



Board of County Commissioners - Regular Meeting

Tuesday, April 5, 2022 at 9:00 am

**34 Forbes Street, COURTHOUSE ANNEX, COMMISSION
MEETING ROOM**

*The Board of County Commissioners asks that all cell phones are turned off or placed on silent (vibrate) mode. **Any handouts (information) for distribution to the Commission must be submitted to the Board Secretary (Clerk's Office) or to the County Coordinator on or before the Thursday prior to that Tuesday's meeting. Failure to do so will result in your removal from the agenda or a delay of any action relating to your request until a future meeting.***

Meeting Information

The general public is welcomed in the commission meeting room for regular meetings, however, the Board of County Commissioners encourages the continued use of the livestream link or Zoom. Those wanting to view the meeting can use the livestream link <https://facebook.com/forgottencoasttv/> or go to Forgotten Coast TV's Facebook Page. You do not need a Facebook account to view Facebook live. The livestream feed will promptly start 5 minutes before the meeting commences. Those wanting to participate virtually during the meeting should use the Zoom log-in/call-in information provided below. There is a link to a list of videos and Getting Started Resources on the main "Agenda and Minutes" webpage for those unfamiliar with Zoom. If you are experiencing any issues with the livestream or Zoom, call (850) 653-9783 option 3 or 2 for assistance.

To join Zoom via computer, use the link <https://us06web.zoom.us/j/86948081039> on the meeting date and time. If you do not have speakers or a microphone on your computer or prefer to call, you can dial in for audio. Call (301) 715-8592 or (312) 626- 6799 or (929) 205-6099 and enter ID number (869 4808 1039#). All attendees are muted by default.

If you would like to speak during the meeting in-person or via Zoom, you are required to complete the virtual speaker card

<https://www.franklincountyflorida.com/virtual-speaker-card/>. This card must be submitted to the County Commission Administrative Office prior to the start

of the meeting in order for you to speak during the meeting.

During "Public Comments" you may comment on a non-agenda item or a non-action item for up to 3-minutes when recognized by the Chairman.

You may also address the Commission on an agenda action item for one minute (which may change based on the number of speakers waiting to comment) during the meeting after a motion has been seconded and you are recognized by the Chairman.

*Once recognized by the Chairman, if you are on Zoom with a computer or smart device select the 'raise hand' icon. If you have dialed in to the meeting by phone press *9 to raise your hand, then *6 to unmute.*

Public engagement is important to us and use of Zoom for public participation is a process. We appreciate your understanding.

1. Call to Order

2. Prayer and Pledge

3. Approval of Minutes

4. Payment of County Bills

5. Special Projects Coordinator - Alan Pierce - Update

Mr. Pierce will update the Board on the Eastpoint and 2-mile dredge projects.

6. American Rescue Plan Act Consultant - Traci Buzbee - Update

Ms. Buzbee will provide an update on ARPA funding and spending.

7. Public Comments

This is an opportunity for the public to comment on a non-agenda or non-action agenda item. When you are recognized to be heard by the Chairman, please adhere to the 3-minute time limit.

Constitutional Officers

8. Clerk of Courts - Michele Maxwell - Report

9. Sheriff - A. J. Smith - Request

Sheriff Smith will discuss the possibility of a license plate camera reader system on roads within the county.

Department Directors Reports

10. Superintendent of Roads and Bridges - Howard Nabors

Informational Item (attached to agenda packet)

11. Solid Waste Director - Fonda Davis

Informational Items (attached to agenda packet)

12. Emergency Management Director - Pam Brownell

Informational Items (attached to agenda packet)

13. Extension Office Director - Erik Lovestrand

Informational Items (attached to agenda packet)

14. Library Director - Whitney Roundtree

Action Item

a. Mrs. Karen Hill of the Carrabelle Branch has resigned and relocated to the Tallahassee area. **Requesting permission from the board to advertise and fill the vacant permanent part-time position at the Carrabelle Branch.**

Informational Items (attached to agenda packet)

Other Reports

15. SHIP Administrator - Mrs. Lori Switzer-Mills

Action Item

a. Approval of the Local Housing Assistance Plan (LHAP)

The Local Housing Assistance Plan for FY 2022-2025 is due to Florida Housing by May 2nd. This plan will take effect on July 1st 2022. This plan has been conditionally approved by Florida Housing pending the executed Resolution and Signed Certification.

The changes to the plan are as follows:

Down Payment/Closing Cost Assistance:

1. Page #6 Funds will be awarded for down payment and closing costs for new and existing homes, including homes purchased from a county approved community land trust (CLT)
2. Page #7 CLT homebuyers must complete an education class that contains a community land trust component/or session with the CLT that requires CLT buyers to demonstrate and attest to a clear understanding of the terms of community land trust homeownership.
3. Page #7 Added: Loan will be awarded in the amount of money required in order to allow the homebuyer to qualify. The maximum will not be awarded in all cases
4. Page #8 Current LHAP reads: Mobile homes, condos and other attached homes are not eligible. Changed to: Mobile homes and other attached homes are not eligible. This will allow for more possible homebuyer options.
5. Page #8 Once assisted and provided funds, recipient (s) is no longer eligible for further assistance, with the exception of those effected by a disaster.

Owner Occupied Rehabilitation:

1. Page #8 Increased the maximum award from \$25,000 to \$35,000
2. Page #9 Once assisted and provided funds, recipient (s) is no longer eligible for further assistance, with the exception of those effected by a disaster.

Emergency Repair:

1. Page #10 Once assisted and provided funds, recipient (s) is no longer eligible for further assistance, with the exception of those effected by a disaster.

Board Action: I am requesting a motion to approve the Local Housing Assistance Plan for Fiscal Years 2022-2025.

16. Interim Airport Manager - Ted Mosteller

Action Item

c. Our county mechanics have been working on servicing and repairing airport equipment. The John Deere 110 is in the county shop—however needs more specialized repair.

I'm asking permission for the Road Department to transport the JD110 to Ag Pro in Tallahassee—for an estimate. It is suggested that the repairs could approach \$10,000?

It has serious mostly hydraulic problems from being outside in the weather—and lack of maintenance—for the past 9 plus years; as does other equipment and especially implement equipment—all in deplorable condition—but all restorable.

Currently the JD 5520 and 5625 have been serviced and returned to the airport.

Informational Items (attached to agenda packet)

Presentations and Requests

17. Jacquelyn D. McMillan, PHD - Presentation

Dr. McMillan's presentation is on the Rural Opioid Technical Assistance Program.

18. Kwentin Eastberg - ARPC - Request

Mr. Eastberg is requesting a letter of support for a DEO Community Planning Technical Assistance grant application for FY 2022-2023.

Planning and Zoning Adjustment Board Report

19. Variance Requests

a. 2251 Hwy 98 E

Consideration of a request for a variance to tear down current decaying shed and construct a new shed to protect existing well pump. Property is described as 2251 Hwy 98 E, Block M, Lot 18 & 22 feet of lot 17, Unit 1, Lanark Beach, Franklin County, Florida. Request submitted by Robert and Carrie Brewer, applicants.

PZA Board Recommended Approval

20. Critical Shoreline Applications

a. 2374 Highway 98 E

Consideration of a request to construct a 200'4" Single family dock with lower boarding platform, a 10'x20' end platform, and a 12'x8' Boat lift located at 2374 Highway 98 East, Lot 4 Marina Sunset, Lanark Village, Franklin County, Florida. Request submitted by Erik Snyder, applicant.

PZA Board Recommended Approval

21. Lot Re-configuration Applications

a. 1788 Highway 98 W

Consideration of a request to reconfigure 3 lots located at 1788 Highway 98 West, originally deeded as Lots 1, 2 & and the East half of Lot 3, Block B, Carrabelle, Franklin County, Florida. Request submitted by Chris Langston, Agent for Victoria Conrad, applicant.

PZA Board Recommended approval contingent upon verification that Carabelle Beach Drive is a County Maintained Public Road and not a Private Road. Staff verified with Road Department that Carrabelle Beach drive where the property is located is maintained by the County

RFP/RFQ/Bid Opening

22. Invitation to Bid - Fort Coombs Armory & Convention Center New Automatic Fire Sprinkler and Paint Stabilization

23. Invitation to Bid - Message Boards

24. Invitation to Bid - Island View Park Repairs

County Staff & Attorney Reports

25. Fiscal Manager/Grants Coordinator - Erin Griffith

- a. BOARD ACTION: Contract Extension - Alligator Drive FEMA Repairs**
- b. BOARD ACTION: Enterprise Florida Grant Agreement - Florida Trend Magazine**
- c. BOARD ACTION: CDBG-MIT General Infrastructure Grant Program Hurricane Michael - County Project Applications**
- d. BOARD ACTION: CDBG-MIT General Infrastructure Grant Program Hurricane Michael - Weems Hospital Window Replacement Grant Application and Langton Task Order**
- e. BOARD ACTION: LAP Alligator Drive Multi-Use Path - Supplemental Grant Agreement for cost of additional base material, Resolution of Authorization, and Change Order for increase in material quantity**
- f. BOARD INFORMATION: Miscellaneous Project Updates - Womack Creek, C30 East and West Washouts, St. George Island Boat Basin Bumper Repairs, etc.**

26. County Coordinator - Michael Morón

- a. Discussion/Possible Action Item: Lanark Village Volunteer Fire Department Update**
- b. Action Item: Veteran's Service Officer - Senior Management Status**
- c. Action Item: Revolving Loan Inter-Local**
- d. Action Item: New Weems Board Member Appointment**
- e. Action Item: Power Pole for Eastpoint Fire Victim**
- f. Action Item: Animal Control Agreement**
- g. Action Item: Wide Format Printer/Inventory**
- h. Discussion/Possible Action Item: Meeting with FDOT Representatives**

27. County Attorney - Michael Shuler

Commissioners' Comments & Adjournment

28. Commissioners' Comments

29. Adjournment

In accordance with Section 286.0105, Florida Statutes, any person who wishes to appeal a decision made by the Franklin County Board of County Commissioners, with respect to any matter considered at the meeting, must have a record of the proceedings. He or she may need to ensure that a verbatim record of the proceedings is made.

Contact: Michael Moron, County Coordinator (michael@franklincountyflorida.com) (850) 653-9783 x 155) | Agenda published on 03/31/2022 at 4:20 PM

**FRANKLIN COUNTY BOARD OF COUNTY COMMISSIONERS
REGULAR MEETING
COURTHOUSE ANNEX, COMMISSION MEETING ROOM
MARCH 15, 2022
9:00 AM
MINUTES**

Commissioners Present: Ricky Jones-Chairman, Bert Boldt, II-Vice-Chairman, Noah Lockley, Joseph Parrish, Jessica V. Ward

Others Present: Michele Maxwell-Clerk of Court, Michael Shuler-County Attorney, Michael Moron—County Coordinator, and Jessica Gay-Deputy Clerk to the Board

1) Call To Order

Chairman Jones called the meeting order.

2) Prayer and Pledge

Commissioner Ward led the Board in prayer followed by the Pledge of Allegiance.

3) Approval of Minutes

- a) FCBCC Special Meeting 3/8/2022
- b) FCBCC Regular Meeting 3/1/2022
- c) FCBCC Regular Meeting 2/15/2022

On a motion by Commissioner Parrish, seconded by Commissioner Boldt, and by a unanimous vote of the Board present, the Board approved the minutes from the following meetings: FCBCC Special Meeting 3/8/2022; FCBCC Regular Meeting 3/1/2022; FCBCC Regular Meeting 2/15/2022. Motion carried 5-0.

4) Payment of County Bills

On a motion by Commissioner Ward, seconded by Commissioner Boldt, and by a unanimous vote of the Board present, the Board approved the payment of County Bills. Motion carried 5-0.

5) Special Coordinator – Alan Pierce – Update

Mr. Pierce gave an update to the Board on the Eastpoint, and 2-mile dredge projects, and Mrs. Griffith presented the following item from her report at this time.

d. BOARD ACTION: Dredge Project Manual Check Army Corp of Engineers on Wednesday, March 9, Chairman Jones, Alan, and I participated in a conference call with the Corps of Engineers and representatives of the Gulf Consortium. The purpose of the call was to finalize the payment of funds to the Corps for the dredging of the Eastpoint and Two-Mile Channels. The

Corps explained they are now ready to move forward with dredging, but they cannot move forward with a Task Order to Mike Hooks, Inc. (the dredge contractor) until the Corps has received all of the funds from the county. Representatives of the Consortium believe the county will have the \$5,000,000 of Consortium funds to pay the Corps later this week. The Board may recall that Mr. Pierce advised the Board at the last meeting that the Corps had sent a letter informing the Board that they had revised the dredging costs upwards and the latest cost estimate for the project is now \$6,000,000. The county has asked the Gulf Consortium for the additional funds and the Consortium staff believes that a grant amendment will be approved but not received in the timeframe requested for payment by the Corps. In order to avoid any further delay in formulating a task order between the Corps and dredge contractor, I recommend the Board authorize a manual check to be cut for the \$6,000,000 upon receipt of the \$5,000,000 in Consortium funds and for the county to seek interim short-term financing to cover the amount of the additional \$1,000,000 in dredge costs while the grant amendment moves through the approval process with the Gulf Consortium. It is our understanding that once the Corps receives the funds, they will then process the Task Order. Dredging should start within 30 days of the Task Order being issued. Board action to authorize the Clerk's finance office to cut a manual check-up to the \$6,000,000 made payable to the Army Corps of Engineers upon receipt of the \$5,000,000 in Consortium Funds and for county staff to seek interim short-term financing for the \$1,000,000 project amendment.

On a motion by Commissioner Lockley, seconded by Commissioner Ward, to authorize the Clerk's finance office to cut a manual check-up to the \$6,000,000 made payable to the Army Corps of Engineers upon receipt of the \$5,000,000 in Consortium Funds and for county staff to seek interim short-term financing for the \$1,000,000 project amendment.

Commissioner Ward said she appreciated Mr. Pierce's work on the project and expressed her frustration with the Corps giving the runaround. Mr. Pierce advised the Board that there may never be another deal with the Corps and the County may choose to dredge on their own every couple of years on a regular basis. He suggested maybe contacting the contractors directly in the future and going through them instead of the Corps. The channels are still local, and the Corps only works on them when Congress allocates money. This has only been done twice in the last thirty years. The Board discussed designating the channels as part of the navigation system and the risk of not using the Corps. Commissioner Lockley noted that they took money back from us during Hurricane Katrina. Mr. Pierce said he is not certain how much it would cost to do on a regular basis, but it wouldn't be in the millions. We would have to see how the disposal area in Eastpoint holds up. Commissioner Lockley said he feels they are ripping us off because he doesn't feel it should cost that much. Mr. Pierce noted that the Corps is a federal agency, and we don't have much negotiability. Commissioner Boldt said he felt with us considering short-term financing for a million dollars, it shows that we care about our waterways. He noted that this is another navigable waterway for our seafood industry. **Motion carried 5-0.**

6) Public Comments

Ms. Melissa Spear expressed her concern about the stormwater issue in Las Brisas. She noted that

during the recent rains the fire hydrant had been completely submerged and the pump station for the sewer almost submerged. She said that there had been a previous discussion about using the property on South Bayshore. She urged the Board to quit issuing permits for buildings until we can remedy the issue. Chairman Jones said his recollection is that all property owners were contacted on the bayside and none had responded to the certified letters.

Dr. Jackie McMillan spoke about her work with FAMU providing teaching and prevention treatment for opioid addiction. Chairman Jones asked Mr. Moron to set up a time in order for Dr. McMillan to present the program to the Board.

7) Awards and Recognitions

a) National Volunteer Week – John Solomon – Proclamation

National Volunteer Week PROCLAMATION

WHEREAS the entire community can inspire, equip, and mobilize people to take action that changes the world; and

WHEREAS, individuals and communities are at the center of social change, discovering their power to make a difference; and

WHEREAS, during the week of April 17th - 23rd 2022 all over the nation volunteers will be recognized for their commitment to service; and

WHEREAS the giving of oneself in service to another empowers the giver and the recipient; and

WHEREAS our Country's volunteer force of 63 million is a great treasure; and

WHEREAS Volunteers are vital to our future as a caring and productive community; and

WHEREAS A volunteer saves on a national average \$28.54 an hour for the organization it volunteers for.

WHEREAS In Florida a volunteer saves the organization it volunteers for an average of \$26.32

WHEREAS Volunteers give of themselves for no other reason but to make our community better.

NOW, THEREFORE, We, Franklin County Commissioners do hereby proclaim April 17th -23rd 2022 National Volunteer Week in Franklin County and also urge our fellow citizens to volunteer in Franklin County. Also, we urge others to recognize those who serve, by tirelessly sharing their time and talent with those in need.

On a motion by Commissioner Ward, seconded by Commissioner Boldt, and by a unanimous vote of the Board present, the Board approved the National Volunteer Week proclamation. Motion carried 5-0.

Mr. Moron reminded the Board that the Planning and Zoning boards are also volunteers.

Constitutional Officers

8. Clerk of Courts – Michele Maxwell – Report

a) Government Finance Professionals Week – Clerk Maxwell – Proclamation

Mrs. Maxwell, Clerk of Courts, would like the Board to acknowledge Government Finance Professionals Week. Clerk Maxwell will read a Proclamation proclaiming March 14-18 Government Finance Professionals Week.

Government Finance Professionals Week

PROCLAMATION

WHEREAS The Florida Government Finance Officers Association is a professional association founded in 1937 and serves more than 3,300 professionals from state, county, and city governments, school districts, colleges and universities, special districts, and private firms; and

WHEREAS the FGFOA is dedicated to being your professional resource by providing opportunities through education, networking, leadership, and information; and

WHEREAS, this inaugural Government Finance Professionals Week, sponsored by the FGFOA and all of its member governmental organizations, is a weeklong series of activities aimed at recognizing government finance professionals and the vital services that they provide to our state and our community; and

WHEREAS, during this week, government finance professionals throughout the State of Florida will be acknowledged for their hard work, dedication, and leadership.

NOW, THEREFORE, I, Michele Maxwell, Franklin County Clerk of Court, on behalf of Commissioner Jones, Commissioner Boldt, Commissioner Lockley, Commissioner Parrish, and Commissioner Ward, do hereby proclaim March 14-18, 2022, as Government Finance Professionals Week in the County of Franklin and extend our appreciation to all government finance professionals throughout the state and here in the County of Franklin for their hard work, dedication, and leadership.

Clerk Maxwell recognized Mrs. Linda Phillips, Ms. Lauren Luberto, Mr. Danny Gay, and Mrs. Andrea Register from the Clerk of Courts' Office.

Mr. Rick Watson recognized Ms. Marzetta Davis and Mrs. Shawna Martina from the Tax Collector's Office.

Mrs. Ronda Skipper recognized Mrs. Meghan Shiver from the Property Appraiser's Office.

Sheriff Smith recognized Mrs. Ginger Coulter from the Franklin County Sheriff's Office.

Mr. Moron and Mr. Alan Pierce recognized Mrs. Erin Griffith as the Fiscal Manager and Grants Coordinator for the county.

Department Directors Reports

9. Superintendent of Roads and Bridges – Howard Nabors

Mr. Nabors presented his report to the Board at this time and had no action items.

Mr. Moron presented the following item from his report at this time.

c. Florida Department of Corrections has sent new Interagency/Public Works Agreements for the use of community work squads. I forwarded the agreements to your departments for their review and comments. I recommend that each Board member and Attorney Shuler review these agreements as there have been questions and discussions recently about work squad availability, especially the number of inmates and the frequency in which each department receives a squad. After these reviews and comments, we can contact FDOC to discuss any possible changes to the agreements and then proceed with signing.

Board discussion and direction.

Mr. Moron said that we have a contract for mosquito control. Mr. Dewitt Polous said he doesn't understand how we got here because they had their own at one time then it used to be under parks and recs. Mr. Moron asked the Board if there was anything else they wanted to discuss with them as we begin negotiations. He asked that each of the Board members contact him before the next meeting so he can put all of the suggestions together. Chairman Jones thanked Mr. Nabors and asked him to be sure to thank his employees for the job they do.

10. Solid Waste Director – Fonda Davis Informational Items (attached to agenda)

Mr. Davis said that they are not taking any sludge from the cities due to at the last inspection with DEP they said we were overcapacity. Later on, we found out that we are not supposed to be taking sludge. Somewhere down the line, it was removed from the permit. Testing would allow us to be able to do it, but they took the testing out due to risk, which eliminated the ability to accept sludge. We are going to work on revising the permit to allow for the acceptance of sludge and add the testing clause back in. Mr. Davis noted that they have a big inspection coming next week because it is time for our permit to be renewed. Chairman Jones asked if this was something the Board needed to approve, and Attorney Shuler said this is issued by DEP. Commissioner Boldt reminded the Board of the importance of the expansion of the landfill. Mr. Davis said he has Dewberry working on it, and once we get the permit for the next five years in place, we will begin working on the future. Mr. Pierce said the Board and the public have a major cost coming up because we are running out of space. Mrs. Griffith said once we get the permit in place we will begin working on a future plan. Chairman Jones thanked Mr. Davis and his crew for all they do. Mr. Davis said he would like to recognize Ms. Melissa West who handles finance at the landfill. Mr. Moron said we should also recognize Ms. Virginia at the Road Department.

11. Emergency Management Director – Pam Brownell

Action Item

a. Asking for Board approval and signing of the MOU with Franklin County and Franklin County School Board. This MOU is the same as last year and serves as our means for transporting our transportation disadvantaged clients out of the county during an evacuation.

On a motion by Commissioner Ward, seconded by Commissioner Boldt, and by a unanimous vote of the Board present, the Board approved and authorized the Chairman to sign the MOU with Franklin County and Franklin County School Board. Motion carried 5-0.

Ms. Brownell said her recommendation would be to suspend the burn ban. Attorney Shuler noted that the burn ban expired on its own terms

12. Extension Office Director – Erik Lovestrand

Informational Items (attached to agenda)

Mr. Lovestrand recognized Ms. Michelle Huber for her role in the finance department at his office.

Other Reports

13. SHIP Administrator – Lori Switzer-Mills

Action Items:

a. Hurricane Housing Recovery Funds (HHRP)

We advertised for bids for bid package #3 for 1 final mobile home replacement at 354 24th Avenue, Apalachicola. The bid opening was March 9th. There were two bidders, Ironwood Mobile Homes of Perry, and Clayton Homes. Ironwood Mobile Homes of Perry won the bid. The bids are as follows:

Ironwood bid: \$107,015.60

Clayton Homes bid: \$114,300

This is a two-bedroom, two-bath basic design single-wide home. The home is being placed on a Franklin County Community Land Trust Lot with a Land Trust Lease. The bid includes water & sewer tap fees and a light pole. This is a wooded lot. We have partnered with Rose Griffin, with Capital Area Community Action who has taken care of the lot clearing.

Action Item: Approval of bid

I am requesting a motion to go over the maximum award amount of \$86,000 for this applicant and to award the bid for 354-25th Avenue to Ironwood Mobile Home in the amount of \$107,015.60.

On a motion by Commissioner Parrish, seconded by Commissioner Lockley, to approve exceeding the maximum award amount of \$86,000 for this applicant and to award the bid

for 354-25th Avenue to Ironwood Mobile Home in the amount of \$107,015.60.

Commissioner Lockley inquired as to if this included water and sewer hookup. Mrs. Switzer confirmed that it did. Chairman Jones inquired about the ownership and if the person would own the home or if it would be owned for the Franklin County Community Land Trust Lot. Attorney Shuler said the lien will be on the mobile home. He clarified for the Board that when they say a ten-year land lease that means a fixed amount of lot rent for the owner. Mrs. Switzer said that it is affordable. Commissioner Lockley said they will have to pay a lot-rent but will not have a note of the trailer. Mrs. Switzer confirmed and said that she believed the \$300 lot rent would include water and sewer. **Motion carried 5-0.**

Mr. Moron presented the following item from his report at this time.

a. Action Item: SHIP Program

At your last meeting, I informed the Board that Mrs. Lori Switzer-Mills, the county's SHIP Administrator, will not renew the SHIP administrative agreement that takes effect on July 1, 2022. There was a discussion regarding the advertising for Request for Qualifications versus requesting quotes from Apalachee Regional Planning Council (ARPC) and Capital Area Community Action Agency (CACAA), agencies with SHIP and housing program experience, to provide SHIP administration services for the county. Most counties, especially those in our region and similar size, either have a county staff member or an agency like ARPC or CACAA providing administrative services. In addition, the 10% administrative fee, currently \$35,000 per year, will not equal a reasonable salary for a qualified individual after all office and business expenses are deducted. Based on that information, I recommend that we request quotes from ARPC and CACAA for SHIP administrative services.

Board action to request quotes from Apalachee Regional Planning Council and Capital Area Community Action Agency for SHIP administrative services.

Commissioner Lockley asked Mr. Moron if ARPC currently had a building in Franklin County. Mr. Moron said they do employ local building officials for each county, but they do not have a building in our county at this time. Commissioner Lockley said he would like to see someone with a building because they will be dealing with confidential information, and it has to be secured. Mr. Moron said that the Board could include a local office in their request for quotes. Mr. Moron noted that the SHIP records are property of the county and need to be in a secure location. Commissioner Boldt said he is mindful of the needs of the people and feels that they need boots on the ground.

On a motion by Commissioner Parrish, seconded by Commissioner Ward, to request quotes from Apalachee Regional Planning Council and Capital Area Community Action Agency for SHIP administrative services. Motion carried 4-1, Commissioner Lockley opposed.

Mr. Moron noted we are requesting proposals and not hiring anyone today.

14. Interim Airport Manager – Ted Mosteller

I have no action items this morning. However, FYI—a few comments:

- a) As reported last meeting--all Projects and issues addressed in previous meetings are still ongoing.
- b) I attended the triannual Northwest Florida Region CFASPP (Continuing Florida Aviation System Planning Process) (FDOT) Thursday, March 3, at the Northwest Florida Beaches Intl. Airport representing our airport. The next state CFASPP will be in Lakeland on April 6th and the next Northwest Florida CFASPP will be June 23rd.
- c) Our county mechanics have been working on servicing and repairing airport equipment.
- d) The March 1, 2022, high school field trip to the airport to introduce students to the world of aviation—hosted by and thanks to a group of EAA Chapter 1646 members, volunteers, the FBO, and the Carrabelle Flying Club--was deemed a huge success. The students and chaperones were introduced to static displays of various aircraft. FBO staff, mechanics, and pilots answered questions and pointed out component details of the aircraft. The students also tried their hands on a flight simulator. They were also offered actual flights by EAA member pilots--which is ongoing.
- f) The FDOT has scheduled the next airport licensing inspection for April 19th.
- h) Questions/Discussion

Mr. Moron presented the following item from his report at this time.

b) Action Item: Duke Energy's Site Readiness Program

At your last meeting, there was some discussion regarding Duke Energy's interest in the Airport as part of their Site Readiness Program. The following is a better description of the program and if the Board is interested, we could proceed today. "The Duke Energy Site Readiness Program is intended to identify, assess, improve, and increase awareness of industrial sites in the Duke Energy service territory.

The goal of the program is to increase the inventory of good industrial sites throughout the territories that Duke Energy serves and to advance the state of readiness of these sites. It is not a "site certification" process, but rather a program to help local economic development organizations find and prepare potential sites. However, a site that has successfully completed the recommendations from this program should have completed the initial steps required for certification in many states." Chairman Jones and Mr. Ted Mosteller, along with myself, participated in the meetings and may have some additional comments regarding the program. There is no direct cost to the county unless the County decides to remove the airport from the program prior to three years and it will be necessary for county staff to provide information, via a Request for Information (RFI) from the site selection firm, on detailed information about the site and the county. I have reached out to Mr. Chris Wimsatt of Duke Energy, for a better explanation regarding the "Further, it ensures that all parties recognize the financial investment that is being made by Duke Energy and

acknowledge the return requirements of that investment” and “If reimbursement is required, the cost would depend upon how much of the Site Readiness work has been completed at the time, not to exceed \$20,000” statements. If the Board is interested in proceeding with this project and since it will be three weeks before the next regular meeting, the Board could authorize proceeding with the program and the Chairman’s signature on the Letter of Intent contingent on staff’s and the County Attorney’s review and approval.

Board action to authorize the Chairman’s signature on the Duke Energy Site Readiness Program Letter of Intent contingent on staff’s and Attorney Shuler’s review and approval.

Commissioner Parrish inquired as to what property this is in reference to. Mr. Moron said it is on the east side of the airport. Chairman Jones said it appears that Duke Energy wants to do things in our community, and they are currently working on the hardening project on St. George Island. He said that if someone is wanting to relocate to the airport, this site selection proves will help to identify and notify applicants. He said that we won’t have any investment in the process unless we decide to pull out. Mr. Moron asked if this was the old dumpsite, and Attorney Shuler said allegedly. Chairman Jones said that we have a hurdle in drawing down Triumph funds and maybe this will help. Mr. Moron agreed and said maybe this will help with that claw back. Commissioner Parrish asked if we needed to wait until ARPC comes back with their study. Mr. Moron said that he did mention in the meeting what ARPC is doing, and he is going to get them together to discuss it. Commissioner Ward said that she is concerned with the verbiage of owing Duke Energy money. Mr. Moron said that is why he would like to talk to them again, and then speak to each of the commissioners individually. Commissioner Lockley said that we need to get something going for the future of our kids. Hopefully, this will help. **Commissioner Lockley made a motion to authorize the Chairman’s signature on the Duke Energy Site Readiness Program Letter of Intent contingent on staff’s and Attorney Shuler’s review and approval, seconded by Commissioner Boldt.** Commissioner Boldt said that the airport is a diamond in the rough and we need to do anything possible for industrial infusion. He said that he feels \$20K is a minimal investment should it come to that. **Motion carried 5-0.**

Mr. Davis said that there are some lights out at the ball fields, and he would like the Board to authorize using the funds from the auction to replace them.

Commissioner Lockley made a motion to approve using the funds from the auction to replace the lights at the ball fields. Commissioner Boldt seconded the motion. Due to the item being added to the agenda, Chairman Jones called for public comment. There were no public comments. Attorney Shuler noted that he had spoken with Mrs. Griffith, and this complies with the new bid policy and will not require advertisement. **Motion carried 5-0.**

d. Action Item: Rachel Chestnut on PZA

Ms. Rachel Chestnut, a lifelong resident and practicing attorney, is interested in serving on the Planning Zoning and Adjustment board. Ms. Chestnut lives in the unincorporated Apalachicola area next to the airport so she would serve as District 4's representative on the PZA board.

Board action to appoint Ms. Rachel Chestnut to the Planning Zoning and Adjustment board.

On a motion by Commissioner Parrish, seconded by Commissioner Lockley, and by a unanimous vote of the Board present, the Board appointed Ms. Rachel Chestnut to the Planning, Zoning and Adjustment Board as District 4's representative. Motion carried 5-0.

Commissioner Boldt asked Mr. Moron to advertise the remaining vacancy on the Board. **Commissioner Lockley made a motion to advertise the remaining vacancy on the Planning Zoning and Adjustment Board. Commissioner Ward seconded the motion.** Due to the item being added to the agenda, Chairman Jones called for public comments and there were none. Commissioner Parrish said when we are advertising, he would include all of the board vacancies. **Commissioner Lockley amended his motion to include all of the board vacancies, Commissioner Ward seconded the motion. Motion carried 5-0.**

e. Action Item: Part-time maintenance worker

As the court system has ended its COVID-19 restrictions and the court system begins working through the backlog of court proceedings, staff needs some maintenance and custodial assistance for both buildings. I asked Mrs. Griffith and she verified that there is enough funding in the courthouse maintenance budget to fund a permanent part-time position at \$12.76 per hour.

Board action to advertise for the permanent part-time courthouse maintenance janitorial position.

On a motion by Commissioner Lockley, seconded by Commissioner Ward, to advertise for the permanent part-time courthouse maintenance janitorial position. Commissioner Ward said that she is concerned with the minimum requirement being \$15. Mrs. Griffith noted that it is in the pay plan and will be adjusted each year. **Motion carried 5-0.**

f. Action Item: ARPC's 2022 Hemp Summit

Apalachee Regional Planning Council is presenting the 850 Industrial Hemp Summit from April 26th – 28th at the Donald L. Tucker Civic Center in Tallahassee. If any of you are planning on attending, I will need to know as soon as possible as early bird registration

ends on March 25th.

Board action to approve travel and expenses for Board members to attend ARPC's 2022 Hemp Summit.

On a motion by Commissioner Parrish, seconded by Commissioner Lockley, to approve travel and expenses for Board members to attend ARPC's 2022 Hemp Summit. Commissioner Lockley asked Chairman Jones to explain what the meeting entailed. Chairman Jones noted that this was an attempt to find other businesses to attract to the area to offset the time it will take to grow the hemp. He noted there are 2500 uses for hemp, which includes clothes, towels, and sheets. They are working to find someone to open a site that can process it. Mr. Moron noted this is another way for job creation. **Motion carried 5-0.**

**14. Zoning Administrator – Cortni Bankston
Informational/Discussion Items:**

- a. On Friday, March 11, 2022, the new interactive Zoning map went live online. Anyone inquiring about what a particular property is zoned can search by Parcel ID or by 911 address to see what it is zoned (share screen demonstration). Any recent zoning changes will not be on it yet but will be updated within the next few weeks or so. Chairman Jones inquired as to if this was done through ARPC. Mr. Moron said yes.
- b. Met with Vendor to create a Planning & Zoning and Code Enforcement database that should be up and running within the next couple weeks.
- c. Building official and I investigated a few concern/complaints on March 9, 2022

Public Hearings

15. Land Use Change 89 Otter Slide 10:30 a.m. (ET)

AN ORDINANCE AMENDING THE FRANKLIN COUNTY COMPREHENSIVE PLAN TO CHANGE THE PERMITTED USE OF A 4+/- ACRE PARCEL OF LAND IN SECTION 30, TOWNSHIP 8 SOUTH, RANGE 6 WEST, FROM SINGLE-FAMILY TO COMMERCIAL MIXED-USE.

****Mrs. Bankston notified the Board that there was a typo, and it is 89 Otter Slide instead of 79.****

Mr. Moron said the sign was placed in front of the correct lot. Attorney Shuler asked for a recommendation from planning and zoning. Mrs. Bankston said they recommended approval. Mr. Pierce said they were approved by P&Z. Chairman Jones called for public comments and there were none. Chairman Jones said he has spoken to Mr. Millender as well as property owners in the area and he doesn't know of anyone who is opposed. Commissioner Ward said moving forward anything that comes up we need to make a point to know that anything that is built has proper drainage.

On a motion by Commissioner Ward, seconded by Commissioner Boldt, and by a unanimous vote of the Board present, the Board approved an ordinance amending the Franklin County Comprehensive Plan to change the permitted use of a 4+/-acre parcel of land in Section 30, Township 8 South, Range 6 West, from Single-Family to Commercial Mixed-Use. Motion carried 5-0.

16. Zoning Change 89 Otter Slide 10:35 a.m. (ET)

AN ORDINANCE REZONING 4+/- ACRES OF LAND IN SECTION 30, TOWNSHIP 8 SOUTH, RANGE 6 WEST, FROM R-4 SINGLE-FAMILY HOME INDUSTRY TO C-4 MIXED-USE RESIDENTIAL DISTRICT.

