Legal Advertising
Phone	:	(850) 653-8861	Dates Run	:	07/25/2019-07/25/2019
Fax	:		Days	:	1
Credit Card	:		Size	:	1 x 7.00, 66 lines
Printed By	:	Susan Collins	Words	:	194
Entered By	:	Susan Collins	Ad Rate	:	Legals Rate
			Ad Price	:	61.10
			Amount Paid	:	0.00
			Amount Due	:	61.10
Keywords	:	24110T NOTICE			
Notes	:				
Zones	:				

Shannon J. Pruett;
Florida Department of
Revenue; Franklin
County Clerk of Court;
and Unknown Tenant
#1 and Unknown Ten-
ant #2, as Unknown
Tenants in Possession
Pub: July 25, 2019

RESTORE Coordinator Report
September 17, 2019

1- Board action to accept the recommendation from Clay Kennedy, Dewberry Engineers, to award Anderson Columbia the bid for the reconstruction of Alligator Drive for \$4.7M. Dewberry Engineers has evaluated all the bids and determined that Anderson Columbia is the qualified respondent with the lowest bid. The Board action should be to award the bid, but not to issue a Notice to Proceed until the county receives confirmation from FEMA on the scope of work and the proposed bid. Board Action.

2- Update on FEMA review of Alligator Drive project. As the Board, and the public, is aware, Alligator Drive has not been fully repaired since it was damaged in 2016 by Hurricane Hermine. The Board, using its own funds, has improved the road so that it is a two lane asphalt road, but those repairs are temporary. After Hurricane Michael, the state of Florida assigned one of its consultants, FCMC, to assist the county in getting the road rebuilt. FCMC has been instrumental in keeping rotating FEMA personnel, and other federal and state agencies, on task to move the Alligator Drive reconstruction through the regulatory review process, but even FCMC does not have the authority to waive or short circuit any of the federal and state agency regulations or requirements.

At this time FCMC has assisted the county in putting together an extensive Scope of Work for Alligator Drive Reconstruction that has been submitted to FEMA. The Scope of Work is some 195 pages and was submitted to the Board in an electronic file at the August 20 meeting. FEMA is still reviewing the Scope of Work, as FEMA has vacillated between authorizing the reconstruction as one project, or as two projects divided between the damage done by Hurricane Hermine and Hurricane Michael. FCMC and I are strenuously opposed to dividing the reconstruction into two projects because it will be an administrative nightmare trying to assign costs from two different FEMA storms for repairs to one road. FEMA will now be sent the information regarding the low bid and hopefully that will spur them on to making a decision regarding the project. As the Board is aware, without FEMA funding no additional repairs to Alligator Drive can be made.

3- Update on the DEO funds allocated to Franklin County by the Legislature for damages and costs associated with Hurricane Michael. As the Board may recall, DEO received \$750K from the legislature for Franklin County. The funds are intended to be used to provide the local match for FEMA projects, but could be used for other Hurricane Michael costs. I recommend the Board inform Ms. Beth Frost, DEO contact that the county would like to allocate \$600,000 of the funds as the potential local match for the Alligator Drive reconstruction. (The Bald Point Trust Fund does not contain enough funds to cover the expected local match.) The \$600K represents the expected local match of 12.5% of \$4.7M construction costs. The remaining funds can be allocated as other FEMA projects are identified, such as Island View Park reconstruction, or C-30 road work. Board action.

4- The county recently received notification that the Florida DEM received \$25M of legislature funds for a new one time grant program called Hurricane Michael Hurricane

State Recovery Grant Program. All 11 counties of the Hurricane Michael impact area are eligible to apply. Michael Moron and I have been in contact with Langton Consulting regarding the guidelines for this program. Using simple math, if all 11 counties were awarded funding equally each county could receive some \$2M. The actual allocation will be determined by FDEM, but Franklin County should be realistic about what to ask for. In discussion with Langton Consulting, Michael Moron and I recommend the Board apply for 2 projects- a \$1M addition to the existing EOC to provide better space for the EOC operation, and \$1M for dune restoration county wide. The county is seeking RESTORE funds for dune restoration, but the reason we recommend using this FDEM funds instead is two fold. FDEM funds are available now without having to seek US Treasury approval and the county dune system needs work now. RESTORE funds are dedicated to the county and should be held in reserve if other funds come in first. The Board has also assigned \$1M for EOC improvements in Consortium funds, but as the Board is aware it has moved the dredging of the two USACOE channels in the county forward so that the Consortium funds are not yet available for an EOC project. Thus, by applying for an EOC improvement with this FDEM funding the county can, if funded, make improvements sooner than if we wait for Consortium funding. Consortium funds are still dedicated to Franklin County, and like the RESTORE funds, can be utilized over a much longer timeline.

The deadline for applying for this FDEM grant is October 1, so today's Board meeting is the only time for the Board to act.

Board action to direct Langton Consultants to apply for two projects for a fee of \$7500, which would be paid out of professional services.

County Coordinator's Report
BOCC Regular Meeting
September 17, 2019

- 1. Lanark By the Sea/Miller Street:** Commissioner Boldt has received a request from a realtor to completely clear Miller Street from Oak to EnaBob Street as there is vegetation blocking access to the lot that is listed for sale. Based on an inquiry from the Road Department, Mr. Mark Curenton, County Planner, researched this property to verify if the northern portion of Miller Street is a public road and discovered that Miller Street is located in Lanark By the Sea, a Bill Miller unrecorded subdivision development. Mr. Curenton isn't aware of any deeds or dedications, and the Property Appraiser doesn't have any evidence showing if the County owns the street. The next step would be for the Board to determine if this is a public road and if Mr. Howard Nabors, Road Superintendent, is familiar enough with this road to determine its location.

Requested Action: Board determination if Miller Street is a public road, either by acceptance with a motion/resolution or by a property title search. Based on that action, Mr. Nabors will have to decide if a survey is required to determine where the road is located.
- 2. TDC Report:** The Board's monthly TDC report is attached to my report. Mr. John Solomon is out of town attending a conference and ask that I submit the report. There is only one action item on this report, which is to authorize an additional \$100,000 loan payment for the purchase of the Olan "Buddy" Ward Park & Maritime Heritage Museum. It is my understanding that the TDC is trying to pay off this loan as soon as possible. The Clerk's Finance office has created a budget amendment that will require board action in conjunction with your approval to pay the additional \$100,000. Commissioner Jones, TDC Chairman, may comment on this matter further.

Requested Action: Authorize TDC's request to pay an additional \$100,000 payment, along with the budget amendment, on the Ameris Bank loan for the purchase of Olan "Buddy" Ward Park & Maritime Heritage Museum.
- 3. Bay City Workcamp:** Attached to my report is the cost estimate, approximately \$2.5 million, and drawings for the Bay City Work Camp. Keep in mind that \$2.5 million cost estimate is to return the buildings to what they were, this amount doesn't include any AHCA or other agency requirements to use the facility as a drug rehab center. The Sheriff is here this morning to discuss his readiness to start the fund-raising process for the repairs and rehabilitation project once the Board gives him control of the facility.

Requested Action: Board discussion and direction regarding the Sheriff's use of the Bay City Work Camp.
- 4. Lanark Village Fire Department:** I received a letter (attached) from Major Cliff Carroll at the Sheriff Department regarding the Lanark Village Volunteer Fire Department (LVFD). The letter states that Sheriff investigators conducted a brief examination of the LVFD

financial records and based on purchases that occurred during 2018 and 2019, is recommending that the Board engages a licensed accountant to do an audit of their financials for those years. If the Board agrees to act on this recommendation, I will contact the County's auditing firm, Roberson and Associates and request an engagement letter for the Board's approval.

Requested Action: Authorize staff to contact Roberson and Associates and request an engagement letter to audit the 2018 & 2019 financial records of the Lanark Village Volunteer Fire Department.

5. **CDBG Eastpoint Fire Home:** The Board, at your June 18th meeting, authorized using up to \$50,000 of SHIP funds for the purchase of a modular home at 275 Smith Street for an Eastpoint fire survivor. However, the motion did not authorize the expenditure of CDBG funds for this modular home. Since then, the Department of Economic Opportunity issued the required environmental clearance so I authorized Mrs. Deborah Belcher to proceed with this project with the expectation that the Board would authorize the CDBG funds, since you authorized the SHIP funds for this project.

Requested Action: Authorize the expenditure of the CDBG funds for a modular home at 275 Smith Street for an Eastpoint Fire survivor family.

6. **CR67/Tallahassee Street Sidewalk LAP Project:** At your August 20th meeting, the Board authorized the Chairman's signature on the CR67/Tallahassee Street sidewalk project Local Agency Program (LAP) agreement and resolution. Mr. Mark Curenton, County Planner, is recommending that the Board now advertise for Construction Engineering and Inspection (CEI) services for that same project. The county is overseeing this project on behalf of the City of Carrabelle, as they nor the City of Apalachicola is LAP certified.

Requested Action: Authorize staff to advertise for CEI services for the CR67/Tallahassee Street sidewalk LAP project.

7. **St. George Island Beautification Grant:** At your August 20th meeting the Board, by resolution authorized the SGI Civic Club to prepare the grant application for a FDOT Beautification Grant for the state-owned land between the Bryant Patton Bridge exit to Bayshore Drive on St. George Island. The Board, also by resolution, authorized the grant application and commitment to maintain landscaping as required by the grant. There was a slight change to that resolution that was required by FDOT, therefore Board authorization is required for the amended resolution.

Requested Action: Authorize the Chairman's signature on the amended resolution and grant application for the FDOT Beautification Grant for St. George Island.

8. **SHIP Annual Report:** I received the County's SHIP program un-submitted annual report (attached) for close out year 2016-2017 and interim years 2017-2018 and 2018-2019 at the end of August, however I failed to add it to my September 3rd meeting report. It was due to Florida Housing by September 15th. In order for the County meet the deadline, I asked the Chairman to sign the certification (attached) with the understanding that I would get the Board to ratify his signature today.

Requested Action: Ratify the Chairman's signature on the SHIP Program Annual Report and Local Housing Incentives Certification.

9. **Healthcare Workshops:** In an effort to provide the best healthcare services for Franklin County residents and visitors, the Board has been discussing scheduling public workshops with neighboring hospital networks. I have been in contact with representatives from Sacred Heart, HCA, and TMH/Alliant about scheduling the workshops at 1:30pm on Oct 1st, 8th, and 15th. The 1st & 15th are meeting dates but the 8th isn't. Do you have any schedule conflicts with these dates?

Requested Action: Confirm that there are no scheduling conflicts with Oct 1st, 8th, & 15th dates for the healthcare workshops.

10. **Airport Task Order:** Mr. John Collins of AVCON, airport engineers, is recommending the executing of Task Order 6 for the design, bid, and construction phase services as part of FDOT's \$800,000 Grant (G1795). The Runway 6-24 lighting was originally designed as part of the overall Upgrade Airfield Lighting project in 2015 which included lighting for Runway 14-32 and Taxiway A. When this project was bid, the grant funding only accommodated the Runway 14-32 lighting improvements. Since 2015, the FAA has issued several updates to the lighting design circulars so we will need to validate the original design documents and update the design drawings and specifications in accordance with the current design circulars. AVCON anticipates completing the bid documents by early-December and issuing the project for bid shortly thereafter. Our preliminary budget estimate for construction is \$600k so the FDOT grant appears to cover the anticipated work and provide a construction contingency.

Requested Action: Authorize the Chairman's signature on Task Order No. 6 to upgrade Runway 6-24 and Taxiway B and D lighting systems for \$89,411.00.

11. **End of Fiscal Year Special Meeting:** The Clerk's Finance Office is requesting a special meeting on Monday, September 30th at 9:00 am (ET) for the Board to approve payment of the final bill list for Fiscal Year 2018-2019. This action will greatly reduce the amount of bookkeeping transaction to close out the fiscal year. There is no court, in this room, on that day.

Requested Action: Authorize a special meeting on Monday, September 30th at 9:00 am (ET) to authorize payment of the final bill list for Fiscal Year 2018-2019.

12. **Cherry Lowery Rankin Cookbook signing:** Commissioner Massey contacted me about scheduling a book signing for Franklin County's "native daughter" Mrs. Cherry Lowery Rankin. Mrs. Rankin grew up in Carrabelle and watched her mother cook the family's Sunday dinners and holiday meals on a limited budget. Cherry, as she known to most, is the author of the cookbook, Keep It Simple: Let's Cook. She has a cooking segment, almost four years running, on WCTV Channel 6 two Saturday's each month. I was able to work with the library staff and schedule the signing event at the Carrabelle Library Branch on Saturday Sept 28th.

