

**FRANKLIN COUNTY BOARD OF COUNTY COMMISSIONERS  
REGULAR MEETING  
COURTHOUSE ANNEX – COMMISSION MEETING ROOM  
OCTOBER 15, 2019  
9:00 AM  
MINUTES**

**Commissioners Present:** Noah Lockley – Chairman, William Massey-Vice-Chairman, Joseph Parrish, Ricky Jones, Bert B. Boldt, II

**Others Present:** Marcia M. Johnson-Clerk of Court, Erin Griffith-Assistant Finance Director, Michael Moron-County Coordinator, Michael Shuler – County Attorney, Lori P. Hines-Deputy Clerk to the Board.

**Call to Order**

Chairman Lockley called the meeting to Order.

**Prayer and Pledge**

Commissioner Jones said a prayer followed by the Pledge of Allegiance.

**Approval of Minutes**

**On motion by Commissioner Massey, seconded by Commissioner Jones, and by unanimous vote of the Board present, it was agreed to approve the minutes from the meetings held on September 17, 2019 at 9:00 a.m. and September 17, 2019 at 5:15 p.m.**

**Payment of County Bills**

**On motion by Commissioner Jones, seconded by Commissioner Massey, and by unanimous vote of the Board present, it was agreed to approve payment of the County bills.**

**Public Comments**

Mr. Gordon Hunter, a resident of St. George Island, reported the Friends of the Airport will have a group, the Experimental Aircraft Association (EAA), join them and they have a youth outreach program that is excellent. He stated they have enough people to create a chapter here. He reported the chapter from Tallahassee attended the air show last year and gave rides to 63 young people ages 12 and up. He stated there will be an airshow scheduled for March and they hope to do the same then. Mr. Hunter said the Friends of the Airport are trying to do positive

things with the airport and community. He explained they see ways the airport could be improved but they are not adversarial. He said they are a group of aviators that support the airport.

Ms. Karen Martin, Director of the Franklin County Humane Society, stated 2019 has been a challenging year as they have served 673 animals which is a record number. She explained this puts them on track to take in 800 animals this year. She stated the number of animals last year was 697. She presented a poster with the faces of the animals they took in at the shelter the month of September. Ms. Martin reported they also serve the people by providing assistance when people bring in strays, owners surrender their pets or animal control needs to re-home the animals in their shelter. She said if the Humane Society were not there these animals would be euthanized because animal control does not have an adoption program. She stated the county would incur a large expense if they tried to provide the service the Humane Society does. Ms. Martin pointed out the money they receive each year from the county is necessary and asked the Board to restore the funding for the critical work they do.

Mr. Bud Hayes, President of the Humane Society, stated 4 meetings ago the Board passed a resolution authorizing Attorney Shuler to sue the Humane Society. He reported at the next meeting they decided to withhold the Humane Society's funding of \$36,000. He said they remain unfunded for the county funds. Mr. Hayes explained last Friday the county Animal Control called and needed to euthanize some dogs and didn't have anyone to euthanize them. He reported Ms. Martin went over and picked up the 5 dogs and it costs them about \$170-\$200 per animal to vet the animals for adoption. Mr. Hayes said last Friday they incurred about \$1,000 in costs. He asked the Board to release their money so the Humane Society can continue their mission and good work.

Mr. Phillip Colaspi, a resident of Eastpoint, said he and his wife are volunteers and supporters of the Humane Society. He read their mission statement. He stated taking the funding shows a lack of compassion and that they do not care about any issue in the mission statement. Mr. Colaspi reported the Humane Society provides critical services to the county. He requested the county show they are supportive of the Humane Society by reinstating their funding immediately so they can continue their mission.

Mr. Doug Jimerson, a resident of Eastpoint, said at a previous meeting Commissioner Parrish mentioned that the Humane Society had put them in a tough place by closing the drive to the gun range. He reported the drive has been open since before that meeting and people have been using the space to practice but now the Humane Society is in a tough place and needs their funding. Mr. Jimerson explained the Humane Society cannot function without county support and there is a pet overpopulation problem in this county. He said he was there when Animal Control dropped off some animals to be euthanized and asked them to evaluate some other dogs they were not sure could be saved. Mr. Jimerson pointed out if the Humane Society closes their doors there will be hundreds of animals euthanized by Animal Control and they do not want to euthanize any animals. He stated Animal Control always tries to get any adoptable

animal into their care and do not want the role of killing animals. He questioned why the funds have not been released when the taxpayers and their constituents overwhelmingly support and need the Humane Society. Mr. Jimerson said their issue is serving the people of Franklin County and the staff should not have to worry about having their jobs disappear. He stated if they have a question about how the funds are spent then they should visit the shelter.

Mrs. Karen Weir-Jimerson, a resident of Eastpoint, stated she spoke previously about refunding the animal shelter. She read a rabies alert issued on 8/22/19 from the Florida Health website. She explained the rabies alerts stands for 60 days so they are still under the alert. She read from the website that other wild animals or domestic animals that have not been vaccinated could be affected. Mrs. Weir-Jimerson said the Humane Society helps public safety by allowing the public to bring in feral animals and animals without homes. She explained she does not want to think about all these animals running around if there is no place to take the animals and there is more of a rabies problem. Mrs. Weir-Jimerson reported a person was bitten by a grey fox in a business establishment on Highway 98. She explained if there are loose animals in the woods then there will be a rabies problem. She reported the CDC has solutions for rabies which is to vaccinate all animals which the shelter does. She stated they also recommend that animals be spayed which the Humane Society does so there is not an animal overpopulation.

#### **Traci Moses – Superintendent of Schools – Request**

Chairman Lockley reported Mrs. Moses is not present. Mr. Moron said he checked with Mrs. Moses' Assistant and she is still planning to attend. Chairman Lockley said they will come back to this discussion when she appears.

Mr. Moron informed the Board there is a long Agenda today and Mr. Pierce does not have a report but his report is 7 pages long. He said the Board also has a 1:30 p.m. workshop this afternoon. He reported the meeting needs to move along as quickly as possible so they can be ready for the workshop at 1:30 p.m.

#### **Department Directors Report**

##### **Howard Nabors – Superintendent of Public Works**

Mr. Nabors said he does not have any items for the Board. Commissioner Jones stated previously Mr. Nabors reported on getting reduced inmate crews and asked what the status is now. Mr. Nabors stated 2 of the crews this morning had 2 inmates and they usually have 4. He said on the 5 crews they sometimes only get 2-4 inmates so they are still very short on inmates. Commissioner Jones explained Mr. Nabors' department is based on a 4 day work week and he is not seeking to change how many hours they work in a day but he would like Mr. Nabors to think of a way to move his crews to working 5 days a week. Mr. Nabors stated they have 16 employees working on the Road Department and they need to hire 2 for a total of 18. He said if they have 8 on Monday and Fridays and that would be a skeleton crew and they would not be

able to dig ditches or do anything because they would need flag men. Commissioner Jones reported they need to find a way to go to more days a week because the problem they run into is especially in his district there are a lot of unpaved roads and if it rains they do not have enough days to address the roads. He said he is not asking them to vacate their schedule for his district but they need to go to 5 days so they have more days available. Commissioner Jones asked Mr. Nabors to think of a scenario that will work and bring it back to the Board.

