

**FRANKLIN COUNTY BOARD OF COUNTY COMMISSIONERS**  
**REGULAR MEETING**  
**COURTHOUSE ANNEX, COMMISSION MEETING ROOM**  
**JULY 6, 2021**  
**9:00 AM**  
**MINUTES**

**Commissioners Present:** Ricky Jones-Chairman, Bert Boldt, II-Vice-Chairman, Noah Lockley, Joseph Parrish, Jessica V. Ward

**Others Present:** Michele Maxwell-Clerk of Court, Michael Shuler-County Attorney, Michael Moron—County Coordinator, Jessica Gay-Deputy Clerk to the Board

- 1. Call to Order – Chairman Jones called the meeting to order at 9:00 a.m.**
- 2. Prayer and Pledge - Chairman Jones led the Board in prayer followed by the pledge of allegiance.**
- 3. Approval of Minutes – The draft minutes were not attached to the agenda. The Board tabled the item.**
- 4. Payment of County Bills – On a motion by Commissioner Ward, seconded by Commissioner Boldt, and by a unanimous vote of the Board present, it was agreed to approve the payment of the County Bills. Motion carried 5-0.**

Mr. Moron presented item 1 from his report at this time.

1. Special Check Disbursement: In addition to the Bill List that you approved this morning, I am asking the Board to authorize a June 23rd special check disbursement that covered travel and expenses for the FAC conference and a final payment to a contractor for his work on a HHRP rehab project. Board action to approve the June 23rd special check disbursement.

**On a motion by Commissioner Parrish, seconded by Commissioner Lockley, and by a unanimous vote of the Board present, it was agreed to approve the June 23<sup>rd</sup> special check disbursement. Motion carried 5-0.**

**5. Public Comments**

There were no request for public comments. All of the speaker cards completed were for the Leave No Trace Ordinance public hearing.

## Constitutional Officers

### 6. Clerk of Courts – Michele Maxwell – Report

Clerk Maxwell let the Board know that she was waiting on an update from Emergency Management in regards to Tropical Storm Elsa. She stated that she has a call scheduled with Judge Sjostrom to discuss any possible closures and she would update the Board as soon as possible.

## Department Directors Reports

### 7. Superintendent of Roads and Bridges – Howard Nabors Informational Items:

1. Detail of Work Performed and Material Hauled by District (see attached documents)
2. Ribbon cutting at new facility will be held on Thursday, June 17, 2021, at 12:30 pm, location

Commissioner Boldt asked what the plans were for Alligator Point Road if it were to wash out during the storm. Mrs. Griffith said she believed it would fall back on Anderson Columbia but if it was a complete washout it may fall back on the county. Mr. Nabors said he and his crew will continue to monitor the road and do whatever is possible to keep it open.

### 8. Solid Waste Director – Fonda Davis Action Item:

1. Due to the resignation of Kyle Smith on June 21, 2021, as an equipment operator in the Solid Waste Department a position is now available as an equipment operator. Motion to advertise for a Solid Waste Equipment Operator.

**On a motion by Commissioner Lockley, seconded by Commissioner Ward, and by a unanimous vote of the Board present, it was agreed to approve the advertisement for a Solid Waste Equipment Operator. Motion carried 5-0.**

2. The Franklin County Dixie Softball & Baseball will be advancing to State. The girl's Darlings team tournament will be held in Belleview, Florida on July 1-4, 2021. The boy's AA team will be held in Marianna, Florida on July 9-11, 2021. A manual check had to be cut before the board meeting for girls' team due to the fact of early travel.

**On a motion by Commissioner Ward, seconded by Commissioner Lockley, to retroactively approve the check to Franklin County Dixie Softball & Baseball for advancement to State.**

**The motion was amended by Commissioner Ward to include approving a check to Franklin County Dixie Softball & Baseball for the advancement to the World Series. Seconded by Commissioner Lockley.**

The Board congratulated the teams in their advancement.

**Motion carried 5-0.**

3. Right-Of-Way Debris Pickup & Recycle Material Hauled (Agenda Packet)

Mr. Moron presented Mr. Lovstrand's report at this time.

## **10. Extension Office Director – Erik Lovstrand**

Informational Items: (Mr. Lovstrand not in attendance Mr. Moron presented his report)

General Extension Activities:

1. During this period, the Extension office assisted citizens on the topics of injured wildlife, soils, acquisition of the SPL, pest identification in a bagworm issue, and more.
2. Extension Director submitted a proposal to District Extension team that would provide funds for an AmeriCorps volunteer to assist with developing a youth naturalist program. Will know by November if District-wide proposal is funded.
3. Extension staff hosted visitors for an Open House/Ribbon Cutting event at the new Franklin County Extension facility in Apalachicola.

Sea Grant Extension:

4. Extension Director assisted Bay County colleagues to provide live scallops and predator exclusion cages for St. Andrews Bay. This was part of a regional effort to enhance natural populations in Franklin Bay and Gulf Counties. Scallops are maintained in cages until the fall spawning season to increase number of new “recruits”.
5. Extension Director is out today to teach a class at Camp Timpooshee on shark anatomy. This is part of a “Florida Sea Grant Day” at the camp.

4-H Youth Development:

6. Extension Director taught a marine-life class with a 4-H club from Wakulla County.
7. Extension Director taught an Animal-Science program on Florida snakes during a 4-H summer camp program in Wakulla County.

Family and Consumer Sciences:

8. Several NW District Extension offices (Franklin included) will be receiving a “telemedicine” station that will allow local UF Health patients to access their doctors in Gainesville without having to make the trip for routine appointments. This is part of a pilot program to assess effectiveness of making this service available in the smaller, rural counties where patients have challenges travelling to Gainesville.
9. Family Nutrition Program assistant continues providing nutrition programming in local schools.

Agriculture/Home Horticulture:

10. Two Master Gardener classes took place at the local Extension office during this period. A cohort of 12 students have finished the 13-week course to become Franklin County Master Gardeners. Students will soon begin hosting weekly plant clinics at the Extension office to answer questions for walk-in visitors on gardening and home horticulture issues.

## **9. Emergency Management Director -- Pam Brownell Action Items:**

*Items to be addressed later in meeting.*

1. Requests the Board’s approval and signing of the Emergency Preparedness and Assistance Grant (EMPA Grant #A0197) in the amount of \$105,806.00.
2. Requests the Board’s approval and signing of the Emergency Management Performance Grant (EMPG Grant #G0230) in the amount of \$53,504.00.
3. Requests the Boards approval and signing of the Emergency Management Performance Grant – American Rescue Plan Act (EMPG-ARPA Grant # G0248) in the amount of \$13,926.00.
4. Requests the Boards approval and signing the Statewide Mutual Aid Agreement.
5. Retroactively approve the local state of emergency for TS Elsa

Mr. Moron presented the following items from his report at this time.

3. HLMP Change Order: Mrs. Traci Buzbee submitted a change order, for the Chairman signature, that extends the HLMP contract date from June 30, 2021 to December 31, 2021. This extension was approved by the Florida Department of Emergency Management. Due to the pending deadline, the Chairman signed the change order on June 22, 2021. Board action to ratify the Chairman's signature on the HLMP change order.

**On a motion by Commissioner Lockley, seconded by Commissioner Parrish, and by a unanimous vote of the Board present, the Board approved the ratification of the Chairman's signature on the HLMP change order. Motion carried 5-0.**

4. American Rescue Plan Task Order: As the Board is aware Mrs. Traci Buzbee has been working on the County's behalf on the American Rescue Act funds in the same manner that she worked on the CARES Act funds, however she is doing this without an approved task order. Board action to authorize the Chairman's signature on the task order allowing Mrs. Buzbee to continue her role as the County's consultant for the American Recue Plan funds.

