

FRANKLIN COUNTY BOARD OF COUNTY COMMISSIONERS REGULAR MEETING
COURTHOUSE ANNEX, COMMISSION MEETING ROOM
NOVEMBER 3, 2020
9:00 AM
MINUTES

Commissioners Present: Noah Lockley-Chairman, Ricky Jones-Vice-Chairman, Joseph Parrish, William Massey, Bert B. Boldt, II

Others Present: Marcia M. Johnson-Clerk of Court, Michael Shuler-County Attorney, Michael Moron—County Coordinator, Lori P. Hines-Deputy Clerk to the Board.

Call to Order

A. *Public Notice*

To comply with CDC and Government social distancing requirements, the general public will not be allowed in the commission meeting room for this meeting; therefore, this Board of County Commission regular meeting will be conducted via livestream and Zoom. Those wanting to view the meeting can use the livestream link (<https://facebook.com/forgottencoasttv/>) or go to Forgotten Coast TV's Facebook Page. The livestream feed will promptly start 5 minutes before the meeting commences. You do not need a Facebook account to view Facebook live. Those wanting to participate during "Public Comments" should use the Zoom log-in/call-in information provided below. There is a link to a list of videos and Getting Started Resources on the main "Agenda and Minutes" webpage for those unfamiliar with Zoom. If you are experiencing any issues with the livestream or Zoom, call (850) 653-9783 extension 373 for assistance.

Any person who wishes to appeal a decision made by the Franklin County Board of County Commissioners, with respect to any matter considered at the meeting, must have a record of the proceedings. He or she may need to ensure that a verbatim record of the proceedings is made.

- B. This meeting is being held via Zoom and all attendees are muted by default. To join via computer, use the link on the meeting date and time:
<https://zoom.us/j/97729230868>

If you do not have speakers or a microphone on your computer or prefer to call, you can dial in for audio. Call (301) 715-8592 or (312) 626- 6799 or (929) 205-6099 and enter ID 977 2923 0868#.

If you would like to speak during the public comment portion of the meeting, you have the following options:

Online - select the "raise your hand" icon.

Phone - press *9 to raise your hand, *6 to unmute to submit verbal comments.

Public engagement is important to us, and meeting remotely is still a new process. We appreciate everyone's understanding.

Chairman Lockley called the meeting to Order.

Prayer and Pledge

Commissioner Jones said a prayer followed by the Pledge of Allegiance.

Payment of County Bills

On motion by Commissioner Jones, seconded by Commissioner Massey, and by unanimous vote of the Board present, it was agreed to approve payment of the county bills.

Approval of Minutes

C. October 20, 2020 Meeting Minutes for Approval

On motion by Commissioner Parrish, seconded by Commissioner Jones, and by unanimous vote of the Board present, it was agreed to approve the minutes from the meeting held on October 20, 2020.

Public Comments

Ms. Debbie Jordan, a resident of Lanark Village, questioned the status of repairs to Island View Park. She said she is concerned the park is a danger to the community. She reported the gate to this park was left open for about 2 weeks. Ms. Jordan said people want to get in the park to fish and she considers the park an attractive nuisance. Ms. Jordan asked why it was not repaired. She said \$450,000 is being spent on the St. George Island bathrooms and this park has not been repaired and people are traveling by it coming into the community. She questioned why this is not a higher priority. Ms. Jordan said Commissioner Massey has stated construction will start but she has photographs and nothing has been done.

Department Directors Report

Superintendent of Public Works – Howard Nabors

D. Road Department Board Report

Mr. Nabors said they are cutting grass and some of the inmate crews came back last Monday. He stated there are 2 inmates per crew. He explained they are weed eating ditches and will start on driveway and shoulder work after they are caught up on grass cutting. Mr. Nabors reported 2 more crews are getting inmate certified this week so that will give him 6 inmate crews. Chairman Lockley said that is good so they can get caught up.

Mr. Moron read the following item from his report:

1. North Bay Shore Drive Emergency Repair – Commissioner Jones and Mr. Howard Nabors stated that there is a portion of North Bay Shore Drive that is sinking and determined it requires immediate repairs. Roberts and Roberts was asked to look at this issue and determine what could be done to repair this road as soon as possible. Unfortunately, until the pavement is removed and the road is "dug up", we won't know if the drainage reinforced concrete pipes and the headwalls will have to be replaced. With that in mind, Roberts and Roberts was asked to provide a "worst cost scenario" proposal which they did at a total cost of \$61,350.

Request: Board action to declare this matter an emergency and authorize the Chairman to sign an agreement, based on the quote, to repair the sinking portion of North Bay Shore Drive for an amount not to exceed \$61,350 which will be paid from District 1's paving fund.

Mr. Nabors said a pipe may have separated with all the rain and the road is caving in. He reported when FEMA was here they took pictures and looked at this area so hopefully the county will get reimbursed. Attorney Shuler stated the Board needs to declare a state of emergency so they can bypass the local bid policy. He asked Mr. Nabors to give testimony about whether or not he considers this road sinking an emergency and whether he has a recommendation on repairs. Mr. Nabors stated the road definitely needs to be fixed. Attorney Shuler asked if it needs to be fixed on an emergency basis. Mr. Nabors answered yes. He stated the road is caving in so they need to either close the road or fix it. Commissioner Jones explained when he and Mr. Nabors looked at the road last week it was sinking but now the road is about 3" below the other side. Mr. Nabors reported signs and barricades are posted in this area. He said if the road gets any worse it will have to be closed. Attorney Shuler stated that is a sufficient factual basis for the Board to declare an emergency and move forward with an emergency bid. **On motion by Commissioner Jones, seconded by Commissioner Boldt, and by unanimous vote of the Board present, it was agreed to declare this situation an emergency and authorize the Chairman to sign the agreement based on the quote to repair the sinking portion of North Bay Shore Drive in an amount not to exceed \$61,350 which will be paid from District 1's paving fund.** Chairman Lockley questioned if there is signage in this area. Mr. Nabors answered yes.

Information Item:

1. Detail of Work Performed and Material Hauled by District (attached to Agenda Packet)

Solid Waste Director – Fonda Davis

- E. Solid Waste Board Report

Mr. Davis said he does not have a report today.

Information Item:

1. Right-of-Way Debris Pickup/Recycle Material Hauled Report (attached to Agenda Packet)

Mr. Moron read the following item from his report:

7. County Parks Smoke Free Declaration – A few years ago the Board approved a request by SWAT to add “Thank You for Not Smoking/Children Zone” signs at the entrance to all County parks. Ms. Evette Quinn, the Department of Health’s SWAT Coordinator, is asking the Board to consider a Resolution (attached to agenda packet) that would prohibit the use of tobacco products and e-cigarettes within 50 feet of all county owned parks, playground equipment, and other facilities designed primarily for use by children. Attorney Shuler and Mr. Fonda Davis (Parks and Rec Director) reviewed the resolution.

