

**FRANKLIN COUNTY BOARD OF COUNTY COMMISSIONERS
REGULAR MEETING
COURTHOUSE ANNEX, COMMISSION MEETING ROOM
SEPTEMBER 15, 2020
9:00 A.M.
MINUTES**

Commissioners Present: Noah Lockley-Chairman, Ricky Jones-Vice-Chairman, Joseph Parrish, William Massey, Bert B. Boldt, II

Others Present: Marcia M. Johnson-Clerk of Court, Erin Griffith-Assistant Finance Director, Michael Moron—County Coordinator, Lori P. Hines-Deputy Clerk to the Board.

Call to Order

A. Public Notice

To comply with CDC and Government social distancing requirements, the general public will not be allowed in the commission meeting room for this meeting; therefore, this Board of County Commission regular meeting will be conducted via livestream and Zoom. Those wanting to view the meeting can use the livestream link (<https://www.youtube.com/user/SGIBeachLife>) or go to Forgotten Coast TV's

YouTube Page. The livestream feed will promptly start 5 minutes before the meeting commences. Those wanting to participate during "Public Comments" should use the Zoom log-in/call-in information provided below. There is a link to a list of videos and Getting Started Resources on the main "Agenda and Minutes" webpage for those unfamiliar with Zoom. If you are experiencing any issues with the livestream or Zoom, call (850) 653-9783 extension 373 for assistance.

Any person who wishes to appeal a decision made by the Franklin County Board of County Commissioners, with respect to any matter considered at the meeting, must have a record of the proceedings. He or she may need to ensure that a verbatim record of the proceedings is made.

B. Franklin County BOCC is inviting you to a scheduled Zoom meeting.

Topic: BOCC Regular Meeting

Time: Sep 15, 2020 09:00 AM Eastern Time (US and Canada)

Join Zoom Meeting with computer, tablet, smartphone, or other device

<https://zoom.us/j/92923984187>

Meeting ID: 929 2398 4187

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Join Zoom Meeting by phone (dial any line)

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Meeting ID: 929 2398 4187

Chairman Lockley called the meeting to Order.

Prayer and Pledge

There was a prayer followed by the Pledge of Allegiance.

Approval of Minutes

C. September 1, 2020 BOCC Meeting Minutes for Approval

On motion by Commissioner Massey, seconded by Commissioner Jones, and by unanimous vote of the Board present, it was agreed to approve the minutes from the meeting held on September 1, 2020.

Payment of County Bills

D. Bill List for Approval

On motion by Commissioner Massey, seconded by Commissioner Boldt, and by unanimous vote of the Board present, it was agreed to approve payment of the county's bills.

Public Comments

This is an opportunity for the public to comment on agenda or non-agenda items. When you are recognized to be heard by the Chairman, please sign the speaker's log and adhere to the time limit. An individual will be allowed to speak for three minutes whereas a designated representative of a group or faction will be allowed to speak for five minutes.

Mr. Pierce stated there may be 2 callers on the telephone asking the Board to revisit an issue they discussed in the past which is water access at Alligator Harbor. He explained these individuals were not part of the discussions but have made their own efforts with Representative Jason Shoaf. He stated there are some aquaculture participants that are concerned with the winter tide that access will be a problem. Mr. Pierce said Sun n Sand is a street end that dead ends into Alligator Harbor and Leonard's Landing is way too shallow to use. Mr. Pierce explained the 2 callers will be asking Representative Shoaf to put pressure on the Department of Environmental Protection (DEP) to build an access point that will be on state owned land. He explained this area does not have a name but it is on the mainland at Alligator Harbor. He reported the Board does not take action under public comment but he will bring this item back up under his report and see if there is any direction based on what the callers talk about. Chairman Lockley stated the Board has written letters and talked to them and nothing has been done. Mr. Pierce agreed there are several issues at Alligator Point that they have not done anything about such as the Department of Transportation (DOT) taking the road and access to Alligator Harbor. He explained the clam/aquaculture participants were given leases by the State of Florida without any adequate access. He stated he provided copies of

letters the county has written as far back as 2 years ago to the Department of Agriculture and Consumer Services (DACS) asking them not to expand the leasing opportunities at Alligator Harbor without solving the access problem. Mr. Pierce reported DACS ignored those letters and issued 30 more leases so now there is over 60 leases with no good access. He explained during the winter tides they have a hard time getting the product and the aquaculture leases must be worked. He said there is a big effort and investment by the individuals with these leases and they are concerned about the impact on their operation if they do not get access. Mr. Pierce reported Representative Shoaf told the Board on the acquisition of 17,000 acres of land by the state the DEP would have money to build other improvements there and some improvements would deal with Alligator Harbor. He said the callers today may be asking to see if Representative Shoaf will move this issue forward so the access problem can be dealt with first. He explained if this issues does not get addressed the people will face hardship with the investment they have made. Commissioner Massey reported they have done nothing with the money they collected for the leases and the participants are having to buy everything. Chairman Lockley stated this problem is worse because the same road at Sun n Sand is being used by people fishing so the lease holders cannot get to work. He said they get tickets if they park outside of the road. Commissioner Boldt said about 2 months ago they had a meeting with Representative Shoaf about potential exchanges the county could receive for purchase of the 17,000 acre parcel purchased by the state. He stated this issue was brought up and there is a potential for this to happen. Chairman Lockley reported if they have leases they must have access. He stated right now they are having to get new trucks to be able to use this area. Mr. Pierce agreed they must use four wheel drive trucks. Chairman Lockley said they are steadily increasing the expenses to participants and not doing anything about it.

Mr. Moron stated the Board had 4 land use and rezoning public hearings scheduled today but the applicant by email has asked that these requests not be heard today. He said the requests will not be heard today and they have a note on the Agenda that the requests have been removed. He said this is being announced in case anyone on the line wants to comment.

Mr. Moron provided instructions for anyone wanting to raise their hand on the system and give public comment.

Mr. Steve Watkins, Attorney at Law, said he just wanted to confirm the Otter Slide land use change and zoning change were pulled from the Agenda. Mr. Moron responded these requests have been pulled and there is confirmation on the Agenda online.

There were no more public comments.

Department Directors Report

Superintendent of Public Works – Howard Nabors

E. Road Department Board Report

Mr. Nabors reported there has been a lot of rain and they are cleaning ditches and culverts to keep things draining. He stated Duval Road and McIntyre Road have wash outs and barricades are up. He reported the shoulder of Alligator Point Road has been taken out and they will fix it when the tide goes back out. Commissioner Boldt reported it seems like the holding ponds and ditches are doing what they are designed to do. He stated there is not a spillover crisis in any area. Mr. Nabors explained the biggest problem is people putting items in the ditches. He reported on Smith Street they removed debris and got the water running. Chairman Lockley asked if they have any beaver dams. Mr. Nabors replied yes, there are some in Carrabelle in Commissioner Massey's district. He said there are also some at Bloody Bluff and Lighthouse Road that they dig out. Chairman Lockley questioned if they have signs about blocking the ditches. Mr. Nabors said people place debris in the ditch and the Solid Waste Department gets some of it but if anything is left it shuts the pipe. He did not feel that signage would help when they have been dealing with this problem for years.

Chairman Lockley asked if they took their workers from Workforce. Mr. Nabors said they took the workers from them because their work was not storm related. Chairman Lockley stated they need the workers and need to talk with Workforce about the workers. Mr. Pierce said they can call Ms. Kim Bodine, CareerSource, and find out the details. Mr. Nabors reported the workers are there to help with items that were caused by Hurricane Michael. Mr. Moron said he will check on this matter but the workers must be tied specifically to work from Hurricane Michael. Mr. Nabors stated the workers were given to Mr. Davis. Mr. Davis agreed the workers are working with his department. Chairman Lockley said the county has a hardship and needs help. Mr. Moron reminded the Board it took a long time to get this round of money for the workers. He said CareerSource is watching what their job descriptions are.

Commissioner Boldt thanked the staff for the weekend cleanup of the limbs growing over Delaware Street and Oak Street. He said the residents are very happy about this work.

Mr. Nabors stated they are on standby at Alligator Point Road and will address it when the water goes down. Commissioner Boldt said it looks like they have good materials stock piled there to take care of it.

Mr. Nabors reported he talked with the prison about the inmates and maybe in 2-3 weeks some of their officers can come out but they do not know when the county and city inmates will come out. Chairman Lockley said the prison has a high number of COVID cases. Mr. Moron asked if the prison is going to move to another phase. Mr. Nabors was not sure. Mr. Moron said he will contact the warden's office. Commissioner Massey suggested the county contact them because he heard they are talking about not letting the inmate crews back out at all.

Mr. Nabors reported their new office building is coming along and they have the siding up. He said some pictures were emailed to Mrs. Griffith. He said the rain has stopped them from working right now. Commissioner Massey stated they are doing a good job. Mr. Nabors agreed the building is looking good.

Information Items

1. Detail of Work Performed and Material Hauled by District (see attached documents)

Solid Waste Director – Fonda Davis

F. Solid Waste Director Board Report:

Mr. Davis read the following item:

Action Item

CONSOLIDATED SOLID WASTE GRANT APPLICATION: I have for Board approval and the Chairman's signature the completed Consolidated Solid Waste Management Grant application for Fiscal Year 2020-2021 the award of \$93,750.00 (attached to agenda packet).

The grant is used within the solid waste department to offset the cost of providing solid waste management services. The application needs the chairman's signature.

REQUESTED ACTION: Board Approval and the Chairman's Signature on the Consolidated Solid Waste Management Grant Program Application for Fiscal Year 2020-2021.

On motion by Commissioner Massey, seconded by Commissioner Jones, and by unanimous vote of the Board present, it was agreed to approve the Consolidated Solid Waste Management Grant and authorize the Chairman to sign the grant application. Commissioner Boldt commented these grant funds are additional money for solid waste disposal. Mr. Davis agreed the funds are used for some testing at the landfill and to offset costs. He reported at one time the Consolidated Solid Waste Grant was about \$300,000. Mrs. Griffith explained at that time the county was able to purchase equipment for the landfill out of the grant but they cannot purchase large pieces of equipment from the grant now.

Chairman Lockley asked if Workforce is also taking the workers in his departments. Mr. Davis answered no, he explained they called him but they still have storm work at Island View Park. Chairman Lockley asked Mr. Davis to keep him posted on this situation because the county still has a hardship with no inmates.

Mr. Moron offered the following item from his report:

5. Bridge Clean-up Contract: I was recently contacted by Mr. David Myrick regarding the bridge clean-up services he provides for the County. He explained that he can no longer provide that service at the current contract amount. This contract started on March of 2010 but has not been renewed since 2013. The Board has the option of advertising for this service, negotiating with Mr. Myrick, or using a county employee to provide these services.

Request: Board discussion and direction on bridge clean-up services.