On a motion by Commissioner Ward to approve an ordinance rezoning 4+/- acres of land in Section 30, Township 8 South, Range 6 West, from R-4 Single-Family Home Industry to C-4 Mixed-Use Residential District. Motion seconded by Commissioner Boldt. Chairman Jones called for public comments and there were none. Motion carried 5-0.

17. Zoning Change 478 Ave A 10:40 a.m. (ET)

AN ORDINANCE REZONING 1.39 +/- ACRES OF LAND IN SECTION 30, TOWNSHIP 8 SOUTH, RANGE 6 WEST, FROM R-4 SINGLE-FAMILY HOME INDUSTRY TO R-8 MULTI- FAMILY MEDIUM DENSITY DISTRICT.

Mr. Moron noted this does not require a land-use change because it is residential to residential. Chairman Jones called for public comments and there were none. Attorney Shuler asked what the recommendation was from P&Z. Mrs. Bankston said it was to approve. Chairman Jones said the residents' only concern was that we weren't doing some type of change that would allow for RV park.

On a motion by Commissioner Lockley, seconded by Commissioner Boldt, to approve an ordinance rezoning 1.39 +/- acres of land in Section 30, Township 8 South, Range 6 West, from R-4 Single-Family Home Industry to R-8 Multi-Family Medium Density District. Motion carried 5-0.

18. Land Use Change 16 N Franklin 10:45 a.m. (ET)

AN ORDINANCE AMENDING THE FRANKLIN COUNTY COMPREHENSIVE PLAN TO CHANGE THE PERMITTED USE OF A 1 +/- ACRE PARCEL OF LAND IN SECTION 31, TOWNSHIP 8 SOUTH, RANGE 6 WEST, FROM SINGLE-FAMILY TO COMMERCIAL MIXED-USE.

Chairman Jones called for public comments and there were none. Attorney Shuler asked what the P&Z recommendation was on this. Mrs. Bankston said it was to approve. Chairman Jones said he doesn't know of anyone who is opposed to this, there was some

discussion of commercial being north of the power line. He said that he thinks this is consistent with the growth to his knowledge. Mr. Moron noted that Mr. Evan Thomas was online and would like to comment. Mr. Thomas said in looking under sewer and water, he believes the applicant should state whether it would be one or the other. Mrs. Bankston said Ave E, Otterslide, and 16 N Franklin Street will all have water and sewer. Attorney Shuler asked if Mrs. Bankston was referring to Eastpoint Water and Sewer and she said yes.

On a motion by Commissioner Parrish, seconded by Commissioner Lockley, to approve the ordinance amending the Franklin County Comprehensive Plan to change the permitted use of a 1+/- acre parcel of land in Section 31, Township 8 South, Range 6 West, from Single-Family to Commercial Mixed-Use. Commissioner Boldt said that he believes that Eastpoint Water and Sewer is a big reason for the commercial development in Eastpoint. **Motion carried 5-0.**

19. Zoning Change 16 N Franklin 10:50 a.m. (ET)

AN ORDINANCE REZONING 1 +/- ACRES OF LAND IN SECTION 31, TOWNSHIP 8 SOUTH, RANGE 6 WEST, FROM R-4 SINGLE-FAMILY HOME INDUSTRY TO C-4 MIXED-USE RESIDENTIAL DISTRICT.

Chairman Jones called for public comments and there were none. **On a motion by Commissioner Ward, seconded by Commissioner Boldt, and by a unanimous vote of the Board present, the Board approved an ordinance rezoning 1+/- acres of land in Section 31, Township 8 South, Range 6 West, from R-4 Single-Family Home Industry to C-4 Mixed-Use Residential District. Motion carried 5-0.**

The Board recessed at 10:53 a.m. and reconvened at 11:00 a.m.

20. Land Use Change St. James Development 11:00 a.m. (ET)

The Franklin County Board of County Commissioners will hold a public hearing, pursuant to Section 163.3184, Florida Statutes, to consider adopting a proposed large-scale change to the Franklin County Comprehensive Plan Future Land Use Map Series on 79.67 acres in Section 6, Township 7 South, Range 3 West, as shown in the map below, from Public Facilities to Mixed Use Residential.

Mr. Curenton presented the land-use change to the Board. He said that the transmittal hearing was held on January 18th. He said they had received comments back from various state agencies. DOT had concerns about traffic analysis, basically, they said that we could not analyze all of the traffic that could potentially be generated. They were looking at the total amount that could be allowed under the new land use, but the applicant is not proposing to do that, we can address that very easily. The other comment was in regard to the bears in the area. There were suggestions that people moving into this area are educated

about the bears and how to interact with them, using some bear literature and educating them on the bears. Chairman Jones asked if the actual uses, they are wanting to do will they have to come back for site approval. Mr. Curenton said the subdivision plan will need to be approved and a site plan for the multi-family. Mr. Pierce said those two stages will be listed on the map today. Attorney Shuler said he has consulted with and advised Commissioner Boldt that he has a conflict due to a long-term lease that he has with the applicant. Commissioner Boldt will complete the form to be filed with the state agency. Mr. John Green said that he is under contract to purchase the property. He discussed his plan to build affordable housing. He said this is an opportunity to address the need of the community for places to live and work. He said it is possible it will be age restrictive. Commissioner Lockley asked about the price of the homes. Mr. Green said he believes that will be around \$300K. Mr. Pierce noted that in St James Bay there are size restrictions. Mr. Green said the architectural and other requirements in St James Bay are difficult. Commissioner Ward said she doesn't feel that \$300k is workforce housing, Mr. Green said he is referring to the apartments that will be workforce housing. Commissioner Ward inquired as to the rent of the apartments, and if they are going to be where people can afford the rent. Mr. Green said they hope so. Commissioner Lockley asked if this is going to be affordable housing. Mr. Green said they have proposed to contribute to affordable housing. \$500 for each unit of the initial sale to go to an entity for the development of affordable housing.

Mr. Chester Butler believes there are issues that have not been flushed out. Both issues that Commissioners have addressed include affordable housing and the bears. When you have over 500 lots, 17 homes there may be stormwater drainage, and traffic control issues. Mr. Butler said that they have a lot of questions; the definition of affordable housing is very ambiguous. He does not agree with the Board deciding today.

Mr. Paul Mitchell expressed concerns revolving around the proposed development appearing very ambiguous, he said they haven't nailed down the costs and haven't defined affordable housing. If the Commissioners don't define affordable housing, you have to be able to identify the residents who need a place to live. Eventually, it will become a market-rate unit and there will not be affordable housing. It is very important for you to define it and enforce it. We as owners are in the dark on this proposal, we haven't seen much of anything at all. If we don't see the details, you aren't going to get buy-ins from us. We bought based on a definition of a community. We need to slow this thing down and have some information shared from developers to homeowners. We don't have enough information to support it.

Ms. Linda Murnane said that it is not going to be the same as it was before. She expressed concerns about not knowing who is going to be moving in and asked why there couldn't be another entrance. She spoke in opposition to the project, expressed concerns about traffic, and would want to see speed bumps. She said that she doesn't see a lot of people

walking, everyone is going to have a car, concerned about traffic and what it is going to do to our community.

Ms. Michelle Yon said her primary concern is the unknown. She said they were all asking for the Board to slow down and give the residents more information. The speed bumps are not effective, we do have such a cohesive wonderful community now is that we don't see law enforcement in the area, because we don't need them. She doesn't think we have enough information and asked for more time.

Mr. Lewis Capollo said the draw to the community was the custom homes. He doesn't believe the developer is looking out for residents and if this goes through, he doesn't plan to stay.

Mr. Moron called for public comments online at this time.

Ms. Debbie Jordan said that she doesn't support or oppose the development but wanted to make sure that the Board can provide proper fire services.

Mr. Jim Waddell spoke as the engineer for Mr. Green. He said the draft PUD ordinance and supporting documentation have been available for public view and comment for quite a while now. He agreed that the exhibit on the board is a little ambiguous but there are additional documents with detail available to view. With regard to stormwater, extending the setback to 100 feet. He said that the City of Carrabelle has given written confirmation that water/sewer will be available and along with that are fire services. With regard to the traffic, we used our standard methodology, the additional trips that this would generate don't move the needle. Chairman Jones said that during the public comments portion Mr. Waddell could not receive questions. Chairman Jones asked if any of the Commissioners had any questions. Commissioner Ward said she feels questions should be allowed from the public to Mr. Waddell at this time.

Ms. Michelle Yon inquired of Mr. Waddell where she could obtain the information regarding the land change. Mr. Pierce said it was provided at the January 18th meeting. Ms. Yon indicated it was not on the agenda packet.

Attorney Shuler asked Mr. Waddell if he went through the various aspects to make sure that the development fell within the guidelines of the county's comp plan. Mr. Waddell confirmed and noted that the various agency comments were adequately addressed, most of which were on an advisory level rather than a regulatory change level.

Attorney Shuler inquired as to specific issues concerning stormwater, traffic, and parking. Mr. Waddell noted there is significant space for parking, and that they have done calculations on the plan's provision of stormwater management facilities and increased that buffer width by 50 feet. Commissioner Ward noted that the item was on the minutes which are posted on the website.

Attorney Shuler said it may be appropriate for Mr. Curenton to give a supplement to his

presentation regarding the process.

Mr. Curenton said that there is a standard form that we ask everyone who has proposed a zoning or planning change to fill out. There are things called for in our comprehensive plan, soil, stormwater, facilities, endangered species, and historic resources.

Mr. Waddell filled it out and provided it to the County. Mr. Curenton said that he believed it was included in the board package at the initial meeting in January, but he did not check to make sure. It is definitely available in our office. The advertisement had telephone information for anyone to call with additional questions or for more information. He said that he was not aware of anyone that called their office for more information. He said that we don't require a stormwater permit prior to land use and zoning change. We asked that they provide evidence of room to deal with it. He said they are increasing setbacks to 100 feet and that should provide plenty of room to meet the county's land-use standard for mixed-use. They will have to have a permit or exemption before they record the plat. A traffic study was completed. The county's land-use standard for the mixed-use residential is 4.3 units an acre and that was DOT's concern. They said that this development, the traffic assessment sent in was based on the 1.5 units per acre that were in the PUD. They said the traffic analysis should have been done on the 4.3 units. He believes that once they provide the traffic analysis, they wouldn't have a problem with it. Basically, they have addressed all of the issues to Mr. Curenton's satisfaction and to the comprehensive plan.

Chairman Jones asked Mr. Curenton when the PUD for St. James Bay was passed. Mr. Curenton said it was in 2003. Chairman Jones said he wanted to make sure that everyone knows the PUD was designed many years ago. Commissioner Lockley confirmed with Mr. Curenton that it all meets the requirements of the county comp plan. Attorney Shuler asked if the advertisement included a statement that the proposed ordinance is on file and available for view at your office or the clerk's office. Mr. Pierce is not sure, but it does have contact information. Attorney Shuler recommended giving an opportunity for the audience to ask any questions of Mr. Pierce. Mr. Pierce noted that the advertisement is run in the local newspaper and a notice is sent to adjacent property owners, the minimum requirement is sending a notice to property owners. Mr. Pierce said he would have to look back, as he does not believe there is any procedure where there has to be a sign placed on the property.

Mr. Chester Butler said it seems like we have established two things the procedure was not followed and the error that the documents were not attached so that someone could easily find them. We need to give the property owners the chance to review the documents.

Chairman Jones said there have been mentions of failures in this meeting today, but no one has admitted them. The PUD has been in place since 1993.

Mr. Paul Mitchell said that as a registered engineer in Florida having the ability to look at

the proposed drafts would be very important. He said he has spent hours looking for information about this proposed change and could find nothing. He said he thinks before the Board votes and approves this thinks it would be appropriate for the owners of this development.

Commissioner Lockley asked Mr. Mitchell if he looked and could not find documents. He said that he searched the county's website and minutes and could not find it. Commissioner Lockley asked if he had contacted any of our staff and he said he had not. Chairman Jones said he echoed Commissioner Lockley's sentiment in that Mr. Mitchell never contacted staff for more information. Commissioner Ward noted that information was in the minutes. There is documentation that Mr. Waddell and Mr. Green provided a site plan of the development and other documentation including the traffic study from the state, and several other items including our checklist of what has to be provided. The applicant did their due diligence in providing the information and anyone could contact county staff to receive this information. Attorney Shuler said he has only recently started attending P&Z meetings but isn't it accustomed for P&Z and BOA to advertise their meetings in the newspaper. Mr. Curenton said the BOA items still get advertised, and he thinks only the items that require adjustments such as variances are advertised. Attorney Shuler asked Mr. Curenton if he prepared the land use and zoning advertisement, and Mr. Curenton confirmed. He said it always includes our contact information with directions to contact us for more information. Commissioner Lockley said change is hard and a lot of people don't want change, but you have to go by the law.

On a motion by Commissioner Lockley to adopt a proposed large-scale change to the Franklin County Comprehensive Plan Future Land Use Map series on 79.67 acres in Section 6, Township 7 South, Range 3 West, from Public Facilities to Mixed Use Residential. Motion seconded by Commissioner Ward. Motion carried 3-0, Commissioner Boldt abstaining and Commissioner Parrish absent.

21. Zoning Change St. James Development 11:00 a.m. (ET)

AN ORDINANCE OF FRANKLIN COUNTY, FLORIDA PROVIDING FOR THE REZONING AND APPROVAL OF THE ST. JAMES WEST PLANNED UNIT DEVELOPMENT (ST. JAMES WEST PUD) TERMS AND CONDITIONS; PROVIDING FOR PERMITTED USES AND DEVELOPMENT STANDARDS; PROVIDING FOR CONFLICTS; PROVIDING FOR SEVERABILITY; AND PROVIDING FOR AN EFFECTIVE DATE

Chairman Jones called for public comments and there were none. Attorney Shuler noted that Mr. Moron handed him the actual advertisement and embedded in it is the statement on obtaining more information. The ad clearly states that more information is available and can be obtained upon request.

Mr. Waddell pointed out that Section 5 of the draft ordinance essentially approves the sketch plat level application for residential areas. The companion exhibits are B.

On a motion by Commissioner Lockley, seconded by Commissioner Ward, to approve an ordinance of Franklin County, Florida providing for the rezoning and approval of the St. James West Planned Unit Development (St. James West PUD) Terms and Conditions; Providing for Permitted Uses and Development Standards; Providing for Conflicts; Providing for Severability, and Providing for an Effective Date. Motion carried 3-0, Commissioner Boldt abstaining and Commissioner Parrish absent.

County Staff & Attorney Reports

22. Fiscal Manager/Grants Coordinator – Erin Griffith

a. BOARD ACTION: RESTORE Program Construction Grant Applications – Langton & Associates

The preliminary design and engineering concepts for the County-wide Dune Restoration Project and the St. George Island Storm Water Improvements Project are nearly complete once approval is received from state agencies. Once the current design/permitting phase is finished by MRD and Dewberry Engineers, it will take about one month to gather the required documentation and put together the grant applications. It will take around 90 days after submission for the construction grant applications to be approved. Langton and Associates have submitted a task order for pre-award grant writing services for time and materials not to exceed a total of \$7,020 for each grant application.

Board action to approve and authorize the chairman to sign the attached task orders from Langton & Associates for pre-award grant writing services for the County-Wide Dune Restoration Project and the St. George Island Storm Water Drainage Improvements Project.

On a motion by Commissioner Lockley, seconded by Commissioner Ward, to approve and authorize the chairman to sign the attached task orders from Langton & Associates for pre-award grant writing services for the County-Wide Dune Restoration Project and the St. George Island Storm Water Drainage Improvements Project. Chairman Jones said that will put our timeline around September to begin. Mrs. Griffith said that we are waiting on formal approval to use the DOT retention pond and the potential to create another pond. **Motion carried 4-0, Commissioner Parrish absent.**

b. BOARD ACTION: Small Cities CDBG Program RFQ for Program Grant Administrator/Consultant

The Community Development Block Grant (CDBG) Program is a competitive Federal grant program available to eligible small cities and small counties. The program concentrates on activities that benefit low- and moderate-income families. Examples of CDBG-funded projects include water and sewer improvements, street and sidewalk improvements, economic development activities that create jobs for those with low and moderate-income, downtown revitalization (including façade improvements, streetscaping, and underground utilities), park facilities and community centers, and drainage/stormwater improvements. Debbie Belcher was the county's

previous CDBG program grant administrator/consultant and since her retirement last year and a lack of funding opportunities with the CDBG program, the county has not pursued contracting with a new administrator. To be ready for the next funding cycle, I asked Ms. Belcher who is familiar with the county's needs/expectations and complex Federal regulations what she would charge to assist the county on an as-needed basis to develop the RFQ for a replacement CDBG administrator/consultant. Ms. Belcher has retired from CDBG administration but will help the county as needed with small assignments as a consultant at the rate of \$80/hour.

Board action to approve and authorize the development and advertisement of an RFQ for CDBG Small Cities Program Administration and authorize Debbie Belcher to assist as needed.

Commissioner Boldt made a motion to approve and authorize the development and advertisement of an RFQ for CDBG Small Cities Program Administration and authorize Debbie Belcher to assist as needed. Chairman Jones asked if we can only do one at a time or does it depend on the project. I know there is diversity in how to use the funds. Mrs. Griffith said that is a question for Ms. Belcher. Chairman Jones said that when we write this RFQ it is going to help us put it out there so that someone can bid to be our CDBG program grant administrator/consultant. **Commissioner Lockley seconded the motion. Motion carried 4-0, Commissioner Parrish absent.**

c. BOARD ACTION: SCOP C30A Supplemental Agreement & Notice of Award At the last meeting, bids were opened for the second time for the widening and resurfacing of C30A. The re-bid included the original distance and an alternate bid solicitation 'A' with a reduced scope in hopes of bids falling within funding constraints. The total grant funds available for construction was \$3,462,662.00, Roberts and Roberts were the lowest, responsible bidder at \$3,445,863.82 for alternate bid 'A' for 3.466 miles of CR 30A starting at Thirteen Mile Road and running eastward towards Highway 98. The project will include resurfacing, restriping, guardrails, shoulder stabilization, culvert extensions, and 5-foot paved shoulders. The Florida Department of Transportation has sent a supplemental grant agreement to formally modify the scope of work. Board action to approve and authorize the Chairman to sign the attached resolution of authorization and supplemental grant agreement for the modified project scope.

On a motion by Commissioner Lockley, seconded by Commissioner Ward, to approve and authorize the Chairman to sign the attached resolution of authorization and supplemental grant agreement for the modified project scope. Motion carried 4-0, Commissioner Parrish absent.

Board action to approve and authorize the Chairman to sign the Notice of Award for Alternate A of bids received on March 1st, 2021, in the amount of \$3,445,863.82 to Roberts and Roberts, Inc.

On a motion by Commissioner Lockley, seconded by Commissioner Boldt, to approve and authorize the Chairman to sign the Notice of Award for Alternate A of bids received on March 1st, 2021, in the amount of \$3,445,863.82 to Roberts and Roberts, Inc. Motion carried

4-0, Commissioner Parrish absent.

d. BOARD ACTION: Dredge Project Manual Check Army Corp of Engineers on Wednesday, March 9, Chairman Jones, Alan, and I participated in a conference call with the Corps of Engineers and representatives of the Gulf Consortium. The purpose of the call was to finalize the payment of funds to the Corps for the dredging of the Eastpoint and Two-Mile Channels. The Corps explained they are now ready to move forward with dredging, but they cannot move forward with a Task Order to Mike Hooks, Inc. (the dredge contractor) until the Corps has received all of the funds from the county. Representatives of the Consortium believe the county will have the \$5,000,000 of Consortium funds to pay the Corps later this week. The Board may recall that Mr. Pierce advised the Board at the last meeting that the Corps had sent a letter informing the Board that they had revised the dredging costs upwards and the latest cost estimate for the project is now \$6,000,000. The county has asked the Gulf Consortium for the additional funds and the Consortium staff believes that a grant amendment will be approved but not received in the timeframe requested for payment by the Corps. In order to avoid any further delay in formulating a task order between the Corps and dredge contractor, I recommend the Board authorize a manual check be cut for the \$6,000,000 upon receipt of the \$5,000,000 in Consortium funds and for the county to seek interim short-term financing to cover the amount of the additional \$1,000,000 in dredge costs while the grant amendment moves through the approval process with the Gulf Consortium. It is our understanding that once the Corps receives the funds, they will then process the Task Order. Dredging should start within 30 days of the Task Order being issued. Board action to authorize the Clerk's finance office to cut a manual check-up to the \$6,000,000 made payable to the Army Corps of Engineers upon receipt of the \$5,000,000 in Consortium Funds and for county staff to seek interim short-term financing for the \$1,000,000 project amendment.

Item addressed earlier in the meeting.

e. BOARD ACTION: Alligator Drive Multi-Use Path Marina to East Harbor Circle Bid specifications for the next phase of the CR 370 Alligator Drive Multi-Use Path are nearly complete. This phase runs from the marina to East Harbor Circle and consists of 5' wide bicycle lane shoulders on each side of Alligator Drive from the marina to the S-curve and a separate 10' wide path from the S-curve to East Harbor Circle. It is anticipated that the bid opening will be in May. Board action to authorize advertisement for bids for the next phase of the CR370 Alligator Drive Multi-Use Path.

On a motion by Commissioner Boldt, seconded by Commissioner Lockley, to authorize advertisement for bids for the next phase of the CR370 Alligator Drive Multi-Use Path. Motion carried 4-0, Commissioner Parrish absent.

f. BOARD ACTION: E911 NG-911 Federal Grants Manual Check

The NG-911 Federal Grant Program's period of performance ends on March 31, 2022. The Datamark vendor invoices will not be available until the week of March 21st – March 25th. Board action to authorize two manual checks payable to Datamark for the NG-911 projects once an invoice is received and approved for payment by the E911 Coordinator and Clerk's finance office. Board action to authorize the Clerk's office to two manual checks once the E911 Datamark Invoices are received for the Federal NG-911 Grants.

On a motion by Commissioner Lockley, seconded by Commissioner Ward and Commissioner Boldt, to authorize the Clerk's office to two manual checks once the E911 Datamark Invoices are received for the Federal NG-911 Grants. Motion carried 4-0, Commissioner Parrish absent.

g. BOARD ACTION: E911 Maintenance Grant Application

The Annual Tri-County Rural E911 Maintenance Grant application is due by March 31st. This grant will pay 100% of the annual maintenance expenses of \$34,748 for the E911 system. The E911 Coordinator Renee Brannan is working to complete the grant application by the March 31st deadline, a blank copy of which is attached.

Board action to approve and authorize the Chairman's signature on the E911 Maintenance Grant Application once it is complete.

On a motion by Commissioner Ward, seconded by Commissioner Lockley, to approve and authorize the Chairman's signature on the E911 Maintenance Grant Application once it is complete.

Commissioner Lockley asked if Attorney Shuler needed to review. **Commissioner Ward amended her motion to include approval contingent on Attorney Shuler's review. Commissioner Lockley seconded the motion. Motion carried 4-0, Commissioner Parrish absent.**

h. BOARD Information: FRDAP and Historic Preservation Grants

Upon conclusion of the Legislative Session, the county understands that both the FRDAP Grant Program and the Historic Preservation Grant Program will be fully funded by the Florida legislature pending the adoption of the state's budget. The FRDAP program applications included \$200,000 for improvements to Vrooman Park and \$200,000 for SGI Playground Improvements at Lighthouse Park. The Historic Preservation Program applications included a county application for \$156,056 for the Carrabelle Beach Wayside Park Repairs and a Tourist Development Council application for \$188,500 for Marine Heritage Museum Exhibits at Buddy Ward Park. The Tourist Development Council wholeheartedly supported both of the historic preservation projects and offered assistance with the projects if grant funds were unavailable. The Carrabelle Beach Wayside Park Repairs design and bid specifications for construction are ready at this time and a bid solicitation for construction will go out as soon as the grant agreement is received.

i. Board Information: Upcoming 2022 FEMA Fire Prevention and Safety Grant Program

EMS Director Richard Lewis and county staff have received some inquiries from first responders in regard to funding assistance for the purchase of automated CPR life-saving equipment. The ambulances are equipped with the LUCAS life-saving devices (product brochure included as an attachment) and this device in the hands of first responders can further improve survival rates. The funding cycle has not yet opened for the 2022 FEMA Fire Prevention and Safety Grant Program but Volunteer Fire Departments, if interested, can take steps now to be ready by gathering supporting documentation and signing up for the FEMA grants portal at <https://go.fema.gov>. Franklin County will send an ‘Announcement of Funding Opportunity to all of the fire departments once the application window opens and county staff/EMS staff will be available to assist with the application process if needed.

Commissioner Ward thanked Mrs. Griffith for her work on the grants and asked her to send the plans for Vrooman Park. Chairman Jones said getting the lights replaced could help with the vandalism. Mrs. Griffith said she is looking for funding to do modern lighting systems. Mr. Moron said he is going to look into the same kind of security system at Vrooman Park. Commissioner Ward said she will talk to Mr. Moron after the meeting.

23. County Coordinator – Michael Morón

a. Action Item: SHIP Program

At your last meeting, I informed the Board that Mrs. Lori Switzer-Mills, the county’s SHIP Administrator, will not renew the SHIP administrative agreement that takes effect on July 1, 2022. There was a discussion regarding advertising for Request for Qualifications versus requesting quotes from Apalachee Regional Planning Council (ARPC) and Capital Area Community Action Agency (CACAA), agencies with SHIP and housing program experience, to provide SHIP administrative services for the county. Most counties, especially those in our region and similar size, either have county staff member or an agency like ARPC or CACAA providing administrative services. In addition, the 10% administrative fee, currently \$35,000 per year, will not equal to a reasonable salary for a qualified individual after all office and business expenses are deducted. Based on that information, I recommend that we request quotes from ARPC and CACAA for SHIP administrative services.

Board action to request quotes from Apalachee Regional Planning Council and Capital Area Community Action Agency for SHIP administrative services.

Item addressed earlier in the meeting.

b. Action Item: Duke Energy’s Site Readiness Program

At your last meeting, there was some discussion regarding Duke Energy’s interest in the Airport as part of their Site Readiness Program. The following is a better description of the program and if the Board is interested, we could proceed today. “The Duke Energy Site Readiness Program is intended to identify, assess, improve, and increase awareness of industrial sites in the Duke Energy service territory.

The goal of the program is to increase the inventory of good industrial sites throughout the

territories that Duke Energy serves and to advance the state of readiness of these sites. It is not a “site certification” process, but rather a program to help local economic development organizations find and prepare potential sites. However, a site that has successfully completed the recommendations from this program should have completed the initial steps required for certification in many states.” Chairman Jones and Mr. Ted Mosteller, along with myself, participated in the meetings and may have some additional comments regarding the program. There is no direct cost to the county unless the County decides to remove the airport from the program prior to three years and it will be necessary for county staff to provide information, via a Request for Information (RFI) from the site selection firm, on detailed information about the site and the county. I have reached out to Mr. Chris Wimsatt of Duke Energy, for a better explanation regarding the “Further, it ensures that all parties recognize the financial investment that is being made by Duke Energy and acknowledge the return requirements of that investment” and “If reimbursement is required, the cost would depend upon how much of the Site Readiness work has been completed at the time, not to exceed \$20,000” statements. If the Board is interested in proceeding with this project and since it will be three weeks before the next regular meeting, the Board could authorize proceeding with the program and the Chairman’s signature on the Letter of Intent contingent on staff’s and the County Attorney’s review and approval. Board action to authorize the Chairman’s signature on the Duke Energy Site Readiness Program Letter of Intent contingent on staff’s and Attorney Shuler’s review and approval.

Item addressed earlier in the meeting.

c. Action Item: FDOC contracts

Florida Department of Corrections has sent new Interagency/Public Works Agreements for the use of community work squads. I forwarded the agreements to your departments for their review and comments. I recommend that each Board member and Attorney Shuler review these agreements as there have been questions and discussions recently about work squad availability, especially the number of inmates and the frequency with which each department receives a squad. After these reviews and comments, we can contact FDOC to discuss any possible changes to the agreements and then proceed with signing. Board discussion and direction.

Item addressed earlier in the meeting.

d. Action Item: Rachel Chestnut on PZA

Ms. Rachel Chestnut, a lifelong resident and practicing attorney, is interested in serving on the Planning Zoning and Adjustment board. Ms. Chestnut lives in the unincorporated Apalachicola area next to the airport so she would serve as District 4’s representative on the PZA board. Board action to appoint Ms. Rachel Chestnut to the Planning Zoning and Adjustment board.

On a motion by Commissioner Parrish, seconded by Commissioner Lockley, and by a unanimous vote of the Board present, the Board authorized the appointment of Ms. Rachel Chestnut to the Planning Zoning and Adjustment Board. Motion carried 5-0.

Commissioner Boldt asked Mr. Moron to advertise for the vacant Board seats on the Planning Zoning and Adjustment board. **Commissioner Lockley made a motion to advertise, seconded by Commissioner Ward.** Chairman Jones called for public comments and there were none. Commissioner Parrish said he would like to advertise for all board vacancies while we are advertising. **Commissioner Lockley amended the motion to include advertising all of the board vacancies, seconded by Commissioner Ward. Motion carried 5-0.**

e. Action Item: Part-time maintenance worker

As the court system has ended its COVID-19 restrictions and the court system begins working through the backlog of court proceedings, staff needs some maintenance and custodial assistance for both buildings. I asked Mrs. Griffith and she verified that there is enough funding in the courthouse maintenance budget to fund a permanent part-time position at \$12.76 per hour.

Board action to advertise for the permanent part-time courthouse maintenance janitorial position.

On a motion by Commissioner Lockley, seconded by Commissioner Ward, to authorize the advertisement for the permanent part-time courthouse maintenance janitorial position.

Commissioner Ward said she was concerned with the minimum requirement being \$15, Mrs. Griffith said it is in the pay plan and will be adjusted each year. **Motion carried 5-0.**

f. Action Item: ARPC's 2022 Hemp Summit

Apalachee Regional Planning Council is presenting the 850 Industrial Hemp Summit from April 26th – 28th at the Donald L. Tucker Civic Center in Tallahassee. If any of you are planning on attending, I will need to know as soon as possible as early bird registration ends on March 25th.

Board action to approve travel and expenses for Board members to attend ARPC's 2022 Hemp Summit.

On a motion by Commissioner Parrish, seconded by Commissioner Lockley, to approve travel and expenses for Board members to attend ARPC's 2022 Hemp Summit.

Commissioner Lockley asked Chairman Jones to explain what the meeting entailed. Chairman Jones said it was basically an attempt to find some other business to attract to the area to offset the time it will take to grow. He noted that there are 2500 uses for hemp, which includes clothes, towels, and sheets. He said they are working to find someone to open a site to process. Mr. Moron said this is another way of job creation. **Motion carried 5-0.**

24. County Attorney – Michael Shuler

Action Items

1. Request for Public Hearing on Code Enforcement Ordinance

Attached is a draft ordinance for code enforcement that I recommend. This version would just involve the code enforcement staff and the magistrate. It would not include board involvement in the process of code enforcement.

Board Action Requested: Motion to schedule a public hearing on the draft ordinance.
Recommend no role by the board ratifying or approving magistrate decision

On a motion by Commissioner Ward, seconded by Commissioner Boldt, and by a unanimous vote of the Board present the Board authorized scheduling a public hearing on the draft Code Enforcement ordinance. Motion carried 5-0.

2. Draft RFP for Code Enforcement Magistrate

Attached is a draft request for proposals for code enforcement magistrate services.

In addition to any advertisement published by Mr. Moron, I plan to post the RFP on the county attorney's web server for publication state-wide. Once approved, Mr. Moron will fill in the dates.

Board Action Requested: Motion to approve RFP for publication.

On a motion by Commissioner Boldt, seconded by Commissioner Lockley, and by a unanimous vote of the Board present, the Board approved the RFP for Code Enforcement Magistrate. Motion carried 5-0.

3. Regional 911 Contract Amendments for GeoComm and Consolidated Communications

The Board has contracts with GeoComm and Consolidated for regional 911 services. I was told late last week that an amendment is necessary before April 1, 2022. Copies of the amendments entered into by Gulf County are attached. It is expected that the Franklin amendments will be on the same terms.

Ms. Renee Brannan says that it is her understanding that the GeoComm contract is an annual renewal on the same terms and that the Consolidated contract adds a Rapid Deploy on the 911 side and to clarify some of the wording due to the Tri-County and Regional grants. Mr. Brannan is available by phone if you have any questions.

Board Action Requested: Board approval for the chairman to sign, subject to attorney approval.

On a motion by Commissioner Lockley, seconded by Commissioner Boldt, and by a unanimous vote of the Board present, the Board authorized the Chairman to sign the Regional 911 Contract Amendments for GeoComm subject to Attorney Shuler's review and approval. Motion carried 5-0.

4. Request to Advertise a Public Hearing for Amendment to the Golf Cart Ordinance

Attorney Shuler noted that there may or may not have been some changes in the statute since the ordinance was put in place. Attorney Shuler requested the Board considers scheduling a public hearing on the golf cart ordinance to clarify and revise.

On a motion by Commissioner Ward, seconded by Commissioner Boldt, to authorize the advertisement for a public hearing on amending the golf cart ordinance. Attorney Shuler said

there was no need for public comment due to the nature of the item. **Motion carried 5-0.**

Non-Action Items for Board Discussion

4. Alligator Point Fire Department Property Purchase Negotiations

Attached is a draft term sheet that I prepared after discussions with Paul Parker, Alan Pierce, and Erin Griffith. Mr. Parker is reviewing the draft and will be in touch with me to discuss it. Once the draft contract is finalized, it will be presented to Franklin County for consideration after it is signed by the fire department.

An appraisal(s) will only be ordered once Franklin County and the Alligator Point Fire Department have each signed a contract for the purchase and sale of the property.

Board Action Requested: Board Discussion.

5. Travel Trailer Ordinance Draft

Attached is an initial draft of a supplemental Travel Trailer Ordinance. It will be circulated with staff for comments. I plan to possibly hold one or more public workshops at the beginning of the Planning and Zoning Board of Adjustment.

Board Action Requested: Board Discussion.

Commissioners' Comments & Adjournment

25. Commissioners' Comments

Commissioner Boldt said he would like to revisit the appropriateness of booting at the next meeting.

Chairman Jones noted for the record that he is returning the county-assigned iPad to Mr. Moron. Chairman Jones said he had several residents address him regarding the closure of the bay and FWC and all the things that are going on. He said he knew that the Board had discussed holding a roundtable with other agencies. Chairman Jones said after talking with some of the FWC officers he is good with the responses that he got from them. He said they were looking at monitoring and cultivating issues and are aware of the citizens' concerns. They are looking at these issues and are aware of the concerns. He said he had concerns about cultivation, but they assured him that they were looking at the issues. Chairman Jones said he is good with receiving updates from the ABSI board from Commissioner Boldt. Chairman Jones noted that those he had spoken to had already spoken with Commissioner Parrish and Commissioner Boldt and they would like to speak with

Commissioner Lockley and Commissioner Ward also. Mr. Moron said I think we should change the order of what was first proposed. We should have each of the commissioners meet with them individually and then have FWC come and speak to the public. At that time, the Board can decide if we need a roundtable. Commissioner Boldt said he would like a progress report to the public written in layman's language which is in the newspaper every six months. Chairman Jones said they are working on an opportunity for those in the public that want to go out one on one to see what is in the bay, they are willing to work out a type of 'field trip'.