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**On a motion by Commissioner Ward, seconded by Commissioner Lockley, and by a unanimous vote of the Board present, the Board authorized the Chairman's signature on the task order allowing Mrs. Buzbee to continue her role as the County's consultant for the American Recue Plan funds. Motion carried 5-0.**

**Commissioner Lockley made a motion for Mrs. Brownell to contact FEMA regarding Alligator Point.** Mrs. Brownell said that she has contacted the road department and they are monitoring the roads. Commissioner Boldt said one thing the contractor done to improve the roads was to place the rip rap and build it up. Mr. Moron said he did not believe a motion was needed at this time but that a request for Mrs. Brownell to send a letter should be sufficient at this time. **Commissioner Lockley withdrew the motion.**

Informational Items:

1. HURRICANE SEASON BEGAN June 1st. MAKE SURE YOU HAVE A PLAN!
2. EOC Staff continues to monitor the stages of the HLMP (Hurricane Loss Mitigation Program) Grant. The HLMP grant has allowed us to mitigate numerous homes throughout Franklin County over the past 5 years.
3. 06/24/21 EOC staff completed the IPAWS Monthly Test.
4. 07/01/21 EOC staff began participating in daily conference calls with NHC and FDEM regarding Tropical Storm Elsa.
5. EOC staff are in the process of updating our Logistics Plan, Notification Directory, and Fuel Strategy Plan.

6. EOC Staff continue to update our Kiosk and Message Boards around the county encouraging Hurricane Preparedness & Signing up for programs such as Alert Franklin, Special Needs, Transportation Disadvantaged, CERT, etc.

**10. Extension Office Director – Erik Lovstrand Informational Items:** (Mr. Lovstrand not in attendance Mr. Moron presented his report)

**11. Library Director -- Whitney Roundtree Action Item:**

1. Permission to close the libraries on Monday, August 23rd, for Staff Development Day at the Jefferson Library. This is an annual event where staff from all three libraries, Franklin, Jefferson, and Wakulla, will have the opportunity to share common library concerns, issues and resolutions. The speaker of the day is Dr. Josh Goodman from the Florida Memory Project.

**On a motion by Commissioner Ward, seconded by Commissioner Boldt, and by a unanimous vote of the Board present, the Board approved closing the libraries on Monday, August 23<sup>rd</sup> for Staff Development Day at the Jefferson Library. Motion carried 5-0.**

Informational Items:

2. The posting for the Permanent Part- Time Library Assistant position for the Carrabelle Branch closed on June 30th. Friends of the Library President, Pam Tullous, will be assisting me with conducting interviews over the next week.

3. Attended WILD library directors meeting June 30th in Crawfordville.

Eastpoint Branch

July 6th – Diabetes Awareness at 10:00 AM. Have all your questions and concerns regarding diabetes answered from a trained professional. This program meets once a month, no appointment necessary.

July 6th- Kids Sea Turtle Event (ages 4+) at 2:30 PM. Pam Tullous, a St. George Island volunteer “turtle”, will be reading “Do You Know Where Sea Turtles Go?” by Paul Lowery. Story time will be followed by a fun craft.

July 8th- No-Sew Pet Bed Craft Program at 2:30 PM. Have fun while making your favorite furry friend a new comfortable bed. Registration is required as supplies are limited.

July 12th- Movie Matinee at 1:30 PM. FCPL will be hosting a movie matinee in the program room with free popcorn, featuring “Doolittle (2020)”.

July 13th and 27th- Meditative Coloring at 10:30 AM. Come create, relax and let your mind relax and take you away to your own world of imagination. Supplies will be provided as well as light refreshments.

July 13th - Adult Sea Turtle Talk at 2:30 PM. Pam Tullous will be back again to discuss general sea turtle facts, as well as taking attendees on a simulated Turtle Patrol.

July 21st – Writer’s Forum at 1:00 PM. Interested in becoming a writer? This group meets once a month to discuss new ideas and learn useful tips from local author, Dawn Radford.

July 21st- Stuffed Animal Sleepover at 3:00 PM. Join us for story time and bring along your favorite stuffed animal. Kids may leave, but the stuffed animals are invited to stay overnight, with fun activities and

mischief planned. Stuffed animals can pick up the next day and everyone will go home with a prize bag and photo of their fuzzy friend's overnight adventure.

July 22nd- DoDad's Lab at 11:00 AM. Professor DoDad is back in the lab ready to share about Fur, Feathers and Fins. The Professor will take his lab assistants to see animals found all over the world and even one you may have never seen before. It's a non-stop active learning time with experiments, songs and even a new friend will tag along... Little Foot!

July 27th- Story Time and Pine Cone Birdfeeders (ages 4+) at 3:00 PM. Join us for a story time all about the wonderful world of birds and make a pinecone birdfeeder to take home.

July 29th – Animal Tales at 11:00 AM. Have you ever wondered what animals use their tails for? Mammals, birds, reptiles, amphibians all have tails, what is the story behind them? During this program you will learn about different exotic animal tails and how they use them.

Carrabelle Branch

July 6th and 20th – Meditative Coloring at 10:30 AM. Come create, relax and let your mind relax and take you away to your own world of imagination. Supplies will be provided as well as light refreshments.

July 9th- Book Chat at 1:30 PM. This group meets monthly to discuss current books and interesting reads. There is no required reading for this group; you choose what you'd like to read and discuss.

July 10th- Herpetology Program at 11:00 AM. Peter Kleinhenz, a herpetologist who now works as the Aucilla Watershed Coalition Coordinator for Fall Timbers, will be bringing some examples of reptiles and amphibians to discuss how these amazing animals are adapted for survival and what these creatures might teach us about our native ecosystems.

July 15th- No- Sew Pet Beds at 2:30 PM. Have fun while making your favorite furry friend a new comfortable bed. Registration is required as supplies are limited.

July 16th- Movie Matinee at 1:30 PM. FCPL will be hosting a movie matinee in the program room with free popcorn, featuring "Doolittle (2020)".

July 21st- Stuffed Animal Sleepover at 11:00 AM. Join us for story time and bring along your favorite stuffed animal. Kids may leave, but the stuffed animals are invited to stay overnight, with fun activities and mischief planned. Stuffed animals can pick up the next day and everyone will go home with a prize bag and photo of their fuzzy friend's overnight adventure.

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July 28th- Story Time and Pine Cone Birdfeeders (ages 4+) at 3:00 PM. Join us for a story time all about the wonderful world of birds and make a pinecone birdfeeder to take home.

July 29th – Animal Tales at 1:30 PM. Have you ever wondered what animals use their tails for? Mammals, birds, reptiles, amphibians all have tails, what is the story behind them? During this program you will learn about different exotic animal tails and how they use them.

**12. TDC Administrator -- John Solomon Informational Items:**

1. Mayor Brenda Ash will be filling the TDC Committee seat for the City of Apalachicola.
2. The March collections were \$149,485.24 which is an Increase of \$77,538.40 or a 107.8% increase over March 2020 and a 17% increase over March 2019. This is the highest collections for the month of March by \$21,510.04.
3. The April collections were \$181,177.73 which is an increase of \$161,111.13 over 2020 or an 803% increase and a 120% increase over April 2019. This is the highest Collections for the month of April by \$77,755.29.

Mr. Moron asked how the restaurants were keeping up with the demand due to a lack of employees. Mr. Solomon said the businesses are steadily trying to recruit employees. Chairman Jones noted that some of the restaurants in Eastpoint have moved to closing two days a week in order to give their limited staff time off.

