

**FRANKLIN COUNTY BOARD OF COUNTY COMMISSIONERS
REGULAR MEETING
COURTHOUSE ANNEX – COMMISSION MEETING ROOM
OCTOBER 15, 2019
9:00 AM
AGENDA**

The Board of County Commissioners asks that all cell phones are turned off or placed on silent (vibrate) mode. Any handouts (information) for distribution to the Commission must be submitted to the Board Secretary (Clerk's Office) or to the County Coordinator on or before the Thursday prior to that Tuesday's meeting. Failure to do so will result in your removal from the agenda or a delay of any action relating to your request until a future meeting.

- 9:00 AM** **Call to Order**
Prayer and Pledge
Approval of Minutes
Payment of County Bills
- 9:05 AM** **Public Comments** – *(This is an opportunity for the public to comment on agenda or non-agenda items. When you are recognized to be heard by the Chairman, please sign the speaker's log and adhere to the time limit. An individual will be allowed to speak for three minutes whereas a designated representative of a group or faction will be allowed to speak for five minutes.)*
- 9:15 AM** **Traci Moses – Superintendent of Schools – Request**
- 9:30 AM** **Department Directors Report**
Howard Nabors – Superintendent of Public Works
Fonda Davis – Solid Waste Director
Pam Brownell – Emergency Management Director
Erik Lovestrand – Extension Office Director
- 9:45 AM** **John Solomon – TDC Administrator – Report**
- 10:00 AM** **Amy Ham-Kelly – Board of Adjustment – Report**
- 10:15 AM** **Amy Ham-Kelly – Planning and Zoning – Report**
- 10:30 AM** **Public Hearing – Zoning Change Request (Withdrawn by Applicant)**
Consider an Ordinance to change the Zoning of a 6.51 (approximately) acre parcel lying in Section 32, Township 6 South, Range 1 West, Alligator Point, Franklin County, Florida from C-2 Commercial Business to C-3 Commercial Recreation.
- 10:35 AM** **RFP/RFQ Opening – CEI Services CR67 – Sidewalk Improvement Project**
- 10:45 AM** **David Walker – Weems CEO – Request**
 - **Nikol Tschaepe – Weems Plant Operation Director – Report**
- 11:00 AM** **Deborah Belcher – CDBG Administrator – Report**
- 11:15 AM** **Marcia M. Johnson – Clerk of Courts – Report**
- 11:30 AM** **Alan Pierce – RESTORE Coordinator – Report**
- 11:45 AM** **Michael Morón – County Coordinator – Report**
 - **Ben Chandler**
 - **Bill Crittenden (or Designee)**
- 12:00 PM** **T. Michael Shuler – County Attorney – Report**

Continued on back

12:15 PM	Commissioners' Comments
12:30 PM	Adjourn for Lunch
1:30 PM	Healthcare Workshop (Alliant/TMH Presentation)

October 15, 2019
Franklin County Road Department
Detail of Work Performed and Material Hauled by District
Detail from 9/26/2019 - 10/8/2019

District 1

Work Performed:

	<u>Date</u>	<u>Road</u>
Sign Maintenance	9/26/2019	Ridgecrest Parkway
Parking lot repair	9/30/2019	Patton Drive
Cut bushes back	10/3/2019	Creamer Street
Cut bushes back	10/7/2019	Palm Street
Weed Eat & Cut Grass around signs & Culverts	10/7/2019	South Bay Shore Drive
Cut grass in ditches, Weed Eat & Cut Grass around signs & Culverts, Cut bushes back	10/7/2019	South Bay Shore Drive
Cut bushes back	10/7/2019	N Bay Shore Drive
Cleaned ditches, Cut grass in ditches	10/8/2019	South Bay Shore Drive
Weed Eat & Cut Grass around signs & Culverts, Cut grass in ditches	10/8/2019	South Bay Shore Drive
Cut grass along shoulders of road on county right of way	10/8/2019	E Pine Avenue
Cut grass along shoulders of road on county right of way	10/8/2019	Franklin Blvd

0

Material HAUL From:

	<u>Date</u>	<u>Road</u>	<u>Cubic Yards</u>	<u>Tons</u>
Busted Broken Concrete	9/30/2019	Patton Drive	18	0

Busted Broken Concrete

TOTAL

18

0

Trees	10/7/2019	South Bay Shore Drive	9	0
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Trees

TOTAL

9

0

District 2

Work Performed:

	<u>Date</u>	<u>Road</u>
Sign Maintenance	9/26/2019	Alligator Drive
Sign Maintenance	9/26/2019	CR67
Cut grass in ditches, Weed Eat & Cut Grass around signs & Culverts	9/30/2019	CR67
Weed Eat & Cut Grass around signs & Culverts, Cut grass in ditches	9/30/2019	CR67
Removed Sand from the road	10/1/2019	Indiana Street
Weed Eat & Cut Grass around signs & Culverts, Cut grass in ditches, Litter Pickup	10/1/2019	CR67
Cut grass in ditches, Weed Eat & Cut Grass around signs & Culverts	10/1/2019	CR67
Removed Sand from the road	10/1/2019	Oak Street
Cut grass along shoulders of road on county right of way	10/3/2019	Carolina Street
Cut grass along shoulders of road on county right of way	10/3/2019	Arizona Street
Cut grass along shoulders of road on county right of way	10/3/2019	Maryland Avenue
Cut grass along shoulders of road on county right of way	10/3/2019	California Street
Cut grass along shoulders of road on county right of way	10/3/2019	Connecticut Street
Cut grass along shoulders of road on county right of way	10/3/2019	Colorado Street
Cut grass along shoulders of road on county right of way	10/3/2019	Idaho Street
Cut grass along shoulders of road on county right of way	10/3/2019	Georgia Street
Cut grass along shoulders of road on county right of way	10/3/2019	Massachusetts Avenue
Cut grass along shoulders of road on county right of way	10/3/2019	Elm Street
Cut grass along shoulders of road on county right of way	10/3/2019	Kentucky Ave
Cut grass along shoulders of road on county right of way	10/3/2019	Indiana Street
Cut grass along shoulders of road on county right of way	10/3/2019	Iowa Street
Cut grass along shoulders of road on county right of way	10/3/2019	Spring Drive

District 2**Work Performed:**

	<u>Date</u>	<u>Road</u>
Cut grass along shoulders of road on county right of way	10/3/2019	Florida Street
Cut grass along shoulders of road on county right of way	10/3/2019	Delaware Street
Cut grass along shoulders of road on county right of way	10/3/2019	Kansas Street
Cut grass along shoulders of road on county right of way	10/3/2019	Alabama Street
Cut grass along shoulders of road on county right of way	10/3/2019	Illinois Street
Cut grass along shoulders of road on county right of way	10/7/2019	Florida Avenue
Cut grass along shoulders of road on county right of way	10/7/2019	Palmetto Street
Cut grass along shoulders of road on county right of way	10/7/2019	Hinton Street
Cut grass along shoulders of road on county right of way	10/7/2019	Apalachee Street
Cut grass along shoulders of road on county right of way	10/7/2019	Oleader Terrace
Cut grass along shoulders of road on county right of way	10/7/2019	Putnal Street
Cut grass along shoulders of road on county right of way	10/7/2019	Franklin Street
Cut grass along shoulders of road on county right of way	10/7/2019	Oak Street

0

Material HAUL From:

	<u>Date</u>	<u>Road</u>	<u>Cubic Yards</u>	<u>Tons</u>
Litter	9/30/2019	CR67	1	0
Litter	10/1/2019	CR67	4	0

Litter**TOTAL****5****0****District 3****Work Performed:**

	<u>Date</u>	<u>Road</u>
Loaded Trucks	9/26/2019	Weems Memorial Hospital
Weed Eat & Cut Grass around signs & Culverts	9/26/2019	Earl King Street
Cut grass along shoulders of road on county right of way	9/30/2019	Timberwood Court

0

Material HAUL From:

	<u>Date</u>	<u>Road</u>	<u>Cubic Yards</u>	<u>Tons</u>
Debris	9/26/2019	Weems Memorial Hospital	45	0

Debris**TOTAL****45****0****District 4****Work Performed:**

	<u>Date</u>	<u>Road</u>
Cut grass along shoulders of road on county right of way	9/26/2019	Bay City Road
Cut grass along shoulders of road on county right of way	9/26/2019	Smith Road
Cut grass along shoulders of road on county right of way	9/26/2019	Field on Pal Rivers Road
Cut grass along shoulders of road on county right of way	9/26/2019	Paradise Lane
Cut grass along shoulders of road on county right of way	9/26/2019	Linden Road
Cut grass along shoulders of road on county right of way	9/26/2019	Peachtree Road
Cut grass along shoulders of road on county right of way	9/26/2019	26th Avenue
Cut grass along shoulders of road on county right of way	9/26/2019	Melanie Lane
Weed Eat & Cut Grass around signs & Culverts	9/26/2019	Bluff Road
Cut grass along shoulders of road on county right of way	9/30/2019	CR30A
Cut grass along shoulders of road on county right of way	9/30/2019	Moses Road
Cut grass along shoulders of road on county right of way	9/30/2019	8 Mile
Cut grass along shoulders of road on county right of way	9/30/2019	10 Mile
Cut grass along shoulders of road on county right of way	9/30/2019	Tilton Road
Cut grass along shoulders of road on county right of way	10/1/2019	CR30A
Weed Eat & Cut Grass around signs & Culverts, Cut grass in ditches, Cut bushes back	10/3/2019	26th Avenue
Cut grass along shoulders of road on county right of way	10/3/2019	Pal Rivers Road

District 4**Work Performed:**

	<u>Date</u>	<u>Road</u>
Cut grass along shoulders of road on county right of way	10/3/2019	Chapman Road
Cleaned ditches, Cut grass in ditches, Weed Eat & Cut Grass around signs & Culverts	10/3/2019	Pine Log Road
Cut grass in ditches	10/3/2019	Pine Log Road
Weed Eat & Cut Grass around signs & Culverts, Cut grass in ditches, Cut bushes back	10/3/2019	Oak Street
Cut grass along shoulders of road on county right of way	10/7/2019	Bluff Road
Cut grass in ditches, Cleaned ditches	10/7/2019	Pine Log Road
Cut grass along shoulders of road on county right of way	10/7/2019	Bay City Work Camp
Cut grass in ditches, Litter Pickup	10/7/2019	Pine Log Road
Cut grass in ditches, Cleaned ditches	10/8/2019	Bluff Road
Cleaned ditches, Cut grass in ditches	10/8/2019	Bluff Road
Cut grass along shoulders of road on county right of way	10/8/2019	Bay City Work Camp
Cut grass in ditches	10/8/2019	US HWY 98 (Apalachicola, Smokey)
		0

District 5**Work Performed:**

	<u>Date</u>	<u>Road</u>
Cut grass along shoulders of road on county right of way	9/26/2019	Waddell Road
Cut grass in ditches, Weed Eat & Cut Grass around signs & Culverts	9/30/2019	Teresa Avenue
Cut grass along shoulders of road on county right of way	9/30/2019	Cypress Lane
Cut grass in ditches, Weed Eat & Cut Grass around signs & Culverts	9/30/2019	Teresa Avenue
Cut grass in ditches, Weed Eat & Cut Grass around signs & Culverts	9/30/2019	Michael Way
Cut grass in ditches, Weed Eat & Cut Grass around signs & Culverts	9/30/2019	Wylonda Avenue
Cut grass in ditches, Weed Eat & Cut Grass around signs & Culverts	9/30/2019	65 State Road
Cut grass in ditches, Weed Eat & Cut Grass around signs & Culverts	9/30/2019	Wylonda Avenue
Cut grass along shoulders of road on county right of way	9/30/2019	Teresa Avenue
Cut grass along shoulders of road on county right of way	9/30/2019	Whispering Pines Drive
Cut grass along shoulders of road on county right of way	9/30/2019	Wylonda Avenue
Cut grass along shoulders of road on county right of way	9/30/2019	Longwood Court
Cut grass along shoulders of road on county right of way	9/30/2019	Michael Way
Cut grass in ditches, Weed Eat & Cut Grass around signs & Culverts	9/30/2019	Michael Way
Removed Sand from the road	10/1/2019	Messer Road
Cut grass in ditches, Weed Eat & Cut Grass around signs & Culverts	10/1/2019	CC Land
Weed Eat & Cut Grass around signs & Culverts, Litter Pickup	10/1/2019	Whispering Pines Drive
Weed Eat & Cut Grass around signs & Culverts, Litter Pickup	10/1/2019	Timber Ridge Court
Weed Eat & Cut Grass around signs & Culverts, Litter Pickup	10/1/2019	CC Land
Sign Maintenance	10/1/2019	Whispering Pines Drive
Sign Maintenance	10/1/2019	Timber Ridge Court
other	10/1/2019	State Street
Mill Asphalted Road	10/1/2019	Avenue A S
Cut grass in ditches, Weed Eat & Cut Grass around signs & Culverts	10/1/2019	Whispering Pines Drive
Road Repair	10/3/2019	Sybil Court
Cut grass along shoulders of road on county right of way	10/3/2019	Maine Street
Sign Maintenance	10/8/2019	Bloody Bluff Road
		0

Material HAUL To:

	<u>Date</u>	<u>Road</u>	<u>Cubic Yards</u>	<u>Tons</u>
Dirty 89 Lime Rock	10/3/2019	Sybil Court	18	0
Dirty 89 Lime Rock		TOTAL	18	0

District 5

Material HAUL To:

	<u>Date</u>	<u>Road</u>	<u>Cubic Yards</u>	<u>Tons</u>
Milled Asphalt	10/1/2019	Avenue A S	18	0
Milled Asphalt		TOTAL	18	0



FRANKLIN COUNTY DEPARTMENT OF

Solid Waste & Recycling ❖ Animal Control ❖ Parks & Recreation

210 State Road 65

Eastpoint, Florida 32328

Tel.: 850-670-8167

Fax: 850-670-5716

Email: fcswd@fairpoint.net

DIRECTOR'S REPORT

DATE October 15, 2019

TIME: 9:00 A.M.

SUBJECT(S): **FOR BOARD INFORMATION:**

Right-of-Way Debris Pickup/Recycle Material Hauled September 30, 2019- October 9, 2019

September 30th -October 9th **RIGHT-OF-WAY DEBRIS PICKUP**

Apalachicola	Eastpoint	St George Island	Carrabelle	Lanark	Alligator Point
145.52TONS	10.87 TONS	7.5 TONS	-0- TONS	-0- TONS	13.53 TONS

RECYCLE MATERIAL HAULED

	Apalachicola	Eastpoint	St George Island	Carrabelle	Lanark	Alligator Point	St James
Cardboard	3.3 TONS	7.16 TONS	1.99 TONS	.83 TONS	-0- TONS	-0- TONS	0.48TONS
Plastic,Paper, Glass, Aluminum	1.78 TONS	.90 TONS	2.77 TONS	1.83 TONS	-0- TONS	-0- TONS	0.52 TONS

FOR BOARD INFORMATION:

Attached Soccer Schedule

REQUESTED ACTION: Used Roll-Off Truck

At the budget meetings I mentioned the condition of current truck that pulls the boxes from the transfer station at the landfill. In the new budget year, there are funds available in the Tipping Fee fund to replace this transfer station box truck which is currently not road worthy and used only within the landfill perimeter. I am asking the Board to approve going out for bid for a used roll off container truck, the bid language is attached. I have spoken with several dealers and believe we can get a good used unit for around \$30,000.

USED ROLL OFF TRUCK BID

10/15/19

Franklin County

1.0 Introduction

Franklin County is seeking bids for the purchase of a Used Roll Off Truck for the Solid Waste Department. Bids are to be submitted no later than Monday, November 4th at 4:00 P.M. in a sealed envelope clearly identified as "Roll Off Truck" enclosed and bid due date and time marked on the outside of the envelope. Any questions, please contact Fonda Davis at (850) 899-4002.

2.0 Vendor Requirements

- Vendor must complete the attached price sheet
- Vendor to provide pictures of the unit
- Vendor must provide a clean title for unit
- Vendor must deliver unit at no additional charge to 210 Highway 65, Eastpoint, FL 32328
- Vendor must provide a specification sheet for unit
- Unit is required to have a diesel engine
- Automatic transmission is preferred
- Unit requires a 60,000 lb. roll off cable hoist
- Vendor can offer as many units as available to purchase
- Unit submitted must be able to pass DOT vehicle inspection

3.0 Evaluation of Proposals

Franklin County will award the contract to the lowest and responsive bidder meeting specifications, quality, and performance standards pursuant to the Franklin County Bid Policy. Response will be based on the following factors;

- Completeness of response
- Cost
- Vendor track record, including references
- Quality of service and product performance
- Mileage
- Condition and history of unit
- Compatibility with existing equipment
- Warranties

4.0 Contract Award

Franklin County reserves the right to reject any or all proposals and to waive any informality found therein. Franklin County will award a contract based on evaluations described above.

5.0 Question Submissions

Franklin County Landfill
Attn: Fonda Davis
210 Highway 65
Eastpoint, FL 32328
(850) 899-4002 Cell, (850) 670-8167 Office

6.0 Proposal Submission

ALL SUBMISSIONS MUST BE SEALED AND CLEARLY MARKED: "USED ROLL OFF TRUCK"

Proposals shall be directed to the attention of:
Franklin County Board of County Commissioners
Attn: Lori Hines
33 Market Street, Suite 203
Apalachicola, FL 32320

PRICE SHEET

Unit Price: \$ _____

Name of company: _____

Address: _____

Telephone number: _____

Signature: _____

Print name: _____

Title: _____

Date: _____

Email address: _____

Franklin County Youth Soccer Season Schedule - October 2019

Sun	Mon	Tue	Wed	Thu	Fri	Sat
	30 U6 White's Construction-v-Management Exp-AP U6 Craft & Draft Design-v-ACE-CB U8 Sharks-v-Up the Creek-AP U8 Island of Adventures-v-Resort VP-CB U13 Inovia-v-BJ's Pizza-CB	1 U6 Craft & Draft Design-v-White's Construction-CB U8 Bayfront-v-Resort VP-AP U10 Centennial Bank-v-Sparks-AP U10 Chonta Service-v-Wildcats-CB U13 Inovia-v-Doc Myers-CB	2	3 U6 Paddy's-v-ACE-EP U6 Management Exp-v-Craft & Draft Design-AP U8 Up the Creek-v-Island of Adventures-AP U10 Chonta Service-v-Sparks-CB U13 Diaz Painting-v-BJ's Pizza-EP	4	5
6	7 U6 ACE-v-Craft & Draft Design-AP U6 Paddy's-v-White's Construction-EP U8 Sharks-v-Bayfront-AP U8 Resort VP-v-Up the Creek-EP U10 Wildcats-v-Centennial Bank-AP U13 Inovia-v-Doc Myers-AP	8 U6 Management Exp-v-ACE-AP U8 Up the Creek-v-Bayfront-AP U8 Island of Adventures-v-Sharks-CB U10 Sparks-v-Chonta Services-EP U13 Diaz Painting-v-Inovia-EP U13 Doc Myers-v-BJ's Pizza-AP	9	10 U6 Paddy's-v-Management Exp-EP U6 White's Const-v-Craft & Draft Design-AP U8 Resort VP-v-Island of Adventures-EP U10 Sparks-v-Wildcats--EP U13 BJ's Pizza-v-Diaz Painting-AP	11	12
13	14 Columbus day No school No games	15 U6 Management Exp-v-White's Construction-AP U8 Bayfront-v-Island of Adventures-AP U10 Sparks-v-Centennial Bank-EP U10 Wildcats-v-Chonta Services-AP U13 Doc Myers-v-Inovia-AP U13 Diaz Painting-v-BJ's Pizza-EP	16	17 U6 White's Construction-v-Paddy's-AP U8 Bayfront-v-Sharks-AP U8 Resort VP-v-Up the Creek-EP U10 Chonta Services-v-Sparks-CB U13 BJ's Pizza-v-Inovia-CB U13 Doc Myers-v-Diaz Painting-AP	18	19
20	21 U6 Paddy's-v-Craft & Draft Design-CB U6 ACE-v-White's Construction-AP U8 Island of Adventures-v-Up the Creek -CB U8 Resort VP-v-Bayfront-EP U10 Chonta Services-v-Centennial Bank-CB U13 Doc Myers-v-Diaz Painting-EP	22 U6 Management Exp-v-Ace-AP U8 Island of Adventures-v-Bayfront-CB U8 Sharks-v-Up the Creek-AP U10 Wildcats-v-Sparks-AP U13 Doc Myers-v-BJ's Pizza-AP	23	24 U6 Paddy's-v-ACE-AP U6 Management Exp-v-Craft & Draft Design-CB U8 Sharks-v-Resort VP-AP U10 Centennial Bank-v-Sparks-AP U10 Chonta Services-v-Wildcats-CB U13 Diaz Painting-v-Inovia-EP	25	26
27	28 U6 Paddy's-v-ACE-EP U6 Craft & Draft Design-v-White's Const-CB U8 Up the Creek-v-Bayfront-AP U8 Sharks-v-Resort VP-EP U10 Chonta Services-v-Centennial Bank AP U13 BJ's Pizza-v-Diaz Painting-EP U13 Inovia-v-Doc Myers-AP	29 School Dance	30	31 Halloween		

Franklin County Youth Soccer Season Schedule - November 2019

Sun **Mon** **Tue** **Wed** **Thu** **Fri** **Sat**

Notes: All games will start at 6:00PM. Please be sure the players are at the field at least 15 minutes before game time, dressed and ready to play. Players may NOT wear any kind of jewelry, including hair ties with metal or hard plastic. Players MUST wear shin guards. If you need to reschedule a game please call the coach you are playing against and Betty Sasnett 850-653-7598 at least two-days prior to the game date. 1st team listed is home team and provides game ball. Our referees are all middle & high school students who have after school practices and sports to attend. Please be patient if they are running late. I will text you when I hear from them to let you know how late they are running.

3	4	5	6	7	8	9 Year End Soccer Fun Day
	U6 Paddy's-v-Management Experts-AP U6 Craft & Draft Design-v-ACE-CB U8 Up the Creek-v-Sharks-AP U8 Bayfront-v-Island of Adventures-CB U10 Wildcats-v-Centennial Bank-AP U13 Doc Myers-v-Diaz Painting-AP	U6 ACE-v-White's Construction-AP U8 Bayfront-v-Sharks-AP U10 Sparks-v-Wildcats-EP U10 Chonta-v-Centennial Bank-CB U13 BJ's Pizza-v-Inovia-AP		U6 Paddy's-v-Craft & Draft Design-EP U6 White's Construction-v-Management Experts-AP U8 Up the Creek-v-Resort VP-AP U8 Island of Adventures-v-Sharks-CB U10 Sparks-v-Centennial Bank-EP U10 Wildcats-v-Chonta Services-AP U13 Doc Myers-v-BJ's Pizza-AP		U6 Paddy's-v-White's Construction 9:30 U6 Management Exp-v-ACE 11:30 U6 C&D Design-v-Management Exp 1:30 U8 Up the Creek-v-Isld of Adventures 9:30 U8 Bayfront-v-Resort VP 11:30 U8 Resort VP-v-Sharks 1:30 U10 Centennial Bank-v-Wildcats 10:00 U10 Sparks-v-Chonta 12:30 U13 Doc Myers-v-Diaz Painting 10:00 U13 BJ's Pizza-v-Inovia 12:30
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30

Seafood Festival



28 Airport Road
 Apalachicola, Florida 32320
 (850) 653-8977, Fax (850) 653-3643
Em3frank@gtcom.net

Report to Board of County Commissioners

Date: October 15, 2019

Action Items:

1. Approval and signing of the Hurricane Loss Mitigation Program (HLMP) Grant in the amount of \$194,000.00
2. Approval and signing of the modifications (Attachment E & Effective Date) of the Emergency Management Preparedness Assistance (EMPA) Grant.