Mr. Moron said Mr. Myrick had a bigger contract and was able to defer some of the costs but he does not have that contract now and can no longer continue the contract for this amount. Commissioner Massey said they can do what they can to help Mr. Myrick because he does a good job. Commissioner Jones informed the Board the Tourist Development Council (TDC) has put an extra \$24,000 in the budget for this purpose if the county chooses to use it. Commissioner Boldt asked if this money is available now. Commissioner Jones answered yes. Chairman Lockley asked what the county did with the sweeper. Mr. Moron said Mr. Pierce reminded him they had bought a sweeper that has been sitting there for years. Mr. Pierce stated the sweeper has been used some at the airport and might be used for this service if they have someone approved to operate it. He pointed out this is county owned equipment but he does not know who the operator would be. Commissioner Boldt asked how many bridges the county has. Mr. Moron responded the St. George Island Bridge and the Apalachicola Bridge. Mr. Moron said the Board has made sure every couple of years contracts are put out for bid so they get a competitive price. He asked for direction from the Board. Mr. Moron asked Mr. Davis if he has anyone that is working part time that could pass the certification and do this work if the county wants to move this in-house. Mr. Davis replied yes. Commissioner Jones reported the Board also had a previous discussion with Mr. Myrick about adding days and the price went from \$12,000 to \$24,000. He stated if the person is a county employee and Mr. Davis' department is working then the county has the ability to clean the bridge at any time. He pointed out this weekend they talked with Mr. Benny Jacobs, Ferrovial, about cleaning the bridge before the memorial service because there were things all over the bridge. He stated Ferrovial helped clean the bridge up but they did not have to and could have referred the county to their contractor and the contractor would not have done this work on Friday afternoon. Chairman Lockley stated it will be cheaper to go with one man. Commissioner Jones said they will get more service if the person is a county worker. Chairman Lockley agreed a county worker will be available to work every day if needed. Mr. Moron questioned if Mr. Davis would consider certifying more than one employee for this work so they would have a backup. Mr. Davis said he called for a class during debris pickup and he would consider certifying two individuals. He explained they have a part time position that could become full time and the person could also work with the Parks & Recreation Department on other items. He said one person could keep the bridge clean. Commissioner Massey pointed out it will take two workers when they clean the bridge because one will be needed to help keep the other person safe. Mr. Davis agreed they could handle this and the bridge work would not be every day. Chairman Lockley asked if they can handle this work. Mr. Davis explained he has a part time man that is wanting to become full time so he could do this work. Commissioner Parrish stated the reason Mr. Myrick is doing this work is because he did not like the liability of having a county employee doing this work because of employee safety. He expressed his opinion that this needs to be advertised and Mr. Myrick can bid also. Commissioner Parrish said he does not like putting county employees in harm's way on state bridges. He reported these are not county bridges and the county has had to assume responsibility for keeping them clean. Commissioner Massey agreed and stated Mr. Myrick's has a lot of insurance to work the bridge and these costs have increased. Chairman Lockley said that will go up every year and the liability is the same whether they are working for the county or privately but it will be off the county with a contractor. Commissioner Boldt stated they should go out for bids and study this

better. **Commissioner Boldt made a motion to put the bridge cleaning out to bid.**

Commissioner Massey seconded the motion. Commissioner Boldt said they appreciate the work Mr. Myrick has done and invite him to be one of the first bidders. Chairman Lockley stated they should have been going out for bids all along and not just increasing the amount. Commissioner Jones reported he would like added in the contract that there will be times for public safety or emergencies that the person needs to be able to clean the bridge regardless of what their schedule is. Mr. Moron said a provision for emergency call out. Commissioner Jones reported the county is already doing this and there have been times when the county staff is on the sides of the bridge in the current situation. Mr. Moron inquired what the frequency will be on the normal cleaning. He said he thinks currently the cleaning is twice a month. Mr. Pierce stated he thinks it varies with more cleaning in the summer but it is so many times a year. Mr. Moron said he will check the contract. He questioned how long the Board would like a contract for. Commissioner Jones suggested at least 2 years. Chairman Lockley asked how much they are paying now. Mrs. Griffith said she thinks \$24,400 a year or \$660 per cleaning but she will email the Board if it is slightly different. Commissioner Jones stated he thinks this is correct.

Motion carried; 5-0. Chairman Lockley asked when this is going out for bid. Mr. Moron agreed to work on this matter as soon as possible.

Information Item

Right-of- Way Debris Pickup/Recycle Material Hauled (Attached to agenda packet)

Emergency Management Director – Pam Brownell

G. Emergency Management Board Report

Mrs. Brownell reported there are 9 weather systems out there. She said soon they will start using the Greek alphabet to name the storms. She stated Hurricane Sally has moved on but the county will still get feeder bands of rain. She reported the county is currently under a tornado watch.

Action Items

1. Requesting the Boards approval and signing of a one-year extended contract for Debris Monitoring and Debris Removal Contracts.

Mrs. Brownell stated the three debris removal contracts are with Crowder Gulf, Bergeron Emergency Services and Ceres Environmental Services, Inc. She reported the debris monitoring contract is with Tetra Tech.

On motion by Commissioner Massey, seconded by Commissioner Parrish, and by unanimous vote of the Board present, it was agreed to approve and sign the one year contract extensions for Crowder Gulf, Bergeron Emergency Services, Ceres Environmental Services, Inc. and Tetra Tech.

Mrs. Brownell reported these contracts will take care of the county through the storms. Commissioner Jones said the county is getting some FEMA obligations on the projects and he asked what the next step is in getting these projects completed. Mrs. Brownell stated they will send the scope of work to the department that handles that project and they will review it and then go out for bid. She reported Island View Park has just been obligated and Mr. Davis will review the scope of work with Commissioner Boldt and then start the process. Mrs. Brownell stated she talked with Mr. Clay Kennedy, Dewberry, about C.R. 30 West and the bathrooms in Eastpoint. She reported Mr. Kennedy said they have had the sites surveyed and now they will go into the planning and design phase and once that is done they will go out for bids to do the repairs. Commissioner Jones asked who is running the reimbursement process. Mrs. Brownell stated her department runs the reimbursement process. She stated as invoices come in the county pays them and they are submitted to FEMA for reimbursement. Commissioner Boldt verified FEMA has approved reimbursement on Island View Park. Mrs. Brownell said Island View Park has been obligated and now they will do the work, pay the invoices and submit them to FEMA for reimbursement. She explained they must review the scope of work because it has changed. She pointed out they did mitigation on this project. Mrs. Brownell stated FEMA did not go with the geowebbing and gravel so some felt will be put down and the pavers will go back in. She said Mr. Davis will have work for his Workforce workers because all the pavers must come up. She reported they will put the pavers back in with something similar to grouting but with cement. Mrs. Brownell pointed out whatever they designated for mitigation must be strictly followed. Chairman Lockley asked if there are floating ramps and docks. Mrs. Brownell answered no just strictly a boardwalk. Mr. Pierce explained there is no mooring or boat ramp at Island View Park just a fishing pier and maybe a kayak launch. Mrs. Brownell said they are still in environmental review of the Alligator Point beach walkovers. She explained they are pulling out all the projects that have been obligated and they will start sending the scope of work for each project to the Commissioner in that district and they can get with each department head about the projects. She reported Mr. Kennedy can work with each department head to make sure their bids go out and that the scope of work is correct. Chairman Lockley said they fixed the Island View Park and then the storm came in. Mrs. Brownell said it was not completely finished. Commissioner Massey stated the groundbreaking was held and then there was just a little more to do and then the storm came. Chairman Lockley stated it looked real good. Commissioner Massey said he gets a lot of calls about this park.

Information Items

2. EOC has submitted our New LMS Plan to the state and are awaiting approval.
3. EOC Staff along with our CERT Volunteers continue to distribute washable & reusable cloth mask throughout our community. We have partnered with the City of Carrabelle and City of Apalachicola Chamber of Commerce along with the St. George Island & Eastpoint Visitor Centers to assist with distribution to local businesses and residents. We will continue this effort as long as supplies are available.
4. EOC Staff are working diligently with DOH Staff regarding the COVID-19 virus. This includes hosting meetings with representatives from DOH, Sheriff's Dept. Weems, and EMS, as

needed. We also are assisting with Conference Calls, information distribution from DOH via Alert Franklin, Facebook and our EOC Website.

5. EOC Staff continue to participate in conference calls with State DEM, Region 2, DOH, FEMA, etc. regarding COVID 19. We also continue to update WebEOC with missions for PPE, Local State of Emergency, and SitReps.

6. EOC Staff continue to work on FEMA reimbursement claims from Hurricane Michael. (Please see below report regarding Hurricane Michael Projects). This includes working with FEMA staff regarding mitigation of damaged parks, roads, etc. Mitigation takes some time but EOC Staff continue to work diligently with FEMA Staff on the most beneficial repairs for Franklin County. As you can see, Project #'s 79475, 81069, and 81073 have moved from EHP Review to Pending Recipient Final Review. We are in contact with our PDMG regularly regarding these projects and will update the Board as soon as the State Review is completed. EOC Staff has also began the FEMA reimbursement claim process for COVID-19.

7. Attached is a copy of the DOH Dashboard regarding COVID-19 Cases in Franklin County as of 09/10/20 at 11:00 am.

Extension Office Director – Erik Lovestrand

Mr. Lovestrand said he does not have anything extra in addition to his report. Commissioner Boldt asked how his new office is. Mr. Lovestrand stated it is nice but quiet. Commissioner Boldt reported someday they will have an open house. Mr. Lovestrand agreed they will have an open house.

H. Extension Office Board Report

Informational Items

General Extension Activities:

1. During this period, the Extension office assisted citizens on the topics of soil test results, diagnosis on fungal disease on viburnum shrubs, pine beetle damage, and more.
2. Extension Director assisted with hosting a webinar by the Natural Resources Program Team on the topic of "Invasive Cogon Grass in the Florida Panhandle".
3. Extension Director participated in the annual "Extension Professional's Association of Florida" conference via a virtual platform this year. Conducted over a 3-day period.

Sea Grant Extension:

4. Extension Director participated in a webinar hosted by FSU's Apalachicola Bay System Initiative team, as part of the Community Advisory Board membership.
5. Extension Director is coordinating with other Sea Grant agents who have seafood interests in their region to collaborate with FDACS, industry representation, and the ISSC to develop a virtual HACCP training module specifically for molluscan shellfish. An initial conference call between groups will take place soon.

6. Extension Director participated in conference/planning call with other members of the Apalachicola Bay Caucus as part of the larger ACF Stakeholders group.

4-H Youth Development:

7. 4-H clubs are still not meeting in-person due to the virus but a large number of programs are being conducted online with great success and high numbers of youth participating.

Family and Consumer Sciences:

8. Transition to a distance-learning platform continues for programs to use in the local schools.

Library Director - Whitney Roundtree

I. Library Director Board Report:

Mrs. Roundtree presented her report for the Board, as follows:

Action Items

1. Requesting from the board to lift the suspension on volunteers at the Carrabelle Branch. All new and former volunteers will have to submit an application. Applicants will be interviewed selected, trained and supervised by the Library Director.

Mrs. Roundtree stated in the future all volunteers regardless of experience will be required to submit a volunteer application. She reported all potential candidates will be interviewed, selected and trained by her along with Mrs. Pam Tullous, Friends of the Library President. She said Mrs. Tullous also coordinates the volunteers at the Eastpoint Branch. Mrs. Roundtree reported candidates will be screened to make sure they share the library's mission and vision as stated in their policy. She explained volunteers that fail to uphold the library's policies and code of conduct will be promptly removed from their volunteer position. Chairman Lockley questioned how they are doing without the volunteers. Mrs. Roundtree responded as far as operating they are fine but members of the community, some Board members and Friends of the Library approached her about special projects and there is an untapped well of potential at the Carrabelle Library. She said with the right people it can become a true resource and something special. Commissioner Boldt reported the standard of practice she put out there is very important. He agreed volunteers are a valuable resource and he encouraged them to get involved. **Commissioner Boldt made a motion to lift the suspension on volunteers at the Carrabelle Branch. Commissioner Massey seconded the motion.** Chairman Lockley asked Mrs. Roundtree to closely monitor the volunteer program because they had problems before. **Motion carried; 5-0.**

Commissioner Boldt said he and Mrs. Roundtree had an opportunity to be involved with interviews for the head of the Wilderness Coast Library. He stated they have a wonderful candidate and he hopes when it is appropriate they will bring her by to meet them.