Commissioner Boldt asked when the one-on-one meeting with FDOT would be scheduled for. Mr. Moron said he has given them dates and he is waiting for them to confirm.

26. Adjournment

There being no further business before the Board, the meeting was adjourned at 12:43 p.m.

Ricky Jones – Chairman

Attest:

Michele Maxwell – Clerk of Courts

MICHELE MAXWELL

FRANKLIN COUNTY
CLERK OF THE CIRCUIT COURT

33 MARKET STREET, SUITE 203
APALACHICOLA, FLORIDA 32320



(850) 653-8861
FAX (850) 653-2261

MEMO

To: Franklin County Board of County Commissioners
From: Michele Maxwell, Clerk of Court
Date: April 5, 2022
Subject: Government Finance Professionals Week

On March 15, 2022, the Board recognized Government Finance Professionals Week. The Board inadvertently failed to ratify the proclamation. I am requesting the Board ratify the following proclamation for the record.



PROCLAMATION

WHEREAS The Florida Government Finance Officers Association is a professional association founded in 1937 and serves more than 3,300 professionals from state, county, and city governments, school districts, colleges and universities, special districts, and private firms: and

WHEREAS the FGFOA is dedicated to being your professional resource by providing opportunities through education, networking, leadership, and information; and

WHEREAS, this inaugural Government Finance Professionals Week, sponsored by the FGFOA and all of its member governmental organizations, is a weeklong series of activities aimed at recognizing government finance professionals and the vital services that they provide to our state and our community; and

WHEREAS, during this week, government finance professionals throughout the State of Florida will be acknowledged for their hard work, dedication, and leadership.

NOW, THEREFORE, I, Michele Maxwell, Franklin County Clerk of Court, on behalf of Commissioner Jones, Commissioner Boldt, Commissioner Lockley, Commissioner Parrish, and Commissioner Ward, do hereby proclaim March 14-18, 2022, as Government Finance Professionals Week in the County of Franklin and extend our appreciation to all government finance professionals throughout the state and here in the County of Franklin for their hard work, dedication, and leadership.

Dated this 15th day of March 2022.
Michele Maxwell
Franklin County Clerk of Court

April 5, 2022
Franklin County Road Department
Detail of Work Performed and Material Hauled by District
Detail from 3/10/2022 - 3/30/2022

District 1 - Commissioner Jones

Work Performed:

| <u>Work Performed:</u> | <u>Date</u> | <u>Road</u> |
|--|--------------------|--|
| Litter Pickup | 3/10/2022 | Marks Street |
| Litter Pickup | 3/10/2022 | Marks Street |
| Mosquito Control drainage ditches - Remove debris, dislodging beaver dams, general maintenance | 3/10/2022 | Mosquito Control drainage ditch - East Bay Eastpoint |
| Mosquito Control drainage ditches - Remove debris, dislodging beaver dams, general maintenance | 3/10/2022 | Mosquito Control drainage ditch - East Bay Eastpoint |
| Culvert installation | 3/14/2022 | Magnolia Court |
| Culvert installation | 3/14/2022 | South Bay Shore Drive |
| Flagged | 3/14/2022 | South Bay Shore Drive |
| Cut Trees down and removed | 3/14/2022 | N Bay Shore Drive |
| Culvert installation | 3/14/2022 | South Bay Shore Drive |
| Cleaned out culverts | 3/14/2022 | School Road |
| Culvert installation | 3/14/2022 | Magnolia Court |
| Box drag, Driveway repair | 3/15/2022 | Magnolia Court |
| Weed Eat & Cut Grass around signs & Culverts | 3/17/2022 | Washington Street |
| Cut dirt off shoulder of road | 3/17/2022 | Tip Tucker Road |
| Box drag | 3/17/2022 | Gilbert Street |
| Weed Eat & Cut Grass around signs & Culverts | 3/17/2022 | School Road |
| Mosquito Control drainage ditches - Remove debris, dislodging beaver dams, general maintenance | 3/17/2022 | Mosquito Control drainage ditch - Oyster R Eastpoint |
| Cut dirt off shoulder of road | 3/17/2022 | 3rd Street |
| Cut dirt off shoulder of road | 3/17/2022 | 2nd Street |
| Cut dirt off shoulder of road | 3/17/2022 | 1st Street |
| Cut dirt off shoulder of road | 3/17/2022 | School Road |
| Shoulder Work | 3/17/2022 | Ridgecrest Parkway |
| Cut dirt off shoulder of road | 3/17/2022 | Avenue A (District 1) |
| Shoulder Work | 3/17/2022 | Ridgecrest Parkway |
| Shoulder Work, Widen Shoulders of the road | 3/17/2022 | Tip Tucker Road |
| Shoulder Work, Widen Shoulders of the road | 3/17/2022 | 1st Street |
| Shoulder Work, Widen Shoulders of the road | 3/17/2022 | 2nd Street |
| Shoulder Work, Widen Shoulders of the road | 3/17/2022 | 3rd Street |
| Shoulder Work, Widen Shoulders of the road | 3/17/2022 | Avenue A (District 1) |
| Weed Eat & Cut Grass around signs & Culverts | 3/17/2022 | Shuler Avenue |
| Cut dirt off shoulder of road | 3/17/2022 | Shuler Avenue |
| Graded Road(s) | 3/21/2022 | Randolph Street |
| Graded Road(s) | 3/21/2022 | Buck Street, St. George Island |
| Graded Road(s) | 3/21/2022 | Land Street |
| Graded Road(s) | 3/21/2022 | W Pine Avenue |
| Box drag | 3/21/2022 | Quinn Street |
| Box drag | 3/21/2022 | W 12th Street |
| Box drag | 3/21/2022 | W 9th Street |
| Graded Road(s) | 3/21/2022 | Palmer Street |
| Box drag | 3/21/2022 | W 4th Street |
| Graded Road(s) | 3/21/2022 | Brown Street |
| Box drag | 3/21/2022 | W 3rd Street |

District 1 - Commissioner Jones**Work Performed:**

| <u>Work Performed:</u> | <u>Date</u> | <u>Road</u> |
|-------------------------------|--------------------|--------------------|
| Pot hole Repair (Fill) | 3/21/2022 | W 10th Street |
| Pot hole Repair (Fill) | 3/21/2022 | E 6th Street |
| Box drag | 3/21/2022 | W 5th Street |
| Graded Road(s) | 3/21/2022 | Gibson Street |
| Graded Road(s) | 3/21/2022 | Patton Street |
| Graded Road(s) | 3/21/2022 | Bruce Street |
| Graded Road(s) | 3/21/2022 | Nedley Street |
| Graded Road(s) | 3/21/2022 | Bradford Street |
| Graded Road(s) | 3/21/2022 | Porter Street |
| Graded Road(s) | 3/21/2022 | Cook Street |
| Graded Road(s) | 3/21/2022 | Marks Street |
| Graded Road(s) | 3/21/2022 | W Bay Shore Drive |
| Graded Road(s) | 3/21/2022 | W 8th Street |
| Trim Trees, Cut bushes back | 3/21/2022 | W Gulf Beach Drive |
| Pot hole Repair (Fill) | 3/21/2022 | E 5th Street |
| Box drag | 3/21/2022 | W 6th Street |
| Graded Road(s) | 3/21/2022 | W Sawyer Street |
| Pot hole Repair (Fill) | 3/21/2022 | W 3rd Street |
| Pot hole Repair (Fill) | 3/21/2022 | Gander Street |
| Pot hole Repair (Fill) | 3/21/2022 | W Bay Shore Drive |
| Pot hole Repair (Fill) | 3/21/2022 | W Pine Avenue |
| Pot hole Repair (Fill) | 3/21/2022 | W 1st Street |
| Pot hole Repair (Fill) | 3/21/2022 | W Gorrie Drive |
| Pot hole Repair (Fill) | 3/21/2022 | W 7th Street |
| Pot hole Repair (Fill) | 3/21/2022 | W Gulf Beach Drive |
| Pot hole Repair (Fill) | 3/21/2022 | W 8th Street |
| Pot hole Repair (Fill) | 3/21/2022 | W 7th Street |
| Pot hole Repair (Fill) | 3/21/2022 | W Bay Shore Drive |
| Pot hole Repair (Fill) | 3/21/2022 | W Pine Avenue |
| Pot hole Repair (Fill) | 3/21/2022 | E Pine Avenue |
| Box drag | 3/21/2022 | Bradford Street |
| Pot hole Repair (Fill) | 3/21/2022 | W 1st Street |
| Pot hole Repair (Fill) | 3/21/2022 | W 12th Street |
| Pot hole Repair (Fill) | 3/21/2022 | E 5th Street |
| Pot hole Repair (Fill) | 3/21/2022 | W 10th Street |
| Pot hole Repair (Fill) | 3/21/2022 | Gander Street |
| Pot hole Repair (Fill) | 3/21/2022 | E 2nd Street |
| Pot hole Repair (Fill) | 3/21/2022 | E 6th Street |
| Pot hole Repair (Fill) | 3/21/2022 | W 8th Street |
| Pot hole Repair (Fill) | 3/21/2022 | E 3rd Street |
| Pot hole Repair (Fill) | 3/21/2022 | E Pine Avenue |
| Pot hole Repair (Fill) | 3/21/2022 | E 4th Street |
| Pot hole Repair (Fill) | 3/21/2022 | E 4th Street |
| Pot hole Repair (Fill) | 3/21/2022 | E 3rd Street |
| Pot hole Repair (Fill) | 3/21/2022 | E 2nd Street |
| Pot hole Repair (Fill) | 3/21/2022 | W 11th Street |
| Pot hole Repair (Fill) | 3/21/2022 | W 3rd Street |
| Box drag | 3/22/2022 | E 7th Street |
| Box drag | 3/22/2022 | E 8th Street |

District 1 - Commissioner Jones**Work Performed:**

| <u>Work Performed:</u> | <u>Date</u> | <u>Road</u> |
|---|--------------------|-----------------------|
| Box drag | 3/22/2022 | E 6th Street |
| Box drag | 3/22/2022 | E Bay Shore Drive |
| Box drag | 3/22/2022 | E 9th Street |
| Box drag | 3/22/2022 | Wing Street |
| Box drag | 3/22/2022 | Pruett Road |
| Box drag | 3/22/2022 | McCloud Street |
| Box drag | 3/22/2022 | Bledsoe Street |
| Box drag | 3/22/2022 | Howell Street |
| Box drag | 3/22/2022 | E 4th Street |
| Box drag | 3/22/2022 | E 10th Street |
| Box drag | 3/22/2022 | Brinkley Street |
| Box drag | 3/22/2022 | Baine Street |
| Graded Road(s), Road Repair, Parking lot repair | 3/22/2022 | W Gorrie Drive |
| Graded Road(s), Road Repair, Parking lot repair | 3/22/2022 | W Pine Avenue |
| Graded Road(s), Road Repair, Parking lot repair | 3/22/2022 | E Pine Avenue |
| Box drag | 3/22/2022 | W 10th Street |
| Shoulder Work | 3/22/2022 | E 5th Street |
| Graded Road(s), Road Repair, Parking lot repair | 3/22/2022 | E 2nd Street |
| Graded Road(s), Road Repair, Parking lot repair | 3/22/2022 | E 11th Street |
| Box drag | 3/22/2022 | Bell Street |
| Shoulder Work | 3/22/2022 | E 6th Street |
| Shoulder Work | 3/22/2022 | E Gorrie Drive |
| Graded Road(s), Road Repair, Parking lot repair | 3/22/2022 | Gunn Street |
| Shoulder Work | 3/22/2022 | E 6th Street |
| Shoulder Work | 3/22/2022 | W Chili BLVD |
| Shoulder Work | 3/22/2022 | W Pine Avenue |
| Shoulder Work | 3/22/2022 | W 2nd Street |
| Shoulder Work | 3/22/2022 | W Gorrie Drive |
| Shoulder Work | 3/22/2022 | W 5th Street |
| Shoulder Work | 3/22/2022 | E Gorrie Drive |
| Shoulder Work | 3/22/2022 | W Gorrie Drive |
| Driveway repair | 3/22/2022 | E Gorrie Drive |
| Litter Pickup | 3/22/2022 | School Road |
| Shoulder Work | 3/22/2022 | E Gorrie Drive |
| Shoulder Work | 3/22/2022 | W Chili BLVD |
| Shoulder Work | 3/22/2022 | W Gorrie Drive |
| Shoulder Work | 3/22/2022 | W Pine Avenue |
| Shoulder Work | 3/22/2022 | W 2nd Street |
| Shoulder Work | 3/22/2022 | W 1st Street |
| Shoulder Work | 3/22/2022 | W 5th Street |
| Litter Pickup | 3/22/2022 | Avenue A (District 1) |
| Litter Pickup | 3/22/2022 | Patton Drive |
| Driveway repair | 3/22/2022 | E Gulf Beach Drive |
| Driveway repair | 3/22/2022 | E Gulf Beach Drive |
| Remove Trees | 3/23/2022 | South Bay Shore Drive |
| Cut Trees down and removed | 3/23/2022 | N Bay Shore Drive |
| Litter Pickup | 3/24/2022 | Old Ferry Dock Road |
| Sign Maintenance | 3/24/2022 | W Gulf Beach Drive |
| Litter Pickup | 3/29/2022 | Old Ferry Dock Road |

District 1 - Commissioner Jones**Work Performed:**

| <u>Work Performed:</u> | <u>Date</u> | <u>Road</u> |
|---------------------------------------|--------------------|-----------------------|
| Pot hole Repair (Fill) | 3/29/2022 | Shuler Avenue |
| Pot hole Repair (Fill) | 3/29/2022 | State Street |
| Pot hole Repair (Fill) | 3/29/2022 | Shuler Avenue |
| Pot hole Repair (Fill) | 3/29/2022 | State Street |
| Litter Pickup | 3/29/2022 | Patton Drive |
| Litter Pickup | 3/29/2022 | Twin Lakes Road |
| Litter Pickup | 3/29/2022 | Avenue A (District 1) |
| Litter Pickup | 3/29/2022 | Washington Street |
| Litter Pickup | 3/29/2022 | State Street |
| Litter Pickup | 3/29/2022 | South Bay Shore Drive |
| Shoulder Work, Road Repair | 3/29/2022 | School Road |
| Litter Pickup | 3/29/2022 | Shuler Avenue |
| Pot hole Repair (Fill), Shoulder Work | 3/30/2022 | Patton Drive |
| Pot hole Repair (Fill), Shoulder Work | 3/30/2022 | David Street |
| Pot hole Repair (Fill), Shoulder Work | 3/30/2022 | South Franklin Street |
| Pot hole Repair (Fill), Shoulder Work | 3/30/2022 | Millender Street |
| Pot hole Repair (Fill), Shoulder Work | 3/30/2022 | Patton Drive |
| Pot hole Repair (Fill), Shoulder Work | 3/30/2022 | David Street |
| Pot hole Repair (Fill), Shoulder Work | 3/30/2022 | South Franklin Street |
| Pot hole Repair (Fill), Shoulder Work | 3/30/2022 | Millender Street |
| Box drag | 3/30/2022 | W 10th Street |

0**Material HAUL From:**

| <u>Material HAUL From:</u> | <u>Date</u> | <u>Road</u> | <u>Cubic Yards</u> | <u>Tons</u> |
|-----------------------------------|--------------------|-----------------------|---------------------------|--------------------|
| Debris | 3/29/2022 | School Road | 18 | 0 |
| Debris | TOTAL | | 18 | 0 |
| Litter | 3/10/2022 | Marks Street | 0.5 | 0 |
| Litter | 3/22/2022 | Avenue A (District 1) | 0.5 | 0 |
| Litter | 3/22/2022 | Patton Drive | 0.5 | 0 |
| Litter | 3/22/2022 | School Road | 0.5 | 0 |
| Litter | 3/24/2022 | Old Ferry Dock Road | 1 | 0 |
| Litter | 3/29/2022 | Shuler Avenue | 0.300000012 | 0 |
| Litter | 3/29/2022 | South Bay Shore Drive | 1 | 0 |
| Litter | 3/29/2022 | Patton Drive | 1 | 0 |
| Litter | 3/29/2022 | Twin Lakes Road | 1 | 0 |
| Litter | 3/29/2022 | Old Ferry Dock Road | 0.300000012 | 0 |
| Litter | 3/29/2022 | State Street | 0.300000012 | 0 |
| Litter | 3/29/2022 | Washington Street | 0.300000012 | 0 |
| Litter | 3/29/2022 | Avenue A (District 1) | 0.300000012 | 0 |
| Litter | TOTAL | | 7.50000006 | 0 |
| Shoulder Dirt | 3/17/2022 | School Road | 6 | 0 |
| Shoulder Dirt | 3/17/2022 | 3rd Street | 6 | 0 |
| Shoulder Dirt | 3/17/2022 | 2nd Street | 6 | 0 |
| Shoulder Dirt | 3/17/2022 | Tip Tucker Road | 6 | 0 |
| Shoulder Dirt | 3/17/2022 | 1st Street | 6 | 0 |
| Shoulder Dirt | TOTAL | | 30 | 0 |
| Trees | 3/22/2022 | W Gulf Beach Drive | 6 | 0 |

District 1 - Commissioner Jones

Material HAUL From:

| | <u>Date</u> | <u>Road</u> | <u>Cubic Yards</u> | <u>Tons</u> |
|--------------|-------------|--------------|--------------------|-------------|
| Trees | | TOTAL | 6 | 0 |

Material HAUL To:

| | <u>Date</u> | <u>Road</u> | <u>Cubic Yards</u> | <u>Tons</u> |
|--------------------------|-------------|-----------------------|--------------------|-------------|
| Cold Mix, Asphalt | 3/21/2022 | E 5th Street | 1 | 0 |
| Cold Mix, Asphalt | 3/21/2022 | W 3rd Street | 0.5 | 0 |
| Cold Mix, Asphalt | 3/21/2022 | W 12th Street | 0.5 | 0 |
| Cold Mix, Asphalt | 3/21/2022 | E 2nd Street | 1 | 0 |
| Cold Mix, Asphalt | 3/21/2022 | W Gulf Beach Drive | 0.5 | 0 |
| Cold Mix, Asphalt | 3/21/2022 | E 3rd Street | 1 | 0 |
| Cold Mix, Asphalt | 3/21/2022 | W Gorrie Drive | 0.5 | 0 |
| Cold Mix, Asphalt | 3/21/2022 | E 4th Street | 1 | 0 |
| Cold Mix, Asphalt | 3/21/2022 | W 10th Street | 1 | 0 |
| Cold Mix, Asphalt | 3/21/2022 | W 1st Street | 0.5 | 0 |
| Cold Mix, Asphalt | 3/21/2022 | W Pine Avenue | 0.5 | 0 |
| Cold Mix, Asphalt | 3/21/2022 | W Bay Shore Drive | 0.5 | 0 |
| Cold Mix, Asphalt | 3/21/2022 | Gander Street | 0.5 | 0 |
| Cold Mix, Asphalt | 3/21/2022 | W 7th Street | 0.5 | 0 |
| Cold Mix, Asphalt | 3/21/2022 | E Pine Avenue | 1 | 0 |
| Cold Mix, Asphalt | 3/21/2022 | W 8th Street | 0.5 | 0 |
| Cold Mix, Asphalt | 3/21/2022 | E 6th Street | 1 | 0 |
| Cold Mix, Asphalt | 3/29/2022 | Shuler Avenue | 2 | 0 |
| Cold Mix, Asphalt | 3/29/2022 | State Street | 2 | 0 |
| Cold Mix, Asphalt | 3/30/2022 | Millender Street | 2 | 0 |
| Cold Mix, Asphalt | 3/30/2022 | David Street | 2 | 0 |
| Cold Mix, Asphalt | 3/30/2022 | South Franklin Street | 2 | 0 |
| Cold Mix, Asphalt | 3/30/2022 | Patton Drive | 2 | 0 |
| Cold Mix, Asphalt | | TOTAL | 24 | 0 |

| | | | | |
|--------------------|-----------|-----------------------|----|---|
| Dirty 89 Lime Rock | 3/14/2022 | South Bay Shore Drive | 36 | 0 |
| Dirty 89 Lime Rock | 3/14/2022 | Magnolia Court | 36 | 0 |
| Dirty 89 Lime Rock | 3/21/2022 | Bruce Street | 18 | 0 |
| Dirty 89 Lime Rock | 3/21/2022 | W Pine Avenue | 18 | 0 |
| Dirty 89 Lime Rock | 3/21/2022 | W 8th Street | 18 | 0 |
| Dirty 89 Lime Rock | 3/21/2022 | W 9th Street | 18 | 0 |
| Dirty 89 Lime Rock | 3/21/2022 | W 10th Street | 18 | 0 |
| Dirty 89 Lime Rock | 3/21/2022 | W Pine Avenue | 36 | 0 |
| Dirty 89 Lime Rock | 3/21/2022 | W Bay Shore Drive | 18 | 0 |
| Dirty 89 Lime Rock | 3/21/2022 | Bradford Street | 18 | 0 |
| Dirty 89 Lime Rock | 3/21/2022 | W 8th Street | 18 | 0 |
| Dirty 89 Lime Rock | 3/21/2022 | Nedley Street | 18 | 0 |
| Dirty 89 Lime Rock | 3/22/2022 | W Gorrie Drive | 18 | 0 |
| Dirty 89 Lime Rock | 3/22/2022 | E 2nd Street | 9 | 0 |
| Dirty 89 Lime Rock | 3/22/2022 | W Gorrie Drive | 18 | 0 |
| Dirty 89 Lime Rock | 3/22/2022 | E Pine Avenue | 18 | 0 |
| Dirty 89 Lime Rock | 3/22/2022 | E 9th Street | 9 | 0 |
| Dirty 89 Lime Rock | 3/29/2022 | School Road | 18 | 0 |

| | | | | |
|---------------------------|-----------|----------------|------------|----------|
| Dirty 89 Lime Rock | | TOTAL | 360 | 0 |
| Ditch Dirt | 3/14/2022 | Magnolia Court | 18 | 0 |
| Ditch Dirt | | TOTAL | 18 | 0 |

District 1 - Commissioner Jones**Material HAUL To:**

| | <u>Date</u> | <u>Road</u> | <u>Cubic Yards</u> | <u>Tons</u> |
|----------------|-------------|--------------------|--------------------|-------------|
| Milled Asphalt | 3/17/2022 | Ridgecrest Parkway | 3 | 0 |
| Milled Asphalt | 3/22/2022 | E Gulf Beach Drive | 1 | 0 |
| Milled Asphalt | 3/22/2022 | E Gulf Beach Drive | 1 | 0 |
| Milled Asphalt | 3/22/2022 | E Gulf Beach Drive | 1 | 0 |
| Milled Asphalt | 3/22/2022 | E Gorrie Drive | 1 | 0 |
| Milled Asphalt | 3/22/2022 | E 6th Street | 1 | 0 |
| Milled Asphalt | 3/22/2022 | E Gulf Beach Drive | 1 | 0 |
| Milled Asphalt | 3/22/2022 | E Gulf Beach Drive | 1 | 0 |
| Milled Asphalt | 3/22/2022 | W Chili BLVD | 1 | 0 |
| Milled Asphalt | 3/22/2022 | W 2nd Street | 1 | 0 |
| Milled Asphalt | 3/22/2022 | W 5th Street | 1 | 0 |
| Milled Asphalt | 3/22/2022 | E 5th Street | 2 | 0 |
| Milled Asphalt | 3/22/2022 | E Gulf Beach Drive | 1 | 0 |
| Milled Asphalt | 3/22/2022 | W Gorrie Drive | 1 | 0 |
| Milled Asphalt | 3/22/2022 | W Pine Avenue | 9 | 0 |
| Milled Asphalt | 3/22/2022 | W Gorrie Drive | 2 | 0 |
| Milled Asphalt | 3/22/2022 | W Pine Avenue | 1 | 0 |
| Milled Asphalt | 3/22/2022 | E Gulf Beach Drive | 1 | 0 |
| Milled Asphalt | 3/22/2022 | W Gorrie Drive | 18 | 0 |
| Milled Asphalt | 3/22/2022 | E Pine Avenue | 18 | 0 |
| Milled Asphalt | 3/22/2022 | E Gorrie Drive | 2 | 0 |
| Milled Asphalt | 3/30/2022 | Patton Drive | 4 | 0 |
| Milled Asphalt | 3/30/2022 | David Street | 4 | 0 |

| | | | | |
|-----------------------|--------------|-----------------|-----------|----------|
| Milled Asphalt | TOTAL | | 76 | 0 |
| Shoulder Dirt | 3/17/2022 | Shuler Avenue | 9 | 0 |
| Shoulder Dirt | 3/17/2022 | Tip Tucker Road | 9 | 0 |
| Shoulder Dirt | TOTAL | | 18 | 0 |

District 2 - Commissioner Boldt**Work Performed:**

| | <u>Date</u> | <u>Road</u> |
|---|-------------|---|
| Checked county roads for safety of traveling for public, Removed Storm Debris | 3/14/2022 | McIntyre Road |
| Checked county roads for safety of traveling for public, Removed Storm Debris | 3/14/2022 | Duvall Road |
| Checked county roads for safety of traveling for public, Removed Storm Debris | 3/14/2022 | Oak Street (Louisiana Ave/Pinewood Ave) |
| Checked county roads for safety of traveling for public, Removed Storm Debris | 3/14/2022 | Jeff Sanders Road |
| Litter Pickup | 3/15/2022 | Maxine Road |
| Litter Pickup | 3/15/2022 | West Drive |
| Litter Pickup | 3/15/2022 | Kendrick Road |
| Litter Pickup | 3/15/2022 | CR67 |
| Litter Pickup | 3/15/2022 | CR67 |
| Litter Pickup | 3/15/2022 | Lake Morality Road |
| Litter Pickup | 3/15/2022 | Maxine Road |
| Litter Pickup | 3/15/2022 | Lake Morality Road |
| Litter Pickup | 3/15/2022 | Kendrick Road |
| Litter Pickup | 3/15/2022 | West Drive |
| Litter Pickup | 3/15/2022 | Maxine Road |
| Litter Pickup | 3/15/2022 | CR67 |

District 2 - Commissioner Boldt**Work Performed:**

| <u>Work Performed:</u> | <u>Date</u> | <u>Road</u> |
|---|--------------------|--|
| Litter Pickup | 3/15/2022 | Lake Morality Road |
| Litter Pickup | 3/15/2022 | Kendrick Road |
| Litter Pickup | 3/15/2022 | West Drive |
| Checked county roads for safety of traveling for public | 3/16/2022 | County Roads, Lanark |
| Checked county roads for safety of traveling for public | 3/16/2022 | Rio Vista Drive |
| Checked county roads for safety of traveling for public | 3/16/2022 | County Roads, Alligator Point |
| Checked county roads for safety of traveling for public | 3/16/2022 | County Roads, Carrabelle, Bert B. Boldt II |
| Checked county roads for safety of traveling for public | 3/16/2022 | Rio Vista Drive |
| Checked county roads for safety of traveling for public | 3/16/2022 | County Roads, Lanark |
| Checked county roads for safety of traveling for public | 3/16/2022 | County Roads, Carrabelle, Bert B. Boldt II |
| Checked county roads for safety of traveling for public | 3/16/2022 | Rio Vista Drive |
| Checked county roads for safety of traveling for public | 3/16/2022 | County Roads, Alligator Point |
| Checked county roads for safety of traveling for public | 3/16/2022 | County Roads, Lanark |
| Checked county roads for safety of traveling for public | 3/16/2022 | County Roads, Alligator Point |
| Box drag | 3/17/2022 | Avenue A S (City of Carrabelle) |
| Box drag | 3/17/2022 | Jeff Sanders Road |
| Litter Pickup | 3/21/2022 | CR67 |
| Litter Pickup | 3/21/2022 | CR67 |
| Litter Pickup | 3/21/2022 | Lake Morality Road |
| Litter Pickup | 3/21/2022 | Lake Morality Road |
| Checked county roads for safety of traveling for public | 3/23/2022 | County Roads, Carrabelle, Bert B. Boldt II |
| Checked county roads for safety of traveling for public | 3/23/2022 | County Roads, Alligator Point |
| Checked county roads for safety of traveling for public | 3/23/2022 | County Roads, Lanark |
| Checked county roads for safety of traveling for public | 3/23/2022 | County Roads, Carrabelle, Bert B. Boldt II |
| Checked county roads for safety of traveling for public | 3/23/2022 | County Roads, Lanark |
| Checked county roads for safety of traveling for public | 3/23/2022 | County Roads, Alligator Point |
| Sign Maintenance | 3/23/2022 | Alligator Drive |
| Checked county roads for safety of traveling for public | 3/24/2022 | County Roads, Lanark |
| Checked county roads for safety of traveling for public | 3/24/2022 | County Roads, Carrabelle, Bert B. Boldt II |
| Box drag, Road Repair | 3/28/2022 | Surf Drive |
| Box drag, Road Repair | 3/28/2022 | Mariner Circle |
| Box drag, Road Repair | 3/28/2022 | Sun N Sands Blvd |
| Box drag, Road Repair | 3/28/2022 | Maple Street |
| Box drag, Road Repair | 3/28/2022 | Magnolia Street |
| Shoulder Work, Road Repair, Graded Road(s) | 3/28/2022 | Alligator Drive (Temporary Road) |
| Graded Road(s) | 3/28/2022 | Chip Morrison Road |
| Box drag, Road Repair | 3/28/2022 | Oak Street |
| Graded Road(s) | 3/28/2022 | Harry Morrison Island Road |
| Graded Road(s) | 3/28/2022 | Harbor Circle |
| Box drag, Road Repair | 3/28/2022 | Fernway Road |
| Shoulder Work | 3/28/2022 | CR67 |
| Inmate School | 3/28/2022 | Franklin County Corrections Facility |
| Shoulder Work | 3/28/2022 | CR67 |
| Inmate School | 3/28/2022 | Franklin County Corrections Facility |
| Shoulder Work | 3/28/2022 | CR67 |
| Inmate School | 3/28/2022 | Franklin County Corrections Facility |
| Flagged | 3/28/2022 | Alligator Drive |
| Box drag, Road Repair | 3/28/2022 | Angus Morrison |
| Box drag, Road Repair | 3/28/2022 | George Vause Road |

District 2 - Commissioner Boldt**Work Performed:**

| | <u>Date</u> | <u>Road</u> |
|----------------------------------|--------------------|---|
| Box drag, Road Repair | 3/28/2022 | Bay Front Drive |
| Box drag, Road Repair | 3/28/2022 | Donax Place |
| Box drag, Road Repair | 3/28/2022 | Lakeview Drive |
| Box drag, Road Repair | 3/28/2022 | Cypress Street |
| Litter Pickup | 3/29/2022 | CR67 |
| Graded Road(s), Shoulder Work | 3/29/2022 | Alligator Drive (Temporary Road) |
| Graded Road(s) | 3/29/2022 | McIntyre Road |
| Graded Road(s) | 3/29/2022 | St Teresa Ave |
| Cleaned ditches, Dig out ditches | 3/29/2022 | Oak Street (Louisiana Ave/Pinewood Ave) |
| Box drag | 3/29/2022 | Jeff Sanders Road |
| Pot hole Repair (Fill) | 3/29/2022 | Baywood Drive (City of Carrabelle) |
| Pot hole Repair (Fill) | 3/29/2022 | Lake Morality Road |
| Cleaned out culverts | 3/29/2022 | Oak Street (Louisiana Ave/Pinewood Ave) |
| Litter Pickup | 3/29/2022 | West Drive |
| Litter Pickup | 3/29/2022 | Maxine Road |
| Litter Pickup | 3/29/2022 | Baywood Drive (City of Carrabelle) |
| Pot hole Repair (Fill) | 3/29/2022 | Rio Vista Drive |

0**Material HAUL From:**

| | <u>Date</u> | <u>Road</u> | <u>Cubic Yards</u> | <u>Tons</u> |
|------------|--------------------|---|---------------------------|--------------------|
| Ditch Dirt | 3/29/2022 | Oak Street (Louisiana Ave/Pinewood Ave) | 36 | 0 |

Ditch Dirt**TOTAL****36****0**

| | | | | |
|--------|-----------|------------------------------------|-------------|---|
| Litter | 3/15/2022 | Kendrick Road | 0.330000013 | 0 |
| Litter | 3/15/2022 | Lake Morality Road | 0.330000013 | 0 |
| Litter | 3/15/2022 | CR67 | 0.330000013 | 0 |
| Litter | 3/15/2022 | Lake Morality Road | 0.300000012 | 0 |
| Litter | 3/15/2022 | West Drive | 0.330000013 | 0 |
| Litter | 3/15/2022 | Kendrick Road | 0.330000013 | 0 |
| Litter | 3/15/2022 | Maxine Road | 0.330000013 | 0 |
| Litter | 3/15/2022 | CR67 | 0.330000013 | 0 |
| Litter | 3/15/2022 | Maxine Road | 0.330000013 | 0 |
| Litter | 3/15/2022 | West Drive | 0.330000013 | 0 |
| Litter | 3/21/2022 | CR67 | 1.5 | 0 |
| Litter | 3/21/2022 | CR67 | 1 | 0 |
| Litter | 3/21/2022 | Lake Morality Road | 1.5 | 0 |
| Litter | 3/21/2022 | Lake Morality Road | 1 | 0 |
| Litter | 3/29/2022 | CR67 | 0.5 | 0 |
| Litter | 3/29/2022 | West Drive | 0.5 | 0 |
| Litter | 3/29/2022 | Baywood Drive (City of Carrabelle) | 0.5 | 0 |
| Litter | 3/29/2022 | Maxine Road | 0.5 | 0 |

Litter**TOTAL****10.27000013 0****Material HAUL To:**

| | <u>Date</u> | <u>Road</u> | <u>Cubic Yards</u> | <u>Tons</u> |
|------------|--------------------|--------------------|---------------------------|--------------------|
| Black Dirt | 3/28/2022 | Alligator Drive | 18 | 0 |
| Black Dirt | 3/29/2022 | Alligator Drive | 18 | 0 |

Black Dirt**TOTAL****36****0**

| | | | | |
|-------------------|-----------|------------------------------------|---|---|
| Cold Mix, Asphalt | 3/29/2022 | Baywood Drive (City of Carrabelle) | 2 | 0 |
| Cold Mix, Asphalt | 3/29/2022 | Lake Morality Road | 1 | 0 |
| Cold Mix, Asphalt | 3/29/2022 | Rio Vista Drive | 1 | 0 |