Information Item:

1. Addressing Reimbursement and Mitigation on FEMA PA Projects.

Total Projects – 36

Obligation Report

Payments > Payments by Transaction: 4399 Hurricane Michael (PA)

Applicant Name	Proj #	Created Date	Pay #	Description	Federal Amt	State Amt	Waiver Amt	Workflow Step
Franklin County	107	Mar 29, 2019	1	Payment Trigger - Version Obligation	\$32,440.51	\$5,406.75	\$0.00	9) Paid
Franklin County	92	Apr 25, 2019	2	Payment Trigger - Version Obligation	\$9,564.11	\$1,594.02	\$0.00	9) Paid
Franklin County	99	Apr 25, 2019	3	Payment Trigger - Version Obligation	\$126,978.71	\$0.00	\$0.00	9) Paid
Franklin County	128	Apr 25, 2019	4	Payment Trigger - Version Obligation	\$24,978.92	\$4,163.16	\$0.00	9) Paid
Franklin County	205	Jun 20, 2019	5	Payment Trigger - Version Obligation	\$7,776.00	\$1,296.00	\$0.00	9) Paid
					\$201,738.25	\$12,459.93	\$0.00	

	<u>Project</u>	<u>Proj #</u>
Projects awaiting Mitigation –	CR 30 East	79189
	CR 30 West	79189
	Alligator Point Dune Walkovers	79199
	St George Island Dune Walkovers	79156
	Eastpoint Fishing Pier	81691
	Island View Park	81073

FCEM Staff is working with Tracy Pullen with FEMA Mitigation towards repairing and mitigating the above listed projects. Mitigation will make our parks and roads not only whole again but more resilient towards future disasters. FCEM continues to work diligently on FEMA PA Reimbursement request. Due to our limited staff, State and Federal Grant Requirements, and an active storm season, time is limited to work on FEMA PA. FCEM Staff will continue to work on FEMA PA Reimbursement request as time/staffing permits.

Pamela Brownell

Pamela Brownell
Director

Original

**MODIFICATION #1 TO STATE-FUNDED GRANT AGREEMENT BETWEEN
THE FLORIDA DIVISION OF EMERGENCY MANAGEMENT AND
FRANKLIN COUNTY**

This Modification is made and entered into by and between the State of Florida, Division of Emergency Management ("the Division"), and Franklin County ("Recipient"), to modify Agreement Number **A0054**, which began on August 26, 2019 ("the Agreement").

WHEREAS, the Division and the Recipient have entered into the Agreement, pursuant to which the Division has provided a subgrant to Recipient under the Emergency Management Preparedness and Assistance Grant program of **\$105,806**;

WHEREAS, the Division and the Recipient desire to modify the Agreement;

WHEREFORE, in consideration of the mutual promises of the parties contained herein, the parties agree as follows:

1. The Response Capabilities, Attachment E to the Agreement, is hereby modified as set forth in 1st Revised Attachment E to this Modification, which is attached hereto and incorporated herein by reference.
2. All provisions of the Agreement being modified and any attachments thereto in conflict with this Modification shall be and are hereby changed to conform with this Modification, effective as of the date of the last execution of this Modification by both parties.
3. All provisions not in conflict with this Modification remain in full force and effect, and are to be performed at the level specified in the Agreement.

MODIFICATION

MODIFICATION #1 TO STATE-FUNDED GRANT AGREEMENT BETWEEN THE FLORIDA DIVISION OF EMERGENCY MANAGEMENT AND FRANKLIN COUNTY

This Modification is made and entered into by and between the State of Florida, Division of Emergency Management ("the Division"), and Franklin County ("Recipient"), to modify Agreement Number **A0054**, which began on July 1, 2019 ("the Agreement").

WHEREAS, the Division and the Recipient have entered into the Agreement, pursuant to which the Division has provided a subgrant to Recipient under the Emergency Management Preparedness and Assistance Grant program of **\$105,806**;

WHEREAS, the Division and the Recipient desire to modify the Agreement;

WHEREFORE, in consideration of the mutual promises of the parties contained herein, the parties agree as follows:

1. The Response Capabilities, Attachment E to the Agreement, is hereby modified as set forth in 1st Revised Attachment E to this Modification, which is attached hereto and incorporated herein by reference.
2. All provisions of the Agreement being modified and any attachments thereto in conflict with this Modification shall be and are hereby changed to conform with this Modification, effective as of the date of the last execution of this Modification by both parties.
3. All provisions not in conflict with this Modification remain in full force and effect, and are to be performed at the level specified in the Agreement.

IN WITNESS WHEREOF, the parties hereto have executed this Modification as of the dates set out below.

RECIPIENT: FRANKLIN COUNTY

By: _____

Name and Title: _____

Date: _____

FLORIDA DIVISION OF EMERGENCY MANAGEMENT

By: _____

Name and Title: **Jared Moskowitz, Division Director**

Date: _____

Original

ATTACHMENT E RESPONSE CAPABILITIES

Contacts - The Recipient shall maintain current county emergency management and other contacts through the Division's SharePoint portal available at <https://portal.floridadisaster.org>.

From the Portal main page, click "County Links", then pulldown and select "Update County Contacts."

This information includes:

- County Director and Alternate contacts
- State Mutual Aid Agreement contacts
- Logistics contacts
- and many more...

SharePoint Site Identification - The Recipient shall upload current Site Data to the Division's SharePoint portal available at <https://portal.floridadisaster.org>. SharePoint site Identification data includes:

- Through SharePoint - location and attribute information of all --
 - fire rescue
 - law enforcement
 - public safety
 - emergency service stations

Attribute information shall include at a minimum: facility name, facility type, physical address, and USNG coordinates OR Latitude/Longitude in decimal degrees (only one or the other is required).

NOTES:

For Site Identification data uploaded through SharePoint --

To facilitate emergency sites review, FDEM GIS will annually upload a spreadsheet extracted from the critical facility inventory. This spreadsheet is intended to assist counties without GIS resources. Critical facility inventory spreadsheets provided will contain more facility types than are required to be reviewed.

Counties with GIS resources may, instead of reviewing this spreadsheet --

- Upload zipped shapefiles or geodatabases extracted from a county GIS system,
- Upload a zipped geodatabase of Essential Facilities created using HAZUS Comprehensive Data Management System (<https://www.fema.gov/comprehensive-data-management-system>)
- Provide URL to a GIS data download website maintained by the county

If counties have no changes to SharePoint since the last agreement period, a statement of "no change" shall be submitted via the SharePoint portal.

WebEOC Site Identification - The Recipient shall upload current Site Data to WebEOC available at <https://eoc.floridadisaster.org>. WebEOC site Identification data includes:

- Through WebEOC - location and attribute information of all pre-identified --
 - County Staging Areas (CSAs)
 - Points of Distribution (PODs)

Original

Attribute information shall include at a minimum: Site Name, Site Type, Site Address, Full Address with Latitude/Longitude in decimal degrees, Primary Contact (name, e-mail and phone) Secondary Contact (name, e-mail and phone).

The following Site Information is upload information is optional:

- Picture attachment of Site.
- Comments regarding access, transportation routes or any planning information.

SITE SUGGESTIONS:

County Staging Areas (CSAs)

- Sites should be located adjacent to a major highway and have the ability to establish safe one-way traffic through the compound and reasonably secured. County Staging Areas must also be located in a region that can support countywide relief operations.
- For coastal counties, sites should not be located in a "Zone A" Evacuation Zone where possible, exceptions can be made.

Point of Distribution (PODs)

- PODs should not be nearby a business that has water and food for sale.
- Counties should focus on placing PODS in outlying areas where these types of stores are not located in-order to insure that resources are available in those areas.
- For coastal counties, sites should not be located in a "Zone A" Evacuation Zone where possible, exceptions can be made.

Modification

ATTACHMENT E RESPONSE CAPABILITIES

Contacts - The Recipient shall maintain current county emergency management and other contacts through the Division's SharePoint portal available at <https://portal.floridadisaster.org>.

From the Portal main page, click "County Links", then pulldown and select "Update County Contacts."

This information includes the following but not limited to:

- County Director and Alternate contacts
- State Mutual Aid Agreement contacts

SharePoint Site Identification - The Recipient shall upload current GIS Site Data to the Division's SharePoint portal available at <https://portal.floridadisaster.org>. SharePoint site identification data includes:

- Through SharePoint - location and attribute information of all Emergency Services sites –
 - Fire Stations
 - Law Enforcement
 - Emergency Medical Services
 - Emergency Operations Center(s)
 - Call Centers

Attribute information shall include at a minimum: facility name, facility type, physical address, USNG coordinates, and Latitude/Longitude in decimal degrees. Site address shall be mapped by clicking on Map icon to verify address.

NOTES:

For Site Identification data uploaded through SharePoint –

To facilitate emergency services sites review, FDEM GIS will annually (Q1) upload a spreadsheet extracted from the critical facilities inventory. This spreadsheet is intended to provide Counties with the catalog of current sites that the State has in its critical facilities inventory. Critical facility inventory spreadsheets uploaded will contain only emergency service facility types that are required for review. Any additional facility types provided to the State will be at the discretion of the County.

Counties with GIS resources may, instead of reviewing this spreadsheet for updates –

- Upload zipped shapefile(s) or file geodatabase(s) extracted from a county GIS system,
- Upload a zipped geodatabase of Essential Facilities created using HAZUS Comprehensive Data Management System (<https://www.fema.gov/comprehensive-data-management-system>)
- Provide URL to a GIS data download website maintained by the County

If counties have no changes since the last agreement period, a statement of "no change" shall be submitted via the SharePoint portal.

WebEOC Site Identification - The Recipient shall upload current Site Data to WebEOC available at <https://eoc.floridadisaster.org>. WebEOC site identification data includes:

- Through the SERT County Emergency Sites Board via the State's WebEOC Instance or through your local instance if you are subscribed to this Board - location and attribute information of all pre-identified-
 - County Staging Areas (CSAs)
 - County Points of Distribution (PODs)

Attribute information shall include at a minimum: Site Name, Site Type, Site Address, Full Address with Latitude/Longitude in decimal degrees, Primary Contact (name, e-mail and phone) Secondary Contact (name, e-mail and phone).

Modification

The following Site Information upload is optional:

- Picture attachment of Site.
- Comments regarding access, transportation routes or any planning information.

SITE SUGGESTIONS:

County Staging Areas (CSAs)

- Sites should be located adjacent to a major highway and have the ability to establish safe one-way traffic through the compound and reasonably secured. County Staging Areas must also be located in a region that can support countywide relief operations.
- For coastal counties, sites should not be located in a "Zone A" Evacuation Zone where possible, exceptions can be made.

Point of Distribution (PODs)

- PODs should not be nearby a business that has water and food for sale.
- Counties should focus on placing PODS in outlying areas where these types of stores are not located in-order to insure that resources are available in those areas.
- For coastal counties, sites should not be located in a "Zone A" Evacuation Zone where possible, exceptions can be made.

IN WITNESS WHEREOF, the parties hereto have executed this Modification as of the dates set out below.

RECIPIENT: FRANKLIN COUNTY

By: _____

Name and Title: _____

Date: _____

FLORIDA DIVISION OF EMERGENCY MANAGEMENT

By: _____

Name and Title: **Jared Moskowitz, Division Director**

Date: _____

County Extension Activities October 2 – October 15, 2019

General Extension Activities:

- The renovation project for the Extension office is progressing nicely. Sheet rock work is almost completed, concrete work is complete, painting will begin soon.
- Extension Director participated in ANERR's monthly Friends of the Reserve Board meeting.
- Extension Director attended District-wide Fall faculty meeting.
- Extension Director attended multi-county extension meeting to discuss collaboration possibilities.

Sea Grant Extension:

- Extension Director participating with other faculty to assist shellfish growers with information about gear preparation before a storm event. Covering lessons learned during Hurricane Michael.

4-H Youth Development:

- Extension staff coordinating with local schools who plan to attend Ag Adventures at the Quincy Research Farm this year.
- Met with 4-H program implementation team during their meeting in Apalachicola.

Family Consumer Sciences:

- Family Nutrition Program (FNP) Assistant teaching hands-on cooking skills with pre-K youth to 8th grade with "Kids in the Kitchen curriculum. Includes kitchen safety, cooking skills, how to follow recipes and, always the favorite part, taste testing.

Agriculture/Horticulture:

- Plant samples were collected and submitted to UF's plant pathology lab in Quincy for disease diagnosis.

University of Florida's Institute of Food and Agricultural Sciences

Franklin County Educational Team

Erik Lovestrand, County Extension Director/Sea Grant Regional Specialized Agent

Michelle Huber, Office Manager/Program Assistant, Franklin County

Kayle Mears, Family Nutrition Program Assistant

Samantha Kennedy, Wakulla County Family and Consumer Sciences

Rachel Pienta, Ph.D., Wakulla County 4-H Youth Development

Scott Jackson, Sea Grant/Agriculture/Technology, Regional Specialized Agent Bay County

Melanie G. Taylor, Gulf County 4-H/Family and Consumer Sciences

Ray Bodrey, Gulf County CED/Agriculture/Horticulture/Sea Grant

Heather Kent, 4-H Regional Specialized Agent

Les Harrison, Wakulla County CED/Agriculture/Small Farms/Horticulture

John Wells, Northwest Extension District Information Technology Expert

Pete Vergot III, Ph.D., Northwest District Extension Director

The Foundation for The Gator Nation

An Equal Opportunity Institution



MEMO

To: Board of County Commissioners

From: Franklin County TDC

Date: October 15th 2019

Subject: TDC Report

Collections Report: The July (2019) collections were \$209,374.07. This is a \$6,559.27 or -3.04% decrease from July 2018

Web Site Activity: We had 51,424 web hits in the month of September (2019).

Visitor Center Numbers: The Visitor Centers welcomed 2,550 visitors in the month of August. The total for January-September of 2019 is 31,405 Visitors that have visited our centers.

Approval of Visitor Center Annual Contracts:

ACTION ITEM

TDC Board: Mayor Kevin Begos has assumed the seat for the City of Apalachicola from former Mayor Van Johnson.

Forgotten Coast Museum Series & Forgotten Coast Festival Series: The TDC Board approved the development of Forgotten Coast Museum Series and the Forgotten Coast Festival Series. They are 3-5 minute short videos featuring all of our area museums and parks. The Festival Series will feature 3-5 Minute videos of annual events and Festivals in Franklin County. These videos will be used in the newsletter, on Facebook, on the webpage as well as our youtube channel as promotion for things to do in Franklin County. These videos will also be available for others to use as well for promotions.

KeyData Software: The TDC Board approved the purchase of Key Data Dashboard software. This software will help stream line where and to whom we advertise to. Using this software we can see where our visitors are coming from, when they are booking and when they are booking for in real time as they book their accommodations.

Meetings:

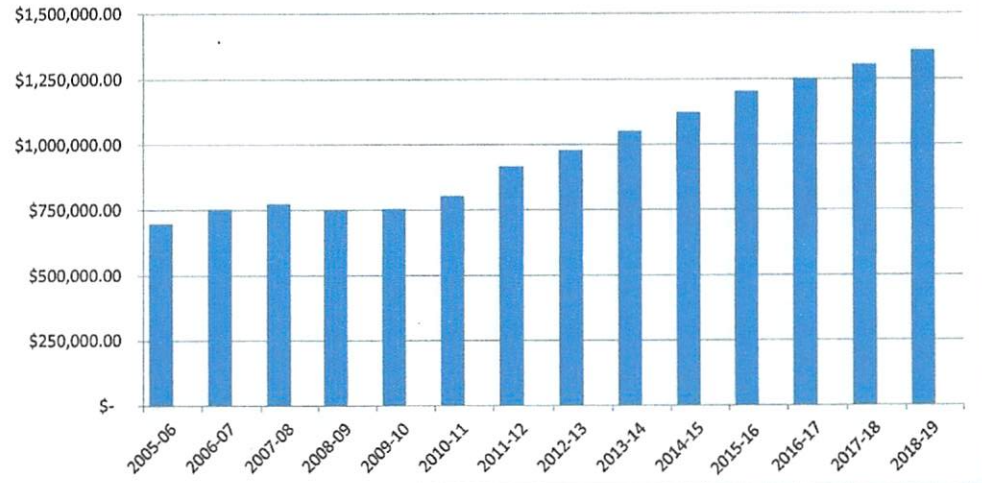
The next scheduled board meeting is November 13th at 2:00pm at the Eastpoint Visitor Center

**FCTDC Collections Report for
October 9, 2019
(Through 07/31/2019)**

Month	2005-06	2006-07	2007-08	2008-09	2009-10	2010-11	2011-12	2012-13	2013-14	2014-15	2015-16	2016-17
October	\$ 35,408.91	\$ 32,809.57	\$ 39,697.19	\$ 38,597.69	\$ 39,568.32	\$ 36,996.34	\$ 48,383.10	\$ 53,543.22	\$ 57,651.88	\$ 58,875.87	\$ 75,084.59	\$ 95,107.96
November	\$ 24,824.38	\$ 24,717.35	\$ 27,182.76	\$ 25,888.92	\$ 25,863.47	\$ 26,438.49	\$ 34,441.98	\$ 40,334.08	\$ 34,740.65	\$ 40,065.78	\$ 44,449.24	\$ 46,043.65
December	\$ 20,421.74	\$ 16,055.89	\$ 22,986.95	\$ 23,167.33	\$ 16,530.96	\$ 19,936.19	\$ 21,597.00	\$ 21,510.93	\$ 29,747.90	\$ 30,978.80	\$ 24,692.82	\$ 41,580.49
January	\$ 19,681.48	\$ 26,489.68	\$ 22,911.37	\$ 22,960.20	\$ 26,170.57	\$ 23,359.12	\$ 30,392.62	\$ 33,657.09	\$ 34,707.03	\$ 38,805.36	\$ 47,001.63	\$ 41,668.57
February	\$ 29,294.47	\$ 44,900.59	\$ 40,835.29	\$ 39,452.32	\$ 33,678.97	\$ 34,980.88	\$ 52,045.79	\$ 49,365.87	\$ 52,883.10	\$ 42,754.53	\$ 64,493.95	\$ 60,422.61
March	\$ 51,243.40	\$ 45,643.22	\$ 61,090.70	\$ 49,778.57	\$ 53,116.79	\$ 61,989.52	\$ 66,597.90	\$ 80,880.36	\$ 78,180.12	\$ 83,626.43	\$ 80,017.67	\$ 84,583.19
April	\$ 69,608.73	\$ 70,430.06	\$ 66,135.24	\$ 73,880.65	\$ 53,934.68	\$ 70,610.82	\$ 81,641.55	\$ 90,242.68	\$ 81,115.14	\$ 101,310.37	\$ 103,120.37	\$ 89,949.68
May	\$ 100,486.16	\$ 114,100.71	\$ 123,221.80	\$ 104,769.28	\$ 120,470.95	\$ 90,634.75	\$ 140,203.97	\$ 115,589.54	\$ 135,897.45	\$ 143,700.44	\$ 131,348.44	\$ 110,484.59
June	\$ 107,484.39	\$ 166,403.90	\$ 138,839.79	\$ 143,507.76	\$ 151,640.61	\$ 172,029.99	\$ 143,805.29	\$ 195,838.11	\$ 210,505.76	\$ 195,093.30	\$ 213,948.96	\$ 226,795.48
July	\$ 149,857.23	\$ 95,128.02	\$ 128,027.35	\$ 131,276.62	\$ 114,121.18	\$ 147,874.24	\$ 140,000.40	\$ 153,197.77	\$ 164,199.99	\$ 182,235.52	\$ 253,603.30	\$ 242,036.51
August	\$ 51,353.14	\$ 69,863.99	\$ 57,497.82	\$ 56,312.21	\$ 71,377.70	\$ 60,698.01	\$ 93,912.12	\$ 86,742.96	\$ 107,783.56	\$ 129,879.50	\$ 82,664.07	\$ 121,808.90
September	\$ 38,597.72	\$ 46,282.27	\$ 45,739.57	\$ 41,298.87	\$ 47,760.09	\$ 57,592.93	\$ 63,037.18	\$ 57,170.58	\$ 64,199.48	\$ 75,778.00	\$ 81,869.35	\$ 90,214.19
Totals	\$ 698,261.75	\$ 752,825.25	\$ 774,165.83	\$ 750,890.42	\$ 754,234.29	\$ 803,141.28	\$ 916,058.90	\$ 978,073.19	\$ 1,051,612.06	\$ 1,123,103.90	\$ 1,202,294.39	\$ 1,250,695.82
YOY %		\$ 54,563.50	\$ 21,340.58	\$ (23,275.41)	\$ 3,343.87	\$ 48,906.99	\$ 112,917.62	\$ 62,014.29	\$ 73,538.87	\$ 71,491.84	\$ 79,190.49	\$ 48,401.43
		7.8%	2.8%	-3.0%	0.4%	6.5%	14.1%	6.8%	7.5%	6.8%	7.1%	4.0%

Month	2017-18	2018-19	Increase/Decrease	% of Change
October	\$ 85,823.35	\$ 38,416.89	\$ (47,406.46)	-55.24
November	\$ 49,440.74	\$ 87,784.31	\$ 38,343.57	77.55
December	\$ 37,182.43	\$ 46,715.00	\$ 9,532.57	25.64
January	\$ 51,388.51	\$ 52,063.46	\$ 674.95	1.31
February	\$ 58,337.94	\$ 66,632.44	\$ 8,294.50	14.22
March	\$ 111,947.32	\$ 127,975.20	\$ 16,027.88	14.32
April	\$ 103,422.44	\$ 82,258.08	\$ (21,164.36)	-20.46
May	\$ 140,130.14	\$ 166,129.65	\$ 25,999.51	18.55
June	\$ 269,049.32	\$ 300,092.38	\$ 31,043.06	11.54
July	\$ 215,933.34	\$ 209,374.07	\$ (6,559.27)	-3.04
August	\$ 111,322.92			
September	\$ 70,419.47			
Totals	\$ 1,304,397.92	\$ 1,177,441.48	\$ 54,785.95	
* YOY to date	\$ 126,956.44			
Amount needed for rest of year to break even with previous year currently looking at approx. 4.2% increase over last year's totals				

Year	Revenue (\$)
2005-06	698,261.75
2006-07	752,825.25
2007-08	774,165.83
2008-09	750,890.42
2009-10	754,234.29
2010-11	803,141.28
2011-12	916,058.90
2012-13	978,073.19
2013-14	1,051,612.06
2014-15	1,123,103.90
2015-16	1,202,294.39
2016-17	1,250,695.82
2017-18	1,304,397.92
2018-19	1,177,441.48



2019 VISITOR TRACKING

<u>Month</u>	Apalachicola	EPVC	SGI	Carrabelle	Total
January	1,403	295	423	121	2,242
February	2,111	326	1,195	201	3,833
March	2,343	440	1,282	348	4,413
April	2,216	361	1,094	210	3,881
May	1,849	320	840	115	3,124
June	2,386	378	1,097	181	4,042
July	2,263	318	1,524	183	4,288
August	1,810	213	910	99	3,032
September	1,441	184	872	53	2,550
October					
November					
December					
<hr/>					
TOTAL					31,405



FRANKLIN COUNTY TOURIST DEVELOPMENT COUNCIL VISITOR CENTER AND INFORMATION SERVICES CONTRACT

Effective October 1, 2019, this Contract is entered into by the Franklin County Tourist Development Council (hereafter known as FCTDC) with the Carrabelle Chamber of Commerce.