Request: Board action to approve and authorize the Chairman’s signature on the resolution.

Commissioner Boldt made a motion to adopt the Resolution. Commissioner Jones seconded the motion. Chairman Lockley asked if this is legal. Attorney Shuler responded yes, it is the same Resolution that was adopted in 2012 or 2014. **Motion carried; 5-0.**

Emergency Management Director – Pam Brownell

F. Emergency Management Board Report

Mr. Moron said Emergency Management is working on grant information and did not have any action items so the Board can call them if they have any questions.

Information Items:

1. EOC Staff worked Hurricane Zeta 10/26/20-10/29/20.
2. EOC Staff completed the IPAWS test for October on 10/23/20.
3. EOC Staff worked Hurricane Sally 09/12/20 and continues to work with FDEM and FEMA.
4. EOC Staff continue to participate in the NOAA Tropical Weather Training.
5. EOC has submitted our New LMS Plan to the state and are awaiting approval.
6. EOC Staff along with our CERT Volunteers continue to distribute washable & reusable cloth mask throughout our community. We have partnered with the City of Carrabelle and City of Apalachicola Chamber of Commerce along with the St. George Island & Eastpoint Visitor Centers to assist with distribution to local businesses and residents. We will continue this effort as long as supplies are available.
7. EOC Staff are working diligently with DOH Staff regarding the COVID-19 virus. This includes hosting meetings with representatives from DOH, Sheriff’s Dept. Weems, EMS, as needed. We also are assisting with Conference Calls, information distribution from DOH via Alert Franklin, Facebook and our EOC Website.
8. EOC Staff continue to participate in conference calls with State DEM, Region 2, DOH, FEMA, etc. regarding COVID 19. We also continue to update WebEOC with missions for PPE, Local State of Emergency, and SitReps.
9. EOC Staff continue to work on FEMA reimbursement claims from Hurricane Michael. (Please see below report regarding Hurricane Michael Projects). This includes working with FEMA staff regarding mitigation of damaged parks, roads, etc. Mitigation takes some time but EOC Staff continue to work diligently with FEMA Staff on the most beneficial repairs for Franklin County. We are in contact with our PDMG regularly regarding these projects and will update the Board as soon as the State Review is completed. EOC Staff has also began the FEMA reimbursement claim process for COVID-19 and Hurricane Sally.

10. A copy of the DOH Dashboard regarding COVID-19 Cases in Franklin County as of 10/28/20 at 3:00 pm.

Extension Office Director – Erik Lovestrand

G. Extension Office Board Report

Mr. Lovestrand said he is doing a lot of zoom meetings and webinar teachings related to extension programming but does not have any action items. Commissioner Parrish said he understands they are in a pandemic but inquired when they will do an official dedication of the building. Mr. Lovestrand stated they are waiting on the University of Florida's (UF's) policy to open enough for them to do a dedication. He reported the policy now is no more than 10 people for a meeting and they must wear masks and stay 6 ft. apart.

Informational Items:

General Extension Activities:

1. During this period, the Extension office assisted citizens on the topics of home insect pests, injured wildlife, mangroves in county, home gardening and fruits trees, citrus tree care and more.
2. Co-hosted a webinar on seasonal seafood as part of our Natural Resources Extension Team webinar series.
3. Extension Director participated in the 2-day annual CED in-service training workshop via Zoom.
4. Participated in genetically modified mosquito in-service training.

Sea Grant Extension:

5. Met with team of UF faculty and FDACS staff working to develop a virtual HACCP training course to address molluscan shellfish requirements, specifically.
6. Met with the Florida Sea Grant Aquaculture Work Action Group to discuss collaborative project across the state.

Family and Consumer Sciences:

7. Family Nutrition Program assistant, following school and UF Covid Phase III policies, is resuming a few in-person lessons in local schools.

Agriculture/Home Horticulture:

8. Conducted home visit to collect samples of diseased ligustrum and sent to DDIS lab in Quincy. Identified disease as Anthracnose and provided recommended treatment options to client.
9. Participated in in-service training about growing muscadine grapes in Florida.

Library Director - Whitney Roundtree

H. County Library Board Report

Mrs. Roundtree presented the following item:

Action Item:

1. Requesting approval from the Board of County Commissioners to advertise for a FT Library Assistant position at an annual salary of \$25,000. This request is to fill the FT Library Assistant position left vacant after Mrs. Thompson's resignation.

Mrs. Thompson has been a model employee and an asset to the Franklin County Public Library in her times here. She cited that she received an offer from a private organization offering increased compensation and benefits as the reason for her departure.

On motion by Commissioner Parrish, seconded by Commissioner Massey, and by unanimous vote of the Board present, it was agreed to authorize advertising for a full time library assistant position.

Information Items:

2. Updates (General):

- Installed new book return at the Carrabelle Branch.
- Attended WILD library directors meeting October 14th (virtual).
- Attended FOL meeting October 14th at the Carrabelle Branch.
- Attended new directions division orientation hosted by the Division of Library and Information Services held October 22nd and 23rd (Virtual).
- Libraries will be closed November 11th in Observance of Veteran's Day.
- Libraries will be closed November 26th -29th for the Thanksgiving Holiday.

3. Events (General):

- Diabetes Awareness and Prevention class hosted by Ascension Sacred Heart will be held November 3rd at 10:00 AM at the Eastpoint branch.
- Book Chat will be held the 1st Tuesday of the month at 1:30 PM at the Eastpoint branch and the first Friday of the month at 1:30 PM at the Carrabelle branch.
- Story Time(ages 1-6) will be held November 18th at 4:00 PM at the Carrabelle branch. Story Time (ages 1-6) will be held November 25th at 4:00 PM at the Eastpoint Branch.
- Anime Club for grades 6th-12th will also be held once a month at both branches. Second Wednesday of the month at 4:00 PM at the Carrabelle Branch and the second Thursday of the month at 4:00 PM at the Eastpoint branch.
- Writer's Forum with Dawn Radford will resume on the 3rd Wednesday of the month at 1:00 PM at the Eastpoint branch.

Clerk of Courts – Marcia M. Johnson – Report

Mrs. Hines read the Clerk's Report, as follows:

I. Clerk's Report to the Board 11-03-20:

1) I have eight resolutions for adoption on unanticipated revenues as part of the end-of-the-fiscal year bookkeeping. These funds were not included in your original adopted budget because at the time they were unanticipated. All funds have been spent. Approval is needed to comply with Florida Statute 129 to incorporate these funds into your 19/20 budget.