**Fonda Davis – Solid Waste Director**

Mr. Davis provided his report, as follows:

**SUBJECT(S):**

**FOR BOARD INFORMATION:**

**Attached Soccer Schedule**

**REQUESTED ACTION: Used Roll-Off Truck**

**On motion by Commissioner Parrish, seconded by Commissioner Jones, and by unanimous vote of the Board present, it was agreed to advertise for bids for a used roll-off truck.**

Mr. Davis said at the last meeting they mentioned an increase in the hauling of the household garbage and they instructed him, Attorney Shuler and Mr. Mike Richards, Richards' Freight, to meet and come up with something to present. Mr. Davis stated Attorney Shuler prepared a contract and they need Board approval for the contract. **Commissioner Jones made a motion to approve the contract. Commissioner Massey seconded the motion.** Chairman Lockley asked if everything is in line. Attorney Shuler answered yes, and explained he had Mr. Davis look into the factual basis for the increase and to compare what Mr. Richards' proposed increases were and how they related to the industry standards with other companies and what they would charge the county if they came down and offered the same services. He stated Mr. Davis reported the request is not inconsistent with industry standard for charges of this type. Attorney Shuler said it is an increase and if the overcharges reach their potential maximum it could be as much as a \$45,000 increase. Attorney Shuler explained they have to pay what the market will bear and Mr. Richards is asking to pay what the market will bear and the industry standard. He reported he has also asked Mr. Davis to monitor this increase because the budget was set before this requested increase was received. He stated it may be that Mr. Davis needs

to come back and address an increase in the tipping fees at the landfill to cover this unanticipated increase. Attorney Shuler reported he prepared a contract and they are recommending approval. He stated there is a 6 month termination provision so if the new pricing schedule is not beneficial to the public and the county then they can terminate the contract and go out for bids. Chairman Lockley advised Mr. Davis to check and see what it costs for the tipping fee because they may have to pass this costs on later. **Motion carried; 5-0.** Attorney Shuler commented the contract has been delivered to Mr. Davis to get signatures from Mr. Richards and return it back to the Board.

Mr. Moron read Item #1 from his report, as follows:

1. **Animal Control Officer Budget:** As an update, I spoke to representatives from both cities regarding the Board's request that they each contribute \$3500 to the Animal Control Budget and more importantly, have city police officers respond to animal control calls and determine if an animal control officer is needed. Both cities have set aside the funds and have requested additional time for their commissioners to meet for one last discussion on this matter. I anticipate a positive response from both cities by month's end. I have recommended that both city attorneys contact Attorney Shuler if there are any legal questions.

**Recommended Action:** None/Information Item.

Chairman Lockley asked Mr. Moron to keep them informed. Mr. Moron said hopefully by the first meeting in November they will respond with a yes.

#### **Pam Brownell – Emergency Management Director**

Mrs. Brownell presented her report, as follows:

Action Items:

1. Approval and signing of the Hurricane Loss Mitigation Program (HLMP) Grant in the amount of \$194,000.00

**On motion by Commissioner Massey, seconded by Commissioner Jones, and by unanimous vote of the Board present, it was agreed to approve and sign the Hurricane Loss Mitigation Program (HLMP) Grant in the amount of \$194,000.**

2. Approval and signing of the modifications (Attachment E & Effective Date) of the Emergency Management Preparedness Assistance (EMPA) Grant.

**On motion by Commissioner Parrish, seconded by Commissioner Jones, and by unanimous vote of the Board present, it was agreed to approve and sign the modifications (Attachment E & Effective Date) of the Emergency Management Preparedness Assistance (EMPA) Grant.**

Information Item:

1. Addressing Reimbursement and Mitigation on FEMA PA Projects.

Total Projects – 36

## Obligation Report

### Payments > Payments by Transaction: 4399 Hurricane Michael (PA)

Applicant Name	Proj #	Created Date	Pay #	Description	Federal Amt	State Amt	Waiver Amt	Workflow Step
Franklin County	107	Mar 29, 2019	1	Payment Trigger - Version Obligation	\$32,440.51	\$5,406.75	\$0.00	9) Paid
Franklin County	92	Apr 25, 2019	2	Payment Trigger - Version Obligation	\$9,564.11	\$1,594.02	\$0.00	9) Paid
Franklin County	99	Apr 25, 2019	3	Payment Trigger - Version Obligation	\$126,978.71	\$0.00	\$0.00	9) Paid
Franklin County	128	Apr 25, 2019	4	Payment Trigger - Version Obligation	\$24,978.92	\$4,163.16	\$0.00	9) Paid
Franklin County	205	Jun 20, 2019	5	Payment Trigger - Version Obligation	\$7,776.00	\$1,296.00	\$0.00	9) Paid
					<b>\$201,738.25</b>	<b>\$12,459.93</b>	<b>\$0.00</b>	

Project	Proj #
Projects awaiting Mitigation –	
CR 30 East	79189
CR 30 West	79189
Alligator Point Dune Walkovers	79199
St George Island Dune Walkovers	79156
Eastpoint Fishing Pier	81691
Island View Park	81073

FCEM Staff is working with Tracy Pullen with FEMA Mitigation towards repairing and mitigating the above listed projects. Mitigation will make our parks and roads not only whole again but more resilient towards future disasters. FCEM continues to work diligently on FEMA PA Reimbursement request. Due to our limited staff, State and Federal Grant Requirements, and an active storm season, time is limited to work on FEMA PA. FCEM Staff will continue to work on FEMA PA Reimbursement request as time/staffing permits.

Mr. Moron read Item #2 from his report, as follows:

2. **Legislative Funding Request List:** At your last meeting the Board discussed items that should be submitted as Legislative Funding Requests. Based on that discussion, the most important project is construction funding for a new Emergency Operation Center (EOC). As the Board is aware, Ms. Pam Brownell has access to Florida Department of Emergency Management funding for the design of a new EOC but no construction money. Franklin County is probably the only coastal county without a modern EOC, and Hurricane Michael proved that we are in desperate need of a larger EOC. This is the only funding request I am planning to submit to our Legislative Delegation unless the Board has additional projects for submission. As of Monday, I haven't

received clear guidance if the County is to include any request from both cities and from constitutional officers.

**Recommended Action:** Discussion and action to authorize funding request list.

Mr. Moron stated there was confusion last year about whether or not to include the cities so he is trying to get confirmation from Senator Bill Montford's office and Representative Jason Shoaf's office. Chairman Lockley asked if the cities and the constitutional officers know about this. Mr. Moron answered yes but said the only one that has approached him is the Sheriff who wants to send in a request for the drug rehabilitation center. Mr. Moron was not sure if this request would be submitted with the county's rankings or considered separately. He explained he wants to start working on it this week because it is due November 1<sup>st</sup>. **On motion by Commissioner Jones, seconded by Commissioner Massey, and by unanimous vote of the Board present, it was agreed to approve this funding request list.** Commissioner Boldt said it is important to do what they are doing and focus on what matters most and not include too many requests. Mr. Moron agreed if they just focus on this one then they should get some money to get this done. Commissioner Parrish said when they submit this funding request they should reference that they are getting hurricane money to get the facility designed and engineered. He stated they need to follow up with this request and get it funded so in the next budget they can begin construction. Chairman Lockley said the building is old. Mrs. Brownell stated it was built in 1976. Chairman Lockley stated they need the upgrade to keep people out of harm's way.

#### **Erik Lovestrand – Extension Office Director**

Mr. Lovestrand stated he does not have anything in addition to his report. Commissioner Boldt stated he was pleased to be at the ribbon cutting ceremony earlier this past week for Representative Shoaf's office and glad it is in the extension facility in Blountstown. Commissioner Jones said last Thursday and Friday he was at the Florida Association of Counties ACC class for county commissioners and Mr. Nick Price, IFAS, was one of their speakers. He said for the public's information IFAS is in all 67 counties and he is thankful to be a partner in that. Mr. Lovestrand stated they appreciate the county's participation.

### **County Extension Activities October 2 – October 15, 2019**

#### **General Extension Activities:**

- The renovation project for the Extension office is progressing nicely. Sheet rock work is almost completed, concrete work is complete, painting will begin soon.
- Extension Director participated in ANERR's monthly Friends of the Reserve Board meeting.
- Extension Director attended District-wide Fall faculty meeting.
- Extension Director attended multi-county extension meeting to discuss collaboration possibilities.

**Sea Grant Extension:**

- Extension Director participating with other faculty to assist shellfish growers with information about gear preparation before a storm event. Covering lessons learned during Hurricane Michael.

**4-H Youth Development:**

- Extension staff coordinating with local schools who plan to attend Ag Adventures at the Quincy Research Farm this year.
- Met with 4-H program implementation team during their meeting in Apalachicola.

**Family Consumer Sciences:**

- Family Nutrition Program (FNP) Assistant teaching hands-on cooking skills with pre-K youth to 8<sup>th</sup> grade with “Kids in the Kitchen curriculum. Includes kitchen safety, cooking skills, how to follow recipes and, always the favorite part, taste testing.