Informational Items

2. Attended WILD BOD meeting held September 9th (Virtual)
3. Attended FOL Board meeting held September 9th (Virtual)
4. The Carrabelle Branch will resume normal operations, Monday- Friday 9:00 AM to 5:00 PM and Saturday 10:00 AM to 2:00, effective September 20th.
5. The Carrabelle Branch will be hosting a "Talk like a Pirate Day" event, September 17th at 10:30 AM. This event will include story time and scavenger hunt. Registration is required, as slots are limited to ensure social distancing standards.
6. Carrabelle Facility: Purchased new book drop. Current is rusted and damaged (photo attached).
7. Carrabelle Facility: Purchased new cigarette butt receptacle. Current is damaged beyond repair (photo attached).
8. Carrabelle Facility: Shane was able to repair ADA compliance device. Everything now in working order.

CARES Act Consultant -- Traci Buzbee -- Report

Ms. Buzbee appeared via Zoom. Mr. Moron reported the Board met a week ago and discussed the CARES Act funding and the path forward especially for the business programs. He stated there is another problem because the Governor's Office has not given a date when they will have the contract for the other \$1.5 million. He explained there is no sense in talking about the business loan program because they do not have the money. Mr. Moron reported when they get the contract the Board has to decide how much money they are willing to spend while they are waiting to be reimbursed by the state. He said it has taken a while to get the contract and he questioned how long the reimbursement will take. Mr. Moron stated they do not have to discuss it today because they do not have a contract. Ms. Buzbee said they have been asking daily for the contract and several counties are in the same position. She explained some counties stopped their program because they have spent an amount over their allocation. Ms. Buzbee reported she talked with the Oversight Committee about focusing on the initial allocation of \$528,930. She stated Mr. Moron can present them with the spending plan they have talked about. She said none of the constitutional officers' requests have been included because those requests were close to \$1 million. Ms. Buzbee reported the expenses already paid were submitted last Tuesday. She said some of the other items actually benefit the public. She explained the grant program was put out there before they were ready and now the businesses are upset but the county does not have the contract yet. She said they let the businesses know they have their applications and will address them if and when they get the money. Ms. Buzbee reported they need to publicly state this program is on hold so people do not get upset that they are not hearing back on this. She read a list of items suggested. She explained the Emergency Management Department is getting a lot of personal protection equipment (PPE) that they do not have space for so one of the items is to get approval to retrofit a building to store the PPE and a forklift to move the supplies when they come in because some of them are heavy and the truck delivering the supplies needs to move on. Ms. Buzbee reported these items will benefit the county for years to come. She explained the ideas

that came up for the public is to do the COVID care bags, which are supplies for the vulnerable population and the Pledge to Protect campaign. She said the Department of Health has been working on this item with Mr. John Solomon, TDC Director, but she does not know how much this will cost. She stated this is one of the things the Board must decide if they will support and how much they will put into this program. Ms. Buzbee discussed the message boards and said they can be used for public service announcements (PSA's) for any other events also. She said the county will be reimbursed \$11.66 an hour for the time they are used. She explained the use of information kiosks with messages throughout the business district and hand sanitation stations. Ms. Buzbee reported food distribution is another item they discussed and it is an approvable line item. She explained they can see where they are with these items, the money available and where they want to go with this list. She reported the City of Apalachicola has produced their pledge sheet and she has not seen it yet but some of their items have been purchased. She said some of it is technology and teleworking options. She offered to answer any questions. Chairman Lockley stated the list has \$33,500 for the City of Apalachicola but there is nothing with it. Ms. Buzbee said it is audio equipment, video equipment, PPE, signs and some part time help that was called in and is COVID related. She reported she has this information and will get receipts from them also. She reported they have not been paid anything but this is what they have turned in. Ms. Buzbee stated by next week they have to turn in what their expenditures are to date. She explained she does not know if this is for a quarterly report or they are looking at it for a second round of money. Ms. Buzbee stated the Oversight Committee discussed getting this list close to the number they have right now to prove they need additional funding. She explained the Governor's request to the Chairman was due today and that is requesting the ordinances and other things the county has done. She stated they do not know if this is all coincidental but these things are all being asked for at the same time the contracts are being reviewed as to the funding needs of the counties for the additional 75%. Chairman Lockley reported the county absolutely needs the other 75%. Ms. Buzbee said she thinks the county needs to prove they need the additional funds. She explained she and Mrs. Brownell talked about showing what they have done with the funds and fighting for the extra amount. She stated the Governor's Office has received a request to explain what is going on but they have not answered yet. Ms. Buzbee said they have talked about it but it does not hurt to contact their representatives and senators to contact the Governor's Office and find out what is going on. She explained this is happening all over the state. She explained the county must determine how much money they are willing to spend if it is all cost reimbursable. Ms. Buzbee stated they are going to review the request to determine if it is reimbursable so with the business grant program that solidifies the need for the backup documentation. She said they must determine if they will go forward with the business program and how it will work if they have to put the money out first. Chairman Lockley reported on the business loans they need to tell them when they are going to do this. He explained it is not a lot but it can help the businesses a little bit. Mr. Moron stated the Florida Association of Counties (FAC) sent an email yesterday asking if the Commissioners had contacted the Governor's Office. He questioned if they expect all the counties to put pressure on the Governor's Office through their legislative delegation. Ms. Buzbee answered yes, one of the counties she works with had a conference call with FAC and the Small County Coalition and they are fighting to assist the counties but it is going to take more counties because no one

knows why the money is being held up. She explained with Emergency Management at the state level they are always talking with the Governor's Office but this has been going on for 6 weeks. She reported when the contracts came in the second week of June they said the second contract would arrive in 2 weeks and now they are in September and no one has seen anything. Ms. Buzbee explained even though the first contract states this is the contract for the initial 25% allocation there is nothing there that says they are entitled to get the entire 100%. She said they may want to contact them because at some point they must give an answer. Mr. Moron asked the Chairman to ask for a motion to send a letter to the Governor and copy all the senators and representatives. Chairman Lockley said they should also contact the surrounding counties to join them. Mr. Moron stated he will copy all the County Commission Chairmen in the surrounding counties. Ms. Buzbee reported Calhoun County is taking this action. Chairman Lockley explained a lot of the state workers are working from home and they do not get the same work you would if they were in the office. Chairman Lockley reported if they are not careful the time will be up and nothing will be spent. He explained the state should have done this but now they push it to the county and then put the program on hold. **Commissioner Boldt made a motion to compose a letter to the Governor, contact the surrounding counties to join in and copy this letter to the state and federal delegation. Commissioner Massey seconded the motion.** Commissioner Jones suggested they also include all the counties in the Apalachee Regional Council (ARPC) region which is 9 counties. The Board agreed to include the ARPC region. Mr. Moron suggested they also send the letter to the Small County Coalition. The Board agreed to also send the letter to the Small County Coalition. **Motion carried; 5-0.** Mr. Moron informed the Board Ms. Bankston did upload all the Ordinances and Resolutions to the portal last week. Commissioner Boldt asked if Ms. Buzbee needs some broad guidance on the spending of the remaining \$355,000. Ms. Buzbee replied yes. Clerk Johnson asked the Board to reconsider her request and the request from Court Administration. She stated they are conducting court remotely and there is no way her office could have prepared for the coronavirus (COVID-19) with laptops. She explained the few things she and the courts asked for are so they can continue in their role as critical essential workers. Clerk Johnson reported her office never closed during the pandemic even though employees had to quarantine. She stated her office has worked and they also do the county payroll so the county workers have not gone without being paid. She said the CARES Act is putting more work on her staff and they need the laptops and bandwidth so they can continue to be the critical essential workers. Clerk Johnson explained she did not ask for much and her total is less than \$20,000. She stated she is not sure how much Court Administration asked for in their request but these are things they need to continue to work on a daily basis not extra items. She stated if they have to work from home with these items they might have that capability. Clerk Johnson requested the Board reconsider her request and the request made by Court Administration. She offered to answer any questions. Commissioner Jones reported when they talked about this he thought the only thing that was not reimbursable was loss of revenue. Ms. Buzbee agreed that is correct. She said the Clerk's request has a loss of revenue of \$82,247 that was not eligible and then her request included PPE for staff-\$500, laptops-\$4,879, internet connections-\$1,157.00 and bandwidth-\$1,500. Clerk Johnson stated that is correct and she is not asking for loss of revenue because at the last meeting they were told it was ineligible. She said Ms. Buzbee also has the request submitted by Court Administration. Ms. Buzbee stated Court Administration requested

laptops, increased bandwidth and all the other things were for the Courthouse such as automatic hand sanitation stations, body temperature kiosks, more frequent cleaning of the Courthouse, fog machines, automatic doors and PPE for Courthouse employees. Ms. Buzbee reported they were not trying to single out and not have any constitutional officers but the Oversight Committee went through and decided where to start. She explained the Board can move the money around because the only thing that has been purchased is the expenses to date, Board technology and her management fee. Clerk Johnson asked for the total of her request and the request by Court Administration without the loss of revenue. Clerk Johnson informed the Board she actually got true quotes for her laptops and bandwidth because she knew there would be a deadline for this money to be spent. She stated she told everyone she had to be able to get these things in place by December and she was told that could happen. Chairman Lockley asked how many other constitutional offices submitted requests. Mr. Moron said all of them except Mrs. Heather Riley, Supervisor of Elections, because she has her own pot of money. Commissioner Jones stated the school also has their own money. Mr. Moron reported the Tax Collector and Property Appraiser have requests but he does not think they have purchased anything yet. Ms. Buzbee said she does not think they have purchased anything. She reported both of their requests were for a data dump and to put all the information on the cloud. Ms. Buzbee reported the Tax Collector's request was \$286,000 and the Property Appraiser's request was \$230,000. She stated the request from Court Administration was approximately \$55,000 and included the automatic doors and the Clerk's request was around \$8,000 so a safe total for these 2 requests would be \$65,000. Chairman Lockley stated he wants a motion for those 2 requests to be included. Commissioner Jones said he is confused about this process. Chairman Lockley stated Mrs. Johnson explained her request has to do with the payroll and he wants everyone to get paid. Clerk Johnson explained she did not ask for a laptop for each employee just one for each division because she hopes to always have someone at work but if they cannot then she could have a laptop for each division in her office. Clerk Johnson said they may be able to take away the automatic doors from the Court Administration request if that is expensive and hopefully later on they could address it. Clerk Johnson stated the bandwidth and laptops are the most important thing on the court side because those are the things needed to hold court. She explained her office needs things but the judges and their staff also need things on their side separate from her office. She said the automatic doors and some of those things are a good wish list. Clerk Johnson reported they are in Phase 2 of reopening and are trying to have some in person court. She stated they had a non-jury trial last week because they could do that with less people. She reported they have already contacted her about the possibility of conducting a jury trial before the end of the year. Chairman Lockley asked her to give a breakdown of what is needed. Clerk Johnson requested the Board approve her request on everything but the revenue loss. She asked Ms. Buzbee if the biggest expense on the Court Administration request was the automatic doors. Ms. Buzbee replied the doors are about \$4,200 each, the fogger/decontamination was \$20,000 and contract was \$13,000. She explained the request for laptops and bandwidth was less than \$5,000. Chairman Lockley questioned if they do not want to buy a fogger. Mr. Moron reported Mrs. Brownell ordered them and the Courthouse already has them. He went on to say they have foggers for all the county buildings. Clerk Johnson asked what the amount is for Court Administration without the automatic doors and fogging equipment. Ms. Buzbee responded