The 1st resolution is for \$153,107 in state and federal grant funds received from the Florida Department of Transportation for the Airport Master Plan Update. The 2nd resolution is for \$70,000 in state grant funds received from the State Fire Marshal for the design of the armory sprinkler system. The 3rd resolution is for \$149,898 in state grant funds received from the Florida Department of Agriculture for the renovation of the IFAS Extension Office. The 4th resolution is for \$268,773 in federal grant funds received from the Florida Department of Transportation for the LAP Tallahassee Street Sidewalk Project. The 5th resolution is for \$428,443 in state grant funds received from the Florida Department of Transportation for the C30A resurfacing

project. The 6th resolution is for \$16,158 in federal grant funds received from the Florida Department of State for the five year elections system upgrade project. The 7th resolution is for \$37,995 in federal grant funds for the Coronavirus Relief Funding Assistance Grant Program. The 8th resolution is for \$600,207 in federal grant funds received from the Florida Housing Finance Corporation for the Hurricane Housing Recovery Program.

ACTION NEEDED: A MOTION TO ADOPT THE 8 RESOLUTIONS ON UNANTICIPATED REVENUES.

On motion by Commissioner Parrish, seconded by Commissioner Boldt, and by unanimous vote of the Board present, it was agreed to adopt the Resolutions, as follows:

RESOLUTION
FRANKLIN COUNTY
BOARD OF COUNTY COMMISSIONERS

WHEREAS, Franklin County is a political subdivision of the State of Florida and subject to Florida Statutes Chapter 129 regarding preparation of budgets, and WHEREAS, FS 129.06 provides for budget amendments for unanticipated revenues, and

WHEREAS, Franklin County has received unanticipated state and federal grant revenues in the amount of \$33,837.00 and \$119,270.00 from the Florida Department of Transportation and the Federal Aviation Administration for the payment of expenses relative the Airport Master Plan Update and WHEREAS, said revenue is needed to pay certain expenditures incurred in Fiscal Year 2019-2020 and

WHEREAS, FS 129.06(2)(d) provides for budget amendments in relation to receipts and expenditures of the nature that is received, and

WHEREAS, this section requires the Board of County Commission to spread on its minutes the expenditures for the purpose of:

170.74.540.3100 Airport - Professional Services \$ 153,107.00

NOW THEREFORE, BE IT RESOLVED, Franklin County Board of County Commissioners appropriates these unanticipated revenues in the amount of \$153,107.00 in the AIRPORT FUND in order to comply with FS129(2)(d).

THIS RESOLUTION ADOPTED by the Franklin County Board of County Commissioners this 3rd day of NOVEMBER 2020.

s/Noah Lockley

Noah Lockley - Chairman

Attest:

s/Marcia M. Johnson

Marcia M. Johnson - Clerk of Courts

RESOLUTION
FRANKLIN COUNTY
BOARD OF COUNTY COMMISSIONERS

WHEREAS, Franklin County is a political subdivision of the State of Florida and subject to Florida Statutes Chapter 129 regarding preparation of budgets, and WHEREAS, FS 129.06 provides for budget amendments for unanticipated revenues, and

WHEREAS, Franklin County has received unanticipated state grant revenues in the amount of \$70,000.00 from the Florida Department of Financial Services, Division of the State Fire Marshal for the payment of expenses relative the design of the Armory Sprinkler System Project and

WHEREAS, said revenue is needed to pay certain expenditures incurred in Fiscal Year 2019-2020 and

WHEREAS, FS 129.06(2)(d) provides for budget amendments in relation to receipts and expenditures of the nature that is received, and

WHEREAS, this section requires the Board of County Commission to spread on its minutes the expenditures for the purpose of:

001.20.511.6203 County Commission – Armory Project \$ 70,000.00

NOW THEREFORE, BE IT RESOLVED, Franklin County Board of County Commissioners appropriates these unanticipated revenues in the amount of \$70,000.00 in the GENERAL FUND in order to comply with FS129(2)(d).

THIS RESOLUTION ADOPTED by the Franklin County Board of County Commissioners this 3rd day of NOVEMBER 2020.

s/Noah Lockley
Noah Lockley - Chairman

Attest:

s/Marcia M. Johnson
Marcia M. Johnson - Clerk of Courts

RESOLUTION
FRANKLIN COUNTY
BOARD OF COUNTY COMMISSIONERS

WHEREAS, Franklin County is a political subdivision of the State of Florida and subject to Florida Statutes Chapter 129 regarding preparation of budgets, and WHEREAS, FS 129.06 provides for budget amendments for unanticipated revenues, and

WHEREAS, Franklin County has received unanticipated state grant revenues in the amount of \$149,898.00 from the Florida Department of Agriculture for the payment of expenses relative to the renovation of the IFAS ANERR Extension Office and WHEREAS, said revenue is needed to pay certain expenditures incurred in Fiscal Year 2019-2020 and

WHEREAS, FS 129.06(2)(d) provides for budget amendments in relation to receipts and expenditures of the nature that is received, and

WHEREAS, this section requires the Board of County Commission to spread on its minutes the expenditures for the purpose of:

001.20.511.6200 County Commission - Buildings \$ 149,898.00

NOW THEREFORE, BE IT RESOLVED, Franklin County Board of County Commissioners appropriates these unanticipated revenues in the amount of \$149,898.00 in the GENERAL FUND in order to comply with FS129(2)(d).

THIS RESOLUTION ADOPTED by the Franklin County Board of County Commissioners this 3rd day of NOVEMBER 2020.

s/Noah Lockley

Noah Lockley - Chairman

Attest:

s/Marcia M. Johnson

Marcia M. Johnson - Clerk of Courts

RESOLUTION
FRANKLIN COUNTY
BOARD OF COUNTY COMMISSIONERS

WHEREAS, Franklin County is a political subdivision of the State of Florida and subject to Florida Statutes Chapter 129 regarding preparation of budgets, and WHEREAS, FS 129.06 provides for budget amendments for unanticipated revenues, and

WHEREAS, Franklin County has received unanticipated federal grant revenues in the amount of \$268,773.00 from the Florida Department of Transportation for the payment of expenses relative the LAP CR67/Tallahassee Street Sidewalk Project and WHEREAS, said revenue is needed to pay certain expenditures incurred in Fiscal Year 2019-2020 and

WHEREAS, FS 129.06(2)(d) provides for budget amendments in relation to receipts and expenditures of the nature that is received, and

WHEREAS, this section requires the Board of County Commission to spread on its minutes the expenditures for the purpose of:

001.20.572.6312 County Comm. Parks – Tallahassee St. Sidewalk \$ 268,773.00

NOW THEREFORE, BE IT RESOLVED, Franklin County Board of County Commissioners appropriates these unanticipated revenues in the amount of \$268,773.00 in the GENERAL FUND in order to comply with FS129(2)(d).

