



Board of County Commissioners - Regular Meeting

Tuesday, March 1, 2022 at 9:00 am

**34 Forbes Street, COURTHOUSE ANNEX, COMMISSION
MEETING ROOM**

*The Board of County Commissioners asks that all cell phones are turned off or placed on silent (vibrate) mode. **Any handouts (information) for distribution to the Commission must be submitted to the Board Secretary (Clerk's Office) or to the County Coordinator on or before the Thursday prior to that Tuesday's meeting. Failure to do so will result in your removal from the agenda or a delay of any action relating to your request until a future meeting.***

Meeting Information

The general public is welcomed in the commission meeting room for regular meetings, however, the Board of County Commissioners encourages the continued use of the livestream link or Zoom. Those wanting to view the meeting can use the livestream link <https://facebook.com/forgottencoasttv/> or go to Forgotten Coast TV's Facebook Page. You do not need a Facebook account to view Facebook live. The livestream feed will promptly start 5 minutes before the meeting commences. Those wanting to participate virtually during the meeting should use the Zoom log-in/call-in information provided below. There is a link to a list of videos and Getting Started Resources on the main "Agenda and Minutes" webpage for those unfamiliar with Zoom. If you are experiencing any issues with the livestream or Zoom, call (850) 653-9783 option 3 or 2 for assistance.

To join Zoom via computer, use the link <https://us06web.zoom.us/j/89768169828> on the meeting date and time. If you do not have speakers or a microphone on your computer or prefer to call, you can dial in for audio. Call (301) 715-8592 or (312) 626- 6799 or (929) 205-6099 and enter ID number (897 6816 9828#). All attendees are muted by default.

If you would like to speak during the meeting in-person or via Zoom, you are required to complete the virtual speaker card

<https://www.franklincountyflorida.com/virtual-speaker-card/>. This card must be submitted to the County Commission Administrative Office prior to the start

of the meeting in order for you to speak during the meeting.

During "Public Comments" you may comment on a non-agenda item or a non-action item for up to 3-minutes when recognized by the Chairman.

You may also address the Commission on an agenda action item for one minute (which may change based on the number of speakers waiting to comment) during the meeting after a motion has been seconded and you are recognized by the Chairman.

*Once recognized by the Chairman, if you are on Zoom with a computer or smart device select the 'raise hand' icon. If you have dialed in to the meeting by phone press *9 to raise your hand, then *6 to unmute.*

Public engagement is important to us and use of Zoom for public participation is still a process. We appreciate your understanding.

1. Call to Order

2. Prayer and Pledge

3. Payment of County Bills

4. Special Project Coordinator - Alan Pierce - Update

Mr. Pierce will update the Board on the Eastpoint and 2-mile dredge projects.

5. Public Comments

This is an opportunity for the public to comment on a non-agenda or non-action agenda item. When you are recognized to be heard by the Chairman, please adhere to the 3-minute time limit.

Department Directors Reports

6. Superintendent of Roads and Bridges - Howard Nabors

Informational Item

- a. Detail of Work Performed and Material Hauled by District (see attached documents)

7. Solid Waste Director - Fonda Davis

Action Item

- a. Playground Equipment: Classy Lowery In Carrabelle located at 707 SE Ave C owned by Franklin County and maintained by the Parks and Recreation Department. The playground equipment has been removed over the years and never replaced, the citizens have been waiting patiently for replacement. I have found a piece of equipment and would like to get approval to make the purchase and have it certified installed.

Action Requested: Motion to use part of auction proceeds to purchase equipment and have it certified installed.

Informational Item

- b. ROW Debris Pickup/Recycle Material Hauled (attached report)

8. Emergency Management Director - Pam Brownell

Action Item

- a. **Asking for Board approval and signing of the MOU with Franklin County and**

Gulf County ARC & Transportation. This MOU is the same as last years and serves as our means for transporting our special needs clients out of the county during an evacuation.

Informational Items (attached report)

9. Extension Office Director - Erik Lovestrand

Informational Items (attached report)

10. Library Director - Whitney Roundtree

Informational Items (attached report)

Other Reports

11. Weems CEO - David Walker

ACTION ITEMS

- a. Radiology Purchase Requests
- b. Removal of Old Hospital Beds Off Weems Asset List

INFORMATIONAL ITEMS

- c. Gulf County Dialysis Funding Request
- d. Franklin EMS New Community Paramedicine Pickup Truck

12. Interim Airport Manager - Ted Mosteller

Informational Items (attached report)

Presentations and Requests

13. AVCON (Airport Engineers) - John Collins - Update

Mr. Collins will update the Board on Airport projects and grants, including the items listed below:

Final acceptance of Runway 6-24 Lighting Upgrades

Fuel Farm Relocation

Master Plan Update

Apron Pavement Rehabilitation

Airport Drainage Improvements

Airfield Vault Generator Replacement

Obstruction Removal

FBO Hangar Replacement

RFP/RFQ/Bid Opening

14. Sealed Bids - CR 30A IMPROVEMENTS FROM THIRTEEN MILE ROAD TO US 98

The Franklin County Board of County Commissioners will receive sealed bids from any qualified person, company or corporation interested in constructing:

CR 30A IMPROVEMENTS FROM THIRTEEN MILE ROAD TO US 98

Project is located in Franklin County, Florida and consists of approximately 5.291 miles (Base Bid) and approximately 3.496 miles (Alternate A) of roadway construction on CR 30A in Franklin County, Florida. The Bid shall include both the Base Bid and Alternate A.

County Staff & Attorney Reports

15. Fiscal Manager/Grants Coordinator - Erin Griffith

a. BOARD ACTION: Hazard Mitigation Grant Application - Alligator Point Fire Department

Franklin County had submitted a hazard mitigation grant application for the acquisition of the old Alligator Point Fire Department. The County was pursuing this grant in hopes of being able to eliminate a dangerous curve on Alligator Drive by relocating the paved road across the .81 acre site. Upon review of the Federal restrictions placed upon acquisitions funded by the grant program, the HMGP program is not a good fit for the purchase as it requires property to remain as open space and would not allow for the construction of a paved road on the site. It is my recommendation that the Board withdraw the application and seek alternative funding sources for the acquisition of the old Alligator Point Fire Department and ask county attorney Michael Shuler to proceed with negotiating a sales contract for the two lots with the contingencies that the county is able to locate a funding source and appraised value. A sales contract with a sales price will be a necessary component for the county to locate funding.

The program restrictions are outlined below for the original HMGP application:
§ 80.19 Land use and oversight.

This section applies to acquisitions for open space projects to address flood hazards. If the Administrator determines to mitigate in other circumstances, he/she will adapt the provisions of this section as appropriate.

(a) Open space requirements. The property shall be dedicated and maintained in perpetuity as open space for the conservation of natural floodplain functions.

(1) These uses may include: Parks for outdoor recreational activities; wetlands management; nature reserves; cultivation; grazing; camping (except where adequate warning time is not available to allow evacuation); unimproved, unpaved parking lots; buffer zones; and other uses FEMA determines compatible with this part.

(i) Allowable uses generally do not include: Walled buildings, levees, dikes, or floodwalls, paved roads, highways, bridges, cemeteries, landfills, storage of any hazardous or toxic materials, above or below ground pumping and switching stations, above or below ground storage tanks, paved parking, off-site fill or other uses that obstruct the natural and beneficial functions of the floodplain.

Board action to authorize the chairman to sign the official letter of withdrawal and authorization for County Attorney Michael Shuler to begin negotiations to get a valid sales contract in place.

b. BOARD ACTION: Hurricane Sally Match Waiver

Hurricane Sally made landfall in September of 2020. This Hurricane was not much of a wind event but did bring a lot of rain and flooding. In the aftermath of Hurricane Sally, Franklin County completed an emergency repair of a culvert washout on Bayshore Drive in Eastpoint. The county's cost share for all restoration projects unless a match waiver is granted, is 12.5%. The waiver may or may not be granted, but it is advisable to ask as FEMA projects are slow to be reimbursed and the Hurricane Michael projects are ongoing.

Board action to authorize the chairman to sign the waiver request once all documentation is available.

c. BOARD ACTION: RESTORE Program Contract Amendment - Langton & Associates

In 2021 there was a change in program guidance for the RESTORE program. Initially Treasury preferred contracts with consultants to be a fixed fee arrangement, however the new guidance recommended a fee based upon actual billable time and materials. Based upon the recommendation, Langton has submitted Addendum #01 which will transition the terms of the original contract from fixed fee to a time and materials contract structure not to exceed the ceiling price in the executed task order. The consultant will be required to submit labor detail reports with quarterly invoices that show the actual hours billed toward itemized tasks and objectives.

Board action to approve and authorize the chairman to sign the attached Addendum #1 for the RESTORE Act Grant Consultant Agreement with Langton Associates, Inc.

d. Board Information: Update on RESTORE Projects

The County Wide Dune Restoration Project and St. George Island Storm Water Project are underway. The preliminary design and engineering concepts for both are nearly complete and the projects are in different stages of awaiting approval from state agencies. At your next meeting, we plan to have an additional task order for the construction grants with Langton Associates for review and approval. Once the current design/permitting phase is completed by MRD and Dewberry Engineers, it will take about one month to gather the required documentation and put together the grant applications. It will take around 90 days after submission for the construction grant applications to be approved.

e. BOARD INFORMATION: AUCTION UPDATE

The auction that was held by auctioneer Florida Auction Network at the Franklin County Road Department resulted in net sales proceeds of \$70,304.73 for Franklin County. The auction was well-attended being on-site and it was a great time to auction used equipment and scrap due to supply chain shortages with new equipment. The sales proceeds by department are summarized below for informational purposes.

Road Department \$21,868.98
Solid Waste \$32,015.00
Parks & Recreation \$5,628.75
Animal Control \$2,470.00
EMS \$5,937.50
Planning & Zoning \$1,900.00
Courthouse Maintenance \$190.00
Emergency Management \$247.00
Old DOC Work Camp \$47.50

16. County Coordinator - Michael Morón

a. Action Item: Code Enforcement Update

At your last meeting, I informed the Board that after reviewing the list of issues submitted by Apalachee Regional Planning Council as part of the Franklin County Code Enforcement Public Workshop Series summary report, it was determined that a majority of the code enforcement issues should be addressed by county departments. It was also obvious that improvements to the process that acknowledges and updates the public regarding complaints was needed. The following is what I recommend as the initial phase to the county's code enforcement response plan.

First, the public can submit a concern, complaint, or suggestion to the county by going to Franklincountyflorida.com and under "Quick Links" selecting the Report A Concern/Complaint or Submit A Suggestion links. Then complete the online form and submit the form. This is the recommended option as the online form contains the information required by Florida Statute 125.69 subsection 4(b), which requires staff to verify the name and address of the person complaining before proceeding with an investigation. Another option is to send an email to concerns@franklincountyflorida.com with the required verification information. As a third option, you can call (850) 653-5779 and state all of the necessary information regarding your complaint.

There will be a dedicated county staff member, supervised by the Building Official, responsible for receiving, verifying, and tracking all complaints. This staff member will also be responsible for notifying all concerned parties related to the complaint. Once staff determines that a complaint is valid, the responsible party will be notified of their violation. If the responsible party fails to comply, either by ignoring or refusing to respond to the violation notification, the matter will be sent to a Magistrate for a ruling. Based on the ruling, the county will proceed with enforcement.

In order for this plan to be effective, there are some actions required by the Board.

First, authorize an advertisement to fill the vacant budgeted building inspector position. This will allow more coverage of the county as it relates to building code

violations.

Second, change the status of the budgeted part-time permitting clerk to a full-time position and advertise to fill that vacant position. This will allow for additional support for normal permitting duties along with administrative support for building code violations.

Next, allow the transfer of the supervision of the Zoning department to your Building Official. With this change, the Building Department and Zoning Office response to violations will be unified and Mrs. Cortni Bankston, Zoning Administrator, will be in a position to receive, verify, and track all complaints and will also communicate with all concerned parties relating to the complaint. With this move, part of Mrs. Bankston's salary will be paid from the Building Department budget, however, she will no longer be able to provide administrative support to the Board or myself.

Since your Building Official will now be responsible for supervising your Zoning Administrator which includes reviewing Zoning and Variance applications and overseeing code complaints received by Mrs. Bankston, I am recommending a \$10,000 salary increase paid from the Zoning Department budget. This salary increase will not be an increase to the budget, as the transfer of a portion of Mrs. Bankston's salary to the Building Department will off set this increase to the Building Official.