\$500 for PPE, \$1,250 for bandwidth, \$2,000 for laptop, webcam and microphone, \$2,400 for body temperature kiosks, and \$1,365 for the hand sanitation stations. She said their request is around \$7,200. Mr. Moron asked if they should focus more on the technology and see what they have already for the PPE and hand sanitation stations. Clerk Johnson said if they can but if they have jury trials coming up before the end of the year these are the things Court Administration wants to make sure they have in place. Mr. Moron felt they needed 3 body temperature kiosks. Clerk Johnson requested they approve her request less the loss of revenue and Court Administration's computer and PPE if it is a lesser amount. Chairman Lockley asked if all these requests qualify and if they do they should approve them. Mrs. Brownell said if they need masks they have them. Clerk Johnson reported they were asking for temperature kiosks and sanitation. Mr. Moron explained the intent today was to see how much money they had in hand and how the Board wants to spend it. He said the Board wants to hold some in reserve but at the same time the state is looking and if they have not spent the money then it may appear like they do not need any more money. He asked what they want to spend the money on and if they want Ms. Buzbee to look at the other constitutional officers and narrow it down to a minimal amount like the Clerk did and look at the other items when they get the other money. Chairman Lockley stated they need to spend the money on things they need in all departments. Mr. Moron reported the Board needs to set the standard. Chairman Lockley stated they need to get the needs and not the wants. Mr. Moron explained it depends on who is looking at it. Clerk Johnson stated what she asked for are needs for her office and Court Administration so they can operate. Mr. Moron asked if the Board wants him and Ms. Buzbee to do the same thing with the other constitutionals. Chairman Lockley said the other constitutional officers need to come in and tell the Board like Clerk Johnson did. Commissioner Jones explained he is confused because last Tuesday when they had that discussion they told Ms. Buzbee to tell them what is allowable and what is not and work back from there. He said he did not think it would turn into the Board saying where they want to spend the money. Commissioner Jones stated he did not understand it was going to become their responsibility where the money was spent. Mr. Moron said last week they thought they would have the \$1.5 million contract and now they do not know when they will receive it so the message is different today. Chairman Lockley said they need to meet with Ms. Buzbee and she can tell them and then if there is a problem the Board can get involved. Mr. Moron reported the Oversight Committee can meet with each constitutional officer, filter out their request and determine what a need is and what they would like to have and then bring the request to the Board. He questioned if this is what the Board would like to happen. The Board agreed that should be the process. Chairman Lockley stated Ms. Buzbee should get with the constitutional officers because he did not know this was going on until Clerk Johnson told them the situation. Mr. Moron reported they want to make a motion officially to put the business grant program on hold until they receive the contract for the \$1.5 million and a motion to direct Ms. Buzbee to meet with all the constitutional officers and come up with a needs list for the money they have now. Chairman Lockley said they should only get what they need and when the other money comes in they can address the other things they need. Commissioner Boldt stated they should have some planning and vision for potentially how they will use the other \$1.5 million if it comes in. Chairman Lockley explained Ms. Buzbee has to tell them how they can use the money. Commissioner Jones said they do not know what stipulations will be on the money

until they receive it. Commissioner Parrish stated the court system requested a fogging machine and he asked if the one the county has will be used for court. Mr. Moron answered yes. Commissioner Parrish said they will not need to buy another one but the automatic doors are to stop people from touching the same door and passing COVID and he likes that. He stated they are only talking about so many entrances and he does not have a problem with it because it is good idea. Commissioner Parrish went on to say it is an improvement at the Courthouse and stops cross contamination if someone has COVID. He stated he does not have a problem with bandwidth and other things they need and they do not need the \$20,000 to sanitize. Commissioner Parrish reported he is good with Clerk Johnson's request because it is the minimum to keep the office open and he is good with the automatic doors for the court side for the reasons he stated. Commissioner Boldt stated the automatic doors will also fulfill a need to help people that are handicapped get in and out of the building. Mr. Moron agreed that is correct. Mr. Moron stated the Board needs to address the items from the Board of Adjustment. Commissioner Parrish said the message boards are expensive and he asked if they will bid this item out. Ms. Buzbee said that is a state term contract price but they can bid it out. He reported they need 4 message boards-1 at each end of the county, 1 for Highway 65 and 1 for St. George Island. Commissioner Jones suggested they have 5 and include Highway 67. Commissioner Parrish agreed they need 5. Ms. Buzbee reported the price is for the large message boards. She said they can also get smaller ones or used ones. Commissioner Parrish was not in favor of used message boards. Ms. Buzbee stated Commissioner Jones talked about eligible and ineligible requests and last week she sent a list and the only ineligible items were the CADS computer software, the 30 body cam chargers and the inmate clothing and bedding from the Sheriff. She explained she is not sure how they charged for the body cam chargers before. Ms. Buzbee reported everything else was approved from the state but it is more than the money the county currently has. Commissioner Jones asked what the information kiosks are. Ms. Buzbee explained they are like display boards you see in airports. She said these are similar to the message boards but will be in the business district. She reported Emergency Management looked into purchasing them because you can use them for public service announcements (PSA's). Mr. Moron questioned if they are electronic. Mrs. Brownell said they are just like the ones used by the Health Department. She explained they are data based so they use a computer in her office to change the message on the message board. She reported they can move the message boards in businesses around the county. Commissioner Jones said it is hard to say how many they need just like the hand sanitation stations. Commissioner Parrish questioned who is going to monitor the hand sanitation stations to make sure no one takes the sanitizer. Mrs. Brownell stated they will be put outside of businesses. Chairman Lockley said he does not like this idea because you do not have enough for everyone. Commissioner Parrish reported people should keep their own hand sanitizer. Commissioner Jones asked the Board to consider putting at least \$10,000 for food distribution but not for one entity. He explained the Board budgets some but this is over and above that. He stated they could increase everyone's money since it is COVID-related. **Commissioner Boldt made a motion that an Oversight Committee be developed and to take and give guidance for the monies they have available for spending and use as a guide for the committee the notes the Clerk has been taking for all the excellent suggestions.** Chairman Lockley asked if this will put things on hold longer. Mr. Moron stated they already have an Oversight Committee.

Commissioner Boldt said he did not know they have an Oversight Committee. Mr. Moron explained the Oversight Committee is him, Ms. Buzbee and Ms. Brownell. He said they are taking the notes from this meeting and meeting with all the constitutional officers and they will come back with a spending plan and try to use as much of the money as possible so the state understands they need more. Ms. Buzbee stated they will meet tomorrow and she can work on it today and provide something to the Commissioners by Thursday morning. Commissioner Jones left the meeting. Chairman Lockley stated they need to spend the money. Mrs. Brownell agreed and said they have 3 months to spend the money. Mr. Moron explained the issue is they are fighting for the other \$1.5 million and need to have a spending plan for the money they have now because the state is going to ask how they spent the money. He went on to say if the county has not spent the money then the state will think they do not need any more money. Mr. Moron asked the Board to allow the Oversight Committee to take the notes from what was talked about today, get with the constitutional officers and get their needs list, and come with a breakdown to the Board of how the money is going to be spent. Commissioner Parrish agreed they need to show that they are spending the money wisely and prudently because that will determine if they get the other part of the money. He explained they gave the county 25% to see if they can use it in the right fashion on eligible expenditures and they also want a spending plan for the other 75%. Commissioner Jones returned to the meeting. **Commissioner Parrish made a motion for the Oversight Committee to get together and consider what the Board has talked about today along with Commissioner Jones request for the \$10,000 for food distribution to be split between different applicants and the message boards and the court system and Clerk Johnson's minimum request.** He said the Oversight Committee can meet and get this started and keep the Board informed of where they are going and what the total is. **Commissioner Jones seconded the motion.** Mr. Moron asked that the motion be amended to say officially that they are putting the business grant program on hold until the other \$1.5 million is received. **Commissioner Parrish amended his motion to officially put the business grant program on hold until the county receives the other \$1.5 million.** **Commissioner Jones amended his second. Motion carried; 5-0.** Commissioner Boldt stated they still need a spending plan for the \$1.5 million. Mr. Moron said they should give the Oversight Committee a chance to deal with the \$528,000 and then the Board can come back and discuss the \$1.5 million. Commissioner Boldt asked if that will be at the next meeting. Mr. Moron responded yes. Commissioner Boldt inquired if it will be on the Agenda. Mr. Moron replied yes.

The meeting recessed at 10:46 a.m.

The meeting reconvened at 10:55 a.m.

Board of Adjustment – Amy Ham-Kelly – Report 10:00 a.m. (ET)

Mrs. Ham-Kelly presented her report, as follows:

- K. Consideration of a request for a variance to construct a retaining wall 10 feet into both side setbacks on property described as Lot 3 Victorian Village, 3006 Pristine Drive, Carrabelle, Franklin County, Florida. Request submitted by Robert Paige and Deborah Martin, applicants.

STAFF RECOMMENDATION: To Deny: The county has received five letters of objection to this variance request from other owners in the subdivision. This proposal is for a concrete retaining wall that will be anywhere from 6012 feet above the existing grade on this property with rip rap rubble along the toe of the property of the wall. It will be located more than 50 feet from the mean high water, so it is not located in the Critical Habitat Zone. The variance request is to go into the 10 foot setbacks from neighboring properties. It appears that the owners of Lot 3 have added fill to their lot, and it is this fill that they are trying to retain. I do not see any evidence of erosion of the natural grade on the property. This request appears to be the result of act of the applicant.

BOARD ACTION: To approve, table or deny

Mrs. Ham-Kelly reported the applicant withdrew this request.

- L. Consideration of a request for a variance to reclaim 30 feet into the critical habitat zone and 10 feet into both side setbacks to create a living shoreline. Hurricane Michael caused severe erosion and loss of property. Property described as 371 East Bay Drive, Eastpoint, Franklin County, Florida. Request submitted by Dee Strickland, applicant.

STAFF RECOMMENDATION: Based on the drawings submitted it appears that all the construction activity is located seaward of the mean high water. Therefore no variance is required into the Critical Habitat Zone. The applicants will need to apply for a permit from the Florida Department of Environmental Protection and the U.S. Army Corps of Engineers for construction in the water. Staff also request to authorization to refund the applicant the variance fee.

BOARD ACTION: To approve, table or deny

On motion by Commissioner Parrish, seconded by Commissioner Jones, and by unanimous vote of the Board present, it was agreed to accept staff recommendation.

- M. Consideration of a request for a variance to construct a septic system 75 feet from an existing well on property described as Lot 22, Block 7, Dog Island, Unit 2, 372 Lubbers Lane, Dog Island, Franklin County, Florida. Request submitted by Claude Nardy, applicant.

STAFF RECOMMENDATION: To Approve. The setbacks are in line with the State of Florida's minimum standard. The 100 feet separation between well and septic tank is a Franklin County requirement.

BOARD ACTION: To approve, Table or Deny

On motion by Commissioner Massey, seconded by Commissioner Boldt, and by unanimous vote of the Board present, it was agreed to approve this request.

At this time someone started speaking over the Zoom system. Attorney Shuler advised the Board if there are individuals that wish to speak either in favor or opposed to the requests they should be allowed to speak and make their comments to the Board. Mr. Moron asked if this should be after each item. Mrs. Ham-Kelly answered yes. Mr. Moron questioned if there are any public comments on the first 2 items. There were no public comments.

- N. Consideration of a request for a variance to construct three houses across five lots. Request for a 15 foot variance into the western side setback off 3rd Street West, 15 feet into the north property line

off West Gulf Beach Drive and 4 feet into the eastern side setback on property described as Lots 1-5, Block 9 West, St. George Island Gulf Beaches, Unit1, 259 and 247 West Gorrie Drive, Franklin County, Florida. Request submitted by William A. and Carro N. Thomas, applicant.