**Agriculture/Horticulture:**

- Plant samples were collected and submitted to UF’s plant pathology lab in Quincy for disease diagnosis.

**John Solomon – TDC Administrator – Report**

Mr. Solomon offered his report, as follows:

**Collections Report:** The July (2019) collections were \$209,374.07. This is a \$6,559.27 or - 3.04% decrease from July 2018

**Web Site Activity:** We had 51,424 web hits in the month of September (2019).

**Visitor Center Numbers:** The Visitor Centers welcomed 2,550 visitors in the month of September. The total for January-September of 2019 is 31,405 Visitors that have visited our centers.

**Approval of Visitor Center Annual Contracts:**

ACTION ITEM

**On motion by Commissioner Parrish, seconded by Commissioner Jones, and by unanimous vote of the Board present, it was agreed to approve the Visitor Center Annual Contracts.**

**TDC Board:** Mayor Kevin Begos has assumed the seat for the City of Apalachicola from former Mayor Van Johnson.

**Forgotten Coast Museum Series & Forgotten Coast Festival Series:** The TDC Board approved the development of Forgotten Coast Museum Series and the Forgotten Coast Festival Series. They are 3-5 minute short videos featuring all of our area museums and parks. The Festival Series will feature 3-5 Minute videos of annual events and Festivals in Franklin County. These videos will be used in the newsletter, on Facebook, on the webpage as well as our youtube channel as promotion for things to do in Franklin County. These videos will also be available for others to use as well for promotions.

**KeyData Software:** The TDC Board approved the purchase of Key Data Dashboard software. This software will help stream line where and to whom we advertise to. Using this software we can see where our visitors are coming from, when they are booking and when they are booking for in real time as they book their accommodations.

Meetings:

The next scheduled board meeting is November 13<sup>th</sup> at 2:00pm at the Eastpoint Visitor Center

Clerk Johnson said she wants to give kudos to the Apalachicola Bay Chamber of Commerce because they won 3 awards at the Florida Association of Chamber Professionals. She reported they won awards for the Public Relations Programs, Audio Visual for Online Communications and for Communications and Marketing for the Bucks and Clucks Cookoff advertising campaign. She explained because the Apalachicola Bay Chamber of Commerce handles the county's TDC she thought they should be recognized for doing a good job. Chairman Lockley offered congratulations.

Commissioner Jones said Mr. Solomon was bringing up the keydata software which was in their budget but they think it will change the game for the TDC. He stated Mr. Solomon presented this so the Board was aware of what they were doing.

Mr. Moron read the following item from his report:

3. **Fort Coombs Armory Website:** At your June 18<sup>th</sup> meeting the Board authorized the creation of a website, strictly dedicated to Fort Coombs Armory. This website would automate the booking process with email notification, would be mobile friendly, have an availability calendar, and be ADA compliant, along with other features to promote the Armory as a wedding destination and as the County's Convention Center. With that in mind, the Board directed TDC to include this project in their 2019-2020 budget. Since that budget was approved, I signed the agreement with the County's Web designer to proceed with the creation of the Armory Website.

**Recommended Action:** None/Information Item.

Mr. Moron said he wanted to let them know this is on the way.

Mr. Moron provided Item #4 from his report, as follows:

4. **St. George Island (SGI) Restrooms Project:** At your April 2<sup>nd</sup> regular meeting the Board authorized using up to \$120,000 TDC set aside funds for the design, permitting, and construction document development for the SGI Restrooms project. Dewberry & Associates has submitted the attached fee proposal of \$63,947 for these services. At a future meeting when Dewberry is in the final stages of the design, permitting, and construction documentation, the Board will need to discuss construction funding.

**Recommended Action:** Approve and authorize the Chairman's signature on the \$63,947 fee proposal for the SGI Restrooms project.

**On motion by Commissioner Jones, seconded by Commissioner Parrish, and by unanimous vote of the Board present, it was agreed to approve and authorize the Chairman's signature on the \$63,947 fee proposal for the SGI Restrooms Project.**

The meeting recessed at 9:39 a.m.

The meeting reconvened at 9:45 a.m.

**Amy Ham-Kelly – Board of Adjustment – Report**

Mrs. Ham-Kelly read her report, as follows:

1. **RECOMMENDED APPROVAL- Unanimous**: Consideration of a request for a 15 foot variance off of Magnolia Street to construct a garage on an existing slab. Located at 605 Alligator Drive, Lots 5 & 6, Block 1, Sun & Sands, Unit 2. Request submitted by Thomas Wiegand, applicant.

Mrs. Ham-Kelly presented the area on the map. **On motion by Commissioner Boldt, seconded by Commissioner Jones, and by unanimous vote of the Board present, it was agreed to approve this request.**

2. **RECOMMENDED APPROVAL- Unanimous**: Consideration of a request to construct a Lumber Tree 20 foot into the west side property line off of South Franklin Street on property described as 268 Highway 98, Eastpoint Franklin County, Florida. Request submitted by Oliver Sperry Renovations and Construction, Inc. agent for Taylor's Building Supply, applicant.

**On motion by Commissioner Jones, seconded by Commissioner Parrish, and by unanimous vote of the Board present, it was agreed to approve this request.**

3. **RECOMMENDED DENIAL- Unanimous**: Consideration of a request for a 5 foot variance into the Critical Habitat Zone to construct a 1343 sq. ft. single story home. Located at 37 Carousel Terrace lot 2, Holiday Beach, Unit 1. Request submitted by Wayne & Susan Johnson, applicant.

Mrs. Ham-Kelly explained in 2002 the Board set a precedent that if you ask for a variance into the critical habitat the structure would be limited to a 1,000 sq. ft. footprint. She read the above request and explained the reason for the denial is because the home is 343 sq. ft. above what the county set the precedent for in 2002. Mrs. Ham-Kelly reported the applicant was aware of the precedent and moved forward with the request. **Commissioner Parrish made a motion to take the Board of Adjustment's recommended denial. Commissioner Jones**

**seconded the motion.** Commissioner Boldt stated this is an excellent example that potential buyers purchasing property in Franklin County should take their realtors and go to the Planning Department before they make commitments. He explained the county is using a standard of practice and that is why the property values remain strong. **Motion carried; 5-0.**

**Amy Ham-Kelly – Planning and Zoning – Report**

Mrs. Ham-Kelly presented her report, as follows:

**CRITICAL SHORELINE APPLICATION:**

- 1- **RECOMMENDED APPROVAL (Unanimous)**- Consideration of a request to construct a Single Family Residential Dock located at Lot 2, Savannah Cove, 1269 E Gulf Beach Drive, St. George Island, Franklin County, FL. The proposed access walkway for the dock will be 275' x 4' with a 12' x 20' terminal platform and (2) 12' x 20' boat lifts. This application has all State and Federal Permits. Request submitted by Garlick Environmental Agency, agent for Joseph Lawrence, applicant (has house)

**On motion by Commissioner Jones, seconded by Commissioner Parrish, and by unanimous vote of the Board present, it was agreed to approve this request.**

**FINAL PLAT APPLICATION:**

- 2- **RECOMMENDED APPROVAL (Unanimous)**- Consideration of a request for Final Plat approval of a 1unit subdivision formerly known as Lots 1 and 2 Chateau de LaGrange, lying in Section 22, Township 9 South, Range 6 West, St. George Island, Franklin County, Florida. Request submitted by Barbara Sanders, agent for Corey and Deborah Reynolds-Johnsen, applicants.

**On motion by Commissioner Jones, seconded by Commissioner Massey, and by unanimous vote of the Board present, it was agreed to approve final plat approval.**

**LAND USE & RE-ZONING APPLICATION:**

- 3- **RECOMMENDED APPROVAL OF A PUBLIC HEARING: (3/1 Vote In Favor) Chairman Murphy recused himself and did not vote during this request)**  
\*\*\*\*\*Consideration of a request for a land use change of 1.04 Acres from Commercial Recreation to Commercial Fishing and a re-zoning change from C-3 Commercial Recreation to C-1 Commercial Fishing. Property lying in Section 6, Township 7 South, Range 1 West, 127 Harbor Circle, Alligator Point, Franklin County, Florida. Request submitted by Paul and Stephanie Parker, applicants.