The final action on this matter is to advertise for Request for Qualifications for a Magistrate to hear the violation cases.

Board action to accept this phase of Code Enforcement response that includes advertising for a building inspector, advertising for a full-time permitting clerk that included a status change from part-time to full-time, changing the supervision of the Zoning Office to the Building Official and allowing the Zoning Administrator to provide administrative support, as described above, for code violation complaints, increase the Building Official's salary in the amount of \$10,000 to oversee Zoning and Code Enforcement matters, and advertise an RFQ for Magistrate services.

b. Action Item: Armory/Prom Update

At a previous meeting the Chairman asked about the possibility of having the senior prom at the Fort Coombs Armory, if it didn't conflict with the project's construction schedule. Last meeting, I reported that based on the advertising, bid opening, and contract negotiations, construction should start some time in May, after the April 23rd senior prom. Since the last meeting, I discussed, with the State Fire Marshal's office, what would be required to increase the maximum capacity to 125 for this one special event. The Fire Marshal's Office agreed that if volunteer firemen act as the fire watch, school personnel provide crowd control, and the second floor balcony is closed to all, a maximum capacity of 125 attendees will be allowed. Are there any additional stipulations the Board would like considered

before notifying the school district?

Board discussion and direction.

c. Action Item: St. James West Development

The following is a request from Mr. Mark Curenton county Planner. "Franklin County has received the review by the various state agencies on the proposed land use change for the ST. James West development. Only two agencies, FWC and FDOT, submitted comments. FWC was concerned about informing people moving to the development about bears, and FDOT had some technical concerns about the traffic analysis that was submitted. Both of these issues can be easily dealt with. I recommend that the Board proceed with a public hearing on March 15 to consider adopting the land use change and the proposed PUD ordinance that will change the zoning on the property.

Board action to set a public hearing on March 15.

d. Action Item: RESTORE Change to Authorizing Official

This is a request to consider the designation of Erin Griffith, Fiscal Manager/Grants Coordinator, to the role of Authorizing Official for the RESTORE Act Program. This designation authorizes the ability to legally bind Franklin County to execute the RESTORE Act Direct Component grant applications and/or amendments to existing Grant Award Agreements funded by the U.S. Department of Treasury and oversee the development and submission of all grant applications and/or amendments to existing Grant Award Agreements on behalf of the Franklin County Board of County Commissioners.

This designation officially replaces the current Authorizing Official for Franklin County's RESTORE Act Program, Cortni Bankston. Ms. Bankston will transition out of the position, effective immediately, upon your approval. In this role, Ms. Griffith will oversee the administration of RESTORE Act Programs, implementation of all RESTORE Act funded projects, and management of the RESTORE Act Grant Consultant. All awarded RESTORE Act Program grant applications and/or amendments to existing Grant Award Agreements will continue to come before the Franklin County Board County Commissioners prior to their official acceptance by the Authorizing Official in Grantsolutions.gov.

Board action to designate Mrs. Erin Griffith to the role of Authorizing Official for the RESTORE Act Program.

e. Action Items: SHIP Administrator

Last week your SHIP administrator, Lori-Switzer Mills, informed me that she doesn't plan on resigning the SHIP administrative contract that will take effect on July 1, 2022. I reached out to representatives from Apalachee Regional Planning Council (ARPC) and Capital Area Community Action Agency (CACAA) to discuss their interest in administering the SHIP program, as we have relationships and partnerships with both agencies, and they both have experience with housing programs. ARPC currently provides SHIP administrative services in Jackson and

Calhoun counties and CACAA has managed numerous housing programs in Franklin and other counties in this area. ARPC is interested and I expect to hear from CACAA this week. With Board permission, I would like to formally request proposals from both of these not-for-profit agencies to provide administrative services for the county's SHIP program.

Board action to request SHIP administrative services proposals from Apalachee Regional Planning Council and Capital Area Community Action Agency.

f. Action Item: Striping Change Order

At your November 2, 2021 meeting the Board approved a change order to re-stripe Alligator Drive (CR370) from US 98 to Gulf Shore Boulevard. The Board approved this change order allowing the use of paint, however after some consideration, Commissioner Boldt would like to upgrade from paint to thermoplastic placement on Alligator Drive. The quote to install thermoplastic is \$70,063.75.

Commissioner Boldt would also like to pave and stripe West Drive. The quote to pave and stripe West Drive is \$64,150.00.

Both projects are change orders to the original paving project and will be paid from District 2's paving funds.

Board action to authorize the Chairman's signature a \$70,063.75 change order for Alligator Drive and a \$64,150.00 for West Drive.

g. Action Item: Florida Trend Advertisement

About a week and half ago I forwarded an email from Mr. Roy Baker at Opportunity Florida informing the county "that Florida Trend magazine's June 2022 edition will focus on Rural Florida Economic Development and are greatly reducing ad space so our rural counties can advertise. They are also offering to write or assist in the writing of the narrative on behalf of each county (please see attached sample template)." The cost for the two page ad space and the assistance with writing the ad is \$7500, which includes the two-pager spread in their separate Business Journal magazine that goes to national and international CEOs, and will run on Florida Trend's digital space for at least two years. Counties can apply through the education and marketing (\$5000) and consulting grants (\$7500) categories being made available through Enterprise Florida's Rural Toolkit program. Chairman Jones discussed this opportunity with Mr. Baker and may provide some additional information. Is the Board interested in this ad and applying for grants to off set the cost?

Board discussion and possible action.

h. Action Item: FAC Annual Conference

Registration is open for the Florida Association of Counties 2022 Conference & Educational Exposition from June 28 - July 1, 2022 at the Hyatt Regency in Orlando. Let me know as soon as possible if you are planning on attending.

Board action to authorize travel and expenses for Board members and the County Attorney for the FAC 2022 Annual Conference.

i. Informational Item: SGI Brewfest

As the Board is aware the St. George Island Brewfest has been rescheduled and postponed several times, with the last event held on April of 2019. The good news is that the 5th Annual SGI Brewfest is on for 2022, scheduled for Saturday, April 23, 2022 from 1:00 - 4:00 pm. It is a one-day beer tasting festival to promote the appreciation of craft beer, more important, all proceeds benefit the Franklin County Humane Society. The Board, at a prior meeting approved, the change in location for the event from Paddy's Raw bar to the center of the island, in the western parking area next to Lighthouse Park. If you have any additional questions do not hesitate to contact Mrs. Amy Hodson, Executive Director, St. George Lighthouse Association.

j. Informational Item : Lanark Village Violation Update

At your last meeting, I informed the Board of a permit and zoning violation in Lanark Village (attached letter). There has been no response from the property owner, therefore, this violation will be forwarded to Mr. Paterson and Mrs. Bankston for processing in the Board's recently adopted code enforcement policy.

k. Informational Item: FDOT No Parking Signs on Bridge

FDOT has informed the county that "No Parking" signs will be installed on the John Gorrie Bridge on the eastern end on the north shoulder only for a total distance of about 500 ft.(Section 49010, MP 12.320 to MP 12.415)

l. Informational Item: FDOT & FWC Meetings

Previously, the Board requested a meeting with FDOT representatives to discuss current and possible future projects. Mr. Carter Johnson, FDOT Government Affairs Liaison, has provided the following dates for your consideration: March 23rd, March 30th, & April 6th. They would come down on one of those dates and meet with each of you individually to discuss any ideas or concerns you have. Let me know if you are not available on any of the dates listed above.

Mr. Billy Sermons, FWC Regional Director, will be sending me dates this week to schedule the same type of meeting to discuss the status of re-opening the Bay and other FWC related issues. I will forward those dates to you to schedule that meeting. After that meeting, I will add FWC to an agenda to discuss these same matters.

m. Informational Item: Commissioner Jones Device Change

Chairman Jones is switching his county iPad for an iPhone. He will be able to respond to and assist his constituents more efficiently and better manage the information regarding the number of boards that he represents the county on with an iPhone. The iPad will be repurposed, probably as a Zoom camera, just like the other older devices.

17. County Attorney - Michael Shuler

Commissioners' Comments & Adjournment

18. Commissioners' Comments

19. Adjournment

In accordance with Section 286.0105, Florida Statutes, any person who wishes to appeal a decision made by the Franklin County Board of County Commissioners, with respect to any matter considered at the meeting, must have a record of the proceedings. He or she may need to ensure that a verbatim record of the proceedings is made.

Contact: Michael Moron, County Coordinator (michael@franklincountyflorida.com (850) 653-9783 x 155) | Agenda published on 02/24/2022 at 3:07 PM

March 1, 2022
Franklin County Road Department
Detail of Work Performed and Material Hauled by District
Detail from 2/10/2022 - 2/22/2022

District 1 - Commissioner Jones

<u>Work Performed:</u>	<u>Date</u>	<u>Road</u>
Flagged	2/10/2022	N Bay Shore Drive
Pot hole Repair (Fill)	2/10/2022	Gunn Street
Cut bushes back, Cut grass in ditches	2/10/2022	N Bay Shore Drive
Pot hole Repair (Fill)	2/10/2022	Gunn Street
Driveway repair	2/10/2022	Tip Tucker Road
Litter Pickup	2/10/2022	Old Ferry Dock Road
Sign Maintenance	2/10/2022	School Road
Sign Maintenance	2/10/2022	Segree Street
Sign Maintenance	2/10/2022	Barber Drive
Pot hole Repair (Fill)	2/10/2022	Gunn Street
Shoulder Work	2/10/2022	Tip Tucker Road
Sign Maintenance	2/10/2022	Patton Drive
Mosquito Control drainage ditches - Remove debris, dislodging beaver dams, general maintenance	2/10/2022	Mosquito Control drainage ditch - Moore St Eastpoint
Cut bushes back	2/14/2022	Live Oak Street
Pot hole Repair (Fill)	2/14/2022	W 11th Street
Pot hole Repair (Fill)	2/14/2022	E 2nd Street
Pot hole Repair (Fill)	2/14/2022	E 3rd Street
Pot hole Repair (Fill)	2/14/2022	Chili Blvd (E & W)
Pot hole Repair (Fill)	2/14/2022	E 7th Street
Pot hole Repair (Fill)	2/14/2022	E 6th Street
Cut bushes back	2/14/2022	N Bay Shore Drive
Pot hole Repair (Fill)	2/14/2022	W 8th Street
Shoulder Work	2/14/2022	School Road
Sign Maintenance	2/14/2022	County Roads, St. George Island
Pot hole Repair (Fill)	2/14/2022	W 5th Street
Pot hole Repair (Fill)	2/14/2022	W 3rd Street
Pot hole Repair (Fill)	2/14/2022	W 1st Street
Flagged	2/14/2022	Live Oak Street
Flagged	2/14/2022	N Bay Shore Drive
Flagged	2/14/2022	N Bay Shore Drive
Shoulder Work	2/14/2022	Dunlap Road
Driveway repair	2/14/2022	Old Ferry Dock Road
Shoulder Work	2/14/2022	Tip Tucker Road
Driveway repair	2/14/2022	Old Ferry Dock Road
Shoulder Work	2/14/2022	Old Ferry Dock Road
Mosquito Control drainage ditches - Remove debris, dislodging beaver dams, general maintenance	2/15/2022	Mosquito Control drainage ditch -South Franklin behind Taylors Building Supply, Eastpoint
Dig out ditches, Cleaned ditches	2/15/2022	Nedley Street
Culvert installation	2/15/2022	Sago Drive
Litter Pickup	2/16/2022	1st Street
Shoulder Work	2/16/2022	Avenue A (District 1)
Cleaned out culverts, Culvert installation	2/16/2022	Nedley Street
Culvert installation, Cleaned ditches, Dig out ditches	2/16/2022	Nedley Street