THIS RESOLUTION ADOPTED by the Franklin County Board of County Commissioners this 3rd day of NOVEMBER 2020.

s/Noah Lockley

Noah Lockley - Chairman

Attest:

s/Marcia M. Johnson

Marcia M. Johnson - Clerk of Courts

RESOLUTION
FRANKLIN COUNTY
BOARD OF COUNTY COMMISSIONERS

WHEREAS, Franklin County is a political subdivision of the State of Florida and subject to Florida Statutes Chapter 129 regarding preparation of budgets, and WHEREAS, FS 129.06 provides for budget amendments for unanticipated revenues, and

WHEREAS, Franklin County has received unanticipated state SCOP and SCRAP state grant revenues in the amount of \$333,400.00 and \$95,043.00 from the Florida Department of Transportation for the payment of expenses relative the C30A Resurfacing Project and

WHEREAS, said revenue is needed to pay certain expenditures incurred in Fiscal Year 2019-2020 and

WHEREAS, FS 129.06(2)(d) provides for budget amendments in relation to receipts and expenditures of the nature that is received, and

WHEREAS, this section requires the Board of County Commission to spread on its minutes the expenditures for the purpose of:

141.41.541.3100 LOGT Road Paving – Professional Services \$ \$95,043.00

141.41.541.6303 LOGT Road Paving – Co. Rd. C30 Proj \$ 333,400.00

NOW THEREFORE, BE IT RESOLVED, Franklin County Board of County Commissioners appropriates these unanticipated revenues in the amount of \$428,443.00 in the LOGT FUND in order to comply with FS129(2)(d).

THIS RESOLUTION ADOPTED by the Franklin County Board of County Commissioners this 3rd day of NOVEMBER 2020.

s/Noah Lockley

Noah Lockley - Chairman

Attest:

s/Marcia M. Johnson

Marcia M. Johnson - Clerk of Courts

RESOLUTION
FRANKLIN COUNTY
BOARD OF COUNTY COMMISSIONERS

WHEREAS, Franklin County is a political subdivision of the State of Florida and

subject to Florida Statutes Chapter 129 regarding preparation of budgets, and
WHEREAS, FS 129.06 provides for budget amendments for unanticipated revenues,
and

WHEREAS, the Franklin County Supervisor of Elections has received unanticipated Federal grant funds from the Florida Department of State in the amount of \$16,158.00 as reimbursement for the costs associated with the five year elections system upgrade project and

WHEREAS, said revenue is needed to pay certain expenditures incurred in Fiscal Year 2019-2020 and

WHEREAS, FS 129.06(2)(d) provides for budget amendments in relation to receipts and expenditures of the nature that is received, and

WHEREAS, this section requires the Board of County Commission to spread on its minutes the expenditures for the purpose of:

001.20.511.7100 County Commission - Principal \$ 16,158.00

NOW THEREFORE, BE IT RESOLVED, Franklin County Board of County Commissioners appropriates these unanticipated revenues in the amount of \$16,158.00 in the GENERAL FUND in order to comply with FS129(2)(d).

THIS RESOLUTION ADOPTED by the Franklin County Board of County Commissioners this 3rd day of NOVEMBER 2020.

s/Noah Lockley
Noah Lockley - Chairman

Attest:

s/Marcia M. Johnson
Marcia M. Johnson - Clerk of Courts

RESOLUTION
FRANKLIN COUNTY
BOARD OF COUNTY COMMISSIONERS

WHEREAS, Franklin County is a political subdivision of the State of Florida and subject to Florida Statutes Chapter 129 regarding preparation of budgets, and WHEREAS, FS 129.06 provides for budget amendments for unanticipated revenues, and

WHEREAS, Franklin County has received unanticipated revenues in the amount of \$37,995.00 from the Florida Housing Finance Corporation for Coronavirus Relief Funding Assistance Grants, and

WHEREAS, said revenue is needed to pay certain expenditures incurred in Fiscal Year 2019-2020, and

WHEREAS, FS 129.06(2)(d) provides for budget amendments in relation to receipts and expenditures of the nature that is received, and

WHEREAS, this section requires the Board of County Commission to spread on its minutes the expenditures for the purpose of:

180.89.525.3100 CRF Administration \$ 3,454.00

180.89.525.8300 CRF Grants \$34,541.00

NOW THEREFORE, BE IT RESOLVED, Franklin County Board of County Commissioners appropriates these unanticipated revenues in the amount of \$37,995.00 in the SHIP Fund in order to comply with FS129(2)(d).

THIS RESOLUTION ADOPTED by the Franklin County Board of County Commissioners this 3rd day of November 2020.

s/Noah Lockley

Noah Lockley - Chairman

Attest:

s/Marcia M. Johnson

Marcia M. Johnson - Clerk of Courts

RESOLUTION
FRANKLIN COUNTY
BOARD OF COUNTY COMMISSIONERS

WHEREAS, Franklin County is a political subdivision of the State of Florida and subject to Florida Statutes Chapter 129 regarding preparation of budgets, and WHEREAS, FS 129.06 provides for budget amendments for unanticipated revenues, and

WHEREAS, Franklin County has received unanticipated revenues in the amount of \$600,207.00 from the Florida Housing Finance Corporation for Hurricane Housing Recovery Program Funding, and

WHEREAS, said revenue is needed to pay certain expenditures incurred in Fiscal Year 2019-2020, and

WHEREAS, FS 129.06(2)(d) provides for budget amendments in relation to receipts and expenditures of the nature that is received, and

WHEREAS, this section requires the Board of County Commission to spread on its minutes the expenditures for the purpose of:

181.88.559.3100 HHRP Administration \$ 70,831.00

181.88.559.8200 HHRP Aid to Private Citizens \$529,376.00

NOW THEREFORE, BE IT RESOLVED, Franklin County Board of County Commissioners appropriates these unanticipated revenues in the amount of \$600,207.00 in the HHRP Trust Fund in order to comply with FS129(2)(d).

THIS RESOLUTION ADOPTED by the Franklin County Board of County Commissioners this 3rd day of November 2020.

s/Noah Lockley

Noah Lockley - Chairman

Attest:

s/Marcia M. Johnson

Marcia M. Johnson - Clerk of Courts

2) I have two line item budget amendments for approval by the Board – budget amendments simply move budgeted amounts between line items during the fiscal year. The 1st amendment moves \$62,597 from aid to government agencies to buildings for the design of the SGI bathroom project. The 2nd amendment moves \$70,331 from aid to government agencies and interest to principal as the loan on the Lombardi Property is finally paid in full.