Requested Action: None/Information item.

13. **Legislative Delegation:** As a reminder, the Franklin County Legislative Delegation is scheduled for Monday, September 23rd at 6:00 pm (ET) here in the County Commission meeting room.

Requested Action: None/Information item.

14. **Florida Forest Service:** The Florida Forest Service has submitted their annual report (attached) to the Board. I will give the Clerk a copy for the Board file.

Requested Action: None/Information item.

15. **Final Budget Public Hearing:** As a reminder, the Board's final budget public hearing will be held this evening at 5:15 pm (ET) here in your meeting room.

Requested Action: None/Information item.

2285 2286 2287 2288 2289 2290 2291 2292 2293 2294 2295 2296 2297 2298 2299 2300 2301 2302 2303 2304 2305 2306 2307 2308 2309 2310 2311 2312 2313 2314 2315 2316 2317 2318 2319 2320 2321 2322 2323 2324 2325 2326 2327 2328 2329 2330 2331 2332 2333 2334 2335 2336 2337 2338 2339 2340 2341 2342 2343 2344 2345 2346 2347 2348 2349 2350 2351 2352 2353 2354 2355 2356 2357 2358 2359 2360 2361 2362 2363 2364 2365 2366 2367 2368 2369 2370 2371 2372 2373 2374 2375 2376 2377 2378 2379 2380 2381 2382 2383 2384 2385 2386 2387 2388 2389 2390 2391 2392 2393 2394 2395 2396 2397 2398 2399 2400 2401 2402 2403 2404 2405 2406 2407 2408 2409 2410 2411 2412 2413 2414 2415 2416 2417 2418 2419 2420 2421 2422 2423 2424 2425 2426 2427 2428 2429 2430 2431 2432 2433 2434 2435 2436 2437 2438 2439 2440 2441 2442 2443 2444 2445 2446 2447 2448 2449 2450 2451 2452 2453 2454 2455 2456 2457 2458 2459 2460 2461 2462 2463 2464 2465 2466 2467 2468 2469 2470 2471 2472 2473 2474 2475 2476 2477 2478 2479 2480 2481 2482 2483 2484 2485 2486 2487 2488 2489 2490 2491 2492 2493 2494 2495 2496 2497 2498 2499 2500 2501 2502 2503 2504 2505 2506 2507 2508 2509 2510 2511 2512 2513 2514 2515 2516 2517 2518 2519 2520 2521 2522 2523 2524 2525 2526 2527 2528 2529 2530 2531 2532 2533 2534 2535 2536 2537 2538 2539 2540 2541 2542 2543 2544 2545 2546 2547 2548 2549 2550 2551 2552 2553 2554 2555 2556 2557 2558 2559 2560 2561 2562 2563 2564 2565 2566 2567 2568 2569 2570 2571 2572 2573 2574 2575 2576 2577 2578 2579 2580 2581 2582 2583 2584 2585 2586 2587 2588 2589 2590 2591 2592 2593 2594 2595 2596 2597 2598 2599 2600 2601 2602 2603 2604 2605 2606 2607 2608 2609 2610 2611 2612 2613 2614 2615 2616 2617 2618 2619 2620 2621 2622 2623 2624 2625 2626 2627 2628 2629 2630 2631 2632 2633 2634 2635 2636 2637 2638 2639 2640 2641 2642 2643 2644 2645 2646 2647 2648 2649 2650 2651 2652 2653 2654 2655 2656 2657 2658 2659 2660 2661 2662 2663 2664 2665 2666 2667 2668 2669 2670 2671 2672 2673 2674 2675 2676 2677 2678 2679 2680 2681 2682 2683 2684 2685 2686 2687 2688 2689 2690 2691 2692 2693 2694 2695 2696 2697 2698 2699 2700 2701 2702 2703 2704 2705 2706 2707 2708 2709 2710 2711 2712 2713 2714 2715 2716 2717 2718 2719 2720 2721 2722 2723 2724 2725 2726 2727 2728 2729 2730 2731 2732 2733 2734 2735 2736 2737 2738 2739 2740 2741 2742 2743 2744 2745 2746 2747 2748 2749 2750 2751 2752 2753 2754 2755 2756 2757 2758 2759 2760 2761 2762 2763 2764 2765 2766 2767 2768 2769 2770 2771 2772 2773 2774 2775 2776 2777 2778 2779 2780 2781 2782 2783 2784 2785 2786 2787 2788 2789 2790 2791 2792 2793 2794 2795 2796 2797 2798 2799 2800 2801 2802 2803 2804 2805 2806 2807 2808 2809 2810 2811 2812 2813 2814 2815 2816 2817 2818 2819 2820 2821 2822 2823 2824 2825 2826 2827 2828 2829 2830 2831 2832 2833 2834 2835 2836 2837 2838 2839 2840 2841 2842 2843 2844 2845 2846 2847 2848 2849 2850 2851 2852 2853 2854 2855 2856 2857 2858 2859 2860 2861 2862 2863 2864 2865 2866 2867 2868 2869 2870 2871 2872 2873 2874 2875 2876 2877 2878 2879 2880 2881 2882 2883 2884 2885 2886 2887 2888 2889 2890 2891 2892 2893 2894 2895 2896 2897 2898 2899 2900 2901 2902 2903 2904 2905 2906 2907 2908 2909 2910 2911 2912 2913 2914 2915 2916 2917 2918 2919 2920 2921 2922 2923 2924 2925 2926 2927 2928 2929 2930 2931 2932 2933 2934 2935 2936 2937 2938 2939 2940 2941 2942 2943 2944 2945 2946 2947 2948 2949 2950 2951 2952 2953 2954 2955 2956 2957 2958 2959 2960 2961 2962 2963 2964 2965 2966 2967 2968 2969 2970 2971 2972 2973 2974 2975 2976 2977 2978 2979 2980 2981 2982 2983 2984 2985 2986 2987 2988 2989 2990 2991 2992 2993 2994 2995 2996 2997 2998 2999 3000

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STATION
2367

OAK STREET

COLLINS AVENUE

WEST PINE STR

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ELM ST.

SPRING

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2163	162	25	5163	162	2
3159	158	24	4159	158	3
4155	154	23	3155	154	4
5151	150	22	2151	150	5
6147	146	21	1147	146	6
7143	142	20	2143	142	7
8139	138	19	1139	138	8
9135	134	18	2135	134	9
10131	130	17	1131	130	10
11127	126	16	1127	126	11
12123	122	15	1123	122	12
13119	118	14	2119	118	13
14115	114	13	1115	114	14
15111	110	12	1111	110	15
16107	106	11	2107	106	16
17103	102	10	1103	102	17
18100	100	9	2100	100	18
19100	100	8	1100	100	19
20100	100	7	2100	100	20
21100	100	6	1100	100	21
22100	100	5	2100	100	22
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97100	100	0	1100	100	97
98100	100	0	2100	100	98
99100	100	0	1100	100	99
100100	100	0	2100	100	100



MEMO

To: Board of County Commissioners
From: Franklin County TDC
Date: September 17th 2019
Subject: TDC Report

Collections Report: The June (2019) collections were \$300,092.38. This is a \$31,043.06 increase over June (2018) which was \$269,049.32 this is an 11.54% Increase. This is the highest collections ever in the month of June by over \$31,043.06. This is the highest collections ever for a one month period in the history of the Franklin County TDC.

Web Site Activity: We had 27,977 web hits in the month of August (2019).

Visitor Center Numbers: The Visitor Centers welcomed 3,032 visitors in the month of August. The total for January-August of 2019 is already 28,855 Visitors that have visited our centers.

Olan Ward Maritime Heritage Museum Property: ACTION ITEM

The TDC Board Voted on September 11th to pay an additional \$100,000.00 in this fiscal year on the Olan Ward Maritime Heritage Museum Property. This would put the TDC in position to pay the loan off in the Coming fiscal year.

Meetings:

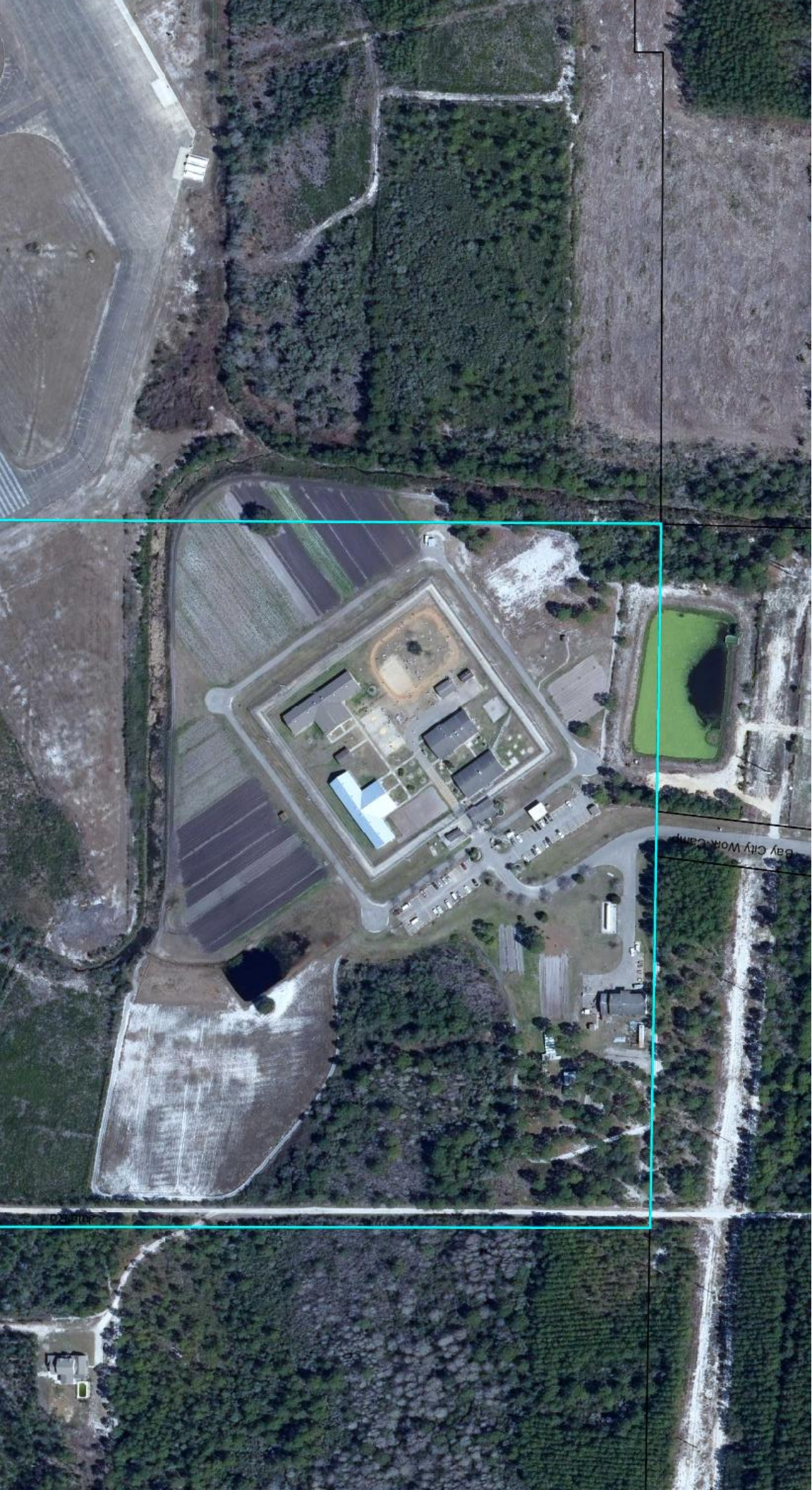
The next scheduled board meeting is October 9th Marketing Meeting 12:00pm & Board Meeting at 2:00pm at the Eastpoint Visitor Center

FCTDC Collections Report for September 3, 2019
(Through 06/30/2019)