District 1 - Commissioner Jones**Work Performed:**

<u>Work Performed:</u>	<u>Date</u>	<u>Road</u>
Mosquito Control drainage ditches - Remove debris, dislodging beaver dams, general maintenance	2/16/2022	Mosquito Control drainage ditch -South Franklin behind Taylors Building Supply, Eastpoint
Shoulder Work	2/16/2022	Avenue A (District 1)
Cut Trees down and removed	2/17/2022	South Bay Shore Drive
Cut Trees down and removed	2/17/2022	South Bay Shore Drive
Cut Trees down and removed	2/17/2022	South Bay Shore Drive
Pot hole Repair (Fill), Shoulder Work	2/17/2022	Avenue A (District 1)
Flagged, Cut Trees down and removed	2/17/2022	South Bay Shore Drive
Cut Trees down and removed	2/17/2022	South Bay Shore Drive
Mosquito Control drainage ditches - Remove debris, dislodging beaver dams, general maintenance	2/17/2022	Mosquito Control drainage ditch - Flower Street, north, Eastpoint
Mosquito Control drainage ditches - Remove debris, dislodging beaver dams, general maintenance	2/21/2022	Mosquito Control drainage ditch - S Curve on Ridge Road to west, Eastpoint
Mosquito Control drainage ditches - Remove debris, dislodging beaver dams, general maintenance	2/21/2022	Mosquito Control drainage ditch - Tallahassee St to Gilbert St, Eastpoint
Mosquito Control drainage ditches - Remove debris, dislodging beaver dams, general maintenance	2/21/2022	Mosquito Control drainage ditch - S Curve on Ridge Road to west, Eastpoint
Cut grass in ditches, Cleaned out culverts, Cleaned ditches	2/21/2022	Tallahassee Street
Mosquito Control drainage ditches - Remove debris, dislodging beaver dams, general maintenance	2/21/2022	Mosquito Control drainage ditch - Tallahassee St to Gilbert St, Eastpoint
Mosquito Control drainage ditches - Remove debris, dislodging beaver dams, general maintenance	2/22/2022	Mosquito Control drainage ditch - Gilbert St, Eastpoint
Mosquito Control drainage ditches - Remove debris, dislodging beaver dams, general maintenance	2/22/2022	Mosquito Control drainage ditch - Gilbert St, Eastpoint
Mosquito Control drainage ditches - Remove debris, dislodging beaver dams, general maintenance	2/22/2022	Mosquito Control drainage ditch - Gilbert St, Eastpoint
Mosquito Control drainage ditches - Remove debris, dislodging beaver dams, general maintenance	2/22/2022	
0		

Material HAUL From:

<u>Material HAUL From:</u>	<u>Date</u>	<u>Road</u>	<u>Cubic Yards</u>	<u>Tons</u>
Ditch Dirt	2/15/2022	Nedley Street	72	0
Ditch Dirt	TOTAL		72	0
Litter	2/10/2022	Old Ferry Dock Road	1	0
Litter	2/14/2022	South Franklin Street	1	0
Litter	2/14/2022	Patton Drive	2	0
Litter	2/16/2022	1st Street	0.5	0
Litter	TOTAL		4.5	0

Material HAUL To:

<u>Material HAUL To:</u>	<u>Date</u>	<u>Road</u>	<u>Cubic Yards</u>	<u>Tons</u>
Black Dirt	2/16/2022	Nedley Street	18	0
Black Dirt	TOTAL		18	0
Dirty 89 Lime Rock	2/10/2022	Tip Tucker Road	9	0
Dirty 89 Lime Rock	2/10/2022	Tip Tucker Road	9	0
Dirty 89 Lime Rock	2/14/2022	School Road	1	0
Dirty 89 Lime Rock	2/14/2022	Tip Tucker Road	1	0
Dirty 89 Lime Rock	2/14/2022	Old Ferry Dock Road	3	0
Dirty 89 Lime Rock	2/14/2022	Dunlap Road	1	0
Dirty 89 Lime Rock	2/14/2022	Old Ferry Dock Road	1	0
Dirty 89 Lime Rock	2/15/2022	Sago Drive	18	0
Dirty 89 Lime Rock	2/16/2022	Brown Street	18	0
Dirty 89 Lime Rock	2/16/2022	Nedley Street	18	0
Dirty 89 Lime Rock	TOTAL		79	0

Ditch Dirt	2/15/2022	Stock Pile, W 3rd Street	72	0
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District 1 - Commissioner Jones

<u>Material HAUL To:</u>	<u>Date</u>	<u>Road</u>	<u>Cubic Yards</u>	<u>Tons</u>
Ditch Dirt	TOTAL		72	0
Milled Asphalt	2/14/2022	E 6th Street	0.5	0
Milled Asphalt	2/14/2022	W 1st Street	0.5	0
Milled Asphalt	2/14/2022	W 3rd Street	0.5	0
Milled Asphalt	2/14/2022	W 5th Street	0.5	0
Milled Asphalt	2/14/2022	W 8th Street	0.5	0
Milled Asphalt	2/14/2022	W 11th Street	0.5	0
Milled Asphalt	2/14/2022	E 2nd Street	0.5	0
Milled Asphalt	2/14/2022	E 3rd Street	0.5	0
Milled Asphalt	2/14/2022	E 7th Street	0.5	0
Milled Asphalt	2/14/2022	Chili Blvd (E & W)	1	0
Milled Asphalt	2/16/2022	Avenue A (District 1)	3	0
Milled Asphalt	TOTAL		8.5	0

District 2 - Commissioner Boldt

<u>Work Performed:</u>	<u>Date</u>	<u>Road</u>
Litter Pickup	2/10/2022	Maxine Road
Litter Pickup	2/10/2022	CR67
Washout Repair	2/10/2022	CR67
Litter Pickup	2/10/2022	Baywood Drive (City of Carrabelle) Kendrick Road
Litter Pickup	2/10/2022	West Drive
Litter Pickup	2/10/2022	Angus Morrison
Litter Pickup	2/15/2022	Oak Street (Louisiana Ave/Pinewood Ave) Oak Street (Louisiana Ave/Pinewood Ave)
Driveway repair	2/15/2022	Mariner Circle
Litter Pickup	2/15/2022	Arizona Street
Trim Trees, Cut bushes back	2/15/2022	Mariner Circle
Litter Pickup	2/15/2022	Apalachee Street
Litter Pickup	2/15/2022	Clemens Street
Litter Pickup	2/15/2022	Peninsula Street (circle)
Litter Pickup	2/15/2022	Harbor Circle
Litter Pickup	2/15/2022	Fiesta Drive
Litter Pickup	2/15/2022	George Vause Road
Litter Pickup	2/15/2022	Mardi Gras Way
Litter Pickup	2/15/2022	Carousel Terrace
Litter Pickup	2/15/2022	Bay Front Drive
Litter Pickup	2/15/2022	Cypress Street
Litter Pickup	2/15/2022	Bald Point Road
Litter Pickup	2/15/2022	Pine Street
Litter Pickup	2/15/2022	Carnival Lane
Litter Pickup	2/15/2022	Chip Morrison Road
Litter Pickup	2/15/2022	Gulf Shore BLVD
Litter Pickup	2/15/2022	9th Street E (City of Carrabelle)
Litter Pickup	2/15/2022	CR67
Graded Road(s)	2/21/2022	Jeff Sanders Road
Shoulder Work	2/21/2022	CR67
Graded Road(s)	2/21/2022	Avenue H E (City of Carrabelle)
Shoulder Work	2/21/2022	CR67
Graded Road(s)	2/21/2022	
Flagged	2/21/2022	

District 2 - Commissioner Boldt

Work Performed:

	<u>Date</u>	<u>Road</u>
Flagged	2/21/2022	CR67
Shoulder Work	2/21/2022	CR67
Shoulder Work	2/22/2022	CR67
Shoulder Work	2/22/2022	CR67
Flagged	2/22/2022	CR67
Flagged	2/22/2022	CR67

0

Material HAUL From:

	<u>Date</u>	<u>Road</u>	<u>Cubic Yards</u>	<u>Tons</u>
Litter	2/10/2022	Baywood Drive (City of Carrabelle)	1	0
Litter	2/10/2022	Maxine Road	1	0
Litter	2/10/2022	CR67	1	0
Litter	2/10/2022	West Drive	1	0
Litter	2/10/2022	Kendrick Road	1	0
Litter	2/15/2022	Bald Point Road	0.200000003	0
Litter	2/15/2022	Chip Morrison Road	0.200000003	0
Litter	2/15/2022	Harbor Circle	0.200000003	0
Litter	2/15/2022	Mariner Circle	0.200000003	0
Litter	2/15/2022	George Vause Road	0.200000003	0
Litter	2/15/2022	Gulf Shore BLVD	0.200000003	0
Litter	2/15/2022	Cypress Street	0.200000003	0
Litter	2/15/2022	Pine Street	0.200000003	0
Litter	2/15/2022	Fiesta Drive	0.200000003	0
Litter	2/15/2022	Clemens Street	0.200000003	0
Litter	2/15/2022	Arizona Street	0.5	0
Litter	2/15/2022	Carnival Lane	0.200000003	0
Litter	2/15/2022	Peninsula Street (circle)	0.200000003	0
Litter	2/15/2022	Bay Front Drive	0.200000003	0
Litter	2/15/2022	Mardi Gras Way	0.200000003	0
Litter	2/15/2022	Oak Street (Louisiana Ave/Pinewood Ave)	1	0
Litter	2/15/2022	Angus Morrison	0.200000003	0
Litter	2/15/2022	Apalachee Street	0.5	0
Litter	2/15/2022	Carousel Lane	0.200000003	0

Litter	TOTAL	10.20000005	0
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Material HAUL To:

	<u>Date</u>	<u>Road</u>	<u>Cubic Yards</u>	<u>Tons</u>
Black Dirt	2/10/2022	CR67	18	0
Black Dirt	TOTAL		18	0
Busted Broken Concrete	2/10/2022	CR67	18	0
Busted Broken Concrete	TOTAL		18	0
Dirty 89 Lime Rock	2/15/2022	Oak Street (Louisiana Ave/Pinewood Ave)	4	0
Dirty 89 Lime Rock	TOTAL		4	0
Milled Asphalt	2/21/2022	CR67	8	0
Milled Asphalt	2/21/2022	CR67	8	0
Milled Asphalt	2/22/2022	CR67	9	0
Milled Asphalt	2/22/2022	CR67	9	0
Milled Asphalt	TOTAL		34	0

Rip Rap	2/10/2022	CR67	18	0
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District 2 - Commissioner Boldt

<u>Material HAUL To:</u>	<u>Date</u>	<u>Road</u>	<u>Cubic Yards</u>	<u>Tons</u>
Rip Rap		TOTAL	18	0

District 3 - Commissioner Lockley

<u>Work Performed:</u>	<u>Date</u>	<u>Road</u>		
Litter Pickup	2/15/2022	Avenue G (City of Apalachicola)		
Litter Pickup	2/15/2022	Martin Luther King Jr. Ave. (City of Apalachicola) Jacobie Lane		
Litter Pickup	2/15/2022	(City of Apalachicola)		
Litter Pickup	2/15/2022	8th Street (City of Apalachicola)		
Litter Pickup	2/15/2022	9th Street (City of Apalachicola)		
Litter Pickup	2/15/2022	Avenue H (City of Apalachicola)		
Shoulder Work	2/16/2022	25th Avenue (City of Apalachicola)		
Shoulder Work	2/16/2022	25th Avenue (City of Apalachicola)		
			0	

<u>Material HAUL From:</u>	<u>Date</u>	<u>Road</u>	<u>Cubic Yards</u>	<u>Tons</u>
Litter	2/15/2022	Jacobie Lane (City of Apalachicola)	1	0
Litter	2/15/2022	Avenue G (City of Apalachicola)	1	0
Litter	2/15/2022	Avenue H (City of Apalachicola)	1	0
Litter	2/15/2022	8th Street (City of Apalachicola)	1	0
Litter	2/15/2022	Martin Luther King Jr. Ave. (City of Apalachicola)	2	0
Litter	2/15/2022	9th Street (City of Apalachicola)	1	0
Litter		TOTAL	7	0

<u>Material HAUL To:</u>	<u>Date</u>	<u>Road</u>	<u>Cubic Yards</u>	<u>Tons</u>
Milled Asphalt	2/16/2022	25th Avenue (City of Apalachicola)	1	0
Milled Asphalt		TOTAL	1	0