STAFF RECOMMENDATION: To approve. This will result in three houses on five lots, which is less dense than the five houses that could possibly be built on these five lots. The right-of-way of Gulf Beach Drive is 100 feet wide at this location and the actual roadway is located close to the north side of the ROW, on the opposite side from these lots.

BOARD ACTION: To approve, table or deny

Commissioner Parrish asked why they need a variance when there are 5 lots and 3 houses. Mrs. Ham-Kelly reported the lots are 25 ft. wide. **Commissioner Parrish made a motion to accept staff recommendation.** Chairman Lockley asked for public comment. There were no public comments. **Commissioner Jones seconded the motion. Motion carried; 5-0.**

Planning and Zoning – Amy Ham-Kelly – Report

Mrs. Ham-Kelly read the following report:

- O. I would like to inform the Board that the Insurance Services Office (ISO) and National Flood Insurance Program (NFIP) are requesting that Franklin County update the current Flood Ordinance to include necessary changes that would keep our Community Rating System at a Class 7, which affords our constituents with structures within a flood zone a 15% discount on their flood insurance policy. If not updated by the end of the year our Class 7 would go to a Class 9 which only provides a 5% discount. **I am requesting the board to approve the request to update the ordinance and have County Attorney Michael Shuler to provide guidance throughout the update process.** This update will require two public hearings and will be required to be advertised prior to each public hearing.

Attorney Shuler reported the Board needs to authorize the public hearing. **On motion by Commissioner Boldt, seconded by Commissioner Parrish, and by unanimous vote of the Board present, it was agreed to authorize the public hearing.**

Critical Shoreline Applications

- P. Consideration of a request to construct a Single Family Private Dock located at 11 Big Oaks, Apalachicola, Franklin County, Florida. The dock will have a 4' x 178' boardwalk with a 6' x 37' terminus and a 14.5' x 22' boat lift. Both State and Federal Permits will be required. Application submitted by Garlick Environmental Associates, agent for Clay Palm, applicant. (Proposed House) **STAFF RECOMMENDATION:** To approve, contingent upon receiving the State and Federal Permits. The boat lift will extend into the canal at Big Oaks and the dock will extend into the Apalachicola River. The boat lift and the dock will be connected by the boardwalk. **BOARD ACTION:** To approve, table or deny

On motion by Commissioner Parrish, seconded by Commissioner Massey, and by unanimous vote of the Board present, it was agreed to accept staff recommendation. Mr. Moron said there are no public comments.

- Q. Consideration of a request to construct a Single Family Private Dock located at 2533 Highway 98 West, Carrabelle, Franklin County, Florida. The dock walkway will be 355' x 4' with a 20' x 6' terminal platform with a 2' stepdown. Both State and Federal Permits have been obtained. Application submitted by Garlick Environmental Associates, agent for Sonny and Karen Sykes, applicant. (House is on the north side of Highway 98)

STAFF RECOMMENDATION: To Approve. The dock will extend into St. George Sound.

BOARD ACTION: To approve, table or deny

Commissioner Massey made a motion to approve this request. Commissioner Boldt seconded the motion. Chairman Lockley asked for public comments. Motion carried; 5-0. Mr. Moron said there were no requests to speak on this item.

- R. Consideration of a request to construct a Single Family Private Dock located at Lot 10 Bayview Village, 1839 Bayview Drive, St. George Island, Franklin County, Florida. The applicant has both State and Federal permits. The dock walkway over wetlands will be 194' x 4' with a 31' x 4' dock and a 6' x 20' terminal platform. Request submitted by Builders by the Sea, agent for Donald and Melinda Seader, applicant. (Proposed House)

STAFF RECOMMENDATION: To Approve. The dock will extend into an unnamed inlet off of the Apalachicola Bay and has both State and Federal permits.

BOARD ACTION: To approve, table or deny

Attorney Shuler reported Builders by the Sea are on the telephone. There were no comments from Buildings by the Sea. **On motion by Commissioner Jones, seconded by Commissioner Massey, and by unanimous vote of the Board present, it was agreed to approve this request.**

Re-Zoning Public Hearing Request

- S. Consideration of a request for a public hearing to re-zone a 1.86 acre parcel lying in Section 34, Township 8 South, Range 8 West, 410 Bay City Road, Apalachicola, Franklin County, Florida from R-2 Single Family Mobile Home to R-4 Single Family Home Industry. Request submitted by Ralph Richards, applicant.

STAFF RECOMMENDATION: To approve a public hearing to re-zone this property to allow Cierra Richards, who lives on the property, to operate a beauty salon at her house.

BOARD ACTION: To approve, table or deny public hearing request.

On motion by Commissioner Parrish, seconded by Commissioner Jones, and by unanimous vote of the Board present, it was agreed to accept staff recommendation. Mr. Moron stated no one indicated they had a comment.

Commercial Site Plan Application

- T. Consideration of a request for Commercial Site Plan Review to install (1-containing 8 units) 131' x 41' and (1-containing 7 units) 116' x 41' commercial recreational storage buildings on a 1 acre parcel located in Section 36, Township 8 South, Range 7 West, 136 US Highway 98, Eastpoint, Franklin County, Florida. Request submitted by Christopher Varnes, applicant.

STAFF RECOMMENDATION: To approve this Commercial Site Plan.

BOARD ACTION: To approve, table or deny

Mrs. Ham-Kelly presented the site plan. Chairman Lockley reported the site plan says 142 US Highway 98. She said the address is actually 136 but the parent parcel is 142. She reported Mr. Curenton changed the address to 136 for the 1 acre parcel. Mr. Moron said Mr. Varnes is on the line and did not request to unmute and speak. He stated no one has indicated they would like to speak. **On motion by Commissioner Jones, seconded by Commissioner Parrish, and by unanimous vote of the Board present, it was agreed to accept staff recommendation.**

Public Hearings 10:30 a.m. (ET)

Mrs. Ham-Kelly reported the applicant has submitted an email withdrawing requests U-X.

- U. Consideration of a request for a Land Use Change of a 4 acre parcel lying in Section 30, Township 8 South, Range 6 West, 83 Otterslide Road, Eastpoint, Franklin County, Florida from Residential to Commercial. Request submitted by Eastpoint Lands, LLC, applicant. (Public Hearing approved by BCC on November 19, 2019.)
- V. Consideration of a request to re-zone a 4 acre parcel lying in Section 30, Township 8 South, Range 6 West, 83 Otterslide Road, Eastpoint, Franklin County, Florida from R-4 Single Family Home Industry to C-3 Commercial Recreation. Request submitted by Eastpoint Lands, LLC, applicant. (Public Hearing approved by the BCC 11/19/2019)
- W. Consideration of a request for a Land Use Change of a 1.39 acre parcel lying in Section 30, Township 8 South, Range 6 West, 487 Avenue A, Eastpoint, Franklin County, Florida from Residential to Commercial. Request submitted by Eastpoint Lands, LLC, applicant. (BCC Approved Public Hearing on 11/19/2019)
- X. Consideration of a request for Re-Zoning Change of a 1.39 acre parcel lying in Section 30, Township 8 South, Range 6 West, 487 Avenue A, Eastpoint, Franklin County, Florida from R-4 Single Family Home Industry to C-3 Commercial Recreation. Request submitted by Eastpoint Lands, LLC, applicant. (BCC Approved Public Hearing on 11/19/2019)

TDC Administrator – John Solomon – Report

J. TDC Administrator Board Report:

Mr. Solomon thanked Mr. Moron and his staff for assisting with the TDC meeting two weeks ago in the Commission Meeting Room.

Mr. Solomon read the following items:

Action Items

1. The TDC Board voted to request to pay off the loan for the Lombardi Property of \$199,000.

Request: Board Action: We ask the County Commission to approve the paying off of the loan on the Lombardi Property.

On motion by Commissioner Parrish, seconded by Commissioner Jones, and by unanimous vote of the Board present, it was agreed to pay off the loan for the Lombardi property in the amount of \$199,000.

2. The TDC Board voted to request renew all the Vendor and Administration contracts at the current contract agreements and amendments.

Request: Board Action: We ask the County Commission to approve renewing all the Vendor and Administration Contracts.

On motion by Commissioner Massey, seconded by Commissioner Boldt, and by unanimous vote of the Board present, it was agreed to renew all vendor and administration contracts.

3. The TDC Board approved the Small event, Major event and Museum Grants. 39 Entities applied for the Small Event Grants, 4 Applied for Major Event Grants and 6 Museums applied for the Museum Grant. Everyone who applied was approved. Totaling \$188,000 of the \$213,000 budgeted for the grants program.

On motion by Commissioner Massey, seconded by Commissioner Boldt, and by unanimous vote of the Board present, it was agreed to approve the 2020/21 Grants Program.

Request: Board Action: We ask the County Commission to approve the 2020/21 Grants programs.

Mr. Solomon explained as in previous years other events have come to them needing funding so it is nice to have the \$25,000 left over.

4. The TDC board voted to develop and launch a mobile app for the Franklin County TDC. Production has begun on the mobile app with hopes for release in 4-6 weeks. This app will have many features including but not limited to: Weather, Beach Conditions, Events, Videos, News articles, itinerary builder for users, Passport function of sites in Franklin County and the ability to push notifications to the users of the app.

Mr. Solomon said if they have days like today the double red flags can be pushed out on this app. Chairman Lockley stated this was a good job. Mr. Solomon reported they want to thank Commissioner Jones for the idea.

5. The TDC also approved applying decals to the current beach flag notification signs with QR code that links directly to the beach flag conditions. This is a temporary measure as the board had previously approved a new designed beach access sign at each of the counties beach

access points that will consolidate all the signs into an easier to read single sign. This project will be started at the end of hurricane season.

6. Collections Numbers: Collection numbers in June 2020 was \$283,734.76 a 5% decrease from June 2019.

Information Items

Commissioner Boldt asked if they are sponsoring the Census Barbeque on Friday. Mr. Solomon answered no but he is cooking at the barbeque.

Chairman Lockley stated they did a good job freeing up some money for Lombardi Park. Mr. Solomon said that was a big thing for him and the TDC Board because they are paying this property off a couple of years early.

RFP / RFQ / Bids Opening

Y. CR 370 ALLIGATOR POINT MULTI-USE TRAIL AND BIKE PATH CONSTRUCTION

Project is located in Franklin County, Florida and consists of approximately 1 mile of 5' bike lanes and 1 mile of 10' multi-use path construction on CR 370/Alligator Drive at Alligator Point, Florida. This project is federally funded with assistance from the Florida Department of Transportation (FDOT) and the Federal Highway Administration (FHWA). By submitting a bid, the company certifies that no principal (which includes officers, directors, or executives) is presently suspended, proposed for debarment, declared ineligible or voluntarily excluded from participation on this transaction by any Federal Department or Agency.

All bidders should be FDOT qualified per Section 2-1 of the FDOT Standard Specifications for Road and Bridge Construction, latest edition in the following work classes: Grading, Flexible Paving, and Hot Plant Mix-Bituminous Course.