INCREASE 130.33.552.6200 Buildings \$62,597.00

DECREASE 130.33.552.8100 Aid to Government Agencies \$62,597.00

INCREASE 130.33.552.7100 Principal \$70,331.00

DECREASE 130.33.552.7200 Interest \$ 3,785.00

DECREASE 130.33.552.8100 Aid to Government Agencies \$66,546.00

ACTION NEEDED: A MOTION TO APPROVE THE LINE ITEM BUDGET AMENDMENTS FOR THE 2019/2020 FISCAL YEAR.

On motion by Commissioner Parrish, seconded by Commissioner Massey, and by unanimous vote of the Board present, it was agreed to approve the two line item budget amendments.

3) At your last meeting on October 20th, the BOCC approved proceeding with the financing proposal from Leasing 2, Inc. for the purchase of the replacement tub-grinder at the landfill. The amount financed will be \$692,500 for 8-years at a 2.65% fixed rate paid from landfill tipping fee revenues. The Board will now need to approve the resolution below authorizing the chairman to sign the lease-purchase agreement with Leasing 2, Inc. to ratify. Once ratified, the County Attorney will issue his opinion to go along with the agreement and the financing package will be complete.

ACTION NEEDED: APPROVAL OF THE FOLLOWING RESOLUTION.

On motion by Commissioner Massey, seconded by Commissioner Jones, and by unanimous vote of the Board present, it was agreed to adopt the Resolution, as follows:

RESOLUTION
FRANKLIN COUNTY
BOARD OF COUNTY COMMISSIONERS

WHEREAS, the governing body of Lessee has determined that a true and very real need exists for the acquisition of the equipment described in the lease-purchase agreement presented at this meeting; and has further determined that the equipment will be used solely for essential governmental functions and not for private business use.

WHEREAS, the governing body of lessee has taken the necessary steps, including any legal bidding requirements, under applicable law to arrange for the acquisition of such equipment.

NOW, THEREFORE, BE IT RESOLVED, by the governing body of the Franklin County

Board of County Commissioners that the terms of said lease-purchase agreement and escrow agreement are in the best interest of lessee for the acquisition of such equipment, and the governing body of lessee designates and confirms the following persons to execute and deliver, and to witness (or attest), respectively, Leasing 2, Inc. lease-purchase agreement and escrow agreement, if applicable, and any related documents necessary to the consummation of the transactions contemplated by the lease-purchase agreement and escrow agreement.

THIS RESOLUTION ADOPTED by the Franklin County Board of County Commissioners this 3rd day of NOVEMBER 2020.

s/Noah Lockley

Noah Lockley - Chairman

Attest:

s/Marcia M. Johnson

Marcia M. Johnson - Clerk of Courts

Special Project Consultant – Alan Pierce – Report

Mr. Pierce said in response to the public comment this morning about Island View Park this project is FEMA funded and the St. George Island Bathroom Project is a not FEMA funded but a locally funded project. He explained the timeline for this project is under FEMA control not the county's control. Mr. Pierce stated FEMA has obligated the funds and the project will move forward but the park must be re-designed. He said the park was completed and 6 weeks later the storm came in and damaged part of the park. Mr. Pierce explained it was clear to everyone that the park should be re-designed so it will not be damaged again. He described the damage that was done and the improvements that are needed when the park is rebuilt. Mr. Pierce stated the park has to be put back in its natural habitat because the money to buy the land was given to keep it as a natural maritime hammock. He said he is not leading this project but wanted to provide an update for informational purposes.

Mr. Pierce reported the Board directed that Anderson Columbia be awarded the low bid on the rebuilding of Alligator Drive. He stated he talked with Mr. Clay Kennedy, Dewberry, and Attorney Shuler and Mr. Jesse Rose, FEMA, has volunteered to review the draft contract to make sure it has all the things that would be required in a FEMA contract. He reported the contract has been sent to Mr. Rose but has not been signed yet because they are trying to determine what they need to do to be in compliance because the bid was a year old and there was an increase in price. He said he is trying to protect the Board and make sure they are on the right path so FEMA will review the language on the contract and hopefully that will eliminate one issue that might be a problem. He reported this is a big project and they want to get it done but he does not want to impose a burden on the county at a later date so he is trying to be as diligent as possible. Attorney Shuler asked Mr. Pierce to clarify the potential risk

he is trying to mitigate. Mr. Pierce stated FEMA has obligated \$5.5 million for the rebuilding of Alligator Drive and they have a low bid and amendment that is below the obligated funds but the county did not rebid the project so he wants to make sure FEMA is satisfied with the process. He explained he does not know if the worst case scenario is just the \$130,000 increase in price or the fact that FEMA wants them to do the whole process again. Mr. Pierce stated the worst case could be \$4.8 million but he does not know because they will not give him a definite answer on what will happen at closeout in 1-2 years. He said he is trying to mitigate the risk but there is an unknown. Mr. Pierce stated there are also personnel changes at FEMA with these big projects that go on for a long time. He said he would think the federal representative should be on their side because he is trying to get this road finished before another hurricane but that is not a legal basis for proceeding. Chairman Lockley said Mr. Pierce is trying to keep the county from having to pay any more money. Attorney Shuler reported Mr. Pierce came to him for advice but although he has been the Board's attorney for 20 years he has not handled FEMA reimbursements or FEMA projects. He explained he is not able to help Mr. Pierce so he directed him back to FEMA, their consultants or DEM because they are familiar with the processes and can give guidance. He reported this is a potential risk to the Board if FEMA at the end says the project should have been rebid and they will not provide reimbursement.

Attorney Shuler stated he does not know how to guide Mr. Pierce or the Board on this issue so they must look to someone else to answer this question. Commissioner Parrish said he feels like they need to move on because the bid went up \$130,000 after almost a year and Commissioner Boldt has agreed to pay this increase out of his road paving funds if necessary. He questioned if that is the risk with the project. Mr. Pierce said he does not know. Attorney Shuler stated they do not know but it could be the entire cost of the project and not just the increase and that is why they need guidance from FEMA. Commissioner Parrish asked if the county could be at risk for \$4-5 million. Mr. Pierce said he does not know but the Board bid the project and accepted the low bid. He stated he feels like FEMA would honor the low bid and it would be the increase they did not negotiate that was in question but he does not know. Commissioner Parrish reported this will create another delay in the project. Mr. Pierce stated he does not want to do that. Commissioner Parrish said it sounds like they have no other choice. Chairman Lockley stated he does not mind the \$130,000 but it is different if it is \$4-5 million. Commissioner Parrish asked who the FEMA representative is. Mr. Pierce replied Mr. Rose is going to look at the contract but he told him as far as FEMA is concerned there is \$5.5 million available to Franklin County to build the road and the contractual issues are not FEMA's responsibility. He explained the Florida Division of Emergency Management (FDEM) handles these items and he has reached out their representative Mr. Buck Dickinson. Mr. Pierce said he has shown Attorney Shuler the emails from Mr. Dickinson which said if the project is less than the \$5.5 million it looks like they have room. He reported that indicates they should move forward but they have not done this before so he is trying to be careful. Commissioner Parrish clarified that the state administers this FEMA allocation on behalf of FEMA. Mr. Pierce replied yes. Commissioner Parrish stated Mr. Dickinson told him to move forward. Mr. Pierce said when he told him about the \$130,000 overage Mr. Dickinson commented as long as they are under the \$5.5 million allocated he does not see a problem. Commissioner Parrish questioned if they have this comment in an email. Mr. Pierce responded yes. Chairman Lockley questioned