Month	2005-06	2006-07	2007-08	2008-09	2009-10	2010-11	2011-12	2012-13	2013-14	2014-15	2015-16	2016-17
October	\$ 35,408.91	\$ 32,809.57	\$ 39,697.19	\$ 38,597.69	\$ 39,568.32	\$ 36,996.34	\$ 48,383.10	\$ 53,543.22	\$ 57,651.88	\$ 58,875.87	\$ 75,084.59	\$ 95,107.96
November	\$ 24,824.38	\$ 24,717.35	\$ 27,182.76	\$ 25,888.92	\$ 25,863.47	\$ 26,438.49	\$ 34,441.98	\$ 40,334.08	\$ 34,740.65	\$ 40,065.78	\$ 44,449.24	\$ 46,043.65
December	\$ 20,421.74	\$ 16,055.89	\$ 22,986.95	\$ 23,167.33	\$ 16,530.96	\$ 19,936.19	\$ 21,597.00	\$ 21,510.93	\$ 29,747.90	\$ 30,978.80	\$ 24,692.82	\$ 41,580.49
January	\$ 19,681.48	\$ 26,489.68	\$ 22,911.37	\$ 22,960.20	\$ 26,170.57	\$ 23,359.12	\$ 30,392.62	\$ 33,657.09	\$ 34,707.03	\$ 38,805.36	\$ 47,001.63	\$ 41,668.57
February	\$ 29,294.47	\$ 44,900.59	\$ 40,835.29	\$ 39,452.32	\$ 33,678.97	\$ 34,980.88	\$ 52,045.79	\$ 49,365.87	\$ 52,883.10	\$ 42,754.53	\$ 64,493.95	\$ 60,422.61
March	\$ 51,243.40	\$ 45,643.22	\$ 61,090.70	\$ 49,778.57	\$ 53,116.79	\$ 61,989.52	\$ 66,597.90	\$ 80,880.36	\$ 78,180.12	\$ 83,626.43	\$ 80,017.67	\$ 84,583.19
April	\$ 69,608.73	\$ 70,430.06	\$ 66,135.24	\$ 73,880.65	\$ 53,934.68	\$ 70,610.82	\$ 81,641.55	\$ 90,242.68	\$ 81,115.14	\$ 101,310.37	\$ 103,120.37	\$ 89,949.68
May	\$ 100,486.16	\$ 114,100.71	\$ 123,221.80	\$ 104,769.28	\$ 120,470.95	\$ 90,634.75	\$ 140,203.97	\$ 115,589.54	\$ 135,897.45	\$ 143,700.44	\$ 131,348.44	\$ 110,484.59
June	\$ 107,484.39	\$ 166,403.90	\$ 138,839.79	\$ 143,507.76	\$ 151,640.61	\$ 172,029.99	\$ 143,805.29	\$ 195,838.11	\$ 210,505.76	\$ 195,093.30	\$ 213,948.96	\$ 226,795.48
July	\$ 149,857.23	\$ 95,128.02	\$ 128,027.35	\$ 131,276.62	\$ 114,121.18	\$ 147,874.24	\$ 140,000.40	\$ 153,197.77	\$ 164,199.99	\$ 182,235.52	\$ 253,603.30	\$ 242,036.51
August	\$ 51,353.14	\$ 69,863.99	\$ 57,497.82	\$ 56,312.21	\$ 71,377.70	\$ 60,698.01	\$ 93,912.12	\$ 86,742.96	\$ 107,783.56	\$ 129,879.50	\$ 82,664.07	\$ 121,808.90
September	\$ 38,597.72	\$ 46,282.27	\$ 45,739.57	\$ 41,298.87	\$ 47,760.09	\$ 57,592.93	\$ 63,037.18	\$ 57,170.58	\$ 64,199.48	\$ 75,778.00	\$ 81,869.35	\$ 90,214.19
Totals	\$ 698,261.75	\$ 752,825.25	\$ 774,165.83	\$ 750,890.42	\$ 754,234.29	\$ 803,141.28	\$ 916,058.90	\$ 978,073.19	\$ 1,051,612.06	\$ 1,123,103.90	\$ 1,202,294.39	\$ 1,250,695.82
YOY %		\$ 54,563.50	\$ 21,340.58	\$ (23,275.41)	\$ 3,343.87	\$ 48,906.99	\$ 112,917.62	\$ 62,014.29	\$ 73,538.87	\$ 71,491.84	\$ 79,190.49	\$ 48,401.43
		7.8%	2.8%	-3.0%	0.4%	6.5%	14.1%	6.8%	7.5%	6.8%	7.1%	4.0%
Month	2017-18	2018-19	Increase/Decrease	% of Change								
October	\$ 85,823.35	\$ 38,416.89	\$ (47,406.46)	-55.24								
November	\$ 49,440.74	\$ 87,784.31	\$ 38,343.57	77.55								
December	\$ 37,182.43	\$ 46,715.00	\$ 9,532.57	25.64								
January	\$ 51,388.51	\$ 52,063.46	\$ 674.95	1.31								
February	\$ 58,337.94	\$ 66,632.44	\$ 8,294.50	14.22								
March	\$ 111,947.32	\$ 127,975.20	\$ 16,027.88	14.32								
April	\$ 103,422.44	\$ 82,258.08	\$ (21,164.36)	-20.46								
May	\$ 140,130.14	\$ 166,129.65	\$ 25,999.51	18.55								
June	\$ 269,049.32	\$ 300,092.38	\$ 31,043.06	11.54								
July	\$ 215,933.34											
August	\$ 111,322.92											
September	\$ 70,419.47											
Totals	\$ 1,304,397.92	\$ 968,067.41	\$ 61,345.22	87.43								
* YOY to date	\$ 336,330.51											
* Amount needed to break even with previous year												
Note: June is the highest Collection Month in TDC History												

BAY CITY WORK CAMP
SCHEMATIC ESTIMATE 9/9/19

ITEM	QTY	UNIT	UNIT PRICE	COST
DEMOLITION				
ROOFING/UNDERLAY	288	SQ	77	22,176
SHEATHING	28,828	SF	0.67	19,315
SOFFIT	6,510	SF	3	19,530
FASCIA	2,274	LF	1	2,274
CEILNG/INSUL	32,586	SF	1.4	45,620
DOORS	98	EA	25	2,450
CARPET	767	SF	6.5	4,986
WINDOWS	101	EA	110	11,110
ROOFING/UNDERLAYMENT	288	SQ	430	123,840
ROOF SHEATHING	28,828	SF	1.68	48,431
SOFFIT	6,510	SF	3.75	24,413
FASCIA/DRIP EDGE	2,274	LF	6	13,644
CEILING INSULATION	32,586	SF	1.3	42,362
GYPBOARD CEILINGS	32,586	SF	1.8	58,655
INTERIOR PAINT	1	LS	85,460	85,460
EXTERIOR PAINT	1	LS	43,406	43,406
HM DOORS/HDWE	49	EA	740	36,260
WOOD DOORS/HDWE	49	EA	500	24,500
WINDOWS	1706	SF	80	136,480
VCT FLOORING	767	SF	3.4	2,608
PLUMBING FIXTURES (R&R)	156	EA	1,500	234,000
HVAC	92	TN	3,750	345,000
ELECTRICAL	1	LS	415,102	415,102
SUBTOTAL				1,761,621
G.C. GEN. CONDITIONS				211,394
SUBTOTAL				1,973,015
G.C. OH&P (15%)				295,952
TOTAL				2,268,967
CONTINGENCY (10%)				226,897
PROPOSED BUDGET				2,495,864 (\$73.62/SF)





Franklin County Sheriff's Office

A.J. "Tony" Smith, Sheriff

270 State Road 65 - Eastpoint, Florida 32328

Phone 850-670-8500 Fax 850-670-8566 www.franklinsheriff.com

Dear County Commissioner's,

In connection with recent events that have occurred at the Lanark Volunteer Fire Department. Our office was asked to conduct an examination of their financial statements for the 2017 through 2019 fiscal year. All documents were supplied to us by Jo Ellen Fae Chandler who is the treasurer for the department. After a brief examination in to the financial statements of the Lanark Volunteer Fire Department. It is with our opinion that a more thorough examination of the financial statements be conducted by a licensed accountant. Purchases that occurred during 2018 and in to 2019 are the ones in question from our examination. If any other assistance with this matter should be required please feel free to contact our office.

Major Clifford Carroll
850-670-8500
850-251-2781
c.carroll@franklinsheriff.com
270 State Rd 65
Eastpoint , FL 32328

A handwritten signature in blue ink that reads "Maj - Cliff Carroll". The signature is written over a horizontal line.

Honor - Integrity - Excellence

FRANKLIN COUNTY BOARD OF COUNTY COMMISSIONERS

R E S O L U T I O N

WHEREAS, the St. George Island Civic Club wishes to improve the appearance of the entrance to St. George Island along State Road 300, and

WHEREAS, the St. George Island Civic Club has worked to prepare a Beautification Grant application for \$97,384.43 in funding from the Florida Department of Transportation, to be matched with \$31,100 in local funds, for landscaping this area, and

WHEREAS, the Florida Department of Transportation requires Franklin County to submit a resolution approving the grant application and authorizing the Chairman of the Board to execute agreements and documents associated with the grant and maintenance of the landscape project,

NOW, THEREFORE, BE IT RESOLVED BY THE FRANKLIN COUNTY BOARD OF COUNTY COMMISSIONERS that the Beautification Grant application is hereby approved and the Chairman of the Board is hereby authorized to execute the grant application and any agreements and documents associated with the grant and the maintenance of the landscape project.

Done this 17th day of September, 2019, at a regular meeting of the Franklin County Board of County Commissioners at Apalachicola, Florida.

FRANKLIN COUNTY
BOARD OF COUNTY COMMISSIONERS

By: _____
Noah Lockley, Jr., Chairman

ATTEST:

Marcia M. Johnson, Clerk

(Seal)

STATE OF FLORIDA DEPARTMENT OF TRANSPORTATION
BEAUTIFICATION GRANT APPLICATION
Part I

GENERAL INSTRUCTIONS: Statutory requirements for the Beautification Grant Program are found in Section 339.2405, Florida Statutes. Within Rule Chapter 14-40, Florida Administrative Code, are sections dealing with the grant application process, grant award process, and funding, construction, and maintenance of beautification projects. These documents can be reviewed on the FDOT website, <http://www.fdot.gov/designsupport/highwaybeautification/>.

When a decision is made to apply for a Beautification Grant, please immediately notify the District Grant Coordinator. A directory of Grant Coordinators is posted on the program website. The Grant Coordinator will provide guidance, and help ensure that no Department projects are in conflict with the grant project. Grant applications for landscape projects in conflict with other Department projects will not be accepted.

SUBMISSION: Please complete all items in this application. A complete grant application includes digital copies of the following:

- ☒ 1) One illustrative plan proposal. The illustrative proposal can include existing site photos, sketches or renderings, and any narrative and labels to accurately describe the project. The plan must be legible when printed at 11"x17" size. Only one page will be accepted.
- ☒ 2) Form 650-050-10, Application Form, Part I
- ☒ 3) Form 650-050-10, Application Form, Part II (Submit a pdf of the excel document)
- ☒ 4) A copy of the signed resolution
- ☒ 5) Letter of Authorization from the Department
- ☒ 6) Optional letters of support

To be eligible for a grant, digital copies of the above 6 items are to be submitted online by **October 1, 5pm EST**. (If October 1 falls on a weekend or holiday, the deadline will be the next following business day.) Late or incomplete applications, or any addendums or changes will not be accepted.

Grant applicants should contact the District Grant Coordinator at least **one week prior to the deadline** to gain access to the online system that will accept the online submission of applications.

DIGITAL FILE ORGANIZATION: Include only the 6 files listed above in the online submission. If multiple pages are to be included, package the files together into one file. For instance, if multiple letters of support are to be submitted, scan and bundle all of the letters into one .pdf file. There is a **250 MB** maximum file size allowed for each attachment. Clearly mark the files using the following naming methodology: 0_Submission Name_Grant Applicant_Year

Example:

1_GraphicProposal_Florida City_2017
2_ApplicationFormPt1_Florida City_2017
3_ApplicationFormPt2_FloridaCity_2017

4_Resolution_FloridaCity_2017
5_LetterofAuthorization_FloridaCity_2017
6_LettersofSupport_FloridaCity_2017

ATTRIBUTES: Grant Reviewers will evaluate the proposed beautification project on the following attributes: Aesthetic Value, Cost Effectiveness, Feasibility of Installation and Maintenance, Compliance with State and Federal Regulations, Litter Prevention, Level of Local Support, Context Appropriateness, Low Maintenance & High Impact, Appropriate Plant Palette, and other factors.