Mr. Pierce said there are 5 bids and each Commissioner has a bid tabulation sheet. He explained the bids are for construction of a bike path on Alligator Drive. He reported this is from the end of Alligator Drive from the marina back toward the old campground property the county owns. He stated this is the only area of the road that is stable and that is why they are moving forward with construction of this part first. He explained there are other parts of the bike path that are uncertain and they will have to address them later. He reported this project is funded by the Florida Department of Transportation and has been reviewed by the community. Commissioner Parrish asked how long this section of the path is. Mr. Pierce responded 2 miles. Mr. Pierce opened and read the bids, as follows:

<u>Company</u>	<u>Location</u>	<u>Bid Amount</u>
M of Tallahassee	Tallahassee, FL	\$1,536,561.56
CWR Contracting, Inc.	Tallahassee, FL	\$1,534,725.80
Capital Asphalt, Inc.	Tallahassee, FL	\$1,193,862.50
Roberts & Roberts, Inc.	Tallahassee, FL	\$1,294,560.77
North Florida Asphalt, Inc.	Tallahassee, FL	\$1,416,271.00

All bids contained a bid bond. Chairman Lockley asked if this includes clearing of the area. Mr. Pierce answered yes, and said there is a lot of vegetation to be removed. He explained there may be an extra cost for companies having to get materials over the washed out area of the road. Mr. Pierce asked the Board to turn the bids over to Mr. Curenton and Mr. Clay Kennedy, Dewberry, for review and a recommendation. **On motion by Commissioner Massey, seconded by Commissioner Parrish, and by unanimous vote of the Board present, it was agreed to turn the bids over to Mr. Curenton and Mr. Kennedy for review and a recommendation.** Commissioner Boldt stated this is appreciated by the people at Alligator Point and he is glad they moved this way. Mr. Pierce said hopefully the bids are within the budget.

Alliant Management Services -- Jim Coleman Jr. (CEO) -- Contract Discussion

Mr. Coleman was present via telephone. Chairman Lockley stated they are here to discuss the contract. Mr. Moron reported over the last couple of months he and Mr. David Walker, Weems Memorial Hospital CEO, have met with Mr. Coleman and they have met with Attorney Shuler and have narrowed down the contract to present to the Board for their comments and direction so they can finalize the contract and proceed. Mr. Moron said a draft copy was sent to the Board to review and that was prior to some of Attorney Shuler's additional comments. Mr. Coleman stated he sent an email this morning to Attorney Shuler responding to some of his questions and there are not any items he think will give them any problems. He suggested Attorney Shuler go through his observations and that will open it up to any questions he can address. Attorney Shuler confirmed he received the email this morning from Mr. Coleman. He reported the email answered the questions he had and they have indicated a willingness to make the amendments. Attorney Shuler said based on the email he sent to Mr. Coleman, Mr. Walker and Mr. Moron and the email sent to the Board, from a legal review status they are in a good place in terms of having 90 days to terminate the contract and the other side does also without cause for damages to the county for termination. He pointed out if there is a dispute everyone pays their own attorney's fees. He reported Florida law will govern the contract and exclusive venue in the event of any contractual dispute will be here in Franklin County. Attorney Shuler stated Mr. Coleman has indicated he will direct his attorneys to remove the indemnification provision so from a legal review he is satisfied with the contract. Attorney Shuler stated he was not involved in the negotiations as to the scope of services so he was hoping Mr. Walker would be available. He explained he is not in a position to give the Board advice on whether or not the scope of work is sufficient or insufficient. He said he had this conversation with Mr. Coleman, Mr. Walker and Mr. Moron and Mr. Coleman indicated this is generally a full service management agreement. Attorney Shuler explained Mr. Coleman is not expecting the county to have additional services charged beyond the monthly fee that was negotiated. He stated there is a possibility there could be circumstances where there could be additional services but Mr. Coleman has explained that would be an extraordinary and unusual event and there would be an additional fee but the fee would not be charged unless the Board first asked for some services outside the scope of the management contract and then there would be a negotiation and an agreement between the parties before any expenses were incurred. Attorney Shuler explained there was an addition in the red line copy Mr. Coleman sent of something called a facilities manager which they had not discussed before but in Mr.

Coleman's email this morning he explained that Mr. Walker as CEO is the equivalent of a facilities manager. He stated they will clean up the contract to reflect the CEO position and facilities manager are one and the same. Attorney Shuler explained they wanted to charge a premium if the county terminated the contract and retained the CEO and CFO but there will be an exception in the contract because the county is bringing to this management agreement a CEO and CFO that are currently employed by the county. He went on to say if there is a termination of the contract and Mr. Walker and the CFO remain here the Board will not be obligated to pay a fee for retaining an Alliant employee. Attorney Shuler explained if they have a new CEO come in that is provided by Alliant and then the contract is terminated then the premium would have to be paid. He reported now with the current situation there is an exception to those two provisions. Attorney Shuler stated he is satisfied with the form of the contract. He asked Mr. Coleman to address the scope of services and the instances that would require an additional charge. He said Mr. Coleman should also explain this premium in the event Alliant provides a future CEO and then the county were to retain the future CEO in the event the contract was terminated. Mr. Coleman referenced Exhibit A at the end of the contract. He explained that is a good synopsis of the full service management agreement. He reported they will provide executive management if either the CEO or CFO got sick or if they needed interim support they would have people to provide that. He stated they will serve as a resource and strength for Mr. Walker. Mr. Coleman said they will attend the Hospital Board meetings and would serve as an advisory to the Hospital Board. He reported every 2 years they have a Board strategic planning retreat which would be held locally in Apalachicola. He said if the contract is signed this last quarter then they would probably have a retreat the end of next summer. Mr. Coleman reported Dr. David Newton will be starting to work and they would need to engage him in the initial talks before they conduct a retreat. He stated Tallahassee Memorial Hospital (TMH) has an aggressive and comprehensive support area and they get a lot of data from them that is specific to Franklin County and they have agreed to support them with this information when they are putting together the retreat. Mr. Coleman stated Alliant offer regular support for the CEO and CFO with touch base meetings several times a month. He reported they have monthly operating reviews for the financials. Mr. Coleman explained they do utilization transfers to the facility where they make adjustments and plans based on what they see. He reported they have an annual leadership retreat which is for CEO, CFO and CPO. He said they invite the Board Chairs to this retreat and they have a track for governance. Mr. Coleman stated they work with Press Ganey to do employee engagement surveys every 2 years for all their facilities. He explained if they bring Weems Memorial Hospital on in this last quarter they would be planning that survey the first quarter of 2021 to establish a baseline of how employees feel and if they would like to see a change and this allows Alliant working with Mr. Walker and his team to put action plans together. Mr. Coleman detailed the items they provide financially. He said they will work on revenue cycle which is typically a big opportunity. Mr. Coleman stated they absorb the cost for the employee engagement surveys and they also provide the charge master interim completion and filing. He estimated this item is probably costing the county \$20,000-\$25,000 a year and they include it as part of their contract. He explained they will work with Mr. Walker and perform monthly operating reviews and come up with a plan of operational improvements to present to the local Board. Mr. Coleman discussed nursing management and leadership they will offer. He said they can also offer emergency

department leveling projects and services and improve operations in that department. He reported they have a strategic plan and an annual business plan with hospital leadership and they will present it to the Board. He stated as they get medical staff on board they will look at staff alignment strategies. Mr. Coleman reported they will conduct an analysis to determine how many doctors are needed at the facility and will work with TMH to recruit the target positions they want to bring in. He addressed executive management support and said on legal services they educate the Hospital Board on their responsibilities and provide updates on healthcare. Mr. Coleman pointed out as a management arm they cannot provide legal advice so that will still fall to Attorney Shuler or a hospital attorney. He explained their supply chain relationship with Alliant Purchasing and said that will typically save on supplies for the hospital. He reported every 2 years or when they see a need they do a charge master audit and that is part of the revenue cycle process. He listed the departments where they will do spot coding audits every year and said this is also included in their contract. Mr. Coleman explained these audits are needed to keep the charge master up to date and the revenue cycle working properly. He offered to answer any questions. Commissioner Boldt stated he wants to make sure this Board provides the support he needs to make the day to day decisions at the hospital. He said they are looking to Mr. Coleman to make command control decisions at the hospital to meet the goals he discussed today. Mr. Coleman stated he appreciates that and welcomes any of the Commissioners talking to the Board chairs at Doctors Memorial Hospital and the Calhoun/Liberty Hospital so they can here that is the way they operate. He reported they keep the Hospital Board informed and do not make day to day decisions without discussing it with them. He explained if there is more of a significant issue then they will probably engage the Hospital Board before they take action. He reported they will work on the day to day operations with Mr. Walker and his team and set their direction and make decisions with good data and the experience they bring. Commissioner Boldt stated their management company has facilitated a path working with TMH and it is a huge opportunity for training and education of the medical students and physicians that are at TMH. He said they are looking forward to working on this opportunity. Mr. Coleman stated they have a great opportunity with Dr. Newton coming here. He reported Chairman Lockley was able to meet with the new doctor when he visited and he believes he will be a great start with Alliant. He stated Mr. Walker coined the phrase it will be a "new day for healthcare in Franklin County" and he believes it will be. He reported the expertise they can bring to support Mr. Walker and his team and the support from TMH in engaging Dr. Newton and placing him in Franklin County will grow volume and help recruit another doctor. Mr. Coleman explained telemedicine is a big area TMH is working on with them and other facilities in the panhandle and it provides a great opportunity with specialists in the clinics. He agreed there is a lot of opportunity yet to be uncovered. Commissioner Boldt suggested they advertise and tell the public about this pivoting point of healthcare delivery in Franklin County. He reported this is not just management of the hospital but he is also looking for goals and progress reports of healthcare across the county, clinics and EMS. He said there is a need for more medical personnel in Franklin County. Mr. Moron said Mr. Walker is on the line if they have questions. Chairman Lockley asked if Mr. Walker had comments. Mr. Walker stated the Board governs the hospital, clinics and the ambulance and this is a perfect example to deliver increased efficiencies in all 3 areas. He said the partnership with Alliant and TMH will allow them to grow. He stated 1 of his goals is to increase access to

care in Franklin County so individuals can reduce their travel time to other cities for these services. He explained they need to determine how they can provide these services with their partnership with Alliant and TMH. Mr. Walker stated this agreement was also reviewed by their auditor and Texas A & M University. Mr. Walker said his staff is excited about this contract and feel like this is a “new day for healthcare in Franklin County” and they are looking to grow. Chairman Lockley agreed it is the beginning of a new dawn. Mr. Coleman agreed and said Mr. Walker has done a great job and he sees a big difference in the appearance of the hospital. He said the right attitudes are there and he thinks it will be a great partnership with Mr. Walker’s team, Alliant and TMH. Chairman Lockley said he met with the new doctor and he was excited and ready to come here running. He stated that is good and he thinks good things are going to happen and that is what they need. He reported once they see everything is working then they can put the bricks and mortar into action because they need a new hospital and doctors. Chairman Lockley said he is glad to be part of this. Mr. Moron said they are looking for direction from the Board and he asked if they had any other items they want changed. Commissioner Boldt asked if there is a mitigation clause in the contract. Attorney Shuler responded there is not a mitigation clause in the contract and he did not include it in the email but they would like to include in the contract that prior to litigation the parties would engage in mitigation voluntarily. Mr. Coleman replied Section 11 Good Faith Negotiations covers this item. Attorney Shuler reported that would be sufficient. Chairman Lockley stated he is fine with the contract and Attorney Shuler has been over it and said it is okay. Attorney Shuler explained he does not have experience to advise the Board on the scope of work or was he involved in the negotiations but from a legal review and protecting the county in case there is a dispute he is satisfied with the contract. Mr. Moron verified Alliant will manage the ambulance service. Mr. Coleman answered yes. He explained they are trying to get the Taylor County Board to take back the ambulance service. He stated they have some experience and are happy to take on this task. He reported it is a difficult service to manage mainly because of staffing but they will provide support for that service and hopefully make it more efficient. Mr. Walker explained they want to continue the ambulance service under the umbrella of the hospital. Mr. Coleman agreed normally they would want to run the ambulance service out of the facility. He pointed out they are struggling to get personnel for the ambulance services in Taylor County and it is not subsidized so it is a drain on the hospital financials so that is the issue. Chairman Lockley stated the ambulance service is a mandate from the state. Commissioner Boldt said they have a good core base line with the ambulance to work with. Mr. Coleman explained strong leadership is the key and Mr. Walker said there is good leadership in place. Chairman Lockley said he is fine with the contract. Commissioner Boldt acknowledged he is also okay with the contract. Chairman Lockley asked how the other Commissioners feel. Commissioner Jones stated he looked at the contract but would like to look at it some more. He explained they received the contract yesterday and it was the red line version. Mr. Moron said the Board wants to look at the contract some more and he can put it on his report for the next meeting. Commissioner Parrish stated he would definitely like the contract presented at the next meeting. He said he is ready to move but somehow he deleted his copy and needs it sent to him again. Mr. Coleman suggested they integrate the items Attorney Shuler sent today and make the final changes and that will be close to the final version. He said they can have the new copy distributed again by Thursday. Attorney Shuler asked if he can make changes to the

document and return it. Mr. Coleman agreed he should be able to make changes and that will speed up the process. **On motion by Commissioner Massey, seconded by Commissioner Parrish, and by unanimous vote of the Board present, it was agreed to bring this contract back to the next meeting.**