if they should check with their representatives. Mr. Pierce explained he does not want to contact the elected officials because that will definitely slow the project down. Commissioner Jones stated if they have written email correspondence from the state that says they have room and the amount of money for the project and FEMA is not going to look into the contracts or bids the county received then he agreed with Commissioner Parrish that they need to move forward and build the road. He said if they do not move forward then they will never see an end to this matter because FEMA does switch the representatives working in the county and they could get another answer in the next 4 weeks. Mr. Pierce agreed they switch personnel every 6 months. Commissioner Parrish said the state is holding the money and administering it for FEMA and the state is saying as long as they do not exceed the \$5.5 they should move forward. He reported if it is going to take 6 weeks to start this project they need to get started so this road is completed before the next hurricane season. Commissioner Parrish stated they cannot delay another 90 days and complete the project before hurricane season. He said it is time to move forward. Mr. Pierce said the contract has been sent to FEMA for review so hopefully he will bring the contract back to the Board at the next meeting and they can move forward. Mr. Moron reported Ms. Traci Buzbee, The Management Experts, said she will contact Mr. Pierce after the meeting and provide assistance. Mr. Pierce said hopefully they will have an answer from FEMA on the contract at the next meeting and the Board can take action. Commissioner Jones reported that way they will only have a 2 week delay. Mr. Pierce answered yes. Chairman Lockley said they need to make sure they have everything in writing.

Mr. Pierce presented copies of a letter from the Alligator Point Water Resources District to the Board members about the Alligator Point multi-use/bike path project. He said Attorney Shuler and Commissioner Boldt already have a copy of this letter and he defers to them on whether or not this is an action item for today. He read the letter addressing this project and the depth of cuts and damage that could occur to existing water service lines. Mr. Pierce said he has not been involved in this project but he does not think the project has been awarded. He stated this may be an issue that causes the contract not to be awarded but he defers to the Board. Commissioner Boldt stated in Paragraph 2 of the letter they are concerned about the cross section of cuts required for installing the base material and say anything deeper will impair the existing water lines. He said this implies the design is right and that they do not need to go any deeper. He reported they should go ahead and do an analysis and meet with Mr. Charles Cook, Project Manager, and the water board and check this out. Commissioner Boldt stated from a planning standpoint when they are rebuilding Alligator Drive they cannot do that project and the multi-use/bike path project at the same time due to traffic so they have time to pursue this matter. Attorney Shuler reminded the Board of the bid protest filed regarding the award of the bike path to Roberts & Roberts after the disqualification of Capital Asphalt. He said he is not sure about the engineering language but it sounds like there may be a design flaw so they may need to pause this process and let the engineers get together and figure out the path forward. He said the design may be fine or the design may not be sufficient and need to be designed and rebid but they do not know until the experts address it. He requested the Board consider notifying FDOT and Roberts & Roberts of this matter and that the county is pausing the project until the engineers can come up with a resolution and report back to the Board so they can

make a decision. He explained cutting the water lines could substantially increase the cost of the project. He suggested they allow the engineers to get together and come back to the Board with a report. Commissioner Parrish said the letter is requesting a meeting between the engineer and Dewberry. Mr. Pierce stated the contractor should be included but the contractor for this project has not been hired yet. Attorney Shuler said to his knowledge FDOT has not given concurrence to the award of the contract to Roberts & Roberts so in the absence of that concurrence there is no contract. Commissioner Parrish said they need to have this meeting to look at the design to see if these items must be considered so if they move forward the contractor is aware of the issues he is facing. He stated when the county does a project they must check the lines so nothing is cut. Commissioner Parrish said he does not see anything wrong with this happening and it should not take much time. Commissioner Parrish asked if they are saying this is west of the Alligator Point Volunteer Fire Department and asked if this is where the bike path is going. Mr. Pierce reported the first phase that is being built is from the marina to the fire house. He explained they are starting at that point and working their way toward Highway 98. Commissioner Boldt reported sometimes there are 2 paths of 5 ft. paralleling Alligator Drive on each side because there is not enough right-of-way for one path of 10 ft. Chairman Lockley reported checking the depth of the pipes is a common thing that is done but apparently they have not done it. Commissioner Boldt agreed they need to get moving and work with the water department to make sure this is okay. Chairman Lockley said this seems like a simple fix. Commissioner Boldt asked if a motion is necessary. Mr. Pierce stated the letter said to please reply if they accept the offer so he will give the letter to Mr. Moron. Attorney Shuler reported they should pause the project and put Roberts & Roberts on notice that they are pausing the project because they do not know where this is going but the Board can come back in 2 weeks and un-pause the project if necessary. He stated he is not sure how long this will take but there is a bid protect and threat of a lawsuit also. Attorney Shuler reported FDOT is also reviewing the bid and determining if they will give concurrence or not to the award of the bid to Roberts & Roberts. He stated they should notify FDOT and Roberts & Roberts that they are pausing the project until they get an engineering resolution to this conflict that was reported by the Alligator Point Water Resources District. Attorney Shuler reported the Board does need to take action because the last action was to award the contract and move forward. He explained once they receive input from the engineers and the Alligator Point Water Resources District they can come back and take further action. **Commissioner Boldt made a motion to notify FDOT and Roberts & Roberts that the county received this notification from the Alligator Point Water Resources District and there may be an engineering problem and they are pausing consideration of the construction project until the potential engineering issue is resolved. Commissioner Massey seconded the motion.** Chairman Lockley said this is a good thing to do because they do not know who the contractor is going to be yet and they need everyone to be together. Commissioner Parrish said he would have thought all these issues would have been resolved when they were designing this project. He suggested this could be an attempt to delay the project by some of the residents as the bike path will encourage more people in the area and they do not like people coming down to Alligator Point. Commissioner Parrish stated it seems like the engineers would have taken this into consideration when they designed the project. He reported he is in favor of the pause for

the 2 weeks but not for stonewalling the project. Commissioner Boldt reported the citizens of Alligator Point welcome both of these projects. He said it is a positive conversation and these projects will happen. Chairman Lockley stated people need to accept this because these areas are private and public and the county has to do what they have to do. **Motion carried; 5-0.**

County Coordinator – Michael Morón – Report

Mr. Moron provided his report for the Board as follows:

J. County Coordinator's Report

Action Items

1. This item was addressed during the Road Department Report.
2. Old Ferry Dock Boat Ramp Analysis – As part of the permitting process for the redesign of the Old Ferry Dock Boat Ramp by Dewberry Engineers, Inc., the Florida Department of Environmental Protection required a hydrographic analysis that was not part of the engineer's original scope of work. The cost of the analysis was \$6500. This expense was required in order to obtain the permit, however, the Board needs to formally approve the expense that was incurred to have the analysis done. It has since been submitted to the State of Florida as part of the permit application.
Request: Board Action to approve the \$6500 hydrographic analysis for the Old Ferry Dock Boat Ramp Project to be paid out of professional services.