Mrs. Ham-Kelly explained there was an error in the Planning & Zoning agenda and this is just a rezoning. Commissioner Boldt said he will recuse himself from this item because he has a business relationship with Mr. Parker. Attorney Shuler stated Commissioner Boldt disclosed this business relationship to him and he does have a voting conflict so he is announcing it publicly and Mr. Moron will fill out the Memorandum of Voting Conflict within the next 15 days to file with the Commission on Ethics and the Clerk. Mr. Parker said he is present to answer any questions. Commissioner Jones asked if the request today is to take this to a public hearing.

Mrs. Ham-Kelly answered yes. **Commissioner Jones made a motion to approve.**

**Commissioner Massey seconded the motion. Motion carried; 4-0. Commissioner Boldt abstained from voting and a Memorandum of Voting Conflict will be filed.**

- 4- **RECOMMENDED APPROVAL OF A PUBLIC HEARING:** (Unanimous)  
Consideration of a request for a land use change of 7.68 Acre parcel from Single Family Residence and Single Family Home Industry to Commercial Business and a to C-2 Commercial Business. Property lying in Section 22, Township 8 South, Range 6 West. Request submitted by James Ward, applicant.

**On motion by Commissioner Massey, seconded by Commissioner Jones, and by unanimous vote of the Board present, it was agreed to approve the public hearing.**

**Public Hearing – Zoning Change Request ( [REDACTED] )**

*Consider an Ordinance to change the Zoning of a 6.51 (approximately) acre parcel lying in Section 32, Township 6 South, Range 1 West, Alligator Point, Franklin County, Florida from C-2 Commercial Business to C-3 Commercial Recreation.*

Mrs. Ham-Kelly reported the applicant withdrew the request so they will not have the public hearing. Chairman Lockley said they kept it on the Agenda so everyone would know. Mr. Moron agreed they wanted to let everyone know it was withdrawn by the applicant.

Mr. Moron read the following item from his report:

- 5- **New Planning & Zoning Appointee:** Mr. Joey Taranto currently sits on the Planning and Zoning (P & Z) Forestry Seat. Mr. Taranto informed staff, due to his 2020 schedule, he will not be able to attend all of the 2020 P & Z meetings. However, Mr. Taranto has found another Forestry Officer, Mr. Alex Skovronsky, that lives in Chairman Lockley's district and is willing to serve on P & Z. If the Board has no objection, Mr. Skovronsky would serve as an alternate, which would allow him the opportunity gain a better understanding of P & Z, until Mr. Taranto is ready to step down. Mr. Taranto is willing to serve as an alternate, when his schedule allows, especially when additional members are needed to meet the quorum requirements. I will inform the Board when Mr. Taranto and Mr. Skovronsky are ready to switch seats.

**Recommended Action:** Appoint Mr. Alex Skovronsky to the Planning and Zoning Commission's as an alternate member.

**On motion by Commissioner Massey, seconded by Commissioner Parrish, and by unanimous vote of the Board present, it was agreed to appoint Mr. Alex Skovronsky to the Planning & Zoning Commission as an alternate member.**

#### **RFP/RFQ Opening – CEI Services CR67 – Sidewalk Improvement Project**

Mr. Moron said the review committee will consist of him, Mr. Nabors and Ms. Lauren Luberto, Finance Department. He explained the review committee will rank the RFP's and bring a recommendation back to the Board. Mr. Moron said the project is from Avenue A northward to Crooked Creek Road in Carrabelle. He explained the project is federally funded with assistance from the Florida Department of Transportation and the Federal Highway Administration. Mr. Moron opened and announced the following RFP's, as follows:

<u>Company</u>	<u>Location</u>
Dewberry Engineers, Inc.	Port St. Joe, FL
DRMP	Tallahassee, FL
AE Engineering, Inc.	Marianna, FL

Commissioner Boldt asked what CEI stands for. Mr. Moron responded construction, engineering and inspection. **On motion by Commissioner Massey, seconded by Commissioner Parrish, and by unanimous vote of the Board present, it was agreed to turn the RFP's over to the review committee for review, ranking and a recommendation at the next meeting.**

#### **David Walker – Weems CEO – Request**

Mr. Walker provided the following requests:

- Approval of the Hospital Board's 2019-2020 Annual Budget for Weems

Mr. Walker reported the Hospital Board approved the annual budget and they would like this Board to approve it. He stated their budget is a little over \$15 million. He clarified for the public no property taxes or ad valorem taxes goes to the hospital operations. Mr. Walker said the sales tax provides for the operation of the hospital as well as the 2 clinics. He stated property taxes and ad valorem taxes go to the Emergency Medical Services (EMS). **On motion by Commissioner Parrish, seconded by Commissioner Jones, and by unanimous vote of the Board present, it was agreed to approve the Hospital Board's 2019-2020 Annual Budget.**

- A request to withdraw \$100,000 from the Money Market Account and \$75,000 from the Healthcare Trust Fund if needed to meet payroll for the end of November 2019. We have 3 payrolls instead of 2 in the month of November. We have about \$123,000 in the Money Market Account left as of now.

Mr. Walker explained the Money Market Account was deplinished and he hopes with the Board's assistance they can build it back up and put some funding in that account. He reported if they need any of the money they will request it through the County Coordinator and Assistant County Finance Officer. He said he is just forecasting that in the later months they may need to pull from the savings account. Chairman Lockley stated they need to build it up because they always had money in this account. Mr. Moron reported Attorney Shuler reminded him that years ago there was funding approved that was never used. Attorney Shuler explained his recollection is the Board in the past authorized up to 5 pay periods as needed without having to come back to the Board. He reported he is not sure how many draws have been taken. Mr. Moron stated none of the 5 draws have been taken. Mrs. Erin Griffith read the minutes that said at an Emergency Meeting on December 30, 2015 the Board authorized emergency advancement of \$100,000 and additional payments as requested to a maximum of \$180,000 times 3. She read the transfers that have occurred since that time and said that was \$890,000 in emergency transfers as of September 30, 2016. Mrs. Griffith stated they received payments of \$150,000 on April 27, 2017 and another \$50,000 on July 20, 2017. Attorney Shuler said he just remembers there being an authorization of up the 5 pay periods without having to come back to the Board. Commissioner Parrish stated this is when Mr. Mike Cooper, CEO, was at the hospital. Mrs. Griffin agreed that was a long time ago but it is the same authorization and she did not know if it was open ended. Mr. Moron reported he was unaware money was transferred based on that request. Chairman Lockley asked if it still stands now. Attorney Shuler explained the Board authorized a certain number of draws and he does not know if they used all the preauthorized draws or not. He said the Board can defer action and let them look at the record and come back with more complete information or do they need to act this morning. Mr. Walker reported they do not need to act this morning as it is just a forecast. Attorney Shuler suggested they review the record and report back at the next meeting. Mr. Moron stated he fought to set aside \$750,000 in the Money Market Account and it was for times like this but it was used for other purposes without him and the Board knowing. Chairman Lockley said he would like them to have enough for an extra payroll without having to come back before the Board. **On motion by Commissioner Parrish, seconded by Commissioner Boldt, and by unanimous vote of the Board present, it was agreed to provide funds for 1 extra payroll today if needed.** Chairman Lockley reported they will check the record and come up with a new plan but they need to be able to cover this just in case. Commissioner Parrish stated his request says if needed. Mr. Walker agreed he is just forcasting and it is a month away but there are also 3 payrolls in March, 2020 so he is thinking ahead in case they need it. Chairman Lockley stated if they do need the funds they need to keep the Board informed. Mr. Walker explained before they make the request he will notify Mrs. Griffith and Mr. Moron but he wanted to let them know in advance. Chairman Lockley stated that is good. Commissioner Boldt reported they now have hospital transparency proactive before they get in trouble. He said this is a defining moment and he appreciates him doing this.