District 4 - Commissioner Parrish

<u>Work Performed:</u>	<u>Date</u>	<u>Road</u>		
Shoulder Work	2/15/2022	Pal Rivers Road		
Litter Pickup	2/15/2022	Pine Log Road		
Shoulder Work	2/15/2022	Squire Road		
Shoulder Work	2/15/2022	Long Road		
Litter Pickup	2/15/2022	Bike Path (Bluff Road, Apalachicola)		
Shoulder Work	2/15/2022	Pal Rivers Road		
Shoulder Work	2/15/2022	Bluff Road		
Shoulder Work	2/15/2022	Gibson Road		
Shoulder Work	2/15/2022	Bluff Road		
Litter Pickup	2/15/2022	Pine Log Road		
Shoulder Work	2/15/2022	Gibson Road		
Litter Pickup	2/15/2022	Bike Path (Bluff Road, Apalachicola)		
Shoulder Work	2/15/2022	Squire Road		
Shoulder Work	2/15/2022	Long Road		
Shoulder Work	2/16/2022	Highland Park Road		
Shoulder Work	2/16/2022	Cypress Street		
Shoulder Work	2/16/2022	Connector Road		
Shoulder Work	2/16/2022	Rosemont Street		
Shoulder Work	2/16/2022	Squire Road		
Driveway repair	2/16/2022	Gibson Road		
Shoulder Work	2/16/2022	Brownsville Road		
Driveway repair	2/16/2022	Gibson Road		

District 4 - Commissioner Parrish

Work Performed:

	<u>Date</u>	<u>Road</u>
Shoulder Work	2/16/2022	Highland Park Road
Shoulder Work	2/16/2022	Connector Road
Shoulder Work	2/16/2022	Rosemont Street
Shoulder Work	2/16/2022	Brownsville Road
Shoulder Work	2/16/2022	Bay City Road
Shoulder Work	2/16/2022	Cypress Street
Shoulder Work	2/16/2022	Bay City Road
Shoulder Work	2/16/2022	Squire Road
Hauled Fuel to Equipment	2/16/2022	Apalachicola Air Port
Litter Pickup	2/17/2022	Cypress Street
Litter Pickup	2/17/2022	Highland Park Road
Litter Pickup	2/17/2022	Rosemont Street
Litter Pickup	2/17/2022	Connector Road
Litter Pickup	2/17/2022	Pinewood Street
Litter Pickup	2/17/2022	Cypress Street
Driveway repair	2/17/2022	Rosemont Street
Litter Pickup	2/17/2022	Gibson Road
Pot hole Repair (Fill)	2/17/2022	Jackie Whitehurst Street
Litter Pickup	2/17/2022	Highland Park Road
Pot hole Repair (Fill)	2/17/2022	Brownsville Road
Pot hole Repair (Fill)	2/17/2022	Jackie Whitehurst Street
Driveway repair	2/17/2022	Rosemont Street
Litter Pickup	2/17/2022	Gibson Road
Litter Pickup	2/17/2022	Pinewood Street
Litter Pickup	2/17/2022	Connector Road
Litter Pickup	2/17/2022	Rosemont Street
Pot hole Repair (Fill)	2/17/2022	Brownsville Road
Picked up roots, Removed Tree Limbs, Litter Pickup	2/21/2022	Peachtree Road
Picked up roots, Removed Tree Limbs, Litter Pickup	2/21/2022	Bike Path (Bluff Road, Apalachicola)
Picked up roots, Removed Tree Limbs, Litter Pickup	2/21/2022	Bluff Road

0

Material HAUL From:

	<u>Date</u>	<u>Road</u>	<u>Cubic Yards</u>	<u>Tons</u>
Litter	2/15/2022	Pine Log Road	2	0
Litter	2/15/2022	Bike Path (Bluff Road, Apalachicola)	3	0
Litter	2/17/2022	Rosemont Street	1	0
Litter	2/17/2022	Cypress Street	1	0
Litter	2/17/2022	Gibson Road	1	0
Litter	2/17/2022	Pinewood Street	1	0
Litter	2/17/2022	Connector Road	1	0
Litter	2/17/2022	Highland Park Road	1	0
Litter	2/21/2022	Peachtree Road	1	0
Litter	2/21/2022	Bike Path (Bluff Road, Apalachicola)	2	0
Litter	2/21/2022	Bluff Road	2	0

Litter	TOTAL	16	0
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Material HAUL To:

	<u>Date</u>	<u>Road</u>	<u>Cubic Yards</u>	<u>Tons</u>
Cold Mix, Asphalt	2/17/2022	Jackie Whitehurst Street	3	0
Cold Mix, Asphalt	2/17/2022	Brownsville Road	3	0

District 4 - Commissioner Parrish

<u>Material HAUL To:</u>	<u>Date</u>	<u>Road</u>	<u>Cubic Yards</u>	<u>Tons</u>
Cold Mix, Asphalt	TOTAL		6	0
Dirty 89 Lime Rock	2/17/2022	Rosemont Street	3	0
Dirty 89 Lime Rock	TOTAL		3	0
Milled Asphalt	2/15/2022	Gibson Road	1	0
Milled Asphalt	2/15/2022	Squire Road	1	0
Milled Asphalt	2/15/2022	Pal Rivers Road	1	0
Milled Asphalt	2/15/2022	Long Road	1	0
Milled Asphalt	2/15/2022	Bluff Road	1	0
Milled Asphalt	2/16/2022	Bay City Road	1	0
Milled Asphalt	2/16/2022	Squire Road	1	0
Milled Asphalt	2/16/2022	Connector Road	1	0
Milled Asphalt	2/16/2022	Cypress Street	1	0
Milled Asphalt	2/16/2022	Gibson Road	1	0
Milled Asphalt	2/16/2022	Rosemont Street	1	0
Milled Asphalt	2/16/2022	Highland Park Road	1	0
Milled Asphalt	2/16/2022	Brownsville Road	1	0
Milled Asphalt	TOTAL		13	0

District 5 - Commissioner Ward

<u>Work Performed:</u>	<u>Date</u>	<u>Road</u>		
Sign Maintenance	2/10/2022	Gulf View Road		
Litter Pickup	2/10/2022	Bear Creek Rd		
Litter Pickup	2/10/2022	Carlton Millender Road		
Litter Pickup	2/10/2022	Sanborn Road		
Litter Pickup	2/10/2022	Ridge Road		
Driveway repair	2/14/2022	Wilderness Road		
Cut bushes back	2/14/2022	Plum Street		
Flagged	2/14/2022	Plum Street		
Shoulder Work	2/14/2022	CC Land		
Shoulder Work	2/14/2022	Otterslide Road		
Shoulder Work	2/14/2022	Wilderness Road		
Driveway repair	2/14/2022	Wilderness Road		
Shoulder Work	2/16/2022	Avenue A (District 5)		
Litter Pickup	2/16/2022	Otterslide Road		
Culvert Misc, Driveway repair	2/16/2022	CC Land		
Culvert Misc, Driveway repair	2/16/2022	CC Land		
Pot hole Repair (Fill), Shoulder Work	2/17/2022	4th Street		
			0	

<u>Material HAUL From:</u>	<u>Date</u>	<u>Road</u>	<u>Cubic Yards</u>	<u>Tons</u>
Litter	2/10/2022	Sanborn Road	0.5	0
Litter	2/10/2022	Ridge Road	2	0
Litter	2/10/2022	Bear Creek Rd	1	0
Litter	2/10/2022	Carlton Millender Road	0.5	0
Litter	2/14/2022	CC Land	2	0
Litter	2/16/2022	Otterslide Road	1	0
Litter	TOTAL		7	0

<u>Material HAUL To:</u>	<u>Date</u>	<u>Road</u>	<u>Cubic Yards</u>	<u>Tons</u>
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District 5 - Commissioner Ward

Material HAUL To:

	<u>Date</u>	<u>Road</u>	<u>Cubic Yards</u>	<u>Tons</u>
Cold Mix, Asphalt	2/17/2022	4th Street	3	0
Cold Mix, Asphalt	TOTAL		3	0
Dirty 89 Lime Rock	2/14/2022	Otterslide Road	1	0
Dirty 89 Lime Rock	2/14/2022	Wilderness Road	1	0
Dirty 89 Lime Rock	2/14/2022	Wilderness Road	8	0
Dirty 89 Lime Rock	2/14/2022	CC Land	1	0
Dirty 89 Lime Rock	2/16/2022	CC Land	3	0
Dirty 89 Lime Rock	TOTAL		14	0
Rip Rap	2/16/2022	CC Land	3	0
Rip Rap	TOTAL		3	0



FRANKLIN COUNTY DEPARTMENT OF

Solid Waste & Recycling Animal Control Parks & Recreation

210 State Road 65

Eastpoint, Florida 32328

Tel.: 850-670-8167

Fax: 850-670-5716

Email: fcsoud@franklin.net

DIRECTOR'S REPORT

FOR: The Franklin County Board of County Commissioners

DATE March 1, 2022

TIME: 9:00 A.M.

SUBJECT(S):

REQUESTED ACTION:

Playground Equipment: Classy Lowery In Carrabelle located at 707 SE Ave C owned by Franklin County and maintained by the Parks and Recreation Department. The playground equipment has been removed over the years and never replaced, the citizens have been waiting patiently for replacement. I have found a piece of equipment and would like to get approval to make the purchase and have it certified installed.

Action Requested: Motion to use part of auction proceeds to purchase equipment and have it certified installed.

FOR BOARD INFORMATION:

February 9th –February 22nd RIGHT-OF-WAY DEBRIS PICKUP

Apalachicola	Eastpoint	St George Island	Carrabelle	Lanark	Alligator Point
16.9TONS	12.49 TONS	3.88 TONS	42.11 TONS	19.81 TONS	41.27 TONS

RECYCLE MATERIAL HAULED

	Apalachicola	Eastpoint	St George Island	Carrabelle	Lanark	Alligator Point	St James
Cardboard	2.3 TONS	3.95 TONS	4.72 TONS	-0- TONS	-0-TONS	-0- TONS	.79 TONS
Plastic, Paper, Glass, Aluminum 2.25 Tons	-0-TONS	-0- TONS	-0-TONS	-0-TONS	-0-TONS	-0-TONS	-0-TONS

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REQUESTED ACTION: None



28 Airport Road, Apalachicola, Florida 32320

(850) 653-8977, Fax (850) 653-3643

Em3frank@fairpoint.net

Report to Board of County Commissioners

Date: March 1, 2022

Action Items:

- a. Asking for Board approval and signing of the MOU with Franklin County and Gulf County ARC & Transportation. This MOU is the same as last years and serves as our means for transporting our special needs clients out of the county during an evacuation.

Information Item:

- b. 2/23/22 Re-entry tags were created and mailed out.
- c. 2/23/22 EOC and Franklin County EMS hosted a CPR and First Aid class at the EOC 1:00 PM -4:30 PM.
- d. 2/22/22 Updated our BDW for EMPA and emailed it to Teresa Warner with FDEM.
- e. 2/22/22 Retrieved message board from the corner of 8th Street and HWY 98 in Eastpoint that was used for the Chambers benefit.
- f. 2/22/22 Retrieved Ford F250 and tables that were loaned to the Franklin County Library for their fundraiser.
- g. 2/22/22 Sent out invited for Build-A-Bucket Event at Vrooman Park May 21st from 10:00 AM- 3:00 PM via email.
- h. 2/18/22 Programed and delivered message board to 8th Street and HWY 98 in Eastpoint for the Chambers benefit.
- i. 2/18/22 Called DirectTV about issue with an invoice and had it resolved.
- j. 2/18/22 Ordered items to hand out at the Franklin County School for Career Day.
- k. 2/18/22 Ordered items to be handed out during out Build-A-Bucket event.
- l. 2/18/22 Worked on reviewing Weems Hospital's Emergency Management Plan.
- m. 2/17/22 Changed dates for L105 PIO (Public Information Officer) Class to 04/11/22- 04/13/22 due to unforeseen scheduling issue with instructor.
- n. 2/17/22 Dropped of quarter 2 check for EMPG to Erin Griffith.
- o. 2/17/22 Dropped off lock for the Apalach sandbag location with the Road Department to be bent and installed.
- p. 2/17/22 Met with FDOT and Centric Aviation to answer survey questions.
- q. 2/17/22 Sent Craig Gibson with Weems Hospital the Crosswalk to be completed for their CEMP.
- r. 2/17/22 Monthly IPAWS test completed.
- s. 2/17/22 Moved all persons signed up for L105 class up to approved in SERT TRAC.
- t. 2/15/22 Total of 250 bucket were ordered for Build-A-Bucket event, 100 of which were donated by Ace Hardware in Apalach, the other 150 were purchased with our Duke Energy Grant.
- u. 2/15/22 Business Contacts were updated in our Outlook contacts.