As Manager, the Carrabelle Chamber of Commerce, agrees to staff and manage the FCTDC Visitor Center in Carrabelle, Florida and agrees to provide tourist information to all email, mail, telephone, or walk-in inquiries that request information.

In consideration of all duties specified in this Contract, the Franklin County Tourist Development Council will fund the Visitor Center \$ 50,000 per year, payable in advance quarterly installments, upon the execution of this contract and completion of terms listed below.

1. Contract Term: October 1, 2019 to September 30, 2020.
2. Signage: The Visitor Center will display an appropriate standard image sign which will contain the words "Visitor Center" in letters not smaller than four (4) inches in height, the international "information" symbol, and the FCTDC logo not smaller than six (6) inches by twelve (12) inches, and must be approved prior to installation by the FCTDC.
3. Hours of operation: The Visitor Center agrees to staff and manage to operate a minimum of forty (40) flexible hours six days per week. The Visitor Center will post a display of operational hours, will adhere to the posted hours, and will staff the Center as posted. The Visitor Center will assign its own specified hours of operation, depending on the area's most significant tourism traffic. The schedule must be approved by the FCTDC. It is the intent to provide information to visitors in a timely manner.
4. Inquiries: The Visitor Center will respond by providing a FCTDC standardized brochure and to any other specific inquiry requests for delivery by emails, mail, telephone, and walk-ins. The FCTDC reserves the right to provide additional standardized information to the Visitor Center for distribution.
5. Reporting: The Manager will provide a monthly report to the FCTDC with any tourism requests resulting from all emails, mail, telephone, and walk-ins. Entries must be listed on the official FCTDC sign-in sheets and in excel format. This information will be due at the FCTDC Administrative Office no later than the 5th of each month.
6. Display: The Visitor Center will provide a standardized display in cooperation with the FCTDC. The FCTDC reserves the right to create and provide additional displays to the Visitor Center.
7. Website: The Visitor Center will place the current FCTDC logo on the home page of the organization's official website as well as provide a link to the FCTDC website, www.floridasforgottencoast.com
8. Insurance: The Visitor Center will provide the FCTDC with a certificate of Insurance with minimum liability limits of \$300,000 combined single limit, and must name Franklin County as an additional insured.
9. Disputes: Payments will be withheld, until any disputes are resolved, for failure to comply with any contractual agreements. Visitor Center Managers will receive a notice to correct any problem associated with the provisions herein from the FCTDC. Any such notice will include a proposed remedy by the FCTDC and a reasonable period for resolving the problem.
10. Disagreements: Any disagreement that arises out of this Contract shall be resolved by mediation in accordance with Florida law. All parties agree to adhere to any such settlement.
11. Modifications: The TDC reserves the right to modify requirements regarding signage, e mail collection, displays and materials distribution in accordance with TDC policy.

Chair, Franklin County BOC

Date

Ruth D. Jones

9-19-19

Chair Franklin County FCTDC

Date

Christina

9/15/19

FCTDC Visitor Center Contract Manager

Date



FRANKLIN COUNTY TOURIST DEVELOPMENT COUNCIL VISITOR CENTER AND INFORMATION SERVICES CONTRACT

Effective October 1, 2019, this Contract is entered into by the Franklin County Tourist Development Council (hereafter known as FCTDC) with the Apalachicola Bay Chamber of Commerce.

As Manager, the Apalachicola Bay Chamber of Commerce, agrees to staff and manage the FCTDC Visitor Center in Apalachicola, Florida and agrees to provide tourist information to all email, mail, telephone, or walk-in inquiries that request information.

In consideration of all duties specified in this Contract, the Franklin County Tourist Development Council will fund the Visitor Center \$ 50,000 per year, payable in advance quarterly installments, upon the execution of this contract and completion of terms listed below.

1. **Contract Term:** October 1, 2019 to September 30, 2020.
2. **Signage:** The Visitor Center will display an appropriate standard image sign which will contain the words "Visitor Center" in letters not smaller than four (4) inches in height, the international "information" symbol, and the FCTDC logo not smaller than six (6) inches by twelve (12) inches, and must be approved prior to installation by the FCTDC.
3. **Hours of operation:** The Visitor Center agrees to staff and manage to operate a minimum of forty (40) flexible hours six days per week. The Visitor Center will post a display of operational hours, will adhere to the posted hours, and will staff the Center as posted. The Visitor Center will assign its own specified hours of operation, depending on the area's most significant tourism traffic. The schedule must be approved by the FCTDC. It is the intent to provide information to visitors in a timely manner.
4. **Inquiries:** The Visitor Center will respond by providing a FCTDC standardized brochure and to any other specific inquiry requests for delivery by emails, mail, telephone, and walk-ins. The FCTDC reserves the right to provide additional standardized information to the Visitor Center for distribution.
5. **Reporting:** The Manager will provide a monthly report to the FCTDC with any tourism requests resulting from all emails, mail, telephone, and walk-ins. Entries must be listed on the official FCTDC sign-in sheets and in excel format. This information will be due at the FCTDC Administrative Office no later than the 5th of each month.
6. **Display:** The Visitor Center will provide a standardized display in cooperation with the FCTDC. The FCTDC reserves the right to create and provide additional displays to the Visitor Center.
7. **Website:** The Visitor Center will place the current FCTDC logo on the home page of the organization's official website as well as provide a link to the FCTDC website, www.floridasforgottencoast.com
8. **Insurance:** The Visitor Center will provide the FCTDC with a certificate of Insurance with minimum liability limits of \$300,000 combined single limit, and must name Franklin County as an additional insured.
9. **Disputes:** Payments will be withheld, until any disputes are resolved, for failure to comply with any contractual agreements. Visitor Center Managers will receive a notice to correct any problem associated with the provisions herein from the FCTDC. Any such notice will include a proposed remedy by the FCTDC and a reasonable period for resolving the problem.
10. **Disagreements:** Any disagreement that arises out of this Contract shall be resolved by mediation in accordance with Florida law. All parties agree to adhere to any such settlement.
11. **Modifications:** The TDC reserves the right to modify requirements regarding signage, e mail collection, displays and materials distribution in accordance with TDC policy.

Chair, Franklin County BOC

Date

Ruby D. Jones
Chair Franklin County FCTDC

9-11-19
Date

FCTDC Visitor Center Contract Manager

Date



**FRANKLIN COUNTY TOURIST DEVELOPMENT COUNCIL
VISITOR CENTER AND INFORMATION SERVICES CONTRACT**

Effective October 1, 2019, this Contract is entered into by the Franklin County Tourist Development Council (hereafter known as FCTDC) with the Apalachicola Bay Chamber of Commerce.

As Manager, the Apalachicola Bay Chamber of Commerce, agrees to staff and manage the FCTDC Visitor Center in Eastpoint, Florida and agrees to provide tourist information to all email, mail, telephone, or walk-in inquiries that request information.

In consideration of all duties specified in this Contract, the Franklin County Tourist Development Council will fund the Visitor Center \$ 40,000 per year, payable in advance quarterly installments, upon the execution of this contract and completion of terms listed below.

1. Contract Term: October 1, 2019 to September 30, 2020.
2. Signage: The Visitor Center will display an appropriate standard image sign which will contain the words "Visitor Center" in letters not smaller than four (4) inches in height, the international "information" symbol, and the FCTDC logo not smaller than six (6) inches by twelve (12) inches, and must be approved prior to installation by the FCTDC.
3. Hours of operation: The Visitor Center agrees to staff and manage to operate a minimum of forty (40) flexible hours six days per week. The Visitor Center will post a display of operational hours, will adhere to the posted hours, and will staff the Center as posted. The Visitor Center will assign its own specified hours of operation, depending on the area's most significant tourism traffic. The schedule must be approved by the FCTDC. It is the intent to provide information to visitors in a timely manner.
4. Inquiries: The Visitor Center will respond by providing a FCTDC standardized brochure and to any other specific inquiry requests for delivery by emails, mail, telephone, and walk-ins. The FCTDC reserves the right to provide additional standardized information to the Visitor Center for distribution.
5. Reporting: The Manager will provide a monthly report to the FCTDC with any tourism requests resulting from all emails, mail, telephone, and walk-ins. Entries must be listed on the official FCTDC sign-in sheets and in excel format. This information will be due at the FCTDC Administrative Office no later than the 5th of each month.
6. Display: The Visitor Center will provide a standardized display in cooperation with the FCTDC. The FCTDC reserves the right to create and provide additional displays to the Visitor Center.
7. Website: The Visitor Center will place the current FCTDC logo on the home page of the organization's official website as well as provide a link to the FCTDC website, www.floridasforgottencoast.com
8. Insurance: The Visitor Center will provide the FCTDC with a certificate of Insurance with minimum liability limits of \$300,000 combined single limit, and must name Franklin County as an additional insured.
9. Disputes: Payments will be withheld, until any disputes are resolved, for failure to comply with any contractual agreements. Visitor Center Managers will receive a notice to correct any problem associated with the provisions herein from the FCTDC. Any such notice will include a proposed remedy by the FCTDC and a reasonable period for resolving the problem.
10. Disagreements: Any disagreement that arises out of this Contract shall be resolved by mediation in accordance with Florida law. All parties agree to adhere to any such settlement.
11. Modifications: The TDC reserves the right to modify requirements regarding signage, e mail collection, displays and materials distribution in accordance with TDC policy.

Chair, Franklin County BOC

Date

Ruby D. Jones

Chair Franklin County FCTDC

9-11-19

Date

[Signature]

FCTDC Visitor Center Contract Manager

Date



FRANKLIN COUNTY TOURIST DEVELOPMENT COUNCIL VISITOR CENTER AND INFORMATION SERVICES CONTRACT

Effective October 1, 2019, this Contract is entered into by the Franklin County Tourist Development Council (hereafter known as FCTDC) with the Apalachicola Bay Chamber of Commerce.

As Manager, the Apalachicola Bay Chamber of Commerce, agrees to staff and manage the FCTDC Visitor Center in Saint George Island, Florida and agrees to provide tourist information to all email, mail, telephone, or walk-in inquiries that request information.

In consideration of all duties specified in this Contract, the Franklin County Tourist Development Council will fund the Visitor Center \$ 40,000 per year, payable in advance quarterly installments, upon the execution of this contract and completion of terms listed below.

1. Contract Term: October 1, 2019 to September 30, 2020.
2. Signage: The Visitor Center will display an appropriate standard image sign which will contain the words "Visitor Center" in letters not smaller than four (4) inches in height, the international "information" symbol, and the FCTDC logo not smaller than six (6) inches by twelve (12) inches, and must be approved prior to installation by the FCTDC.
3. Hours of operation: The Visitor Center agrees to staff and manage to operate a minimum of forty (40) flexible hours six days per week. The Visitor Center will post a display of operational hours, will adhere to the posted hours, and will staff the Center as posted. The Visitor Center will assign its own specified hours of operation, depending on the area's most significant tourism traffic. The schedule must be approved by the FCTDC. It is the intent to provide information to visitors in a timely manner.
4. Inquiries: The Visitor Center will respond by providing a FCTDC standardized brochure and to any other specific inquiry requests for delivery by emails, mail, telephone, and walk-ins. The FCTDC reserves the right to provide additional standardized information to the Visitor Center for distribution.
5. Reporting: The Manager will provide a monthly report to the FCTDC with any tourism requests resulting from all emails, mail, telephone, and walk-ins. Entries must be listed on the official FCTDC sign-in sheets and in excel format. This information will be due at the FCTDC Administrative Office no later than the 5th of each month.
6. Display: The Visitor Center will provide a standardized display in cooperation with the FCTDC. The FCTDC reserves the right to create and provide additional displays to the Visitor Center.
7. Website: The Visitor Center will place the current FCTDC logo on the home page of the organization's official website as well as provide a link to the FCTDC website, www.floridasforgottencoast.com
8. Insurance: The Visitor Center will provide the FCTDC with a certificate of Insurance with minimum liability limits of \$300,000 combined single limit, and must name Franklin County as an additional insured.
9. Disputes: Payments will be withheld, until any disputes are resolved, for failure to comply with any contractual agreements. Visitor Center Managers will receive a notice to correct any problem associated with the provisions herein from the FCTDC. Any such notice will include a proposed remedy by the FCTDC and a reasonable period for resolving the problem.
10. Disagreements: Any disagreement that arises out of this Contract shall be resolved by mediation in accordance with Florida law. All parties agree to adhere to any such settlement.
11. Modifications: The TDC reserves the right to modify requirements regarding signage, e mail collection, displays and materials distribution in accordance with TDC policy.

Chair, Franklin County BOC

Date

Riley D. Jones
Chair Franklin County FCTDC

9-11-19

Date

FCTDC Visitor Center Contract Manager

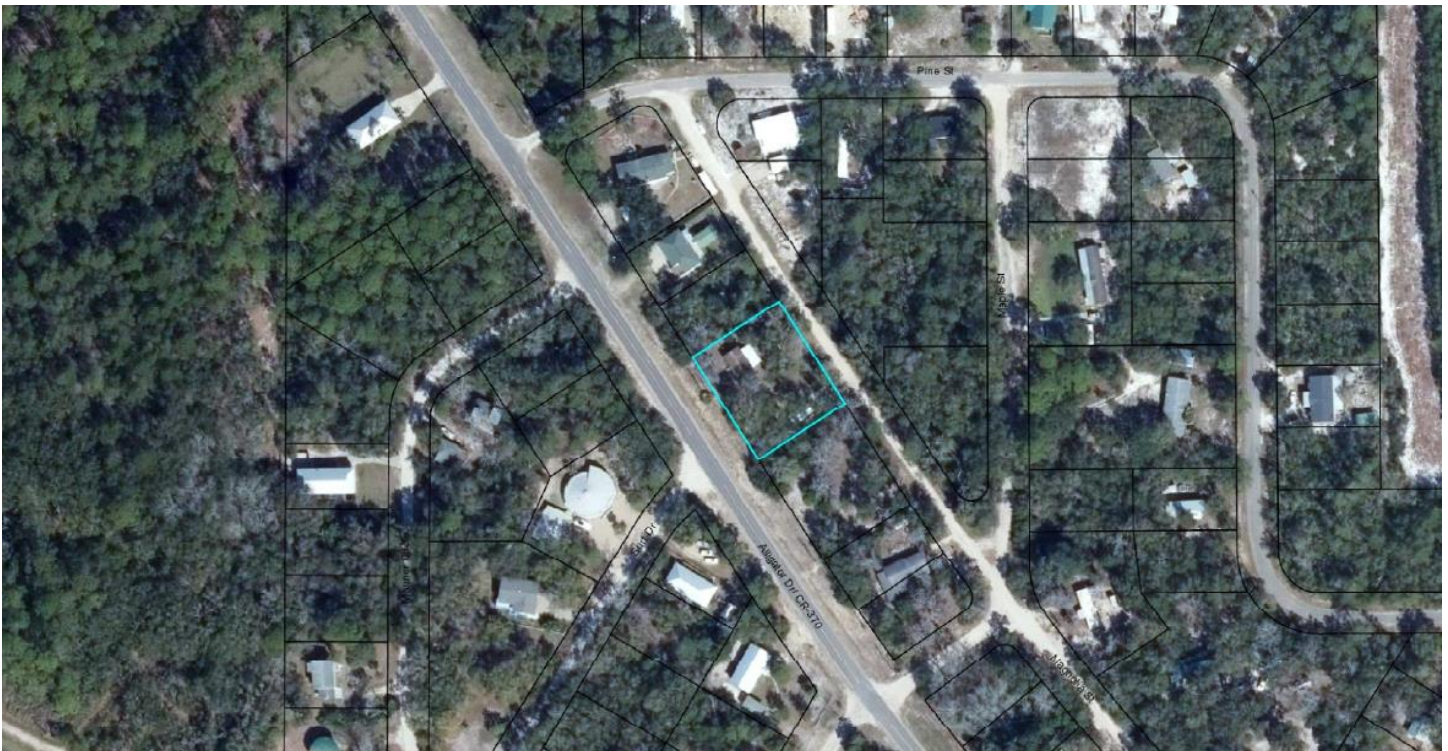
Date

FRANKLIN COUNTY ADVISORY
BOARD OF ADJUSTMENT CONSENT AGENDA
TUESDAY, OCTOBER 2, 2019

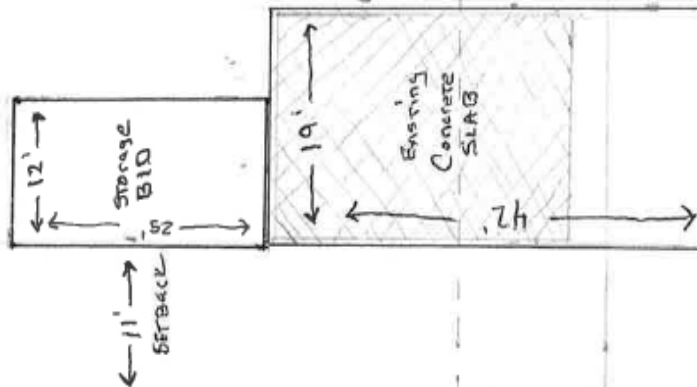
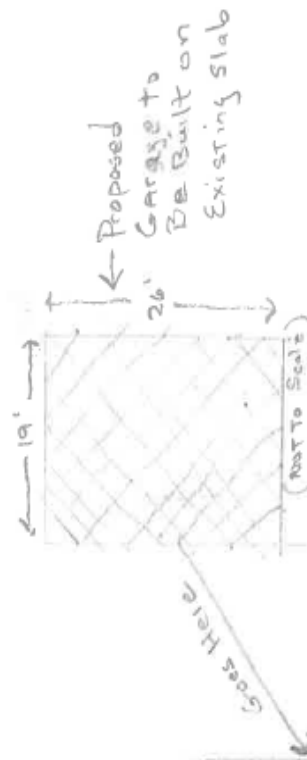
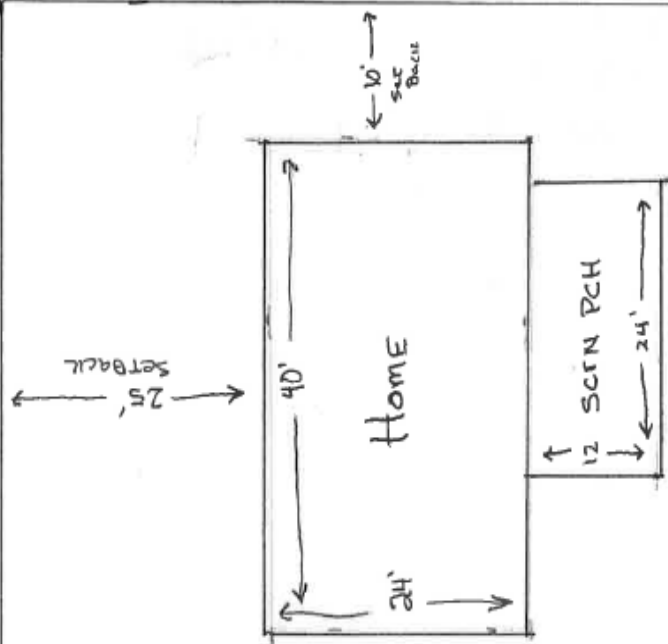


PLEASE NOTE: THE ADVISORY BOARD OF ADJUSTMENT MAKES RECOMMENDATIONS TO THE FRANKLIN COUNTY BOARD OF COUNTY COMMISSIONERS REGARDING YOUR APPLICATION. ALL APPLICANTS ARE NOTIFIED THAT IF YOUR APPLICATION IS DENIED, IT MAY NOT BE RESUBMITTED FOR ONE YEAR. ALSO, ANY PERSON WISHING TO APPEAL THE RECOMMENDATIONS OF THE ADVISORY BOARD OF ADJUSTMENT OR THE DECISION OF THE FRANKLIN COUNTY BOARD OF COUNTY COMMISSIONER BOARD ARE RESPONSIBLE TO ENSURE THAT A VERBATIM TRANSCRIPT OF THE PROCEEDINGS IS MADE.

1. **RECOMMENDED APPROVAL- Unanimous:** Consideration of a request for a 15 foot variance off of Magnolia Street to construct a garage on an existing slab. Located at 605 Alligator Drive lots 5 & 6, block 1, Sun & Sands, unit 2. Request submitted by Thomas Wiegand, applicant.



← 150' Drive →
Alligator Drive



--- Existing Setback

--- Requested Setback

magnolia Street

2. **RECOMMENDED APPROVAL- Unanimous:** Consideration of a request to construct a Lumber Tree 20 foot into the west side property line off of South Franklin Street on property described as 268 Highway 98, Eastpoint Franklin County, Florida. Request submitted by Oliver Sperry Renovations and Construction, Inc. agent for Taylor's Building Supply, applicant.



U.S. HIGHWAY 98
(108'-8"/W) (OPEN/PAVED)

PROPOSED 20' X 80' BUILDING

SOUTH FRANKLIN STREET
(66'-8"/W) (OPEN/PAVED)

AVENUE "C"
(66'-8"/W)

VARNES STREET
(66'-8"/W) (OPEN/PAVED)

**PRELIMINARY
NOT FOR
CONSTRUCTION**

PARCEL I.D.
#31-085-064-0290-0001-0010

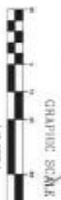
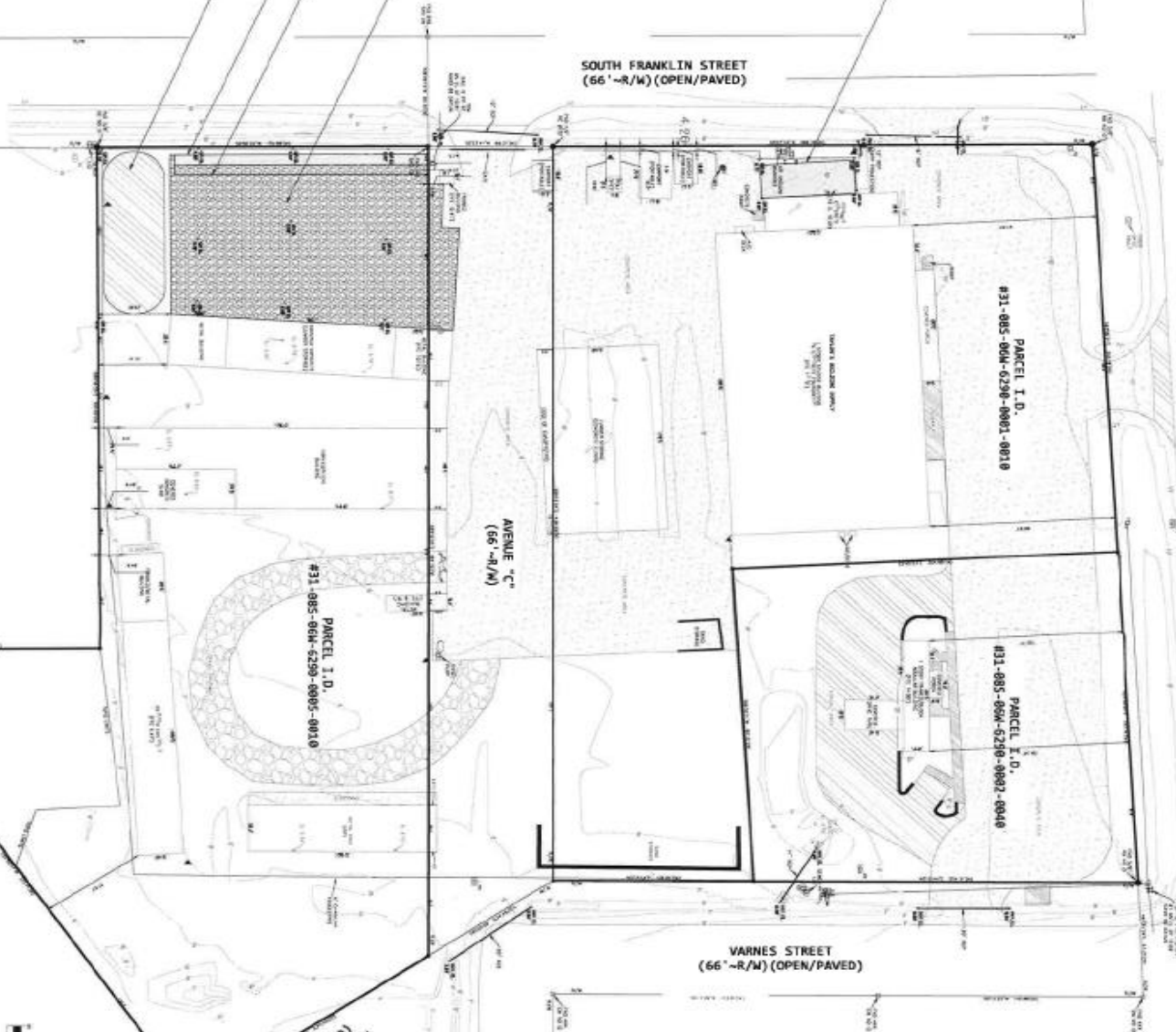
PARCEL I.D.
#31-085-064-0290-0002-0040

PARCEL I.D.
#31-085-064-0290-0005-0010

ADAMS STREET
(66'-8"/W)

LUMBER TREE ROOF
OVERHANG (APPROXIMATE)
PROPOSED LUMBER TREE
SHADE AREA TO BE CONSIDERED
BASE ON GRADE (TYP.)