**Nikol Tschaepe – Weems Plant Operation Director – Report**

Ms. Tschaepe requested the Board authorize a \$5,500 payment for a masonry project in relation to the re-roofing project. She reported they have one company that is willing to do the work. Commissioner Parrish referenced the photographs Ms. Tschaepe provided on the masonry work that must be done. **On motion by Commissioner Parrish, seconded by Commissioner Jones, and by unanimous vote of the Board present, it was agreed to authorize the payment of \$5,500 to complete this work.**

Synergy - Re-roofing project - Ongoing collaboration with Synergy NDS and subcontractors. Phase one of the roofing project has been completed. Phase two has started with the emergency department operating from the East Wing of the hospital. We are anticipating an AHCA site visit in November regarding the re-roofing project. We are anticipated completion around in early December 2019.

New construction – AHCA has confirmed a Stage II Review for November 20, 2019.

#### **Deborah Belcher – CDBG Administrator – Report**

Mrs. Belcher discussed her report with the Board, as follows:

#### **CDBG assistance for recipients of donated mobile homes**

At the 9/17/2019 Board meeting, the Board discussed using the CDBG grant to replace mobile homes that were donated to Eastpoint fire victims. The main issue would be the disposition of the donated homes. The donated homes would preferably be given to individuals who were in a similar need but ineligible for the CDBG program, and able to immediately fund the proper setup of the donated home on their own property.

Annie and William Banks, 638 Ridge Road, Eastpoint, received a donated mobile home from a church. The Banks have applied for, and are eligible for, a CDBG mobile home replacement. The environmental review of the Banks' property mobile home replacement has been approved by DEO.

The Banks propose to transfer title of their donated home to Jason Millender, 1413 Highway 67, Carrabelle. Jason Millender's mobile home outside of Carrabelle was recently destroyed by a fire. He is employed, but his income does not exceed the limit for the CDBG program. The CDBG income limit would not apply to him, but the Commissioners would want to know that situation.

The CDBG grant could move the Banks' mobile home to the Millender lot, and provide a new mobile home for the Banks. Jason Millender and his parents would fund the setup of the donated home on Jason's property, using available cash to be provided by his parents, Anthony and Beverly Millender.

**Requested Action:** Approve the application for a new mobile home for Annie and William Banks, subject to the Banks' transfer of their existing home to Jason Millender.

Mrs. Belcher said they talked about the people that have donated mobile homes and want CDBG funded mobile homes. She stated this is the first one proposed and their mobile home was donated by a church. She reported they qualify for a CDBG mobile home and someone who was burned out not by the Eastpoint fire but by another fire that will get their mobile home. Mrs. Belcher said the issues they have discussed is that the donated mobile home would go to someone that needed it and the party receiving the donated mobile home would be able to immediately install it at their expense on their land. She reported that is the case in this situation. **On motion by Commissioner Massey, seconded by Commissioner Jones, and by unanimous vote of the Board present, it was agreed to approve the application for a new mobile home for Annie and Williams Banks subject to the Banks' transfer of their existing home to Mr. Jason Millender.** Commissioner Massey thanked Mrs. Belcher for her work.

Chairman Lockley asked how she is doing with the other project. Mrs. Belcher stated she got one piece of the information she needed and will be following up. Chairman Lockley stated he is getting calls that they took care of one of the things in the Courthouse. Mr. Moron reported he sent Mrs. Belcher the taxes. Mrs. Belcher stated she will check on it and get back with Mr. Moron.

#### **Marcia M. Johnson – Clerk of Courts – Report**

Clerk Johnson said she does not have a report at this time.

#### **Alan Pierce – RESTORE Coordinator – Report**

Mr. Moron stated Mr. Pierce does not have a report today.

#### **Michael Morón – County Coordinator – Report**

- Ben Chandler
- Bill Crittenden (or Designee)

- 1- This item was addressed earlier in the meeting.
- 2- The Board handled this item earlier in the meeting.
- 3- Mr. Moron provided this information previously in the meeting
- 4- The Board addressed this item during the TDC report.
- 5- Mr. Moron presented this item during the Planning & Zoning Report.
- 6- **Representative Shoaf's request:** At your last meeting I informed the Board that Representative Shoaf requested a list of the most important needs for the county regarding Hurricane Michael recovery. With Board approval, I will submit the St. George Island Beach Berm project application with backup documentation, as the number one ranked project.

The second ranked item will be the request to open and convert the old FSU marina on Alligator Point to a state managed boat ramp to allow aquaculture oyster state lease holders access to their leases. The letter we sent to the Governor, his cabinet, and our legislative delegation will be included. Our final ranked submission will be a request for the state to take back ownership and maintenance responsibility of Alligator Drive. I will include the supporting “white paper” created by Mr. Frank McCombs group as they are working on the acquisition of properties around Alligator Drive.

**Recommended Action:** Authorize the items and order, based on priority, on the list that will be submitted to Representative Shoaf.

Mr. Moron said he will send this information today or tomorrow. He requested a motion from the Board agreeing to the order of the list. **Commissioner Jones made a motion to approve. Commissioner Massey seconded the motion.** Chairman Lockley said the road should have been way up on the list. Commissioner Boldt stated in the white paper Mr. Moron is submitting to the state requesting they take the road back, this county has been a great steward of this road over the years. He explained as they continue with the rebuilding project of Alligator Drive it is great testimony to the state that they are giving back something better than they gave the county. **Motion carried; 5-0.**

- 7- **Cat Point Living Shoreline Project/Millender Road Closing:** I was informed that H.G. Harders and Son, Inc. has been awarded the contract with the Florida Department of Environmental Protection to construct a living shoreline breakwater along the shoreline at the end of Millender Road. During the project, Harders and Son will need to use the southern end of Millender Street as their work area will encompass the total beach area at the end of Millender Street as well as a portion of the southern side of the park. The norther portion of Millender Street from Patton Road to the ANERR entrance would be open and unobstructed to the public. Attorney Shuler and Mr. Bill Crittenden have conferred to discuss a contract indemnifying the county and promising to return Millender Road to its pre-closure condition. In addition, Attorney Shuler also recommends a certification of insurance naming the county as an additional insured. A Harders and Son representative is here today to answer additional questions and I will display the map that is attached to my report as this item is discussed.

**Recommended Action:** Authorize Attorney Shuler to continue discussions with Harders and Son and authorize the Chairman to sign the final version of the contract as agreed to by the county and Harders and Son, Inc.

Mr. Moron said a representative from Harders and Sons should be present. No one was present from Harders & Son. He presented a map of the area. Attorney Shuler stated there is a requirement for signage at the intersection of Millender Street and Patton Drive notifying people that the road is closed at a certain point and to also provide a turn around so maybe that will cut down on some of the thru traffic. He reported Mr. Moron’s explanation of the contract is sufficiently complete. Commissioner Parrish inquired if they are asking for a temporary closure until the breakwater is done. Mr. Moron answered yes. **On motion by Commissioner Parrish, seconded by Commissioner Massey, and by unanimous vote of the Board present, it was agreed to authorize Attorney Shuler to continue discussions with**

**Harders and Son and authorize Chairman Lockley to sign the final version of the contract.**

Chairman Lockley said they are running a little ahead in the meeting so the representative may come in later. Mr. Moron agreed he will talk to them if they come in. Attorney Shuler informed the Board the closure will begin on October 21, 2019 and end on February 28, 2020. He stated there will be public service announcements (PSA's) on the local radio notifying the public in addition to the road signage. Attorney Shuler said this is obviously not the first time they have done this and they were thoroughly prepared and engaged with the county and it was a pleasure working with them.

- 8- **International Economic Development Council TA Grant:** I attended a meeting about a week and half ago where a local businessman stated that he would like to relocate and expand his business here in Franklin County. He was inquiring about available grants and assistance from the US Economic Development Administration (EDA). Mr. Greg Vaday of EDA along with Mr. Ben Chandler and Ms. Caroline Smith of ARPC were also at the meeting. Commissioner Parrish came about halfway into the meeting. A lot of funding options and scenarios were discussed, but one consensus was reached, that Franklin County is in need of an Economic Development plan. Without a plan and perhaps an Economic Development Council, the county is unable to tap into any of the available economic development programs or funds to help current businesses expand or new businesses locate here in the County. With the assistance of Mr. Ben Chandler (ARPC) and Ms. Dana Crater of the International Economic Development Council, the county can receive a Technical Assistance EDA grant to help the county create an economic development plan and council. This grant will cover the cost of travel, hotel, and meals for two volunteers. The first volunteer will meet with stakeholders, such as County Commissioners, other elected officials and community leaders, etc., to recommend the make-up and size of an Economic Development Council (EDC). The second volunteer will create a plan for the EDC that will be presented to the Board of County Commissioners. Mr. Ben Chandler is here today in case you have additional questions. If the Board is inclined to proceed with this grant, there is an MOU that will require Board action. I sent a copy of the MOU to Attorney Shuler for his review.