District 2 - Commissioner Boldt**Material HAUL To:**

| | <u>Date</u> | <u>Road</u> | <u>Cubic Yards</u> | <u>Tons</u> |
|---------------------------|--------------|---------------------------------|--------------------|-------------|
| Cold Mix, Asphalt | TOTAL | | 4 | 0 |
| Dirty 89 Lime Rock | 3/28/2022 | Angus Morrison | 18 | 0 |
| Dirty 89 Lime Rock | 3/28/2022 | Harry Morrison Island Road | 18 | 0 |
| Dirty 89 Lime Rock | 3/28/2022 | Magnolia Street | 9 | 0 |
| Dirty 89 Lime Rock | 3/28/2022 | Maple Street | 9 | 0 |
| Dirty 89 Lime Rock | 3/29/2022 | McIntyre Road | 18 | 0 |
| Dirty 89 Lime Rock | 3/29/2022 | St Teresa Ave | 18 | 0 |
| Dirty 89 Lime Rock | TOTAL | | 90 | 0 |
| Milled Asphalt | 3/17/2022 | Avenue A S (City of Carrabelle) | 18 | 0 |
| Milled Asphalt | 3/28/2022 | CR67 | 8 | 0 |
| Milled Asphalt | TOTAL | | 26 | 0 |

District 3 - Commissioner Lockley**Work Performed:**

| | <u>Date</u> | <u>Road</u> | | |
|--|-------------|--|----------|--|
| Litter Pickup | 3/10/2022 | Avenue M (City of Apalachicola) | | |
| Litter Pickup | 3/10/2022 | Avenue L (City of Apalachicola) | | |
| Litter Pickup | 3/10/2022 | 15th Street (City of Apalachicola) | | |
| Litter Pickup | 3/10/2022 | Avenue L (City of Apalachicola) | | |
| Litter Pickup | 3/10/2022 | Avenue M (City of Apalachicola) | | |
| Mosquito Control drainage ditches - Remove debris, dislodging beaver dams, general maintenance | 3/10/2022 | Mosquito Control drainage ditch - Magnolia Cemetery - Apalachicola | | |
| Litter Pickup | 3/10/2022 | 15th Street (City of Apalachicola) | | |
| Mosquito Control drainage ditches - Remove debris, dislodging beaver dams, general maintenance | 3/10/2022 | Mosquito Control drainage ditch - Magnolia Cemetery - Apalachicola | | |
| Litter Pickup | 3/10/2022 | Jacobie Lane (City of Apalachicola) | | |
| Litter Pickup | 3/10/2022 | Jacobie Lane (City of Apalachicola) | | |
| Litter Pickup | 3/17/2022 | 10th Street (City of Apalachicola) | | |
| Litter Pickup | 3/17/2022 | Avenue G (City of Apalachicola) | | |
| Litter Pickup | 3/17/2022 | 9th Street (City of Apalachicola) | | |
| Litter Pickup | 3/17/2022 | Avenue I (City of Apalachicola) | | |
| Litter Pickup | 3/17/2022 | Avenue H (City of Apalachicola) | | |
| Box drag | 3/30/2022 | Earl King Street (City of Apalachicola) | | |
| | | | 0 | |

Material HAUL From: Commissioner Lockley

| | <u>Date</u> | <u>Road</u> | <u>Cubic Yards</u> | <u>Tons</u> |
|---------------|--------------|-------------------------------------|--------------------|-------------|
| Litter | 3/10/2022 | Jacobie Lane (City of Apalachicola) | 0.5 | 0 |
| Litter | 3/10/2022 | Avenue L (City of Apalachicola) | 0.5 | 0 |
| Litter | 3/10/2022 | Avenue M (City of Apalachicola) | 0.5 | 0 |
| Litter | 3/10/2022 | 15th Street (City of Apalachicola) | 0.5 | 0 |
| Litter | 3/17/2022 | Avenue I (City of Apalachicola) | 0.5 | 0 |
| Litter | 3/17/2022 | Avenue H (City of Apalachicola) | 0.5 | 0 |
| Litter | 3/17/2022 | 10th Street (City of Apalachicola) | 0.5 | 0 |
| Litter | 3/17/2022 | Avenue G (City of Apalachicola) | 0.5 | 0 |
| Litter | 3/17/2022 | 9th Street (City of Apalachicola) | 0.5 | 0 |
| Litter | TOTAL | | 4.5 | 0 |

District 4 - Commissioner Parrish**Work Performed:**

| | <u>Date</u> | <u>Road</u> | | |
|---------------|-------------|---|--|--|
| Litter Pickup | 3/10/2022 | Roundabout between Pal Rivers Rd & Brow | | |
| Litter Pickup | 3/10/2022 | BayShore Drive | | |

District 4 - Commissioner Parrish**Work Performed:**

| <u>Work Performed:</u> | <u>Date</u> | <u>Road</u> |
|--|--------------------|---|
| Litter Pickup | 3/10/2022 | Pal Rivers Road |
| Litter Pickup | 3/10/2022 | Roundabout between Pal Rivers Rd & Brow |
| Litter Pickup | 3/10/2022 | Thomas Drive |
| Litter Pickup | 3/10/2022 | Bluff Road |
| Litter Pickup | 3/10/2022 | Oyster Road |
| Litter Pickup | 3/10/2022 | Chapman Road |
| Litter Pickup | 3/10/2022 | Thomas Drive |
| Litter Pickup | 3/10/2022 | Pine Drive |
| Litter Pickup | 3/10/2022 | Pal Rivers Road |
| Litter Pickup | 3/10/2022 | BayShore Drive |
| Litter Pickup | 3/10/2022 | Chapman Road |
| Litter Pickup | 3/10/2022 | Bay City Road |
| Cleaned out culverts | 3/14/2022 | Linden Road |
| Mosquito Control drainage ditches - Remove debris, dislodging beaver dams, general maintenance | 3/14/2022 | Mosquito Control drainage ditch -E Baysho (Pendleton Ditch) Eastpoint |
| Mosquito Control drainage ditches - Remove debris, dislodging beaver dams, general maintenance | 3/14/2022 | Mosquito Control drainage ditch - Gibson R Road, Apalachicola |
| Cleaned out culverts | 3/14/2022 | Hathcock Road |
| Cleaned out culverts | 3/14/2022 | Pine Log Road |
| Cleaned out culverts | 3/14/2022 | Bluff Road |
| Cleaned out culverts, Cleaned ditches | 3/14/2022 | Bluff Road |
| Cleaned out culverts, Cleaned ditches | 3/14/2022 | Linden Road |
| Cleaned out culverts, Cleaned ditches | 3/14/2022 | Hathcock Road |
| Cleaned out culverts, Cleaned ditches | 3/14/2022 | Pine Log Road |
| Mosquito Control drainage ditches - Remove debris, dislodging beaver dams, general maintenance | 3/15/2022 | Mosquito Control drainage ditch - Pine St, Apalachicola |
| Mosquito Control drainage ditches - Remove debris, dislodging beaver dams, general maintenance | 3/15/2022 | Mosquito Control drainage ditch - Pine St, Apalachicola |
| Mosquito Control drainage ditches - Remove debris, dislodging beaver dams, general maintenance | 3/16/2022 | Mosquito Control drainage ditch - Gibson R Road, Apalachicola |
| Mosquito Control drainage ditches - Remove debris, dislodging beaver dams, general maintenance | 3/16/2022 | Mosquito Control drainage ditch -E Baysho (Pendleton Ditch) Eastpoint |
| Trim Trees | 3/17/2022 | Highland Park Road |
| Remove Trees, Brum, Build/Repair | 3/17/2022 | Highland Park Road |
| Pot hole Repair (Fill) | 3/17/2022 | Linden Road |
| Remove Trees, Brum, Build/Repair | 3/17/2022 | Highland Park Road |
| Loaded Trucks | 3/17/2022 | Highland Park Road |
| Mosquito Control drainage ditches - Remove debris, dislodging beaver dams, general maintenance | 3/17/2022 | Mosquito Control drainage ditch - Earl King 5 Apalachicola |
| Mosquito Control drainage ditches - Remove debris, dislodging beaver dams, general maintenance | 3/17/2022 | Mosquito Control drainage ditch - Earl King 5 Apalachicola |
| Mosquito Control drainage ditches - Remove debris, dislodging beaver dams, general maintenance | 3/17/2022 | Mosquito Control drainage ditch - Morris Ca to Bluff Road, Apalachicola |
| Mosquito Control drainage ditches - Remove debris, dislodging beaver dams, general maintenance | 3/17/2022 | Mosquito Control drainage ditch - Oyster Ro Apalachicola |
| Driveway repair | 3/17/2022 | Linden Road |
| Litter Pickup | 3/22/2022 | Bay City Road |
| Litter Pickup | 3/22/2022 | Peachtree Road |
| Litter Pickup | 3/22/2022 | Bluff Road |
| Checked county roads for safety of traveling for public | 3/23/2022 | Hathcock Road |
| Checked county roads for safety of traveling for public | 3/23/2022 | Pine Log Road |
| Checked county roads for safety of traveling for public | 3/23/2022 | Hathcock Road |

District 4 - Commissioner Parrish**Work Performed:**

| <u>Work Performed:</u> | <u>Date</u> | <u>Road</u> |
|---|--------------------|--------------------------|
| Checked county roads for safety of traveling for public | 3/23/2022 | Linden Road |
| Checked county roads for safety of traveling for public | 3/23/2022 | Peachtree Road |
| Checked county roads for safety of traveling for public | 3/23/2022 | Squire Road |
| Cleaned out culverts | 3/23/2022 | Bluff Road |
| Checked county roads for safety of traveling for public | 3/23/2022 | Bluff Road |
| Checked county roads for safety of traveling for public | 3/23/2022 | Pine Log Road |
| Checked county roads for safety of traveling for public | 3/23/2022 | Peachtree Road |
| Cleaned out culverts | 3/23/2022 | Bluff Road |
| Checked county roads for safety of traveling for public | 3/23/2022 | Squire Road |
| Checked county roads for safety of traveling for public | 3/24/2022 | Paradise Lane |
| Checked county roads for safety of traveling for public | 3/24/2022 | Melanie Lane |
| Checked county roads for safety of traveling for public | 3/24/2022 | Paradise Lane |
| Checked county roads for safety of traveling for public | 3/24/2022 | Jackie Whitehurst Street |
| Checked county roads for safety of traveling for public | 3/24/2022 | Pine Drive |
| Checked county roads for safety of traveling for public | 3/24/2022 | Oyster Road |
| Checked county roads for safety of traveling for public | 3/24/2022 | Moses Road |
| Checked county roads for safety of traveling for public | 3/24/2022 | 10 Mile |
| Cleaned out culverts, Repaired Cross Drains | 3/24/2022 | Bluff Road |
| Checked county roads for safety of traveling for public | 3/24/2022 | Melanie Lane |
| Checked county roads for safety of traveling for public | 3/24/2022 | Teat Road |
| Checked county roads for safety of traveling for public | 3/24/2022 | Jackie Whitehurst Street |
| Checked county roads for safety of traveling for public | 3/24/2022 | Pine Drive |
| Checked county roads for safety of traveling for public | 3/24/2022 | Oyster Road |
| Checked county roads for safety of traveling for public | 3/24/2022 | Teat Road |
| Checked county roads for safety of traveling for public | 3/24/2022 | Moses Road |
| Checked county roads for safety of traveling for public | 3/24/2022 | 8 Mile |
| Checked county roads for safety of traveling for public | 3/24/2022 | 10 Mile |
| Cleaned ditches, Dig out ditches | 3/24/2022 | Bluff Road |
| Flagged | 3/24/2022 | Bluff Road |
| Repaired Cross Drains, Cleaned out culverts | 3/24/2022 | Bluff Road |
| Checked county roads for safety of traveling for public | 3/24/2022 | 8 Mile |
| Pot hole Repair (Fill) | 3/29/2022 | Marks Street |
| Litter Pickup | 3/29/2022 | 8 Mile |
| Litter Pickup | 3/29/2022 | 10 Mile |
| Pot hole Repair (Fill) | 3/29/2022 | Marks Street |
| Litter Pickup | 3/29/2022 | 8 Mile |
| Litter Pickup | 3/29/2022 | 10 Mile |
| Litter Pickup | 3/30/2022 | CR30A |
| Cleaned ditches, Dig out ditches | 3/30/2022 | Chapman Road |
| Flagged | 3/30/2022 | Squire Road |
| Box drag | 3/30/2022 | Teat Road |
| Box drag | 3/30/2022 | 8 Mile |
| Box drag | 3/30/2022 | 10 Mile |
| Litter Pickup | 3/30/2022 | Moses Road |
| Litter Pickup | 3/30/2022 | CR30A |
| Litter Pickup | 3/30/2022 | Tilton Road |
| Litter Pickup | 3/30/2022 | Pal Rivers Road |
| Flagged | 3/30/2022 | Johnson Lane |
| Litter Pickup | 3/30/2022 | Tilton Road |

District 4 - Commissioner Parrish**Work Performed:**

| | <u>Date</u> | <u>Road</u> |
|----------------------------------|-------------|------------------|
| Culvert Misc | 3/30/2022 | CR30A |
| Litter Pickup | 3/30/2022 | Moses Road |
| Flagged | 3/30/2022 | Abercrombie Lane |
| Litter Pickup | 3/30/2022 | Teat Road |
| Cleaned ditches, Dig out ditches | 3/30/2022 | Abercrombie Lane |
| Cleaned ditches, Dig out ditches | 3/30/2022 | Johnson Lane |
| Cleaned ditches, Dig out ditches | 3/30/2022 | Linden Road |
| Cleaned ditches, Dig out ditches | 3/30/2022 | Squire Road |
| Litter Pickup | 3/30/2022 | Teat Road |
| Litter Pickup | 3/30/2022 | Pal Rivers Road |
| Culvert Misc | 3/30/2022 | CR30A |
| Flagged | 3/30/2022 | Linden Road |

0**Material HAUL From:**

| | <u>Date</u> | <u>Road</u> | <u>Cubic Yards</u> | <u>Tons</u> |
|------------|-------------|------------------|--------------------|-------------|
| Ditch Dirt | 3/24/2022 | Bluff Road | 72 | 0 |
| Ditch Dirt | 3/24/2022 | Bluff Road | 72 | 0 |
| Ditch Dirt | 3/30/2022 | Linden Road | 18 | 0 |
| Ditch Dirt | 3/30/2022 | Johnson Lane | 18 | 0 |
| Ditch Dirt | 3/30/2022 | Johnson Lane | 18 | 0 |
| Ditch Dirt | 3/30/2022 | Linden Road | 18 | 0 |
| Ditch Dirt | 3/30/2022 | Chapman Road | 36 | 0 |
| Ditch Dirt | 3/30/2022 | Squire Road | 18 | 0 |
| Ditch Dirt | 3/30/2022 | Abercrombie Lane | 18 | 0 |

Ditch Dirt**TOTAL****288****0**

| | | | | |
|--------|-----------|---|-----|---|
| Litter | 3/10/2022 | Chapman Road | 0.5 | 0 |
| Litter | 3/10/2022 | Pine Drive | 1 | 0 |
| Litter | 3/10/2022 | Oyster Road | 1 | 0 |
| Litter | 3/10/2022 | Bay City Road | 1 | 0 |
| Litter | 3/10/2022 | Thomas Drive | 0.5 | 0 |
| Litter | 3/10/2022 | Roundabout between Pal Rivers Rd & Brow | 0.5 | 0 |
| Litter | 3/10/2022 | Pal Rivers Road | 0.5 | 0 |
| Litter | 3/10/2022 | BayShore Drive | 0.5 | 0 |
| Litter | 3/10/2022 | Bluff Road | 2 | 0 |
| Litter | 3/22/2022 | Bluff Road | 1 | 0 |
| Litter | 3/22/2022 | Peachtree Road | 1 | 0 |
| Litter | 3/22/2022 | Bay City Road | 1 | 0 |
| Litter | 3/29/2022 | 10 Mile | 1 | 0 |
| Litter | 3/29/2022 | 8 Mile | 1 | 0 |

Litter**TOTAL****12.5****0****Material HAUL To:**

| | <u>Date</u> | <u>Road</u> | <u>Cubic Yards</u> | <u>Tons</u> |
|----------|-------------|-------------|--------------------|-------------|
| #57 rock | 3/24/2022 | Bluff Road | 9 | 0 |

#57 rock**TOTAL****9****0**

| | | | | |
|-------------------|-----------|--------------------|---|---|
| Cold Mix, Asphalt | 3/17/2022 | Highland Park Road | 4 | 0 |
| Cold Mix, Asphalt | 3/29/2022 | Marks Street | 2 | 0 |

Cold Mix, Asphalt**TOTAL****6****0**

| | | | | |
|--------------------|-----------|-----------|----|---|
| Dirty 89 Lime Rock | 3/30/2022 | Teat Road | 18 | 0 |
|--------------------|-----------|-----------|----|---|

District 4 - Commissioner Parrish**Material HAUL To:**

| | <u>Date</u> | <u>Road</u> | <u>Cubic Yards</u> | <u>Tons</u> |
|---------------------------|-------------|--------------|--------------------|-------------|
| Dirty 89 Lime Rock | | TOTAL | 18 | 0 |
| Rip Rap | 3/30/2022 | CR30A | 9 | 0 |
| Rip Rap | | TOTAL | 9 | 0 |

District 5 - Commissioner Ward**Work Performed:**

| | <u>Date</u> | <u>Road</u> |
|---|-------------|--|
| Culvert installation | 3/15/2022 | CC Land |
| Box drag, Driveway repair | 3/15/2022 | CC Land |
| Checked county roads for safety of traveling for public, Removed Tree Limbs | 3/16/2022 | Owl Creek Road (Forestry Road #129A) |
| Checked county roads for safety of traveling for public, Removed Tree Limbs | 3/16/2022 | Owl Creek Road (Forestry Road #129A) |
| Checked county roads for safety of traveling for public, Removed Tree Limbs | 3/16/2022 | Bloody Bluff Road |
| Checked county roads for safety of traveling for public, Removed Tree Limbs | 3/16/2022 | Sand Beach Road |
| Checked county roads for safety of traveling for public, Removed Tree Limbs | 3/16/2022 | Gardners Landing Road |
| Checked county roads for safety of traveling for public | 3/16/2022 | County Roads, Carrabelle, Jessica Ward |
| Checked county roads for safety of traveling for public | 3/16/2022 | County Roads, Carrabelle, Jessica Ward |
| Checked county roads for safety of traveling for public, Removed Tree Limbs | 3/16/2022 | Bloody Bluff Road |
| Checked county roads for safety of traveling for public, Removed Tree Limbs | 3/16/2022 | Sand Beach Road |
| Checked county roads for safety of traveling for public, Removed Tree Limbs | 3/16/2022 | Gardners Landing Road |
| Cut dirt off shoulder of road | 3/17/2022 | 4th Street |
| Cut dirt off shoulder of road | 3/17/2022 | 6th Street |
| Cut dirt off shoulder of road | 3/17/2022 | Avenue A (District 5) |
| Pot hole Repair (Fill) | 3/17/2022 | Bear Creek Rd |
| Shoulder Work | 3/17/2022 | Ridge Road |
| Shoulder Work, Widen Shoulders of the road Shoulder Work | 3/17/2022 | Otterslide Road |
| Cut dirt off shoulder of road | 3/17/2022 | Ridge Road |
| Shoulder Work, Widen Shoulders of the road Shoulder Work, | 3/17/2022 | Otterslide Road |
| Widen Shoulders of the road Shoulder Work, Widen | 3/17/2022 | Avenue A (District 5) |
| Shoulders of the road | 3/17/2022 | 4th Street |
| Box drag | 3/17/2022 | 6th Street |
| Box drag | 3/22/2022 | 5th Street |
| Litter Pickup | 3/22/2022 | CC Land |
| Litter Pickup | 3/22/2022 | Ridge Road |
| Litter Pickup | 3/22/2022 | Bear Creek Rd |
| Checked county roads for safety of traveling for public | 3/22/2022 | Otterslide Road |
| Cleaned out culverts, Checked culverts | 3/23/2022 | County Roads, Carrabelle, Jessica Ward |
| Cleaned out culverts, Checked culverts | 3/23/2022 | Wilderness Road |
| Cleaned out culverts, Checked culverts | 3/23/2022 | Wilderness Road |
| Checked county roads for safety of traveling for public | 3/23/2022 | Ridge Road |
| Checked county roads for safety of traveling for public | 3/23/2022 | County Roads, Carrabelle, Jessica Ward |
| Cleaned out culverts | 3/24/2022 | County Roads, Carrabelle, Jessica Ward |
| Litter Pickup | 3/24/2022 | Wilderness Road |
| Cleaned ditches, Dig out ditches | 3/24/2022 | CC Land |
| Litter Pickup | 3/24/2022 | Wilderness Road |
| | 3/29/2022 | Otterslide Road |

District 5 - Commissioner Ward**Work Performed:**

| | <u>Date</u> | <u>Road</u> |
|------------------------|-------------|------------------------|
| Pot hole Repair (Fill) | 3/29/2022 | Bear Creek Rd |
| Litter Pickup | 3/29/2022 | Sanborn Road |
| Pot hole Repair (Fill) | 3/29/2022 | Bear Creek Rd |
| Pot hole Repair (Fill) | 3/29/2022 | Sanborn Road |
| Litter Pickup | 3/29/2022 | CC Land |
| Pot hole Repair (Fill) | 3/29/2022 | Carlton Millender Road |
| Litter Pickup | 3/29/2022 | Carlton Millender Road |

0**Material HAUL From:**

| | <u>Date</u> | <u>Road</u> | <u>Cubic Yards</u> | <u>Tons</u> |
|--------|-------------|------------------------|--------------------|-------------|
| Litter | 3/22/2022 | Otterslide Road | 1 | 0 |
| Litter | 3/22/2022 | Ridge Road | 1 | 0 |
| Litter | 3/22/2022 | Bear Creek Rd | 0.5 | 0 |
| Litter | 3/24/2022 | CC Land | 0.5 | 0 |
| Litter | 3/29/2022 | Sanborn Road | 0.5 | 0 |
| Litter | 3/29/2022 | Carlton Millender Road | 0.5 | 0 |
| Litter | 3/29/2022 | Otterslide Road | 1 | 0 |
| Litter | 3/29/2022 | CC Land | 0.300000012 | 0 |

| | | | |
|---------------|--------------|--------------------|----------|
| Litter | TOTAL | 5.300000012 | 0 |
|---------------|--------------|--------------------|----------|

| | | | | |
|---------------|-----------|-----------------|----|---|
| Shoulder Dirt | 3/17/2022 | 6th Street | 18 | 0 |
| Shoulder Dirt | 3/17/2022 | 4th Street | 18 | 0 |
| Shoulder Dirt | 3/17/2022 | Otterslide Road | 6 | 0 |

| | | | |
|----------------------|--------------|-----------|----------|
| Shoulder Dirt | TOTAL | 42 | 0 |
|----------------------|--------------|-----------|----------|

Material HAUL To:

| | <u>Date</u> | <u>Road</u> | <u>Cubic Yards</u> | <u>Tons</u> |
|------------|-------------|-------------|--------------------|-------------|
| Black Dirt | 3/15/2022 | CC Land | 54 | 0 |

| | | | |
|-------------------|--------------|-----------|----------|
| Black Dirt | TOTAL | 54 | 0 |
|-------------------|--------------|-----------|----------|

| | | | | |
|-------------------|-----------|------------------------|---|---|
| Cold Mix, Asphalt | 3/29/2022 | Sanborn Road | 1 | 0 |
| Cold Mix, Asphalt | 3/29/2022 | Bear Creek Rd | 2 | 0 |
| Cold Mix, Asphalt | 3/29/2022 | Carlton Millender Road | 2 | 0 |

| | | | |
|--------------------------|--------------|----------|----------|
| Cold Mix, Asphalt | TOTAL | 5 | 0 |
|--------------------------|--------------|----------|----------|

| | | | | |
|--------------------|-----------|---------|----|---|
| Dirty 89 Lime Rock | 3/15/2022 | CC Land | 36 | 0 |
|--------------------|-----------|---------|----|---|

| | | | |
|---------------------------|--------------|-----------|----------|
| Dirty 89 Lime Rock | TOTAL | 36 | 0 |
|---------------------------|--------------|-----------|----------|

| | | | | |
|----------------|-----------|------------|---|---|
| Milled Asphalt | 3/17/2022 | Ridge Road | 3 | 0 |
|----------------|-----------|------------|---|---|

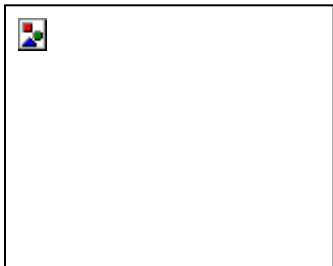
| | | | |
|-----------------------|--------------|----------|----------|
| Milled Asphalt | TOTAL | 3 | 0 |
|-----------------------|--------------|----------|----------|

| | | | | |
|------|-----------|---------------------------|----|---|
| Sand | 3/22/2022 | Sheriff's Office (Jail) | 18 | 0 |
|------|-----------|---------------------------|----|---|

| | | | |
|-------------|--------------|-----------|----------|
| Sand | TOTAL | 18 | 0 |
|-------------|--------------|-----------|----------|

| | | | | |
|---------------|-----------|-----------------|----|---|
| Shoulder Dirt | 3/17/2022 | Otterslide Road | 18 | 0 |
|---------------|-----------|-----------------|----|---|

| | | | |
|----------------------|--------------|-----------|----------|
| Shoulder Dirt | TOTAL | 18 | 0 |
|----------------------|--------------|-----------|----------|



FRANKLIN COUNTY DEPARTMENT OF

Solid Waste & Recycling ❖ Animal Control ❖ Parks & Recreation

210 State Road 65

Eastpoint, Florida 32328

Tel.: 850-670-8167

Fax: 850-670-5716

Email: fcswd@fairpoint.net

DIRECTOR'S REPORT

FOR: The Franklin County Board of County Commissioners

DATE April 5, 2022

TIME: 9:00 A.M.

SUBJECT(S):

2022 FRANKLIN COUNTY DIXIE SOFTBALL DISTRICT 2 TOURNAMENT:

FOR BOARD INFORMATION: The Franklin County Parks & Recreation Department in conjunction with the Franklin County Dixie Youth League has made a request to host the 2022 Dixie Youth District 2 Softball Tournament. The tournament if awarded will be held on June 17th-20th at the Will S. Kendrick Sports Complex. **ACTION REQUESTED: None.**

FAIRBANKS SCALE SERVICES:

Fairbanks is no longer able to provide service for our scales due to staffing and operational challenges. We have reach out to other scale service companies. **ACTION REQUESTED: None.**

LANDFILL INSPECTION AND PERMIT RENEWAL:

The landfill inspection reveals height issues that will need to address promptly. We are 10-12 feet above the permitted height.

The landfill permit renewal has been submitted for approval. **ACTION REQUESTED: None.**

FOR BOARD INFORMATION:

March 16th –March 30th **RIGHT-OF-WAY DEBRIS PICKUP**

| Apalachicola | Eastpoint | St George Island | Carrabelle | Lanark | Alligator Point |
|--------------|-----------|------------------|------------|------------|-----------------|
| 202.63 TONS | 48.2 TONS | 1.72 TONS | 26.16 TONS | 10.56 TONS | 38.1 TONS |

RECYCLE MATERIAL HAULED

| | Apalachicola | Eastpoint | St George Island | Carrabelle | Lanark | Alligator Point | St James |
|---|--------------|-----------|------------------|------------|---------|-----------------|----------|
| Cardboard | 8.91 TONS | 12.3 TONS | 3.45 TONS | -0- TONS | -0-TONS | -0- TONS | -0- TONS |
| Plastic, Paper, Glass, Aluminum .81 Tons | -0-TONS | -0- TONS | -0-TONS | -0-TONS | -0-TONS | -0-TONS | -0-TONS |

REQUESTED ACTION: None



28 Airport Road, Apalachicola, Florida 32320

(850) 653-8977, Fax (850) 653-3643

Em3frank@fairpoint.net

Report to Board of County Commissioners

Date: April 5, 2022

Action Items:

None

Information Item:

1. 3/31/22 Assisted resident with password reset for Alert Franklin. Also, removed 3 contacts from Alert Franklin per resident request. All 3 had moved to another area.
2. 3/31/22 Assisted Melissa with FCSW with registering for classes being offered here at EOC.
3. 3/31/22 Assisted Virginia with FCRD with registering employees at FCRD for classes being offered here at the EOC.
4. 3/31/22 Moved all request for registration for classes being offered here at EOC to approved.
5. 3/31/22 Completed State Requested Poll for Region 2 meeting.
6. 3/31/22 Emailed Virginia and Fire Departments excel spreadsheet that needs to be completed by all Fire Chiefs to complete the Emergency Fuel Plan.
7. 3/31/22 Emailed CERT Team registration links for classes being offered at EOC with instructions to register.
8. 3/30/22 Participated in 2 webinars for Severe weather hosted by NWS Tallahassee and FDEM.
9. 3/30/22 Contacted Superintendent Lanier, Commissioner Jones and Commissioner Boldt via phone and text regarding Severe Weather.
10. 3/30/22 Sent out Severe weather updates via Alert Franklin, Kiosk, EOC Website, Facebook, and Email including WOYS and Apalachicola Times.
11. 3/30/22 Sent out BOLO for Franklin County Sheriff's Officer, per Renee Brannen for Carrabelle.
12. 3/30/22 Attended the Transportation Disadvantaged quarterly meeting.
13. 3/30/22 Talked to Fonda Davis. He will be donating bounce houses for the Build A Bucket Event. Thank you, Mr. Davis, for your contribution.
14. 3/30/22 Received SOP for Fueling at the County Fuel Barn from Virginia. This will be added to our EOC Logistics Plan that includes our Emergency Fuel Plan.
15. 3/29/22 Sent out severe weather advisory via Alert Franklin, Facebook, website, kiosk, and email.
16. 3/29/22 Attended the severe weather webinar with NWS Tallahassee.
17. 3/29/22 Participated in the FDEM County Conference call.
18. 3/29/22 Made calls to the different county offices in regard to how to register for the upcoming classes that will be hosted at the EOC.
19. 3/29/22 Submitted Redwire Bill.
20. 3/25/22 Participated in Career Day at the Franklin County School.
21. 3/24/22 Updated budget and LMS Binders.

22. 3/23/22 Participated in the Monthly Alert Florida Group Call.
23. 3/23/22 Sent out severe weather alert via Alert Franklin, Facebook, website, kiosk, and email.
24. 3/23/22 Attended severe weather briefing with NWS.
25. 3/22/22 Attended Region 2 integrated preparedness plan workshop in Havana.
26. 3/22/22 Sent out severe weather advisory via Alert Franklin, Facebook, website, kiosk, and email.
27. 3/22/22 Attended severe weather webinar with NWS.
28. 3/22/22 Sent out Reminder with instructions to sign up for upcoming classes that will be hosted at the EOC.
29. 3/21/22 Participated in the FDEM County Conference Call.
30. 3/20/22 Returned signs from Culture Crawl in Carrabelle.
31. 3/18/22 Attended the FEPA directors working group meeting via zoom.
32. 3/18/22 Message board programed to be picked up by Sheriff's department for quilt show in Lanark Village.
33. 3/18/22 Participated in FDEM County Conference Call.
34. 3/18/22 Sent out severe weather advisory via Alert Franklin, Facebook, website, kiosk, and email.
35. 3/18/22 Attended severe weather webinar with NWS.
36. 3/18/22 Scheduled and sent out invite for Build A Bucket Planning Meeting on 4/6/22.
37. 3/17/22 Sent out severe weather alert via Alert Franklin, Facebook, website, kiosk, and email.
38. 3/17/22 CERT Class scheduled in calendar, date finalization pending.
39. 3/17/22 Sent out email requesting name and contact for designees for departments during a disaster. These designees will need to attend the G-2300 class that will be hosted at the EOC on April 26-28.
40. 3/17/22 Removed one contact from Alert Franklin per her request.
41. 3/17/22 Posted NOAA/NWS weather & navigation virtual seminar on Website and Facebook.
42. 3/17/22 Completed monthly IPAWS test.
43. 3/17/22 Updated CERT member contacts.
44. 3/17/22 Emailed CERT member to coordinate an ideal time to host CERT Class.
45. 3/17/22 Two message boards placed in Carrabelle for Culture Crawl.
46. 3/17/22 Verified MOU 2 Men & a Truck, 3 of 4 MOUs for St. James Bay verified. Returned book to St. James Bay. Once they return full copy of CEMP to EOC, Approval letter will be given.
47. 3/17/22 Sent out PIO Class to Sheriff's department employees with instructions on how to sign up in SERT Trac.
48. 3/17/22 Created and mailed out re-entry tags.
49. 3/16/22 Hosted LMS/Community Stakeholders meeting.
50. 3/16/22 Made calls to verify MOUs for St. James Bay 2 of 4 verified, a waiting call backs on others.
51. 3/16/22 Received \$300 check from City of Carrabelle for Build A Bucket event.

52. 3/15/22 Rescinded Burn Ban and posted to EOC Website, Facebook, Alert Franklin, Kiosk, and Email Advisory.
53. 3/15/22 Sent out emails regarding classes that are being offered at EOC including instructions for signing up via SERT Trac.
54. 3/15/22 Sent out Severe weather update via Alert Franklin, Facebook, website, kiosk, and email.
55. 3/15/22 Loaned out 200 empty sandbags to Sheriff's Department for Capital to Coast Run. Once event is completed, the sandbags will be returned to EOC.
56. 3/15/22 Received MOUs from St. James Bay CEMP.
57. 3/14/22 Began review for St. James Bay CEMP corrections.
58. 3/12/22 Participated in the Camp Gordon Johnston Parade in Carrabelle.
59. 3/11/22 Attended Severe Weather Webinars at 10:00am and 2:30pm with NWS Tallahassee and NOAA.
60. 3/11/22 Removed 2 contacts from Alert Franklin per their request.
61. 3/11/22 Severe Weather Advisory sent out via Alert Franklin, Facebook, website, kiosk, and email.
62. 3/10/22 Put message board out for Coy Shiver benefit at Church of God in Eastpoint.
63. 3/10/22 Contacted Clint Davis to give him George Watkins phone number to follow up regarding Bay County activation for Fire.
64. 3/10/22 Severe Weather Advisory sent out via Alert Franklin, Facebook, website, kiosk, and email.
65. 03/10/22 Attended the Severe Weather Webinar with NWS Tallahassee and NOAA.
66. EOC staff are working to update slides to be pushed out on our digital kiosks located throughout the county.
67. EOC staff are updating the logistics plan including the Emergency Fuel Plan.
68. EOC Staff is in the planning process for a Build a Disaster Bucket Event. This event will be used to educate residents on how to better prepare for a disaster. This Event will in part be made possible by the Duke Energy grant in the amount of \$10,000 received by FCEM. We have also received a donation from City of Carrabelle in the amount of \$300.
69. EOC Will be Hosting G-2300 Intermediate Emergency Operations Center Functions Class 4/26/2022-4/28/2022.
70. EOC will be hosting a G-205 Recovery from Disaster: The Local Government Role 06/21/22-06/24/22. Scheduled Class and Emailed County and City officials inviting them to register and attend.
71. EOC will be hosting a L105 PIO (Public Information Officer) Class 04/11/22-04/13/22. Scheduled Class and Emailed County and City officials inviting them to register and attend.
72. EOC Staff continue to update our Kiosks located throughout Franklin County with COVID Information along with Preparedness information for storms and disasters.