4. The Florida's Forgotten Coast Mobile App now has 3,102 users.

Commissioner Lockley inquired as to what we were doing to improve the infrastructure to accommodate the visitors. Commissioner Boldt asked if we could consider a volunteer economic development advisory board. Chairman Jones noted that the Board is waiting for the Advisory committee to report back on the process. Chairman Jones asked Mr. Moron to follow up.

**13. Interim Airport Manager – Ted Mosteller**

As reported last meeting, after being out of the loop--I'm continuing to work feverishly to get up to speed on current events, projects and needs at the airport

—contacting and meeting with those concerned.—FDOT, FAA, engineers, FBO etc.

I attended the quarterly meeting of the FDOT CFASPP (CONTINUING FLORIDA AVIATION SYSTEM PLANNING PROCESS) on June 24th—which this quarter was held at the Tallahassee airport.

Funding of grants was a major topic. It was reiterated--most of what I knew from previous experience. Lock down funding agreements early—because you may lose the funding. It was revealed that KAAF (Apalachicola Regional Airport) had lost an entire year of funding for lack of action. In a nutshell—spend it or lose it.

We need to update our 5-year JACIP. (Joint Automated Capital Improvement Program).

Need to update Airport Security Plan.

The Runway 6/24 lighting project is still well underway and I'm glad to report the PAPI change order is a go with John (AVCON) reporting there are sufficient funds remaining in the grant, project.

Note: This past Wednesday; I was at the airport performing an airport equipment inventory when a ferocious thunderstorm erupted. The power went out and was out for what seemed like several hours. With the standby generator out of service, the airport was shut down—ramp lights, beacon, RW lights, maintenance shop, FBO, fuel farm, radio, electric gate and all.

From the previous meeting, I have contacted Ring Power concerning a quote to repair the Runway/ramp lights standby generator—also requested a quote for a replacement. I have just received the repair quote phone call, It's based on the last quote of an aftermarket retrofit control unit cost and availability— approximately \$5,000--installed, which is less than reported last meeting. The injector pump issue is still to be addressed.

They quote two options for replacement—(1)-\$50,000 using the old fuel tank (the generator is mounted on top of the tank) and (2)-\$68,000-complete with new tank. Both quotes include installation.

I'm in the process of cleaning out the fuel tank for fresh fuel. As instructed, I have quotes for materials for the fuel clean-up and battery replacement—from Carquest:

1 ea. BEP 27HM battery \$123.49 1 ea. CFI 84750S FILTER \$023.36

1 ea. CFI 86546 FILTER \$031.10

1 ea. Fuel additive to help dissolve residue from the tank \$014.99 Need P.O. for fuel from the Road Department—or local vender.

The West Ramp storm sewer system sink hole mentioned last meeting has been filled in by the lighting contractor and FBO.

As requested I have made contacts concerning a future Airport Manager—but the committee is not in a position at this time to report on this issue.

In order to resolve the problems revealed in the latest Airport Licensing Inspection-- From research, I am informed; we currently have a substantial grant available July (now) for infrastructure including storm water repair—I spoke with Mr. Quinton Williams—our FDOT Grant Manager concerning funding from this grant for vegetation eradication that we were giggered for in the recent Airport Licensing Inspection and FAA requirements (example—KAAF is an uncontrolled airport—thus two aircraft departing on intersecting runways must be able to see each other). This vegetation is mostly large brush with a few trees—as the area was cut in 1999; but stumps and downed trees were burned and left to rot—with the expectation of later bush hogging—as was done at many



other similar airports. However growth, has sooner than expected; now overtaken and exceeding bush hogging capability.

I have contacted Spanish Trail Lumber Company, LLC of Marianna, FL, for a possible quote. I toured the affected area with Representative Charles Brazington who gave a general estimate—which is open for negotiation for actual acres cleared, etc. Basically the area to be clear cut is North and East of RW 18/36 to the ditch and between RW 18 and 14; and between RW 06 and 14 as required by the FAA. Also; most all of the RPZ's have some degree of clearing to be done. The clear cut would be such that the entire area can be kept cleared with the Bush Hog mower. They would salvage the chipped product which would be hauled to Cottondale to produce fuel pellets to fuel a Power Plant. I suggested a trade-out but was informed that considering mileage and expenses, etc.—a trade out is not economically feasible. Our cost would be \$6/ton—for a minimum of 100 to 150 acres.

Based on Charles's estimate:

500 to 600 acres to be clear cut (my estimate from aerial map) 25 to 50 tons/acre

12,500 to 30,000 tons @ \$6/ton

\$75,000 to \$180,000 cost

I have also met with local Representative Brook Vonier of JBV "Landwork and Construction LLC" and am awaiting an estimate to clear cut the area in question. The vegetation would be mulched and left in place.

The Board discussed the generator repairs. Chairman Jones noted that the generator would only be used in emergency situations before it is completely repaired. The Board discussed the generator repairs at length.

**Commissioner Ward made a motion to approve the purchase of the battery, filter, fuel, and to obtain quote for full repair so that there are no bypasses for safety purposes.**

Commissioner Lockley asked if Mr. Mosteller was certified to make the repairs to the generator. Chairman Jones said he doesn't feel the maintenance can be done wrong. Commissioner Boldt confirmed the actions to be taken would be general maintenance of the generator, long term stability plan and future replacement with a brand new generator.

**Commissioner Boldt seconded the motion. Motion carried 5-0.**

In order to resolve the problems revealed in the latest Airport Licensing Inspection-- From research, I am informed; we currently have a substantial grant available July (now) for infrastructure including storm water repair—I spoke with Mr. Quinton Williams—our FDOT Grant Manager concerning funding from this grant for vegetation eradication that we were giggered for in the recent Airport Licensing Inspection and FAA requirements (example—KAAF is an uncontrolled airport—thus two aircraft departing on intersecting runways must be able to see each other). This vegetation is mostly large brush with a few trees—as the area

was cut in 1999; but stumps and downed trees were burned and left to rot—with the expectation of later bush hogging—as was done at many other similar airports. However growth, has sooner than expected; now overtaken and exceeding bush hogging capability.

**Action Item:**

**Request Board approval to pursue an FDOT grant for vegetation eradication.**

**On a motion by Commissioner Boldt to approve staff to pursue an FDOT grant for vegetation eradication at the airport. Commissioner Ward seconded the motion with questions.**

Commissioner Ward questioned if the grant process would be worked on collaboratively with Mrs. Griffith. She would like to make sure the process goes smoothly and nothing falls through the cracks. Mr. Mosteller said he will work with Mrs. Griffith and the engineering staff to apply for the grant.

Chairman Jones inquired as to what services would be performed by the contractor in the event the grant is received. Mr. Mosteller said that Mr. Vonier's machines eat everything in its path then allowing the grass to be mowed. Previously, the stumps were not removed and they eventually made it impossible to mow. Chairman Jones clarified that Mrs. Griffith would be the one the Board is asking to apply for the grant and if approved the process of obtaining a contractor would move forward from there.

**Motion carried 5-0.**

Mrs. Griffith presented item 7 from her report at this time.

**7. BOARD ACTION: Change Order #1 Runway 6-24 and Taxiway B and D Lighting Rehabilitation**

Franklin County received an \$800,000 grant from the Florida Department of Transportation for the complete replacement of the Runway 6-24 and associated taxiway lighting systems. The original construction contract did not include the replacement of the PAPI (precision approach path indicator) lights on either end of the runway. The PAPI lights are powered by the same circuit yet have been non-operational and no longer supported by the manufacturer. Airport Engineers AVCON are suggesting the lights be replaced with new LED PAPI lights. The attached change order with TCA Electrical Contractors for \$56,000 will replace the PAPI lights as part of the existing grant. FDOT has agreed to pay for the additional work so long as the project is completed prior to the grant expiration date of October 29, 2021.