**Recommended Action:** Authorize the Chairman's signature on the MOU for the EDA TA grant contingent on Attorney Shuler's review.

Mr. Moron said the only thing they are responsible for with this grant is providing office space for them to meet with stakeholders from around the community to help with this plan. He stated they had a very bad experience in the past with this but this is all under the county's control and they are getting this grant to assist them. Commissioner Jones thanked Mr. Chandler for being at the meeting. Commissioner Jones asked if all the development or discussions would come back to the Board for final approval. Mr. Chandler answered absolutely. He stated Mr. Moron's explanation covers the idea of this project. Mr. Chandler reported this is an easy thing to take advantage of and a great resource to communities dealing with the hurricane recovery and resiliency process. He stated it is a completely funded opportunity from the Economic Development Administration (EDA) and they can have people come in and out but they just need a little lead time to get them here to address a number of

resiliency strategies. He explained developing an economic development plan or roadmap is just one idea that came out of this and they would bring them in for a variety of things. Mr. Chandler said they are using them in other areas of the 9 county region they serve. He stated they will get a Memorandum of Understanding (MOU) and define the scope with Mr. Moron at the Board's direction. He explained work that is being done in other counties. Mr. Chandler reported they can target certain economic development strategies the county already has and bring in technical assistance for any need they have. He stated this will allow ARPC to have an opportunity to work with the county to see how they can use this resource and not just for the economic development plan or the process of developing an economic development council. Mr. Chandler reported they would like to explore this further. **Commissioner Jones made a motion to approve. Commissioner Massey seconded the motion.** Commissioner Boldt asked if they can give some examples of what gains other counties have benefited from with such councils as in exact dollars, amounts and outcomes. Mr. Chandler said he cannot go into that detail. He reported his role is funded through the EDA and with the recovery effort he works with are long term recovery groups that are more citizen driven as well as working with economic development organizations throughout the regions. He said he works with Opportunity Florida to identify viable projects throughout the region that they can push forward during the limited time they have for the disaster relief package at the federal level. Mr. Chandler stated they work with the EDA and their particular line item in the bill and they are trying to find projects that will bolster economic recovery and resiliency. He said they work with each Economic Development Council or organization and they would like to bring the same thing to Franklin County. Commissioner Boldt asked if they are offering space. Mr. Chandler reported all they need is a place to set up for the time they are here. He explained all their other expenses are paid for through the EDA. Commissioner Boldt said the county has a grants coordinator that could link with this opportunity. Chairman Lockley stated Franklin County does not have an Economic Development Council and he questioned if they have had success with places that did not have an Economic Development Council. Mr. Chandler reported in working with Calhoun County they work directly with the Chamber of Commerce to help advance strategies they have so they can work with an organization at that level. He explained they are busy not just handling the Chamber but also the long term recovery group. Mr. Chandler stated this resource came about as a result of the 2017 hurricanes and has been established in our area since Hurricane Katrina. He said it is a targeted volunteer service to give recommendations and assistance but nothing they are bound to. Mr. Chandler stated they want to use this resource and it is available until 2020 when the funding runs out. He reported they can bring them in as many time as they need to. **Motion carried; 5-0.**

- 9- **Automated Agenda Software:** In an effort to start the process of complying with ADA requirements for the county's website, I have researched software for both agenda automation and ADA compliance. Based on that research, I am recommending that the County purchase an annual subscription to Municode's Meeting Manager software. This software will reduce the need for costly conversion of documents as more meeting

information will be entered directly into their cloud-based agenda system. The more information that is entered in this system will then reduce the number of attachments that will require the costly conversion process to comply with ADA requirements. The annual cost for the cloud-based software is \$3,800. This agenda software will be used for BOCC, Planning & Zoning, and Board of Adjustment agendas and minutes. We have been using Municode for codification of our ordinances for years.

**Recommended Action:** Authorize the payment of an annual subscription for Municode's Meeting Manager agenda and minutes software.

**On motion by Commissioner Parrish, seconded by Commissioner Jones, and by unanimous vote of the Board present, it was agreed to authorize payment of the annual subscription for Municode's Meeting Manager Agenda and Minutes software.**

- 10- **Florida Department of Economic Opportunity (DEO) Grant:** DEO has forwarded the final draft of the agreement for the \$750,000 Hurricane Michael recovery funds for signature. As Mr. Pierce and I have stated in previous meetings, the majority of these funds will be used as the county's match for the FEMA funded Alligator Drive repair project. Once a firm match amount for this project is determined, the county will amend the scope of services with DEO and use remaining funds for another project.

**Recommended Action:** Approve and authorize the Chairman signature on the DEO agreement.

**On motion by Commissioner Parrish, seconded by Commissioner Jones, and by unanimous vote of the Board present, it was agreed to approve and authorize the Chairman to sign the DEO Agreement.**

- 11- **Genesis Halff CR 30A Design:** At your September 3<sup>rd</sup> regular meeting the Board authorized staff to negotiate with Genesis Halff Inc. for the design of improvements to County Road 30A from 13-Mile Road to Highway 98. This is a FDOT SCOP grant funded project. An agreement has been reached with Genesis Halff to complete the design of the improvements for \$343,000. Mr. Curenton verified that this amount is within the grant amount and we have met FDOT's Consultant's Competitive Negotiations Act requirements. Staff recommends approving the contract and authorizing the Chairman's signature.

**Recommended Action:** Approve and authorize the Chairman's signature on the contract.

**On motion by Commissioner Parrish, seconded by Commissioner Jones, and by unanimous vote of the Board present, it was agreed to approve and authorize the Chairman's signature on the contract.**

- 12- **Lanark Village Fire Department:** The Board, at your September 16<sup>th</sup> regular meeting, directed staff to contact Roberson and Associates to request an engagement letter to perform forensic accounting services for the Lanark Village Volunteer Fire Department 2018 & 2019 financial records. This request was based on a recommendation letter from the Sheriff's investigators. Mr. Roberson has submitted an engagement letter with a scope of work and a not to exceed fee of \$5000.

**Recommended Action:** Approve and authorize the Chairman's signature on the engagement letter.

**On motion by Commissioner Boldt, seconded by Commissioner Massey, and by unanimous vote of the Board present, it was agreed to approve and authorize the Chairman's signature on the engagement letter.** Commissioner Parrish said they voted to do this audit but they approved a check going out to the Lanark Village/St. James Volunteer Fire Department. Mrs. Griffith reported that is the Municipal Service Benefit Unit (MSBU) disbursement.

Commissioner Parrish questioned if these are the same funds they are asking to perform an audit on. Mr. Moron answered yes. Commissioner Parrish asked who controls the funds. Mrs. Griffith explained the Tax Collector gives the county a check and the funds are deposited into the MSBU Trust Fund and on a quarterly basis the funds are distributed to the different fire departments. Commissioner Parrish reported if it is dysfunctional there who is overseeing the money. Commissioner Massey answered Mr. David Curry. Mr. Moron said each fire department has a board or fire chief and that is who the funds are mailed to. Mrs. Griffith explained their responsibility is distributing the funds. Commissioner Parrish asked if they will have the results of the audit before the next quarterly payment. Mrs. Griffith stated they should.

- 13- **Community Action Agency:** Community Action has submitted two service call invoices, for a total of \$450, for payment. Both invoices are for an Eastpoint Fire survivor living in a RV/Travel Trailer. These invoices will be paid from the donated funds managed by Community Action Agency. Ms. Angela Webster from Community Action will be on one of your November agendas to present an update on the funds.

**Recommended Action:** Authorize payment of the invoices, for a total amount of \$450, from the donated funds managed by Community Action for an Eastpoint Fire survivor.