APPLICANT INFORMATION:

Applicant Name (Local Government Entity as defined in Section 11.45, F.S. or a local beautification council as established in accordance with Section 339.2405(9), F.S.): Franklin County Board of County Commissioners

Contact Name: Mark C. Curenton Position or Title: County Planner

Street Address: 34 Forbes Street, Suite 1 City: Apalachicola Zip: 32320

Phone #: 850-653-9783 x-160 Contact's Email: markc@franklincountyflorida.com

This application is for a grant in current fiscal year: 2019-20 REDI Community (Yes/No): Yes

PROJECT SUMMARY:

County: Franklin City: St. George Island

U.S./S.R.#: SR 300 Local Name: Franklin Boulevard

Length of Project: 1,100 feet (Miles or Feet)

From: Southern end of Bryant Patton Bridge south
(Must indicate mileposts and visible landmarks, i.e. intersections)

To: West Bayshore Drive
(Must indicate mileposts and visible landmarks, i.e. intersections)

GRANT SUMMARY (See Form 650-050-10, Part II):

Amount requested: \$97,384.43

Applicant's match: \$31,100.00

Estimated Total Project Cost: \$128,484.43

APPLICANT ASSURANCES: The person preparing this Application should initial each of the following to indicate that the Application is complete.

- ☒ All existing agreements between applicant and Department are in good standing.
- ☒ **Resolution:** The applicant's governing body (local government entity, as defined in Section 11.45, F.S.) must have passed a resolution or resolutions approving the grant application and authorizing the individual who signs the grant application for the applicant to execute agreements and documents associated with the grant and maintenance of the landscape project. A copy of such resolution or resolutions must be included with the application.
- ☒ Applicant has reviewed the **State of Florida Beautification Grant Standard Agreement, form 650-050-010, part 3**, language.
- ☒ The **Application** is complete as listed on page one of this form.
- ☒ The Project will meet all the **Department of Transportation requirements** pursuant to Rule 14-40.003.

PREVIOUS GRANTS: Describe the locations and dates of Beautification Grants received in the past ten (10) years. Have the project locations been maintained and cared for? Please describe the status of past projects. Not Applicable

The undersigned hereby certifies that all requirements of the grant program are understood, and that all information provided with this grant application is true and correct, and represents the desires of the local government entity where the project will be installed.

Signature: _____

Date: September 17, 2019

Position/Title: Chairman, Franklin County Board of County Commissioners

Title: SHIP Annual Report

Franklin County FY 2016/2017 Closeout

Report Status: Unsubmitted

Form 1

SHIP Distribution Summary

Homeownership

Code	Strategy	Expended Amount	Units	Encumbered Amount	Units	Unencumbered Amount	Units
2	Down payment / Closing cost assistance	\$70,000.00	6				
3	Owner Occupied Rehabilitation Assistance	\$187,222.00	9				
6	Emergency Repair	\$68,764.72	7				

Homeownership Totals: **\$325,986.72** **22**

Rentals

Code	Strategy	Expended Amount	Units	Encumbered Amount	Units	Unencumbered Amount	Units
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Rental Totals:

Subtotals: **\$325,986.72** **22**

Additional Use of Funds

Use	Expended
Administrative	\$35,000.00
Homeownership Counseling	
Admin From Program Income	
Admin From Disaster Funds	

Totals: **\$360,986.72** **22** **\$.00** **\$.00**

Total Revenue (Actual and/or Anticipated) for Local SHIP Trust Fund

Source of Funds	Amount
State Annual Distribution	\$350,000.00
Program Income (Interest)	\$540.68
Program Income (Payments)	\$10,699.01
Recaptured Funds	\$.00
Disaster Funds	
Other Funds	
Carryover funds from previous year	\$203.57
Total:	\$361,443.26

*** Carry Forward to Next Year: \$456.54**

NOTE: This carry forward amount will only be accurate when all revenue amounts and all expended, encumbered and unencumbered amounts have been added to Form 1

Rental Unit Information

Description	Eff.	1 Bed	2 Bed	3 Bed	4 Bed
ELI	301	353	510	641	717
VLI	432	463	556	642	717
LOW	691	740	888	1,027	1,146
MOD	1,038	1,113	1,335	1,542	1,722
Up to 140%	1,211	1,298	1,557	1,799	2,009

Recap of Funding Sources for Units Produced ("Leveraging")

Source of Funds Produced through June 30th for Units	Amount of Funds Expended to Date	% of Total Value
SHIP Funds Expended	\$325,986.72	39.27%
Public Moneys Expended	\$0.00	.00%
Private Funds Expended	\$500,112.71	60.25%
Owner Contribution	\$4,000.00	.48%
Total Value of All Units	\$830,099.43	100.00%

SHIP Program Compliance Summary - Home Ownership/Construction/Rehab

Compliance Category	SHIP Funds	Trust Funds	% of Trust Fund	FL Statute Minimum %
Homeownership	\$325,986.72	\$350,000.00	93.14%	65%
Construction / Rehabilitation	\$268,486.72	\$350,000.00	76.71%	75%

Program Compliance - Income Set-Asides

Income Category	SHIP Funds Expended	Total Available Funds % *
Extremely Low	\$77,827.00	21.53%
Very Low	\$53,973.72	14.93%
Low	\$164,186.00	45.43%
Moderate	\$30,000.00	8.30%
Over 120%-140%		.00%
Totals:	\$325,986.72	90.19%

Project Funding for Expended Funds Only

Income Category	Total Funds Mortgages, Loans & DPL's	Mortgages, Loans & DPL Unit #s	Total Funds SHIP Grants	SHIP Grant Unit #s	Total SHIP Funds Expended	Total # Units
Extremely Low	\$77,827.00	5		0	\$77,827.00	5
Very Low	\$53,973.72	4		0	\$53,973.72	4
Low	\$164,186.00	10		0	\$164,186.00	10
Moderate	\$30,000.00	3		0	\$30,000.00	3
Over 120%-140%		0		0	\$.00	0
Totals:	\$325,986.72	22	\$.00	0	\$325,986.72	22

Form 3

Number of Households/Units Produced

Strategy	List Unincorporated and Each Municipality	ELI	VLI	Low	Mod	Over 140%	Total
Down payment / Closing cost assistance	Unincorporated	1		1			2
Down payment / Closing cost assistance	Apalachicola			1	2		3
Down payment / Closing cost assistance	Carrabelle				1		1
Owner Occupied Rehabilitation Assistance	Apalachicola	2	1	5			8
Owner Occupied Rehabilitation Assistance	Carrabelle			1			1
Emergency Repair	Apalachicola	1	2	2			5
Emergency Repair	Unincorporated		1				1
Emergency Repair	Carrabelle	1					1
Totals:		5	4	10	3		22

Characteristics/Age (Head of Household)

Description	List Unincorporated and Each Municipality	0 - 25	26 - 40	41 - 61	62+	Total
Down payment / Closing cost assistance	Unincorporated			2		2
Down payment / Closing cost assistance	Apalachicola	2	1			3
Down payment / Closing cost assistance	Carrabelle		1			1

Owner Occupied Rehabilitation Assistance	Apalachicola		1	2	5	8
Owner Occupied Rehabilitation Assistance	Carrabelle				1	1
Emergency Repair	Apalachicola			1	4	5
Emergency Repair	Unincorporated				1	1
Emergency Repair	Carrabelle				1	1
Totals:		2	3	5	12	22

Family Size

Description	List Unincorporated and Each Municipality	1 Person	2- 4 People	5 + People	Total
Down payment / Closing cost assistance	Unincorporated		2		2
Down payment / Closing cost assistance	Apalachicola	2	1		3
Down payment / Closing cost assistance	Carrabelle		1		1
Owner Occupied Rehabilitation Assistance	Apalachicola	4	4		8
Owner Occupied Rehabilitation Assistance	Carrabelle	1			1
Emergency Repair	Apalachicola	2	3		5
Emergency Repair	Unincorporated	1			1
Emergency Repair	Carrabelle	1			1
Totals:		11	11		22

Race (Head of Household)

Description	List Unincorporated and Each Municipality	White	Black	Hispanic	Asian	Amer-Indian	Other	Total
Down payment / Closing cost assistance	Unincorporated	2						2
Down payment / Closing cost assistance	Apalachicola	3						3
Down payment / Closing cost assistance	Carrabelle	1						1
Owner Occupied Rehabilitation Assistance	Apalachicola	3	5					8

Owner Occupied Rehabilitation Assistance	Carrabelle	1					1
Emergency Repair	Apalachicola	2	3				5
Emergency Repair	Unincorporated	1					1
Emergency Repair	Carrabelle	1					1
Totals:		14	8				22

Demographics (Any Member of Household)

Description	List Unincorporated and Each Municipality	Farm Worker	Home-less	Elderly	Total
Down payment / Closing cost assistance	Unincorporated				0
Down payment / Closing cost assistance	Apalachicola				0
Down payment / Closing cost assistance	Carrabelle				0
Owner Occupied Rehabilitation Assistance	Apalachicola			5	5
Owner Occupied Rehabilitation Assistance	Carrabelle			1	1
Emergency Repair	Apalachicola			4	4
Emergency Repair	Unincorporated			1	1
Emergency Repair	Carrabelle			1	1
Totals:				12	12

Special Target Groups for Funds Expended (i.e. teachers, nurses, law enforcement, fire fighters, etc.) Set Aside

Description	Special Target Group	Expended Funds	Total # of Expended Units
Down payment / Closing cost assistance	Building Trades	12,500.00	1
Down payment / Closing cost assistance	Educator/School Employee	10,000.00	1
Down payment / Closing cost assistance	Nurse/Healthcare	12,500.00	1
Down payment / Closing cost assistance	Service Industry	25,000.00	1
Down payment / Closing cost assistance	Building Trades	24,985.50	1
Down payment / Closing cost assistance	Educator/School Employee	11,337.50	1

Status of Incentive Strategies

Incentive	Description (If Other)	Category	Status	Year Adopted (or N/A)
Expedited permitting		Required	Implemented, in LHAP	1994
Ongoing review process		Required	Implemented, in LHAP	1994

Support Services

Habitat for Humanity continues to build new homes for very low income applicants using SHIP Down Payment Assistance funds. When available SHIP Partners with USDA Rural Development by providing Down Payment Assistance and also with the Rehabilitation Strategy.

Other Accomplishments

N/A

Availability for Public Inspection and Comments

The annual report is available upon request for public inspection and official copies are on file with the County Commission.

Life-to-Date Homeownership Default and Foreclosure

Mortgage Foreclosures

- A. Very low income households in foreclosure: 0
- B. Low income households in foreclosure: 0
- C. Moderate households in foreclosure: 0
- Foreclosed Loans Life-to-date: 0
- SHIP Program Foreclosure Percentage Rate Life to Date: 0

Mortgage Defaults

- A. Very low income households in default: 0
- B. Low income households in default: 0
- C. Moderate households in default: 0
- Defaulted Loans Life-to-date: 0
- SHIP Program Default Percentage Rate Life to Date: 0

Strategies and Production Costs

Strategy	Average Cost
Down payment/Closing cost assistance	\$11,666.67
Emergency Repair	\$9,823.53
Owner Occupied Rehabilitation Assistance	\$20,802.44