PROPOSED GRAVEL
DRIVE (TYP.)



GRAPHIC SCALE
1" = 100'
SOURCE: NOTES
DIMENSIONS AND DISTANCES SHOWN ARE THE DIMENSIONS
BASED ON THE BOUNDARY SURVEY SHOWN ON SHEET 03

SITE PLAN

TAYLOR'S BUILDING SUPPLY
268 HIGHWAY 98
EASTPOINT, FL 32328

REGISTERED PROFESSIONAL ENGINEER
L. L. LAM, LICENSE NO. 12,101
LISCENSE NUMBER 001180

SCE
SOUTHEASTERN
CONSULTING ENGINEERS, INC.
P.O. BOX 141
WENATCHEE, WA 98855
PHONE 509-645-1234
LISC# 27004

PROJECT NUMBER: 19-813-01

REVISIONS:

DESIGNED BY: H. BAUMBARDNER
DRAWN BY: H. BAUMBARDNER
CHECKED BY: J. HUBBARD
FOR: TAYLOR'S BUILDING SUPPLY, INC.
PO BOX 625
EASTPOINT, FL 32328

DATE	BY	ITEM

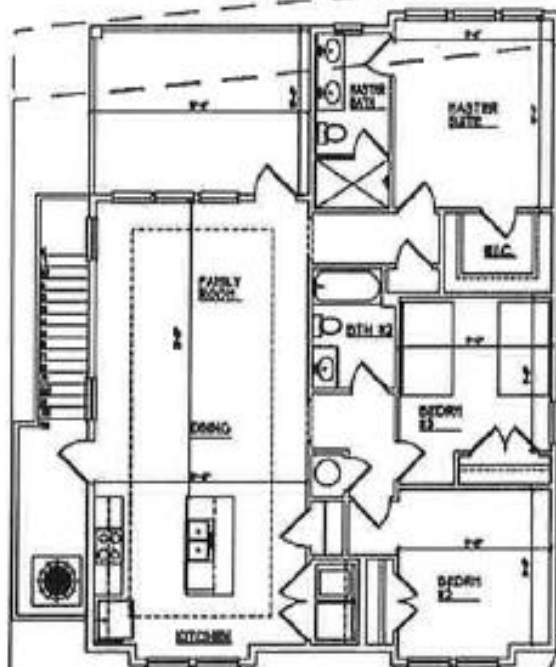
03

3. **RECOMMENDED DENIAL- Unanimous:** Consideration of a request for a 5 foot variance into the Critical Habitat Zone to construct a 1343 sq. ft. single story home. Located at 37 Carousel Terrace lot 2, Holiday Beach, Unit 1. Request submitted by Wayne & Susan Johnson, applicant.



SHEET NO.
1
 OF 1
 JOB NO.
 18-
 180

EXTRA 5'



Franklin County Planning & Zoning Consent Agenda

October 15, 2019 Franklin County Courthouse Annex

PLEASE NOTE: PLANNING AND ZONING COMMISSION MAKES RECOMMENDATIONS TO THE FRANKLIN COUNTY BOARD OF COMMISSIONERS REGARDING YOUR APPLICATION. ALL APPLICANT'S ARE NOTIFIED THAT IF YOUR APPLICATION IS DENIED, IT MAY NOT BE RESUBMITTED FOR ONE YEAR. ALSO, ANY PERSON WISHING TO APPEAL THE RECOMMENDATION OF THE PLANNING AND ZONING COMMISSION OR THE DECISION OF THE FRANKLIN COUNTY BOARD OF COUNTY COMMISSIONER BOARD ARE RESPONSIBLE TO ENSURE THAT A VERBATIM TRANSCRIPT OF THE PRCEEDINGS IS MADE.

CRITICAL SHORELINE APPLICATION:

- 1- **RECOMMENDED APPROVAL (Unanimous)**- Consideration of a request to construct a Single Family Residential Dock located at Lot 2, Savannah Cove, 1269 E Gulf Beach Drive, St. George Island, Franklin County, FL. The proposed access walkway for the dock will be 275' x 4' with a 12' x 20' terminal platform and (2) 12' x 20' boat lifts. This application has all State and Federal Permits. Request submitted by Garlick Environmental Agency, agent for Joseph Lawrence, applicant (has house)



Legend

- Parcels
- Roads
- City Labels

Parcel ID	29-095-06W-7317-0000-0402	Alternate ID	06W09529731700000402	Owner Address	LAWRENCE JOSEPH R & RHONDA B
Sec/Twp/Rng	--	Class	SINGLE FAM		300 HEMLOCK COVE
Property Address	1269 E GULF BCH DR	Acreage	n/a		BALL GROUND, GA 30107
	LOT 2 SAVANNAH COVE				
District	1				
Brief Tax Description	LOT 2 SAVANNAH COVE OR/484/83				



PREPARED BY: GARLICK ENVIRONMENTAL ASSOCIATES, INC.

P. O. BOX 385, APALACHICOLA FLORIDA 32329-0385 (850) 653-8899 FAX (850) 653-9656 garlick@garlickenv.com
LB No. 7415

APPLICANT/CLIENT: Joseph Lawrence

WATERBODY/CLASS: Apalachicola Bay / Class II / OFW / AP

PURPOSE: Environmental Permitting

PROJECT LOCATION / USGS: St George Island / Franklin County

LATITUDE:

LONGITUDE:

JOB: 19-091

DEP:

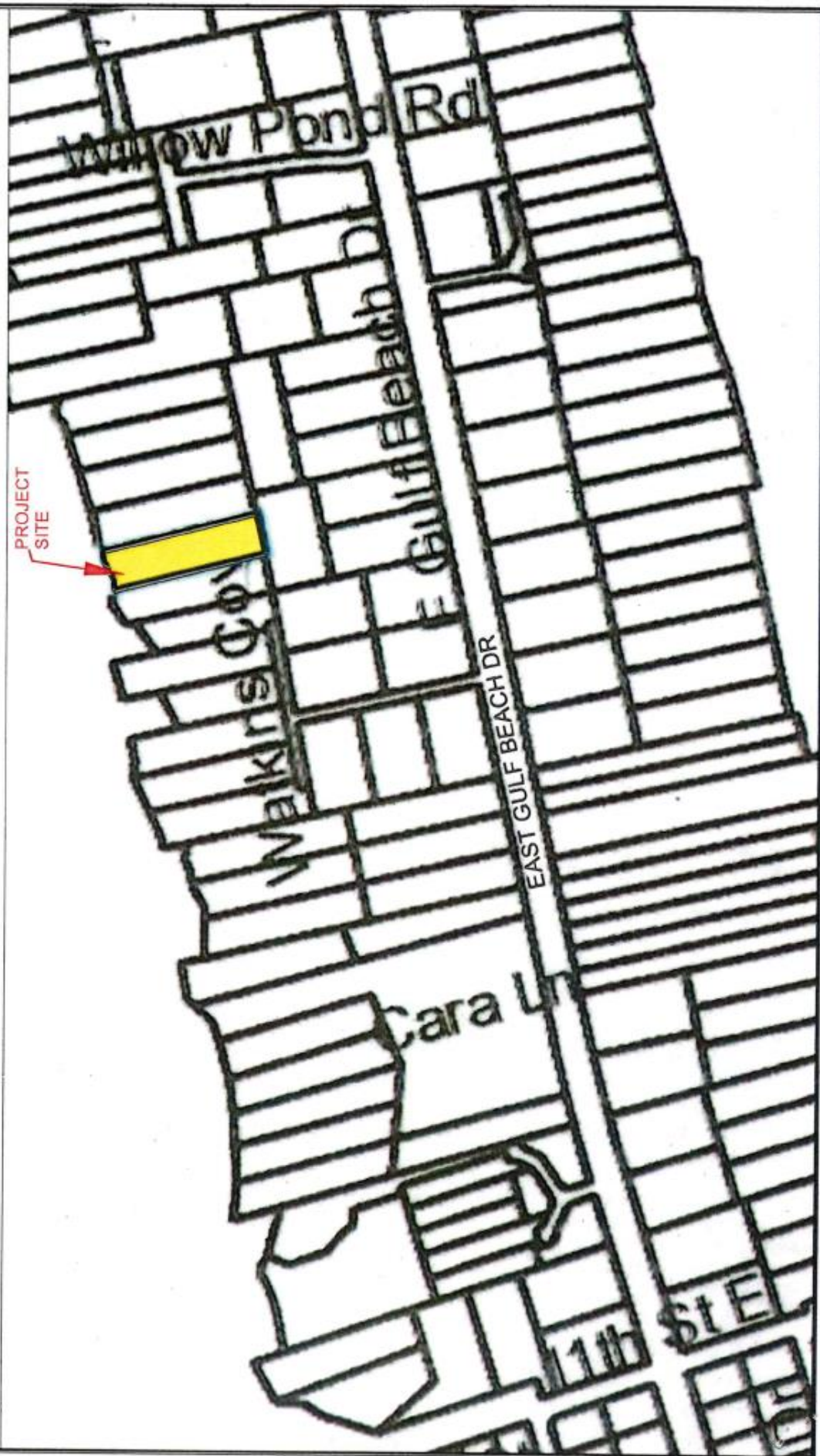
COE:

OTHER:

DATE: August 19, 2019

SHEET: 1/4

SECTION: 29 TOWNSHIP: 9South RANG: 6 West





PREPARED BY: GARLICK ENVIRONMENTAL ASSOCIATES, INC.

P. O. BOX 385, APALACHICOLA FLORIDA 32329-0385 (850) 653-8899 FAX (850) 653-9856 garlick@garlickenv.com
LB No. 7415

APPLICANT/CLIENT: Joseph Lawrence

WATERBODY/CLASS: Apalachicola Bay / Class II / OFW / AP

PURPOSE: Environmental Permitting

PROJECT LOCATION / USGS: St George Island / Franklin County

LATITUDE:

LONGITUDE:

SECTION: 29 TOWNSHIP: 9 South RING: 6 West

JOB: 19-091

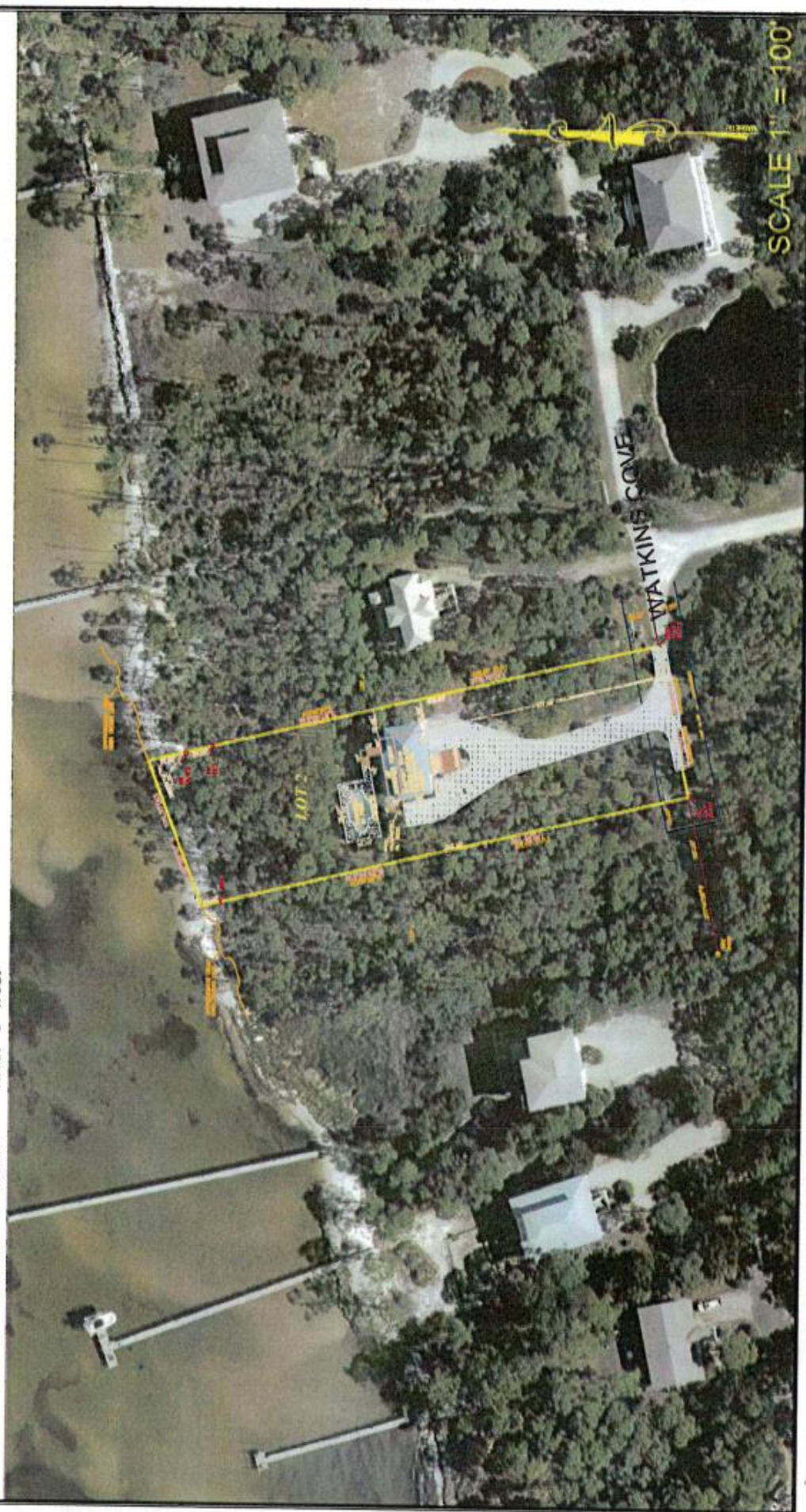
DEP:

COE:

OTHER:

DATE: August 19, 2019

SHEET: 2/4

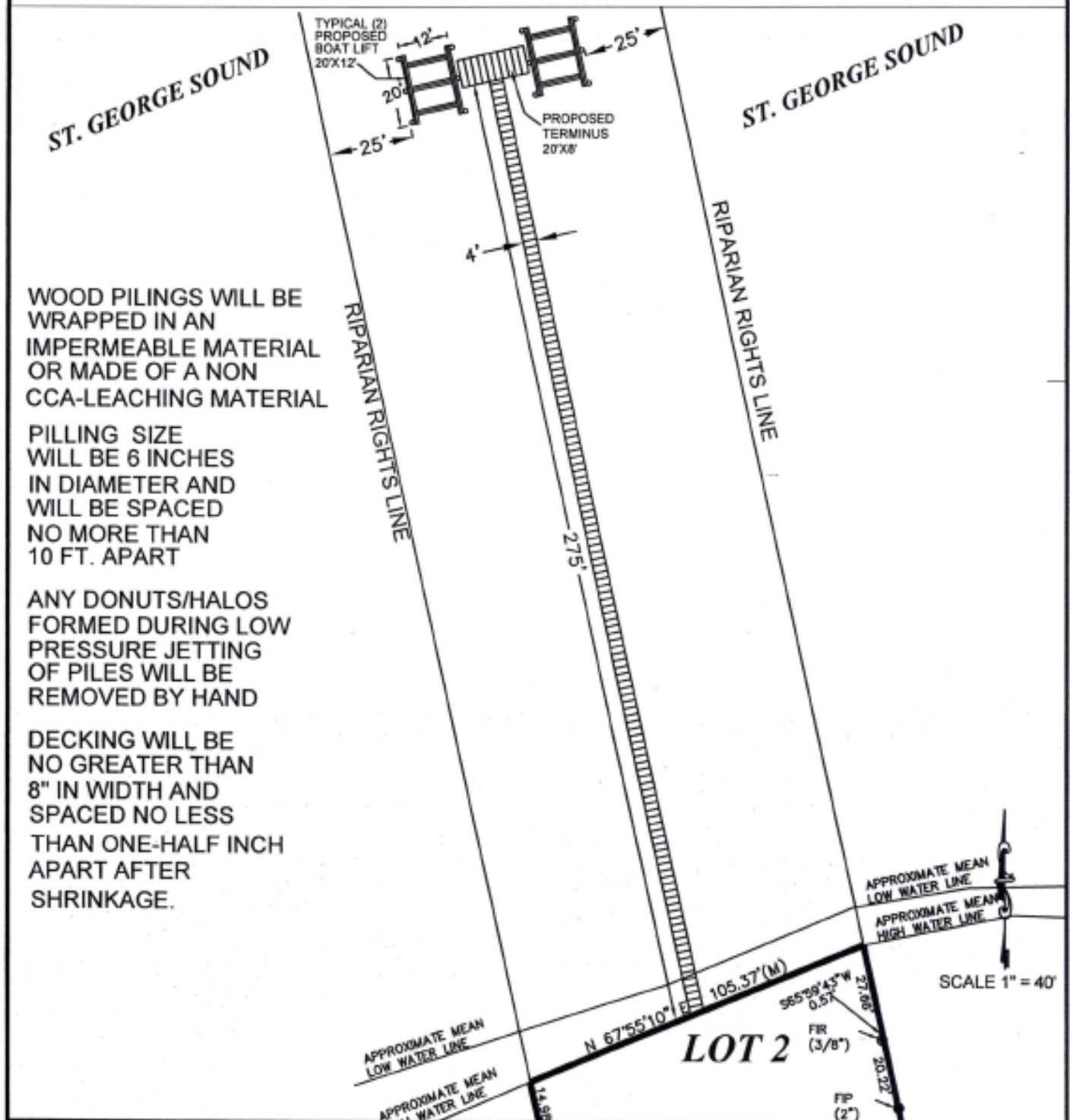


PREPARED BY: GARLICK ENVIRONMENTAL ASSOCIATES, INC.



APPLICANT/CLIENT: Joseph Lawrence
 WATERBODY/CLASS: Apalachicola Bay / Class II / OFW / AP
 PURPOSE: Environmental Permitting
 PROJECT LOCATION / USGS: St George Island / Franklin County
 LATITUDE:
 LONGITUDE:
 SECTION: 29 TNSHP: 9 South RNG: 6 West

JOB: 19-091
 DEP:
 COE:
 OTHER:
 DATE: August 19, 2019
 SHEET: 3/4



PREPARED BY: GARLICK ENVIRONMENTAL ASSOCIATES, INC.

P. O. BOX 385, APALACHICOLA FLORIDA 32329-0385

(850) 653-8899 FAX (850) 653-9656 garlick@garlickenv.com

LB No. 7415

APPLICANT/CLIENT: Joseph Lawrence

JOB: 19-091

WATERBODY/CLASS: Apalachicola Bay / Class II / OFW / AP

DEP:

PURPOSE: Environmental Permitting

COE:

PROJECT LOCATION / USGS: St George Island / Franklin County

OTHER:

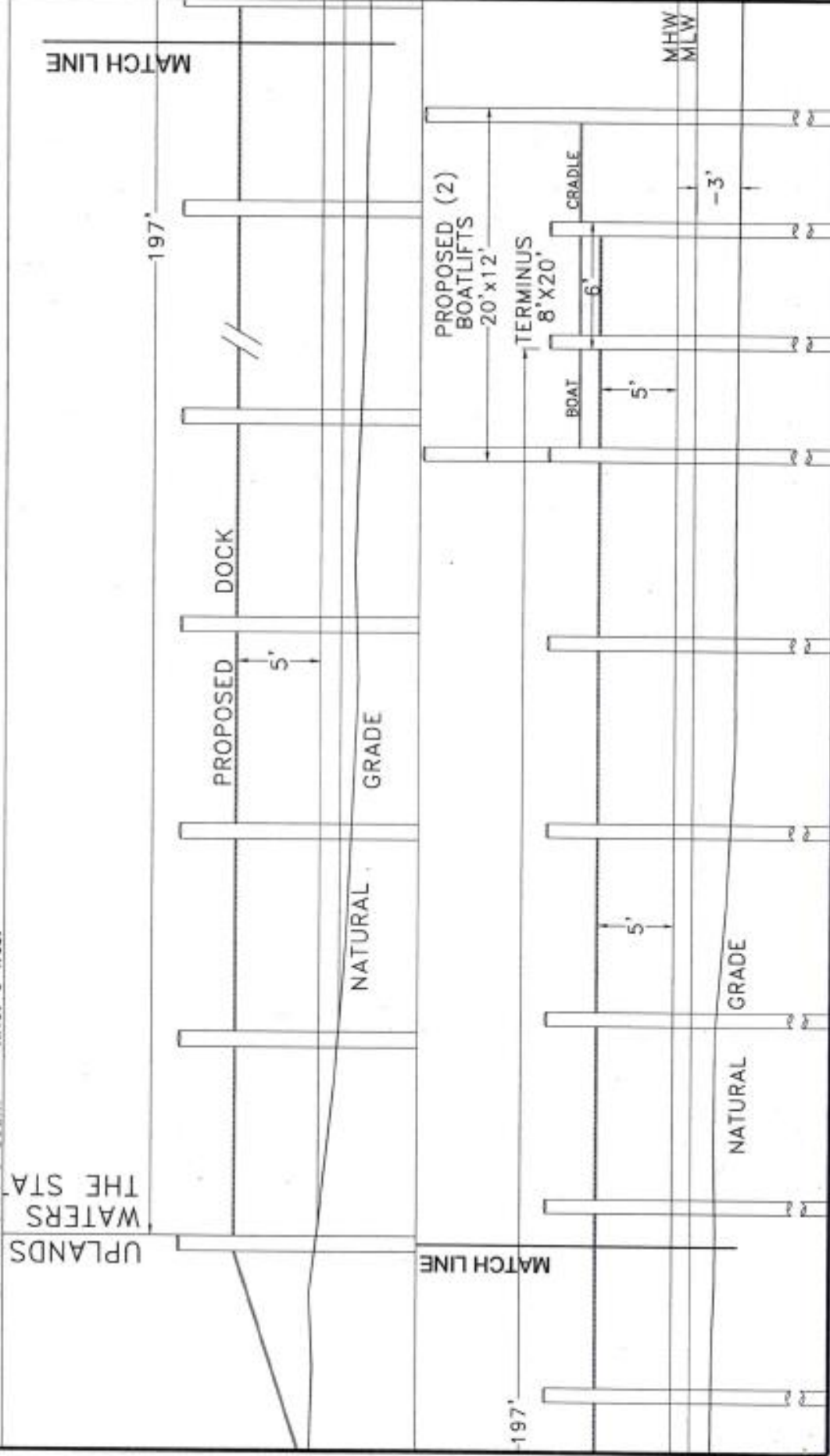
LATITUDE: 29° 40' 38.04"