Board action to approve change order number one for the Runway 6-24 and Taxiway B and D Lighting Rehabilitation project to include the replacement of the PAPI lights.

**On a motion by Commissioner Boldt, seconded by Commissioner Ward, and by a unanimous vote of the Board present, the Board approved the change order number one for the Runway 6-24 and Taxiway B and D Lighting Rehabilitation project to include the replacement of the PAPI lights. Motion carried 5-0.**

Mr. Moron presented Item 8 from his report at this time.

**8. Opportunity Florida Airport Drone Project: Opportunity Florida is offering to create an overhead drone video of the airport, at no cost to the County that will be used to promote our**

Airport for possible economic opportunities. If the Board interested in the creation of this video I will meet with Opportunity Florida to discuss this project further. Board discussion and direction.

The Board discussed and directed staff to proceed with the meeting to find out more information regarding the program.

Mrs. Brownell gave an update to the Board on Tropical Storm Elsa. Dixie County under hurricane watch and they are anticipated landfall somewhere between Perry and Dixie with 1-2 feet storm surge coming in at high tide.

**The Board addressed Mrs. Brownell's items at this time.**

**9. Emergency Management Director -- Pam Brownell Action Items:**

1. Requests the Board's approval and signing of the Emergency Preparedness and Assistance Grant (EMPA Grant #A0197) in the amount of \$105,806.00.

**On a motion by Commissioner Ward, seconded by Commissioner Boldt, and by a unanimous vote of the Board present, the Board approved the Emergency Preparedness and Assistance Grant in the amount of \$105,806.00. Motion carried 5-0.**

2. Requests the Board's approval and signing of the Emergency Management Performance Grant (EMPG Grant #G0230) in the amount of \$53,504.00.

**On a motion by Commissioner Parrish, seconded by Commissioner Ward, and by a unanimous vote of the Board present, the Board approved the Emergency Management Performance Grant (EMPG Grant #G0230) in the amount of \$53,504.00. Motion carried 5-0.**

3. Requests the Boards approval and signing of the Emergency Management Performance Grant – American Rescue Plan Act (EMPG-ARPA Grant # G0248) in the amount of \$13,926.00.

**On a motion by Commissioner Ward, seconded by Commissioner Parrish, and by a unanimous vote of the Board present, the Board approved the Emergency Management Performance Grant – American Rescue Plan Act (EMPG-ARPA Grant # G0248) in the amount of \$13,926.00. Motion carried 5-0.**

4. Requests the Boards approval and signing the Statewide Mutual Aid Agreement.

**On a motion by Commissioner Ward, seconded by Commissioner Boldt, and by a unanimous vote of the Board present, the Board approved the Statewide Mutual Aid Agreement. Motion carried 5-0.**

5. Retroactively approve the local state of emergency for TS Elsa

**On a motion by Commissioner Lockley, seconded by Commissioner Parrish and Commissioner Boldt, to retroactively approve the local state of emergency for Tropical Storm Elsa.**

Chairman Jones called for public comment due to the item being added to the agenda. There were no public comments.

**Motion carried 5-0.**

14. SHIP Administrator -- Lori Switzer-Mills

Action Item:

1. Hurricane Housing Recovery Funds (HHRP)

At the May 4th meeting you approved a mobile home replacement bid for 522 Oyster Road with a total not to exceed \$81,324.05.

Mobile Home \$72,399.05

Possible Engineered Foundation \$ 8,500.00 (not required) Pump out & Inspection (paid) \$ 425.00

Total not to exceed \$81,324.05

Due to a miscommunication with the building department, it turns out that this home is required to be a Wind Zone 3, Exposure D home. Ironwood Mobile homes has cancelled the previous ordered home and the new price for this applicant's home is now

\$85,027.21 plus septic inspection \$425.00 (already paid) for a total of \$85,452.21. I am requesting a motion to accept this change in the price for 522 Oyster Road from \$81,324.05 to \$85,452.21.

**On a motion by Commissioner Parrish, seconded by Commissioner Lockley and Commissioner Boldt.**

Chairman Jones said the Wind Zone 3, exposure D is a requirement of the federal government and it is no fault of the building department. **Motion carried 5-0.**

Commissioner Lockley asked if the Governor gave money for SHIP. Mrs. Lori reported that we will get \$350,000 and should receive it in October.

The meeting recessed at 10:15 a.m. and resumed at 10:35 a.m.

Public Hearings

15. 10:35 a.m. (ET) or as soon thereafter as is possible - Rezoning 0.129 acres 336 Patton Road

AN ORDINANCE REZONING 0.129 ACRES OF LAND IN SECTION 31, TOWNSHIP 8 SOUTH, RANGE 6 WEST, FROM C-1 COMMERCIAL FISHING DISTRICT TO C-3 COMMERCIAL RECREATION DISTRICT.

Mrs. Bankston attended and applicant Marsha Watson attended by Zoom. Chairman Jones asked the applicant if they are aware that when they do get to a site plan whatever the setbacks are will be for the entirety of the piece of property. Mrs. Bankston said that with the rezoning she will have multiple options. Ms. Watson said her goal with the property is to do something beneficial for herself and for the county. At this point, she is seeking to get the zoning change in order to move forward.

There were no public comments. Commissioner Parrish inquired as to the rezoning and the need to move the structures every six months. I just want to put that out there for the applicant. Just want everyone to understand we have to follow the rules if not all of the insurance premiums for the county and residents will go up. Ms. Watson said she is very aware of the rules and would definitely abide by those. She plans to meet with Mrs. Bankston to create a plan to make sure to utilize the property to benefit the county and

highlight her daddy's legacy. Chairman Jones noted that he is in favor of the zoning change because at the current zoning Mrs. Watson would not be able to utilize this property without being associated with the seafood industry. Commissioner Lockley asked how much usable space would be available on property. Mrs. Bankston said it would be according to what she chooses to do with the property. Mr. Moron said until she comes back with a site plan it is hard to determine the exact usable amount.

**On a motion by Commissioner Ward, seconded by Commissioner Parrish, and by a unanimous vote of the Board present, the Board approved an ordinance rezoning 0.129 acres of land in Section 31, Township 8 South, Range 6 West, from C-1 Commercial Fishing District to C-3 Commercial Recreation District. Motion carried 5-0.**

Mrs. Griffith presented the following item from her report at this time.

18. C30A Washout Repair - Sealed Bids

Pursuant to the regulations found at 2 Code of Federal Regulations (CFR), Part 200 at seq., in addition to the statutory authority requirements and programmatic guidance governing the Federal Emergency Management Agency (FEMA) Disaster Recovery Programs the Franklin County Board of County Commissioners will receive sealed bids from any qualified person, company or corporation interested in constructing:

C30A WASHOUT REPAIR

Project is located at two different sections of C30A in Franklin County, Florida and consists of regrading embankment, patching asphalt roadway due to storm damage, installing articulating concrete block, remove and replace rip-rap rubble.

Mrs. Griffith and Mr. Moron opened the submitted sealed bids at this time. They were received from and in the amount of the following:

PIGOTT ASPHALT AND SITEWORK LLC	\$816,218.34
NORTH FLORIDA CONSTRUCTION INC	\$927,515.50
ANDERSON COLUMBIA CO, INC	\$1,248,749.29
CWR CONTRACTING, INC.	\$1,426,821.83
DUGGAR EXCAVATING, INC.	\$843,188.41

Mrs. Griffith reported that the bids will now go back to Mr. Clay Kennedy (engineer) and he will report back to the Board with a recommendation. Commissioner Parrish said this is a mitigation project and that should be reiterated to FEMA. The project is going to require more funds than what has been awarded.