KIOSK LOCATIONS:

- Carrabelle – Franklin County Courthouse Carrabelle Annex
- Carrabelle Chamber of Commerce
- Eastpoint – Carquest



28 Airport Road, Apalachicola, Florida 32320

(850) 653-8977, Fax (850) 653-3643

Em3frank@fairpoint.net

Apalachicola – Franklin County Emergency Management
Apalachicola Chamber of Commerce
Apalachicola Post Office

73. Reviewed the FEPA Legislative update for information pertaining to Emergency Management and FCEM Funding.
74. EOC Staff are verifying our SERT Emergency Sites including Disaster Recover Center's, County Staging Areas, County Points of Distribution, Sandbag Distribution Locations, etc.
75. Eastpoint Sandbags have been filled. Will follow up on dates to complete filling of bags in Carrabelle and Apalach.
76. EOC Staff are in the planning process for a WebEOC training for all persons who work the EOC during a disaster. This training will allow for ease of use of the WebEOC software during an event. Notices for this training will be sent out very soon.
77. EOC Staff is in the process of completing reimbursement request for EMPA & EMPG Grants for Quarter 3.

Pamela Brownell

Pamela Brownell
Director



MEETING DATE: April 4, 2022
DEPARTMENT: UF/IFAS Franklin County Extension Program
TOTAL ATTACHEMENTS: None

=====

Informational Items

General Extension Activities:

1. During this period, the Extension office assisted citizens on topics related to Asian cycad scale, palm disease issues, wildlife food plots, soil sample reports, and more.
2. Extension Director assisted with interview process to fill the IFAS Wakulla County Director position.

Sea Grant Extension:

3. Extension Director participated in a daylong meeting of the Community Advisory Board for the Apalachicola Bay System Initiative.

4-H Youth Development:

4. The 4-H Public Speaking Countywide contest was hosted at the Extension office during this period. First-place contestants for the two age divisions will be participating in the Districtwide contest to be hosted in Wakulla County on April 25. They will also receive a full scholarship to attend one of the summer camp programs at Camp Timpoochee in Niceville. This year we hosted 19 speakers who placed in their school-level competition. Many thanks to the teachers, school administrators, and parents who make this important activity possible.
5. Extension Director participated in a District III 4-H agent meeting to plan for upcoming activities including Ag Adventures, Teen Retreat and more.

Family and Consumer Sciences:

6. Our Family Nutrition Program assistant continues providing nutrition programing in local schools and will be teaching a nutrition program in conjunction with the Capitol Area Community Services Agency during April.

Agriculture/Home Horticulture:

7. Extension Director conducted multiple field visits in Apalachicola during this period to assist homeowners on various issues with plants or pests.



MEETING DATE: April 5th, 2022
NAME/DEPARTMENT/AGENCY: Whitney Roundtree/Franklin County Public Library
TOTAL ATTACHMENTS:

=====

Action Items:

- 1) Mrs. Karen Hill of the Carrabelle Branch has resigned and relocated to the Tallahassee area. Requesting permission from the board to advertise and fill the vacant permanent part-time position at the Carrabelle Branch.

Informational Items:

- 1) The FCPL branches will be closed April 15th-17th in observance of the Easter holiday.
- 2) We've added a new bilingual story time program for Spanish and English speakers starting April 8th at 4:00 PM. We've also added many new bilingual children's books to the collection.
- 3) New Lego activity tables have been placed in the children sections of both branches. The tables were purchased and donated to the libraries by the Friends of the Franklin County Public Libraries.
- 4) The Franklin County Public Library has received a grant payment of \$62,000 from the State Aid to Libraries in accordance to the grant agreement between the Florida State Division of Library and Information Services and our organization.

Library Events:

Eastpoint Branch
160 Hickory Dip Rd
Eastpoint, FL 32328
850-670-8151

April 5th– Book Chat at 1:30 PM. This is a monthly group that meets to discuss the current books they have been reading or maybe interested in reading. There is no set book for this group; the book of choice is up to the individual

April 8th - Hora de Cuentos! (Spanish Story Hour) at 4:00 PM. Come enjoy our new bilingual story time for English and Spanish speakers.

April 18th - Story Time at 4:00 PM. Peter Rabbit will be at the Eastpoint branch to read his story, followed by a craft that listeners can take home.

April 20th - Writers forum at 1:00 PM. Interested in becoming a writer? This group meets once a month to discuss new ideas and learn useful tips from local author, Dawn Radford.

Thursdays – Hope Florida 9:00 AM- 4:00 PM. We’ve partnered with the Department of Children and Families to have a Care Navigator on site at Franklin County Public Library branches. **What’s a Care Navigator?** As part of Hope Florida – A Pathway to Prosperity, Care Navigators provide one-on-one support to develop an individualized plan to help customers achieve economic self-sufficiency.

Carrabelle Branch

311 St, James Ave

Carrabelle, FL 32322

850-697-2366

April 1st- Book Chat at 1:30 PM. This is a monthly group that meets to discuss the current books they have been reading or maybe interested in reading. There is no set book for this group; the book of choice is up to the individual.

April 7th & 21st- Maker Space at 4:00 PM. This is a group of kids who meet to learn how to build and design different things and learn about different topics, like science and art.

April 2nd, 9th, 23rd, 30th - Saturday Storytime at 11:00 AM. Join us Saturdays for story time with a special guest reader.

April 2nd, 9th, 23rd, 30th - Plant Clinic at 11:00 AM-1:00 PM. This program is hosted by the Franklin County Master Gardeners. If you have any concerns or questions about your garden and plants this is the place to find the answers.

April 12th- Anime Club-4:00pm. This group meets once a month to discuss new events and their favorite anime characters, books and more. It is great way to meet others who share the love of anime and to make new friends.

Wednesdays – Hope Florida 9:00 AM- 4:00 PM. We've partnered with the Department of Children and Families to have a Care Navigator on site at Franklin County Public Library branches. **What's a Care Navigator?** As part of Hope Florida – A Pathway to Prosperity, Care Navigators provide one-on-one support to develop an individualized plan to help customers achieve economic self-sufficiency.

| |
|------------------------|
| FRANKLIN COUNTY |
|------------------------|

SHIP LOCAL HOUSING ASSISTANCE PLAN (LHAP)

2022-2023, 2023-2024, 2024-2025

Franklin County Board of County Commissioners

66-4th Street, Apalachicola, FL 32320

850-653-8199

Table of Contents

| Description | Page # |
|---|---------------|
| Section I, Program Details | 3 |
| Section II, Housing Strategies | |
| A. Down Payment/Closing Costs Assistance | 6 |
| B. Owner Occupied Rehabilitation Assistance | 8 |
| C. Emergency Repair | 9 |
| D. Disaster Recovery Grant | 10 |
| | |
| | |
| | |
| | |
| Section III, Incentive Strategies | |
| A. Expedited Permitting | 11 |
| B. Ongoing Review Process | 11 |
| | |
| Exhibits | |
| A. Administrative Budget for each fiscal year covered in the Plan | |
| B. Timeline for Estimated Encumbrance and Expenditure | |
| C. Housing Delivery Goals Chart (HDGC) For Each Fiscal Year Covered in the plan | |
| D. Signed LHAP Certification | |
| E. Signed, dated, witnessed or attested adopting resolution | |
| F. Additional Instructions and Information for Down Payment Assistance for Community Land Trust Purchases | |

I. Program Details:

A. LG(s)

| | |
|---|-----------------|
| Name of Local Government | Franklin County |
| Does this LHAP contain an interlocal agreement? | No |
| If yes, name of other local government(s) | N/A |

B. Purpose of the program:

- To meet the housing needs of the very low, low and moderate-income households;
- To expand production of and preserve affordable housing; and
- To further the housing element of the local government comprehensive plan specific to affordable housing.

C. Fiscal years covered by the Plan: 2022-2023, 2023-2024, 2024-2025

D. Governance: The SHIP Program is established in accordance with Section 420.907-9079, Florida Statutes and Chapter 67-37, Florida Administrative Code. Cities and Counties must be in compliance with these applicable statutes, rules and any additional requirements as established through the Legislative process.

E. Local Housing Partnership: The SHIP Program encourages building active partnerships between government, lending institutions, builders and developers, not-for-profit and community-based housing providers and service organizations, providers of professional services related to affordable housing, advocates for low-income persons, real estate professionals, persons or entities that can provide housing or support services and lead agencies of the local continuums of care.

F. Leveraging: The Plan is intended to increase the availability of affordable residential units by combining local resources and cost saving measures into a local housing partnership and using public and private funds to reduce the cost of housing. SHIP funds may be leveraged with or used to supplement other Florida Housing Finance Corporation programs and to provide local match to obtain federal housing grants or programs.

G. Public Input: Public input was solicited through face to face meetings with housing providers, social service providers and local lenders and neighborhood associations. Public input was solicited through the County Website in the advertising of the Local Housing Assistance Plan and the Notice of Funding Availability.

H. Advertising and Outreach: SHIP funding availability shall be advertised in a newspaper of general circulation and periodicals serving ethnic and diverse neighborhoods, at least 30 days before the beginning of the application period. If no funding is available due to a waiting list, no notice of funding availability is required.

I. Waiting List/Priorities: A waiting list will be established when there are eligible applicants for strategies that no longer have funding available. Those households on the waiting list will be notified of their status. Applicants will be maintained in an order that is consistent with the time completed applications were submitted as well as any established funding priorities as described in this plan.

The following priorities for funding (very low income, Special Needs, etc.) described/listed here apply to all strategies unless otherwise stated in an individual strategy in Section II:

| |
|-------------------------------|
| First Priority: Special Needs |
|-------------------------------|

- J. Discrimination:** In accordance with the provisions of ss.760.20-760.37, it is unlawful to discriminate on the basis of race, color, religion, sex, national origin, age, handicap, or marital status in the award application process for eligible housing.
- K. Support Services and Counseling:** Support services are available from various sources. Available support services may include but are not limited to: Homeownership Counseling (Pre and Post), Credit Counseling, Tenant Counseling, Foreclosure Counseling and Transportation.
- L. Purchase Price Limits:** The sales price or value of new or existing eligible housing may not exceed 90% of the average area purchase price in the statistical area in which the eligible housing is located. Such average area purchase price may be that calculated for any 12-month period beginning not earlier than the fourth calendar year prior to the year in which the award occurs. The sales price of new and existing units, which can be lower but may not exceed 90% of the average area purchase price established by the U.S. Treasury Department or as described above.

The methodology used is:

| | |
|--------------------------|---|
| U.S. Treasury Department | X |
| Local HFA Numbers | |

- M. Income Limits, Rent Limits and Affordability:** The Income and Rent Limits used in the SHIP Program are updated annually by the Department of Housing and Urban Development and posted at www.floridahousing.org.

"Affordable" means that monthly rents or mortgage payments including taxes and insurance do not exceed 30 percent of that amount which represents the percentage of the median annual gross income for the households as indicated in Sections 420.9071, F.S. However, it is not the intent to limit an individual household's ability to devote more than 30% of its income for housing, and housing for which a household devotes more than 30% of its income shall be deemed Affordable if the first institutional mortgage lender is satisfied that the household can afford mortgage payments in excess of the 30% benchmark and in the case of rental housing does not exceed those rental limits adjusted for bedroom size.

- N. Welfare Transition Program:** Should an eligible sponsor be used, a qualification system and selection criteria for applications for Awards to eligible sponsors shall be developed, which includes a description that demonstrates how eligible sponsors that employ personnel from the Welfare Transition Program will be given preference in the selection process.
- O. Monitoring and First Right of Refusal:** In the case of rental housing, the staff and any entity that has administrative authority for implementing the local housing assistance plan assisting rental developments shall annually monitor and determine tenant eligibility or, to the extent another governmental entity provides

periodic monitoring and determination, a municipality, county or local housing financing authority may rely on such monitoring and determination of tenant eligibility. However, any loan or grant in the original amount of \$10,000 or less shall not be subject to these annual monitoring and determination of tenant eligibility requirements. Tenant eligibility will be monitored annually for no less than 15 years or the term of assistance whichever is longer unless as specified above. Eligible sponsors that offer rental housing for sale before 15 years or that have remaining mortgages funded under this program must give a first right of refusal to eligible nonprofit organizations for purchase at the current market value for continued occupancy by eligible persons.

- P. Administrative Budget:** A line-item budget is attached as Exhibit A. Franklin County finds that the moneys deposited in the local housing assistance trust fund are necessary to administer and implement the local housing assistance plan.

Section 420.9075 Florida Statute and Chapter 67-37, Florida Administrative Code, states: “A county or an eligible municipality may not exceed the 5 percent limitation on administrative costs, unless its governing body finds, by resolution, that 5 percent of the local housing distribution plus 5 percent of program income is insufficient to adequately pay the necessary costs of administering the local housing assistance plan.”

Section 420.9075 Florida Statute and Chapter 67-37, Florida Administrative Code, further states: “The cost of administering the program may not exceed 10 percent of the local housing distribution plus 5 percent of program income deposited into the trust fund, except that small counties, as defined in s. 120.52(19), and eligible municipalities receiving a local housing distribution of up to \$350,000 may use up to 10 percent of program income for administrative costs.” The applicable local jurisdiction has adopted the above findings in the resolution attached as Exhibit E.

- Q. Program Administration:** Administration of the local housing assistance plan will be performed by:

| Entity | Duties | Admin. Fee Percentage |
|------------------|------------------------|-----------------------|
| Local Government | Program Administration | 10% |
| | | |

- R. First-time Homebuyer Definition:** For any strategies designed for first-time homebuyers, the following definition will apply: *An individual who has had no ownership in a principal residence during the 3-year period ending on the date of purchase of the property. This includes a spouse (if either meets the above test, they are considered first-time homebuyers). A single parent who has only owned a home with a former spouse while married. An individual who is a displaced homemaker and has only owned with a spouse. An individual who has only owned a principal residence not permanently affixed to a permanent foundation in accordance with applicable regulations. An individual who has only owned a property that was not in compliance with state, local or model building codes and which cannot be brought into compliance for less than the cost of constructing a permanent structure.*

- S. Project Delivery Costs:**

The county will charge project delivery costs, not to exceed \$1,000 to cover recording fees and inspections performed by non-county employees for all repair strategies. These fees will be included in the amount of the

recorded mortgage and note.

- T. Essential Service Personnel Definition (ESP):** ESP includes teachers and educators, other school district, community college, and university employees, police and fire personnel, health care personnel, and skilled building trades personnel.
- U. Describe efforts to incorporate Green Building and Energy Saving products and processes:** Franklin County will, when economically feasible, encourage green building requirements for all rehabilitation and emergency repair projects to include, but not limited to the following: Energy Star rated windows, appliances, hot water heaters, low flow plumbing fixtures, insulated exterior doors, increased insulation for walls and ceilings, higher efficiency HVAC units and programmable thermostats.
- V. Describe efforts to meet the 20% Special Needs set-aside:** *(describe which strategies and how Special Needs are prioritized for funding as well as agency partners working in this area)* The county will partner with social service agencies serving the designated special needs populations to achieve the goal of the special needs set-aside. The goals will be met through the owner occupied, emergency repair and down payment assistance programs.
- W. Describe efforts to reduce homelessness:** *Franklin County addresses homelessness prevention through all of its strategies as well as its cooperation with other county organizations focused on homelessness; Down Payment Assistance for home purchases and repair strategies which assist with needed repairs to keep applicants in their home. In the event our resources are inadequate, homeless individuals are referred to the Big Bend Homeless Coalition.*

Section II. LHAP Strategies (Please read LHAP Strategy Quick Guide before developing strategies):

| | |
|--|--------|
| A. Down Payment/Closing Cost Assistance | Code 2 |
|--|--------|

- a. Summary: The purpose of the down payment/closing cost assistance strategy is to promote homeownership for first time homebuyers. Funds will be awarded for down payment and closing costs for new and existing homes, including homes purchased from a county approved community land trust (CLT).

- b. Fiscal Years Covered: 2022-2023, 2023-2024, 2024-2025
- c. Income Categories to be served: Very low, low and moderate
- d. Maximum award:
 - VL: \$15,000
 - Low: \$12,500
 - MOD: \$10,000

e. Terms:

1. Repayment loan/deferred loan/grant: Funds will be awarded as a deferred subordinate loan secured by a recorded mortgage and note
2. Interest Rate: 0%
3. Years in loan term: 10
4. Forgiveness: The principal of the loan will be forgiven by 10% for each year the residency requirement is met
5. Repayment: None required as long as loan is in good standing.
6. Default: The outstanding balance of the loan shall be due upon sale, assignment or any transfer of title of the property within the ten-year term. The loan will be determined to be in default if any of the following occurs during the Loan term: sale, transfer, or conveyance of property; conversion to a rental property; loss of homestead exemption status; or failure to occupy the home as primary resident. If any of these occur, the outstanding balance will be due and payable.

In the event the homeowner dies before the term of the loan expires, the FCBCC reserves the right to grant the transfer of the DPL to the surviving members of the immediate family upon completion of probate if the new owner(s) plan to make the house his/her/their primary residence for the balance of the DPL and his/her/ total household income is within the income guidelines that were originally used to award the DPL.

If the home is foreclosed on by a superior mortgage holder, the county will make an effort to recapture funds through the legal process if it is determined that adequate funds may be available to justify pursuing a recapture.

The policy of the County is not to subordinate except for refinancing to lower interest rate of first mortgage if applicant is receiving no cash back.

f. Recipient/Tenant Selection Criteria: When the program is taking applications; applicants will be served on a first qualified, first served basis with the priority given to Special Needs as described in Section 1. (I) of this plan.

CLT homebuyers must complete an education class that contains a community land trust component/or session with the CLT that requires CLT buyers to demonstrate and attest to a clear understanding of the terms of community land trust homeownership.

There will be no waiting list maintained for this program. The availability of funds for each Fiscal year will be advertised. When the funds are expended, all remaining applications will be closed. Upon receiving additional funds applicants will have the opportunity to reapply.

g. Sponsor Selection Criteria: N/A

h. Additional Information:

- Loan will be awarded in the amount of money required in order to allow the homebuyer to qualify. The maximum will not be awarded in all cases
- The applicant must have an accepted contract for a home and have applied for a first mortgage with a qualified lender.
- The purchase price of the home must not exceed the maximum allowed sales price in the SHIP

Program.

- Mobile homes and other attached homes are not eligible.
- Once assisted and provided funds, recipient (s) is no longer eligible for further assistance, with the exception of those effected by a disaster.
- The policy of the County is not to subordinate except for refinancing to lower interest rate of first mortgage if applicant is receiving no cash back.

Terms for CLT home purchases: This SHIP assistance is assumable to an income-eligible purchaser. The terms of the Note and Mortgage shall allow subsequent purchasers to assume the loan with approval by the CLT. Otherwise, no repayment required during the term of the loan, provided the loan remains in good standing. Please see Exhibit F for additional instructions and information for CLT purchases.

| | |
|--|--------|
| B. Owner Occupied Rehabilitation Assistance | Code 3 |
|--|--------|

| | |
|----|---|
| a. | Summary: The purpose of this strategy is to provide loans to eligible households for owner occupied renovation to alleviate code violations, health hazards and life & safety issues. |
|----|---|

b. Fiscal Years Covered: 2022-2023, 2023-2024, 2024-2025

c. Income Categories to be served: Very low, low

d. Maximum award: \$35,000

e. Terms:

1. Repayment loan/deferred loan/grant: Assistance will be in the form of a deferred subordinate loan secured by a recorded mortgage and promissory note.
2. Interest Rate: 0%
3. Years in loan term: 10
4. Forgiveness: The principal of the loan will be forgiven by 10% for each year the residency requirement is met.
5. Repayment: None required as long as the loan is in good standing
6. Default: The loan shall provide for pro-rated repayment, which shall be due upon sale, assignment or any transfer of title of the property within the ten-year term. The loan will be determined to be in default if any of the following occurs during the Loan term: sale, transfer, or conveyance of property; conversion to a rental property; loss of homestead exemption status; or failure to occupy the home as primary resident. If any of these occur, the outstanding balance will be due and payable.

In the event the homeowner dies before the term of the loan expires, the FCBCB reserves the right to grant the transfer of the DPL to the surviving members of the immediate family upon completion of probate if the new owner(s) plan to make the house his/her/their primary residence for the balance of the DPL and his/her/ total household income is within the income guidelines that were originally

used to award the DPL.

If the home is foreclosed on by a superior mortgage holder, the county will make an effort to recapture funds through the legal process if it is determined that adequate funds may be available to justify pursuing a recapture.

- f. Recipient/Tenant Selection Criteria: Applicants will be ranked for assistance based on a first-qualified, first-served basis with the priority for Special Needs as described in Section 1. (I) of this plan.
- g. Sponsor Selection Criteria: N/A
- h. Additional Information:
 - The home to receive assistance must be located in Franklin County.
 - The appraised value of the home may not exceed the maximum sales price allowed in the SHIP Program.
 - The applicant may not be delinquent on any debt owed to Franklin County.
 - Mobile homes and other attached homes are not eligible.
 - Once assisted and provided funds, recipient (s) is no longer eligible for further assistance, with the exception of those effected by a disaster.
 - The policy of the County is not to subordinate except for refinancing to lower interest rate of first mortgage if applicant is receiving no cash back.

| | |
|----------------------------|--------|
| C. Emergency Repair | Code 6 |
|----------------------------|--------|

- | |
|---|
| a. Summary: The emergency assistance program assists homeowners by providing funds to make necessary emergency repairs to their home. The SHIP Program inspector will determine whether emergency repair is needed. Repairs may include the structure of the home, roof, electrical, plumbing, HVAC and modifications for handicap accessibility. |
|---|
- b. Fiscal Years Covered: 2022-2023, 2023-2024, 2024-2025
 - c. Income Categories to be served: Very low, low
 - d. Maximum award: \$10,000
 - e. Terms:
 - 1. Repayment loan/deferred loan/grant: Assistance provided that is over \$3,000 will be in the form of a deferred subordinate loan secured by a note and mortgage. If the assistance provided is \$3,000 and under it will be in the form of a grant.
 - 2. Interest Rate: 0%
 - 3. Years in loan term: 5
 - 4. Forgiveness: The principal of the loan will be forgiven by 20% for each year the residency requirement is met.

5. Repayment: None required as long as the loan is in good standing
6. Default: The loan shall be due upon sale, assignment or any transfer of title of the property within the ten-year term. The loan will be determined to be in default if any of the following occurs during the Loan term: sale, transfer, or conveyance of property; conversion to a rental property; loss of homestead exemption status; or failure to occupy the home as primary resident. If any of these occur, the outstanding balance will be due and payable.

In the event the homeowner dies before the term of the loan expires, the FCBCC reserves the right to grant the transfer of the DPL to the surviving members of the immediate family upon completion of probate if the new owner(s) plan to make the house his/her/their primary residence for the balance of the DPL and his/her/ total household income is within the income guidelines that were originally used to award the DPL.

If the home is foreclosed on by a superior mortgage holder, the county will make an effort to recapture funds through the legal process if it is determined that adequate funds may be available to justify pursuing a recapture.

- f. Recipient/Tenant Selection Criteria: Applicant will be ranked for assistance based on a first-qualified, first-served basis with priority for Special Needs as described in Section 1. (l) of this plan.
- g. Sponsor Selection Criteria: N/A
- h. Additional Information:
 - The home to receive assistance must be located in Franklin County.
 - The appraised value of the home may not exceed the maximum sales price allowed in the SHIP Program.
 - Applicant must not be delinquent on any debt owed to Franklin County.
 - Mobile homes and other attached homes are not eligible.
 - Once assisted and provided funds, recipient (s) is no longer eligible for further assistance, with the exception of those effected by a disaster.
 - The policy of the County is not to subordinate except for refinancing to lower interest rate of first mortgage if applicant is receiving no cash back.

| | |
|------------------------------------|--------|
| D. Disaster Recovery Grants | Code 5 |
|------------------------------------|--------|

| | |
|----|---|
| a. | Summary: The Disaster Recovery strategy will be implemented only in the event of a disaster as declared by State or Federal Executive Order. SHIP funds may be used to provide emergency repairs to households in the aftermath of a disaster to address emergency housing repair needs. This may include, but is not limited to the removal of tree and debris needed to make home habitable, repairs to prevent further damage and weatherproofing damaged homes. |
|----|---|

- b. Fiscal Years Covered: 2022-2023, 2023-2024, 2024-2025
- c. Income Categories to be served: Very low, low and moderate

- d. Maximum award: \$10,000
- e. Terms:
 - 1. Repayment loan/deferred loan/grant: Assistance will be in the form of a grant
 - 2. Interest Rate: N/A
 - 3. Years in loan term: N/A
 - 4. Forgiveness: N/A
 - 5. Repayment: N/A
 - 6. Default: N/A
- f. Recipient/Tenant Selection Criteria: Applicants will be served on a first come, first qualified basis if they meet the selection criteria. Priority assistance will be provided to Special Needs, Disabled and Very Low income groups.
- g. Sponsor Selection Criteria: N/A
- h. Additional Information:
 - The home to receive assistance must be located in Franklin County.
 - Applicant must own and occupy the home and have damage directly caused from the disaster as certified by the Franklin County Emergency Management Director.
 - Applicants must either have no homeowner's insurance or if they do have insurance, the damage to be repaired is not covered under their insurance policy.
 - Mobile homes and other attached homes are not eligible.

III. LHAP Incentive Strategies

In addition to the **required Incentive Strategy A and Strategy B**, include all adopted incentives with the policies and procedures used for implementation as provided in Section 420.9076, F.S.:

- A. Name of the Strategy: **Expedited Permitting**
Permits as defined in s. 163.3177 (6) (f) (3) for affordable housing projects are expedited to a greater degree than other projects.

Provide a description of the procedures used to implement this strategy: Most permits are issued within 7 to 10 days following submission of the application. The SHIP Administrator and the County does not anticipate any large surge of development in the near future that would have an impact on the issuance of building permits.
- B. Name of the Strategy: **Ongoing Review Process**
An ongoing process for review of local policies, ordinances, regulations and plan provisions that increase the cost of housing prior to their adoption.

Provide a description of the procedures used to implement this strategy: In the event ordinances are passed that would effect housing costs within the County, the County staff will develop a report on the projected impact. This report would be submitted to the Board of County Commissioners and contain an offer of how to reconcile the new requirements within the Program. At this time, the County has not passed any procedures, ordinances, policies or regulations which impact the cost of housing. Franklin County is a small county and rarely is housing an issue addressed by the County Commission other than by the adoption of the Local Housing Assistance Plan.

- C. Other Incentive Strategies Adopted: N/A

IV. EXHIBITS:

- A. Administrative Budget for each fiscal year covered in the Plan.
- B. Timeline for Estimated Encumbrance and Expenditure.
- C. Housing Delivery Goals Chart (HDGC) For Each Fiscal Year Covered in the plan.
- D. Signed LHAP Certification.
- E. Signed, dated, witnessed or attested adopting resolution.
- F. Additional instructions and information for Community Land Trust Purchases
- G. Interlocal Agreement (Required if applicable).
- H. Other Documents Incorporated by Reference.

Exhibit A (2022)

Franklin County

Fiscal Year: 2022-2023

| | | |
|---------------------------------------|----|------------|
| Estimated SHIP Funds for Fiscal Year: | \$ | 350,000.00 |
| Salaries and Benefits | \$ | 31,500.00 |
| Office Supplies and Equipment | \$ | |
| Travel Per diem Workshops, etc. | \$ | |
| Advertising | \$ | |
| Other* | \$ | 3,500.00 |
| Total | \$ | 35,000.00 |
| Admin % | | 10.00% |
| OK | | |

Fiscal Year 2023-2024

| | | |
|---------------------------------------|----|------------|
| Estimated SHIP Funds for Fiscal Year: | \$ | 350,000.00 |
| Salaries and Benefits | \$ | 31,500.00 |
| Office Supplies and Equipment | \$ | |
| Travel Per diem Workshops, etc. | \$ | |
| Advertising | \$ | |
| Other* | \$ | 3,500.00 |
| Total | \$ | 35,000.00 |
| Admin % | | 10.00% |
| OK | | |

Fiscal Year 2024-2025

| | | |
|---------------------------------------|----|------------|
| Estimated SHIP Funds for Fiscal Year: | \$ | 350,000.00 |
| Salaries and Benefits | \$ | 31,500.00 |
| Office Supplies and Equipment | \$ | |
| Travel Per diem Workshops, etc. | \$ | |
| Advertising | \$ | |
| Other* | \$ | 3,500.00 |
| Total | \$ | 35,000.00 |
| Admin % | | 10.00% |
| OK | | |

*All "other" items need to be detailed here and are subject to review and approval by the SHIP review committee. Project Delivery Costs that are outside of administrative costs are not to be included here, but must be detailed in the LHAP main document.

Details: Other: Annual Audit

| | |
|--|--|
| | |
|--|--|

Exhibit B
Timeline for SHIP Expenditures

Franklin County affirms that funds allocated for these fiscal years will
(local government)
meet the following deadlines:

| Fiscal Year | Encumbered | Expended | Interim Report | Closeout Report |
|------------------|------------|-----------|----------------|-----------------|
| 2022-2023 | 6/30/2024 | 6/30/2025 | 9/15/2024 | 9/15/2025 |
| 2023-2024 | 6/30/2025 | 6/30/2026 | 9/15/2025 | 9/15/2026 |
| 2024-2025 | 6/30/2026 | 6/30/2027 | 9/15/2026 | 9/15/2027 |

If funds allocated for these fiscal years is not anticipated to meet expenditure deadlines, Florida Housing Finance Corporation will be notified according to the following chart:

| Fiscal Year | Funds Not Expended | Closeout AR Not Submitted |
|------------------|--------------------|---------------------------|
| 2022-2023 | 3/30/2025 | 6/15/2025 |
| 2023-2024 | 3/30/2026 | 6/15/2026 |
| 2024-2025 | 3/30/2027 | 6/15/2027 |

Requests for Expenditure Extensions (close-out year ONLY) must be received by FHFC by June 15 of the year in which funds are required to be expended. The extension request shall be emailed to robert.dearduff@floridahousing.org and cameka.gardner@floridahousing.org and include:

1. A statement that “(city/county) requests an extension to the expenditure deadline for fiscal year _____.”
2. The amount of funds that is not expended.
3. The amount of funds that is not encumbered or has been recaptured.
4. A detailed plan of how/when the money will be expended.

Note: an extension to the expenditure deadline (June 30) does not relieve the requirement to submit (September 15) the annual report online detailing all funds that have been expended. Please email cameka.gardner@floridahousing.org when you are ready to “submit” the AR.