DATE: August 19, 2019

LONGITUDE: 84° 40' 35.02"

SHEET: 4/4

SECTION: 29 TNSHP: 9 South RNG: 6 West



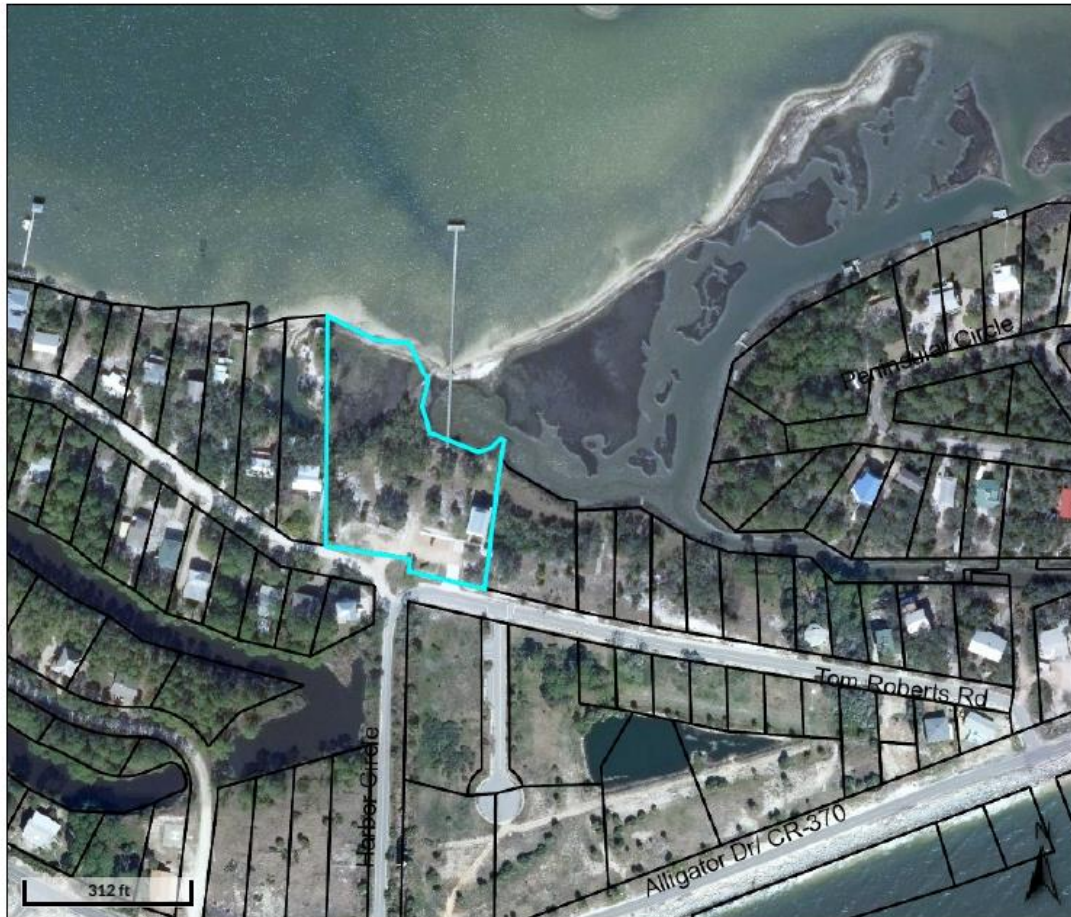
FINAL PLAT APPLICATION:

- 2- **RECOMMENDED APPROVAL (Unanimous)**- Consideration of a request for Final Plat approval of a 1unit subdivision formerly known as Lots 1 and 2 Chateau de LaGrange, lying in Section 22, Township 9 South, Range 6 West, St. George Island, Franklin County, Florida. Request submitted by Barbara Sanders, agent for Corey and Deborah Reynolds-Johnsen, applicants.



LAND USE & RE-ZONING APPLICATION:

- 3- **RECOMMENDED APPROVAL OF A PUBLIC HEARING: (3/1 Vote In Favor) Chairman Murphy recused himself and did not vote during this request** Consideration of a request for a land use change of 1.04 Acres from Commercial Recreation to Commercial Fishing and a re-zoning change from C-3 Commercial Recreation to C-1 Commercial Fishing. Property lying in Section 6, Township 7 South, Range 1 West, 127 Harbor Circle, Alligator Point, Franklin County, Florida. Request submitted by Paul and Stephanie Parker, applicants.



Legend

- ☐ Parcels
- ☐ Roads
- ☐ City Labels

Parcel ID	06-07S-01W-0000-0280-0010	Alternate ID	01W07S060000002800010	Owner Address	PARKER PAUL & ET AL
Sec/Twp/Rng	--	Class	OFFICE BUI		632 MARINER CIRCLE
Property Address	127 HARBOR CIRCLE	Acreage	2.188		ALLIGATOR POINT, FL 32346
District	7				
Brief Tax Description	A PARCEL IN SECTION 06 07S 01W				

SKETCH OF LOT DIVISION FOR:
PAUL B. PARKER and STEPHANIE G. PARKER.

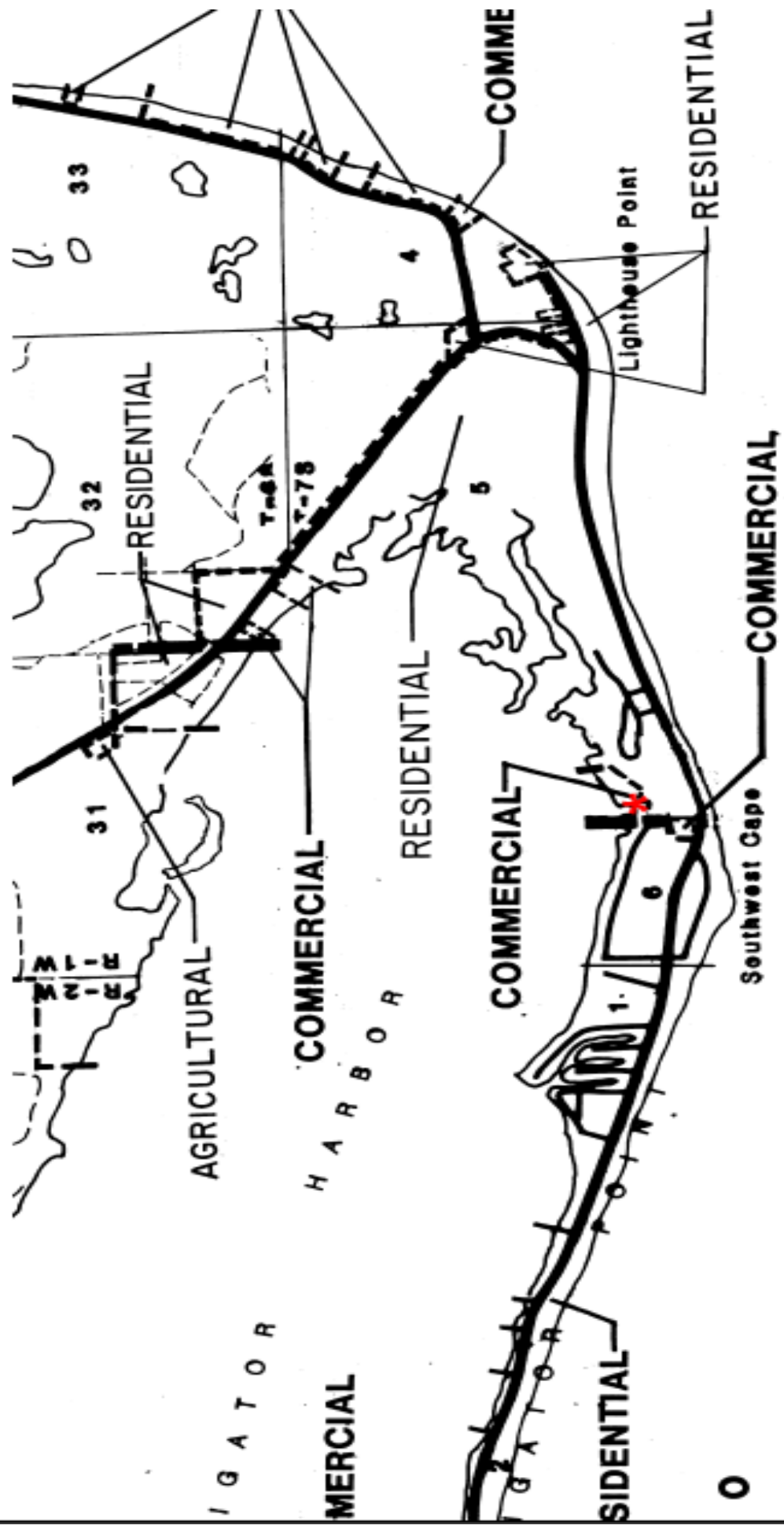
GRAPHIC SC

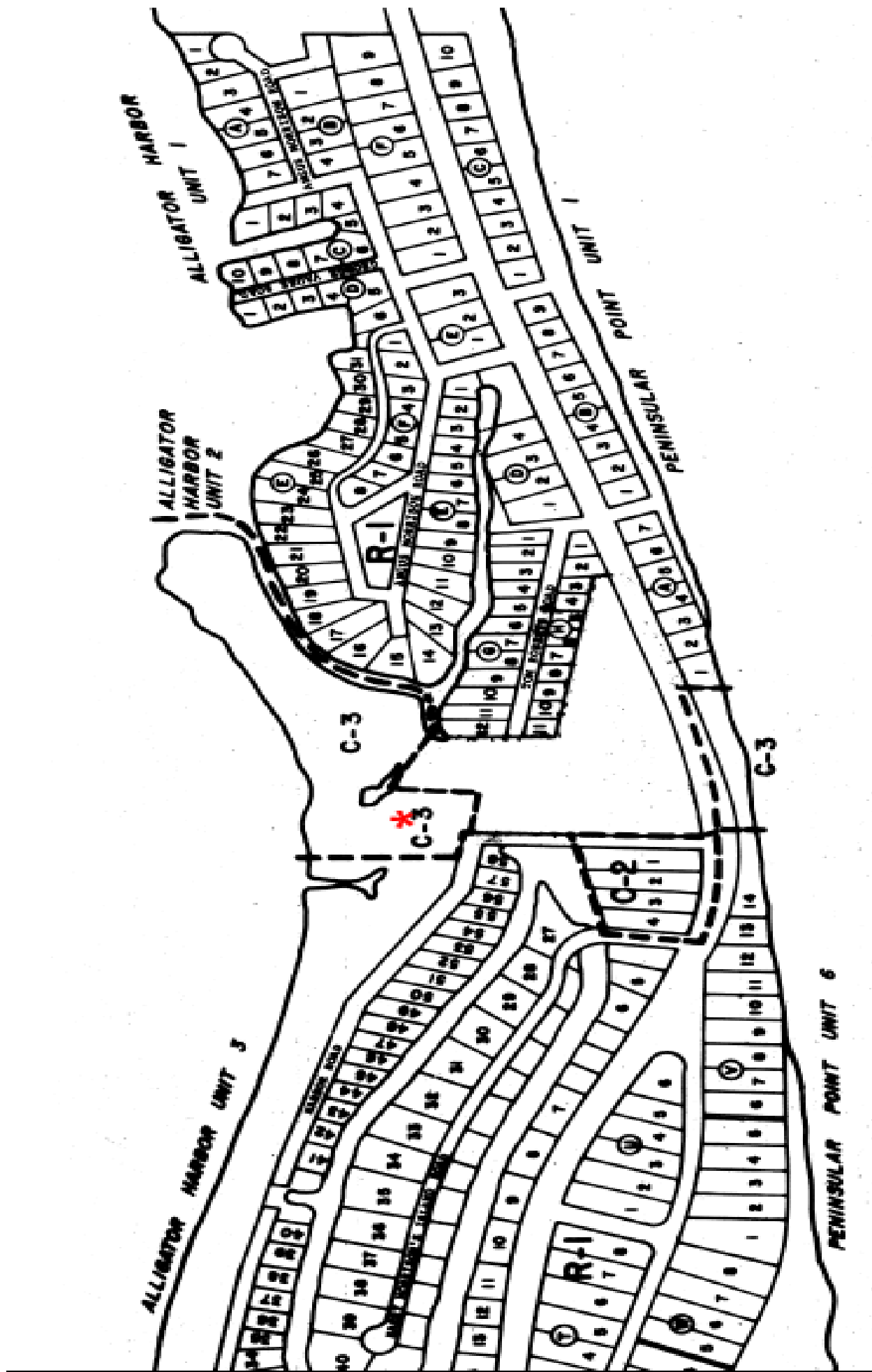


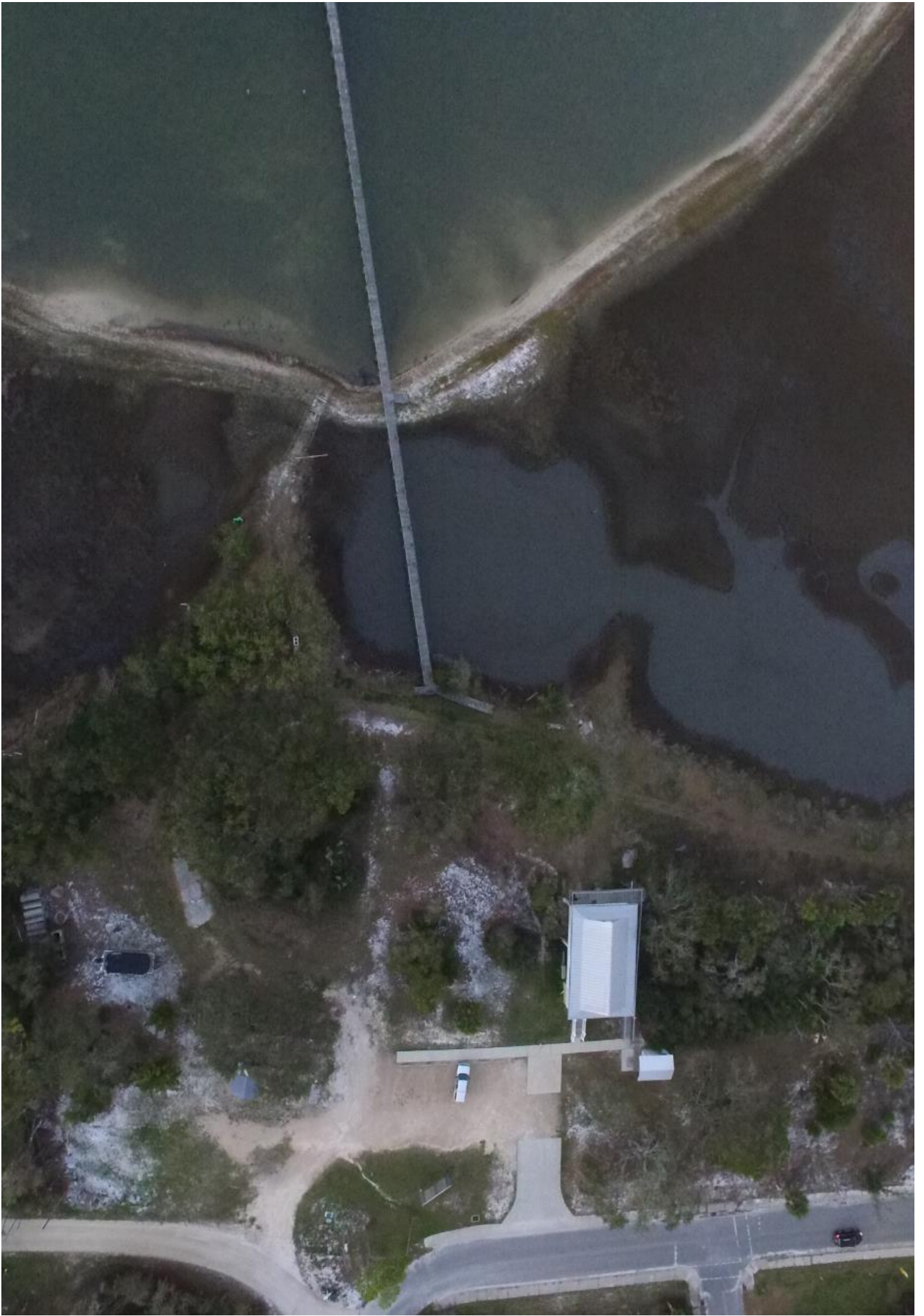
NOTES

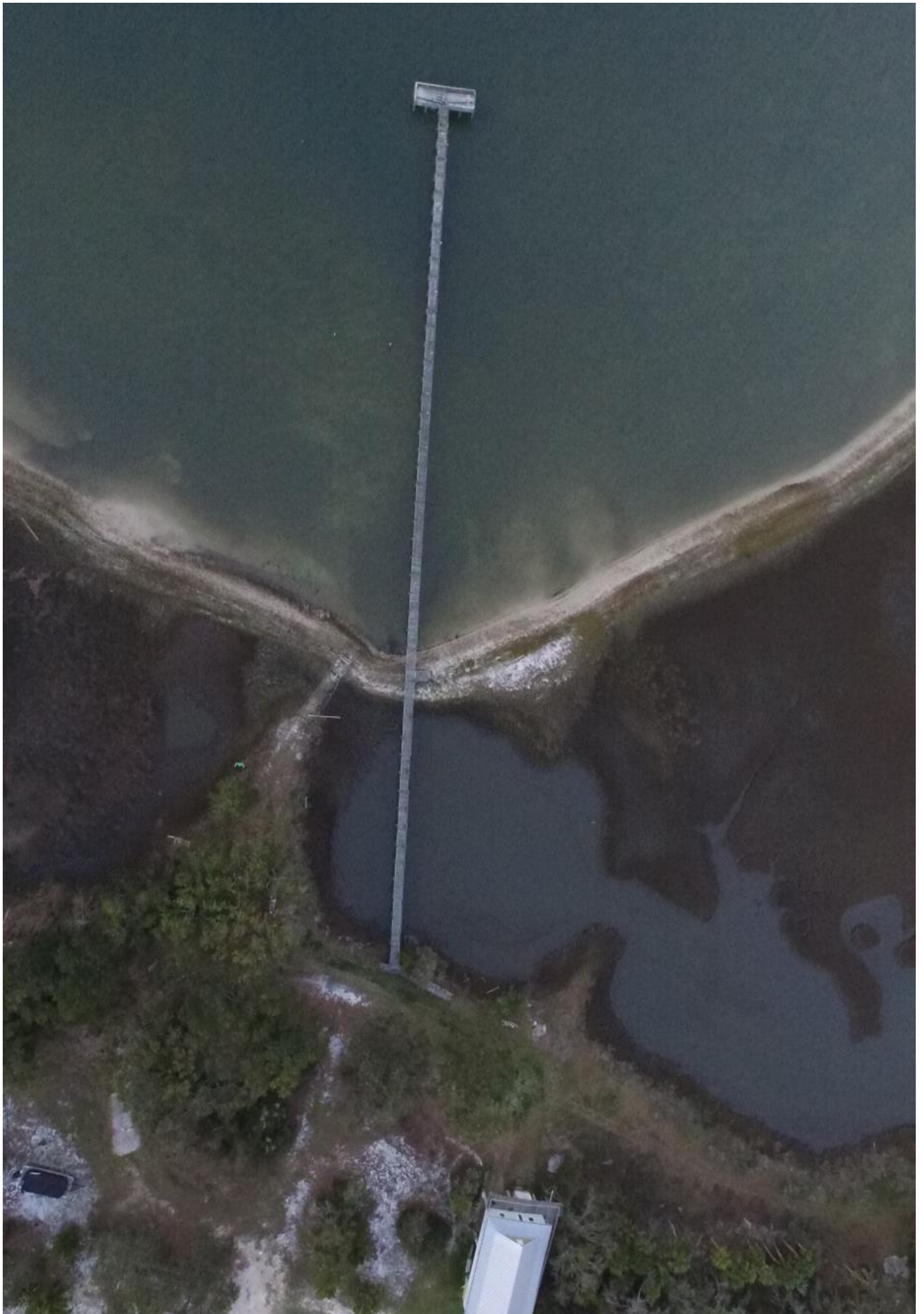
1. **SURVEY SOURCE:** Deeds of record Village, a previous survey by this firm. Instructions as per client and field underlined surveys.
2. **BEARING REFERENCE:** Eastern boundary North 07 degrees 17 minutes 29 seconds of South Shoal Village.
3. **NO IMPROVEMENTS** have been located shown herein.
4. **THERE ARE NO VISIBLE ENCROACHMENTS** shown herein.
5. **This survey is dependent upon** DCD.
6. **Not valid without the signature of a Florida Licensed Surveyor and Professional Engineer.**
7. **See attached sheet for legal description.**