Expended Funds

Total Unit Count: **22**

Total Expended Amount: **\$325,987.00**

Strategy	Full Name	Address	City	Zip Code	Expended Funds	FY if Unit Already Counted
Down payment/Closing cost assistance	Barry Thompson	19 N. Franklin Street	Eastpoint	32328	\$15,000.00	
Down payment/Closing cost assistance	Austin Ward	73 Worley Drive	Apalachicola	32320	\$12,500.00	
Down payment/Closing cost assistance	Carrie Jones	321 James Clay Street	Apalachicola	32320	\$10,000.00	
Down payment/Closing cost assistance	Zaida Hager	318 Earl King Street	Apalachicola	32320	\$10,000.00	
Down payment/Closing cost assistance	Jennifer Wilson	108 SE 13th Street	Carrabelle	32322	\$10,000.00	
Down payment/Closing cost assistance	Jordyn Zingarelli	400 Bay City Road	Apalachicola	32320	\$12,500.00	
Owner Occupied Rehabilitation Assistance	Essie Giddens	81 Ave. K	Apalachicola	32320	\$18,908.50	
Owner Occupied Rehabilitation Assistance	Betty Mock	309 NW 9th Street	Carrabelle	32322	\$20,928.50	
Owner Occupied Rehabilitation Assistance	Carole Brazsky	224 Center Street	Apalachicola	32320	\$21,825.50	
Owner Occupied Rehabilitation Assistance	Felica Cummings	125 MLK Jr. Ave	Apalachicola	32320	\$25,000.00	
Owner Occupied Rehabilitation Assistance	Ulea Sewell	253 8th Street	Apalachicola	32320	\$17,987.50	
Owner Occupied Rehabilitation Assistance	Glenda White	140 12th Street	Apalachicola	32320	\$21,249.00	
Owner Occupied Rehabilitation Assistance	Roderick Robinson	125 Ave. M	Apalachicola	32320	\$24,985.50	
Owner Occupied Rehabilitation Assistance	Margaret Richards	123 Hathcock Road	Apalachicola	32320	\$25,000.00	
Owner Occupied Rehabilitation Assistance	Santana Myers	233 10th Street	Apalachicola	32320	\$11,337.50	
Emergency Repair	James Cooper	559 Oyster Road	Apalachicola	32320	\$9,063.25	
Emergency Repair	Stella Bryant	314 Earl King Street	Apalachicola	32320	\$9,937.00	

Emergency Repair	Betty Davis	201 Coach Wagoner Blvd.	Apalachicola	32320	\$10,000.00	
Emergency Repair	Audrey Golden	39 Bull Street	Eastpoint	32328	\$9,924.97	
Emergency Repair	Lucious Peterson	150 13th Street	Apalachicola	32320	\$10,000.00	
Emergency Repair	Clara Walden	408 W. 8th Street	Carrabelle	32322	\$9,839.50	
Emergency Repair	Mary Paulk	238 17th Street	Apalachicola	32320	\$10,000.00	

Administration by Entity

Name	Business Type	Strategy Covered	Responsibility	Amount
Lori Switzer	Contracted Services	All Strategies	Administer SHIP Program and provide assistance to the Franklin County Housing Board	\$31,500.00
Franklin County	Local Government	Audit	Annual Audit	\$3,500.00

Program Income

Program Income Funds	
Loan Repayment:	\$10,699.01
Refinance:	\$.00
Foreclosure:	\$.00
Sale of Property:	\$.00
Interest Earned:	\$540.68

Total: \$11,239.69

Explanation of Recaptured funds

Description	Amount
N/A	

Total: \$.00

Rental Developments

Development Name	Owner	Address	City	Zip Code	SHIP Amount	SHIP Units	Compliance Monitored By

Single Family Area Purchase Price

The average area purchase price of single family units:

95,685.45

Or

Not Applicable

Form 5

Special Needs Breakdown

SHIP Expended and Encumbered for Special Needs Applicants

Code(s)	Strategies	Expended Amount	Units	Encumbered Amount	Units
2	Down payment/Closing cost assistance	\$15,000.00	1		
3	Owner Occupied Rehabilitation Assistance	\$42,987.50	2		
6	Emergency Repair	\$18,902.75	2		

Special Needs Category Breakdown by Strategy

Strategies	Special Needs Category	Expended Amount	Units	Encumbered Amount	Units
(2) Down payment/Closing cost assistance	Receiving Social Security Disability Insurance	\$15,000.00	1		
(3) Owner Occupied Rehabilitation Assistance	Receiving Social Security Disability Insurance	\$42,987.50	2		
(6) Emergency Repair	Receiving Supplemental Security Income	\$18,902.75	2		

Provide a description of efforts to reduce homelessness:

The SHIP Program does not have strategies in place to assist with rent and deposits at this time. The program assists with needed repairs to homes to enable homeowners to remain in their homes.

Interim Year Data

Interim Year Data

Interim Year 1	
State Annual Distribution	\$350,000.00
Program Funds Expended	\$275,232.00
Program Funds Encumbered	\$75,000.00
Total Administration Funds Expended	\$35,000.00
Total Administration Funds Encumbered	\$0.00
Homeownership Counseling	\$0.00
65% Homeownership Requirement	\$350,232.00
75% Homeownership Requirement	\$285,232.00
30% Very & Extremely Low Income Requirement	\$74,990.50
30% Low Income Requirement	\$172,581.00
20% Special Needs Requirement	\$90,646.50
Carry Forward to Next Year	

Interim Year 2	
State Annual Distribution	\$350,000.00
Program Funds Expended	\$78,242.62
Program Funds Encumbered	\$70,000.00

LG Submitted Comments:

State Housing Initiatives Partnership (SHIP) Program
Annual Report and Local Housing Incentives Certification

On Behalf of Franklin County (Local Government), I hereby certify that:

1. The Annual Report information submitted electronically to Florida Housing Finance Corporation is true and accurate for the closeout year 2016/2017 and interim years 2017/2018 & 2018/2019.
2. The local housing incentives or local housing incentive plan have been implemented or are in the process of being implemented. Including, at a minimum:
 - a. Permits as defined in s.163.3164 (15) and (16) for affordable housing projects are expedited to a greater degree than other projects; and
 - b. There is an ongoing process for review of local policies, ordinances, regulations, and plan provisions that increase the cost of housing prior to their adoption.
3. The cumulative cost per newly constructed housing per housing unit, from these actions is estimated to be \$ 0.
4. The cumulative cost per rehabilitated housing per housing unit, from these actions is estimated to be \$ 0.

Staff Member responsible for submitting annual report to FHFC: Lori Switzer

Witness Signature

Date

Noah Lockley Jr.

Chief Elected Official or Designee Signature

Date

Witness Printed Name

Noah Lockley, Jr.

Chief Elected Official or Designee Printed Name

Witness Signature

Date

Witness Printed Name

or

Maria M Johnson
Signature Clerk of Court

Date 9-9-19

ATTEST (Seal)

420.9075 (10) Each county or eligible municipality shall submit to the corporation by September 15 of each year a report of its affordable housing programs and accomplishments through June 30 immediately preceding submittal of the report. The report shall be certified as accurate and complete by the **local government's chief elected official or his or her designee**. Transmittal of the annual report by a county's or eligible municipality's chief elected official, or his or her designee, certifies that the local housing incentive strategies, or, if applicable, the local housing incentive plan, have been implemented or are in the process of being implemented pursuant to the adopted schedule for implementation.

TASK ORDER NO. 6
UPGRADE RUNWAY 6-24 AND TAXIWAY B AND D LIGHTING SYSTEMS

Apalachicola Regional Airport
Professional Design, Bid, and Construction Phase Services
September 11, 2019

Task Order No. 6
AVCON No. 2019.0158.02

AVCON, INC., a Florida Corporation (hereinafter "Consultant") agrees to perform and complete the following services (hereinafter "Services") for the **Franklin County Board of County Commissioners** (hereinafter "County"), in accordance with the terms and conditions of the Agreement for Professional Airport Consulting Services, dated October 6, 2015, all of which terms and conditions are incorporated herein by reference.

- 1. Task Location:** Apalachicola Regional Airport
Franklin County, Florida
- 2. Task Name:** Upgrade Runway 6-24 and Taxiway B and D Lighting Systems
- 3. Scope of Services:** The Consultant shall perform the scope of services as identified in **Exhibit "A"** (5 pages) dated September 11, 2019 and attached hereto. The services shall include design, bid, and construction phase services.
- 4. Compensation:** All work performed under this Task Order shall be compensated on a Lump Sum basis. The Lump Sum fee shall be **Eighty-Nine Thousand, Four Hundred Eleven and 00/100 dollars (\$89,411.00)** derived as follows:

Design Phase:	
Preliminary Planning	\$ 3,880.00 LS
Prepare 95% Design Drawings	\$ 18,199.00 LS
• Approx. 45 sheets, 95% design review meeting	
Prepare Final Design Documents	\$ 5,764.00 LS
• Technical Specifications, Bid Documents, Construction Estimate	
• Final QA/QC review	
Bid Phase:	
Pre-Bid Meeting, Addenda, Recommendation of Award	\$ 9,778.00 LS
Construction Phase Services:	
Construction Documents, Coordination, Pre-Construction Conference	\$ 13,360.00 LS
Construction Site Visits	\$ 8,160.00 LS
Shop Drawings, RFIs, Pay Applications, Grant Coordination	\$ 10,414.00 LS
Substantial and Final Completion Inspections, Administer Punch-List	\$ 6,100.00 LS
Record Drawings/Close-Out Documents	\$ 6,946.00 LS
Sub-Consultant Services:	
Construction Inspection (Dewberry)	\$ 5,000.00 LS
Direct Expenses:	
Printing and Travel	\$ 1,810.00 LS
TOTAL ➔	\$ 89,411.00 LS

Task Order No. 6
Upgrade Airfield Lighting Systems
November 18, 2014

5. Schedule: A schedule of 90 calendar days is anticipated from the date of the project Notice-To-Proceed (NTP) to develop 100% design documents for agency coordination. Any delays in review (owner or agency) shall result in a commensurate extension in the design schedule.

6. Deliverables: Deliverables for the project shall include the following:

- Three (3) sets of half-size (11"x17") 95% design drawings;
- One (1) copy of the 95% review meeting minutes;
- Three (3) sets of half-size (11"x17") final design documents for agency coordination, including front-end documents and technical specifications;
- One (1) opinion of probable construction costs based on 95% design documents;
- Three (3) sets of 100% bid documents;
- One (1) digital copy of pre-bid conference minutes;
- Recommendation of Award and Bid Tabulation
- Three (3) sets of half-size (11"x17") Release for Construction documents.
- Record Drawings and Close-Out Documents

7. Other Considerations: County project representative shall be Mr. Michael Moron, unless otherwise designated. Consultant project representative shall be Mr. John Collins, P.E., unless otherwise designated.

The available grant funding is currently \$800,000.

Accepted by:

**Franklin County Board of
County Commissioners**

By: _____

Printed Name: _____

Title: _____

Date: _____

Accepted by:

AVCON, INC.

By: _____

Printed Name: Virgil C. "Lee" Lewis, P.E.

Title: Regional Manager

**EXHIBIT "A": SCOPE OF SERVICES
UPGRADE RUNWAY 6-24 AND TAXIWAY B AND D LIGHTING SYSTEMS**

**Apalachicola Regional Airport
Professional Design, Bid, and Construction Phase Services
September 11, 2019**

SECTION A: PURPOSE

The Apalachicola Regional Airport is currently equipped with incandescent medium-intensity runway edge lighting on Runway 6-24, taxiway edge lighting on Taxiway B and D, and airfield signage. The existing electrical circuits are direct buried and exhibiting signs of deterioration. This project proposes to replace the existing runway and taxiway edge lighting with new lighting fixtures, direct buried cables with new cables in conduit, and airfield directional signage.

The design for the Runway 6-24 lighting upgrade was developed as part of a previous project that included lighting upgrades for Runway 14-23, Runway 6-24, and Taxiways A, B, and D. This project will develop design and bid documents for the rehabilitation of the Runway 6-24, and Taxiways B and D lighting systems. This project will require revisions to the design and bidding documents previously developed and validate the Runway 6-24 and Taxiway B and D lighting design.