Mr. Moron reported Mrs. Brownell informed him the Governor has included Franklin County in the emergency declaration. He requested a Local State of Emergency (LSE) for Hurricane Sally and authorize the Chairman to sign the document. **Commissioner Parrish made a motion to issue a Local State of Emergency for Hurricane Sally and authorize Chairman Lockley to sign the document. Commissioner Boldt seconded the motion.** Mr. Pierce said this LSE is for 7 days. Mr. Moron reported Mrs. Brownell said they are expecting 15 inches of rain. Mr. Pierce agreed they are expecting 10-15" more of rain since the storm has stalled. He explained this will not be a storm surge event but will be a rain event. Mr. Pierce stated Alligator Point Road will wash out again. He explained the good part of the Governor including the county in this declaration is if they get a Presidential designation the county will also be included. **Motion carried; 5-0.** The Board discussed the flooding in the county.

SHIP Program--Lori Switzer-Mills (Administrator) -- Report

Z. SHIP Administration Board Report:

Mrs. Switzer-Mills presented the following report:

Action Item

1. The first item in your packet is the SHIP Annual Report for close out FY 2017-2018. The total expended is \$384,190.50. Six applicants were served with Down Payment Assistance, 13 with Owner Occupied Rehabilitation and 1 with emergency repairs. On page 11 the report shows the data so far for interim year 1-2018/2019 and interim year 2.-2019/2020. Request: I am requesting Board action to approve the SHIP Annual Report for closeout FY 2017-2018.

Commissioner Parrish made a motion to approve the SHIP Annual Report for closing out FY 2017-18. Commissioner Massey seconded the motion. Chairman Lockley said the county did not receive SHIP funds this year. Mrs. Switzer-Mills agreed they did not get regular SHIP funds this year. She stated they did receive coronavirus relief funds but it is not as much. She reported the other funds were vetoed. Chairman Lockley stated the Board wrote a letter asking them to reconsider and asked if they heard anything. Mrs. Switzer-Mills answered no. **Motion carried; 5-0.**

Information Items

2. Update: For the Hurricane Housing Recovery Funds all 8 of the mobile homes have been delivered and are being set up now. One home in Carrabelle has had the final inspection and is complete except for the skirting which is being installed this week. One home in Apalachicola is complete, waiting on the Certificate of

Occupancy. Two of the septic systems are finished and Collins Construction is in the process of installing the remaining two.

Chairman Lockley asked about an issue with skirting. Mr. Moron said that work has been finished.

3. As you are aware, through Florida Housing Finance Corporation, Franklin County, through the State Housing Initiative Partnership (SHIP) Program received \$175,000 of the State of Florida's Coronavirus Relief Fund (CRF) to assist Franklin County residents that have been negatively impacted by the CORONA-19 pandemic and struggling to pay housing expenses such as: rent, mortgage payments, and utility payments.

The advertisement ran in the Times in the August 13th paper. We began accepting applications on Monday, August 31st. We have given out approximately 200 application packets and have received 36 back so far.

After 6 trainings on the CRF funds there have been some changes to the rules.

We cannot pay any future payments for Rent, Mortgage or utilities.

For Rent and Mortgage payments we can only pay the past due amount and the current month.

For utilities, we cannot help any applicants unless they are 30 days late. At that point, we can pay the past due balance only and cannot pay the current month in utilities.

Mrs. Switzer said this is new since she submitted this report. She explained they cannot pay anything unless the bill is 30 days late.

When we pay the applicants bills, if they have not totaled the \$2,500 limit and they are still having a hardship in the following month, we are required to make sure they still have a hardship, their income has not changed and then pay the rent or mortgage for that month only.

Chairman Lockley questioned if their lights will be off by then. Mr. Moron stated it is very frustrating because they started out saying pay past due, current bill and forward but then they said they could only pay current and past due. He said now the rule has changed recently and they can only pay past due. Mr. Moron reported the problem is people turned in their applications based on the rules at the time but then the rules changed. He said the county is getting the blame but the state is changing the rules not the county. Mrs. Switzer-Mills reported she is moving slow to make sure everything is correct but she has been guaranteeing some light bills so people do not have their power turned off. Commissioner Parrish explained when COVID-19 started Duke Energy allowed people to go months without paying but they still owe that money. He said they do not want to pay the bills forward because people need to get a job and pay their bills. He reported this program helps catch people back up that got behind in their bills. Mrs. Switzer-Mills stated Duke Energy is now starting to shut off power and some of the people that contacted her have large bills. Commissioner Parrish applauded Duke Energy for working with the people but said now the program is about over and they must pay up. Chairman Lockley stated it said COVID related but some people's problems are not COVID related. Commissioner Boldt asked if they have any influence by calling the creditor so they do not shut off the power while the applicant is in the process. Mrs. Switzer agreed she calls and guarantees water and light bills. She reported she can email Duke Energy and they will not shut

them off but she must get to their file, make sure they are approved and make sure she is guaranteeing the right amount.

Mrs. Switzer-Mills brought up another issue that was not on her report. She stated there are 2 applicants that are approved for SHIP down payment assistance that are requesting to also use the \$15,000 Florida Housing Hurricane Michael down payment assistance program. She stated Florida Housing Finance confirmed they can use both if SHIP is willing to take the third lien position. She explained the mortgage loan would be the first lien, the Florida Housing Hurricane Michael down payment assistance would be the second lien and SHIP would be the third lien. She explained it states in the SHIP Local Housing Assistance plan that it is the county's policy not to subordinate except for re-financing to lower the interest rate on the first mortgage if the applicant is receiving no cash back. Mrs. Switzer-Mills stated she has been talking to Florida Housing Finance and Attorney Shuler about this and in order for the applicant to use the down payment assistance from each program the county would need to make an exception to the rule for these 2 applicants. She reported these are the last 2 applicants for the down payment funds until they get more SHIP funding. She requested the Board make a motion to waive the policy for these 2 applicants and allow SHIP to be in the third lien position. Commissioner Parrish questioned if these applicants would get a \$10,000 down payment assistance and a \$15,000 down payment assistance. Mrs. Switzer-Mills answered yes. Commissioner Parrish inquired if there is no other person in the county that needs down payment assistance. He stated they are going to give \$25,000 to 2 people and then 2 people are not getting any assistance and he is not in favor of that. Mrs. Switzer-Mills said they have requested both and she has never been asked before and did not know what to tell them. She stated the decision is up to the Board. She explained if they decide to use the Hurricane Michael assistance then they could use the SHIP and open it back up for someone else. Commissioner Parrish said that is his theory and they should try to help everyone. He stated he does not think they should give 2 people double down payment assistance when there are other people that need assistance and are told there is no money. Attorney Shuler explained when Mrs. Switzer-Mills contacted him about this he told her to find a rule in the Local Housing Policy that would allow this. He said she came back and told him the current policy says SHIP liens do not subordinate other than a second lien position. He reported that means they do not get the second down payment assistance. Attorney Shuler stated under the current policy the county should probably not do this. Chairman Lockley said he would rather open it up and give 2 more people a chance. Commissioner Massey explained if you do this you will cut someone out. Commissioner Jones asked if they need a motion to adhere to a policy they already have. Attorney Shuler responded no. Chairman Lockley said they will get one down payment assistance. Mrs. Switzer-Mills reported they will get \$10,000-\$15,000 depending on their income level. Chairman Lockley asked if there are still people that need the regular SHIP down payment assistance. Mrs. Switzer-Mills replied yes. Chairman Lockley reported it will be better to help 2 more people.

Mr. Moron said he saw an email from Florida Housing Finance and asked if they are getting more Coronavirus Relief funds for utility, rent and mortgage payments. Mrs. Switzer-Mills stated she forwarded the email because they are not getting more funds.

Clerk of Courts – Marcia M. Johnson – Report

Clerk Johnson reminded the Board of the virtual final Budget Public Hearing next Tuesday, September 22, 2020 at 5:15 p.m.

Special Projects Consultant – Alan Pierce – Report

AA. Consulting Board Report

Mr. Pierce read the following report for the Board:

Information Items

1. Inform Board that Mr. Shuler and I have reviewed a draft agreement generated by TRIUMPH staff for our \$1M TRIUMPH airport project. At this time, the county's airport project is on the Sept. 24 TRIUMPH Board agenda for approval. If the TRIUMPH Board approves the draft prepared by their own staff then it will be sent to the county for approval.

Mr. Shuler may have some additional comments, but the essential change to this draft is that the claw back risk has been substantially reduced because the TRIUMPH agreement now includes as a match only the FDOT project that is currently under construction at the airport, the access road. The previous draft agreements included several million dollars' worth of FDOT projects the county expects to materialize but are not guaranteed, so TRIUMPH staff agreed to remove those projects from the claw back conditions.

The county commission will need to vote on the TRIUMPH agreement after the TRIUMPH Board approves it. The county should receive the TRIUMPH agreement sometime in October. Once the agreement is fully executed, the next step will be for the county to complete the design of the fuel farm improvements. The TRIUMPH agreement allows for the county to use existing consultants (AVCON) to complete the design work and supervise the construction, so the only part to be bid out will be the construction phase. AVCON was selected through a competitive bid process, and the county will have to provide TRIUMPH proof of the selection process, but I have spoken directly to TRIUMPH staff about the need and the logic for using AVCON and they understand that is the county's intention.

In order to get the draft TRIUMPH agreement through the review of the TRIUMPH staff, I had to revise the county's original TRIUMPH application. Attached is the letter that I approved, and had Michael Moron sign, amending the county's TRIUMPH application. This was necessary so that the county's application was consistent with the terms and conditions that were ultimately put into the TRIUMPH agreement.

Mr. Pierce asked if Attorney Shuler had any more comments. Attorney Shuler answered no, those are the 2 items he noticed. He explained the definition of the project excluded the FDOT entry road that is now being used as the match so they had to amend the application to include that FDOT project and revise the FDOT future funds that are not secured and approved and remove them from the claw back provision. He reported the match has already been provided and agreed to before they signed the contract so the claw back is in the contract but will never

happen. Mr. Pierce stated if this is approved by Triumph on September 24th then the Board would receive the documents in October to vote on.

2. Inform Board that I have made phone calls and emails to Corps of Engineers personnel to get an update on the status of the Eastpoint Channel dredging project, and the Two Mile project. As soon as I hear I will forward any information to Mr. Moron.

Mr. Pierce said there is no update. He reported the matching money is under review at the Gulf Counsel and should be approved this month.

3. Update on Alligator Drive. The project is still in the funding queue. I did complete the close-out of PW 591, which was the relocation of Gulf Shore Blvd, a project that had started in 2014!

Mr. Pierce said the road may wash out today. He stated they are waiting for funding and there is not a time line for it to get approved.