On motion by Commissioner Jones, seconded by Commissioner Massey, and by unanimous vote of the Board present, it was agreed to approve the \$6,500 hydrographic analysis for the Old Ferry Dock Boat Ramp Project to be paid out of professional services.

3. Old Ferry Dock Boat Ramp Access – In preparation for closing out the Old Ferry Dock Boat Ramp Design Grant from FWC, the Chairman needs to sign a form dedicating the site for use as a public boating access facility for the next twenty years. Once signed this form will be recorded in the public records and a copy sent to FWC.

Request: Board action to authorize the Chairman to sign the site dedication form.

Mr. Moron said he asked Mr. Mark Curenton, County Planner, if this form was already on file but Mr. Curenton said every time they get grant funding they must complete this form. **On motion by Commissioner Jones, seconded by Commissioner Parrish, and by unanimous vote of the Board present, it was agreed to authorize the Chairman to sign the site dedication form.**

4. Alligator Drive CEI Services – Negotiations have been concluded with AECOM Technical Services, Inc. to provide CEI services for the Alligator Drive multi-use path project, and FDOT has approved the proposed contract for a cost not to exceed \$141,522.71. This cost will be covered by the grant.

Request: Board action to approve the contract and authorize the Chairman to sign the contract.

On motion by Commissioner Boldt, seconded by Commissioner Massey, and by unanimous vote of the Board present, it was agreed to approve the contract and authorize the Chairman to sign the contract.

5. County Roads Paving – In order to save on mobilization costs, the Board waived its bid policy at an earlier meeting and authorized Roberts and Roberts, the airport new access road contractor, to pave certain county roads. Commissioner Boldt would like to add Delaware Street in Lanark Village to that list of county roads. The total cost of \$74,500 to pave Delaware Street will be paid from District 2's paving funds. Commissioner Parrish would like to add Magnolia Lane to the list. The total cost of \$36,100 to pave Magnolia Lane will be paid from District 4's paving fund. Commissioner Massey would like to add Pinnacle Street and Light House Road to that list. The \$96,060 quote to pave these roads will be paid from District 5's paving fund.

Request: Board action to authorize Roberts and Roberts to pave Delaware Street for a total \$74,500, Magnolia Lane for a total of \$36,100, and Pinnacle Street and Light House Road for \$96,060.

Commissioner Massey made a motion to authorize Roberts and Roberts to pave Delaware Street for a total cost of \$74,500 from District 2's paving funds, pave Magnolia Lane for a total cost of \$36,100 from District 4's paving funds, and pave Pinnacle Street and Light House Road for a total cost of \$96,060 from District 5's paving fund. Commissioner Boldt seconded the motion. Commissioner Jones asked if striping is included in this price. Mr. Moron said he will verify striping is included. **Motion carried; 5-0.**

6. CARES Funds for Food Distribution – At an earlier meeting the Board set aside \$10,000 of CARES Act funds for food pantries and distribution. Based on requests for those funds, it is apparent that additional funding is needed for the four established food pantries in the County, based on local demand and distribution. Ms. Traci Buzbee (CARES Act Funds Consultant) spoke to the state and direct funds to food pantries for operational expenses is an allowable item. With that in mind, the CARES Act Oversight committee recommends a total line item budget of \$40,000, which would allow each pantry to receive up to \$10,000 as long as the appropriate justification paperwork is provided to the County.

Request: Board action to increase the line item for Food Distribution from \$10,000 to \$40,000.

Commissioner Massey made a motion to approve increasing the line item for Food Distribution from \$10,000 to \$40,000. Commissioner Jones seconded the motion. Chairman Lockley asked if there is a time limit on this money. Mr. Moron said the paperwork may need to be filed by November 16th but he will check with Ms. Buzbee. He reported Ms. Buzbee is on the telephone and he can unmute her if the Board has questions. Commissioner Parrish asked if they will cut a check or they will know where the money is being spent. He questioned if they will have documentation if they have an audit. Commissioner Parrish asked if this item is on a reimbursement basis. Mr. Moron explained the food pantries will turn in their paperwork saying what they are spending the money on and Ms. Buzbee will request specific paperwork and they will be reimbursed based on invoice. He stated some of the food pantries do not have the money to put up front but he thinks they can pay from invoice and he will verify that with

Ms. Buzbee. Ms. Buzbee clarified the food pantries are actually a dedicated line item Treasury has put forth due to the demand and it is not a reimbursable program but support of the local programs. She said she talked with Franklin's Food and Franklin's Promise and they both have justification on the increased need with transportation and delivery. Ms. Buzbee reported she confirmed with the state as long as they package it correctly they can give them a \$10,000 grant or whatever funds they decide up to the \$10,000 to continue and sustain through the holidays and beyond. She explained this program is not as strict as the business program and is more of a service as Treasury and the State of Florida have seen the demand and the need. Mr. Moron asked if they are bound by the November 16th deadline for paperwork. Ms. Buzbee said on November 16th the county has to turn in their actual expenses to date and on another line place the amount of encumbered expenses. She reported on December 30th they have to turn in what was actually spent. She said if they have more money allocated or line itemed they could potentially receive more money because there are several counties that will not spend their allocation. Ms. Buzbee explained once the county gives the \$10,000 to the food pantry they do not have to spend all of it by December 30th because the county has already spent the money. Chairman Lockley said they want to make sure the pantries only spend the money for food so people receive food. Mr. Moron agreed the county does not want the money to be used for administration. Ms. Buzbee reported in talking with the food pantries she learned all of their food is free from Second Harvest but it does cover the increased cost of transportation and delivery. She said the money will go to sustain the four food pantries that are established in the county. Mr. Moron stated the Board wants to be specific and make sure the money does not go to salaries within the non-profits. He said the other 2 food pantries are the Methodist Church in Carrabelle and the First Baptist Church in Eastpoint. He stated if there are other food pantries they missed someone needs to let them know so they could make whatever changes they need to at the next meeting. Ms. Buzbee said she was told these were the 4 established food pantries. She explained there are pop-up mobile units but they get their food from these 4 pantries. Chairman Lockley asked why they are paying extra if they are on a schedule for delivery. Mr. Moron stated the demand and the distribution is up so the amount they are giving out is a higher amount. **Motion carried; 5-0.** Mr. Moron reported it is good that this is a line item for a grant. Ms. Buzbee stated they are their own category in reimbursement.