- v. EOC staff are working to update slides to be pushed out on our digital kiosks located throughout the county.
- w. EOC staff will be attending Career Day at the Franklin County School on 3/25/22.
- x. EOC staff are updating the logistics plan including the Emergency Fuel Plan.
- y. EOC Staff and Tim Keith Lucas, EOC Volunteer updated our Templates for Public Messaging.
- z. EOC Staff is in the planning process for a Build a Disaster Bucket Event. This event will be used to educate residents on how to better prepare for a disaster. This Event will in part be made possible by the Duke Energy grant in the amount of \$10,000 received by FCEM.
- aa. EOC Staff are in the review process of the Comprehensive Emergency Management Plans for St. James Bay Rehab.
- bb. EOC Will be Hosting G-2300 Intermediate Emergency Operations Center Functions Class 4/26/2022-4/28/2022.
- cc. EOC will be hosting a G-205 Recovery from Disaster: The Local Government Role 06/21/22-06/24/22. Scheduled Class and Emailed County and City officials inviting them to register and attend.
- dd. EOC will be hosting a L105 PIO (Public Information Officer) Class 04/11/22-04/13/22. Scheduled Class and Emailed County and City officials inviting them to register and attend.
- ee. With COVID cases rising again in Franklin County, we are taking this opportunity to remind residents that EOC Staff continue to update our Kiosks located throughout Franklin County with COVID Information along with Preparedness information for storms and disasters.

KIOSK LOCATIONS:

- Carrabelle – Franklin County Courthouse Carrabelle Annex
Carrabelle Chamber of Commerce
- Eastpoint – Carquest
- Apalachicola – Franklin County Emergency Management
Apalachicola Chamber of Commerce
Apalachicola Post Office

- ff. Reviewed the FEPA Legislative update for information pertaining to Emergency Management and FCEM Funding.
- gg. EOC Staff are verifying our SERT Emergency Sites including Disaster Recover Center's, County Staging Areas, County Points of Distribution, Sandbag Distribution Locations, etc.
- hh. Contacted Howard regarding dumping sand at Sandbag Distribution Locations. Contacted FCSD regarding inmates filling sandbags.
- ii. EOC Staff are in the planning process for a WebEOC training for all persons who work the EOC during a disaster. This training will allow for ease of use of the WebEOC software during an event. Notices for this training will be sent out very soon.
- jj. EOC Staff are updating standard use forms for use during events/disasters.
- kk. Updating Contacts and the EOC Notification Directory.



28 Airport Road, Apalachicola, Florida 32320
Em3frank@fairpoint.net

(850) 653-8977, Fax (850) 653-3643

Pamela Brownell

Pamela Brownell
Director

MEMORANDUM OF AGREEMENT

This MEMORANDUM OF AGREEMENT is made this day **14** and month **February** of 2022, by and between **Franklin County**, a Political subdivision of the State of Florida, hereinafter referred to as "**COUNTY**", and the **GULF COUNTY ARC & TRANSPORTATION**, hereinafter referred to as "**GULF COUNTY ARC & TRANSPORTATION**".

WITNESSETH:

WHEREAS, Franklin County is a "local emergency management agency" pursuant to Chapter 252, **Florida Statutes**, and therefore has the responsibility for "emergency management" for the COUNTY; and

WHEREAS, in furtherance of the Franklin County Comprehensive Emergency Management Plan, the COUNTY and the GULF COUNTY ARC & TRANSPORTATION recognize the mutual benefits that will arise, as the result of the GULF COUNTY ARC & TRANSPORTATION and its personnel working with the COUNTY during a state of emergency.

NOW, THEREFORE, the COUNTY and the GULF COUNTY ARC & TRANSPORTATION, for and in consideration of the mutual covenants and promises provided for in this memorandum of agreement, agree as follows:

Section 1. **Purpose**. The purpose of this Agreement is to provide for cooperation and coordination between the COUNTY and the GULF COUNTY ARC & TRANSPORTATION in carrying out responsibilities to serve the people of Franklin County during emergencies or disasters.

Section 2. **Obligations of the County**, Franklin County, through its Emergency Management Program, agrees to:

- A. Identify emergency transportation priorities in cooperation with the GULF COUNTY ARC & TRANSPORTATION.
- B. Identify origins and destinations for emergency transportation resources.
- C. Provide as much advance notice as possible to the GULF COUNTY ARC & TRANSPORTATION for the need of GULF COUNTY ARC & TRANSPORTATION'S assistance.
- D. Provide space in the Franklin County Emergency Operations Center (EOC) for a GULF COUNTY ARC & TRANSPORTATION representative and any necessary support staff.
- E. Work with the GULF COUNTY ARC & TRANSPORTATION to establish the necessary communication resources needed to coordinate the use of GULF COUNTY ARC & TRANSPORTATION'S assistance.

Section 3. **Obligations of the GULF COUNTY ARC & TRANSPORTATION**, The GULF COUNTY ARC & TRANSPORTATION, through its CFO or designee, agrees to:

- A. Provide all necessary and requested assistance, to the lawful extent possible, to the COUNTY when a state of local emergency is declared by Franklin County as authorized by Section 252.38 (6) (e), **Florida Statutes**, in a manner consistent with the State Comprehensive Emergency Management Plan, and any supporting plans and procedures written in accordance with the provisions of Section 7 of this Agreement.

- B. Provide to the lawful extent possible, any requested assistance to the COUNTY in the event emergencies arise that do not require a “state of local emergency” to be declared by the Franklin County.
- C. Assist the COUNTY in establishing the necessary communications resources needed to coordinate the use of GULF COUNTY ARC & TRANSPORTATION’S assistance.
- D. The “GULF COUNTY ARC & TRANSPORTATION” will provide the following types of transportation services to the “COUNTY”:
 - 1. Ambulatory (Individuals able to walk without assistance)
 - 2. Wheelchair (Individuals requiring a wheelchair for mobility)
- E. Days and Hours of Availability: The GULF COUNTY ARC & TRANSPORTATION will provide the above services 24 hours a day, 7 days a week to the County during an emergency.
- F. Vehicle and Equipment Standards: All vehicles are subject to daily vehicle safety inspections by the driver, Safety Reviews are conducted biennially by the Florida Department of Transportation. The GULF COUNTY ARC & TRANSPORTATION will provide the COUNTY a copy of proof of insurance.

Section 4. **Training.** Both parties agree to support training activities as resources and time permit, and recognize that training is essential to successfully providing assistance to the people of Franklin County in an emergency or disaster.

- A. Driver Requirements: All drivers are required to undergo pre-employment drug and alcohol screening as mandated by the Florida Department of Transportation and receive a negative test result before they are considered for hire as drivers. All hired safety sensitive personnel are entered into the random drug and alcohol (D & A) pool and subject to random D&A screening. All drivers receive training in Safety Regulations, Americans with Disabilities Act (ADA) rule and regulations, Passenger Sensitivity Training, the proper operation of wheelchair lifts, stretcher transports (one and two-man operations) tie downs, restraints, passenger assistance, etc.

Section 5. **Reimbursement Expenses:**

- A. Actual Emergencies: The COUNTY shall reimburse the GULF COUNTY ARC & TRANSPORTATION for the actual cost to the GULF COUNTY ARC & TRANSPORTATION for providing emergency transportation assistance. Expenses shall be allocated, based upon a cost of \$1.31 per mile for Ambulatory persons and a rate of \$2.24 per mile for wheelchair pickup, as agreed upon by both parties. Reimbursement to the GULF COUNTY ARC & TRANSPORTATION shall be made in a lump sum and shall be paid within (60) days, or as soon as possible thereafter, if resources are unavailable to process payment, and after the GULF COUNTY ARC & TRANSPORTATION provides the COUNTY with the itemized invoices for emergency transportation purposes. The GULF COUNTY ARC & TRANSPORTATION shall provide the COUNTY with, and assist in, the completion of all necessary documentation within the GULF COUNTY ARC & TRANSPORTATION’S control or possession, to enable the COUNTY to be reimbursed from other sources, as the result of the COUNTY’S expenditures.
- B. The GULF COUNTY ARC & TRANSPORTATION will insure a representative is available to help coordinate evacuation transportation during an emergency, and will be responsible for that representative’s pay.

Section 6. **Limit on Allocation:** The GULF COUNTY ARC & TRANSPORTATION shall not furnish services provided for under this agreement which exceed the sum of \$25,000, unless funds for those services exceeding \$25,000 have been specifically authorized by the COUNTY.

Section 7. **Assumption of Liability:** The COUNTY and the GULF COUNTY ARC & TRANSPORTATION agree that each will assume responsibility for negligent acts of its own officers, employees, and agents, including volunteers, arising out of this Agreement. Each will defend all claims, causes of action, demands, suits, or other actions which any person may pursue based upon the negligent acts of the officers, employees, or agents, of the respective entity. Neither party assumes liability beyond that allowed by Section 768.28 **Florida Statutes.** This section shall not be construed as waiving any defense or limitation which either party may have against any claim or cause, or cause of action by any person not a party to this Agreement.

Section 8. **Employees of the GULF COUNTY ARC & TRANSPORTATION.** The COUNTY and GULF COUNTY ARC & TRANSPORTATION agree that throughout the term of this Agreement and during the performance of obligations hereunder, that the GULF COUNTY ARC & TRANSPORTATION employees shall not be construed to either agents or employees of the COUNTY for the purposes of this Agreement.

Section 9. **Agreement to include Entire Agreement.** This Agreement constitutes the entire agreement between the GULF COUNTY ARC & TRANSPORTATION and the COUNTY, any verbal understanding, statements or prior writing or agreements to the contrary notwithstanding.

Section 10. **Agreement Modification.** This Agreement shall not be modified unless such modification is in writing and signed by the COUNTY and the GULF COUNTY ARC & TRANSPORTATION.

Section 11. **Termination.** Either party to the Agreement may terminate this Agreement by giving ninety (90) days notice in writing to the other party.

Section 12. **Execution of Agreement.** Pursuant to Section 163.01 (11) **Florida Statutes,** this Agreement shall take effect after it has been signed by both the COUNTY and the GULF COUNTY ARC & TRANSPORTATION, and upon being duly filed with the Clerk of the Court of Franklin County.

IN WITNESS WHEREOF, the COUNTY and the GULF COUNTY ARC & TRANSPORTATION hereto have set their hands and seals on the date and year indicated.

ATTEST:
CLERK OF THE CIRCUIT COURT

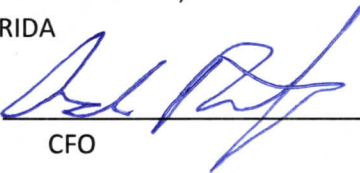
BOARD OF COUNTY
COMMISSIONERS OF FRANKLIN COUNTY,
FLORIDA

By: _____
County Clerk

By: _____
Chairman

GULF COUNTY ARC & TRANSPORTATION OF
FRANKLIN COUNTY,
FLORIDA

Witness

By:  _____
CFO

Witness



MEETING DATE: March 1, 2022
DEPARTMENT: UF/IFAS Franklin County Extension Program
TOTAL ATTACHEMENTS: None

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Informational Items

General Extension Activities:

1. During this period, the Extension office assisted citizens on topics related to Asian cycad scale on sago palms, ground nesting bee colony, interpreting soil test reports, providing information on confederate jasmine, perennial peanut and more.
2. Extension Director conducted a native plant ID walk at Wakulla Springs State Park as part of the UF/IFAS Walk across Wakulla project.

Sea Grant Extension:

3. Extension Director participated in the quarterly Natural Resources Program Implementation Team meeting with other NW District NR faculty.
4. Extension Director participated in a statewide FL Sea Grant faculty meeting via Zoom from program updates.
5. Extension Director participated in the annual two-day symposium hosted by the ANERR Research program regarding projects being conducted locally.
6. Extension Director met with CEDs in Gulf and Bay County to discuss updates to the training video used by volunteers in the Scallop Sitter program. We will again be utilizing volunteers to care for scallops in predator exclusion cages in Franklin County this Summer through Fall. This improves the likelihood of successful spawning and survival of adults to spawning age.

4-H Youth Development:

7. Our 4-H club leaders and several youth attended the 4-H Day at the Capitol event during this period. Hundreds of youth from across the state met at the Capitol to represent 4-H and talk with their legislative delegations.

Family and Consumer Sciences:

8. Our Family Nutrition Program assistant continues providing nutrition programming in local schools.

Agriculture/Home Horticulture:

9. Extension Director conducted field visits in Apalachicola and Lanark Village during this period to assist homeowners on various issues.