Other Key Deadlines:

AHAC reports are now due annually by December 31. Local governments receiving the minimum (or less) allocation may choose not to report.

| FLORIDA HOUSING FINANCE CORPORATION | | | | | | | | | | | | |
|---|--|-----------------------------|------------------|-----------------|----------|-----------------|-----------|-----------------|--------------|----------------------|--------------|-------|
| HOUSING DELIVERY GOALS CHART | | | | | | | | | | | | |
| 2022-2023 | | | | | | | | | | | | |
| Name of Local Government: | | | Franklin County | | | | | | | | | |
| Estimated Funds (Anticipated allocation only): | | | \$ 350,000 | | | | | | | | | |
| Code | Strategies | Qualifies for 75% set-aside | VLI Units | Max. SHIP Award | LI Units | Max. SHIP Award | Mod Units | Max. SHIP Award | Construction | Without Construction | Total | Units |
| | Homeownership | | | | | | | | | | | |
| 2 | Down payment/Closing Cost Assistance | Yes | 1 | \$15,000 | 1 | \$12,500 | 3 | \$10,000 | \$57,500.00 | \$0.00 | \$57,500.00 | 5 |
| 3 | Owner Occupied Rehabilitation Assistance | Yes | 2 | \$35,000 | 2 | \$35,000 | | | \$140,000.00 | \$0.00 | \$140,000.00 | 4 |
| 6 | Emergency Repair | Yes | 2 | \$10,000 | 3 | \$10,000 | | | \$50,000.00 | \$0.00 | \$50,000.00 | 5 |
| 5 | Disaster Recovery Grants | Yes | 2 | \$10,000 | 2 | \$10,000 | 2 | \$10,000 | \$60,000.00 | \$0.00 | \$60,000.00 | 6 |
| | | | | | | | | | \$0.00 | \$0.00 | \$0.00 | 0 |
| | | | | | | | | | \$0.00 | \$0.00 | \$0.00 | 0 |
| | | | | | | | | | \$0.00 | \$0.00 | \$0.00 | 0 |
| | | | | | | | | | \$0.00 | \$0.00 | \$0.00 | 0 |
| | | | | | | | | | \$0.00 | \$0.00 | \$0.00 | 0 |
| | | | | | | | | | \$0.00 | \$0.00 | \$0.00 | 0 |
| | | | | | | | | | \$0.00 | \$0.00 | \$0.00 | 0 |
| | Total Homeownership | | 7 | | 8 | | 5 | | \$307,500.00 | \$0.00 | \$307,500.00 | 20 |
| Purchase Price Limits: | | | New | \$ 285,000 | Existing | \$ 285,000 | | | | | | |
| | | | OK | OK | | | | | | | | |
| Code | Rental | Qualifies for 75% set-aside | VLI Units | Max. SHIP Award | LI Units | Max. SHIP Award | Mod Units | Max. SHIP Award | Construction | Without Construction | Total | Units |
| | | | | | | | | | \$0.00 | \$0.00 | \$0.00 | 0 |
| | | | | | | | | | \$0.00 | \$0.00 | \$0.00 | 0 |
| | | | | | | | | | \$0.00 | \$0.00 | \$0.00 | 0 |
| | | | | | | | | | \$0.00 | \$0.00 | \$0.00 | 0 |
| | | | | | | | | | \$0.00 | \$0.00 | \$0.00 | 0 |
| | | | | | | | | | \$0.00 | \$0.00 | \$0.00 | 0 |
| | | | | | | | | | \$0.00 | \$0.00 | \$0.00 | 0 |
| | Total Rental | | 0 | | 0 | | 0 | | \$0.00 | \$0.00 | \$0.00 | 0 |
| | | | | | | | | | | | | |
| | Administration Fees | | \$ 35,000 | | 10% | | OK | | | | | |
| | Home Ownership Counseling | | \$ - | | | | | | | | | |
| Total All Funds | | | \$ 342,500 | | OK | | | | | | | |
| Set-Asides | | | | | | | | | | | | |
| Percentage Construction/Rehab (75% requirement) | | | 87.9% | | OK | | | | | | | |
| Homeownership % (65% requirement) | | | 87.9% | | OK | | | | | | | |
| Rental Restriction (25%) | | | 0.0% | | OK | | | | | | | |
| Very-Low Income (30% requirement) | | | \$ 125,000 35.7% | | OK | | | | | | | |
| Low Income (30% requirement) | | | \$ 132,500 37.9% | | OK | | | | | | | |
| Moderate Income | | | \$ 50,000 14.3% | | | | | | | | | |

| FLORIDA HOUSING FINANCE CORPORATION | | | | | | | | | | | | |
|--|--|--------------------------------|------------|--------------------|----------|--------------------|--------------|--------------------|--------------|-------------------------|--------------|-------|
| HOUSING DELIVERY GOALS CHART | | | | | | | | | | | | |
| 2023-2024 | | | | | | | | | | | | |
| Franklin County | | | | | | | | | | | | |
| Estimated Funds (Anticipated allocation only): | | | \$ 350,000 | | | | | | | | | |
| Code | Strategies | Qualifies for 75% set-aside | VLI Units | Max. SHIP Award | LI Units | Max. SHIP Award | Mod Units | Max. SHIP Award | Construction | Without Construction | Total | Units |
| | Homeownership | | | | | | | | | | | |
| 2 | Down payment/Closing Cost Assistance | Yes | 1 | \$15,000 | 1 | \$12,500 | 3 | \$10,000 | \$57,500.00 | \$0.00 | \$57,500.00 | 5 |
| 3 | Owner Occupied Rehabilitation Assistance | Yes | 2 | \$35,000 | 2 | \$35,000 | 0 | \$0 | \$140,000.00 | \$0.00 | \$140,000.00 | 4 |
| 6 | Emergency Repair | Yes | 3 | \$10,000 | 2 | \$10,000 | 0 | \$0 | \$50,000.00 | \$0.00 | \$50,000.00 | 5 |
| 5 | Disaster Recovery Grants | Yes | 2 | \$10,000 | 2 | \$10,000 | 2 | \$10,000 | \$60,000.00 | \$0.00 | \$60,000.00 | 6 |
| | | | | | | | | | \$0.00 | \$0.00 | \$0.00 | 0 |
| | | | | | | | | | \$0.00 | \$0.00 | \$0.00 | 0 |
| | | | | | | | | | \$0.00 | \$0.00 | \$0.00 | 0 |
| | | | | | | | | | \$0.00 | \$0.00 | \$0.00 | 0 |
| | | | | | | | | | \$0.00 | \$0.00 | \$0.00 | 0 |
| | | | | | | | | | \$0.00 | \$0.00 | \$0.00 | 0 |
| | | | | | | | | | \$0.00 | \$0.00 | \$0.00 | 0 |
| | Total Homeownership | | 8 | | 7 | | 5 | | \$307,500.00 | \$0.00 | \$307,500.00 | 20 |
| Purchase Price Limits: | | | New | \$ 285,000 | Existing | \$ 285,000 | | | | | | |

OK

OK

| Code | Rental | Qualifies for 75% set-aside | VLI Units | Max. SHIP Award | LI Units | Max. SHIP Award | Mod Units | Max. SHIP Award | Construction | Without Construction | Total | Units |
|-----------------|---------------------------|--------------------------------|---------------|--------------------|----------|--------------------|--------------|--------------------|--------------|-------------------------|--------|-------|
| | | | | | | | | | \$0.00 | \$0.00 | \$0.00 | 0 |
| | | | | | | | | | \$0.00 | \$0.00 | \$0.00 | 0 |
| | | | | | | | | | \$0.00 | \$0.00 | \$0.00 | 0 |
| | | | | | | | | | \$0.00 | \$0.00 | \$0.00 | 0 |
| | | | | | | | | | \$0.00 | \$0.00 | \$0.00 | 0 |
| | | | | | | | | | \$0.00 | \$0.00 | \$0.00 | 0 |
| | Total Rental | | 0 | | 0 | | 0 | | \$0.00 | \$0.00 | \$0.00 | 0 |
| | Administration Fees | | \$ 35,000 | | 10% | | OK | | | | | |
| | Home Ownership Counseling | | \$ - | | | | | | | | | |
| Total All Funds | | | \$ 342,500 OK | | | | | | | | | |

Set-Asides

| | | | |
|---|------------|-------|----|
| Percentage Construction/Rehab (75% requirement) | | 87.9% | OK |
| Homeownership % (65% requirement) | | 87.9% | OK |
| Rental Restriction (25%) | | 0.0% | OK |
| Very-Low Income (30% requirement) | \$ 135,000 | 38.6% | OK |
| Low Income (30% requirement) | \$ 122,500 | 35.0% | OK |
| Moderate Income | \$ 50,000 | 14.3% | |

| FLORIDA HOUSING FINANCE CORPORATION | | | | | | | | | | | | |
|--|--|--------------------------------|-----------------|--------------------|----------|--------------------|--------------|--------------------|--------------|-------------------------|--------------|-------|
| HOUSING DELIVERY GOALS CHART | | | | | | | | | | | | |
| 2024-2025 | | | | | | | | | | | | |
| Name of Local Government: | | | Franklin County | | | | | | | | | |
| Estimated Funds (Anticipated allocation only): | | | \$ 350,000 | | | | | | | | | |
| Code | Strategies | Qualifies for 75% set-aside | VLI Units | Max. SHIP Award | LI Units | Max. SHIP Award | Mod Units | Max. SHIP Award | Construction | Without Construction | Total | Units |
| | Homeownership | | | | | | | | | | | |
| 2 | Down payment/Closing Cost Assistance | Yes | 1 | \$15,000 | 1 | \$12,500 | 3 | \$10,000 | \$57,500.00 | \$0.00 | \$57,500.00 | 5 |
| 3 | Owner Occupied Rehabilitation Assistance | Yes | 2 | \$35,000 | 2 | \$35,000 | 0 | \$0 | \$140,000.00 | \$0.00 | \$140,000.00 | 4 |
| 6 | Emergency Repair | Yes | 3 | \$10,000 | 2 | \$10,000 | 0 | \$0 | \$50,000.00 | \$0.00 | \$50,000.00 | 5 |
| 5 | Disaster Recovery Grants | Yes | 2 | \$10,000 | 2 | \$10,000 | 2 | \$10,000 | \$60,000.00 | \$0.00 | \$60,000.00 | 6 |
| | | | | | | | | | \$0.00 | \$0.00 | \$0.00 | 0 |
| | | | | | | | | | \$0.00 | \$0.00 | \$0.00 | 0 |
| | | | | | | | | | \$0.00 | \$0.00 | \$0.00 | 0 |
| | | | | | | | | | \$0.00 | \$0.00 | \$0.00 | 0 |
| | | | | | | | | | \$0.00 | \$0.00 | \$0.00 | 0 |
| | | | | | | | | | \$0.00 | \$0.00 | \$0.00 | 0 |
| | | | | | | | | | \$0.00 | \$0.00 | \$0.00 | 0 |
| | Total Homeownership | | 8 | | 7 | | 5 | | \$307,500.00 | \$0.00 | \$307,500.00 | 20 |
| Purchase Price Limits: | | | New | \$ 285,000 | Existing | \$ 285,000 | | | | | | |

OK

OK

| Code | Rental | Qualifies for 75% set-aside | VLI Units | Max. SHIP Award | LI Units | Max. SHIP Award | Mod Units | Max. SHIP Award | Construction | Without Construction | Total | Units |
|-----------------|---------------------------|--------------------------------|------------|--------------------|----------|--------------------|--------------|--------------------|--------------|-------------------------|--------|-------|
| | | | | | | | | | \$0.00 | \$0.00 | \$0.00 | 0 |
| | | | | | | | | | \$0.00 | \$0.00 | \$0.00 | 0 |
| | | | | | | | | | \$0.00 | \$0.00 | \$0.00 | 0 |
| | | | | | | | | | \$0.00 | \$0.00 | \$0.00 | 0 |
| | | | | | | | | | \$0.00 | \$0.00 | \$0.00 | 0 |
| | | | | | | | | | \$0.00 | \$0.00 | \$0.00 | 0 |
| | Total Rental | | 0 | | 0 | | 0 | | \$0.00 | \$0.00 | \$0.00 | 0 |
| | Administration Fees | | \$ 35,000 | | 10% | | OK | | | | | |
| | Home Ownership Counseling | | \$ - | | | | | | | | | |
| Total All Funds | | | \$ 342,500 | | OK | | | | | | | |

Set-Asides

| | | | |
|---|------------|-------|----|
| Percentage Construction/Rehab (75% requirement) | | 87.9% | OK |
| Homeownership % (65% requirement) | | 87.9% | OK |
| Rental Restriction (25%) | | 0.0% | OK |
| Very-Low Income (30% requirement) | \$ 135,000 | 38.6% | OK |
| Low Income (30% requirement) | \$ 122,500 | 35.0% | OK |
| Moderate Income | \$ 50,000 | 14.3% | |

**CERTIFICATION TO
FLORIDA HOUSING FINANCE CORPORATION**

Local Government or Interlocal Entity:

| |
|--------------------------|
| Franklin County, Florida |
|--------------------------|

Certifies that:

- (1) The availability of SHIP funds will be advertised pursuant to program requirements in 420.907-420.9079, Florida Statutes.
- (2) All SHIP funds will be expended in a manner which will ensure that there will be no discrimination on the basis of race, color, national origin, sex, handicap, familial status, or religion.
- (3) A process to determine eligibility and for selection of recipients for funds has been developed.
- (4) Recipients of funds will be required to contractually commit to program guidelines and loan terms.
- (5) Florida Housing will be notified promptly if the local government /interlocal entity will be unable to comply with any provision of the local housing assistance plan (LHAP).
- (6) The LHAP provides a plan for the encumbrance of funds within twelve months of the end of the State fiscal year in which they are received and a plan for the expenditure of SHIP funds including allocation, program income and recaptured funds within 24 months following the end of the State fiscal year in which they are received.
- (7) The LHAP conforms to the Local Government Comprehensive Plan, or that an amendment to the Local Government Comprehensive Plan will be initiated at the next available opportunity to insure conformance with the LHAP.
- (8) Amendments to the approved LHAP shall be provided to the Florida Housing for review and/or approval within 21 days after adoption.
- (9) The trust fund exists with a qualified depository for all SHIP funds as well as program income or recaptured funds.
- (10) Amounts on deposit in the local housing assistance trust fund shall be invested as permitted by law.

- (11) The local housing assistance trust fund shall be separately stated as a special revenue fund in the local governments audited financial statements (CAFR). An electronic copy of the CAFR or a hyperlink shall be provided to Florida Housing by June 30 of the applicable year.
- (12) Evidence of compliance with the Florida Single Audit Act, as referenced in Section 215.97, F.S. shall be provided to Florida Housing by June 30 of the applicable year.
- (13) SHIP funds will not be pledged for debt service on bonds.
- (14) Developers receiving assistance from both SHIP and the Low-Income Housing Tax Credit (LIHTC) Program shall comply with the income, affordability and other LIHTC requirements, similarly, any units receiving assistance from other federal programs shall comply with all Federal and SHIP program requirements.
- (15) Loans shall be provided for periods not exceeding 30 years, except for deferred payment loans or loans that extend beyond 30 years which continue to serve eligible persons.
- (16) Rental Units constructed or rehabilitated with SHIP funds shall be monitored for compliance with tenant income requirements and affordability requirements or as required in Section 420.9075 (3)(e). To the extent another governmental entity provides periodic monitoring and determination, a municipality, county or local housing financing authority may rely on such monitoring and determination of tenant eligibility.
- (17) The LHAP meets the requirements of Section 420.907-9079 FS, and Rule Chapter 67-37 FAC.
- (18) The provisions of Chapter 83-220, Laws of Florida have not been implemented (except for Miami-Dade County).

Witness

Chief Elected Official or designee

Witness

Type Name and Title

Date

OR

Attest:

(Seal)

RESOLUTION #: _____

A RESOLUTION OF THE COUNTY COMMISSION OF FRANKLIN COUNTY, FLORIDA APPROVING THE LOCAL HOUSING ASSISTANCE PLAN AS REQUIRED BY THE STATE HOUSING INITIATIVES PARTNERSHIP PROGRAM ACT, SUBSECTIONS 420.907-420.9079, FLORIDA STATUTES; AND RULE CHAPTER 67-37, FLORIDA ADMINISTRATIVE CODE; AUTHORIZING AND DIRECTING THE MAYOR TO EXECUTE ANY NECESSARY DOCUMENTS AND CERTIFICATIONS NEEDED BY THE STATE; AUTHORIZING THE SUBMISSION OF THE LOCAL HOUSING ASSISTANCE PLAN FOR REVIEW AND APPROVAL BY THE FLORIDA HOUSING FINANCE CORPORATION; AND PROVIDING AN EFFECTIVE DATE.

* * * * *

WHEREAS, the State of Florida enacted the William E. Sadowski Affordable Housing Act, Chapter 92-317 of Florida Sessions Laws, allocating a portion of documentary stamp taxes on deeds to local governments for the development and maintenance of affordable housing; and

WHEREAS, the State Housing Initiatives Partnership (SHIP) Act, ss. 420.907-420.9079, Florida Statutes (1992), and Rule Chapter 67-37, Florida Administrative Code, requires local governments to develop a one- to three-year Local Housing Assistance Plan outlining how funds will be used; and

WHEREAS, the SHIP Act requires local governments to establish the maximum SHIP funds allowable for each strategy; and

WHEREAS, the SHIP Act further requires local governments to establish an average area purchase price for new and existing housing benefiting from awards made pursuant to the Act; The methodology and purchase prices used are defined in the attached Local Housing Assistance Plan; and

WHEREAS, as required by *section 420.9075, F.S.* It is found that 5 percent of the local housing distribution plus 5 percent of program income is insufficient to adequately pay the necessary costs of administering the local housing assistance plan. The cost of administering the program may not exceed 10 percent of the local housing distribution plus 5% of program income deposited into the trust fund, except that small counties, as defined in s. 120.52(19), and eligible municipalities receiving a local housing distribution of up to \$350,000 may use up to 10 percent of program income for administrative costs.

WHEREAS, the Economic and Community Development Department has prepared a three-year Local

Housing Assistance Plan for submission to the Florida Housing Finance Corporation; and

WHEREAS, the County Commission finds that it is in the best interest of the public for Franklin County to submit the Local Housing Assistance Plan for review and approval so as to qualify for said documentary stamp tax funds; and

NOW THEREFORE, BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS OF FRANKLIN COUNTY, FLORIDA that:

Section 1: The BOARD OF COUNTY COMMISSIONERS OF FRANKLIN COUNTY hereby approves the Local Housing Assistance Plan, as attached and incorporated hereto for submission to the Florida Housing Finance Corporation as required by ss. 420.907-420.9079, Florida Statutes, for fiscal years 2022-2023, 2023-2024, 2024-2025.

Section 2: The CHAIRMAN is hereby designated and authorized to execute any documents and certifications required by the Florida Housing Finance Corporation as related to the Local Housing Assistance Plan, and to do all things necessary and proper to carry out the term and conditions of said program.

Section 3: This resolution shall take effect immediately upon its adoption.

PASSED AND ADOPTED THIS _____ DAY OF _____, _____.

Chairman or Mayor or designee

(SEAL)

ATTEST:

City or County Clerk

EXHIBIT F: Additional Instructions and Information for Down Payment Assistance for Community Land Trust Purchases

To qualify, homes must be purchased from a city/county-approved community land trust (CLT). The CLT will execute a 99-year ground lease with the homebuyer. A memorandum of that ground lease is recorded in the public records immediately following the deed. The terms of the ground lease restrict the resale of the property to an income eligible household and provide a right of repurchase to the CLT in the event of default. The CLT must approve the subsequent homebuyer. In the event of a default, the CLT must notify the City/County whether it intends to exercise its right of repurchase. In the event the CLT is not willing or able to exercise its right of repurchase, it shall transfer its right of repurchase to City/County, giving City/County the right, but not the obligation to purchase the property.

The assistance shall be treated as a development cost pay-down to further reduce the sales price to the homebuyer. The assistance amount shall be excluded from the Base Price and Formula Price as defined in the ground lease. The balance of the assistance must be included in the Purchase Option Price as defined in the ground lease to repay the funds to the City/County in the event of default. If the maximum subsidy was not provided to the first homebuyer, the City/County may provide additional assistance to the subsequent buyer to ensure that the property remains affordable, up to the amount of the maximum subsidy allowable at the time of subsequent purchase minus the original subsidy amount provided to the first homebuyer. Any additional SHIP investment will extend the original loan term. At the end of the loan term, the loan will be forgiven, and the lien released. However, the CLT ground lease will remain in effect and the requirements for residency, resale price, and subsequent buyer's income eligibility will continue. The CLT may request satisfaction of a loan and release of the lien during the term of the loan on behalf of a homeowner or seller, and under certain defined circumstances, with approval granted by the City/County on a case-by-case basis.

When selling a CLT home, the seller must notify the CLT. The CLT will then enter into a purchase and sale agreement with the seller, that will get assigned to the subsequent homebuyer. The Purchase Option Price for the CLT will be calculated as follows:

Purchase Option Price = Formula Price + Payoff Amount of Deferred Payment Loans

The Formula Price is calculated using a Base Price calculated by subtracting the amount of down payment assistance from the purchase price. For example:

| | |
|--|-------------------|
| Purchase Price: | \$185,000 |
| MINUS Assistance Provided (maximum): | - <u>\$55,000</u> |
| EQUALS Base Price (sales price) for first buyer: | \$130,000 |

Base price is the amount the buyer would need to finance (plus transaction costs) and is used to calculate the Formula Price in the ground lease.

Suppose the Formula (re-sale) Price in the ground lease is calculated by a 1% annual increase to the Base Price, compounded. Suppose the home is sold after 5 years. To calculate the Purchase Option Price (price that will go in the purchase and sale agreement between the CLT and the seller), first calculate the Formula Price:

Formula Price = Base Price x Compound Rate

Calculated as follows:

Year 1 = \$130,100 x 1.01 = \$131,300

Year 2 = \$131,300 x 1.01 = \$132,613

Year 3 = \$131,613 x 1.01 = \$133,939

Year 4 = \$133,939 x 1.01 = \$135,379

Year 5 = \$135,379 x 1.01 = \$136,631

Formula Price = \$136,631

Purchase Option Price = \$136,631 + \$55,000 = \$191,631

The price to the subsequent buyer equals the Purchase Option price minus the assumed down payment assistance:

Purchase Option Price: \$191,631

DPA assumed: - \$55,000

Sales price for subsequent buyer: **\$136,631** (New Base Price for Formula Price)

The new price should be affordable to the subsequent buyer without additional subsidy.

At the end of the loan term, the value of the Purchase Option Price will be equal to the Formula Price.

BCC Report for April 05, 2022 from the airport:

Good Morning Commissioners, Most of my report this morning is FYI:

a) As reported last meeting--all Projects and issues addressed in previous meetings are still ongoing.

b) The next State CFASPP will be in Lakeland on April 6th and the next Northwest Florida CFASPP will be June 23rd.

c) Our county mechanics have been working on servicing and repairing airport equipment. The John Deere 110 is in the county shop—however needs more specialized repair.

I'm asking permission for the Road Department to transport the JD110 to Ag Pro in Tallahassee—for an estimate. It is suggested that the repairs could approach \$10,000?

It has serious mostly hydraulic problems from being outside in the weather—and lack of maintenance—for the past 9 plus years; as does other equipment and especially implement equipment—all in deplorable condition—but all restorable.

Currently the JD 5520 and 5625 have been serviced and returned to the airport.

d) For that reason,--I am stepping up researching a proposal plan for another shelter for the airport equipment. I currently am considering several possible options.

e) Pre-bid Conference for Apron Rehabilitation, Friday (4/1) at 11 am Eastern.

f) We are actively working to prepare the airport for the FDOT airport licensing inspection scheduled for April 19th during the next BCC meeting.

g) (3/25/22) Submittal to FDOT--of proposed FY 2028 projects. (Box and "T" hangers)

Questions/Discussion,

Respectfully,
Ted Mosteller

OPIOID HARM REDUCTION

SPEAKER: JACQUELYN MCMILLAN, PHD, LCSW
ASSISTANT PROFESSOR OF SOCIAL WORK
FLORIDA A&M UNIVERSITY



1



FLORIDA A&M UNIVERSITY
**COOPERATIVE
EXTENSION**
COLLEGE OF AGRICULTURE AND FOOD SCIENCES



Rural Opioid Technical
Assistance Program



Florida State University
Center for the Study and Promotion for
Communities, Families and Children

1 Harm Reduction
Strategies Overview

2 Impact of Opioid Use

3 Destigmatizing
Substance Use

4 Opioid Use and
Overdosing

5 Resources and Toolkit

2

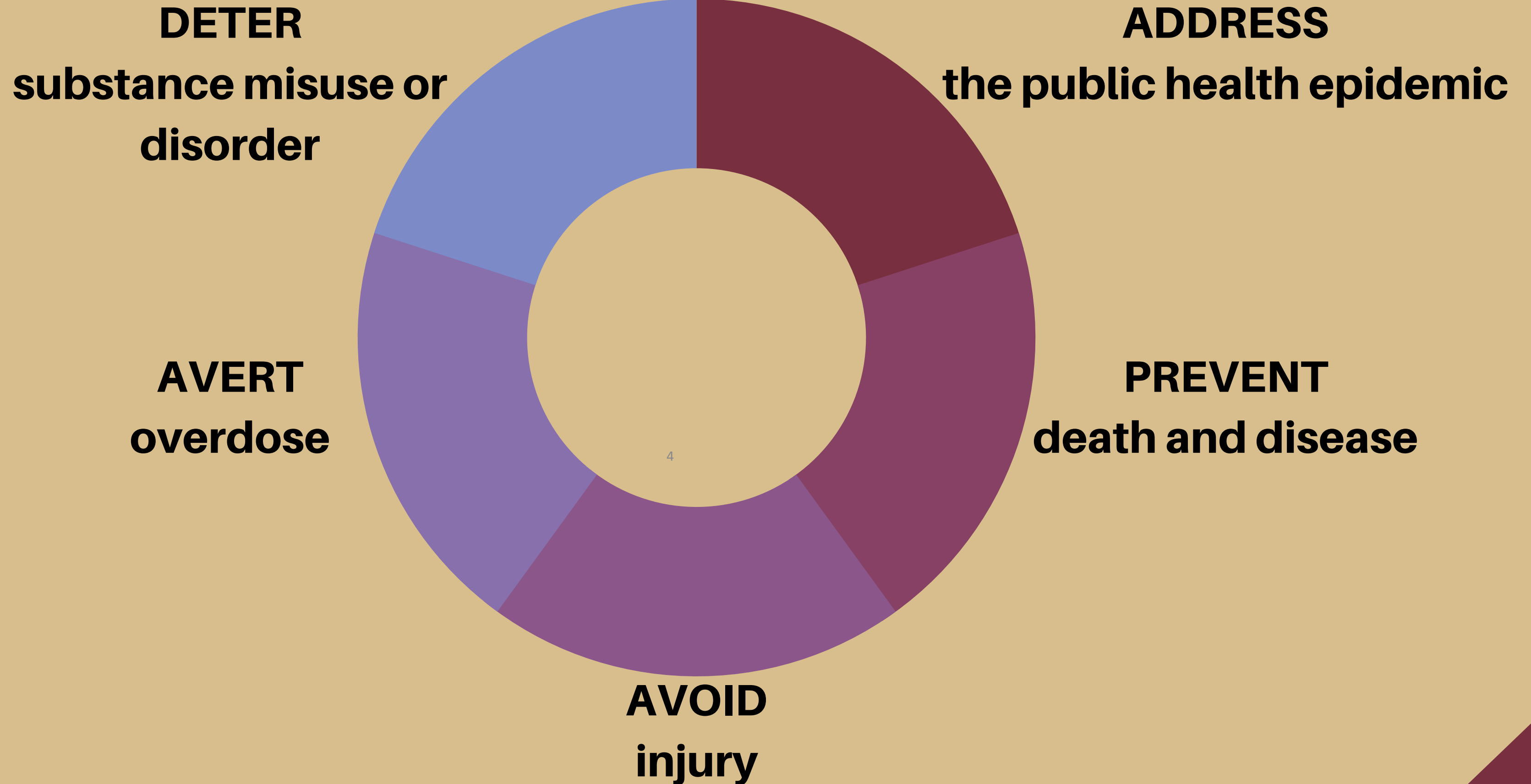
PRESENTATION OVERVIEW



HARM REDUCTION STRATEGIES

- **Proactive & Evidence-Based Approach**
- Strategies employed to reduce impacts of behaviors associated with opioid and other substance use
- Implementation of prevention, treatment, and recovery strategies
- **Empowering individuals who use substances to set their own goals**
- **Incorporating a spectrum of strategies that meet people “where they are” on their own terms; but don't leave them there**
- **Promote the awareness of broader health and social issues through improved policies, programs, and practices**

Harm Reduction as a Continuum of Care



Syringe Services Programs (SSP)

- Are essential public health infrastructure
- Prevent transmission of blood-borne infections
- Improve access to and retention in MOUD (Medications For Opioid Use Disorder) programs
- Are an opportunity to engage PWUD in health care and other social services

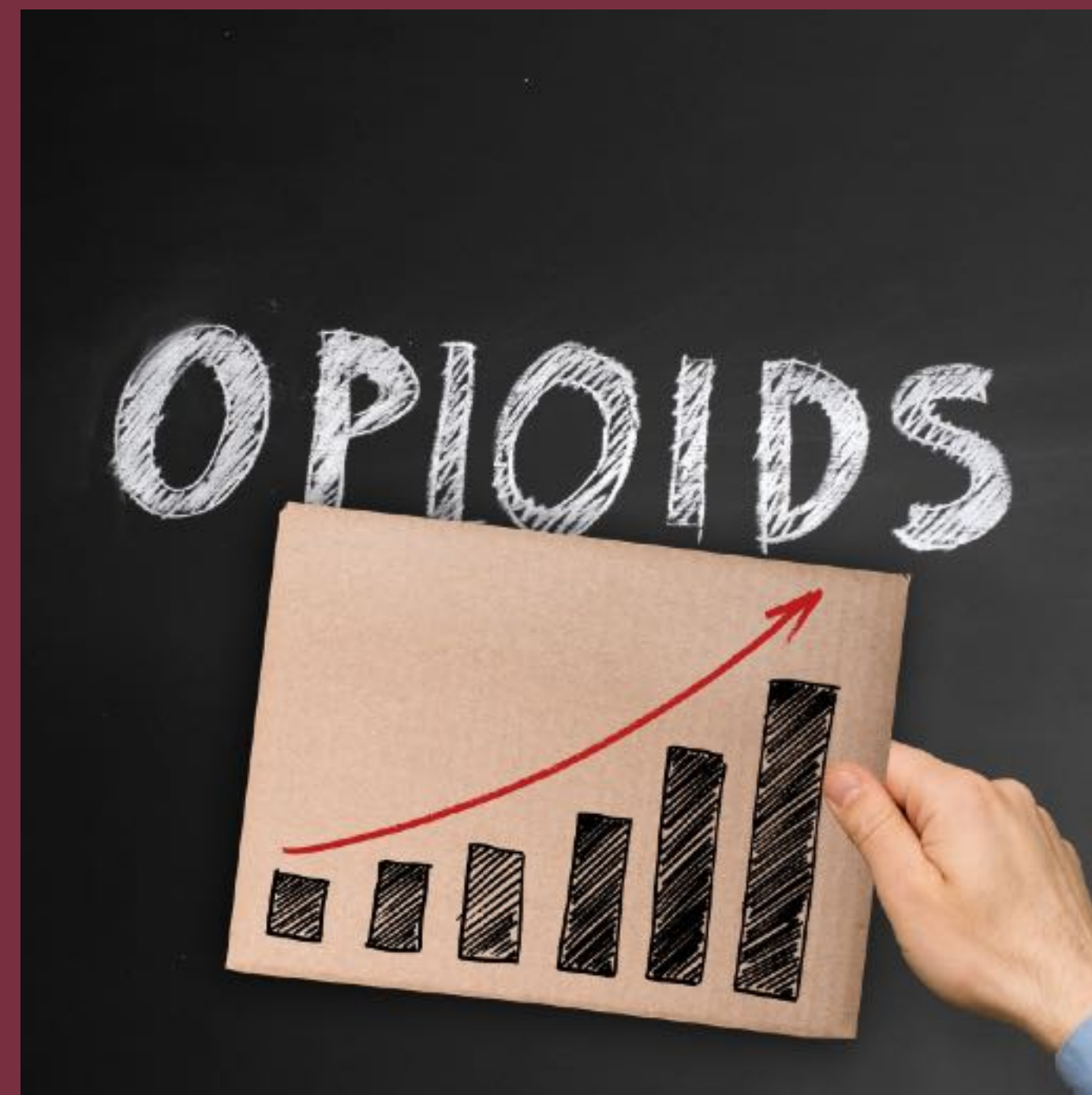
People who inject drugs who regularly use an SSP are:

- 5 times as likely to enter treatment
- 3 times more likely to stop injecting
- 2.5 times as likely to be retained on MOUD at 12 months



IMPACT OF OPIOID USE

6





Our nation is encountering an epidemic of substance use and overdose that is claiming the lives of countless Americans. This has been made even more daunting by the Covid pandemic. Over 100,000 overdose deaths have occurred in 12 months (May 2020 to April 2021), representing a nearly 29 percent increase compared to the same window of time last year.

THE OPIOID EPIDEMIC BY THE NUMBERS



70,630

people died from drug overdose in 2019²



10.1 million

people misused prescription opioids in the past year¹



1.6 million

people had an opioid use disorder in the past year¹



2 million

people used methamphetamine in the past year¹



745,000

people used heroin in the past year¹



50,000

people used heroin for the first time¹



1.6 million

people misused prescription pain relievers for the first time¹



14,480

deaths attributed to overdosing on heroin (in 12-month period ending June 2020)³



48,006

deaths attributed to overdosing on synthetic opioids other than methadone (in 12-month period ending June 2020)³

SOURCES

1. 2019 National Survey on Drug Use and Health, 2020.
2. NCHS Data Brief No. 394, December 2020.
3. NCHS, National Vital Statistics System. Provisional drug overdose death counts.

DESTIGMATIZING SUBSTANCE USE



WORDS HAVE **POWER!**

9



“When they ask me how long have you been clean, I tell them I was never dirty” –
Elizabeth Owens



Portrait of Elizabeth Owens of VOCAL-NY

OPIOID USE & OVERDOSING



Opioids

```
graph TD; Opioids --> NaturalOpiates[Natural Opiates]; Opioids --> SemiSyntheticOpiates[Semi-synthetic Opiates]; Opioids --> FullySyntheticOpioids[Fully Synthetic Opioids]; NaturalOpiates --> opium; NaturalOpiates --> morphine; NaturalOpiates --> codeine; SemiSyntheticOpiates --> heroin; SemiSyntheticOpiates --> hydromorphone; SemiSyntheticOpiates --> hydrocodone; SemiSyntheticOpiates --> oxycodone; FullySyntheticOpioids --> fentanyl; FullySyntheticOpioids --> methadone;
```

Natural Opiates

opium
morphine
codeine

Semi-synthetic Opiates

heroin
hydromorphone
hydrocodone
oxycodone

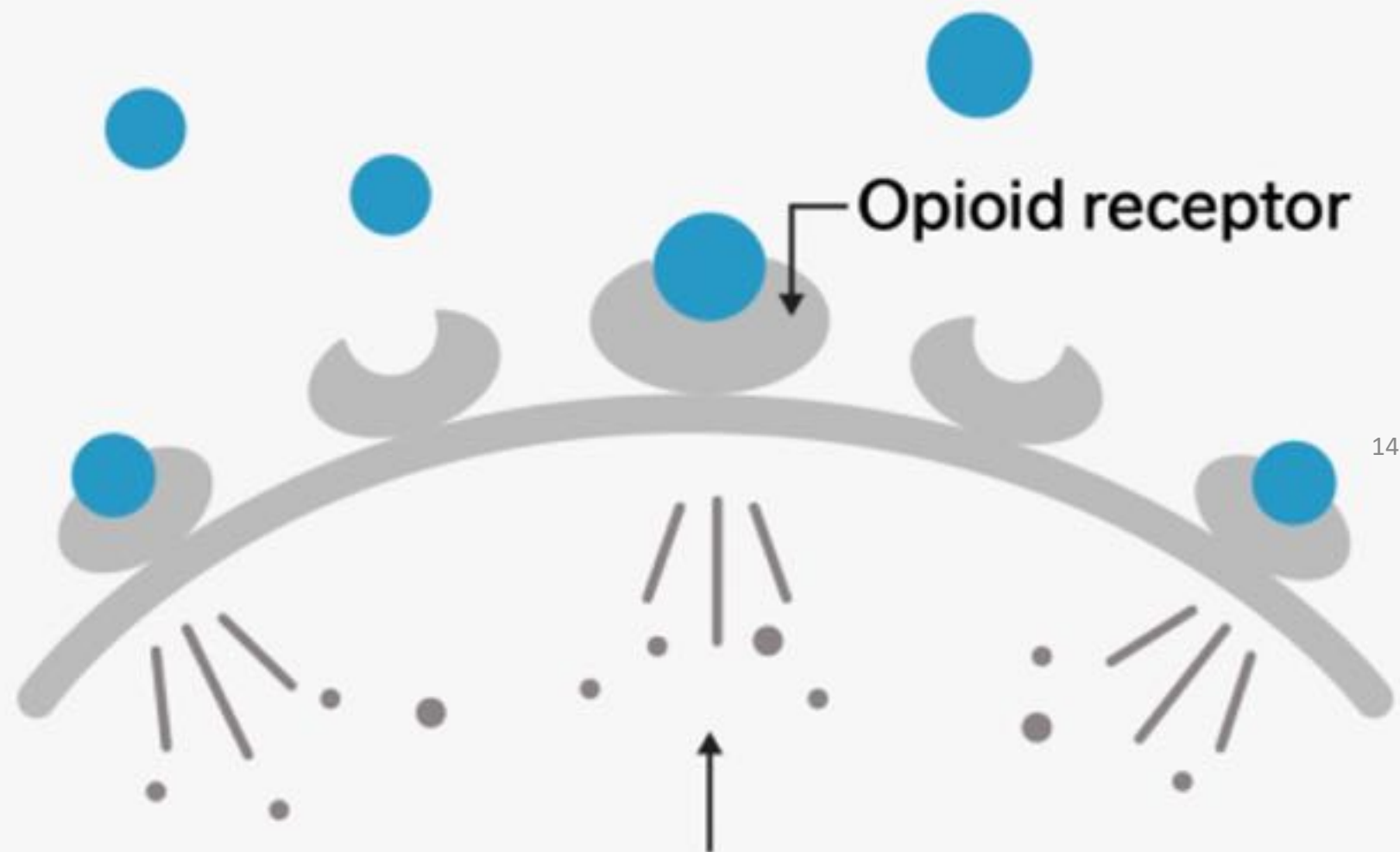
Fully Synthetic Opioids

fentanyl
methadone

How opioids affect the brain

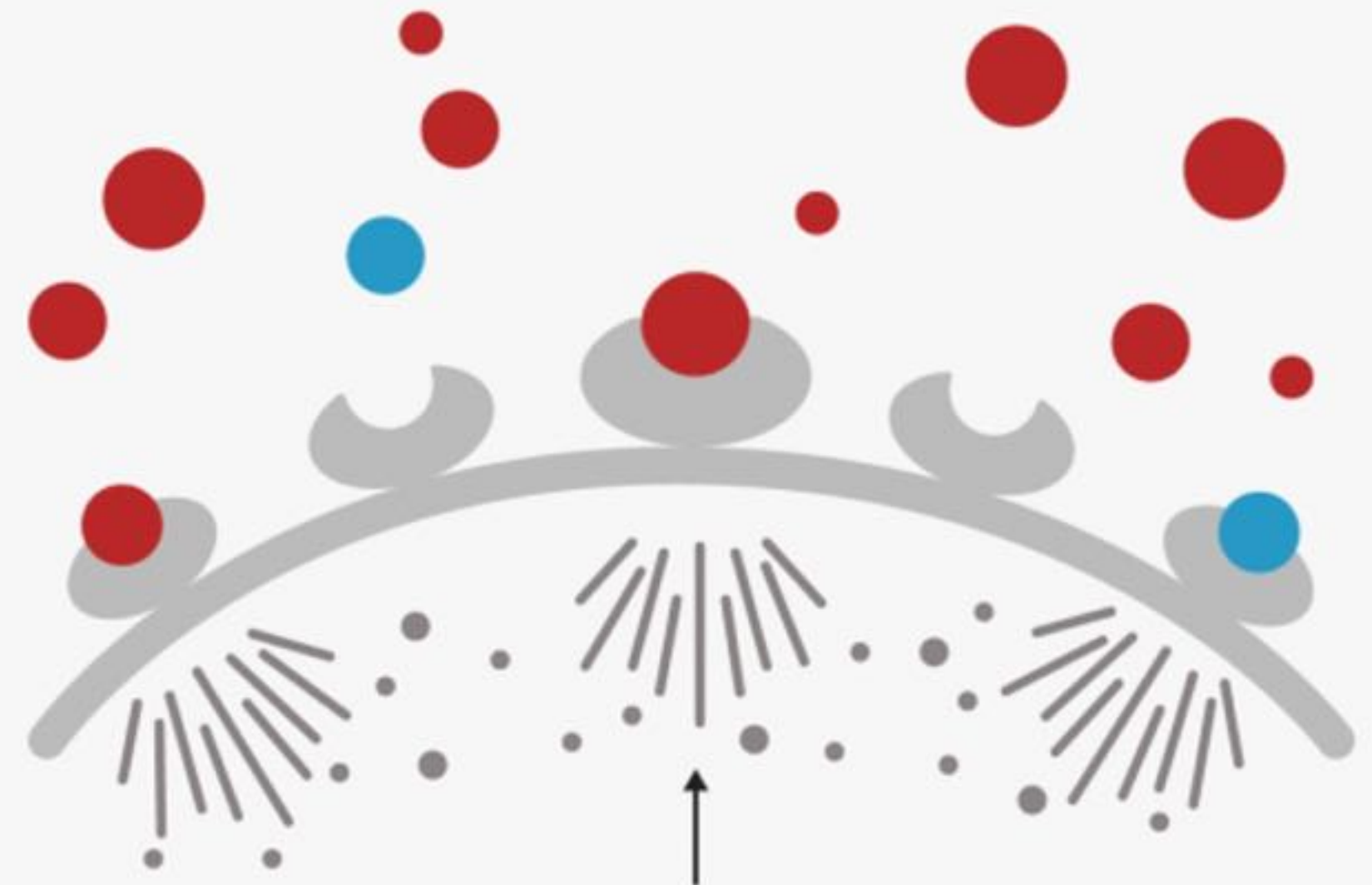
● Endorphin ● Opioid

Normal brain



Normal stimulation of the
Dopamine reward system

Brain on opioids



Excessive stimulation of the
Dopamine reward system

Risk Factors for Opioid Overdose

- **Mixing drugs**
- **Quality of drug**
- **Change in supply**
- **Low tolerance**
- **Using alone**
- **Previous overdose**
- **Illness**

15





World Health
Organization

SIGNS OF OPIOID OVERDOSE

1.