7. This item was handled during the Solid Waste Director's Report.

8. HHRP Allocation – At your last meeting, Mrs. Lori Switzer-Mills your SHIP Program administrator stated that the County will receive additional HHRP funds for Hurricane Michael home repair and replacement. As with the original funding, approval of a Hurricane Housing Recovery Program Funding Agreement with Florida Housing Finance Corporation for the funds and an agreement with Lori Switzer-Mills your SHIP Administrator for the administration of the program is required. I will ask Attorney Shuler to review both agreements to verify that besides the amounts, there are no additional changes to both agreements.

Mr. Moron requested the Board approve both agreements. **On motion by Commissioner Boldt, seconded by Commissioner Parrish, and by unanimous vote of the Board present, it was agreed to authorize the Chairman to sign both agreements.**

Information Item

9. LSE COVID-19 & Sally – As authorized by the Board, Chairman Lockley signed Local State of Emergency Declarations for COVID-19 on October 5th, 12th, 19th, & 26th. The Chairman also signed Local State of Emergency Declarations for Hurricane Sally on October 6th, 13th, 20th, & 27th.

Commissioner Parrish brought into discussion repairs that have been needed on U.S. Highway 98 since Hurricane Michael. He stated work is needed between the 2 bridges and this is a federal highway and the state gets money to maintain the federal roads. Commissioner Parrish reported he wants county staff to write a letter and copy the federal and state delegation requesting that the roads be fixed. He reported the state has federal funds to repair this road and Hurricane Michael was 2 years ago on October 10th and something needs to be done to fix it since it is a federal highway. Commissioner Parrish said the damage between Eastpoint and Carrabelle needs to be repaired. He stated there is no reason why this road has not already been fixed. **Commissioner Parrish made a motion to authorize county staff to write a letter and copy the federal and state delegation and request that U.S. Highway 98 from Apalachicola to Carrabelle be repaired.** Commissioner Parrish said there have not been delays in fixing the road in other counties and he questioned why there is a delay in Franklin County and why they are being treated differently. He reported people complain every day about this road. He explained it is not only residents that travel the road but also tourists. **Commissioner Boldt seconded the motion.** Commissioner Boldt suggested the letter should be signed by all the Commissioners. Chairman Lockley said that is fine with him. Commissioner Parrish asked if it is just to show unanimous support. Commissioner Boldt answered yes. Chairman Lockley agreed the road has been like this since the storm and has only been patched. Commissioner Massey reported the road is beating up the school buses. Mr. Moron stated there is a project in the FDOT pipeline that he and Commissioner Jones were notified about to repair from the road from Eastpoint to Carrabelle but they are ignoring the areas between the bridges. He reported there has been a campaign from staff to include the causeways. Mr. Moron stated they tried to say they already fixed these areas but they told them they fixed half the causeway and ignored the other side. Commissioner Jones asked if the Board at a previous meeting sent a letter asking them to look at expanding the boundaries. Mr. Moron said yes he thinks they sent a letter but he will check. Commissioner Parrish reported the letter needs to be more strongly worded because this is U.S. Highway 98 not a county or state road and he knows they have federal funds to take care of the road. He said he does not understand why this is not being taken care of. Commissioner Parrish stated they have fixed the road in adjoining counties and it is pitiful for a federal highway to be in this kind of shape. He reported the letter needs to be worded stronger and maybe all the Commissioners signing will help. Commissioner Boldt suggested they emphasize how close the road is to the water. Commissioner Parrish asked who represents the county on these issues and who presents the 5 year plan. Commissioner Jones stated the county does not have representation and are not part of the Capital Region Transportation Planning Agency (CRPTA). He said the one agency they had in this area was disbanded a year ago. Mr. Moron explained that is where the representative came from to report on the 5 year plan. Commissioner Parrish asked about the Apalachee Regional Planning Council (ARPC). Commissioner Jones stated he asked ARPC but CRPTA does not want to assume

Franklin County but he has definitely lobbied for it. Commissioner Parrish said they are not interested because there are problems here. Commissioner Parrish stated when they write the letter they need to request that the person over the district from FDOT attend the meeting.

Motion carried; 5-0.

County Attorney – Michael Shuler – Report

Attorney Shuler reported Ms. Buzbee sent an email wanting the Board to consider a first addendum to a management consulting contract she signed with the county in September, 2019 to provide certain consulting services for Emergency Management Services. He explained in her contract there is a provision she would like to add that would allow her to piggyback other government entities using their procurement process so they can avoid going through the bidding process. Attorney Shuler said Ms. Buzbee explained it is similar to the county piggybacking onto the state bid list and purchasing items. He stated Ms. Buzbee assured him the county is not at risk and he has added language into this first draft addendum that says the county is not expressing any opinion whether they agree with the consultant that the procurement process qualifies for piggybacking or not. Attorney Shuler reported Ms. Buzbee has also agreed to give them an indemnification. Ms. Buzbee explained this agreement will allow other jurisdictions within Franklin County to contract without going through the procurement process. She reported it is a grueling process on both the jurisdiction releasing it and the people responding to it. She explained they went through this process with the county in the summer of 2019 and this will allow other jurisdictions in Franklin County to utilize their procurement process. Ms. Buzbee stated the contract tasks will be separated and there will be no ties to the county. Attorney Shuler said he will need to amend the addendum to limit the piggybacking to jurisdictions within Franklin County because he did not understand that was the geographic limitation but otherwise he is content with the form and content of the first addendum he sent to the Board yesterday. Ms. Buzbee stated she has this in all her other contracts so it is only for jurisdictions within the county. **On motion by Commissioner Massey, seconded by Commissioner Jones, and by unanimous vote of the Board present, it was agreed to approve the first addendum to the contract.**

Attorney Shuler stated he and Mr. David Theriaque, outside counsel, are requesting the Board authorize an Executive Session to receive advice from the Board concerning pending litigation in the case entitled HLS Management Properties-41 West Bayshore LLC vs Franklin County, Case #2017-183CA. **On motion by Commissioner Parrish, seconded by Commissioner Jones, and by unanimous vote of the Board present, it was agreed to authorize an Executive Session for this case.**

Commissioners' Comments

There were no comments from the Commissioners.

Adjournment

There being no further business to come before the Board, the meeting was adjourned at 10:13 a.m.

Noah Lockley - Chairman

Attest:

Marcia M. Johnson - Clerk of Courts