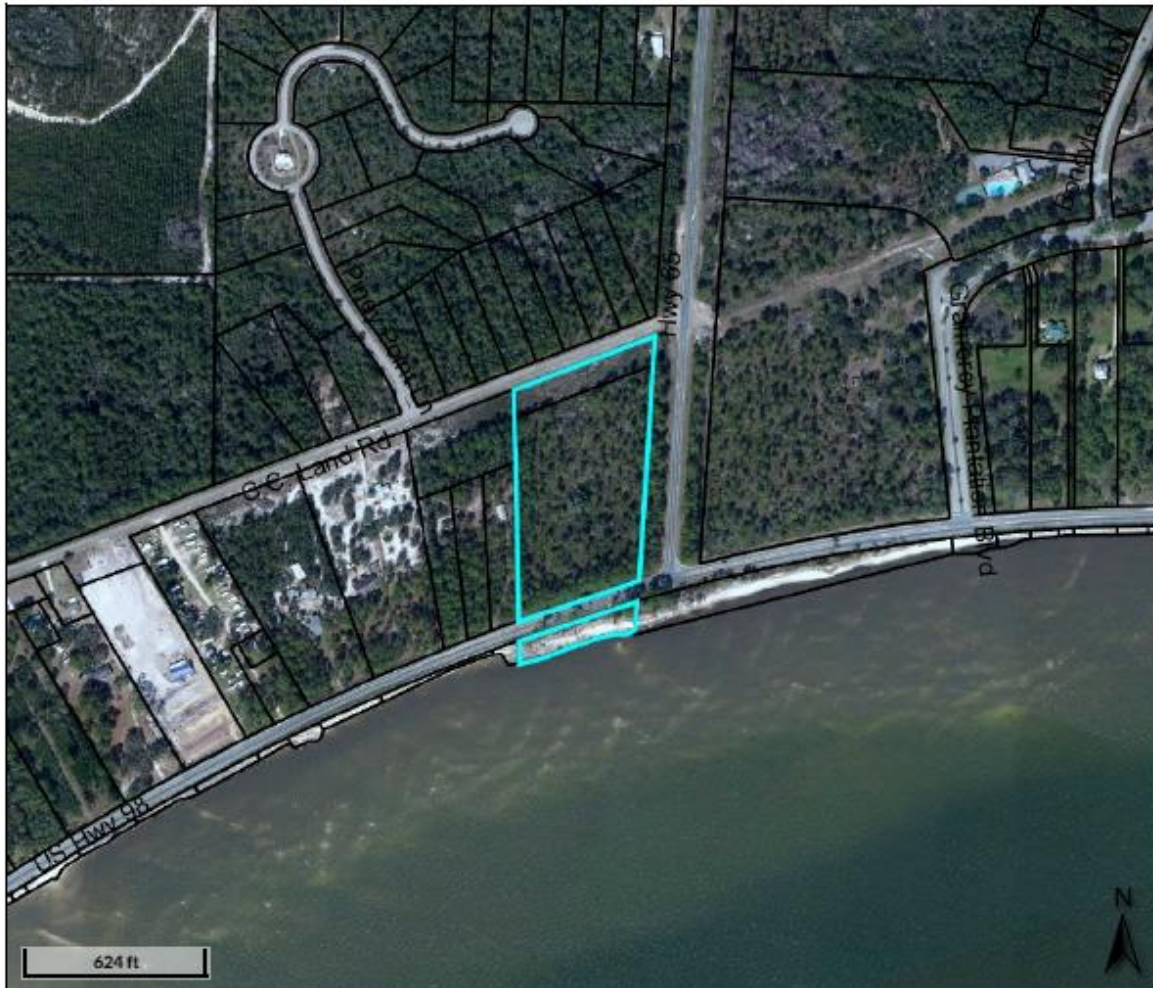








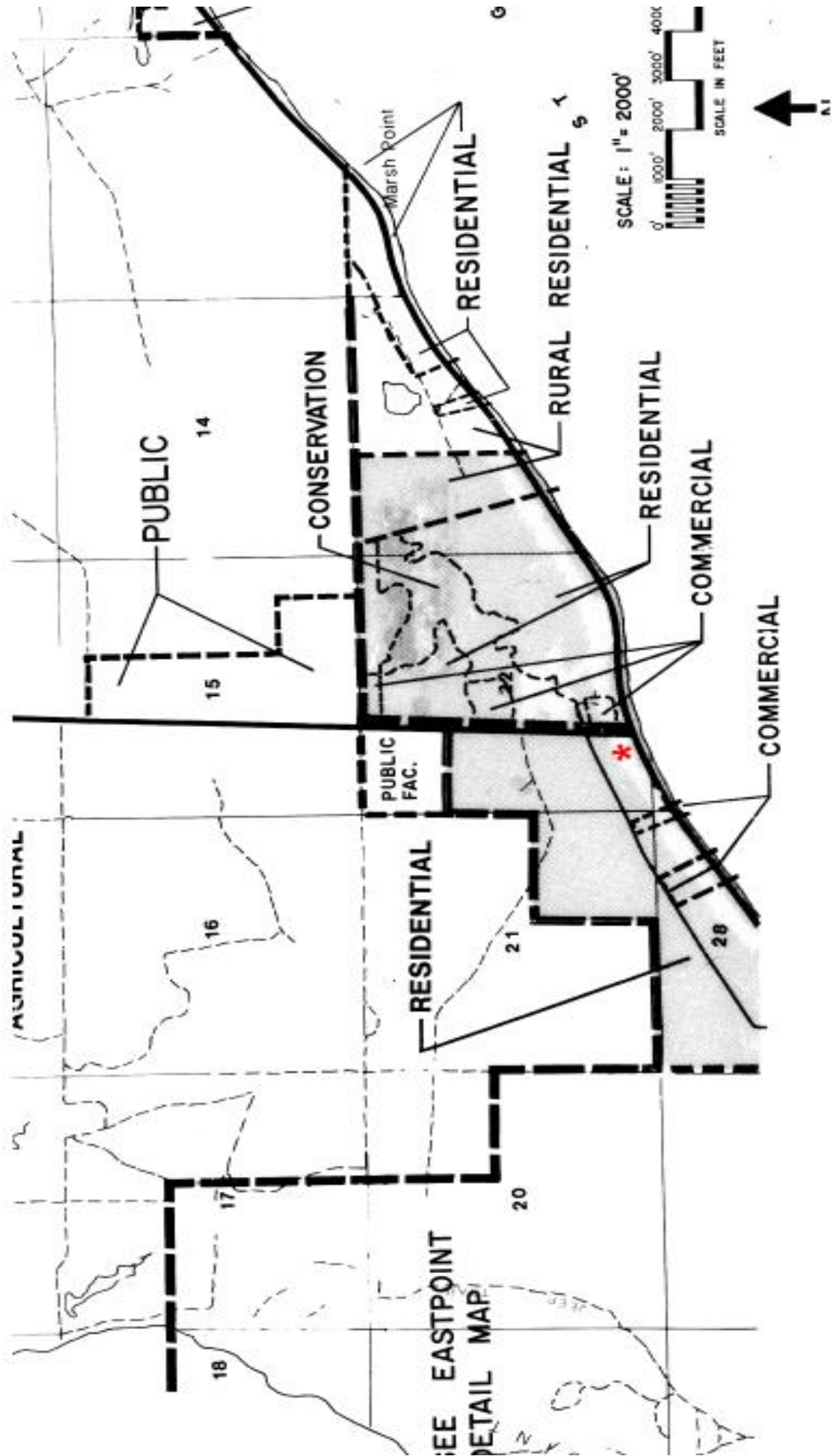
- 4- **RECOMMENDED APPROVAL OF A PUBLIC HEARING: (Unanimous)** Consideration of a request for a land use change of 7.68 Acre parcel from Single Family Residence and Single Family Home Industry to Commercial Business and a rezoning from R-1 Single Family Residential and R-4 Single Family Home Industry to C-2 Commercial Business. Property lying in Section 22, Township 8 South, Range 6 West. Request submitted by James Ward, applicant.

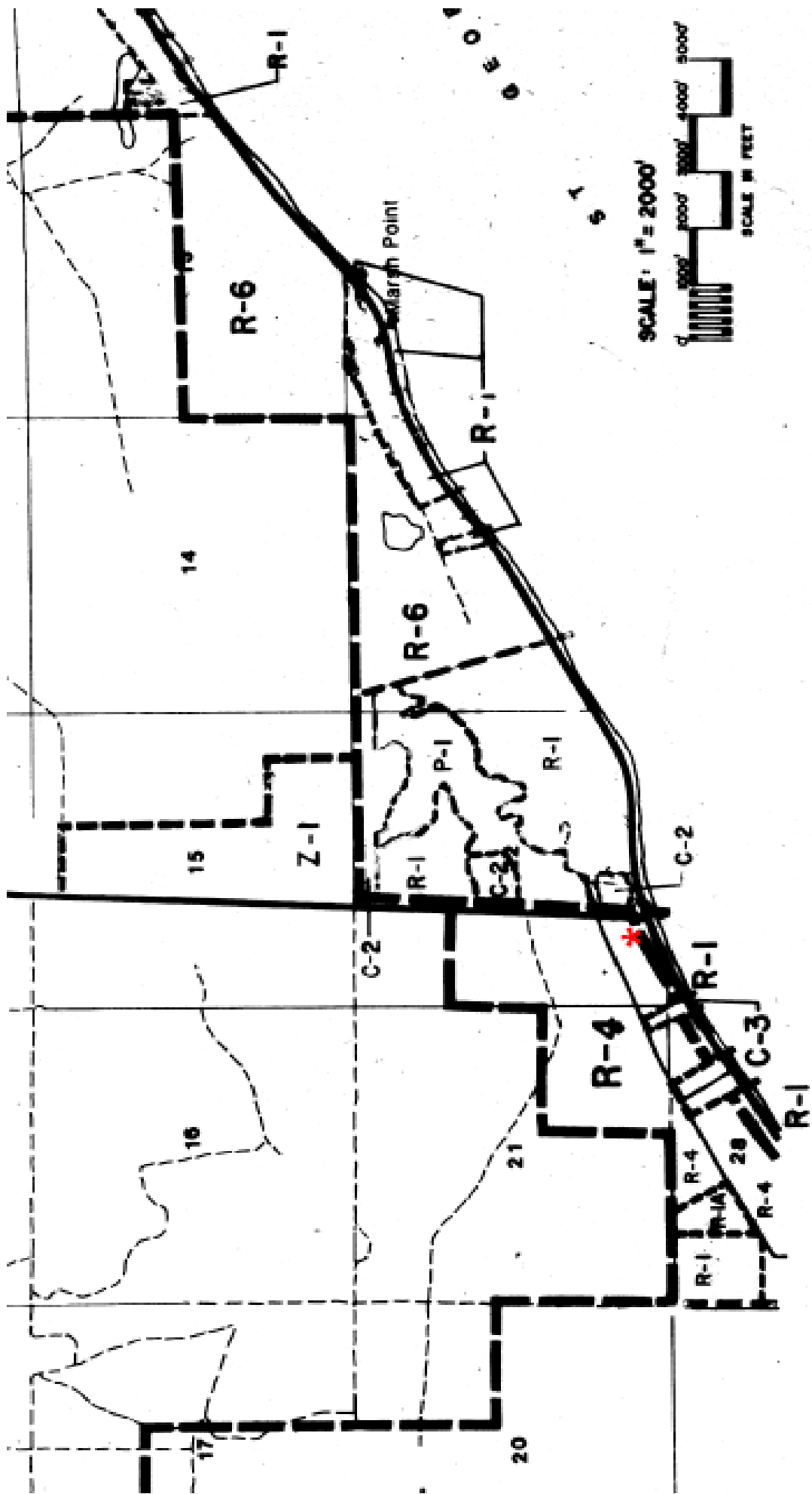


Legend

- ☐ Parcels
- ☐ Roads
- ☐ City Labels

Parcel ID	22-085-06W-0000-0030-0000	Alternate ID	06W08522000000300000	Owner Address	WARD JAMES HAROLD
Sec/Twp/Rng	22-85-6W	Class	VACANT		677 CYPRESS AVENUE
Property Address	1015 HWY 98	Acreage	10.07		EASTPOINT, FL 32328
District	1				
Brief Tax Description	3.67 AC & THE LANDS S OF HWY				

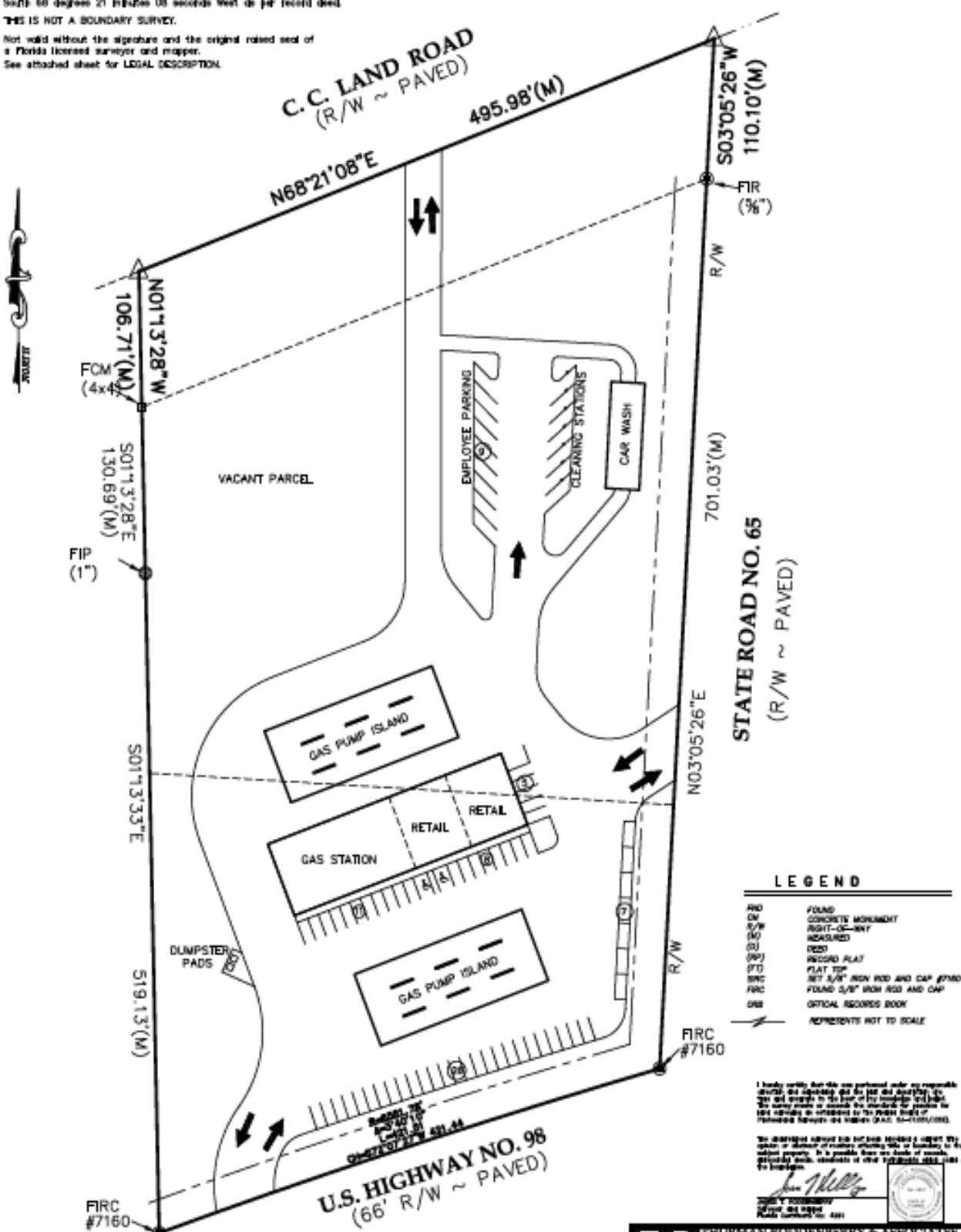




NOTES:

1. SKETCH SOURCE: Deed of record, special instructions as per client and a previous survey performed by the undersigned surveyor.
2. BEARING REFERENCE: Southerly boundary of a 100' wide power line easement also being the Northerly boundary of subject parcel being South 68 degrees 21 minutes 08 seconds West as per record deed.
3. THIS IS NOT A BOUNDARY SURVEY.
4. Not valid without the signature and the original raised seal of a Florida licensed surveyor and mapper.
5. See attached sheet for LEGAL DESCRIPTION.

PLAT OF SPECIFIC PURPOSE TO SHOW SITE PLAN FOR: JAMES WARD



- Approval of the Hospital Board's 2019-2020 Annual Budget for Weems
- A request to withdraw \$100,000 from the Money Market Account and \$75,000 from the Healthcare Trust Fund **if needed** to meet payroll for the end of November 2019. We have 3 payrolls instead of 2 in the month of November . We have about \$123,000 in the Money Market Account left as of now.

Synergy - Re-roofing project - Ongoing collaboration with Synergy NDS and subcontractors. Phase one of the roofing project has been completed. Phase two has started with the emergency department operating from the East Wing of the hospital. We are anticipating an AHCA site visit in November regarding the re-roofing project. We are anticipated completion around in early December 2019.

New construction – AHCA has confirmed a Stage II Review for November 20, 2019.

From: Nikol Tschaepe NTschaepe@weemsmemorial.com
Subject: Request for Masonry Work - Re-roofing project
Date: October 11, 2019 at 4:14 PM
To: David Walker dwalker@weemsmemorial.com
Cc: Michael Moron michael@franklincountyflorida.com

NT

Good Morning David,

Gary Gargus, the architect for the re-roofing projected, noted that the hospital corridors are not smoke tight as required. Maintenance staff verbally reported the condition of the walls is a known deficiency that has not been addressed for years. To date, staff sealed small breaks and penetrations in the walls. However, we have a need for a mason to repair the large holes (see pictures attached). The masonry work is not covered under insurance.

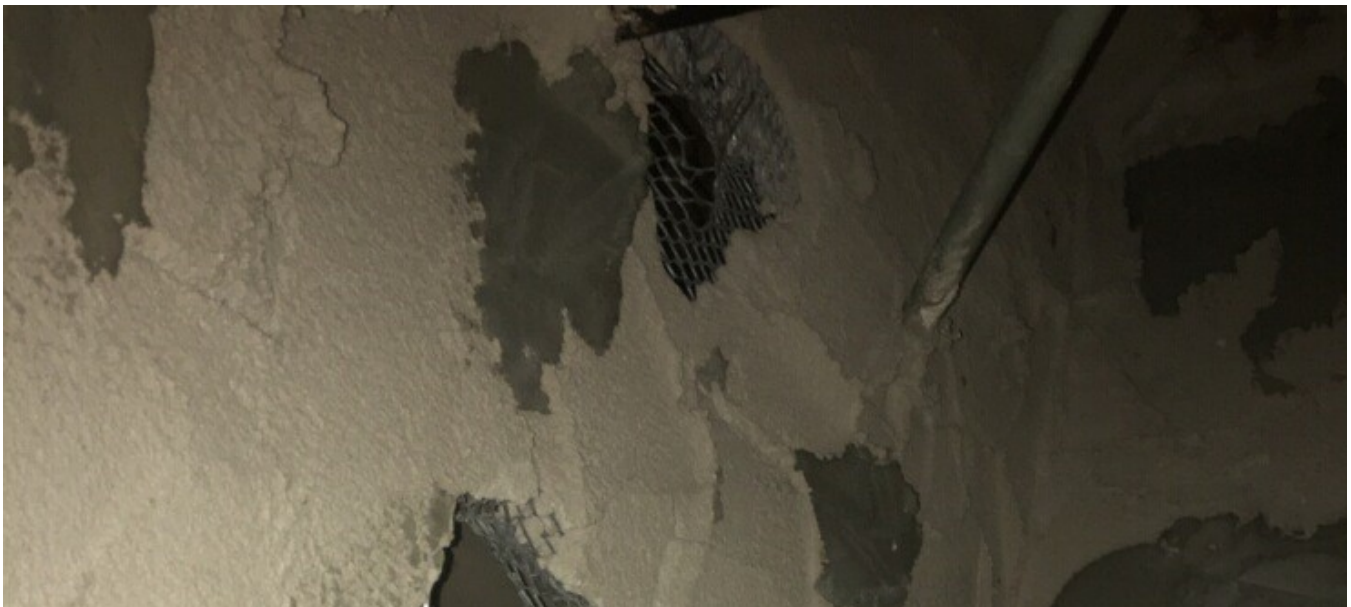
I have reached out to several masonry contractors. Contractors have verbally replied masonry workers are in high demand due to the current construction activities. Below is the information from one contractor; I have L&G Masonry's insurance information on file. Due to the high demand and urgent need to complete the work, (hopefully) before the AHCA construction site visit, I am requesting approval to proceed.

On Monday, October 7, 2019, 6:26 AM, Gabriel Rodriguez
<keniarodriguez7@yahoo.com> wrote:

Thi is Gabriel Rodriguez L&G masonry the reason for this email is to price the job on the hospital were we going to close all the opens on the conducts of the AC on top of ceiling the price to get that done in total materials and labor it will be 5,500 thanks

Respectfully,
Nikol

Nikol Tschaepe
Weems Memorial Hospital
ntschaep@weemsmemorial.com









Roumelis Planning and Development Services, Inc.

5378 Carisbrooke Lane
Tallahassee, FL 32309

Phone (850) 893-0694
debroumelis@hotmail.com

October 9, 2019

REPORT TO THE FRANKLIN COUNTY BOARD OF COUNTY COMMISSIONERS
HOUSING CDBG GRANT for EASTPOINT FIRE VICTIMS

CDBG assistance for recipients of donated mobile homes

At the 9/17/2019 Board meeting, the Board discussed using the CDBG grant to replace mobile homes that were donated to Eastpoint fire victims. The main issue would be the disposition of the donated homes. The donated homes would preferably be given to individuals who were in a similar need but ineligible for the CDBG program, and able to immediately fund the proper setup of the donated home on their own property.

Annie and William Banks, 638 Ridge Road, Eastpoint, received a donated mobile home from a church. The Banks have applied for, and are eligible for, a CDBG mobile home replacement. The environmental review of the Banks' property mobile home replacement has been approved by DEO.

The Banks propose to transfer title of their donated home to Jason Millender, 1413 Highway 67, Carrabelle. Jason Millender's mobile home outside of Carrabelle was recently destroyed by a fire. He is employed, but his income does not exceed the limit for the CDBG program. The CDBG income limit would not apply to him, but the Commissioners would want to know that situation.

The CDBG grant could move the Banks' mobile home to the Millender lot, and provide a new mobile home for the Banks. Jason Millender and his parents would fund the setup of the donated home on Jason's property, using available cash to be provided by his parents, Anthony and Beverly Millender.

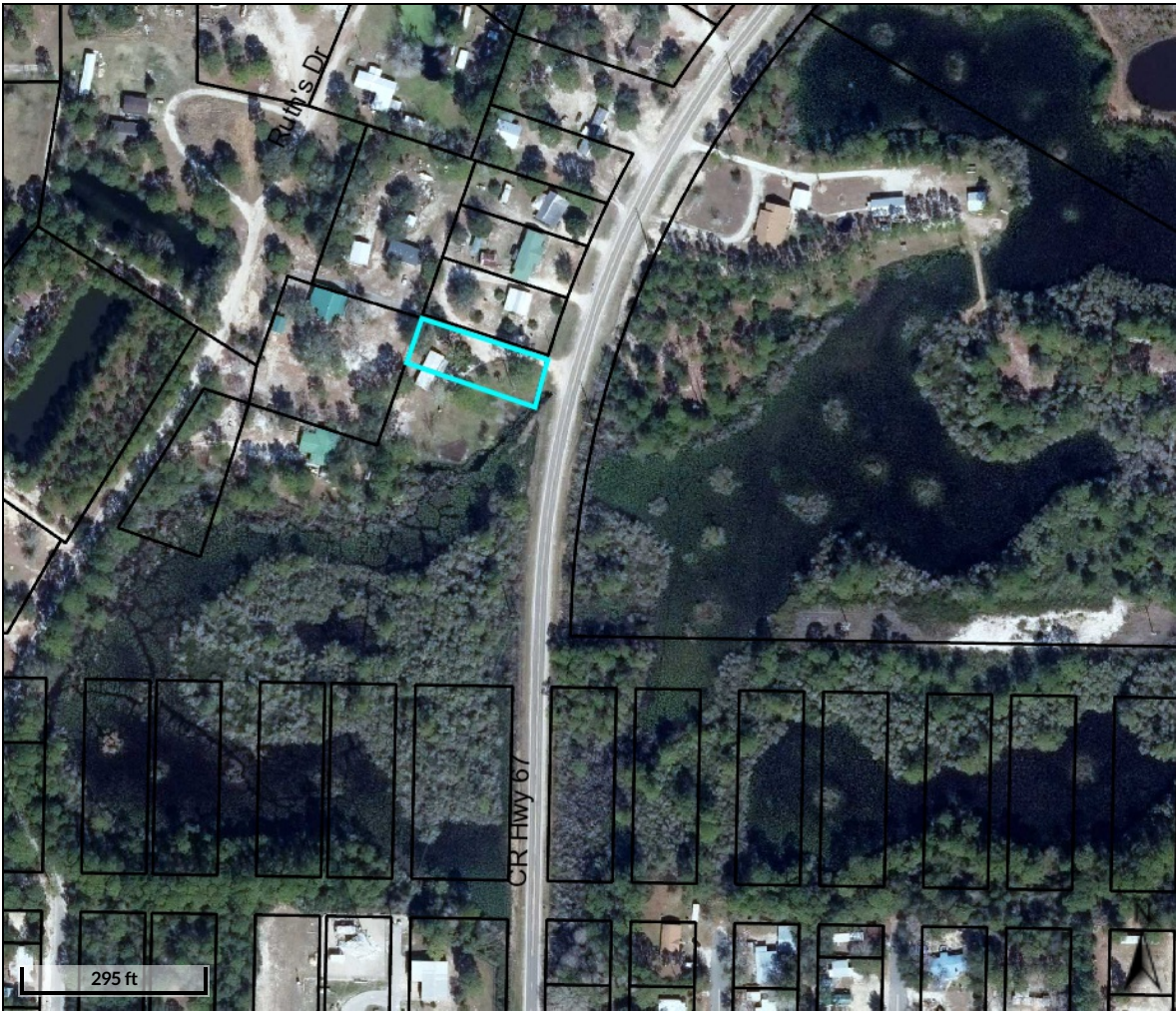
Requested Action: Approve the application for a new mobile home for Annie and William Banks, subject to the Banks' transfer of their existing home to Jason Millender.