SECTION B: SCOPE OF SERVICES

The following tasks identify the scope of professional services to be performed by the Consultant:

Task B-1: Design Phase Services (Lump Sum):

- 1. Coordinate Design Criteria with Franklin County:** Consultant shall coordinate with County staff to ensure that the design is in accordance with the objectives of the County.
- 2. Coordinate with FDOT for Funding and Eligibility:** Consultant shall coordinate with the FDOT to ensure funding eligibility and that the project complies with agency standards and objectives. Consultant shall prepare grant documents and update the Joint Automated Capital Improvement Program (JACIP) accordingly.
- 3. Validate Runway 6-24 Lighting Design:** Since preparation of the Runway 6-24 Lighting Rehabilitation design drawings and specifications in 2017, the FAA has issued new Advisory Circulars regarding runway and taxiway lighting system design and technical specifications which may affect the Runway 6-24 lighting design and bid documents. Consultant shall review the previously developed Runway 6-24 lighting design drawings and technical specifications, identify revisions that need to be incorporated, and update the design drawings and technical specifications accordingly.
- 4. Prepare 95% Design Drawings:** Consultant shall prepare 95% design drawings in accordance with FAA and FDOT standards. The design drawings prepared previously for the Runway 14-32 and 6-24 lighting rehabilitation project will be updated to accurately show the proposed work. Drawings shall be developed in AutoCAD format. Anticipated drawings include:
 - Cover Sheet
 - Index of Drawings & Summary of Quantities
 - Construction Safety and Phasing Plan
 - Safety and Security Notes
 - Project Layout and Survey Control
 - Haul Routes and Staging Plan
 - Electrical Notes and Symbols
 - Electrical Existing Conditions and Demolition

EXHIBIT "A": SCOPE OF SERVICES—AVCON, INC.
Upgrade Runway 6-24 Lighting Systems
September 11, 2019
Page 2 of 5

- Electrical Layout Plan, Runway 6-24
 - Electrical Circuiting Plan, Runway 6-24
 - Elevated Fixture Details and Notes
 - Electrical Signage and Notes
 - PAPI Details
 - Junction Can Plaza Details
 - Temporary Airfield Lighting Details
 - Wiring Details
 - Lightning Arrestor Details
5. **Complete Internal QA/QC Review of the 95% Design:** Consultant shall complete an internal review of the plans and specifications and make final modifications.
 6. **Finalize 95% Design:** Consultant shall incorporate comments provided during the 95% QA/QC review and complete the assembly of the 95% design documents and prepare for submittal to the County for review.
 7. **Conduct 95% Design Review Meeting with County:** Consultant shall conduct a design review meeting with County staff to discuss the features of the 95% design documents. Review comments received from the County shall be documented.
 8. **Prepare and Coordinate 95% Construction Safety and Phasing Plan (CSPP) with FAA:** In accordance with FAA AC 150/5370-2G, CONSULTANT shall prepare and coordinate the 95% CSPP plan with the FAA via the OEAAA website for approval prior to proceeding to final design drawings. Consultant shall review comments provided by the FAA and revise the 95% CSPP as needed.
 9. **Prepare Technical Specifications:** Consultant shall prepare technical specifications in accordance with FDOT standards to govern the proposed construction.
 10. **Identify Pay Items and Prepare Bid Forms/Schedule:** Consultant shall identify proposed project pay items and shall prepare bid forms and bid schedules for the work. Based on the nature of the work, the bid forms shall represent a unit price contract.
 11. **Prepare Front-End Documents:** Consultant shall prepare front-end bidding documents including the draft contract and certifications consistent with FDOT standards for applicable design elements.
 12. **Prepare Opinion of Probable Construction Cost:** Consultant shall prepare an opinion of probable construction cost based on the 95% design drawings. Task shall include updating the opinion following preparation of the final bidding documents.
 13. **Prepare and Submit Design Documents to County:** Consultant shall prepare and submit four (4) sets of the updated 95% design documents to the County for review and coordination with FDOT as a condition of receiving approval for advertising the project. Each set shall include:
 - Front-end documents
 - Bid forms and schedules
 - Technical specifications
 - Updated 95% design drawings
 - Opinion of probable construction costs

EXHIBIT "A": SCOPE OF SERVICES—AVCON, INC.
Upgrade Runway 6-24 Lighting Systems
September 11, 2019
Page 3 of 5

All job-related travel, job-related reprographic costs and supplies, interim review document printing, telefax and long distance charges, mail and express mail services, and printing and plotting costs associated with the planning and design services shall be included in the lump sum fee.

Task B-II: Bidding Phase Services (Lump Sum)

- 14. Finalize and Issue 100% Bid Documents:** Consultant shall complete the assembly of the 100% Bid Documents, including all comments, and issue documents to County, FDOT, and Approved Plan Rooms as part of the overall project advertisement. Bid sets of documents for prospective bidders shall be obtained directly from AVCON.
- 15. Attend Pre-Bid Conference:** Consultant shall conduct a Pre-Bid Conference in Franklin County to discuss specific project issues, specific construction features, operational phasing, special airfield construction limitations, and other applicable requirements.
- 16. Prepare & Distribute Minutes of Pre-Bid Conference:** Consultant shall prepare and distribute minutes of Pre-Bid Conference to conference attendees and funding agencies.
- 17. Respond to Questions:** Consultant shall prepare formal responses to questions submitted by potential contractors prior to awarding the contract.
- 18. Prepare and Distribute Addenda:** Consultant shall prepare and coordinate addenda to bid documents as required to address any revisions resulting from questions.
- 19. Attend Bid Opening:** Consultant shall attend the bid opening in Franklin County and participate in the public opening of the bids.
- 20. Prepare Recommendation of Award and Bid Tabulation:** Consultant shall prepare a recommendation of award to the County based on bids received by bidders. The recommendation shall include a tabulation of bids received.

Task B-III: Construction Administration and Inspection Services (Lump Sum):

- 21. Prepare Conformed Construction Documents:** Following the project construction award, Consultant shall incorporate addenda items as applicable and shall prepare and submit two (2) sets of the "Release for Construction" documents, including plans, specifications, and front-end documents, for County records and two (2) sets for the Contractor. In addition, Consultant shall prepare and submit one (1) additional set of "Release for Construction" documents for FDOT review.
- 22. Coordinate with Owner and Contractor During Construction:** Consultant shall provide routine updates and coordination with the County and Contractor throughout construction.
- 23. Participate in Pre-Construction Conference; Prepare Minutes:** Consultant shall coordinate and participate in a Pre-Construction Conference to present and discuss specific project issues, specific construction features, operational phasing, special airfield construction limitations, and other applicable requirements. The work shall include responding to questions related to AVCON design features and distributing meeting minutes from the meeting.
- 24. Participate in Six (6) On-Site Visits to Review Work:** Consultant shall participate in up to six (6) site visits during construction to observe progress of work. Visits shall be intended to enable observations of the progress to ensure that construction is generally consistent with the design objectives and with applicable safety and security requirements.

- 25. Review Contractor Shop Drawings:** Consultant shall review shop drawings as submitted by the Contractor and shall evaluate compliance with respect to contract requirements. An owner-specified review period (approximately two weeks) shall be specified in the project documents for shop drawing review and response from receipt of the respective shop drawing.
- 26. Review Contractor Pay Applications:** Consultant shall review pay requests as submitted by the Contractor on a monthly basis to review and evaluate the requested values versus the actual work completed and accepted for the payment period. The task shall include review of the work completed and certification that the pay application reflects the work performed and stored materials accepted.
- 27. Coordinate JPA Grant Eligibility and Reimbursement:** Consultant shall prepare a summary of funding eligibility and recommended reimbursement based on copies of grants provided by County. Task shall include a summary of anticipated funding prior to construction and updates on a monthly basis. A summary of eligibility and recommended reimbursement totals shall be provided at project close-out.
- 28. Coordinate RFIs with Contractor:** Consultant shall respond to Contractor Requests for Information (RFIs) as required to provide clear interpretation of the contract requirements. The work shall include preparation of Work Directives or other instruction during the construction phase as appropriate to ensure proper completion in accordance with the contract documents.
- 29. Participate in Substantial Completion Inspection:** Consultant shall attend a punch-list walk-through of the construction upon completion to verify completeness of work. The work shall include an evaluation to determine whether the work items satisfy substantial completion requirements. The task shall include a review of project close-out requirements for the Contractor.
- 30. Administer Punch-List:** Consultant shall prepare and monitor a project punch-list to verify final completion in accordance with contract documents as part of this task. The task shall include a review of the list with the Contractor to clarify remaining contract requirements.
- 31. Participate in Final Completion Walk-Thru:** Consultant shall attend a final inspection walk-through of the construction upon completion of the identified punch-list items in order to verify completeness of work and to determine acceptance of the constructed work. The work shall include an evaluation to determine whether the work items satisfy substantial completion requirements and certification of the completion.
- 32. Prepare and Provide Record Drawings/Close-Out Documents:** Prepare and provide one (1) set of record drawings and one (1) set of electronic files (in ACAD format) reflecting the installation of features as constructed on site. AVCON shall assist Franklin County with the preparation of the close-out documentation and shall prepare a close-out package documenting the project. The close-out documentation shall include field visit summaries, testing results, approval and clearance letters, and general project information to address FDOT close-out requirements.

SECTION D: EXCLUSIONS AND ASSUMPTIONS

The following exclusions and assumptions shall apply to this scope of services:

- Short Circuit, Coordination, Arc-Flash Study, is not a part of this scope.

SECTION E: OUT-OF-POCKET EXPENSES

All job-related travel, job-related reprographic costs and supplies, interim review document printing, telefax and long distance charges, mail and express mail services, and printing and plotting costs associated with the design and preparation of contract documents shall be included in the lump sum budget associated with each associated service task.

SECTION F: ADDITIONAL SERVICES

Additional services may be separately added to this contract during the course of work based upon agreed fees. No additional services shall be undertaken without the written authorization of Franklin County and FDOT.

END OF SCOPE

Annual County Commissioner Report

Between

The Florida Forest Service

And

Franklin County

2018-2019



FLORIDA FOREST SERVICE
TALLAHASSEE FORESTRY CENTER
(850) 681-5950
(850) 681-5975 FAX



865 GEDDIE ROAD
TALLAHASSEE, FLORIDA 32304

FLORIDA DEPARTMENT OF AGRICULTURE AND CONSUMER SERVICES
COMMISSIONER NICOLE "NIKKI" FRIED

September 1, 2019

Franklin County Board of County Commissioners
Noah Lockley, Chairperson
33 Market Street
Suite 305
Apalachicola, Florida 32320

Dear Commissioner Lockley,

Attached you will find the Annual County Commission Report from the Florida Forest Service. Florida Forest Service strives to continue a good working relationship with the Franklin County government officials and their citizens. It is our goal to continue a good working relationship in the future. If you have any questions, or if further assistance is needed, feel free to contact myself or Charles Harris, Forest Area Supervisor (East) at (850-697-0010).

Sincerely,

Joey Taranto
Forest Area Supervisor (West)

Attachment

cc: Franklin County Board of County Commissioners

PURPOSE

This is the Annual County Commissioner Report for the Franklin County Fire Control Cooperating Agreement and the Franklin County Cooperative Forestry Assistance Program. Cooperative Forestry Assistance for Franklin County is provided by the Wakulla County Forester. This report describes activities and accomplishments during the period July 1, 2018 through June 30, 2019. The Fire Control Agreement is carried out primarily through personnel stationed at Carrabelle Forestry Station, Eastbay Forestry Site, and St. James Forestry Site under direct supervision of Joey Taranto (West Franklin) and Charles Harris (East Franklin). Refer to the Franklin County Mutual Aid Operating Plan for complete understanding of the Franklin County Fire Departments and Florida Forest Service's powers, authority, and duties. The Mutual Aid Operating Plan is a working document that outlines the capabilities and responsibilities of each cooperating agency in Franklin County and the Florida Forest Service.

FIRE CONTROL

The Florida Forest Service employs four full-time Senior Forest Rangers and eight full-time Forest Rangers in Franklin County. Forest Rangers are assigned to fire control duties. Fire personnel are assigned to a rotating seven (7) days a week work schedule and two rangers are on-call for night fires. Other duties that rangers provide in Franklin County include Fire Prevention Education through such activities as Smokey Bear, Fire Safety programs, landowner assistance with pre-suppression fire line plowing, prescribed burning, and urban/wildland interface mitigation.

This report covers fire control activities for the protection of 59,173 acres of land in Franklin County. The Florida Service prorated fire control expenditure in Franklin County for fire protection for the past fiscal year was \$40,558.30, which included \$4,142.11 from Franklin County and \$36,416.19 of state and federal funds. Annual variances in acreage are due to improvements in mapping technology and changes in information provided from Florida Natural Areas Inventory and the United States Geological Survey. Any discrepancies with assessed acreages can be addressed locally or through the Fire Suppression Resources Management Section of the Forest Protection Bureau, Florida Forest Service at 850-681-5900.

During this one-year period the Florida Forest Service responded to 16 fire related incidents in Franklin County. Of these, 16 were actual wildfires that burned a total of 50.8 acres. See **Appendix A** for a report of wildfire causes and percents in Franklin County. In addition to fire calls the Florida Forest Service performs on-site inspections and/or compliance checks for individuals wanting to perform agricultural, silvicultural and or/pile burns in Franklin County. The Florida Forest Service also investigated 2 smoke complaints received from an individual or organization.

OPEN BURN AUTHORIZATIONS AND LANDOWNER ASSISTANCE

During the past year the number of authorizations issued in Franklin County totaled 86. This total covered the prescribed burning of 35,636 acres for both agricultural and silvicultural practices and the burning of a total of 23 piles. This included 12 piles for non-residential land clearing, 11 piles for residential land clearing, agricultural piles and silvicultural piles.