4. Inform the Board that I have spoken with Mike Dombrowski, MRD Associates, and he is planning to make another funding request to FDEP for design money for a beach renourishment project on Alligator Point to protect the road. The project would be the same as what I have described in the past, and it would be submitted to FDEP for funding in the 2021 Legislative session. The problem for the county is that FDEP has changed the scoring for beach renourishment. Projects with a federal sponsor, like a project wanted by the USACOE get more points, and projects that provide have a large economic benefit also get more points. The Board will need to pass a Resolution in support of the project, and Mr. Dombrowski will provide a draft Resolution to Mr. Moron when he has it prepared. Mr. Dombrowski will not charge the county for preparing the FDEP funding request so the county has nothing to lose by trying.

Mr. Pierce said when they receive the Resolution they will put it on the Agenda to be approved. He explained this is a \$200,000 funding request to finish the design and they will see if they receive it. He reported it is possible Representative Shoaf could get everything funded but they do not know how the funding will go. He said last year everything got caught up with COVID and hopefully this year will be better.

5. Inform the Board that a drone manufacturer has been in contact with me about setting up a training and demonstration site at the Apalachicola Airport. The drone manufacturer has visited the airport, and has been in contact with the Franklin County School system to learn more about the drone certification program offered at the school. The drone manufacturer is looking at other airports in Florida but our airport is in the running. The drone manufacturer is considering a future relocation of their manufacturing plant to Florida so it will be beneficial to have them start their Florida operations at our airport. I have also discussed potential TRIUMPH funding with the company in the event they do relocate manufacturing to Florida.

Mr. Pierce said there is someone interested so they will see how it works out.

Mr. Pierce reported the 2 people that were going to talk about Alligator Harbor this morning had technical problems. Mr. Pierce asked if the Board wants to ask Representative Shoaf to push this issue along with DEP to get something funded there because there is going to be an issue with the leaseholders and aquaculture. **Commissioner Massey made a motion to send a letter to Representative Shoaf. Commissioner Boldt seconded the motion.** Commissioner Parrish said the letter needs to include that the county did not create this problem that they have with the lack of access for all these permit holders that the state has issued permits to. He reported the state issued the permits and now people cannot get out to utilize the permits issued by the state. Commissioner Parrish stated the letter needs to be strong and say the state created the problem and the state needs to solve the problem. Mr. Moron explained the county tried to get the Florida State University (FSU) marine lab area on Alligator Point but some residents did not want it so it was turned down. Mr. Pierce said they are going to reference a letter the Board wrote in 2018 when they asked their opinion and they told DACS that parking is a problem and they should not issue any more leases until the parking problem is solved and they ignored the letter. Commissioner Parrish reported the people are still coming to the Board because they cannot get to the state. He said they hear the complaints of the people but cannot solve the issue because the county does not own any property there. Mr. Pierce stated these people have contacted Representative Shoaf and he is concerned. Commissioner Parrish reported the letter should go to the Florida Cabinet because they voted to have DACS issue the permits for aquaculture. He commented there are a lot of people responsible for DACS issuing these permits. He said they should copy everyone with the letter. Chairman Lockley agreed the letter should go to all of them. Commissioner Parrish reported the Board was against the upper water column leases at Alligator Point and the Cabinet approved it anyway. Chairman Lockley stated the leaseholders cannot get to work because the recreational fishermen are using this area too. **Motion carried; 5-0.**

County Coordinator – Michael Morón – Report

Mr. Moron presented his report, as follows:

BB. County Coordinator Board Report:

Action Items

1. Census Update: Mrs. Cortni Bankston, Chairperson of the Census Complete Count Committee, would like to update the Board on an upcoming Census event and a letter to the County's Federal Legislative Delegation.

Request: Board action to authorize the Chairman's signature on the letter to the County's Federal Legislative Delegation.

Mrs. Bankston said she planned a backyard barbeque event on Friday, September 18th from 11:00 a.m. until 2:00 p.m. She stated she has coordinated with Mrs. Roundtree at the Eastpoint Library and they will have computers and laptops available for people to self-respond to the 2020 Census. Mrs. Bankston thanked Commissioner Jones for his contact with Representative Shoaf. She stated Mrs. Ella Jackson was a tremendous help in getting Census

representatives to attend their event. She said this event is for all Franklin County residents and they will assist them with their self-response to the Census. She reported this will insure a more accurate count because they are not sure there are any enumerators going door to door. Mrs. Bankston explained everyone can come out and complete their census and then have lunch on them. She reported she and Mrs. Pat O'Connell, former 2020 Census Chairperson, drafted a letter to Senator Marco Rubio, Senator Rick Scott and Congressman Neal Dunn addressing two main issues for our area which are limited internet access and the large amount of second homes. She reported the Census Bureau has no database to identify these second homes so they are not sure if they are being counted as non-responsive. Mrs. Bankston explained other cities and counties are having the same issues and some have requested extensions. She stated they do not want their challenges of living in a rural area to impact their chance of receiving adequate funding for the next 10 years. She said the county has a 33% response rate and 10 years ago the rate was 32.4% so they are doing pretty good. Mrs. Bankston reported with this event and another event in Lanark Village the numbers will increase. She said they can only hope their challenges and the challenges of other counties like Franklin County will be addressed before the final count at the end of the month. **On motion by Commissioner Massey, seconded by Commissioner Jones, and by unanimous vote of the Board present, it was agreed to authorize the Chairman to sign the letter.** Commissioner Boldt asked when the event is in Lanark Village. Mrs. Bankston replied the date has not been secured yet.

2. CEI Services Ranking: At your September 1st meeting the Board opened and read aloud submittals for Construction Engineering and Inspections (CEI) services for the CR 370 Alligator Point Multi-Use Path project. There were five (5) submittals which have been reviewed and ranked by the committee and AECOM out of Monticello, Florida was the top ranked firm. The Florida Department of Transportation has concurred with this ranking. Your Planning Department needs authorization to begin negotiations with AECOM on a contract for CEI services on this project.

Request: Board action to accept the ranking of the committee and authorize your Planning Department to begin negotiations with AECOM, ranked number one, for CEI services on the CR 370 Alligator Point Multi-Use Path project.

On motion by Commissioner Parrish, seconded by Commissioner Boldt, and by unanimous vote of the Board present, it was agreed to accept the ranking and authorize the Planning Department to begin negotiations with AECOM for CEI services on the C.R. 370 Alligator Point Multi-Use Path Project.

3. CDBG Items: Attached to the agenda packet is a CDBG report from Mrs. Deborah Belcher. There are four information items, but I would like the Board to ratify my approval of a \$4,000 change order for the Anna/Devin Creamer project at 568 Wilderness Road. This change order was needed for the demolition and disposal of the add-on structure attached to the old mobile home. The Creamers agreed to the removal of this structure.

Request: Board action to ratify my authorization of a \$4,000 change order for Anna/Devin Creamer at 568 Wilderness Road.

Commissioner Massey made a motion to ratify Mr. Moron's authorization of a \$4,000 change order for Anna & Devin Creamer at 568 Wilderness Road. Commissioner Jones seconded the motion. Chairman Lockley said this trailer is not in yet. Mr. Moron said the Creamers promised they could go through someone else's property and they relied on that assumption. He explained when they asked for permission in writing the property owner said no so the only way to get the trailer in was to tear down the free standing unit. **Motion carried; 5-0.**

4. E911 Grant: The Sheriff's Department applied for an E911 grant in the amount of \$188,270.00 to prepare their GIS data for the NG 911 Region 1 Routing Project. As the cover letter states, "this project is important as to keeping us on pace for the installation of a 12 county routing service that will allow all counties to act as backup to any of the other 12 counties and also to allow transfer of errant wireless calls to the appropriate location." The cover letter and application were due last week, so the Sheriff asked that the Chairman sign both.

Request: Board action to ratify the Chairman's signature on the E911 State Grant Program application form and the associated cover letter.

On motion by Commissioner Massey, seconded by Commissioner Parrish, and by unanimous vote of the Board present, it was agreed to ratify the Chairman's signature on the E911 State Grant Program application form and the associated cover letter.

5. This item was addressed earlier in the meeting.

6. Planner's Review of P&Z/BOA Applications: During the coronavirus pandemic, county planner Mark Curenton has reviewed all applications for the Board of Adjustment (BOA) and Planning & Zoning (P&Z). The Board asked that he be compensated during this time for this additional responsibility while P&Z and BOA did not meet. It would be reasonable to assume that this added responsibility of reviewing 38 applications over (4) months has taken approximately (1) workday per month. It is my recommendation that the BOCC authorize an additional (7) hours of pay per month for the (4) months that Mark Curenton did the reviews.

Request: Board action to authorize seven (7) hours of pay per month for the four (4) months Mr. Curenton reviewed P&Z and BOA applications.

On motion by Commissioner Parrish, seconded by Commissioner Massey, and by unanimous vote of the Board present, it was agreed to authorize seven (7) hours of pay per month for the four (4) months Mr. Curenton reviewed Planning & Zoning and Board of Adjustment applications.

Commissioner Jones said looking over the new amended FDOT 5 Year Work Plan they have paving on Highway 98 in several places in the county but they are leaving out the fill area between the two bridges in Apalachicola. **On motion by Commissioner Jones, seconded by Commissioner Massey, and by unanimous vote of the Board present, it was agreed to send a letter to Secretary Gainer and ask them to extend the western limits of the project that is supposed to go from south Franklin in Eastpoint over to the John Gorrie Bridge in**

Apalachicola specifically to address the impacts and damage done by Hurricane Michael to the road, the road shoulder and to expand the boundary to include this section when they start to do this project. Commissioner Jones said this project is a couple of years away but they need to ask before they get started.

Information Items

None

County Attorney – Michael Shuler – Report

Attorney Shuler reported Mrs. Kim Bodine, CareerSource Gulf Coast, appeared before the Board previously and needed information from the Department of Economic Opportunity (DEO) in order to help prepare people to get back to work. He explained DEO is requiring her to sign a new contract for the county and for the first time they would be responsible for confidentiality of the information. He said at the time the Board directed him to contact DEO and find out if there was some other method for Mrs. Bodine to get this information. Attorney Shuler stated he received an email from DEO politely saying if they want the information they need to sign the contract. Attorney Shuler reported Mrs. Bodine needs the information and will sign an agreement acting as their trustee of the information so he asks for Board action to authorize the Chairman to sign the additional contract being required by DEO because Mrs. Bodine needs this information to help our citizens get back to work. **On motion by Commissioner Massey, seconded by Commissioner Jones, and by unanimous vote of the Board present, it was agreed to authorize the Chairman to sign the additional contract required by DEO.** Attorney Shuler asked Mr. Moron to contact Mrs. Bodine and let her know the Board's action.

Commissioners' Comments

Chairman Lockley stated he is tired of the trailer thing holding up the whole system so they cannot get another grant until one trailer is done. He said you cannot take someone's word and it was her job to ask people. Chairman Lockley stated they cannot get another project until they close this grant out. He said someone needs to get this done.

Commissioner Boldt reported it will comfort the public to know the Board is public friendly and accessible by the public. He stated they have invested in new broadcasting equipment and when the public returns to the meeting they will see the new monitors. Commissioner Boldt explained the Commissioners can be reached by phone, email and through county staff. He reported they closed down to the public because of the Center for Disease Control and Prevention (CDC) and state guidelines. He said they are open for business 24/7 and welcome calls.

Information Items:

BB. Letter - Leonard Skinner

Adjournment

There being no further business to come before the Board, the meeting was adjourned at 12:50 p.m.

Noah Lockley - Chairman

Attest:

Marcia M. Johnson - Clerk of Courts