Respectfully submitted,
Deborah Belcher
President, RPDS

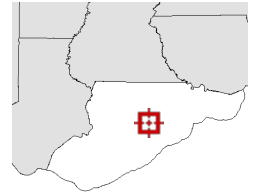


qPublic.net™

Franklin County, FL



Overview



Legend

- Parcels
- Roads
- City Labels

Parcel ID	17-07S-04W-0000-0250-0000	Alternate ID	04W07S17000002500000	Owner Address	MILLENDER JASON C & ANTHONY C
Sec/Twp/Rng	17-7S-4W	Class	MOBILE HOM		BEVERLY S MILLENDER
Property Address	1413 HWY 67	Acreage	n/a		J/W/R/S PO.BOX 80
					CARRABELLE, FL 32322

District 1
Brief Tax Description RUN W FROM POB 208 FT TH
(Note: Not to be used on legal documents)

Date created: 9/24/2019
Last Data Uploaded: 9/24/2019 7:08:53 AM

Developed by Schneider
GEOSPATIAL

County Coordinator's Report
BOCC Regular Meeting
October 15, 2019

1. **Animal Control Officer Budget:** As an update, I spoke to representatives from both cities regarding the Board's request that they each contribute \$3500 to the Animal Control Budget and more importantly, have city police officers respond to animal control calls and determine if an animal control officer is needed. Both cities have set aside the funds and have requested additional time for their commissioners to meet for one last discussion on this matter. I anticipate a positive response from both cities by month's end. I have recommended that both city attorneys contact Attorney Shuler if there are any legal questions.

Recommended Action: None/Information Item.

2. **Legislative Funding Request List:** At your last meeting the Board discussed items that should be submitted as Legislative Funding Requests. Based on that discussion, the most important project is construction funding for a new Emergency Operation Center (EOC). As the Board is aware, Ms. Pam Brownell has access to Florida Department of Emergency Management funding for the design of a new EOC but no construction money. Franklin County is probably the only coastal county without a modern EOC, and Hurricane Michael proved that we are in desperate need of a larger EOC. This is the only funding request I am planning to submit to our Legislative Delegation unless the Board has additional projects for submission. As of Monday, I haven't received clear guidance if the County is to include any request from both cities and from constitutional officers.

Recommended Action: Discussion and action to authorize funding request list.

3. **Fort Coombs Armory Website:** At your June 18th meeting the Board authorized the creation of a website, strictly dedicated to Fort Coombs Armory. This website would automate the booking process with email notification, would be mobile friendly, have an availability calendar, and be ADA compliant, along with other features to promote the Armory as a wedding destination and as the County's Convention Center. With that in mind, the Board directed TDC to include this project in their 2019-2020 budget. Since that budget was approved, I signed the agreement with the County's Web designer to proceed with the creation of the Armory Website.

Recommended Action: None/Information Item.

4. **St. George Island (SGI) Restrooms Project:** At your April 2nd regular meeting the Board authorized using up to \$120,000 TDC set aside funds for the design, permitting, and construction document development for the SGI Restrooms project. Dewberry & Associates has submitted the attached fee proposal of \$63,947 for these services. At a future meeting when Dewberry is in the final stages of the design, permitting, and construction documentation, the Board will need to discuss construction funding.

Recommended Action: Approve and authorize the Chairman's signature on the \$63,947 fee proposal for the SGI Restrooms project.

5. **New Planning & Zoning Appointee:** Mr. Joey Taranto currently sits on the Planning and Zoning (P & Z) Forestry Seat. Mr. Taranto informed staff, due to his 2020 schedule, he will not be able to attend all of the 2020 P & Z meetings. However, Mr. Taranto has found another Forestry Officer, Mr. Alex Skovronsky, that lives in Chairman Lockley's district and is willing to serve on P & Z. If the Board has no objection, Mr. Skovronsky would serve as an alternate, which would allow him the opportunity gain a better understanding of P & Z, until Mr. Taranto is ready to step down. Mr. Taranto is willing to serve as an alternate, when his schedule allows, especially when additional members are needed to meet the quorum requirements. I will inform the Board when Mr. Taranto and Mr. Skovronsky are ready to switch seats.

Recommended Action: Appoint Mr. Alex Skovronsky to the Planning and Zoning Commission's as an alternate member.

6. **Representative Shoaf's request:** At your last meeting I informed the Board that Representative Shoaf requested a list of the most important needs for the county regarding Hurricane Michael recovery. With Board approval, I will submit the St. George Island Beach Berm project application with backup documentation, as the number one ranked project. The second ranked item will be the request to open and convert the old FSU marina on Alligator Point to a state managed boat ramp to allow aquaculture oyster state lease holders access to their leases. The letter we sent to the Governor, his cabinet, and our legislative delegation will be included. Our final ranked submission will be a request for the state to take back ownership and maintenance responsibility of Alligator Drive. I will include the supporting "white paper" created by Mr. Frank McCombs group as they are working on the acquisition of property's around Alligator Drive.

Recommended Action: Authorize the items and order, based on priority, on the list that will be submitted to Representative Shoaf.

7. **Cat Point Living Shoreline Project/Millender Road Closing:** I was informed that H.G. Harders and Son, Inc. has been awarded the contract with the Florida Department of Environmental Protection to construct a living shoreline breakwater along the shoreline at the end of Millender Street. During the project, Harders and Son will need to use the southern end of Millender Street as their work area will encompass the total beach area at the end of Millender Street as well as a portion of the southern side of the park. The norther portion of Millender Street from Patton Road to the ANERR entrance would be open and unobstructed to the public. Attorney Shuler and Mr. Bill Crittenden have conferred to discuss a contract indemnifying the county and promising to return Millender Road to its pre-closure condition. In addition, Attorney Shuler also recommends a certification of insurance naming the county as an additional insured. A Harders and Son representative is here today to answer additional questions and I will display the map that is attached to my report as this item is discussed.

Recommended Action: Authorize Attorney Shuler to continue discussions with Harders and Son and authorize the Chairman to sign the final version of the contract as agreed to by the county and Harders and Son, Inc.

8. **International Economic Development Council TA Grant:** I attended a meeting about a week and half ago where a local businessman stated that he would like to relocate and expand his business here in Franklin County. He was inquiring about available grants and assistance from the US Economic Development Administration (EDA). Mr. Greg Vaday of EDA along with Mr. Ben Chandler and Ms. Caroline Smith of ARPC were also at the meeting. Commissioner Parrish came about halfway into the meeting. A lot of funding options and scenarios were discussed, but one consensus was reached, that Franklin County is in need of an Economic Development plan. Without a plan and perhaps an Economic Development Council, the county is unable to tap into any of the available economic development programs or funds to help current businesses expand or new businesses locate here in the County. With the assistance of Mr. Ben Chandler (ARPC) and Ms. Dana Crater of the International Economic Development Council, the county can receive a Technical Assistance EDA grant to help the county create an economic development plan and council. This grant will cover the cost of travel, hotel, and meals for two volunteers. The first volunteer will meet with stakeholders, such as County Commissioners, other elected officials and community leaders, etc., to recommend the make-up and size of an Economic Development Council (EDC). The second volunteer will create a plan for the EDC that will be presented to the Board of County Commissioners. Mr. Ben Chandler is here today in case you have additional questions. If the Board is inclined to proceed with this grant, there is an MOU that will require Board action. I sent a copy of the MOU to Attorney Shuler for his review.

Recommended Action: Authorize the Chairman's signature on the MOU for the EDA TA grant contingent on Attorney Shuler's review.

9. **Automated Agenda Software:** In an effort to start the process of complying with ADA requirements for the county's website, I have researched software for both agenda automation and ADA compliance. Based on that research, I am recommending that the County purchase an annual subscription to Municode's Meeting Manager software. This software will reduce the need for costly conversion of documents as more meeting information will be entered directly into their cloud-based agenda system. The more information that is entered in this system will then reduce the number of attachments that will require the costly conversion process to comply with ADA requirements. The annual cost for the cloud-based software is \$3,800. This agenda software will be used for BOCC, Planning & Zoning, and Board of Adjustment agendas and minutes. We have been using Municode for codification of our ordinances for years.

Recommended Action: Authorize the payment of an annual subscription for Municode's Meeting Manager agenda and minutes software.

10. **Florida Department of Economic Opportunity (DEO) Grant:** DEO has forwarded the final draft of the agreement for the \$750,000 Hurricane Michael recovery funds for signature. As Mr. Pierce and I have stated in previous meetings, the majority of these funds will be used as the county's match for the FEMA funded Alligator Drive repair project. Once a firm match amount for this project is determined, the county will amend the scope of services with DEO and use remaining funds for another project.
Recommended Action: Approve and authorize the Chairman signature on the DEO agreement.
11. **Genesis Halff CR 30A Design:** At your September 3rd regular meeting the Board authorized staff to negotiate with Genesis Halff Inc. for the design of improvements to County Road 30A from 13-Mile Road to Highway 98. This is a FDOT SCOP grant funded project. An agreement has been reached with Genesis Halff to complete the design of the improvements for \$343,000. Mr. Curenton verified that this amount is within the grant amount and we have met FDOT's Consultant's Competitive Negotiations Act requirements. Staff recommends approving the contract and authorizing the Chairman's signature.
Recommended Action: Approve and authorize the Chairman's signature on the contract.
12. **Lanark Village Fire Department:** The Board, at your September 16th regular meeting, directed staff to contact Roberson and Associates to request an engagement letter to perform forensic accounting services for the Lanark Village Volunteer Fire Department 2018 & 2019 financial records. This request was based on a recommendation letter from the Sheriff's investigators. Mr. Roberson has submitted an engagement letter with a scope of work and a not to exceed fee of \$5000.
Recommended Action: Approve and authorize the Chairman's signature on the engagement letter.
13. **Community Action Agency:** Community Action has submitted two service call invoices, for a total of \$450, for payment. Both invoices are for an Eastpoint Fire survivor living in a RV/Travel Trailer. These invoices will be paid from the donated funds managed by Community Action Agency. Ms. Angela Webster from Community Action will be on one of your November agendas to present an update on the funds.
Recommended Action: Authorize payment of the invoices, for a total amount of \$450, from the donated funds managed by Community Action for an Eastpoint Fire survivor.
14. **Wilderness Coast (WILD) Governing Board appointment:** I received an email from Ms. Sharon Rider resigning as the county's designee on the Wilderness Coast Governing Board. As the Board is aware, the county's library is part of WILD which provides resources and benefits for the library system. Rather than appointing another designee to this seat, the Board may want to consider appointing a Commissioner to this seat. Commissioner Boldt has expressed an interest on serving on the WILD Governing Board.

Recommended Action: Appoint a replacement to fill the vacant county representative seat on the Wilderness Coast Governing Board.

15. **Living Shoreline:** On Friday I met with Mr. Rick Harter and Mr. Josh Adams to discuss the Living Shoreline project. Mrs. Jenna Harper and Mrs. Kim Wren (ANEER staff) and Joe Taylor (Franklin Promise) were also at the meeting. Mr. Harter and Mr. Adams first appeared at your July 2nd to present and discuss the Living Shoreline stability project with the Board. On Friday we discussed stakeholder and agency meetings, background investigations, seagrass mappings, habitat suitability and materials evaluation study, and coastal conditions analysis. There will be four public meetings, which I suggested be held at different locations throughout the county, and three agency meetings. The agency meetings will be a perfect opportunity to discuss some of the concerns raised at the July 2nd meeting, such as deterring the consumption of oysters that may grow at these locations and reserving appropriate access for fishermen casting nets or floundering. As these meeting dates are confirmed, I will inform the Board as there will have to be adequate notification that two or more commissioners will probably attend these meetings.

Recommended Action: None/Information Item.

16. **2019 Hurricane Michael Grant Hurricane State Recovery Grant Program:** Inform the Board that the County's consultant, Langton Consulting, has completed an application for the Florida Department of Emergency Management's 2019 Hurricane Michael Hurricane State Recovery Grant Program Proposal for an St. George Island Emergency Beach Berm Project. The overall cost of this project is approximately \$1.2 million and includes 3,850 linear feet of protective dune sand, native dune vegetation, sand fencing, engineering, design, permitting, and management. The estimated timeline has the project close out by June 1, 2020. Mr. Langton and his staff has been in constant communication with Mr. Pierce and I during the application process.

Recommended Action: None/Information Item.

17. **Running for the Bay event:** Inform the Board that the Running for the Bay Marathon event will be this Sunday, October 20th. This event did not take place last year due to Hurricane Michael. I have received the certificate of insurance that I will forward to the Clerk and Attorney Shuler and Mr. Mark Henderson, Race Director, will leave a clean-up refundable deposit with the County on Friday that will be held until after the race route is inspected to make sure it is clean and clear. As with past events, this is a weekend long event that benefits the restaurants, hotels, and other local businesses. County deputies and police officers are also hired to provide security and traffic control.

Recommended Action: None/Information item.

18. **Aquaculture Lease Application:** The Florida Department of Agriculture and Consumer Services (DACS), Division of Aquaculture has forwarded, to the county, a new aquaculture dock lease application which was submitted to DACS. The department is processing the application and part of the process is accepting written comments until

November 3rd. After reviewing the application send me your questions and/or comments which I will forward to DACS. Due to size of the file I have provided a link for downloading purposes.

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Recommended Action: None/Information item.

19. **Carrabelle Rock LLC, Rock Landing Aggregate Mine:** The County has received notice from the Florida Department of Environmental Protection that GFP Timberlands, LLLP has applied for a permit for the lime rock mine north of Carrabelle (Carrabelle Rock LLC, Rock Landing Aggregate Mine). DEP is accepting comments on this permit until October 23rd. Mr. Curenton stated, "If the County objects, it has to state how the proposal does not meet the County's statutory requirements under the Florida Coastal Management Plan and offer suggestions on how the project could come into compliance". Forward your comments and questions to me as soon as possible. This application file was too large to attach to my report so I have included a link that will allow you to download the file.

https://franklincountyfl-my.sharepoint.com/:b:/g/personal/michael_franklincountyfl_onmicrosoft_com/ETg2enMINCRDvrB8C72YOzIBuLBr4HefdHVXePH8PuvOUA?e=KGHTAk

Recommended Action: None/Information Item.

20. **SHIP Program:** Ms. Lori Switzer received notification from Florida Housing that the 2016-2017 annual report submitted last month has been approved. If you have any questions regarding this report, I encourage you to contact Ms. Switzer.

Recommended Action: None/Information Item.

21. **FDOT 5-year work plan:** Inform the Board that FDOT has published their tentative 2021-2025 work plan for Franklin County. Mr. Mark. Curenton, after reviewing the plan, stated that he only observed one new county project which is the widening and resurfacing of Highway 67, north of Crooked River, from the bridge to Forest Road 166, approximately 2 miles in length. A copy of the plan is attached to my report.

Recommended Action: None/Information Item.

22. **2020 Census:** I have been in discussions with Ms. Evelin Ramirez of the U. S. Census Bureau on the need for Franklin County to move forward with the Complete Count Committee (CCC) formation and workshop training date. In order to create a successful CCC, members should be a reflection those living in the county so the committee make-up should include leaders and members from Faith-based, Business, Education, Migrant, Media, Education, and Healthcare sectors. Ms. Ramirez also suggest at least one elected official serve on the CCC. She would like this committee formed and trained by

the end of October. I am asking that you reach out to your constituents and ask those that are willing to serve to contact me as soon as possible.

Recommended Action: None/Information Item.



Dewberry Engineers Inc. | 850.227.7200
324 Marina Drive | 850.227.7215 fax
Port Saint Joe, FL 32456 | www.dewberry.com

October 3, 2019

Franklin County BOCC
Attn: Noah Lockley, Chairman
33 Market Street, Suite 203
Apalachicola, FL 32320

RE: Saint George Island Restroom Design
Professional Services Fee Proposal

Dear Mr. Lockley,

Dewberry Engineers Inc. (DEI) is pleased to provide this proposal for professional services. It is our understanding this project includes the survey, design, permitting, and preparation of construction documents for the Saint George Island Restroom. The project includes an approximately +/- 1,500 SF restroom with male/female sides, handicap access ramp, new water connection, and septic sewer design. DEI will coordinate with Magnum Engineering to provide geotechnical services, Barnett, Fronczak, Barlowe & Shuler to provide Architectural, Structural & MEP services, and Southeastern Consulting Engineers to provide septic design services. The following list defines the services that will be provided for this project.

SCOPE OF SERVICES

- | | |
|--|-------------|
| A. SURVEY | \$5,000.00 |
| <ul style="list-style-type: none">1. DEI will prepare topographic survey of the project area as required for site design2. DEI will prepare an as-built survey of the site after construction is complete for elevation certification3. DEI will provide the County with an elevation certificate | |
| B. GEOTECHNICAL | \$3,500.00 |
| <ul style="list-style-type: none">1. Perform three (3) 20-foot deep Standard Penetration Test Borings in the building area2. Provide laboratory testing and reporting to include site/soil preparation recommendations and foundation recommendations to aid in the design. | |
| C. ARCHITECTURAL, STRUCTURAL & MEP DESIGN | \$39,947.00 |
| <ul style="list-style-type: none">1. Architectural design to include floor plans, building elevations, stair details, building sections and details, wall sections and details, door details & hardware, casework details, roof plans, hardscape plans, and interior and exterior finishes.2. Mechanical (HVAC) engineering to include a heat load for the HVAC design documents, energy calculations, plumbing design documents, and electrical design documents for the facility and ramp.3. Structural engineering to include the design for a wood frame structure supported by concrete piles and beams. This will include the stairs and access ramp to the new restrooms. | |
| D. CIVIL SITE DESIGN & PERMITTING | \$14,000.00 |
| <ul style="list-style-type: none">1. Prepare site geometry plan based on the client approved layout2. Provide Water and Sewer (Septic) Utility Design3. Provide final construction drawings | |

Mr. Lockley
Saint George Island Restroom
October 3, 2019

E. GENERAL SERVICES

\$1,500.00

1. Prepare Contract Documents necessary for bidding the project.
2. Assist the County in advertising the project by distributing the Contract Documents to interested bidders, maintain a list of plan holders, and issue Addendums if necessary.
3. Review bids and make recommendation of award.
4. Review and approve or take other appropriate action in respect to Shop Drawings, Samples, and other data which the Contractor is required to submit for conformance with the information given in the Contract Documents.

TOTAL PROPOSED FEE

\$63,947.00

Services not included in the proposal are as follows:

1. Landscape and irrigation design
2. Permit application fees.
3. Wetland delineation.
4. Construction stakeout.
5. Interior design services (furniture selections)
6. Photovoltaic systems, LEED Certification, access control, security, network electronics, public address and/or performance sound and performance lighting are not included in the design scope.

We appreciate the opportunity to provide engineering services for Franklin County. If this proposal is acceptable, please sign the space provided below. Should you have questions or need additional information, please give me a call at 850.571.1213.

Sincerely,

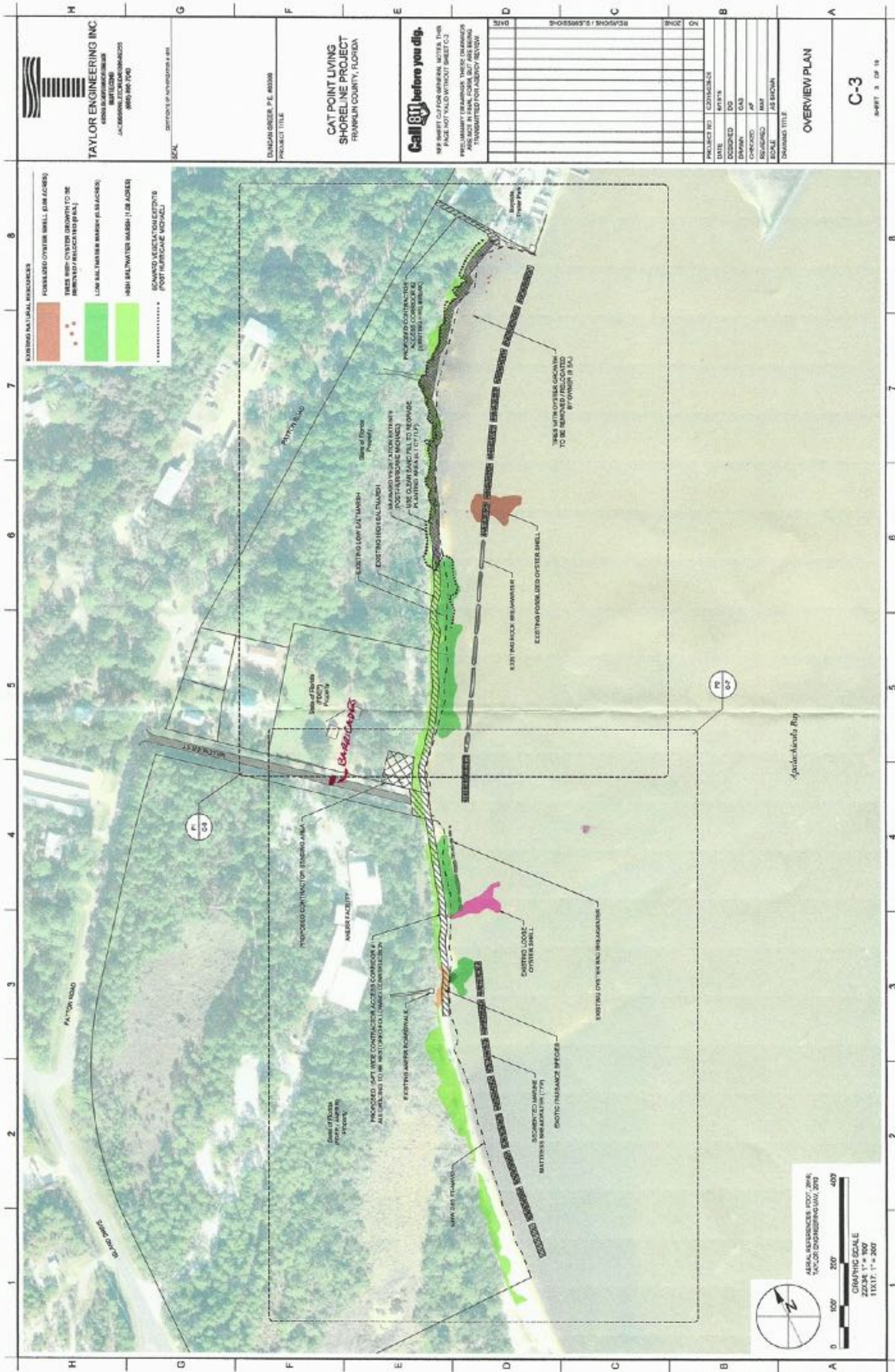


Clay Smallwood, PE
Project Manager

Accepted By: _____

Date: _____

K:\007.000\Proposal\100319 FC - SGI Restroom.docx



LITERAL REFERENCES: FOOT, 2016; JONES, 2017; KILPATRICK, 2018.