**On motion by Commissioner Massey, seconded by Commissioner Jones, and by unanimous vote of the Board present, it was agreed to authorize payment of the invoices for the total of \$450 from the donated funds managed by the Community Action Agency for an Eastpoint Fire Survivors.** Commissioner Parrish said they are taking care of these invoices for the people living in RV's but when are they supposed to get a new home. Mr. Moron stated they are on the list with Mrs. Belcher to get a new home. Commissioner Parrish questioned if this is a temporary fix. Mr. Moron answered yes. Chairman Lockley asked if there is a deadline when they will be finished with all of them. Mr. Moron replied no, but he will ask Mrs. Belcher and Mrs. Webster to come to the next meeting and provide a list for who has been helped. Commissioner Parrish suggested each group just submit the information so it does not take up time at a meeting. He said the last he heard she has only helped 5 people and he thought 30+ needed a home but some do not qualify. He asked Mr. Moron to request the information and then transmit it to the Board. Chairman Lockley stated they should have been doing that anyway so the Board knows what is going on.

- 14- **Wilderness Coast (WILD) Governing Board appointment:** I received an email from Ms. Sharon Rider resigning as the county's designee on the Wilderness Coast Governing Board. As the Board is aware, the county's library is part of WILD which provides resources and benefits for the library system. Rather than appointing another designee to this seat, the Board may want to consider appointing a Commissioner to this seat. Commissioner Boldt has expressed an interest on serving on the WILD Governing Board.

**Recommended Action:** Appoint a replacement to fill the vacant county representative seat on the Wilderness Coast Governing Board.

**On motion by Commissioner Massey, seconded by Commissioner Parrish, and by unanimous vote of the Board present, it was agreed to appoint Commissioner Boldt as the county's designee on the Wilderness Coast Governing Board.**

- 15- **Living Shoreline:** On Friday I met with Mr. Rick Harter and Mr. Josh Adams to discuss the Living Shoreline project. Mrs. Jenna Harper and Mrs. Kim Wren (ANEER staff) and Joe Taylor (Franklin Promise) were also at the meeting. Mr. Harter and Mr. Adams first appeared at your July 2<sup>nd</sup> to present and discuss the Living Shoreline stability project with the Board. On Friday we discussed stakeholder and agency meetings, background investigations, seagrass mappings, habitat suitability and materials evaluation study, and coastal conditions analysis. There will be four public meetings, which I suggested be held at different locations throughout the county, and three agency meetings. The agency meetings will be a perfect opportunity to discuss some of the concerns raised at the July 2<sup>nd</sup> meeting, such as deterring the consumption of oysters that may grow at these locations and reserving appropriate access for fishermen casting nets or floundering. As these meeting dates are confirmed, I will inform the Board as there will have to be adequate notification that two or more commissioners will probably attend these meetings.

**Recommended Action:** None/Information Item.

Commissioner Jones stated as the Board's representative on ARPC he wanted to let them know they have informed them that the November meeting is going to be about possible funding for this project. He explained not only have they found the money for design but ARPC has possibly found the money for funding this project. Commissioner Jones stated he will know more in November and will bring the information back to the Board. Mr. Moron explained all the state agencies will be at these meetings. He reported Commissioner Parrish expressed concern about someone eating an oyster from these locations and getting sick and the public relations associated with this issue and the restrictions that come down following this type of event. He explained these meetings are the time for everyone to come together and determine how to protect themselves from this issue. Mr. Moron reported Commissioner Massey talked about access for people fishing and that can also be addressed. He said they will need to declare that more than one Commissioner will be present at these meetings publicly. He expressed his opinion that all of the Commissioners needs to be present. Chairman Lockley said maybe they can make the project work without including oysters and asked if that has ever been tried. He explained they can tell people not to eat the oysters but some people are going

to try it. Chairman Lockley said they need to look into it and see if there is another source. Commissioner Parrish reported the oysters are not planted there they just grow there and attach to the substrate that is used. Mr. Moron explained the type of structure used and said they are designed to catch the oysters. Commissioner Parrish stated they must have the correct signage because these oysters are used for water quality not consumption. He reported this is his one major concern about living shorelines.

- 16- **2019 Hurricane Michael Hurricane State Recovery Grant Program:** Inform the Board that the County's consultant, Langton Consulting, has completed an application for the Florida Department of Emergency Management's 2019 Hurricane Michael Hurricane State Recovery Grant Program Proposal for a St. George Island Emergency Beach Berm Project. The overall cost of this project is approximately \$1.2 million and includes 3,850 linear feet of protective dune sand, native dune vegetation, sand fencing, engineering, design, permitting, and management. The estimated timeline has the project close out by June 1, 2020. Mr. Langton and his staff has been in constant communication with Mr. Pierce and I during the application process.

**Recommended Action:** None/Information Item.

Mr. Moron said he will send a copy of the application to the Board but it has already been signed and submitted to the state because they had to meet the deadline.

- 17- **Running for the Bay event:** Inform the Board that the Running for the Bay Marathon event will be this Sunday, October 20<sup>th</sup>. This event did not take place last year due to Hurricane Michael. I have received the certificate of insurance that I will forward to the Clerk and Attorney Shuler and Mr. Mark Henderson, Race Director, will leave a clean-up refundable deposit with the County on Friday that will be held until after the race route is inspected to make sure it is clean and clear. As with past events, this is a weekend long event that benefits the restaurants, hotels, and other local businesses. County deputies and police officers are also hired to provide security and traffic control.

**Recommended Action:** None/Information item.

- 18- **Aquaculture Lease Application:** The Florida Department of Agriculture and Consumer Services (DACS), Division of Aquaculture has forwarded, to the county, a new aquaculture dock lease application which was submitted to DACS. The department is processing the application and part of the process is accepting written comments until November 3<sup>rd</sup>. After reviewing the application send me your questions and/or comments which I will forward to DACS. Due to size of the file I have provided a link for downloading purposes.

[https://franklincountyfl-my.sharepoint.com/:b/g/personal/michael\\_franklincountyfl\\_onmicrosoft\\_com/EZQkfHZ0iZDnYafqPXe7a8BAhE\\_9p6xHJr8yIZJT3RaDg?e=IDk6Br](https://franklincountyfl-my.sharepoint.com/:b/g/personal/michael_franklincountyfl_onmicrosoft_com/EZQkfHZ0iZDnYafqPXe7a8BAhE_9p6xHJr8yIZJT3RaDg?e=IDk6Br)

**Recommended Action:** None/Information item.

- 19- **Carrabelle Rock LLC, Rock Landing Aggregate Mine:** The County has received notice from the Florida Department of Environmental Protection that GFP Timberlands, LLLP has applied

for a permit for the lime rock mine north of Carrabelle (Carrabelle Rock LLC, Rock Landing Aggregate Mine). DEP is accepting comments on this permit until October 23<sup>rd</sup>. Mr. Curenton stated, "If the County objects, it has to state how the proposal does not meet the County's statutory requirements under the Florida Coastal Management Plan and offer suggestions on how the project could come into compliance". Forward your comments and questions to me as soon as possible. This application file was too large to attach to my report so I have included a link that will allow you to download the file.

[https://franklincountyfl-my.sharepoint.com/:b/g/personal/michael\\_franklincountyfl\\_onmicrosoft\\_com/ETg2enMINCRDvrB8C72YOzIBuLBr4HefdHVXePH8PuvOUA?e=KGHTAk](https://franklincountyfl-my.sharepoint.com/:b/g/personal/michael_franklincountyfl_onmicrosoft_com/ETg2enMINCRDvrB8C72YOzIBuLBr4HefdHVXePH8PuvOUA?e=KGHTAk)

**Recommended Action:** None/Information Item.

Mr. Moron stated he also sent the file to Mr. Clint Davis, Division of Forestry, for his opinion on this project. He said there has been an ongoing conversation about mines. He reported he has sent Mr. Davis' response the Board. Commissioner Parrish said their response does not make sense. Mr. Moron reported the Division of Forestry is not in favor of mining even though it is private property because the ingress and egress still has to come through the forest because the private property owners have no roads. Commissioner Parrish inquired about the citizens' complaints of groundwater contamination. He said the Board should respond according to the comments they have received during public meetings. He went on to say a lot of the comments were negative in reference to their drinking water and these comments should be included in their response. **Commissioner Parrish made a motion that county staff refer to the comments made in the public meetings about groundwater contamination and all the other concerns and send them in.** Commissioner Boldt asked if they have some standards of suggestion from the state as to how they see forestry managed and access and egress. Mr. Moron said he can ask Mr. Davis and include that language in the letter. **Commissioner Boldt seconded the motion.** Chairman Lockley said they involve the county but the state makes the decision.