**On a motion by Commissioner Parrish, seconded by Commissioner Lockley, and by a unanimous vote of the Board present, the Board agreed to send the bid packages to Mr. Clay Kennedy for his review and recommendation.** The Board noted the significant difference in the amount allotted and the bids amounts. **Motion carried 5-0.**

16. 11:00 a.m. (ET) or as soon thereafter as is possible - Leave No Trace Notice is given that on the 6th day of July, 2021 at 11:00 a.m. (ET), or as soon thereafter as is possible, in the courtroom at the

Courthouse Annex, located at 34 Forbes Street, Apalachicola, Florida, the Franklin County Board of County Commissioners shall conduct a public hearing to consider adopting a county ordinance entitled: An Ordinance of Franklin County, Florida, Amending Ordinance 2014-1, the Leave No Trace Ordinance, for the purpose of amending the definition of "Public Beach" to include all public beaches at Carrabelle Beach, Alligator Point and Bald Point, Franklin County, Florida; To Include the City of Carrabelle, Florida; Substituting the County Coordinator for the Director of Administrative Services; Providing for a Penalty for unattended holes on the Public Beach and a Penalty for holes on the Public Beach which are not filled prior to leaving the Public Beach; Providing for Severability and Providing for an Effective Date.

Commissioner Ward asked if the change to the ordinance included the request to add the no fires on the beach. Attorney Shuler said he received the email as did the board this morning and he has been thinking if it would be a substantive change and in such requiring the board to advertise and schedule a different public hearing. Attorney Shuler doesn't believe the Board could add this to the ordinance as advertised.

Commissioner Lockley said the Board would need to be careful in adding the fire provision to the ordinance due to some instances may be necessary to build a fire on the beach. Such as someone who is working on the water and needed to warm up. Commissioner Parrish said maybe we should rewrite the entire ordinance, there seems to be additional items they are requesting that we amend.

Commissioner Ward said the City of Carrabelle feels like the City of Carrabelle verbiage should be removed from the ordinance. She feels like we should table this item and address the entire ordinance to make the necessary changes.

Commissioner Parrish said he sees why Attorney Shuler added the city of Carrabelle verbiage was added. How do you include Carrabelle Beach if you don't include them in the LNK ordinance?

Chairman Jones suggested taking the public comments. Commissioner Lockley said he was not in favor of protecting the turtles or the trees. Turtles are more protected than people. Attorney Shuler addressed the issue of having to remove items from the beach saying that was the reasoning for the provision in the ordinance allowing visitors to move their items to the toe of the dunes. Commissioner Parrish said some of the things are regulated by the federal government. Chairman Jones said he feels that there needs to be a way that it is enforced. Chairman Jones said he doesn't feel that is too much to ask for visitors to leave the beach as they have found it. Commissioner Lockley said he believes that we may need a code enforcer. Attorney Shuler said the enforcement in the ordinance is that the county staff/parks & recs will pick up the equipment off of the beach and dispose of them. Mr. Moron said we have the enforcement mechanism in place we just don't have a specific code enforcer.

Ms. Georgia Ackerman with Apalachicola Riverkeepers sent an email of support for the ordinance saying they would be happy to participate in the exploring the revisions to the ordinance. If not, they are in support of the draft ordinance as written.

Ms. Belinda Worten addressed the Board as a volunteer in Carrabelle with FWC and turtle. She said that FWC can provide information that shows ordinance should be applied to all of Franklin County.

Ms. Shannon Backwell from Sea Turtle Patrol spoke in support of including the entire county. She said that she feels like the ordinance should be amended to include the issue of fires and removing items from the beach. Sea turtle nesting season from May 1 through and including October 31.

Commissioner Parrish asked about the turtles nesting in the dunes saying he had never seen any turtle nest in dunes. Ms. Backwell said a significant amount of the turtles prefer to nest in the vegetation. Commissioner Boldt spoke regarding the residual leftovers of fires. Ms. Backwell said the turtles can walk through soot and be burnt. Baby turtles hatching in the debris makes it physically difficult for turtles to return to the beach.

Ms. Kimberly Crossan said she had a lot of photos nesting within the dunes. Commissioner Parrish requested that she send the photos to all of the commissioners via email. She believes we can live in harmony with the turtles. It is a hazard to the turtles and to the first responders. FWC and DEP asked that all of the coastal counties remove all obstacles on the beach at night. Highest nesting density beaches in Florida.

Commissioner Lockley said the reason he doesn't go along with the turtles is they hit the water and they gone. No monitoring. Ms. Crossan said the turtles are actually tagged and monitored.

Commissioner Boldt asked what should be done if turtles appear to be disoriented. Ms. Crossan said please call and they will go out anytime day or night. Commissioner Boldt concerned about sticks and logs that are left over from beach fires. He would consider something maybe putting fires in specific areas of the beach. Ms. Crossan said some are using construction debris, pressure treated lumber with nails. Maybe a designated area for beaches.

Ms. Janice Begner said she is in favor of addressing holes being left and extending the ordinance to cover all of Franklin County. She would like to have fires prohibited on beach from May to September, continues to see evidence of fires and sometimes they are still smoldering. All equipment should be removed from the beach and language to store at the toe of the dunes should be removed.

Attorney Shuler would like to clarify that the ordinance is being expanded to include three geographical areas that include the beaches of Alligator Point, Carrabelle Beach and Bald Point. Other than SGI the ordinance does not include barrier islands as it has no way of patrolling those.

Chairman Jones inquired as to the direction the Board would like to take.

Attorney Shuler said he would at least ask the board to approve the portion of the ordinance that fines for leaving holes dug at the beach.

Chairman Jones inquired as to how they would determine who has dug the holes. Ms. Crossan said Sheriff Smith will come out if there are really large holes, he will go the homes if they are located directly in from of the large holes.

**Commissioner Boldt made a motion to approve adding a fine for leaving holes dug on the beach with authorization for the Sheriff to enforce and tabling the additional amendments until a later date. Motion seconded by Commissioner Ward. Motion carried 5-0.**

17. 11:05 a.m. (ET) or as soon thereafter as is possible - Flood

Notice is given that on the 6th day of July, 2021 at 11:05 a.m. (ET), or as soon thereafter as is possible, in the courtroom at the Courthouse Annex, located at 34 Forbes Street, Apalachicola, Florida, the Franklin County Board of County Commissioners shall conduct a public hearing to consider adopting a county ordinance entitled: ORDINANCE NO 2021 AN ORDINANCE BY THE FRANKLIN COUNTY BOARD OF COUNTY COMMISSIONERS, AMENDING THE FRANKLIN COUNTY CODE OF ORDINANCE

TO AMEND CHAPTER 5.5 BUILDINGS AND BUILDING REGULATIONS; TO AMEND CHAPTER 6.5 FLOOD DAMAGE PREVENTION; PROVIDING FOR APPLICABILITY; REPEALER; SEVERABILITY; AND AN EFFECTIVE DATE

Attorney Shuler opened the public hearing by announcing that the Board was considering adopting a county ordinance entitled ORDINANCE NO 2021 AN ORDINANCE BY THE FRANKLIN COUNTY BOARD OF COUNTY COMMISSIONERS, AMENDING THE FRANKLIN COUNTY CODE OF ORDINANCE TO AMEND CHAPTER 5.5 BUILDINGS AND BUILDING REGULATIONS; TO AMEND CHAPTER 6.5 FLOOD DAMAGE PREVENTION; PROVIDING FOR APPLICABILITY; REPEALER; SEVERABILITY. Attorney Shuler introduced Ms. Rebecca Quinn a consultant with the Florida Division of Emergency Management to explain to the Board the recommended changes to the ordinance. Ms. Quinn explained to the Board that they currently have a 10-year lookback on repairs to existing buildings and they are proposing to change to a one-year lookback. Another change to the ordinance is the size of enclosures under elevated buildings that exceeds the flood insurance minimums and Florida building codes, and agriculture and accessory structures and revisions.