FIRE PREVENTION

There were 14 fire prevention activities that took place during the fiscal year. During the year the Florida Forest Service assisted with several prescribed burns to help landowners maintain the forestlands and to decrease the chance of a catastrophic wildfire. This past year 5 mitigation projects reduced the fuel loading of approximately 14.6 acres of forested land near residential areas, protecting 62 structures, roughly valued at \$6,015,000.00.

In addition, wildfire prevention programs such as Smokey Bear and Fire Prevention Programs were presented to 1,082 students at every school in Franklin County to increase the awareness of wildfires, as well as fire prevention programs at local festivals.

COOPERATIVE FORESTRY ASSISTANCE

The Florida Forest Service provides Cooperative Forestry Assistance to Franklin County private landowners in the management of forest lands. The Florida Forest Service, County Foresters provide technical assistance to meet the goals of today's private forest landowners through implementation of sustainable forestry principles on their lands. Assistance provided to Franklin County included tree planting advice and assistance, written forest management plans, school programs, identification and control of invasive exotic species, control and prevention of the spread of forest insects and diseases, distributing lists of contractors and consultants, silvicultural Best Management Practices, and tree identification.

PRIVATE NON-INDUSTRIAL FOREST LANDOWNERS

The Forest Stewardship Program is one of the most important forestry programs administered by the County Foresters. This program is a joint effort between the Florida Forest Service, the Florida Fish and Wildlife Conservation Commission, the University of Florida, and the Natural Resource Conservation Service, USDA. This program is designed to provide forest landowners with Forest Stewardship Management Plans to help landowners manage their property for timber, wildlife, recreation, soil and water resource conservation, and aesthetics. Another function of the program is to recognize landowners who practice good land stewardship through certification. This program is open to any forest landowner that owns twenty (20) acres or more.

The Tree Farmer Program is a nationally sponsored program by the American Forest Foundation. The AFF is a nonprofit organization that works for healthy forests, quality environmental education, and informed decision making. Like the Forest Stewardship Program the Tree Farm Program is a volunteer program. Unlike the Forest Stewardship Program the funding for Tree Farm is not from federal tax dollars but from corporations, government agencies, individuals, grants, and other nonprofit organizations that are interested in good forestry on private lands.

With the assistance of the Wakulla County Forester, private non-industrial forest landowners can receive federal cost-share assistance for reforestation and wildlife enhancement. The primary objective of the SPB Cost Share Program was to prevent SPB damage and outbreaks in Florida by helping non-industrial private forest landowner to reduce the susceptibility of their forests. Toward this end, the program offers landowner up to 50% reimbursement toward the cost of certain approved forest management practices (thinning, prescribed burning, longleaf planting, and mowing) that help prevent SPB infestation.

FOREST EDUCATION AND URBAN FORESTRY

The Wakulla County Forester works with the County on urban forestry issues like Tree City USA, Urban and Community forestry grants, and Arbor Day presentations/programs. County Foresters also answer questions from individual homeowners concerning issues with the health and well-being of the trees in the urban forest.

Apalachicola continues to maintain its status as a Tree City USA.

FOREST HEALTH

Franklin County is not immune to insect and disease problems. Another duty of the County Forester is to monitor disease and insect outbreaks in the County. The Wakulla County Forester provides reconnaissance and diagnosis assistance to landowner experiencing insect and disease problems on forest land and shade trees. The County Forester participates in the annual program to monitor Southern Pine Beetle population levels. Aerial reconnaissance of the county is conducted to look for signs of southern pine beetle outbreaks. Southern pine beetle has been a major problem in areas of north and central Florida in recent years. Sound management coupled with early detection and intervention enables the forester to help landowners reduce losses from beetle infestation.

STATELANDS

The Florida Forest Service manages Tate's Hell State Forest, 202,437 acres of forested land, located in Franklin and Liberty Counties. The State Forest is managed through a multiple-use concept, providing many benefits to the people of Franklin County. The management objectives are as follows:

- To restore, maintain, and protect in perpetuity, all native ecosystems;
- To ensure long-term viability of populations and species considered rare, endangered, threatened, or of special concern;
- To restore, maintain, and protect hydrological functions related to the quality of water resources and the health of associated wetland and aquatic natural communities;
- To integrate human use through the multiple-use concept, not emphasizing any particular use over the others or over improvement, maintenance, and protection of native ecosystems;
- To protect known archaeological and historical resources; and,
- To practice sustainable forest management utilizing sound silvicultural techniques.

Fifteen percent of revenue generated from state forest activities, based on the percentage of state forest acreage occurring in that county, is returned to the County School Board annually. Timber thinning operations generate the vast majority of revenue. Other forms of revenue include camping fees, off-highway vehicle permits, apiary leases, firewood permits, and worm grunting permits. A total of \$122,313.39 was presented to the Franklin County School Board in 2018 for revenue generated during the 2017-2018 fiscal year. A total 27,570 acres were prescribed burned on the State Forest. 410 miles of roads were maintained on the State Forest during the 2018-2019 Fiscal year, providing access for approximately 1,681,316 visitors and local forest users.

ADDITIONAL COUNTY FORESTER DUTIES

The County Forester continues to work closely with the individual county property appraisers to determine bond fide greenbelt requests. Management plans can be written by the County Forester to meet greenbelt requirements.

County Foresters also assist local forest rangers in doing on-site inspections, answering citizen concerns about smoke, prescribed burning, wildfire mitigation and other issues. County Foresters also assist the Center on Incident Management teams or have been active in emergency response for wildfires, hurricanes, or other disasters.

Another responsibility of the County Forester is serving as a liaison for the Florida Forest Service for other land management agencies, special interest groups, and governmental entities in the County.

Appendix A

Fires by Causes

Tallahassee Forestry Center
07/01/2018 through 06/30/2019

Franklin

Cause	Fires	Percent	Acres	Percent
Campfire	0	0	0.0	0
Children	0	0	0.0	0
Debris Burn*	0	0	0.0	0
Debris Burn--Auth--Broadcast/Acreage	2	0	0.0	0
Debris Burn--Auth--Piles	0	0	0.0	0
Debris Burn--Auth--Yard Trash	0	0	0.0	0
Debris Burn--Nonauth--Broadcast/Acreage	0	0	0.0	0
Debris Burn--Nonauth--Piles	0	0	0.0	0
Debris Burn--Nonauth--Yard Trash	1	6.25	0.7	1.38
Equipment use*	0	0		
Equipment--Agriculture	0	0		
Equipment--Logging	0	0		
Equipment--Recreation	0	0	0.0	0
Equipment--Transportation	0	0	0.0	0
Incendiary	2	12.50	5.5	10.83
Lightning	2	12.50	0.2	0.39
Miscellaneous --Breakout	0	0	0.0	0
Miscellaneous --Electric Fence	0	0	0.0	0
Miscellaneous --Fireworks	0	0	0.0	0
Miscellaneous --Power Lines	3	18.75	1.3	2.56
Miscellaneous --Structure	0	0	0.0	0
Miscellaneous--Other	0	0	0.0	0
Railroad	0	0	0.0	0
Smoking	0	0	4	0.05
Unknown	8	50.0	43.1	84.84
Total	16		50.8	

September 4, 2019

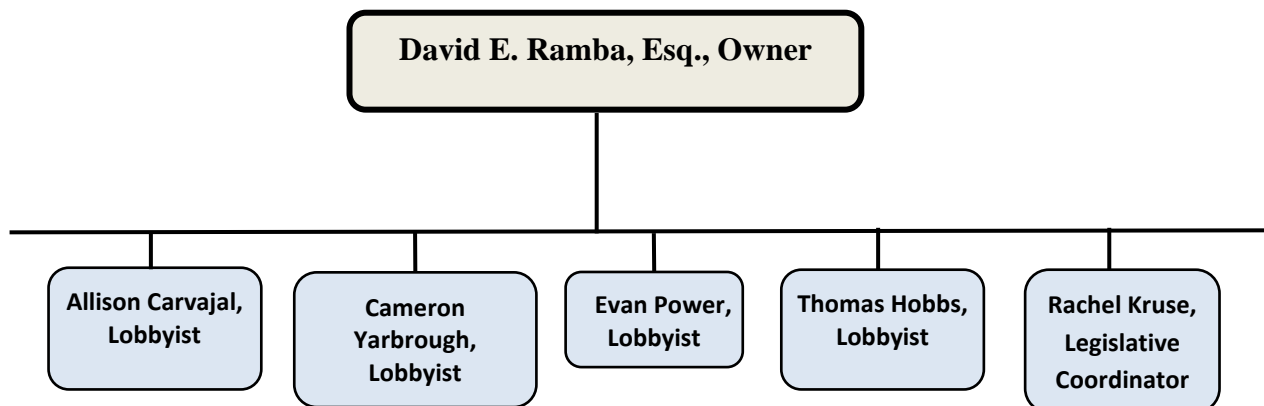
Franklin County
Board of County Commissioners
33 Market Street
Apalachicola, FL, 32320

RE: Franklin County State Lobbying Services

1. Qualifications

Staff

Our organizational chart is located below:



David Ramba

David Ramba is an attorney and founder of the lobbying firm, Ramba Consulting Group, LLC as well as the law firm, Ramba Law Group, LLC. A substantial portion of Mr. Ramba's practice is primarily devoted toward legislative representation and matters before state agencies. Prior to opening his offices in Tallahassee in 2009, Mr. Ramba was head of the Legislative Practice Group

for a statewide law firm for 10 years, representing over 40 clients before the Legislative and Executive branches ranging from local governments to multi-national corporations.

Mr. Ramba specializes in substantive changes to law through the passage or defeat of bills or amendments in the Florida Legislature. He has ample experience in practicing environmental and land use law, land development projects, consumptive use permits, and water reuse issues.

His relationships across party lines help to combine the legal, factual and political issues to support passage or defeat of an initiative on behalf of his clients. Long term relationships have been developed with statewide elected officials, members of the Legislature, agency heads and staff, as well as stakeholders in the political arena in Florida and Washington, D.C.

Mr. Ramba's prior experience includes being Legislative Counsel for five years at the Florida League of Cities. During that time, he represented 400 municipalities and charter counties before the Legislature, the Department of Community Affairs, the Department of Transportation, the Constitution Revision Commission, the Commission on Local Government and the Tax and Budget Reform Commission. While at the League, Mr. Ramba lobbied in the areas of transportation, building codes, eminent domain, worker's compensation, health insurance and other legal matters pertaining to municipal government.

In the past, Mr. Ramba has worked for the State of Florida at the Special Disability Trust Fund and for the Finance and Taxation Committee of the Florida House of Representatives. He graduated, with honors, from both the Florida State University College of Business (1991) and College of Law (1994).

Mr. Ramba was previously elected to serve in Leon County on the Ochlocknee Soil and Water Conservation District, and, for eight years, elected to the Capital Region Community Development District.

Allison Carvajal

Allison Carvajal has over 25 years of experience in legislative and governmental relations. Prior to joining Ramba Consulting Group, LLC, Ms. Carvajal was owner of Carvajal Consulting and Management, a government relations firm representing numerous clients before all levels of state government. Current activities include the management of legislative programs for several statewide organizations as well as private companies.

Ms. Carvajal began her career with the Florida Legislature in the Senate Appropriations Committee while attending graduate school at the Florida State University in Public Administration and Political Science. While attending graduate school she also worked with various governmental consultants representing clients before state government.

In 1996, 1998, and 2002 Ms. Carvajal temporarily relocated to the St. Petersburg area where she worked for the Republican Party of Florida as a field representative. During her tenure with the

Republican Party, Ms. Carvajal gained extensive knowledge in the aspect of campaign management. Ms. Carvajal continues to maintain her presence in the political arena.

Ms. Carvajal's experience from state government and private sector activities, combined with her participation in political activities provides her clients with a formidable advocate for the advancement of their interests.

Ms. Carvajal resides in Tallahassee with her husband Tony and they have one son.

Cameron Yarbrough

Cameron Yarbrough leverages a unique blend of experience in governmental, legislative, political and business arenas to represent the interests of clients in matters that include appropriations, business development, construction, environment and natural resources, governmental and legislative affairs, public policy, regulated industries, pari-mutuel, gaming, real estate, procurement and transportation.