Implementation of Fine-Free Policy Presented by Central Administrator Courtney Whitaker on February 14, 2022

Implementation of Fine-Free Policy

OVERVIEW

The Wilderness Coast Public Libraries Fine-Free Policy will be a multi-phase process that takes place over the next several months.

GOALS

1. Public and staff education around the new policy
2. Gradual implementation of the fine-free policy that results in all Wilderness Coast Public Libraries being fine-free

March 2022

Library loans are automatically renewed six times unless materials are placed on hold by another patron.

April 2022

All youth accounts are made fine-free.

May 2022

Fine Amnesty Month! Patrons may return all overdue materials without penalty.

August 2022

All fines are wiped from patron accounts.

September 2022

Campaign for Library Card Sign-Up Month with “Wilderness Coast Public Libraries are now Fine-Free!”

Submitted to the Library Board by Central Administrator Courtney Whitaker February 14, 2022

Recommendation for Fine-Free Policy for Wilderness Coast Public Libraries

Recommendation

The Library Directors and Central Administrator recommend that the Wilderness Coast Public Libraries Board eliminate the imposition and collection of overdue fines for late return of materials. The libraries will **continue to bill and collect for lost items** and block patron card access if items are not returned or paid for in a reasonable amount of time. Additionally, the ILL fine policy will remain.

Library Mission and Values

Fines have not been shown to be an effective deterrent to the late return of materials. Fines have been shown to act as an inequitable barrier to service, disproportionately impacting children and community members with the least financial resources. Late fees are therefore in opposition to the Library's core values of equitable service, fostering early literacy, and barrier-free access to information and services. From both a mission and a values perspective, fines should be eliminated.

Lost Revenue

The experience of many libraries that have gone fine-free suggests that a drop in revenue will be offset to a large degree by other savings. Staff time is involved in numerous interactions with patrons that revolve around fines including:

- Negotiating the appropriateness of fines and fine waivers
- Negotiating fine payment plans
- Assisting patrons in paying their fines by cash or check
- Fiscal staff tracking and reconciling payments with fine records

The San Rafael (CA) Public Library analyzed fine transactions and determined that each transaction requires approximately ten minutes of staff time when factoring in payment, processing at service desks, counting and processing of cash, counting cash for deposit, and processing and reconciliation with the finance department.

The Vernon (IL) Public Library District reports that “the cost of staff time to handle overdue fines and of processing amounts to more than what they’re earning back from patrons” ([The End of Overdue Fines? » Public Libraries Online](#))

Additionally, the elimination of library fines has been found to increase usage of library materials, which results in a higher return on investment into the collection.

Research and Experience of Other Library Systems

Public libraries in the state of Florida and across the United States are increasingly eliminating overdue fines. Libraries have begun to recognize that fines serve no positive purpose but act as a significant and inequitable pay barrier to services. There is an increasing body of research and direct experience that supports the elimination of library fines. Libraries that have eliminated fines have consistently reported that

- There is no significant negative impact to the return of materials
- Circulation of materials increases
- Card registration increases
- Staff morale is improved
- Staff time can be redirected from transactions to more patron-focused activities

When the San Rafael Public Library experimented with the elimination of fines for children's materials in 2014 - 2015, they saw a 39% increase in youth card registrations. Remarkably, that increase was driven by a 126% increase in their Pickweed Branch, which serves the most economically disadvantaged neighborhood in San Rafael (San Rafael City Council Agenda Report 1/17/17.)

Nearing the one-year anniversary of instilling the policy, the Algonquin Library of the Vernon Area Public Libraries reports that they have seen no adverse effects. An article in Public Libraries Online reports that "in fact, it's only increased the goodwill of patrons towards the public library. Since introducing the no overdue fines policy, VAPL has also received only positive responses from their patrons and the community at large."

The Colorado State Library issued a White Paper entitled Removing Barriers to Access ([Removing Barriers to Access](#)) that explored the impact of fines and fees on access to library services for children. This comprehensive study concluded that:

- The threat of accumulating fines for overdue materials is keeping low-income families away from libraries.
- Fine-free, patron-friendly policies will bring more community members into the library, especially the low-income families who need the library the most.
- Charging fines does not result in greater circulation of library materials or in the timely return of items.
- The timely administrative and staff costs often equals or exceeds the revenue earned from fines and fees.
- It may be counterproductive to enforce policies that are punitive in nature

Conclusion

The overwhelming body of evidence suggests that fines do not serve their intended purpose of promoting timely return of materials. They do however create significant barriers to access and use of the library and these barriers inequitably impact children and residents with lower incomes. The imposition of fines is at odds with our core values and mission of providing equitable access, promoting learning, and fostering early childhood literacy.

There is much research that suggests that one of the keys to academic and economic success is the early acquisition of vocabulary and reading skills. By disenfranchising children, particularly children from low-income homes, we are not only negatively impacting these children, but the future health and vitality of our cities.

Research also suggests that the small anticipated loss in revenue is likely offset by savings in the costs of imposing, collecting, and managing late fees. Any small loss in revenue will certainly result in a significant benefit to the residents of Jefferson, Wakulla, and Franklin counties in improved access to our collections and services and in the community as we support early literacy and lifelong learning for all, regardless of socioeconomic status.

2019 ALA Midwinter Meeting Resolution on Monetary Library Fines as a Form of Social Inequity

Whereas monetary fines present an economic barrier to access of library materials and services; Whereas there is mounting evidence that indicates eliminating fines increases library card adoption and library usage; Whereas monetary fines create a barrier in public relations, and absorb valuable staff time applying, collecting, and managing dues; Whereas the first policy objective listed in ALA Policy B.8.10 (Library Services to the Poor) as approved by ALA Council on January 27, 2019, states that the American Library Association shall implement these objectives by “Promoting the removal of barriers to library and information services, particularly fees, and overdue charges”; Whereas ALA Policy B.4.2 (Free Access to Information) “asserts that the charging of fees and levies for information services, including those services utilizing the latest information technology, is discriminatory in publicly supported institutions providing library and information services”; Whereas in Economic Barriers to Information Access, An Interpretation of the Library Bill of Rights, ALA states “All library policies and procedures, particularly those involving fines, fees, or other user charges, should be scrutinized for potential barriers to access; Whereas libraries will need to take determined and pragmatic action to dismantle practices of collecting monetary fines Whereas libraries of all types are responsive to bodies, be they school districts, boards of trustees, college and university administration, or government entities and therefore need to be able to make the case to those bodies about eliminating fines; and Whereas monetary fines ultimately do not serve the core mission of the modern library; now, therefore, be it 2018-2019 ALA CD# 38 (Rev.1/27) 2019 ALA Midwinter Meeting Resolved, that the American Library Association (ALA), on behalf of its members 1. adds a statement to the Policy Manual that establishes that “The American Library Association asserts that imposition of monetary library fines creates a barrier to the provision of library and information services.”; 2. urges libraries to scrutinize their practices of imposing fines on library patrons and actively move towards eliminating them; and 3. urges governing bodies of libraries to strengthen funding support for libraries so they are not dependent on monetary fines as a necessary source of revenue. Mover: Peter Hepburn, Councilor At-Large, 773.426.8082 Seconders: Matt Ciszek, Councilor At-Large, 330.397.3650 Sara Dallas, Councilor At-Large, 518.859.0742 Ed Garcia, Councilor At-Large, 401-497-8992 Version: Final. 1.27.19 4:51 PM



MEETING DATE: March 1st, 2022
NAME/DEPARTMENT/AGENCY: Whitney Roundtree/Franklin County Public Library
TOTAL ATTACHMENTS: 2

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Action Items: None

Informational Items:

- 1) Thank you to all in the community that donated materials, volunteered and/or attended the annual Friends of the Franklin County Public Libraries (FFCPL) book sales. The FFCPL were able to raise \$1,800 at the Eastpoint location and \$2,000 at the Carrabelle location, bringing the total to \$3,800. Fundraising is used to fund many library programs especially the children and teen programs.
- 2) We will be adding brand new Lego activity tables to the children sections at each branch. These tables were generously gifted by the FFCPL.
- 3) March 2nd is National Read Across America Day and Dr. Seuss's Birthday. Launched in 1998 by the [National Education Association](#) (NEA) and guided by a [committee of educators](#), NEA's Read Across America is the nation's largest celebration of reading. The FCPL invites the community to celebrate with daily story-times and events at both branches February 28th – March 5th.
- 4) Library staff will be hosting a special story time and distributing free children's books at Davis Child Development on March 2nd as an outreach opportunity and in conjunction with National Read Across America Day. Children's books have been generously funded by the FFCPL.
- 5) The library will also be participating in the annual Camp Gordon Johnston Parade on March 12th where we will again be distributing free children's and junior books to the community. Books have been generously funded by the FFCPL.
- 6) At the last board meeting WILD approved to adopt a new fine-free policy across the Wilderness Coast library system. The Library Directors and Central Administrator recommend that the Wilderness Coast Public Libraries Board eliminate the imposition and collection of overdue fines for late return of materials. The libraries will continue to bill and collect for lost items and block patron card access if items are not returned or paid for in a reasonable amount of time.

Additionally, the ILL fine policy will remain. Fines have not been shown to be an effective deterrent to the late return of materials. Fines have been shown to act as an inequitable barrier to service, disproportionately impacting children and community members with the least financial resources. Late fees are therefore in opposition to the Library's core values of equitable service, fostering early literacy, and barrier-free access to information and services. The Wilderness Coast Public Libraries Fine-Free Policy will be a multi-phase process that takes place over the next several months.

- 7) Music As Another Language lessons will begin this month and will be a hybrid of in-person and virtual lessons.

Library Events:

Eastpoint Branch

160 Hickory Dip Rd

Eastpoint, FL 32328

850-670-8151

Feb 28th through March 4th- Join us every day at 4 PM, all week long, for stories, free books and fun in celebration of Read Across America and Dr. Seuss's Birthday. Each day will feature a different theme and story as well as a fun activity.

March 1st – Diabetes Awareness at 10:00am-11:00am. This is a monthly program that you can come to and have all your questions answered about Diabetes from a trained professional. John is here to answer any questions you may have. No appointment is needed, and this is a free program.

March 1st– Book Chat at 1:30pm. This is a monthly group that meets to discuss the current books they have been reading or maybe interested in reading. There is no set book for this group; the book of choice is up to the individual

March 15th - STEAM (ages 10-13) at 4:00pm. This is a program that teaches children about Science, Technology, Engineering, Arts and Math. There will be a lesson on one of these topics and a craft or project.

March 16th - Writers forum at 1:00pm. Interested in becoming a writer? This group meets once a month to discuss new ideas and learn useful tips from local author, Dawn Radford.

Thursdays – Hope Florida 9:00 AM- 4:00 PM. We've partnered with the Department of Children and Families to have a Care Navigator on site at Franklin County Public Library branches . **What's a Care**

Navigator? As part of Hope Florida – A Pathway to Prosperity, Care Navigators provide one-on-one support to develop an individualized plan to help customers achieve economic self-sufficiency.

Carrabelle Branch
311 St, James Ave
Carrabelle, FL 32322
850-697-2366

Feb 28th through March 5th- Join us every day at 4 PM, all week long, for stories, free books and fun in celebration of Read Across America and Paddington Bear. Each day will feature a different theme and story as well as a fun activity. On Friday, March 4th, we will have viewing of the film “Paddington” with free popcorn.

- **March 4th- Book Chat at 1:30pm.** This is a monthly group that meets to discuss the current books they have been reading or maybe interested in reading. There is no set book for this group; the book of choice is up to the individual.
- **March 3rd & 17th- Maker Space at 4:00pm.** This is a group of kids who meet to learn how to build and design different things and learn about different topics, like science and art.
- **March 5th, 12th, 19th & 26th - Plant Clinic at 11:00am-1:00pm.** This program is hosted by the Franklin County Master Gardeners. If you have any concerns or questions about your garden and plants this is the place to find the answers.
- **March 8th- Anime Club-4:00pm.** This group meets once a month to discuss new events and their favorite anime characters, books and more. It is great way to meet others who share the love of anime and to make new friends.
- **Wednesdays – Hope Florida 9:00 AM- 4:00 PM.** We’ve partnered with the Department of Children and Families to have a Care Navigator on site at Franklin County Public Library branches. **What’s a Care Navigator?** As part of Hope Florida – A Pathway to Prosperity, Care Navigators provide one-on-one support to develop an individualized plan to help customers achieve economic self-sufficiency.

BCC Report for March 01, 2022 from the airport:

Good Morning Commissioners,

I have no action items this morning.