Chairman Jones said one of the main issues the Board wanted to address was to move from a ten-year schedule to a much smaller schedule, maybe a one-year schedule for improvements. Ms. Quinn confirmed that this is addressed on page 3 (amendment to modify the building code and existing code) and page 28 (change to the definition). When the costs of the repairs exceed 50% of the value that is when the building must be brought into compliance. Changing it to the one year the basic 50% is still there and people can make the changes they want. However, the county is not going to keep a running total past one year. Commissioner Parrish said so basically if a hurricane destroys your building you can repair and the repairs only count for one year. Chairman Jones asked if the changes would affect those inside of the flood plain in regards to their flood changes. Attorney Shuler said for the Board edification they had discussed where some communities instead of having a ten year threshold some had a threshold per storm.

Attorney Shuler pointed out the blank to be filled by designating someone to approve the variances. Ms. Quinn said that it should be someone outside of the building department. The recommendation by Mrs. Lolley was for Mrs. Cortni Bankston, Zoning Administrator to take on that role. Mr. Moron agreed and said he would recommend the Planning Administrator as the backup.

Commissioner Ward asked if Mrs. Bankston had been made aware of these new duties she would be tasked with. Mr. Moron said he was not sure that she had. Commissioner Ward said she was not comfortable with assigning duties that the employee had not been made aware of. Attorney Shuler said procedurally the Board had to move forward with approving the ordinance.

Chairman Jones called for public comments. There were no public comments. Chairman Jones asked the Board what their thoughts were on the lookback provision.

Commissioner Boldt said he prefers the no-lookback provision but reiterated that he would like to see the building codes remain at high standards.

**Commissioner Boldt made a motion to revise the ordinance as proposed with a no-lookback provision and appointing Mrs. Cortni Bankston to the variance position. Seconded by Commissioner Lockley.**

Commissioner Boldt asked if we could re-emphasize building code standards.



Commissioner Parrish asked to confirm we are moving from a ten-year lookback to a no-lookback. He prefers one year. If the motion moves forward he will oppose. Chairman Jones asked if anyone wanted to amend their motion to one year.

**Commissioner Boldt amended his motion to include a one-year lookback. Commissioner Lockley seconded the amended motion. Motion carried 5-0.**

The Board recessed for lunch from 12:30 to 1:30 p.m.

RFP/RFQ/Bid Opening

18. C30A Washout Repair - Sealed Bids –

Pursuant to the regulations found at 2 Code of Federal Regulations (CFR), Part 200 at seq., in addition to the statutory authority requirements and programmatic guidance governing the Federal Emergency Management Agency (FEMA) Disaster Recovery Programs the Franklin County Board of County Commissioners will receive sealed bids from any qualified person, company or corporation interested in constructing:

#### C30A WASHOUT REPAIR

Project is located at two different sections of C30A in Franklin County, Florida and consists of regrading embankment, patching asphalt roadway due to storm damage, installing articulating concrete block, remove and replace rip-rap rubble.

*Item addressed earlier in meeting.*

#### County Staff & County Attorney Reports

19. **Fiscal Manager/Grants Coordinator – Erin Griffith Action Items:**

1. BOARD ACTION: Approval to advertise for construction bids Alligator Drive Multi-Use Path

The planning department is requesting board approval to advertise for construction for the Alligator Drive Multi-Use Path Project. The project is federally-funded through the Local Agency Program with the Florida Department of Transportation. The path will be approximately 2.2 miles long beginning at the east end of Harbor Circle to the Alligator Point Marina.

Board action to authorize the Planning Department to advertise for construction bids for the Alligator Drive Multi-Use Path Project.

**On a motion by Commissioner Boldt, seconded by Commissioner Ward, and by a unanimous vote of the Board present, the Board agreed to authorize the Planning Department to advertise for construction bids for the Alligator Drive Multi-Use Path Project. Motion carried 4-0, Commissioner Lockley absent.**

2. BOARD ACTION: Award RESTORE County-Wide Dune Restoration Project

At the May 18th meeting, the Board authorized staff to begin negotiations with the highest ranked firm for the County-Wide Dune Restoration Study. MRD & Associates was the highest ranked firm and they have submitted a formal proposal and scope of work within the grant budget of \$100,000. Langton and Associates has also reviewed and approved the attached proposal.

Board action to award the project to MRD and Associates and authorization for the Chairman to sign the attached proposal.

**On a motion by Commissioner Parrish, seconded by Commissioner Boldt, and by a unanimous vote of the Board present, the Board agreed to award the project to MRD and Associates and authorized the Chairman to sign the attached proposal. Motion carried 4-0, Commissioner Lockley absent.**

3. BOARD ACTION: Award RESTORE St. George Island Storm Water Improvements Project

Also at the May 18th meeting, staff were authorized to begin negotiations with the highest ranked firm for the St. George Island Storm Water Improvements Project. Dewberry and Associates was the highest ranked firm and they have submitted a formal proposal and scope of work within the grant budget of \$100,000. Langton and Associates has also reviewed and approved the attached proposal. The county would like to reassure the public with this project that every effort will be made to minimize disruptions to the flow of traffic and to schedule construction during the off season. This award is for the design and permitting phase of the project which is anticipated to take between six to eight months. Once design is complete and the grant funds are approved for construction, it will take approximately three months for advertising, review, and final award before construction could begin. Construction is likely still over one year away at this time.

Board action to award the project to Dewberry and Associates and authorization for the Chairman to sign the attached proposal.

**On a motion by Commissioner Ward, seconded by Commissioner Boldt, and by a unanimous vote of the Board present, the Board agreed to award the project to Dewberry and Associates and authorized the Chairman to sign the attached proposal. Motion carried 4-0, Commissioner Lockley absent.**

4. BOARD ACTION: Award Construction Contract Eastpoint Fishing Pier FEMA Repairs at the June 1st meeting, construction bids were opened for the FEMA funded repairs to the Eastpoint Fishing Pier. Dewberry has confirmed that North Florida Construction is the lowest responsive bidder for the Project with their bid of \$313,549.14 and alternate bid of \$5,165.00. To do the necessary repairs as authorized in the PW – the lowest construction bid was \$102,173.48 over the amount previously authorized by FEMA. FEMA historically will fund the actual costs of repairs even when the amount exceeds the estimates so long as all expenditures are documented, the project was not categorized as ‘fixed cost’ and the bid policy was followed. The base bid that was specified by the engineer is for the additional lime rock base, striping, parking stops, and handicapped striping work that will be needed for the parking area. These items were missed by FEMA during the damage assessment and were at the park previously. A project amendment will be sent to FEMA to include the overlooked materials and scope. Should FEMA disallow the project amendment, the Fishing Pier Maintenance Fund would provide the funding needed to make the repairs.

Board action to award the project including the alternate bid scope to North Florida Construction and authorize the Chairman to sign the attached notice to proceed.