Pinpoint pupils

2.



Unconsciousness

3.



Shallow/slow Breathing

4.



Pale skin

5.



Blue lips

6.



Snoring/rasping breath

Naloxone

- FDA approved
- Prescription medication
- EMS use for 40 years
- Opioid antagonist
- Opioid overdose ONLY
- NOT medication-assisted treatment (MAT)
- Onset: 2-3 minutes
- Duration: 30-90 minutes
- Withdrawal symptoms



What NOT to Do

- "Sleep it off"
- Cold bath/shower
- Induce vomiting
- Punch/kick
- Give the person other substances (salt water, stimulants, milk, etc.)

18



How to Respond

1

Sternal Rub



2

Call 911



3

**Administer
Naloxone**



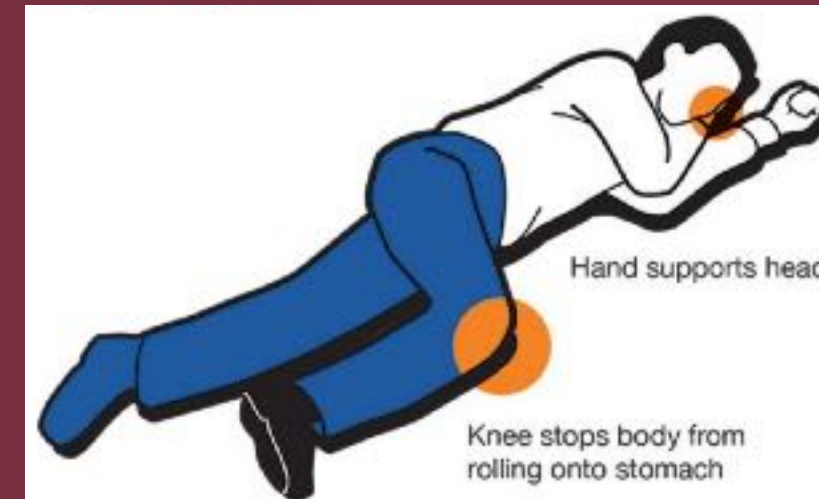
4

**Rescue
Breathing**



5

**Recovery
Position**



Florida Overdose Prevention Laws

Emergency Treatment & Recovery Act (381.887, F.S.)

Sections pertaining to patients and caregivers:

(2) The purpose of this section is to provide for the prescription of an emergency opioid antagonist to patients and caregivers and to encourage the prescription of emergency opioid antagonists by authorized health care practitioners.

(3) An authorized health care practitioner may prescribe and dispense an emergency opioid antagonist to a patient or caregiver for use in accordance with this section, and pharmacists may dispense an emergency opioid antagonist pursuant to such a prescription or pursuant to a non-patient-specific standing order for an autoinjection delivery system or intranasal application delivery system, which must be appropriately labeled with instructions for use. Such patient or caregiver is authorized to store and possess approved emergency opioid antagonists and, in an emergency situation when a physician is not immediately available, administer the emergency opioid antagonist to a person believed in good faith to be experiencing an opioid overdose, regardless of whether that person has a prescription for an emergency opioid antagonist.

Substance Abuse & Mental Health Services Administration (SAMHSA)

- **SAMHSA is the agency within the U.S. Department of Health and Human Services that leads public health efforts to advance the behavioral health of the nation. SAMHSA's mission is to reduce the impact of substance abuse and mental illness on America's communities.**
- **Harm reduction is critical to keeping people who use drugs alive and as healthy as possible, and is a key pillar in the multi-faceted Health and Human Services' Overdose Prevention Strategy.**

Source: SAMHSA: <https://www.samhsa.gov/find-help/harm-reduction>

Centers for Disease Control & Prevention (CDC)

- **The CDC operates the National Harm Reduction Technical Assistance Center with support from SAMHSA.**
- **The NHRTAC is designed to strengthen the capacity and improve the performance of syringe services programs (SSPs) and other harm reduction efforts throughout the United States by supporting enhanced technical assistance to ensure the provision of high-quality, comprehensive harm reduction services.**



Source: CDC: <https://harmreductionhelp.cdc.gov/s/>





Rural Opioid Technical Assistance Program



FLORIDA A&M UNIVERSITY
**COOPERATIVE
EXTENSION**
COLLEGE OF AGRICULTURE AND FOOD SCIENCES

22



Florida State University
Center for the Study and Promotion for
Communities, Families, and Children



Jacquelyn McMillan, PhD, LCSW

Assistant Professor of Social Work (Florida A&M University),

Department of Social Work Assessment Liaison

Legislative Chair, NASW-FL, Big Bend Chapter

Member-Diversity Committee: Race & Social Justice
Task Force, NASW-FL

Mental Health & Domestic Violence Coordinator, Zeta
Phi Beta Sorority, Inc.

Beta Alpha Iota Zeta Chapter (Wakulla County)

FaithNet Bridges of Hope Community Facilitator
National Alliance on Mental Illness - Tallahassee
Chapter

Google Voice & Messaging: 850-706-0197
jacquelyn.mcmillan@famu.edu

FL Department of Economic Opportunity (DEO)

Community Planning Technical Assistance (CPTA) Grants

Grant Purpose

The CPTA Grants provide counties, municipalities, and regional planning councils the opportunity to create innovative plans and development strategies to promote a diverse economy, vibrant rural and suburban areas, and meeting statutory requirements for planning, while protecting environmentally sensitive areas. CPTA grants may also be used for planning for disaster recovery/resiliency planning, and economic development planning.

Eligibility

Community Planning Technical Assistance grants may be available to:

- Counties and municipalities; and
- Regional planning councils that propose projects on behalf of or for the benefit of counties, municipalities or the region **and** that have support, in writing, from the counties or municipalities affected by the proposed grant project.

Additional Information on CPTA Grants

- One-year planning grants
- Cost reimbursement only (not fixed fee)
- Grant awards usually range from \$35,000 to \$50,000 and the grant award ceiling is \$75,000 (FY 2022-2023)
- **Submit grant requests electronically** to CPTAgrants@deo.myflorida.com

Project Types

The county, municipality, or regional planning council develops projects that generally relate to community planning and economic development strategies that implement the requirements in the Community Planning Act. DEO encourages communities to apply for projects related to planning for disaster recovery and community resiliency, especially related to flooding and the effects of sea level rise and meeting the requirements in Chapter 163.3178(2)(f), Florida Statutes. Applicants are also encouraged to seek funding for innovative, creative, or unique approaches to planning and development and infrastructure in their community.

Request for Funding Overview

Funding requests should include the following:

1. Funding Request

- The county, municipality or regional planning council should submit a letter request to DEO that identifies
 - The specific grant project and its significance to the community or region;
 - The product that will be produced under the grant;
 - The total amount of funding requested; and
 - Any additional information about the proposed project that the county, municipality or regional planning council chooses to include for DEO's consideration.

2. Scope of Work

- A proposed scope of work that describes:
 - The deliverables, which are descriptions of the specific work to be performed, including a clear, meaningful and feasible implementation component;
 - The deliverable due dates (the dates the deliverables will be received by DEO);
 - The project documentation that will be produced and provided to DEO to demonstrate that the work described in the deliverable has been completed; and
 - The cost or payment amount for each deliverable.

3. Budget

- A budget that outlines anticipated expenditures by category.
- Examples include:
 - Contracted services for consultants or subcontractors;
 - Salaries and fringe benefits for work performed in-house; and
 - Equipment needed directly for the requested project.
- If indirect costs are sought, they should be identified along with a formula for calculating indirect costs. A federally-approved indirect cost rate, in effect at the time the request is submitted, may be included in the request for DEO's consideration.



PLANNING & ZONING ADJUSTMENT BOARD APPLICATION

FRANKLIN COUNTY BUILDING DEPARTMENT

34 Forbes Street, Suite 1, Apalachicola, FL 32320

PHONE: 850-653-9783 FAX: 850-653-9799

<https://www.franklincountyflorida.com/county-government/planning-building/planning-services/>

ADJUSTMENT BOARD VARIANCE APPLICATION

Instructions: Complete application, include a detailed description of request including any necessary information supporting your request, a site plan depicting the proposed request, boundary survey, and an application fee of \$250.00. Return to the following address:

Franklin County Building Department
34 Forbes Street, Suite 1
Apalachicola, FL 32320

FEB 09 2022

PROPERTY OWNER'S INFORMATION

PROPERTY OWNER'S NAME: Robert & Carrie Brewer
MAILING ADDRESS: 2251 Hwy 98 E CITY/STATE/ZIP: Carrabelle FL
CONTACT NUMBER: 828 280 1657 EMAIL: brewerarc@netzero.com 32322
AGENT'S NAME: n/a 336-870-3219(e)
CONTACT NUMBER: 828-280-1657(c) EMAIL:

PROPERTY DESCRIPTION

911 ADDRESS: 2251 Hwy 98 E CITY/STATE/ZIP: Carrabelle FL 32322
LOT(S): 18 & 22nd of 17 BLOCK: M SUBDIVISION: Lanark Beach UNIT: 1
PARCEL IDENTIFICATION NUMBER: 14-075-04W-3131-000M-0180

JURISDICTION

☐ APALACHICOLA ☐ EASTPOINT ☐ ST. GEORGE ISLAND ☐ CARRABELLE ☐ DOG ISLAND ☒ LANARK
☐ ST. JAMES ☐ ST. THERESA ☐ ALLIGATOR POINT

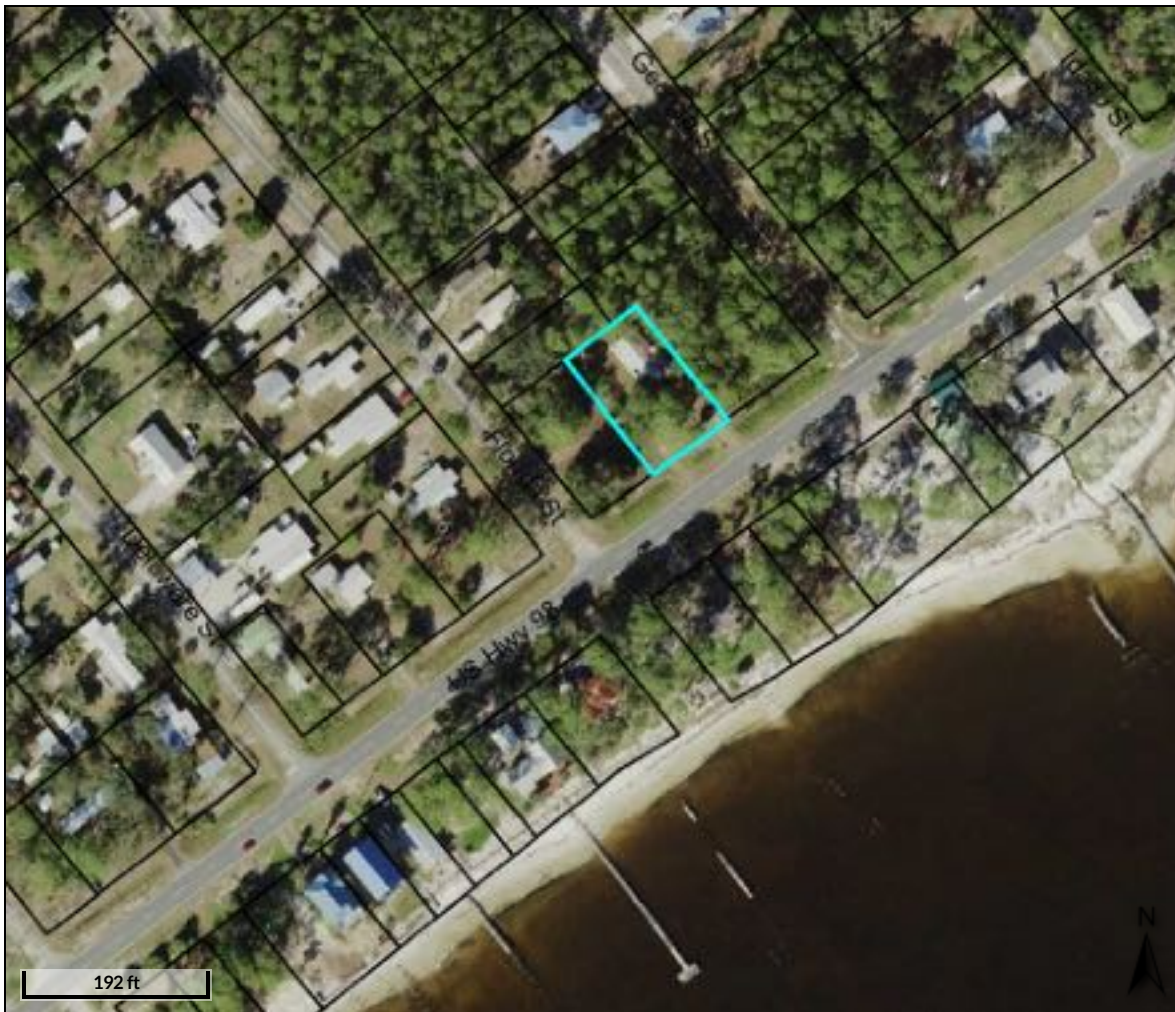
DESCRIPTION OF REQUEST

replace existing shed with a new shed, existing shed is decaying, old and covering a well pump. Both are grandfathered in non-conforming structures. In order to have the new shed provide protection to the well pump it will also need to be non conforming as we can not realistically move the well pump. Encroach 4' into rear setback

OFFICE USE ONLY

ADJUSTMENT BOARD MEETING DATE: _____ APPROVED/DENIED/TABLED: _____
BOARD OF COUNTY COMMISSION DATE: _____ APPROVED/DENIED/TABLED: _____

THIS VARIANCE REQUEST WILL EXPIRE ONE YEAR FROM DATE OF APPROVAL BY THE FRANKLIN COUNTY BOARD OF COUNTY COMMISSION. EXPIRATION DATE: _____



Overview



Legend

-  Parcels
-  Roads
-  City Labels

Parcel ID 14-07S-04W-3131-000M-0180
Sec/Twp/Rng 14-7S-4W
Property Address 2251 E HWY 98
 LANARK BEACH

Alternate ID 04W07S143131000M0180
Class SINGLE FAMILY
Acreage n/a

Owner Address BREWER ROBERT RENIE
 BREWER CARRIE ANGELINE
 BREWER CARRIE ANGELINE
 2251 HWY 98 EAST
 CARRABELLE, FL 32322

District 6
Brief Tax Description UNIT 1 BL M LOT 18 & 22 FT OF
 (Note: Not to be used on legal documents)

Date created: 2/18/2022
 Last Data Uploaded: 2/18/2022 4:35:47 AM

Developed by  Schneider
 GEOSPATIAL



DOCK PERMIT APPLICATION

FRANKLIN COUNTY BUILDING DEPARTMENT

34 Forbes Street, Suite 1, Apalachicola, Florida 32320

Phone: 850-653-9783 Fax: 850-653-9799

http://www.franklincountyflorida.com/planning_building.aspx

PERMIT # _____

FEE: \$ _____

C.S.I. : \$ _____

TOTAL: \$ _____

NOTE TO APPLICANTS AND PERMIT HOLDERS:

VIOLATIONS OF THE TERMS AND CONDITIONS OF THIS PERMIT MAY WARRANT A STOP WORK ORDER OR REVOCATION OF THIS PERMIT. THIS PERMIT IS VALID FOR ONE YEAR FROM THE DATE OF ISSUANCE. CONSTRUCTION MUST COMMENCE WITHIN SIX MONTHS OF THIS DATE: ISSUANCE DATE: _____ EXPIRES: _____

EXISTING HOUSE: ☒ Yes ☐ No

DEP PERMIT: ☐ Yes ☐ No

ARMY COE PERMIT: ☐ Yes ☐ No

APPROVED: ☐ Yes ☐ No

APPLICATION MUST BE COMPLETE:

Property Owner/s: ERIK ? KRISTA SMYDER
Contact Information: Home #: 850 510-1866 Cell #: SAMS
Mailing Address: 5799 BROADFORDVILLE RD. City/State/Zip: TALLAHASSEE FL 32309
EMAIL Address: smyds2@a.comcast.net @

Contractor Name: _____ Business Name: _____
Contact Information: Office #: _____ Cell #: _____
State License #: _____ County Registration #: _____
Mailing Address: _____ City/State/Zip: _____
EMAIL Address: _____ @

PROPERTY DESCRIPTION: 911 Address: 2374 Highway 98 EAST
Lot/s: 4 Block: _____ Subdivision: _____ Unit: _____
Parcel Identification #: 12-078-2400-1000-0000-0040

JURISDICTION: ☐ Franklin County ☐ City of Carrabelle
☐ Apalachicola ☐ Eastpoint ☐ St. George Island ☐ Carrabelle ☐ Dog Island ☒ Lanark/ St. James ☐ St. Teresa ☐ Alligator Point

☒ SINGLE FAMILY DOCK/PIER ☐ MULTI-FAMILY DOCK/PIER ☐ COMMERCIAL

DESCRIPTION: 200'x4' Dock w/ lower Barge Platform, 10'x20' End Platform AND A 12'x8' Box Lift

ZONING DISTRICT: _____ CONTRACT COST: _____

TOTAL SQUARE FOOT: 950 FOUNDATION TYPE: Piling

ROOF MATERIAL: NA

APPROVED BY: ☐ Planning & Zoning Date: _____ ☐ County Commissioners Date: _____

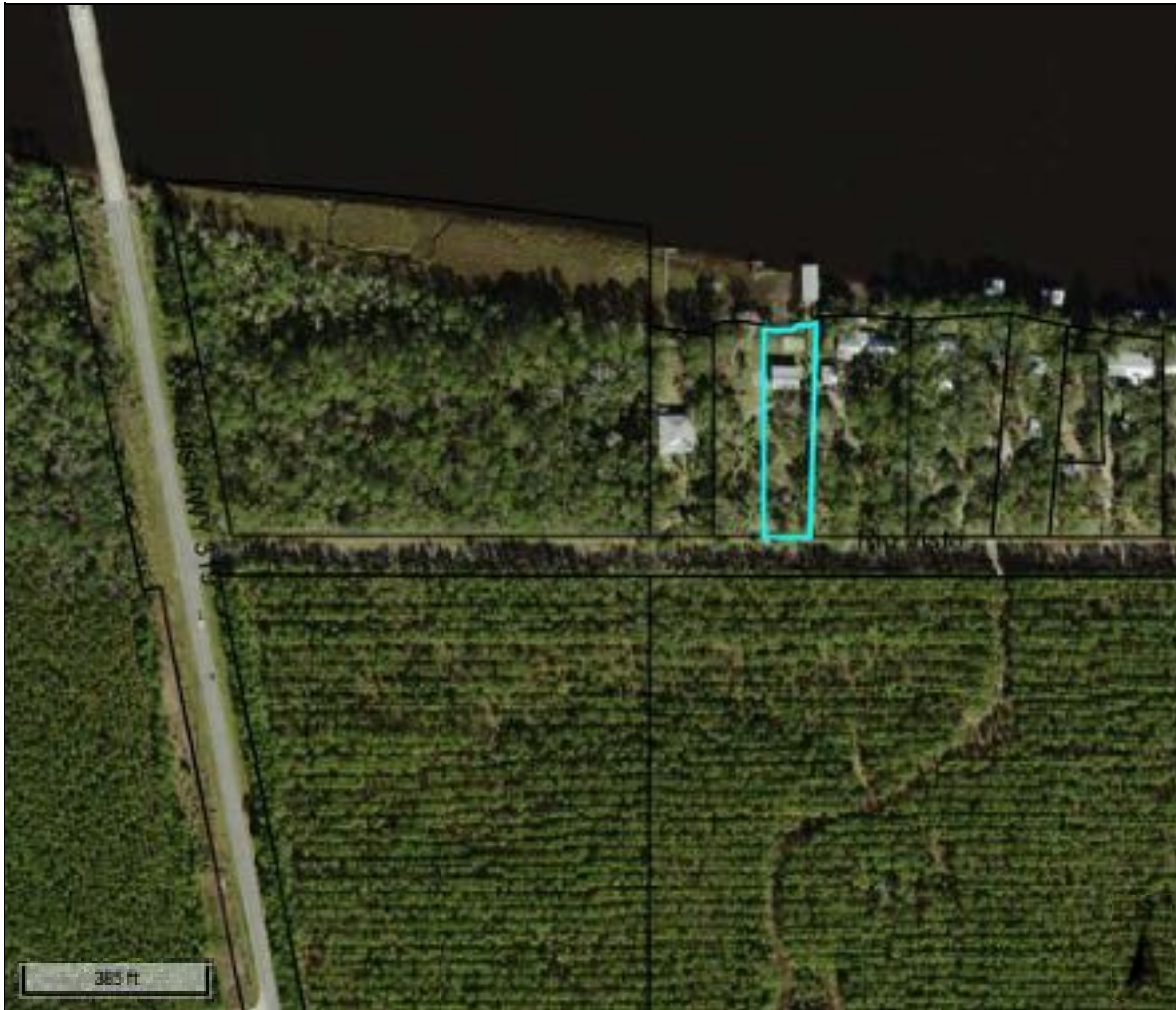
WATER BODY: _____

CRITICAL SHORELINE DISTRICT ☐ YES ☐ NO CRITICAL HABITAT ZONE ☐ YES ☐ NO

BUILDING OFFICIAL _____ Date _____

OWNER (Required) [Signature] 11/16/21 Date _____

CONTRACTOR (Required) _____ Date _____



Overview



Legend

- ☐ Parcels
- ☐ Roads
- ☐ City Labels

| | | | | | |
|------------------------------|---|---------------------|----------------------|----------------------|------------------------------|
| Parcel ID | 01-06S-03W-0000-0080-0020 | Alternate ID | 03W06S01000000800020 | Owner Address | MILLER ROBERT J & AMBER M |
| Sec/Twp/Rng | 1-6S-3W | Class | SINGLE FAMILY | | MILLER AMBER M |
| Property Address | 143 RIO VISTADR | Acreage | n/a | | 204 SHADEVILLE RD |
| | | | | | CRAWFORDVILLE, FL 32327-2315 |
| District | 1 | | | | |
| Brief Tax Description | LOT 3 BREAKAWY LODGE PROP | | | | |
| | (Note: Not to be used on legal documents) | | | | |

Date created: 2/18/2022
Last Data Uploaded: 2/18/2022 4:35:47 AM

Developed by 



Overview



Legend

- Parcels
- Roads
- City Labels

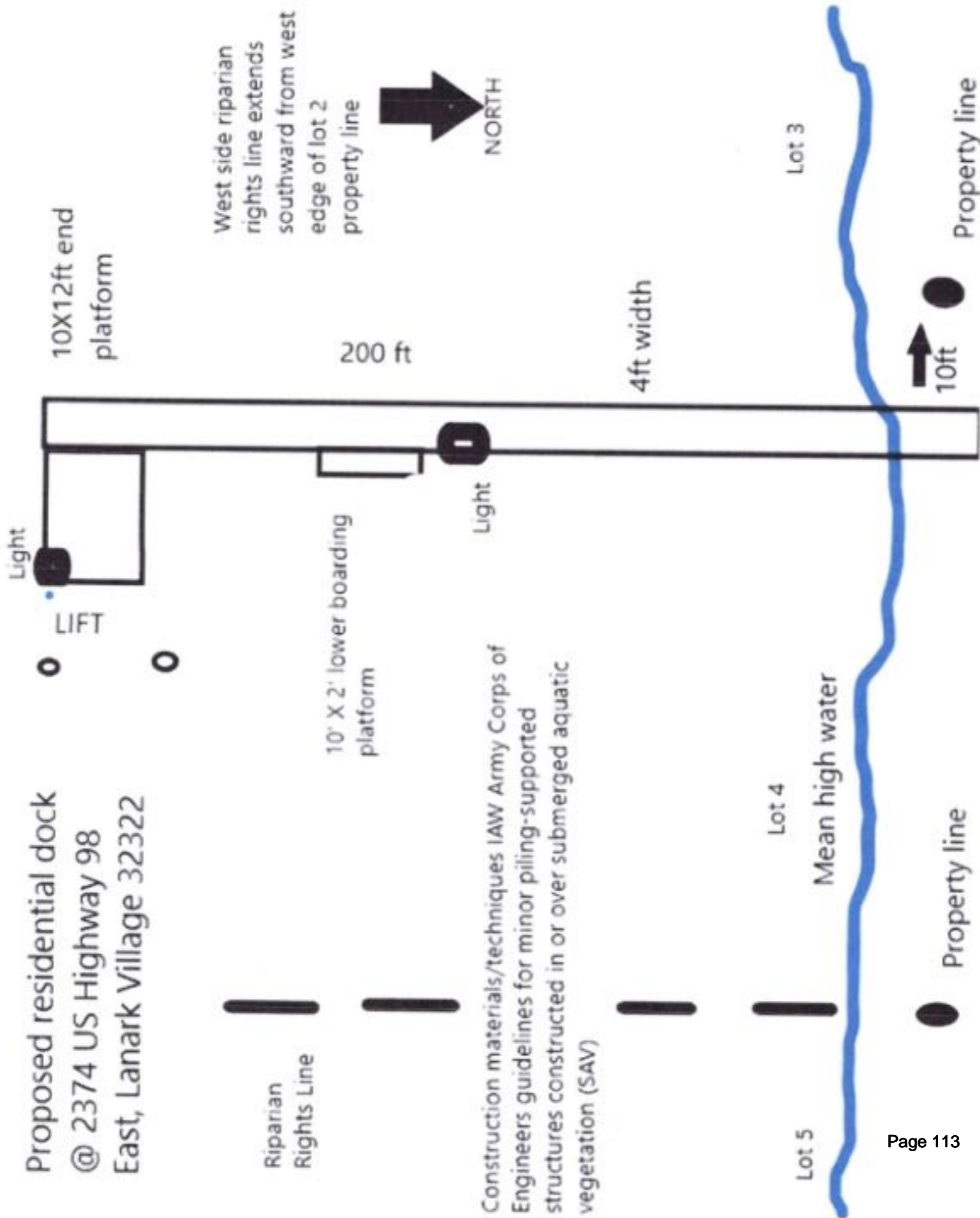
| | | | | | |
|-----------------------|---|--------------|----------------------|---------------|-------------------------|
| Parcel ID | 12-075-04W-1000-0000-0040 | Alternate ID | 04W07512100000000040 | Owner Address | SNYDER KRISTAK & ERIK L |
| Sec/Twp/Rng | — | Class | VACANT | | 5799 BRADFORDVILLE ROAD |
| Property Address | HWY 98 & BEACH FRONT | Acreage | 0.344 | | TALLAHASSEE, FL 32309 |
| | ST JAMES | | | | |
| District | 6 | | | | |
| Brief Tax Description | MARINA SUNSET LOT 4 PB 7/14 | | | | |
| | (Note: Not to be used on legal documents) | | | | |

Date created: 11/15/2021
 Last Data Uploaded: 11/15/2021 7:51:25 AM

Developed by Schneider
 GEOSPATIAL

**RIPARIAN
 RIGHTS**

Proposed residential dock
@ 2374 US Highway 98
East, Lanark Village 32322



NOTICE OF AD VALOREM TAXES AND NON-AD VALOREM ASSESSMENTS

no-reply@dep.state.fl.us

1/24/2022 10:29 AM

FDEP ERP Self-Certification Receipt

To snyds12@comcast.net Copy erp.selfcerts@dep.state.fl.us • spgp@usace.army.mil •
nmfs.ser.programmaticreview@noaa.gov • nwd_erp_applications@floridadep.gov



FLORIDA DEPARTMENT OF Environmental Protection

Bob Martinez Center
2600 Blair Stone Road
Tallahassee, Florida 32399-2400

Ron DeSantis
Governor

Jeanette Nuñez
Lt. Governor

Shawn Hamilton
Secretary

Receipt for Submission

SELF-CERTIFICATION FOR A PROJECT AT A PRIVATE, RESIDENTIAL SINGLE-FAMILY DOCK

01/24/2022

Self-Certification File No.: **0415363001EE**

File Name: **2374 Highway 98 East Carrabelle, FL 32322 - Self Cert Exempt Dock with Boat Lift(s) (General)**

Dear **Erik Snyder**: On **01/24/2022** you used the Florida Department of Environmental Protection's electronic Self Certification Process to certify compliance with the terms and conditions of the Single-Family Dock ERP Exemption Self Certification Process for a project at private, single-family residence located at:

LAT - Degrees: **29** Minutes: **52** Seconds: **49.8699**

LONG - Degrees: **-84** Minutes: **35** Seconds: **36.2816**

SITE ADDRESS: **2374 Highway 98 East Carrabelle, FL 32322**

COUNTY: **Franklin**

For:

Erik Snyder

5799 Bradfordville Rd Tallahassee, FL 32309

You have certified that the project you propose to construct at the above location meets all the conditions of the Self-Certification Process. A project that is built in conformance to those conditions (attached for reference) will:

1. Qualify for a regulatory exemption under Section 403.813(1)(b) of the Florida Statutes (F.S.) and Chapter 62-330, Florida Administrative Code (F.A.C.). As such, it is exempt from the need to obtain a DEP Environmental Resource Permit.;
2. Qualify for Consent by Rule or Letter of Consent (as applicable) under Chapter 253, F.S. and Chapter 18-21, F.A.C. (and Chapter 258, F.S. and Chapter 18-20, F.A.C., if applicable), when the project is located on submerged lands owned by the State of Florida.

Your Self-Certification is based solely on the information you provided under this process and applies only to the statutes and rules in effect when your certification was completed. The certification is effective only for the specific project proposed, and only if the project is constructed, operated, and maintained in conformance with all the terms, conditions, and limitations stated in the Self-Certification Process. In addition, any substantial modifications in your plans should be submitted to the Department for review, as changes may result in a permit being required.

You have acknowledged that this Self Certification will automatically expire if:

1. Construction of the project is not completed within one year from the self-certification date;
2. site conditions materially change;
3. the terms, conditions, and limitations of the Self Certification are not followed; or
4. the governing statutes or rules are amended before construction of the project.

Completion of the Self Certification constitutes your authorization for Department or Corps personnel to enter the property for purposes of inspecting for compliance.

Receipt of this Self-Certification constitutes authorization to use sovereignty/state-owned submerged lands, as required by rule 18-21.005, F.A.C.

The authorization must be visibly posted during all construction activities.

In waters that are accessible to manatees, obtain information on your mandatory Manatee Protection sign by [clicking here](#).

FEDERAL STATE PROGRAMMATIC GENERAL PERMIT (SPGP)

You have certified that the project you propose to construct at the above location meets all the conditions of the SPGP Self-Certification Process and will be built in conformance to those conditions (attached for reference). Your proposed activity as certified is in compliance with the SPGP program. U.S. Army Corps of Engineers (Corps) Specific conditions apply to your project, attached. **No further permitting for this activity is required by the Corps. Although the construction period for works authorized by Department of the Army permits is finite, the permit itself, with its limitations, does not expire.**

Notifications to the Corps. For all authorizations under this SPGP VI, including Self-Certifications, the Permittee shall provide the following notifications to the Corps:

- a. Commencement Notification. Within 10 days before the date of initiating the work authorized by this permit or for each phase of the authorized project, the Permittee shall provide a written notification of the date of commencement of authorized work to the Corps
- b. Corps Self-Certification Statement of Compliance form. Within 60 days of completion of the work authorized by this permit, the Permittee shall complete the "Self-Certification Statement of Compliance" form (attached) and submit it to the Corps. In the event that the completed work deviates in any manner from the authorized work, the Permittee shall describe the deviations between the work authorized by this permit and the work as constructed on the "Self-Certification Statement of Compliance" form. The description of any deviations on the "Self-Certification Statement of Compliance" form does not constitute approval of any deviations by the Corps.
- c. Permit Transfer. When the structures or work authorized by this permit are still in existence at the time the property is transferred, the terms and conditions of this permit will continue to be binding on the new owner(s) of the property. To validate the transfer of this permit and the associated liabilities associated with compliance with its terms and conditions, have the transferee sign and date the enclosed form.
- d. Reporting Address. The Permittee shall submit all reports, notifications, documentation, and correspondence required by the general and special conditions of this permit to the following

address.