However FYI—a few comments:

a) As reported last meeting--all Projects and issues addressed in previous meetings are still ongoing.

b) The next quarterly Northwest Florida Region CFASPP (Continuing Florida Aviation System Planning Process) (FDOT) will be held on Thursday, March 3, at the Northwest Florida Beaches Intl. Airport. I invite you to join me representing our airport.

c) I hosted an interesting FDOT sponsored meeting February 17th at 09:00--concerning updating the 2019 Florida Aviation Economic Impact Study (AEIS) of the airport. Connor Chambliss, P.E.--of Kimley-Horn and I met--one on one--with some of the major tenants of the airport.

d) I also attended an interesting Duke Economic Development—Strategic Site Inventory virtual meeting—February 17th at 13:00.

We met at the airport on Tuesday 2/22/22 for an on site discussion and a quick tour of the airport.

e) Also--on the morning of 2/22/22--I met with Tom Mescher, Bruce Graham and a group of EAA Chapter 1646 member/volunteers for a planning meeting for the upcoming (March 1, 2022--today) high school field trip to the airport. The purpose of this field trip is to introduce the students to the world of aviation. There will be static displays of various aircraft, also mechanics and pilots to answer questions and point out component details of the aircraft. The students can also try their hand on a flight simulator. They will be offered actual flights by EAA member pilots at a convenient later date. You are all invited out—however time is short--the students must be on the bus by 14:00 to return to the school.

f) The FDOT has given a heads up that the next airport licensing inspection is up coming—to be scheduled before 4/30/2022.

g) John Collins (AVCON) is here to update you on current projects.

- 1) 06/24 lighting
- 2) Flight obstruction (vegetation) removal.
- 3) Drainage/including ditch clean.
- 4) Master Plan
- 5) Fuel farm
- 6) Apron rehab
- 7) Generators.
- 8) FBO Roof.
- 9) FEMA—flood map.
- 10) R/W lights (receiver)
- 11) T hanger repairs/maintenance, etc.
- 12) Other pending, etc. ?

h) **Questions/Discussion**

Respectfully,
Ted Mosteller

**FRANKLIN COUNTY BOARD OF COUNTY COMMISSIONERS
NOTICE TO RECEIVE SEALED BIDS
FPID #440621-1-54-01**

The Franklin County Board of County Commissioners will receive sealed bids from any qualified person, company or corporation interested in constructing:

CR 30A IMPROVEMENTS FROM THIRTEEN MILE ROAD TO US 98

Project is located in Franklin County, Florida and consists of approximately 5.291 miles (Base Bid) and approximately 3.496 miles (Alternate A) of roadway construction on CR 30A in Franklin County, Florida. The Bid shall include both the Base Bid and Alternate A.

Plans and specifications can be obtained by contacting Mark C. Curenton, Franklin County Planner, at markc@franklincountyflorida.com or 850-653-9783 x-160. The bid must conform to Section 287.133(3) Florida Statutes, on public entity crimes.

This project is funded with assistance from the Florida Department of Transportation (FDOT). By submitting a bid, the company certifies that no principal (which includes officers, directors, or executives) is presently suspended, proposed for debarment, declared ineligible or voluntarily excluded from participation on this transaction by that Agency.

All bidders shall be FDOT qualified per Section 2-1 of the FDOT Standard Specifications for Road and Bridge Construction, latest edition in the following work classes: Grading, Drainage, Grassing, Flexible Paving, Hot Plant-Mixed Bituminous Courses, and Pavement Marking.

Completion date for this project (Base Bid) will be 240 days from the date of the Notice to Proceed presented to the successful bidder.

A 5% bid bond will be required from any firm submitting a proposal in excess of \$150,000. For contracts of \$250,000 or more, a performance and payment bond for 100% of the contract amount will be required to be maintained and in effect throughout the life of the contract.

Liquidated damages for failure to complete the project on the specified date will be set at \$750.00 per day.

Bids will be received until 4:30 p.m. (EST), on Monday, February 28, 2022, at the Franklin County Clerk's Office. Franklin County Courthouse, 33 Market Street, Suite 203, Apalachicola, Florida 32320, and will be opened and read aloud on Tuesday, March 1, 2022, at the County Commission meeting beginning at 9:00 a.m. (EST) at 34 Forbes Street, Apalachicola, Florida. The outside of the envelope should be marked **"Sealed Bid – CR 30A IMPROVEMENTS FROM THIRTEEN MILE ROAD TO US 98"**.

The Board of County Commissioners reserves the right to waive informalities in any bid, to accept and/or reject any and all bids. If the contract is to be awarded, it will be awarded to the lowest responsive bidder. All bids shall remain firm for a period of sixty days after the opening.

All bidders shall comply with all applicable State and local laws concerning licensing, registration and regulation of contractors doing business in the State of Florida.

All technical questions must be addressed in writing and emailed to Mark C. Curenton at markc@franklincountyflorida.com no later than February 16, 2022, at 4:30 p.m. (EST).

FRANKLIN COUNTY

REPLY TO: □
BOARD OF COUNTY COMMISSIONERS
33 MARKET STREET, SUITE 203
APALACHICOLA, FL 32320
(850) 653-8861, EXT. 100
(850) 653-4795 FAX



REPLY TO: □
PLANNING & BUILDING DEPARTMENT
34 FORBES STREET, SUITE 1
APALACHICOLA, FL 32320
(850) 653-9783
(850) 653-9799 FAX

March 1, 2022

Angela Collins
Florida Division of Emergency Management
2555 Shumard Oak Blvd.
Tallahassee, Florida 32399

Dear Ms. Collins:

After further discussion and consideration, Franklin County has decided to cease going forward with the Franklin County Volunteer Fire Department, A&D project.

Please allow this letter to serve as an official request to withdraw project #4399-0156-R.

Please let me know if you have any questions.

Thank you in advance.

Sincerely,

Ricky Jones
Chairman

Addendum #01
Professional Consultant Services Agreement
Franklin County Board of County Commissioners
Re: RESTORE Act Grant Consultant Agreement

This **Addendum #01** to the original Professional Consultant Services Agreement dated April 16, 2019, is made this ____ day of _____, 2022, by and between Langton Associates, Inc., a for profit limited liability corporation, authorized to do business in the State of Florida, hereby recognized as the awarded bidder for an RFQ to serve as RESTORE Act Grant Consultant for the Franklin County Board of County Commissioners per the specifications and proposal guidelines in Exhibit "A" and whose physical address is 5627 Atlantic Blvd., Suite 4, Jacksonville, FL 32207 and hereinafter referred to as "Langton", "Consultant" and/or "Contractor" and the **Franklin County Board of County Commissioners**, with its principal place of business located at 33 Market Street, Suite 203, Apalachicola, Florida 32320 and hereinafter referred to as "County."

In consideration of the mutual promises and undertakings set forth herein, receipt of said consideration being acknowledged, the parties hereby agree as follows:

WHEREAS, this addendum reflects a change to section **XI Payment Terms** and **EXHIBIT "A"** of the original agreement dated the 16th day of April 2019, as described in below, subject to the request and authority of the County Coordinator and mutual consent and acceptance of the parties: and

WHEREAS, following further dialogue, discussion and agreement between the parties in consideration of the amendment of XI Payment Terms and EXHIBIT "A" and in consideration of the mutual promises and undertakings set forth herein, receipt of said consideration being acknowledged, the parties hereby agree as follows to the following:

1. **XI. Payment Terms:** County shall pay Consultant on a time-and-materials basis in accordance with 2 C.F.R. Part 200.318(j)(1)(i) and (ii), as described in attached EXHIBIT "A" inclusive of all applicable taxes according to the terms and conditions set forth in the bid and scope of services provided by Contractor for providing the services.
2. All other terms and conditions of the original agreement remain in their entirety.

IN WITNESS WHEREOF, the parties hereto have executed or caused to be executed by their duly authorized officials, this **Addendum #01** which shall be deemed an original on the date first written above.

Franklin County Board of County Commissioners:

ATTEST:

BY _____

NAME _____
RESTORE Coordinator (Print)

NAME _____
Chairman of the Board of County Commissioners

APPROVED AS TO FORM:

Franklin County Attorney

LANGTON ASSOCIATES, INC.:

ATTEST:

BY _____

NAME _____
(Please Print)

NAME Michael Langton
(Please Print)

TITLE _____

TITLE President/ Authorized Signator

REVISED EXHIBIT "A"

1. In accordance with 2 C.F.R. Part 200.318(j)(1)(i) and (ii) which states, *the non-Federal entity may use a time-and-materials type contract only after a determination that no other contract is suitable and if the contract includes a ceiling price that the contractor exceeds at its own risk. Time-and-materials type contract means a contract whose cost to a non-Federal entity is the sum of: The actual cost of materials; and Direct labor hours charged at fixed hourly rates that reflect wages, general and administrative expenses, and profit.* Due to further understanding and evolution of the RESTORE Act Grant Program, and guidance from the U.S. Department of Treasury, Office of Gulf Coast Restoration, Franklin County is opting to convert this Agreement to be compensated on a time-and-materials basis, as previous fixed-fee and not-to-exceed fee structures have been deemed "unsuitable" for the types of services required.
2. Compensation for grant writing and grant administration will be determined through pre-negotiated Task Orders, and a ceiling price will be determined based on the number of anticipated hours and approved "Rate Cards" provided by the Consultant to carry out the required, eligible direct services, as identified in the *Scope of Work*. The Consultant will submit *Labor Detail Reports* with quarterly invoices that show the "actual" hours billed toward tasks and objectives that determines the final compensation amount. The Consultant acknowledges that the ceiling price in an executed Task Order cannot be exceeded; However, if a performance period in a Grant Award Agreement is extended, Franklin County can opt to continue RESTORE Act Grant Consultant services under a new pre-negotiated Task Order, and will conduct a monetary amendment process to increase the contractual budget in the Grant Award Agreement.

Langton Consulting RESTORE Act Rate Cards by Consultant

Michael Langton, Project Supervisor	\$205.00 per hour*
Heather Pullen, Project Manager	\$195.00 per hour*
Administrative Support	\$95.00 per hour*

**Rates comparable to similar GSA positions necessary to carry out the required tasks.*

Submitted, acknowledged by: _____

By: _____

Printed Name: Mike Langton, President

Consultant: Langton Associates, Inc.

Dated: _____, 2022

Professional Consultant Services Agreement
Franklin County Board of County Commissioners
Re: RESTORE Act Grant Consultant Agreement

This Agreement, made this 16TH day of APRIL, 2019, by and between Langton Associates, Inc., a for profit limited liability corporation, authorized to do business in the State of Florida, hereby recognized as the awarded bidder for an RFQ to serve as RESTORE Act Grant Consultant for the Franklin County Board of County Commissioners per the specifications and proposal guidelines in Exhibit "A" and whose address is 4830 Atlantic Blvd., Jacksonville, FL 32207 and hereinafter referred to as "Langton", "Consultant" and/or "Contractor" and the **Franklin County Board of County Commissioners**, with its principal place of business located at 33 Market Street, Suite 203, Apalachicola, Florida 32320 and hereinafter referred to as "County."

In consideration of the mutual promises and undertakings set forth herein, receipt of said consideration being acknowledged, the parties hereby agree as follows:

I. SERVICES: Contractor agrees to provide professional services as Franklin County's RESTORE Grant Consultant as detailed and itemized in the attached Specifications/Bidder's Proposal Guidelines in Exhibit "A." Langton will commence the work in accordance with the attached schedule as required by the Contract Documents immediately after the execution date of necessary contract documents including but not limited to the necessary attachments, exhibits and submissions of required company documentation prior to commencement. The term "CONTRACT DOCUMENTS" shall mean and includes the following:

- (A) NOTICE OF AWARD AND ACCEPTANCE (and related correspondence representing such)
- (B) AGREEMENT AND EXHIBITS
- (C) NOTICE TO PROCEED (if applicable and required for delivery of products)
- (D) APPLICATIONS AND CERTIFICATIONS FOR PAYMENT
- (E) REQUIRED INSURANCE DECLARATIONS AND ENDORSEMENTS
- (F) CHANGE ORDERS
- (G) SUMMARY SCOPE OF SERVICES (Detailed itemization found herein under Exhibit "A"): the summary of services and deliverables to be undertaken and performed by the Consultant for the RESTORE Act programs, development of Franklin County RESTORE Act Grant submittals and implementation are as follows:

SCOPE OF PROJECT:

Franklin County hereby awards Langton Associates to serve as its RESTORE Act Grant Consultant to conduct the administration, monitoring and implementation of the various components to Franklin County's continuing RESTORE Act Grant program and to provide general program guidance, grant writing and application services, administration, monitoring and support to the Franklin County Board of County Commissioners and its staff. Langton will strive to place Franklin County's status as either a direct recipient or a Sub recipient through its expert consultant team that shall provide a with a broad range of grant application and grant management, administration and monitoring capabilities required for this project. Langton team shall position Franklin County in a position of strength and competitiveness for the multiple leveraging opportunities that each funding source provides, as well as seeking and securing competitive grants from agencies outside of the RESTORE playing field.