**On a motion by Commissioner Parrish, seconded by Commissioner Ward, and by a unanimous vote of the Board present, the Board agreed to award the project including the alternate bid scope to North Florida Construction and authorized the Chairman to sign the attached notice to proceed. Motion carried 4-0, Commissioner Lockley absent.**

5. BOARD ACTION: Proposal to Update County EEOP Plan

An Equal Employment Opportunity Plan (EEOP) is a required workforce report that is provided to the U.S. Department of Justice, Office of Justice Programs and Office of Civil Rights when an employer receives federal funding. Franklin County last updated the Plan in 2019 and is due for the 2021 update. I contacted Deborah Belcher of Roumelis Planning and Development who assisted the county in the 2019 update and requested a proposal for the 2021 report. Roumelis Planning submitted the attached cost proposal not to exceed \$1,000 to update the EEOP Pay Plan and Report.

Board action to approve the proposal from Roumelis Planning and Development to update the County's EEOP Plan Report.

**On a motion by Commissioner Boldt, seconded by Commissioner Ward, and by a unanimous vote of the Board present, the Board agreed to approve the proposal from Roumelis Planning and Development to update the County's EEOP Plan Report. Motion carried 4-0, Commissioner Lockley absent.**

6. BOARD ACTION: Proposal to Update the County Grants Implementation Manual In 2019, the Board adopted a County Grants Implementation Manual which was developed by Roumelis Planning and Development. Since the original adoption of the manual, there have been changes made to CFR200 compliance requirements, changes in procedures and staffing, and compliance changes regarding several large Federal grant programs. To remain current with the new requirements from granting agencies, I reached out to Deborah Belcher for a cost proposal to update this manual. Roumelis Planning submitted the attached cost proposal not to exceed \$2,000 to complete the necessary policy updates to comply with Federal awards.

Board action to approve the proposal from Roumelis Planning and Development to update the County's Grants Implementation Manual.

**On a motion by Commissioner Ward, seconded by Commissioner Boldt, and by a unanimous vote of the Board present, the Board agreed to approve the proposal from Roumelis Planning and Development to update the County's Grants Implementation Manual. Motion carried 4-0, Commissioner Lockley absent.**

7. BOARD ACTION: Change Order #1 Runway 6-24 and Taxiway B and D Lighting Rehabilitation

Franklin County received an \$800,000 grant from the Florida Department of Transportation for the complete replacement of the Runway 6-24 and associated taxiway lighting systems. The original construction contract did not include the replacement of the PAPI (precision approach path indicator) lights on either end of the runway. The PAPI lights are powered by the same circuit yet have been non-operational and no longer supported by the manufacturer. Airport Engineers AVCON are suggesting the lights be replaced with new LED PAPI lights. The attached change order with TCA Electrical Contractors for \$56,000 will replace the PAPI lights as part of the existing grant. FDOT has agreed to pay for the additional work so long as the project is completed prior to the grant expiration date of October 29, 2021.

Board action to approve change order number one for the Runway 6-24 and Taxiway B and D Lighting Rehabilitation project to include the replacement of the PAPI lights.

*Item addressed earlier in meeting.*

8. BOARD ACTION: Budget Workshop Dates

Budget preparations are under way and two days have been set aside for the budget workshops – Thursday, July 29th and Friday, July 30th. All constitucionals, departments and governmental agencies will be required to attend. Does the Board want to keep the funding for non-governmental, non-profit agencies tentatively set at the same level as last year as requested and not require the non-profits to attend? The budget workshop schedule will be posted online, and the public is welcome to attend.

Board action to approve the budget workshop dates and notification of agencies who are to attend.

Commissioner Parrish expressed concerns of increasing the budget. Chairman Jones and Mr. Moron recommended inviting the non-governmental, non-profit agencies.

Informational Item:

9. Board Information: Evergreen Pay and Compensation Plan Update

Evergreen solutions is performing the final data checks and review on the pay and compensation plan for Franklin County. The DRAFT report will be released on July 9th and Evergreen is scheduled to present the plan to the Board at your next meeting on July 20th.

*\*Item below added at the meeting\**

BOARD ACTION ITEM: Armory Sprinkler System Project

Franklin County received \$250,000 in a legislative line item appropriation for the Armory Sprinkler System Project. Three years ago, Warren EMO provided a cost estimate with an increase of 3% construction cost per year of \$441,110 which included the design of which \$70,000 has already been completed. Once the County was notified that the grant had been approved, architect Warren EMO was asked for an updated cost of construction estimate for use in determining the county's unfunded match. It was at that time that Warren EMO informed Franklin County that he had retired.

Board action to authorize the planning department to advertise for architectural services for the Fort Coombs Armory Project and look for funding sources for the estimated grant match for the project. Two potential sources of match could include making a request to the Tourist Development Council as the historic Fort Combs Armory serves as the county's convention center and is a host site for many events that attract tourists and travelers to the county or from the Capital Outlay Fund.

Commissioner Parrish asked if there were other ways of obtaining funds to rehabilitate the armory such as Triumph, Restore Act, or American Rescue Act Funds. Mrs. Griffith said there are other funds that we can explore. She said we can talk to Traci about the American Rescue Act Funds. Mrs. Griffith said it would take so long to get approved she wouldn't recommend Triumph. Chairman Jones asked how much was left from the first Cares Act funding. Mrs. Griffith said there was around \$27,000 and the plan was to allow Mrs. Brownell to use those to place a roof on the storage building.

**Commissioner Parrish made a motion to authorize the planning department to advertise for architectural services for the Fort Coombs Armory Project and look for funding sources for the estimated grant match for the project. Commissioner Ward seconded the motion.**

Commissioner Parrish asked if the new architect would be able to use the design already completed as he was not in favor of starting completely over. Mrs. Griffith said the new architect will be able to pick up

where the previous architect left off. Commissioner Parrish suggested creating a plan for a RESTORE Project to finish the renovation of the armory. Commissioner Parrish noted there are several things that need to be done to see the project complete such as painting the outside and inside of building, replacing windows, sanding/refinishing floors, and landscaping. Commissioner Parrish said he would like to see this project completely finished.

Chairman Jones called for public comment and there were none. **Motion carried 5-0.**

**20. County Coordinator – Michael Morón Action Items:**

1. Special Check Disbursement: In addition to the Bill List that you approved this morning, I am asking the Board to authorize a June 23rd special check disbursement that covered travel and expenses for the FAC conference and a final payment to a contractor for his work on a HHRP rehab project. Board action to approve the June 23rd special check disbursement.

*Item addressed earlier in meeting.*

2. Road Paving Update & Change Order: Staff received the Ryan Drive engineer's report from the City of Carrabelle, which has been sent to Roberts and Roberts, and Attorney Shuler has the Interlocal agreement, signed by the City, ready for the Chairman's signature. With that said, we are ready to proceed with the repairs to Ryan Drive. In addition, staff received the change orders to stripe the Chapman Building and Buddy Ward Heritage Museum and Boat Ramp parking lots. Staff is waiting for additional change orders to pave roads in District 2 (Commissioner Boldt). Board action to approve change orders to stripe the Chapman Building and Buddy Ward Heritage Museum and Boat Ramp parking lots.

**On a motion by Commissioner Parrish, seconded by Commissioner Boldt, and by a unanimous vote of the Board present, the Board agreed to approve the change orders to stripe the Chapman Building and Buddy Ward Heritage Museum and Boat Ramp parking lots. Motion carried 5-0.**

3. HLMP Change Order: Mrs. Traci Buzbee submitted a change order, for the Chairman signature, that extends the HLMP contract date from June 30, 2021 to December 31, 2021. This extension was approved by the Florida Department of Emergency Management. Due to the pending deadline, the Chairman signed the change order on June 22, 2021. Board action to ratify the Chairman's signature on the HLMP change order.