**Motion carried; 5-0.**

- 20- **SHIP Program:** Ms. Lori Switzer received notification from Florida Housing that the 2016-2017 annual report submitted last month has been approved. If you have any questions regarding this report, I encourage you to contact Ms. Switzer.

**Recommended Action:** None/Information Item.

Mr. Moron said there was only one close out year which was 2016-17 and it was approved.

- 21- **FDOT 5-year work plan:** Inform the Board that FDOT has published their tentative 2021-2025 work plan for Franklin County. Mr. Mark. Curenton, after reviewing the plan, stated that he only observed one new county project which is the widening and resurfacing of Highway 67, north of Crooked River, from the bridge to Forest Road 166, approximately 2 miles in length. A copy of the plan is attached to my report.

**Recommended Action:** None/Information Item.

Mr. Moron said the plan should have been included but it is not so he will send it to the Commissioners. Commissioner Jones asked which year this work will be done. Mr. Moron was not sure but said he will send the report.

- 22- **2020 Census:** I have been in discussions with Ms. Evelin Ramirez of the U. S. Census Bureau on the need for Franklin County to move forward with the Complete Count Committee (CCC) formation and workshop training date. In order to create a successful CCC, members should be a reflection those living in the county so the committee make-up should include leaders and members from Faith-based, Business, Education, Migrant, Media, Education, and Healthcare sectors. Ms. Ramirez also suggest at least one elected official serve on the CCC. She would like this committee formed and trained by the end of October. I am asking that you reach out to your constituents and ask those that are willing to serve to contact me as soon as possible.

**Recommended Action:** None/Information Item.

Mr. Moron stated both cities have their committees set up and they may have already been trained. Chairman Lockley asked how many people are needed. Mr. Moron stated 5-7 members. He said he does not think there is any decision making but just some people needed to take the lead. He reported if he gets a person from each of their districts it would be helpful. Commissioner Parrish asked who the elected official will be. Mr. Moron stated Ms. Ramirez recommended an elected offical but they do not have to have one. He explained he may create 2 at large positions in addition to the representatives from each district. Commissioner Parrish reported the Board will not have another meeting before the end of October. Mr. Moron said he will try his best to handle this item.

Commissioner Boldt asked if the new software for the development of the agenda will have the documents that support the item right under the agenda item. Mr. Moron agreed there will be a change in the format so all the documents will be under the agenda item. He explained the agenda and his report will be one document.

#### **T. Michael Shuler – County Attorney – Report**

Attorney Shuler offered his report for the Board, as follows:

##### Action Item

1. Hull House of SGI, LLC – Request for 10' wide utility easement across county alley

Dan Garlick, on behalf of Hull House of SGI, LLC, has requested that Franklin County consider granting his client a ten (10) foot wide utility easement across the thirty (30) foot wide alley located between East Gulf Beach Drive to the South, East Pine Street to the north at 3<sup>rd</sup> Street East, as is more particularly shown on the attached drawing.

The county recently approved a commercial site plan for this project, but thereafter, the owner was required to obtain property across the street for his waste-water system. I

checked with the county planner, Mark Curenton, and he does not believe that this change will require further review by the P&Z or County Commission.

In the past, the county has agreed to grant utility easements across its public rights of way, subject to conditions and restrictions which protect the public, such as, but necessarily limited to, relocating the private utility at the individual's expense if the county determines that it has to be relocated to facilitate a public purpose or project and holding the county harmless from damages as a result of damage to the road or environmental contamination.

A survey will be required prior to the recording of an easement.

Board Action Requested: Motion to approve a 10' wide by 30' long utility easement in the alley between East Pine Street and East Gulf Beach Drive at 3<sup>rd</sup> Street East, St. George Island, Florida.

Attorney Shuler referenced a map of the location that is attached to his report. He reported the easement will be there in perpetuity. He recommended the Board approve this utility easement as they have in the past. **On motion by Commissioner Jones, seconded by Commissioner Massey, and by unanimous vote of the Board present, it was agreed to approve this request.**

Non-Action Items

2. School Board In re: Emergency Access Road

A copy of my October 7, 2019 letter to the Superintendent is attached.

3. Humane Society

The Sheriff and I have twice discussed the possibility of using his gun range a replacement gun range. He is working to prepare a cost estimate for the improvement and repairs he indicates are needed. The Humane Society representatives have also met with the Sheriff.

Items under discussion include, but are not necessarily limited to, the following conditions and restrictions to use the sheriff's gun range: hiring a range master to supervise the range (initial thought is an OPS position w/o benefits at an hourly rate to be determined), construction of an alternate access road along the school board property north of the jail as the Sheriff will not allow access through the jail property, construction of a co-ed bathroom, limit the number of days during the week that the range will be open, and whether to charge annual membership fees to offset the cost of the replacement range.

4. George Michael Norman

A copy of my letter to Mr. Norman is attached. To date, I have had no response.

5. Carol Hajok – Claim against Weems In re alleged assault by ambulance driver

A copy of my letter dated October 3, 2019 to the law firm of Perry & Young is attached, together with a copy of their demand for records.

6. Bay City Work Camp (Warehouse and Rehab. Center)

I am informed that the warehouse is substantially vacated and that the items which remain appear to have been left intentionally.

The decision has been made to hold off on surveying the fenced in area for the rehab until the overall survey work for the airport commences. This will reduce the cost of the survey from approximately \$6,000.00 to approximately \$2,000.00. No decision has been made who will pay for the survey.

The Sheriff did mention that he would like an additional acre or two outside the fence for exercise and garden space. I have asked the airport manager to weigh in on where he thinks the best location will be so as not to interfere with the airport master plan.

7. Jimmy Sadler – Airport road right of way infringement

The property has been cleaned and clutter, vehicles and boats removed from the right of way.

8. Kirvin Floyd Lawsuit Update

Mr. Floyd and his team continue to review the proposal discussed during mediation.

9. Debbie Belcher – Eastpoint Fire

I have requested that Ms. Belcher send me the title information on the properties she wants you to consider taking back a chattel mortgage on because some parties do not own the real estate that the property sits on.

Attorney Shuler asked if the Board has any questions about the non-action items on his report. There were no questions.

Attorney Shuler said he will provide an update on Alligator Drive and the potential purchasing of some property from a private citizen. He stated the letter was sent and the deadline was yesterday for letting him know if they were interested in moving forward. He said in the letter it explained if he did not receive a notification by yesterday he would presume they are not interested. Attorney Shuler said he has received no contact from the property owner so he presumes this is a dead issue.

Mr. Moron said the reason Superintendent Moses did not appear this morning is because her staff left a voice message on his telephone yesterday saying she received the letter from

Attorney Shuler with the list of items and she was not prepared to come today. He stated he did not check his messages yesterday afternoon and that is the reason for the confusion.

Mr. Moron reminded the Board about the 1:30 p.m. workshop to hear a presentation from Alliant/Tallahassee Memorial Hospital (TMH). He described how the room will set up and said the Weems Board of Directors will sit in front of the Board facing the audience.

### **Commissioners' Comments**

Commissioner Boldt said he had a question from a constituent on the potential purchase of Alligator Drive properties. He explained since the road has been established and the re-building is going to proceed what is the purpose of buying the property and what will they do with the properties once they are purchased. He reported the constituent was concerned about extracting property from the tax roll after it is purchased. Attorney Shuler responded that is a question for Mr. Pierce since he is handling this project. He stated he understands they are using public funds from the state to purchase right-of-way property but anything further needs to be addressed to Mr. Pierce.

### **Adjourn**

There being no further business to come before the Board, the meeting was adjourned at 11:00 a.m.

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Noah Lockley - Chairman

Attest:

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Marcia M. Johnson - Clerk of Courts