SERVICES TO BE PROVIDED BY THE CONSULTANT:

Langton shall provide general guidance and support to Franklin County staff and advise the RESTORE Act Program, Administrative officials and County Commission in a project scope approach based upon two broad categories which shall include both grant writing and grant administration. Grant writing shall include the preparation of applications including forms, narratives and budgets as well as specialized attachments dealing with a broad range of requirements: tasks and timelines, best available science, data collection and maps. Grant administration shall include and require execution of the grant agreements, development of policies and

- Respond to grantor agency requests for additional information and edits.
- Execution of the grant agreement.

Langton Associates' daily scope of services and approach to the grant administration, oversight and management for Franklin County shall include but not be limited to the following:

- Knowledge of applicable federal laws, rules and regulations including 2 CFR part 200 Uniform Guidance, 31 CFR 34 (the "RESTORE Act guidelines"), and the final US Treasury Regulations (the "Rule").
- Develop written policies and procedures regarding procurement and contracting, financial management, cost principles and conflict of interest.
- Focus on financial controls for invoice review, payments via ASAP, disbursement of funds and program income.
- Invest in continuing education of consultant team from grantor agencies and of County staff by consultant team.
- Prioritize timely reporting including: financial, programmatic, federal compliance, Sub recipient and closeout. Anticipate amendment/modifications/extensions to project timelines, milestones, operational/organizational self-assessment, activities and budget.
- Establish paper and electronic record keeping systems and policies on access to records and record retention.
- Prepare for grantor and/or OIG monitoring of internal controls and performance through self-monitoring and sub recipient monitoring.
- Procure pre and post award following federal guidelines. Make determination if service providers are sub recipients or contractors. Develop property standards. Determine whether products being procured are equipment, supplies or services.
- Anticipate audits and audit objectives. Submit response and resolve findings.

II. NOTICE: Pursuant to this agreement, any notices shall be in writing by U.S. Mail, certified return receipt requested, addressed as follows:

Franklin County Board of County Commissioners
c/o Alan Pierce, RESTORE Coordinator
33 Market Street, Suite 203
Apalachicola, Florida 32320

Langton Associates, Inc.
c/o Mike Langton, President
4830 Atlantic Blvd.
Jacksonville, Florida 32207

III. FRANKLIN COUNTY'S RESPONSIBILITY. Except as provided in the Scope of Services, the County's responsibilities are to furnish required information and services and render approvals and decisions as necessary for the orderly progress of Consultant's services. The County hereby designates the RESTORE Coordinator or his designee to act on the County's behalf with respect to the Scope of Services. The RESTORE Coordinator or his designee shall have complete authority to transmit instructions, receive information, interpret and define County's policies and decisions with respect to materials, elements and systems pertinent to Consultant's services.

IV. SEVERABILITY: If any provisions, or any portion thereof, contained in this agreement is held unconstitutional, invalid or unenforceable, the remainder of this contract, or portion thereof, shall be deemed severable, and shall not be affected and remain in full force and effect.

V. INDEMNIFICATION, LIMITED LIABILITY AND HOLD HARMLESS: In connection with the services to be provided pursuant to this Agreement, Contractor has warranted and represented that it has

D. Franklin County specifically reserves all rights and remedies under State and Federal law as applicable and appropriate in the event of any and all grounds for breach of contract by Langton Associates. Langton Associates herein acknowledges Franklin County's entitlement to all remedies and damages allowed by State and Federal law in the event Langton Associates is determined to be in breach of any portion this entire services agreement. Further, Section VII of the services agreement defines Franklin County, Florida as the proper forum and jurisdiction for any and all action brought under this agreement whereby satisfying 2 CFR 200, Appendix II, Paragraph B requirements as noted.

VIII. PERMITS AND LICENSES: Consultant shall obtain and maintain, at its own expense, all necessary permits and licenses to enable Consultant to perform fully and deliver said products hereunder unless otherwise forbidden by any other applicable statute, rule or otherwise.

IX. MUTUAL CANCELLATION: In the event of fire, accidents, strikes, delay, flood, acts of God, or causes beyond the control of Consultant, which preclude Consultant from timely completion of the delivery of product list, the parties may agree hereto to release each other from any and all performance of the covenants herein and from damages resulting from breach hereof if and only if the parties mutually consent, acknowledge and confirm in writing this action.

X. COMPLAINTS: In the event that the County has a complaint concerning the work, or any material or services used in or pursuant to the scope of work, or of the conduct of the Consultant, or any act or omission of Consultant or its agents, either directly or indirectly, without limitation, County shall make complaint known to Consultant in writing by certified mail to Consultant's address as set forth above, within sixty days (60) days after the date of these consultant services.

XI. PAYMENT TERMS: County shall pay Contractor a sum not to exceed the tasked order amounts, as described in attached Exhibit "A" inclusive of all applicable taxes according to the terms and conditions set forth in the bid and scope of services provided by Contractor for providing the services. County shall tender periodic payments through its RESTORE Act funding upon completion of the included scope of services and schedule agreed to following a review of the services being deemed compliant as set out in Exhibit "A" as well as the requisite funding securing through the grant application and approval process having been approved, authorized and disbursed to Franklin County and thereafter available funding to this Grant Consultant for payment of any and all appropriate invoices for professional services rendered. The compliance review shall include the approval and authorization of the County administration with payment due upon the County receipt of final invoicing and thereafter the County's written approval of the Consultant services completed for itemized project or task in its entirety inclusive of but not limited to the submission and securing of approval and funding for various projects under the RESTORE Act process. Payment shall be made in accordance with payment terms of this Consultant agreement and sets (30) thirty days for full payment of incremental invoices following completion and approved distribution by the RESTORE Coordinator for compliance with each scheduled task and segment of services defined herein and following proper funding from the RESTORE Act funds made available to Franklin County for the specific project and or grant approval. County reserves the exclusive right for suspension of further payments and notice to the Consultant of said suspension due to any delay or cessation of reimbursements from the Service pursuant to the terms and reimbursement schedule under the Franklin County RESTORE Act funding and approvals. Franklin County has noticed the Consultant and Consultant acknowledges and fully accepts and consents to these terms of payment that include all payments for professional services shall be provided from the approved RESTORE Act funding and therefore any invoices for services rendered shall be paid exclusively from these funds upon their approval and availability to the County Administration and at no time before said funding is available.

XII. PROHIBITION AGAINST CONTINGENCY FEES: Consultant warrants that it has not employed or retained any company or person, other than a bona fide employee working solely for Consultant to solicit or secure this Agreement and that Consultant has not paid or agreed to pay any person, company, corporation, individual or firm, other than a bona fide employee working solely for Consultant, any fee, commission, percentage, gift or any other consideration contingent upon or resulting from the award or making of this Agreement. For the breach or violation of this provision, the County shall have the right to terminate this

comply in strict adherence as well. Accordingly, during the performance of these services, Contractor agrees to comply with the requirements of Equal Employment Opportunity. Contractor shall not discriminate against any employee or applicant for employment because of race, color, religion, sex or national origin. Contractor shall take affirmative action to ensure that applicants are employed, and that employees are treated during employment, without regard to their race, color, religion, sex or national origin. Such action shall include, but not be limited to the following: employment, upgrading, demotion, or transfer; recruitment or recruitment advertising; layoff or termination; rates of pay or other forms of compensation; and selection for training, including apprenticeship. Contractor shall post in conspicuous places, available to employees and applicants for employment, notices to be provided by the County setting forth the provisions of this nondiscrimination clause. Contractor shall in all solicitations or advertisements for employees placed by or on behalf of the County, state that all qualified applicants will receive consideration for employment without regard to race, color, religion, sex or national or national origin.

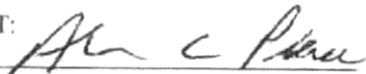
XX. CONTRACT TERM: In accordance with the Board's awarding of RFQ for RESTORE Act Grant Consultant for the term set forth herein this Agreement shall be effective from the ___ day of March, 2019, and continue as a continuing consultant professional services agreement for an initial period of three (3) years and thereafter upon the authorization of the County Commission as permitted under County administrative contract renewal policy may be renewed for additional extensions up to but not to exceed two (2) additional one (1) year extensions and thereafter not without Board of Commissioners authorization for services beyond a total of five (5) consecutive years.

XXI. TERMINATION: Consultant agrees to devote the necessary time and performance of his duties for Client. Inasmuch as the professional services rendered are of a subjective nature subject to differences of opinion, mutual confidence and respect are necessary. Accordingly, this contract can be terminated by either party without cause upon giving of a thirty (30) day notice.

All the terms and conditions set forth on any addendum attached to this Agreement are made part of this Agreement and incorporated by reference herein.

IN WITNESS WHEREOF, the parties hereto have executed or caused to be executed by their duly authorized officials, this Agreement which shall be deemed an original on the date first written above.


ATTEST:



NAME ALAN C. PEARCE
RESTORE Coordinator (Print)

Franklin County Board of County Commissioners:

BY

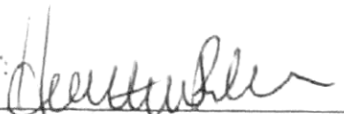


NAME NOAH LOCKLEY JR.
Chairman of the Board of County Commissioners

APPROVED AS TO FORM:

Franklin County Attorney

ATTEST:



LANGTON ASSOCIATES:

BY

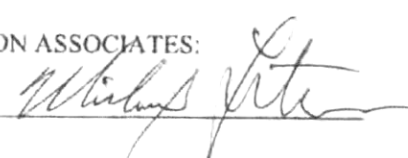


EXHIBIT "A"

1. Franklin County RFQ for RESTORE Act Grant Consultant and Consultant's submissions (initial RFQ, proposal response, additional consultant submittals in negotiation and contract finalization) in their entirety are all incorporated herein as part of Exhibit "A," including the Fee Schedule as described in Item 2 of this Exhibit.
2. Grant writing and grant administration services will be provided to Franklin County as a fixed-fee contract for each grant application developed and submitted. Each fixed-fee task order will be negotiated prior to grant application development based on our experience with RESTORE Act Programs and current work with grantee counties, as well as, project related factors including: anticipated project scope, total amount of the project cost and current stage of completion. Grant writing and grant administration services are eligible direct project costs, and deemed reasonable, allowable and allocable under 2 CFR 200 and RESTORE Act guidelines. Langton acknowledges and accepts that all fees to be paid to the firm will be funded exclusively from RESTORE Act federal grant funds.

Submitted, acknowledged by: _____

By: Michael Langton

Printed Name: Mike Langton, President

Consultant: Langton Associates, Inc.

Dated: 7 16, 2019



FRANKLIN COUNTY

REPLY TO: ☐
BOARD OF COUNTY COMMISSIONERS
33 MARKET STREET, SUITE 203
APALACHICOLA, FL 32320
(850) 653-8861, EXT. 100
(850) 653-4795 FAX



REPLY TO: ☒
PLANNING & BUILDING DEPARTMENT
34 FORBES STREET, SUITE 1
APALACHICOLA, FL 32320
(850) 653-9783
(850) 653-9799 FAX

November 9, 2021

Ms. Natalie J. Little
P. O. Box 333
Lanark Village, Florida 32323-0333

RE: 4-1 Parker Street
Lanark Village, Florida
Lot 8, Block 5, Unit 1, Lanark Village
Parcel No. 12-07S-04W-3141-0005-0080

Dear Ms. Little:

It has come to the attention of the Franklin County Building Department that you have moved a storage shed onto the above described property in Lanark Village. This shed was moved onto the property without a building permit and it is also in violation of the Lanark Village Special District regulations, a copy of which is attached. Please contact the Building Department at 850-653-9783 x-3 within 10 days of the receipt of this letter to discuss how to rectify this situation.

Sincerely,

Mark C. Curenton
County Planner