Prior to joining Ramba Consulting Group, LLC, Mr. Yarbrough was a government affairs consultant at Gunster Law Firm, as well as president of Yarbrough & Associates, a governmental advocacy firm acting as a voice for corporations and associations before state agencies and the Florida Legislature.

In his nearly two decades of work as a governmental consultant in Tallahassee, he has held various positions within the Executive Office of the Governor as a legislative liaison for the Florida Department of Business and Professional Regulation, as well as the legislative director for the Department of Management Services.

Mr. Yarbrough currently serves the Tallahassee community as Chair of the Leon County Board of Adjustment and Appeals. He is also involved with the Seminole Booster Foundation and is a former board member of Ronald McDonald House Charities of Tallahassee.

Mr. Yarbrough received his Bachelor of Science in Political Science from the Florida State University.

Evan Power

Mr. Power came to Ramba Consulting Group, LLC in 2015 as a policy and appropriations professional from the Tallahassee firm Strategic Access Group, where he implemented State Legislative Plans for clients from a variety of industries and managed interaction with legislative members and agencies.

Before joining Strategic Access Group in 2014, Mr. Power worked for eight years as an Associate with the firm Gomez Barker Associates, Inc. In that capacity, Mr. Power worked with clients to develop and implement legislative plans, manage interactions with members and agencies to carry out goals of the client's legislative plans, working on the behalf of more than 30 clients.

From 2003 to 2006, Mr. Power was a Legislative Analyst in the Florida House of Representatives, serving in both the House Majority Office and Procedures and Policy Office. His work there included tracking Majority Office priorities, research of issue interests of the Speaker Designate, and providing analysis of how changes could be implemented. Mr. Power also drafted Committee and Floor Amendments and handled Constituent Requests and Press Inquiries.

Mr. Power holds a Bachelor of Science Degree in Finance, with Minors in Political Science and History, and a Master of Science in Political Science in American Politics and Public Policy from the Florida State University.

Mr. Power has been the Chairman of the Leon County Republican Party since 2014, served as Assistant Treasurer of the Republican Party of Florida, and was a Delegate to the Republican National Convention. He is currently Chairman of the Chairman Caucus for the Republican Party of Florida.

Thomas Hobbs

Thomas Hobbs is a lobbyist for Ramba Consulting, LLC. He has worked in Florida government for over 15 years. Starting out as an intern for Gov. Jeb Bush in the Office of Drug Control, Mr. Hobbs rose through the ranks of the Governor's Office of Policy and Budget for five years, finishing as Director of Special Projects. He then was recruited to the Florida House of Representatives as the Deputy Staff Director for the Majority Whip under Rep. Carlos Lopez-Cantera. Mr. Hobbs worked at another lobbying firm for four years before joining Ramba Consulting Group, LLC in 2017. Mr. Hobbs has worked on policy issues ranging from education to local government to transportation and more.

Mr. Hobbs joined the Florida Army National Guard in 2007 and is still a member, having been deployed to Iraq in support of Operation Inherent Resolve in 2016-17. He is a Captain serving as a MEDEVAC helicopter pilot flying the HH-60M Blackhawk and previously trained and served as the battalion's Military Intelligence Officer. He also has earned commercial and private pilot's licenses and doubles as the Chief Pilot and Operations Manager for Capital Air Service, LLC.

Mr. Hobbs is married and has a brand new daughter. He received both his Masters of Science Degree in Political Science and his Bachelor of Science Degree in Interdisciplinary Social Science from the Florida State University.

Firm

Ramba Consulting Group, LLC is a six-member governmental consulting firm based in downtown Tallahassee, Florida. Professionals in the Group have a combined 75 years of experience with legislative and executive branch lobbying.

In 2009, attorney David E. Ramba opened both Ramba Law Group, LLC and Ramba Consulting Group, LLC to serve state, local, private and jurisdictional clients. These firms are focused on quality legislative representation to a wide variety of clients before the Florida Legislative and Executive Branch.

Ramba Consulting Group, LLC has unparalleled access to members of the Florida House and Senate when it comes to client issues raised during the legislative process, and are often engaged as a key negotiator on behalf of clients during pivotal times of the 60-day Session.

In playing that role there is a solid commitment to the clients of Ramba Consulting Group, LLC to maintain a full-time presence and permanent accessibility. Mr. Ramba partners with governmental and commercial clients to deliver professional services and solutions in the political field, specializing in areas of legislative appropriations, health care, utilities, taxation, franchise issues, environmental regulation, administrative rulemaking and other general government matters, as well as approximately 20 statewide associations.

As such, Ramba Consulting Group, LLC has extensive experience in organizing each association's "Legislative Day" for their members in Tallahassee. We ensure every constituent that visits will get an appointment with several of their county's delegation members to discuss pertinent issues facing their association. Also, we have success in obtaining speakers for luncheons and receptions.

The work described will be performed out of the offices of Ramba Consulting Group, LLC and Ramba Law Group, LLC which is located at 120 South Monroe Street in Tallahassee, Florida. We maintain a full time presence to work with legislative and agency staff year round.

Our professional office space is located one block from the State Capitol Building, at the corner of College Avenue and South Monroe Street. Our large first-floor conference room can comfortably accommodate at least 12 individuals for meetings and luncheons, and up to 25 for receptions.

Additionally, Mr. Ramba is registered with the Federal Aviation Administration (FAA) for an Airmen's license and is the pilot-in-command of his two aircraft. Mr. Ramba is recognized as having met or exceeded the high educational, licensing and medical standards established by the FAA. His two multi-seat aircraft have allowed Mr. Ramba to attend meetings in locations all over

the state at very short notice, and transport clients and legislators to and from Tallahassee and around the state.

Helmich Consulting

Ramba Consulting Group will be assisted by Helmich Consulting.

William Helmich

William “Bill” Helmich earned his Bachelor of Arts degree at Norwich University (The Military College of Vermont) in 1997. He proudly served in the United States Marine Corps Reserve for six years and was honorably discharged.

After graduation Bill began working on campaigns in Florida working on several special elections before beginning full time with the Katherine Harris race for Secretary of State in 1998.

In 2000 he began to work at the Republican Party of Florida on State House Races.

He ran the House Majority Office during the 2003 & 2004 Legislative Sessions and ran then-Representative Rubio’s Speaker’s race.

Prior to establishing Helmich Consulting, Bill was the Director of House Campaigns at the Republican Party of Florida. Working directly for Senator Marco Rubio, he oversaw the election of 78 Republicans during the 2006 election cycle.

Bill has spent almost twenty years developing strong relationships with Florida Legislators both as a political consultant and as House of Representatives staff. He is effective on both sides of the aisle and has extensive political experience. Currently, Bill operates Helmich Consulting, Inc., a legislative and political consulting firm.

During the 2019 Session, Bill represented clients before the Florida Legislature including the American Legion, the Veterans of Foreign Wars, the Florida pawn industry, the Town of Pembroke Park, and an national conservation group, among others. Bill worked on issues relating to veterans issues, gaming, pawn regulation, property tax, economic development, and appropriations matters.

Permission to contact represented entities to discuss firm’s performance

Maggie Mooney-Portale, General Counsel for Town of Longboat Key: 941-306-4730

Jack Capra, General Counsel for Northwest Florida State College Foundation: 904-534-7893

Any other qualifications

The past several legislative sessions have been successful for Mr. Ramba and the Group with regard to both policy and appropriations. This past legislative session Ramba Consulting Group, LLC secured more than \$10,000,000.00 in appropriations for clients. The Group also passed numerous pieces of legislation and amendments to further our clients' legislative priorities.

2. Technical Approach

a. Specific examples of successes

Over the last few years Ramba Consulting Group, LLC has achieved many successes for clients both in policy and appropriations. This past session among those successes were appropriations for City of Bradenton Beach for \$2,700,000.00 dollars to aid in flood prevention improvements and \$500,000.00 for seagrass mitigation. Ramba Consulting Group, LLC also was successful in securing \$7,600,000.00 for The Florida Alliance of Boys and Girls Clubs.

Ramba Consulting Group, LLC has also played a key role in raising the profile and legislative successes for new clients. In 2017 the firm began representing Northwest Florida State College Foundation, which had not received funding from the Florida legislature in a number of years. In the first year of representation, Ramba Consulting Group, LLC helped secure two crucial projects—a Hot and Chill water utilities plant for \$3,000,000.00 and a remodel of their engineering and technology labs for \$2,700,000.00. In the next legislative session, our firm was successful in securing another project for the remodel of their Nursing/Allied Health Building for an additional \$2,000,000.00. Prior to Ramba Consulting Group, LLC representation, the Foundation, which had not received funding for years, was among the most successful state colleges in securing projects.

b. Description of the Firm's approach

Ramba Consulting Group, LLC has experience in strong, effective communications as demonstrated by the following highlights of our work, where we:

- Develop communications strategies to achieve specified outcomes, including personal communications from key constituents and local elected officials.
- Target personal communications and friendships with elected officials and staff.
- Manage a full-service campaign finance reporting firm, where Ramba Consulting Group, LLC specializes in assisting candidate political committees and electioneering

communication organizations, which helps lawmakers navigate the daunting side of elections and deepens the bond between the Group and elected officials.

- Draft legislative proposals and secure sponsors for key pieces of legislation and budget items.
- Present on legislative proposals and issues for clients before various boards, coalition groups as well as legislative committees.
- Research, analyze and develop policy and position statements including targeted fact sheets and data summaries.
- Hold strong relationships with members of the press as well as relevant staff and committees, and provide targeted press strategies and statements for clients.
- Build coalitions, stakeholder support and implement grassroots campaigns.
- Effectively use legislative alerts, blogs, social media, web and media campaigns, and build support for, or opposition to, legislative proposals.
- Keep clients regularly informed of policy and political environment and key milestones, votes and decision points.

Ramba Consulting Group, LLC will provide lobbying and advocacy services which include, but are not limited to professional representation of Franklin County before the Florida Legislature, the Executive Office of the Governor, the Cabinet and state agencies.

Our close and long term relationships with House and Senate Leadership and Governor DeSantis' administration provides us unprecedented access to understand and influence significant policy and budget decisions. In particular, our strong ties to Senate President Bill Galvano, Senator Simpson, and his team gives us distinct access to some of the Senate's critical decision-making. Likewise, we have worked closely and positively with all members as well as all committee and budget chairs in both parties, across both chambers.

Because we are based in Tallahassee and have interacted for decades with staff and heads of Florida's state agencies, we have a keen knowledge of the law implementation process, rule making procedures, administrative hearings, regulatory frameworks and the internal practices that keep our state running. Similarly, the Group has worked closely with Cabinet Aides and all members of the Cabinet, including Governor DeSantis, on numerous issues. Our steady rapport

with the Governor's Chief of Staff and heads of the state agencies sets us apart for our ability to work with key decision-makers.

Our scope of work will include close work with Franklin County's team to research current issues and provide key political context and background information to Franklin County as its priority budget and policy items are developed. The Group will also identify key state contacts in the Legislature, Administration and agencies to provide information helpful to water issues.

We will propose and implement targeted lobbying strategies in support Franklin County's policy and budget agenda, and identify key stakeholders who may be working in support or opposition to Franklin County's interests. We will provide coalition building services and pursue opportunities to combine priorities with like-minded entities.

With regard to specific policy proposals, the Group will provide technical assistance and agency or stakeholder input as required to produce the best possible legislative bill. In collaboration with Franklin County, we will strategically identify a bill sponsor and help create the best path for committee hearings of the bill. We will draft or help draft specific language, talking points and information sheets to support the proposal. We will work proactively with Franklin County and the government affairs team in this effort.

We will directly lobby on behalf of Franklin County and coordinate our strategy and messages. Our lobbying will include strategic work with each sponsor and committee, as well as the collective bodies once the bill reaches the floor of each chamber. Once the bill(s) pass, we will directly lobby the Executive Office of the Governor for his approval of the bill. If appropriate, we will also work with affected state agencies to implement the policy contained in the bill.

At every step in the process, our scope of work includes timely and effective coordination with Franklin County, including providing any technical assistance and guidance to FGWA in correspondence and reports.

We will also make ourselves available for weekly conference meetings during session and committee weeks, and periodic calls when the Legislature is out of session. We will meet with Franklin County staff in Tallahassee as requested or needed. We will also be available to make presentations to Franklin County as requested.

3. Price

You will be charged a fee of 3,000 a month or \$36,000.00 annually, plus out-of-pocket expenses.