*Item addressed earlier in meeting.*

4. American Rescue Plan Task Order: As the Board is aware Mrs. Traci Buzbee has been working on the County's behalf on the American Rescue Act funds in the same manner that she worked on the CARES Act funds, however she is doing this without an approved task order. Board action to authorize the Chairman's signature on the task order allowing Mrs. Buzbee to continue her role as the County's consultant for the American Recue Plan funds.

*Item addressed earlier in meeting.*

5. Fort Coombs Armory Architect: Last week Mr. Warren Emo informed Mr. Mark Curenton that he has retired and is no longer available to be the architect of record for the Fort Coombs Armory rehabilitation project, including the installation of the fire sprinkler system therefore, staff needs to advertise for architectural services as a Request for Qualifications. Board action to authorize staff to advertise for architect services for the Armory's fire sprinkler system.

***Item addressed earlier in meeting.***

6. No Wake Zones: Staff has received requests to repost No Wake Zone Signs at 2-mile and Ochlocknee areas and are working with the appropriate State agencies on this request. Chairman Jones would like a new authorized Wake Zone designation in the area referred to as The Cut. Mr. Curenton explained that an ordinance was required at one time, but is unsure of the current procedure. Would the Board consider authorizing Attorney Shuler to assist with this matter and schedule a public hearing if an ordinance is required? Board discussion and direction.

Commissioner Parrish asked for clarity on what area was in discussion at the 2-mile channel. Mr. Moron will pull the permit for the 2-mile channel and report back as to where exactly the area is. He will double check and send that information to the Commissioners. Attorney Shuler said the normal practice is for the Board to vote on setting a public hearing. The Board directed Attorney Shuler to research the issue and see if a public hearing is required and report back to the board.

7. Temporary Part-Time Position: As the court system has ended its COVID-19 restrictions and the court system begins working through the backlog of court proceedings, staff is in need of some temporary maintenance and custodial assistance for both buildings. I asked Mrs. Griffith and she verified that there is enough funding in the courthouse maintenance budget to fund a temporary part-time position at \$12 per hour for 29 hours per week. As the position is temporary and part-time, there are not any requirements to advertise for this position. If approved, I will ask Mr. Fonda Davis if there are any candidates from the Hurricane Michael program he would recommend for this temporary position. Board action to authorize the temporary part-time maintenance/custodial position.

Commissioner Parrish asked how long the position would last, Mr. Moron said less than six months. Commissioner Ward expressed her concerns with hiring and the upcoming budget increases. Commissioner Lockley said it is best to get the small issues fixed than to let it sit up and turn into a major problem. We have to do maintenance on the buildings.

**On a motion by Commissioner Ward, seconded by Commissioner Lockley, and by a unanimous vote of the Board present, the Board to authorize the temporary part-time maintenance/custodial position. Motion carried 5-0.**

8. Opportunity Florida Airport Drone Project: Opportunity Florida is offering to create an overhead drone video of the airport, at no cost to the County that will be used to promote our Airport for possible economic opportunities. If the Board interested in the creation of this video I will meet with Opportunity Florida to discuss this project further. Board discussion and direction.

***Item addressed previously in the meeting.***

Commissioner Boldt brought up the bay restoration project and said they may want to share some of the knowledge of FSU and ANERR. Commissioner Lockley would like an update and find out if they still plan to complete the project within the next five years. Chairman Jones said he had discussions with FWC about the granite rock in June with the oysters starting spawning and doesn't recall seeing any barges. Commissioner Parrish said individuals have been working with FSU to put out limestone. Commissioner Lockley said he don't see why it is taking so long. Chairman Jones asked Mr. Moron to confirm they were supposed to be putting some material in the bay, and if they haven't done it find out why.

Chairman Jones said at the last meeting the Board voted to put up signs at Regatta Park with hours of operations from 7-7. It doesn't get dark until closer to 9. Chairman Jones would like to have the Board amend their vote in order for the hours to be 7-9 March 1<sup>st</sup> – September 30<sup>th</sup> and then 7-7 from October 1<sup>st</sup> –February 28<sup>th</sup>.

**On a motion by Commissioner Ward, seconded by Commissioner Boldt, and by a unanimous vote of the Board present, the Board agreed to amend the posted hours for Regatta Park to reflect hours of operation of 7 a.m. to 9 p.m. beginning March 1<sup>st</sup> through September 30<sup>th</sup> and 7 a.m. to 7 p.m. beginning October 1<sup>st</sup> through February 28<sup>th</sup>. Motion carried 5-0.**

Commissioner Ward said she has been contacted by several constituents about alcoholic beverages being consumed at the ball parks.

**Commissioner Ward made a motion to place signs prohibiting alcoholic beverages at all of the ball parks.**

Chairman Jones asked if the county had any ordinances prohibiting alcohol and tobacco at public parks. Attorney Shuler said he will research the matter and report back to the Board. **Commissioner Ward withdrew her motion.**

Commissioner Ward asked for an update on the speed limit changes. She also reported that there are some dead trees on the side of the road near Barber Seafood, believes it will become a safety issue. It is the state road and question as to whether the property is state owned or private property owners. Commissioner Parrish would like to direct Attorney Shuler to look into the issue to see whose property it is on. Attorney Shuler said most of the trees are within 50 feet of the DOT right of way. Mr. Moron said he could set up a call with himself, Attorney Shuler and Vinnie to discuss the issue. Chairman Jones said some areas in Eastpoint the DOT right of way changes, some are 50 and some are 66 feet. Attorney Shuler said he will have the meeting and report back to the Board.

Chairman Jones asked if Mr. Moron had spoken with DOT about the section of road between 8<sup>th</sup> Street to Hwy 65. Chairman Jones said he would like to see it be double lined all the way to Hwy 65. Commissioner Ward said she had also brought up having the speed limit reduced up Hwy 65 past the prison.

Commissioner Ward reported she had been contacted by several contractors who do a lot of work on the island and would like the building department moved to Eastpoint. It is very difficult to navigate in our parking lot and then they have to come from SGI. It would be easier for them if there was an office in Eastpoint. The rental for the building would come out of the building department's budget. Commissioner Boldt said he has received the same input. Commissioner Ward asked the Commissioners to do their own research and maybe the Board could discuss at a later date.

## **21. County Attorney – Michael Shuler**

Jingolo Power signed the leased agreement on Friday and sent by FedEx. He will forward over to Mr. Moron for signatures upon receipt. The first two months of the lease Jingoli will not pay rent because they are going to fence, improve and harden the surface of the property. All of the improvements will remain after they leave. Attorney Shuler said the process was slowed down a bit due to the environmental assessment. Until the report came back, Jingoli wanted the Board to give them an unlimited indemnification in the event there were any environmental issues that may cause harm to them. Once the assessment was received, an agreement was reached shortly thereafter.

## Commissioners' Comments & Adjournment

### 22. Commissioners' Comments

Commissioner Ward congratulated Chairman Jones on the recent birth of his granddaughter. Commissioner Boldt spoke of John Bone and his worldwide plane ride. Commissioner Boldt shared pictures of the staging area of the Alligator Point.

Chairman Jones congratulated the girls' softball team on their state championship announcing they were headed to the World Series. Chairman Jones asked Mr. Moron to reach out to Mr. Sheridan and invite them to attend the next commissioners' meeting for recognition.

### 23. Adjournment

Chairman Jones adjourned the meeting at 2:35 p.m.

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Ricky Jones – Chairman

Attest:

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Michele Maxwell – Clerk of Courts