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GRAPHING SCALE

DOI: 10.1002/for

DOI: 10.1002/for

The Law Office of Thomas M. Shuler, P.A.
Apalachicola, Florida 32320

Phone: 850-653-1757

Fax: 850-653-8627

Email: mshuler@shulerlawfl.com

Mailing Address:

40-4th Street

Apalachicola, FL 32320

October 11, 2019

To: Franklin County Board of County Commissioners

From: Thomas M. Shuler, County Attorney

For: October 15, 2019 Board Meeting

Action Item

1. Hull House of SGI, LLC – Request for 10' wide utility easement across county alley

Dan Garlick, on behalf of Hull House of SGI, LLC, has requested that Franklin County consider granting his client a ten (10) foot wide utility easement across the thirty (30) foot wide alley located between East Gulf Beach Drive to the South, East Pine Street to the north at 3rd Street East, as is more particularly shown on the attached drawing.

The county recently approved a commercial site plan for this project, but thereafter, the owner was required to obtain property across the street for his waste-water system. I checked with the county planner, Mark Curenton, and he does not believe that this change will require further review by the P&Z or County Commission.

In the past, the county has agree to grant utility easements across its public rights of way, subject to conditions and restrictions which protect the public, such as, but necessarily limited to, relocating the private utility at the individual's expense if the county determines that it has to be relocated to facilitate a public purpose or project and holding the county harmless from damages as a result of damage to the road or environmental contamination.

A survey will be required prior to the recording of an easement.

Board Action Requested: Motion to approve a 10' wide by 30' long utility easement in the alley between East Pine Street and East Gulf Beach Drive at 3rd Street East, St. George Island, Florida.

Non-Action Items

2. School Board In re: Emergency Access Road

A copy of my October 7, 2019 letter to the Superintendent is attached.

3. Humane Society

The Sheriff and I have twice discussed the possibility of using his gun range a replacement gun range. He is working to prepare a cost estimate for the improvement and repairs he indicates are needed. The Humane Society representatives have also met with the Sheriff.

Items under discussion include, but are not necessarily limited to, the following conditions and restrictions to use the sheriff's gun range: hiring a range master to supervise the range (initial thought is an OPS position w/o benefits at an hourly rate to be determined), construction of an alternate access road along the school board property north of the jail as the Sheriff will not allow access through the jail property, construction of a co-ed bathroom, limit the number of days during the week that the range will be open, and whether to charge annual membership fees to offset the cost of the replacement range.

4. George Michael Norman

A copy of my letter to Mr. Norman is attached. To date, I have had no response.

5. Carol Hajok – Claim against Weems In re alleged assault by ambulance driver

A copy of my letter dated October 3, 2019 to the law firm of Perry & Young is attached, together with a copy of their demand for records.

6. Bay City Work Camp (Warehouse and Rehab. Center)

I am informed that the warehouse is substantially vacated and that the items which remain appear to have been left intentionally.

The decision has been made to hold off on surveying the fenced in area for the rehab until the overall survey work for the airport commences. This will reduce the cost of the survey from approximately \$6,000.00 to approximately \$2,000.00. No decision has been made who will pay for the survey.

The Sheriff did mention that he would like an additional acre or two outside the fence for exercise and garden space. I have asked the airport manager to weigh in on where he thinks the best location will be so as not to interfere with the airport master plan.

7. Jimmy Sadler – Airport road right of way infringement

The property has been cleaned and clutter, vehicles and boats removed from the right of way.

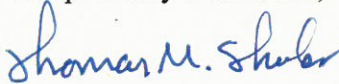
8. Kirvin Floyd Lawsuit Update

Mr. Floyd and his team continue to review the proposal discussed during mediation.

9. Debbie Belcher – Eastpoint Fire

I have requested that Ms. Belcher send me the title information on the properties she wants you to consider taking back a chattel mortgage on because some parties do not own the real estate that the property sits on.

Respectfully Submitted,



Thomas M. Shuler
Franklin County Attorney

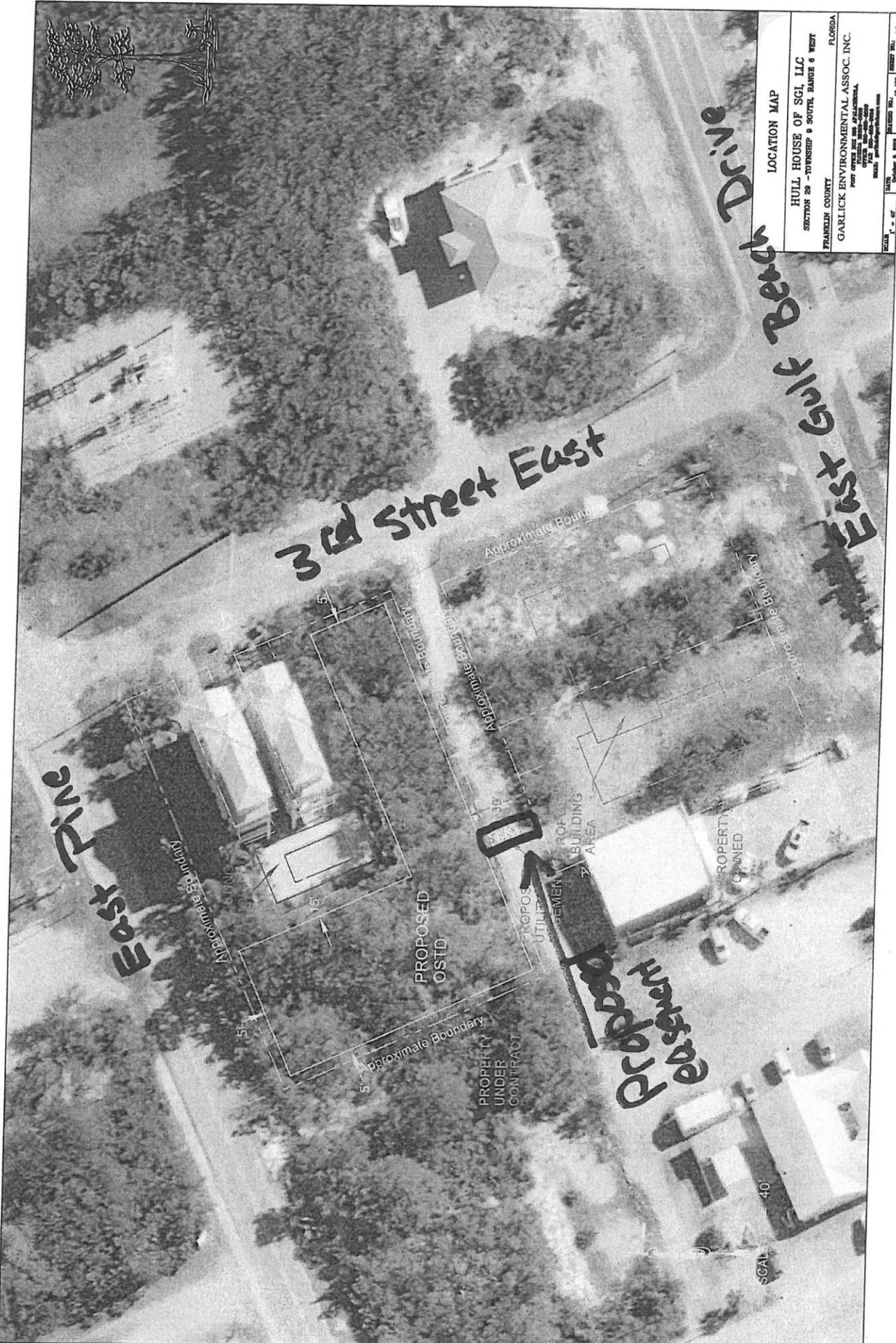
Enc: as stated

East Pine

3rd Street East

Beach Drive

LOCATION MAP	
HULL HOUSE OF SGI, LLC	
SECTION 29 - TOWNSHIP 9 SOUTH, RANGE 6 WEST	
FRANKLIN COUNTY	
GARLICK ENVIRONMENTAL ASSOC. INC.	
FORT WORTH, TEXAS 76104-0000	
TEL: 817-340-0000	
FAX: 817-340-0000	
WWW.GARLICKENVIRONMENTAL.COM	
SCALE	1" = 40'
DATE	October 1, 2009
PROJECT NO.	10-108
DRAWN BY	LA



The Law Office of Thomas M. Shuler, P.A.
Apalachicola, Florida 32320

Phone: 850-653-1757
Fax: 850-653-8627
Email: msfuler@shulerlawfl.com

Mailing Address:
40-4th Street
Apalachicola, FL 32320

October 7, 2019

Honorable Traci Moses
Franklin County Superintendent of School
1250 US Highway 98
Eastpoint, FL 32328

via USPS and email
tmoses@franklincountyschools.org

Re: Emergency Access Road Proposed
By School Board

Dear Ms. Moses:

I represent Franklin County, a political subdivision of the State of Florida. On October 1, 2019, my client was informed by two of its department heads, Mr. Fonda Davis and Mr. Howard Nabors, of a verbal request by the School Board, through you, to Franklin County that the county use its employees for the construction of an emergency access road and a storm water management system. The proposed road starts at the north boundary of the school property and meanders through the state forest until it connects with property owned by the school board abutting Highway 65, a distance of approximately one mile. We were also informed by Mr. Davis and Mr. Nabors that the school board understands that the right of way will be cleared by the Florida Forestry Department using its equipment and personnel and that the school board has \$100,000.00 available for the construction of the road.

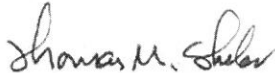
Before considering this matter, Franklin County requires a written request from the school board detailing the action it wants Franklin County to consider taking and which provides a response to the list of questions expressed below; to wit:

1. Is Franklin County only being asked to consider using its labor force on an "as available" basis determined by the county after the road-bed is cleared by the Florida Forestry Department?
2. Has an engineer prepared construction plans and a cost estimate for the road? If so, then please provide a copy with your response.
3. Has a stormwater plan for the road been prepared? If so, please provide a copy with your response. We are concerned that the 40 foot-wide right of way may be too narrow for both a road and a storm water management system.
4. Has the school board obtained all permits which may be required by the Florida Department of Environmental Protection? If so, please provide a copy with your response.
5. Who is responsible for all of the costs of construction of the road?

6. Who is responsible for all of the costs of materials for the road?
7. Who is responsible for all of the costs to maintain and repair the road?
8. Is there a security gate to keep the public from entering the school property using the emergency access road?
9. Has the school considered the use of LMS (local mitigation strategy) funding?
10. Would the school indemnify and hold Franklin County harmless from claims made for death, personal injuries and property damages sustained by the public or its employees as a result of the construction of the road by the county and its subsequent use by the public and the school?
11. Does the school agree that it will not now or in the future seek funding from Franklin County for the construction, maintenance and repair of the emergency access road?
12. The county needs a signed and sealed survey. The one presented is not.

Please contact me at your earliest convenient time if you would like to discuss this matter or the contents of this letter. If you have no questions, then please provide me with the school board's response to this letter and I will present it to the county commission for its consideration.

Respectfully Submitted,

A handwritten signature in dark ink, appearing to read "Thomas M. Shuler". The signature is fluid and cursive, with the first name "Thomas" and last name "Shuler" clearly distinguishable.

Thomas M. Shuler
Franklin County Attorney

*The Law Office of Thomas M. Shuler, P.A.
Apalachicola, Florida 32320*

*Phone: 850-653-1757
Fax: 850-653-8627
Email: mshuler@shulerlawfl.com*

*Mailing Address:
40-4th Street
Apalachicola, FL 32320*

October 2, 2019

George Michael Norman, Jr.
538 W. Tennessee Street
Tallahassee, Florida 32301

Dear Mr. Norman:

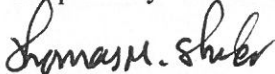
I represent Franklin County and have authority to discuss a possible voluntary purchase of land from you for the purpose of reconfiguring the eastern intersection of Alligator Dive and Tom Roberts Road. It is the same 4,619 square feet of land described in the paperwork I sent you before. I attach another copy of the drawing for your convenient review.

The county is willing to consider purchasing the land described above at a price determined by a qualified appraiser mutually selected by the parties. Therefore, I ask that you provide me with the names at least two, preferably three, appraisers who you recommend. The county will select one of the appraisers selected by you and obtain a quote for their services. If the county deems that the quote is reasonable, then it will proceed with obtaining an appraisal of the land, with the parties to thereafter consider execution of a standard Florida Bar Real Estate Purchase and Sale Agreement.

Your agreement to participate in this possible land purchase is entirely voluntary and you will not have to pay any expense for the surveys, attorney fees or costs of the purchase and sale.

For a variety of reasons important to the county, time is of the essence, so you are respectfully requested to provide me with the names of the appraisers acceptable to you on or before October 14, 2019. If I do not hear from you by that date, I will presume that you are not interested.

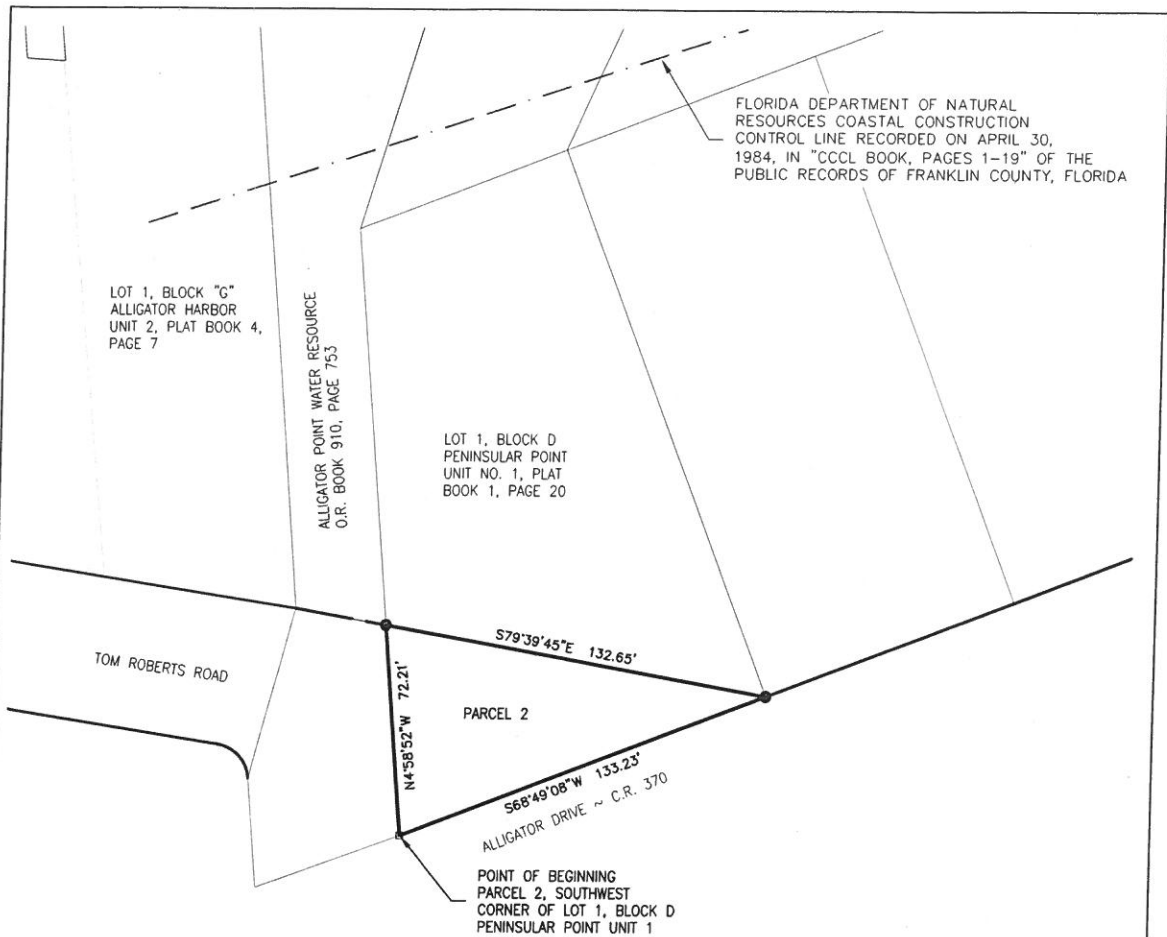
Respectfully Submitted,



Thomas M. Shuler
Franklin County Attorney

Enc: as stated

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LEGAL DESCRIPTION PARCEL 2

A PARCEL OF LAND LYING AND BEING IN FRACTIONAL SECTION 6, TOWNSHIP 7 SOUTH, RANGE 1 WEST, FRANKLIN COUNTY, FLORIDA AND BEING A PORTION OF LOT 1, BLOCK D, PENINSULAR POINT UNIT NO. 1, A SUBDIVISION RECORDED IN PLAT BOOK 1, PAGE 20 OF THE PUBLIC RECORDS OF FRANKLIN COUNTY, FLORIDA AND BEING MORE PARTICULARLY DESCRIBED AS FOLLOWS:

BEGIN AT THE SOUTHWEST CORNER OF LOT 1, BLOCK D, PENINSULAR POINT UNIT NO. 1, A SUBDIVISION RECORDED IN PLAT BOOK 1, PAGE 20 OF THE PUBLIC RECORDS OF FRANKLIN COUNTY, FLORIDA AND PROCEED NORTH 4 DEGREES 58 MINUTES 52 SECONDS WEST, ALONG THE WEST BOUNDARY LINE OF SAID LOT 1, FOR A DISTANCE OF 72.21 FEET; THENCE SOUTH 79 DEGREES 39 MINUTES 45 SECONDS EAST, FOR A DISTANCE OF 132.65 FEET TO THE SOUTHEAST CORNER OF SAID LOT 1; THENCE SOUTH 68 DEGREES 49 MINUTES 8 SECONDS WEST, ALONG THE SOUTH BOUNDARY LINE OF SAID LOT 1, FOR A DISTANCE OF 133.23 FEET TO THE POINT OF BEGINNING. CONTAINING 4,619.57 SQUARE FEET OR 0.106 ACRES, MORE OR LESS.

SURVEYOR'S NOTES:

1. BEARINGS SHOWN HEREON ARE REFERENCED TO FLORIDA STATE PLANE COORDINATES, NORTH ZONE, NAD 1983/2011, U.S. SURVEY FEET, ESTABLISHED WITH SPECTRA PRECISION EPOCH 80 GNSS RTK GPS SYSTEM, TOGETHER WITH THE FLORIDA DEPARTMENT OF TRANSPORTATION PERMANENT REFERENCE NETWORK (FPRN).
2. THIS SKETCH, MAP, AND REPORT IS NOT VALID WITHOUT THE SIGNATURE AND ORIGINAL RAISED SEAL OF A FLORIDA LICENSED SURVEYOR AND MAPPER. ADDITIONS OR DELETIONS TO SURVEY MAPS OR REPORTS BY OTHER THAN THE SIGNING PARTY OR PARTIES IS PROHIBITED WITHOUT WRITTEN CONSENT OF THE SIGNING PARTY OR PARTIES.
3. NO TITLE SEARCH, TITLE OPINION OR ABSTRACT WAS PERFORMED BY, NOR PROVIDED TO DEWBERRY FOR THE SUBJECT PROPERTY. THERE MAY BE DEEDS OF RECORD, UNRECORDED DEEDS, EASEMENTS, ENCROACHMENTS, RIGHT-OF-WAYS, BUILDING SETBACKS, RESTRICTIVE COVENANTS OR OTHER INSTRUMENTS WHICH COULD AFFECT THE BOUNDARIES OR USE OF THE SUBJECT PROPERTY.



"PARCEL 2"

DAVID JON BARTLETT, P.S.M. DATE SIGNED
PROFESSIONAL SURVEYOR & MAPPER No. LS4018



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SKETCH OF DESCRIPTION

ALLIGATOR DRIVE
SECTION 6, T-7-S, R-1-W
ALLIGATOR POINT
FRANKLIN COUNTY, FLORIDA

DRAWING DATE:

08/07/2019

BY:

DJB

APPROVED BY:

JG

PROJECT NO.

50082808

DATE:

08/07/2019

BY:

DJB

APPROVED BY:

JG

*The Law Office of Thomas M. Shuler, P.A.
Apalachicola, Florida 32320*

*Phone: 850-653-1757
Fax: 850-653-8627
Email: mshuler@shulerlawfl.com*

*Mailing Address:
404th Street
Apalachicola, FL 32320*

October 3, 2019

Perry & Young
200 Harrison Avenue
Panama City, Florida 32401

Re: Your Client Carol Hajok
My Client: Weems Hospital

Attn: Stephanie Skarvan

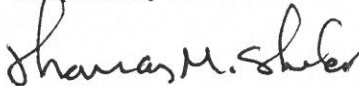
Good Morning:

This will acknowledge receipt of your public record request dated September 17, 2019. A cost estimate is being prepared and will be sent to you. You will be required to pay for the cost of the documents in advance.

You are also informed that the insurance carrier has been informed of your demand pursuant to 627.4137, F.S., and they will be directly providing a response to you.

Please contact me if you have any questions.

Respectfully Submitted,



Thomas M. Shuler

PERRY & YOUNG

ATTORNEYS AT LAW

Larry Perry
Admitted in FL, AL & GA

200 Harrison Ave., Panama City, FL 32401
Phone: (850) 215-7777 Fax: (850) 215-4777
www.Perry-Young.com

Christopher A. Young

September 17, 2019

Weems Memorial Hospital
Risk Management
135 G. Ave
Apalachicola, FL 32320

Paralegal
Contact:

Stephanie Skarvan
(850) 215-7777

Re: Our Client: Carol Hajok
Your Insured: Weems Ambulance Service
Date of Incident: April 22, 2019

To Whom It May Concern:

I have been retained to represent Ms. Carol Hajok in her personal injury claim arising from an alleged sexual assault incident committed by your employee, Robert E. Lee Major, and which occurred on or about April 22, 2019 in Franklin and/or Wakulla County, Florida. The alleged incident occurred while Ms. Hajok was being transported by Weems Hospital Ambulance Service to Tallahassee, Florida for medical treatment.

Pursuant to Florida Statute 627.4137, within thirty (30) days, please provide me with the following information regarding each policy of insurance which, to your knowledge, may provide coverage for this accident:

- (1) The name of the insurer:
- (2) The name of the each insured:
- (3) The limits of liability coverage:
- (4) A statement of any policy or coverage defenses.

A complete copy of your insured's policy will not be required unless there is a coverage issue. A copy of the declarations page and a certificate of coverage will suffice.

In addition to the foregoing, I ask that you take every reasonable step to preserve each and every item of evidence pertaining to this claim including, but not limited to, the following:

- a. Any video or audio pertaining to this incident;

- b. All medical and billing records pertaining to your care and treatment of Ms. Hajok, including records pertaining to her transport, including but not limited to, records of any medications administered to Ms. Hajok prior to or during transport;
- c. Any records detailing an accounting of medications kept, maintained, or otherwise present in the ambulance where this incident allegedly occurred indicating the number and type of medications documented before transport and after transport of Ms. Hajok;
- d. The entire personnel file of Robert E. Lee Major, including any materials obtained from secondary sources (i.e. employment verifications, background checks, etc.);
- e. Any cell phone or two-way communication device that might have been issued to Robert E. Lee Major by Weems Hospital, Weems Ambulance Service and/or Franklin County;
- f. The entire personnel file(s) of any other employee of Weems Hospital, Weems Ambulance Service and/or Franklin County, including any independent contractors, that would have been present in the subject ambulance Ms. Hajok was being transported in at the time of the alleged incident; and
- g. All records pertaining to your investigation into the allegations against Robert E. Lee Major.

Please be advised that in addition to this request that you keep and preserve these items, we also request immediate production of same in accordance with the Freedom of Information Act (FOIA).

If you should have any questions or comments, or if you would like to discuss this with me, please feel free to call. I look forward to hearing from you soon.

Sincerely yours,

Les McFatter

Les McFatter
Signed in absence to avoid delay

LM/mr