1. For standard mail: U.S. Army Corps of Engineers, Regulatory Division, Enforcement Section, P.O. Box 4970, Jacksonville, FL, 32232-0019.
2. For electronic mail: SAJ-RD-Enforcement@usace.army.mil (not to exceed 10 MB). The Permittee shall reference this permit number, SAJ-2015-2575 on all submittals.

This SPGP Self-Certification is based solely on the information you provided under this process and applies only to the statutes and rules in effect when your certification was completed. You have recognized that your certification is effective only for the specific project proposed, and provided the project is constructed, operated, and maintained in conformance with all the terms, conditions, and limitations stated in the SPGP Self-Certification Process. This Self-Certification will not apply if any substantial modifications are made to the project. You agree to contact the Department for review of any plans to construct additional structures or to modify the project, as changes may result in a permit being required.

You have acknowledged that this Self-Certification will automatically expire if:

1. construction of the project is not completed by midnight, July 27, 2026, unless construction commenced or a contract to construct was executed before July 27, 2026, in which case the time limit for completing the work authorized by the SPGP ends at midnight, July 27, 2027. However, in no case can construction continue for more than one year beyond the Self-Certification date;
2. site conditions materially change;
3. the terms, conditions, and limitations of the Self-Certification are not followed; or
4. the governing statutes or rules are amended before construction of the project.

Completion of the Self-Certification constitutes your authorization for Department or Corps personnel to enter the property for purposes of inspecting for compliance.

If you have any questions, please contact your local Department District Office. Contact information can be found at:

https://floridadep.gov/sites/default/files/SLERC_contacts_web_map_01-2017_0.pdf.

For further information, contact the Corps directly at:

<https://www.saj.usace.army.mil/Missions/Regulatory.aspx>. When referring to your project, please use the SPGP Self-Certification file number listed above.

Authority for review - an agreement with the U.S. Army Corps of Engineers entitled Coordination Agreement between the U. S. Army Corps of Engineers (Jacksonville District) and the Florida Department of Environmental Protection State Programmatic General Permit, Section 10 of the Rivers and Harbor Act of 1899 and Section 404 of the Clean Water Act.

ADDITIONAL INFORMATION

This Self-Certification Process does not relieve you from the responsibility of obtaining other permits or authorizations from other agencies (federal, state, Water Management District, or local) that may be required for the project. Failure to obtain all applicable authorizations prior to construction of the project may result in enforcement.

If you have any questions or issues with the attached documents, please contact your local Department District Office:

Northwest District

NWD_ERP_Applications@FloridaDEP.gov

Sincerely,

Florida Department of Environmental Protection.

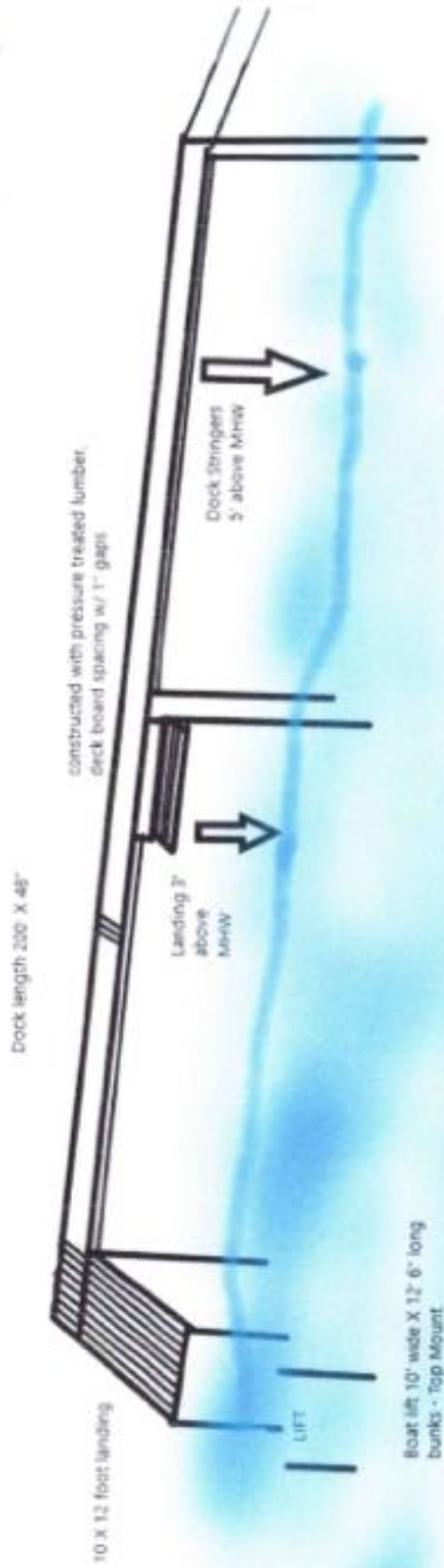
Attachments:

FDEP Terms and Conditions
SPGP Terms and Conditions
Project Design Criteria



**Customer
Service
Survey**

- Part_1.2.bin (68 KB)
- 55a51eac473eefdd8a73e985ee54cc85.pdf (68 KB)
- b246be6ed3aab6325dad2749210db44.pdf (68 KB)
- ProjectDesignCriteria_1_01.pdf (4 MB)

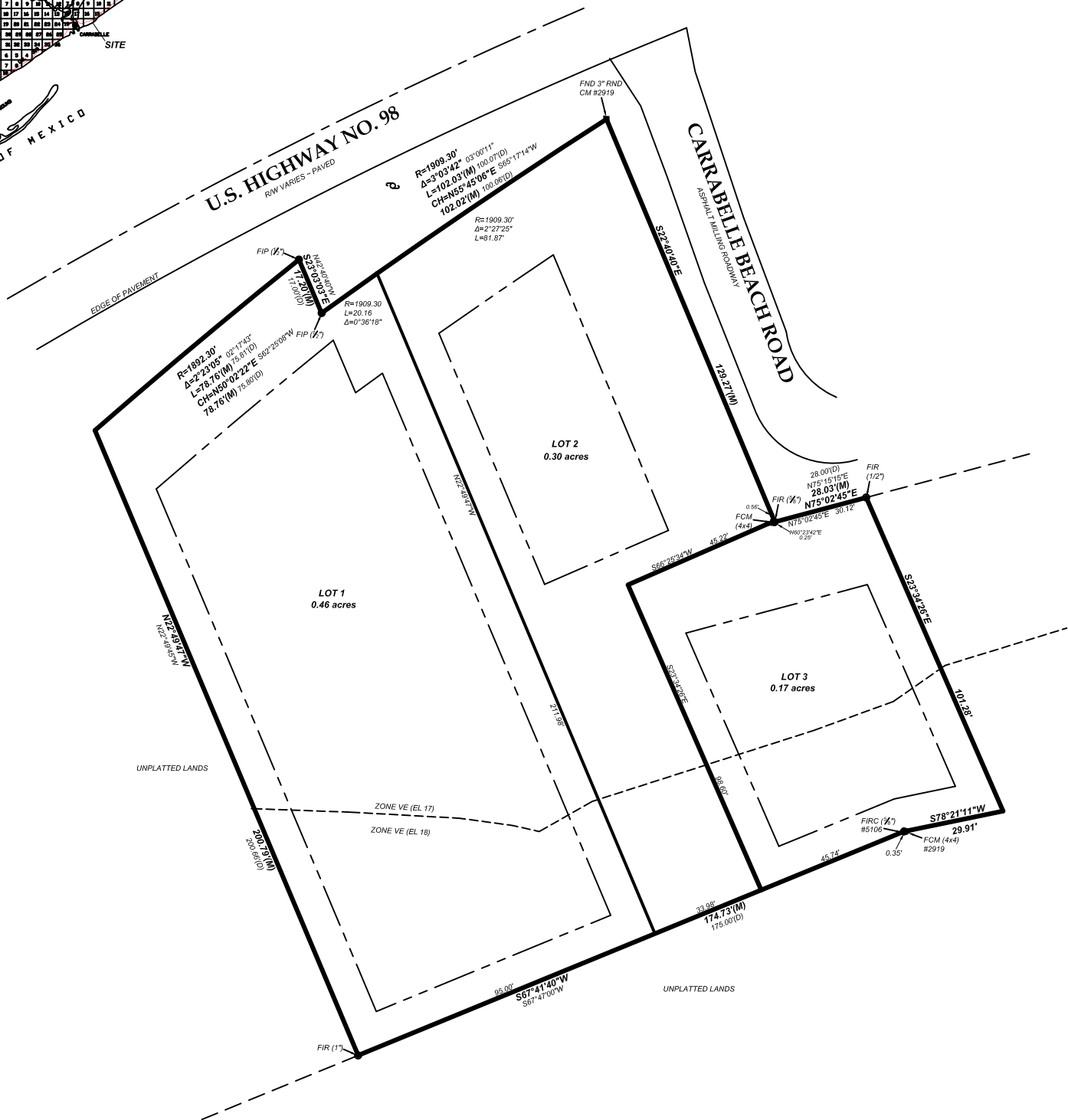
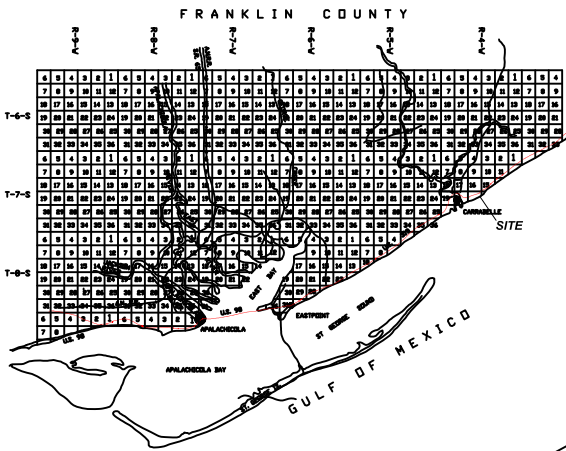


"THREE BY THE SEA"

A THREE UNIT SUBDIVISION
LYING IN FRACTIONAL SECTION 25, TOWNSHIP 7 SOUTH, RANGE 5 WEST,
FRANKLIN COUNTY, FLORIDA

PLAT BOOK PAGE 120

Page 120



BUILDING SETBACKS
FRONT/ROADWAY: 25 FEET
SIDE: 10 FEET
REAR: 10 FEET

CONFIRMATION
STATE OF FLORIDA
COUNTY OF FRANKLIN

APPROVED BY THE FRANKLIN BOARD OF COUNTY COMMISSIONERS THIS
DAY OF _____, 2021.

RICKY D. JONES -- CHAIRMAN

THOMAS M. SHULER -- COUNTY ATTORNEY

ACCEPT FOR FILES AND RECORDED THIS _____ DAY OF _____,
2021 IN PLAT BOOK _____, PAGE _____, OF THE PUBLIC RECORDS OF
FRANKLIN COUNTY, FLORIDA.

MICHELE MAXWELL
CLERK OF THE CIRCUIT COURT

"IMPORTANT NOTICE" The roads and other infrastructures - if any - contained
within this subdivision are not owned or maintained by Franklin County, should the
roads or other improvements ever be maintained by Franklin County, it will be
done at the expense of the property owners within this subdivision.

DEDICATION
STATE OF FLORIDA
COUNTY OF FRANKLIN

KNOWN BY ALL THESE PRESENT THAT VICTORIA DAYTON CONRAD
THE OWNER AND FEE SIMPLE OF THE LANDS SHOWN HEREON PLATTED AS THREE BY THE SEA
AND BEING MORE PARTICULARLY DESCRIBED AS FOLLOWS:

Commencement Southwest corner of McKissack Beach Subdivision, a subdivision as per map or plat thereof recorded in Plat Book 1, Page 13 of the Public
Records of Franklin County, Florida, thence run South 78 degrees 49 minutes 00 seconds West 944.52 feet to an iron rod marking the POINT OF BEGINNING;
From said POINT OF BEGINNING run South 78 degrees 21 minutes 11 seconds West 29.91 feet to an iron rod and cap (marked #5106); thence run South 67
degrees 41 minutes 40 seconds West 174.73 feet to an iron rod; thence run North 22 degrees 49 minutes 47 seconds West 200.79 feet to an iron rod lying on the
Southerly right-of-way boundary of U.S. Highway No. 98 said point also lying on a curve concave to the Southeast; thence run North easterly along said
right-of-way boundary having a radius of 1,892.30 feet, through a central angle of 02 degrees 23 minutes 05 seconds, for an arc distance of 78.76 feet, chord being
North 50 degrees 02 minutes 22 seconds East 78.76 feet to an iron pipe; thence run South 23 degrees 03 minutes 03 seconds East 17.20 feet to an iron pipe lying
on a curve concave to the Southeast; thence run North easterly along said right-of-way boundary and curve having a radius of 1,909.30 feet, through a central
angle of 03 degrees 03 minutes 42 seconds, for an arc distance of 102.03 feet, chord being North 55 degrees 45 minutes 06 seconds East 102.02 feet to a concrete
monument (marked #2919) lying on the intersection of the Southerly right-of-way boundary of U.S. Highway No. 98 with the Westerly right-of-way boundary of
Carrabelle Landing Road, thence run South 22 degrees 40 minutes 40 seconds East along the Westerly right-of-way boundary of said Carrabelle Landing Road
129.21 feet to an iron rod lying on the Southerly right-of-way boundary of said Carrabelle Landing Road; thence run North 75 degrees 02 minutes 45 seconds East
along said right-of-way boundary 28.03 feet to an iron rod; thence leaving said right-of-way boundary run South 23 degrees 34 minutes 26 seconds East 101.28 feet
to the POINT OF BEGINNING containing 0.93 acres, more or less.

Having caused said lands to be divided and subdivided as shown hereon and do hereby
dedicate to the following:

Reserving, in all cases however, the reversions thereof should the same be renounced,
disclaimed, abandoned or the use thereon discontinued as prescribed by the law by
appropriate official action of the proper officials having charge of jurisdiction thereof.

This _____ day of _____, A.D. 2021.

By: _____

Authorized Signature
OWNER

Print Name

ACKNOWLEDGMENT
STATE OF FLORIDA
COUNTY OF FRANKLIN

THE FOREGOING INSTRUMENT WAS ACKNOWLEDGED BEFORE ME THIS _____ DAY OF _____, 2021
BY VICTORIA CONRAD, (OWNER)

HE IS PERSONALLY KNOWN TO ME OR HAS PRODUCED _____ AS IDENTIFICATION.
WITNESS MY HAND AND SEAL AT _____, FLORIDA, THIS _____ DAY OF _____, 2021

NOTARY

MY COMMISSION EXPIRES:

NOTARY SEAL

LEGEND

SN&C SET NAIL & CAP
FND FOUND
FCM FOUND CONCRETE MONUMENT (3"x3")
SCM SET CONCRETE MONUMENT #7160 (4"x4")
IRC IRON ROD AND CAP
SIRC SET 5/8" IRON ROD AND CAP #7160
FIRC FOUND 5/8" IRON ROD AND CAP
IP IRON PIPE
CIP CRIMPED TOP IRON PIPE
IR IRON ROD (NO I.D.)
■ = PCP = PERMANENT CONTROL POINT = SCM
(M) MEASURED
(D) DEED
(RP) RECORD PLAT
(UP) UNRECORDED PLAT
(FT) FLAT TOP
POB POINT OF BEGINNING
POC POINT OF COMMENCEMENT
R/W RIGHT-OF-WAY
R RADIUS
Δ CORNER NOT SET OR FOUND
L LENGTH
CD CHORD
N.T.S. NOT TO SCALE

ALL INTERIOR LOT CORNERS ARE
MARKED WITH 5/8" IRON ROD & CAP
#7160 (UNLESS NOTED OTHERWISE)



ALL PERMANENT REFERENCE
MONUMENTS ARE MARKED
WITH A 4" X 4" CONCRETE
MONUMENT HAVING A METAL CAP
AS SHOWN, UNLESS NOTED OTHERWISE.



ALL PERMANENT
CONTROL POINTS ARE MARKED
WITH A 4" X 4" CONCRETE
MONUMENT HAVING A METAL CAP
AS SHOWN, UNLESS NOTED OTHERWISE.



ALL INTERIOR CORNERS ARE
MARKED WITH A 5/8" REBAR
WITH A PLASTIC CAP AS SHOWN,
UNLESS NOTED OTHERWISE.

PLAT NOTES:

- SURVEY SOURCE: Previous survey performed by this firm (Job #02-469
Dated: 07-08-14, record deed, special instructions as per client and a field survey
performed by the undersigned surveyor.
- BEARING BASE: The Easterly boundary of subject parcel being
South 22 degrees 40 minutes 40 seconds East as per record deed.
- "NOTICE" This plat, as recorded in its graphic form, is the official
depiction of the subdivided lands described herein and will in no circumstances be
supplanted in authority by any other graphic or digital form of the plat. There may
be additional restrictions that are not recorded on this plat that may be found in the
public records of this county.
- All platted utility easements shall provide that such easements shall also be
easements for the construction, installation, maintenance and operation of cable
television services; provided, however, no such construction, installation,
maintenance and operation of cable television services shall interfere with the
facilities and services of an electric, telephone, gas or other public utility. In the
event a cable television company damages the facilities of a public utility, it shall be
solely responsible for the damages. This section shall not apply to those private
easements granted to or obtained by a particular electric,
telephone, gas or other public utility. Such construction, installation,
maintenance and operation shall comply with the National Electrical Safety Code
as adopted by the Florida Public Service Commission.
- Subject property is located in Zone "VE" (EL 17 & 18) as per Flood Insurance
Rate Map Community Panel No: 120088 435F index date: February 5, 2014,
Franklin County, Florida.

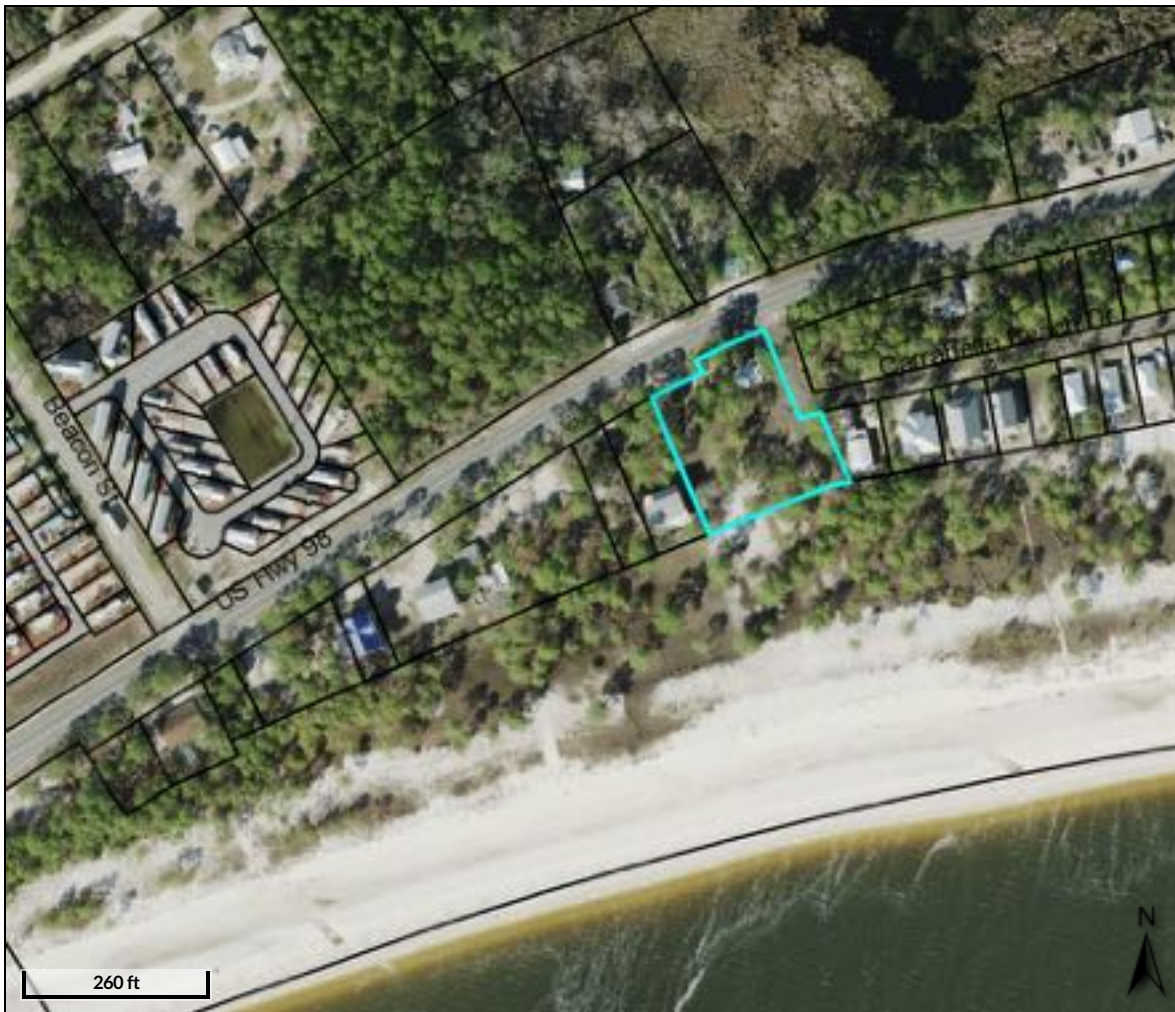
SURVEYOR'S CERTIFICATION:

I hereby certify that this survey was made under my
responsible direction and supervision, is a correct
representation of the land surveyed, that the Permanent
Reference Monuments and Permanent Control Points have
been set and that the survey data and monumentation
complies with both Chapter 177 of the Florida Statutes
and standards for practice for Land
Surveying (F.A.C. 5J-17.051).

JAMES T. RODDENBERRY
Surveyor & Mapper Fl. Certificate No. 4261

DATE

| | | | |
|--|-----------------------------------|--------------------------|---------------------|
| THURMAN RODDENBERRY & ASSOCIATES, INC. | | | |
| PROFESSIONAL SURVEYORS AND MAPPERS | | | |
| P.O. BOX 100 • 125 SHELTON STREET • SOPCHOPPY, FLORIDA 32358 | | | |
| PHONE NUMBER: 850-962-2538 | | FAX NUMBER: 850-962-1103 | |
| LB # 7160 | | | |
| DATE: 02/09/22 | DRAWN BY: MD | SEC 25 - 17S - R5W | COUNTY: FRANKLIN |
| FILE: 211031.DWG | DATE OF LAST FIELD WORK: 10/25/21 | | JOB NUMBER: 21-1031 |



Overview



Legend

-  Parcels
-  Roads
-  City Labels

| | | | | | |
|------------------------------|--|---------------------|----------------------|----------------------|--|
| Parcel ID | 25-07S-05W-0000-0200-0000 | Alternate ID | 05W07S25000002000000 | Owner Address | CONRAD VICTORIA DAYTON WOODRUF 17435 STONEYKIRK CLOSE ATLANTA, GA 30350 |
| Sec/Twp/Rng | 25-7S-5W | Class | SINGLE FAM | | |
| Property Address | 1788 HIGHWAY 98 W | Acreage | 0.872 | | |
| District | 1 | | | | |
| Brief Tax Description | A PARCEL IN OR 8/399 LESS (Note: Not to be used on legal documents) | | | | |

Date created: 1/28/2022
Last Data Uploaded: 1/28/2022 8:13:13 AM

Developed by  Schneider
GEOSPATIAL



400 ft ▲

POWERED BY
esri

1909179 77 302171 07



EXHIBIT "A"

1. Franklin County, Florida

Parcel 1

* Lots 1, 2 & the East half of Lot 3, Block "B", McKissack Beach Subdivision *

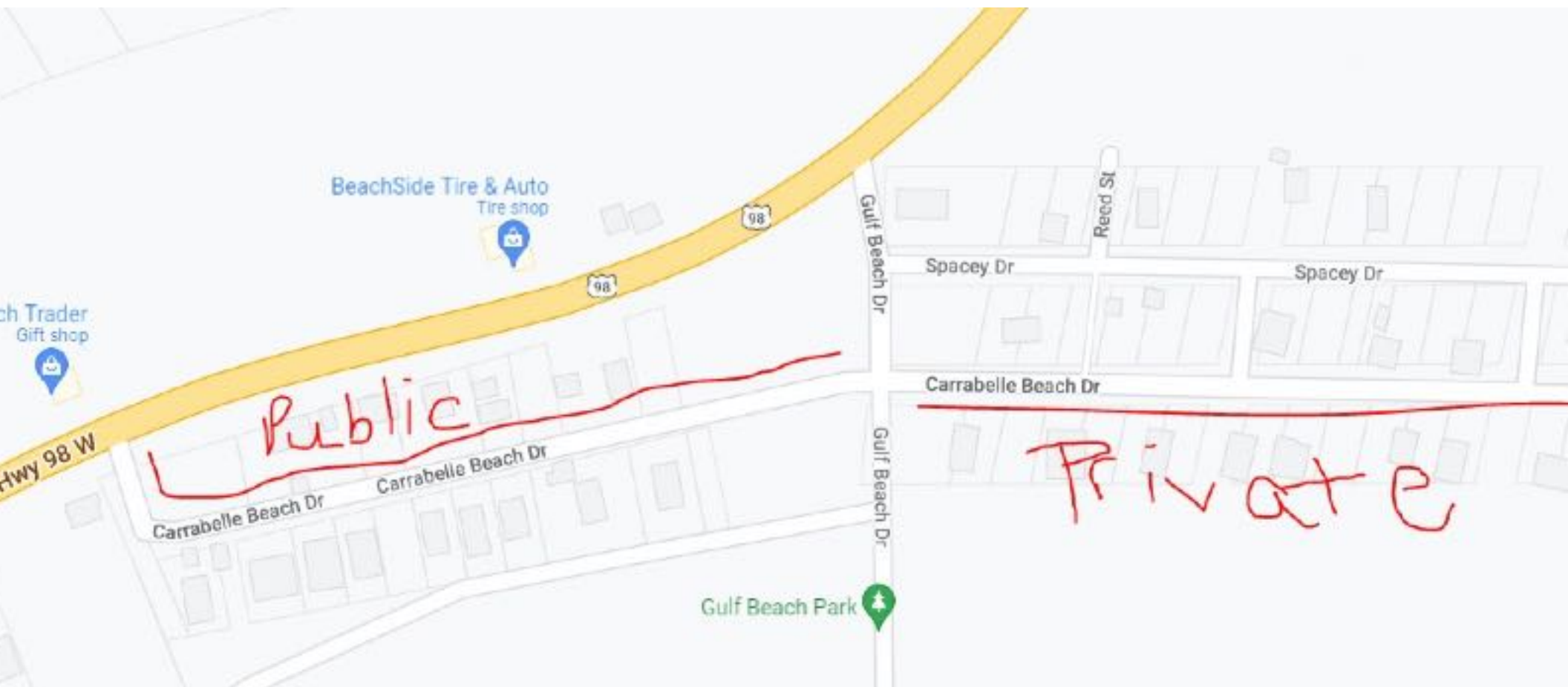
Commence at a concrete monument marking the Southwest corner of McKissack Beach Subdivision as per map or plat thereof recorded in the Public Records of Franklin County, Florida, and thence run South 78 degrees 49 minutes West 974.50 feet to a concrete monument marking the Point of Beginning. From said Point of Beginning thence run South 67 degrees 47 minutes West 175.00 feet to an iron pipe; thence run North 22 degrees 49 minutes 45 seconds West 200.66 feet to an iron pipe on the Southeasterly right-of-way of U. S. Highway 98 and a point on a curve concave to the Southeasterly; thence run Northeasterly along said Southeasterly right-of-way and said curve having a radius of 1892.30 feet thru a central angle of 02 degrees 17 minutes 43 seconds for an arc distance of 75.81 feet (chord being South 62 degrees 25 minutes 08 seconds West 75.80 feet) to an iron pipe; thence run North 24 degrees 40 minutes 40 seconds West along said Southeasterly right-of-way 17.00 feet to an iron pipe and a point of curve concave to the Southeasterly; thence run Northeasterly along said Southeasterly right-of-way and said curve having a radius of 1909.30 feet thru a central angle of 03 degrees 00 minutes 11 seconds for an arc distance of 100.07 feet (chord being South 65 degrees 17 minutes 14 seconds West 100.06 feet) to a concrete monument; thence run South 22 degrees 40 minutes 40 seconds East 229.10 feet to the Point of Beginning.

Parcel 2:

Commence at a concrete monument marking the Southwest corner of McKissack Beach Subdivision, a subdivision as per map or plat thereof recorded in the Public Records of Franklin County, Florida, and thence run South 78 degrees 49 minutes West 944.52 feet to an iron pipe for the Point of Beginning. From said Point of Beginning continue South 78 degrees 49 minutes West 29.98 feet to a concrete monument; thence run North 22 degrees 40 minutes 40 seconds West 99.44 feet; thence run North 75 degrees 15 minutes 15 seconds East along the Southerly right-of-way boundary of a street 28.20 feet; thence run South 23 degrees 29 minutes 45 seconds East 101.53 feet to the Point of Beginning. Situate, lying and being in Section 25, Township 7 South, Range 5 West, Franklin County, Florida.
Less and Except:

Commence at a concrete monument marking the Southwest corner of McKissack Beach Subdivision, a subdivision as per map or plat thereof recorded in the Public Records of Franklin County, Florida, and thence run South 78 degrees 49 minutes West 943.93 feet to the Easterly right-of-way boundary of Franklin Street for the Point of Beginning. From said Point of Beginning thence run South 22 degrees 13 minutes East 412.00 feet to the approximate mean highwater line of St. George Sound; thence run South 79 degrees 17 minutes 54 seconds West along said mean highwater line 3.00 feet; thence run North 22 degrees 13 minutes West 512.98 feet; thence run North 76 degrees 08 minutes 49 seconds East 3.00 feet; thence run South 22 degrees 13 minutes East 101.15 feet to the Point of Beginning.





ADDENDUM NO. 1
Franklin County
Fort Coombs Armory & Convention Center
New Automatic Fire Sprinkler and Paint Stabilization

March 4, 2022

Project:

Issued by:

**New Automatic Fire Sprinkler and
Paint Stabilization
Fort Coombs Armory &
Convention Center**
66 4th Street, Apalachicola, Florida 32320

Gilchrist Ross Crowe Architects, P.A.
413 All Saints Street
Tallahassee, FL 32301
Ph: 850-222-8100

GRC 21277 CA/Bid

Routing:

County Planner, Mark C. Curenton
Architect: Connor Ross, GRC
Mechanical Engineer, Rob Gelhardt II
Electrical Engineers, James Lamb
NFIFS, Clay Whitfield
Bidding Contractors

This Addendum forms a part of, and modifies, the Contract Document Drawings as originally dated January 27, 2022. Please notify the Architect promptly if any information is missing or requires further clarification.

TECHNICAL SPECIFICATIONS

Item A1.1.1 **SPECIFICATION 00116 - INVITATION TO BID**
revised date 3-04-2022

Revise section in its entirety

Item A1.2.1 **SPECIFICATION 004213 – BID PROPOSAL FORM**
revised date 3-04-2022

Revise section in its entirety

IN THE DRAWINGS – Non this addendum

End of Addenda

Issued by Gilchrist Ross Crowe Architects:



Connor D. Ross, Architect, FL# AR008766

:

ENCLOSURES AND ATTACHMENTS:

SPECIFICATION 004213 – BID PROPOSAL FORM
SPECIFICATION 00116 - INVITATION TO BID

SECTION 001116 - INVITATION TO BID

Proposals are requested from **QUALIFIED GENERAL CONTRACTORS** by Franklin County Board of County Commissioners, hereinafter referred to as OWNER, for the construction of:

Ft. Coombs Armory New Automatic Fire Sprinkler and Paint Stabilization

Sealed Bid proposals will be received by Franklin County, Apalachicola, Florida until 4:30 p.m. EST on **April 04, 2022** at the Clerk of Courts Office, Franklin County Courthouse, 33 Market Street, Suite 203, Apalachicola, Florida 32320-2317, and will be opened and read aloud on **April 05, 2022**, at the regularly scheduled County Commission meeting which begins at 9:00 a.m. at 34 Forbes Street, Apalachicola, Florida.

Proposals received after the designated time will not be considered.

BID DOCUMENTS: Drawings, Project Manual and Technical Specifications will be available for download from "The Blueprint Shop" Plan Room website: www.theblueprintshop.com.

Bidding contractors are expected to visit the site. The Fort Coombs Armory is located at 66 4th Street, Apalachicola, Florida 32320. Contractor and Subcontractor review of the existing building shall be coordinated with the Franklin County Planner. Contact GRC at 850-222-8100 to schedule the review date and time.

Proposals must be accompanied by a Bid Bond (certified checks are not acceptable) made payable to Franklin County in an amount equal to five percent (5%) of the Bid Amount (Base Bid and Alternate Bid Amounts). No bid may be withdrawn for a period of sixty (60) days after the scheduled closing time for the receipt of bids.

The Contract, if awarded, will be on a lump sum basis. A Surety Bond for the full amount of the Contract Price covering faithful performance of the Contract and the payment of all obligations arising there under will be required.

No oral, telegraphic, telephonic, or written modifications of the proposal will be considered.

Franklin County reserves the right to reject any or all Bids, waive technicalities or formalities as is necessary to best serve the interest of Franklin County.

END OF SECTION 001116

SECTION 004213 - BID PROPOSAL/BID FORM

PART 1 PROPOSAL FORM:

1.0 INSTRUCTIONS:

- A. One envelope submitted by Bidder shall contain the proposal prepared on the Contractor's letterhead and shall be identified as:

Sealed Bid Proposal

**Fort Coombs Armory and Convention Center Renovations
New Automatic Fire Sprinkler and Paint Stabilization**

Bids due by 4:30 April 4, 2022

Bid Opening: April 5, 2022, at the Franklin County Commission Meeting

- B. The second envelope submitted by Bidder shall contain:

List of subcontractors, addresses and telephone numbers (see Bid Form), Form shall be filled out completely on the Contractor's letterhead.

The bid security with power of attorney as specified; AIA Form A310 Bid Bond.

- C. If the Contractor is an individual, the Bid Proposal shall be signed with his manual signature and shall include the signature of two (2) witnesses.
- D. If the Contractor is a firm or company owned by an individual, the Bid Proposal shall be executed in the name of the firm or company by the manual signature of the Owner and shall include the signature of two (2) witnesses.
- E. If the Contractor is a partnership, the Bid Proposal shall be executed in the name of the partnership by the manual signature of a partner or partners and shall include the signatures of two (2) witnesses. If the Contractor is a corporation, the Bid Proposal shall be executed in the name of the corporation and shall bear the corporate seal. It may be signed for the corporation by an officer of the corporation. The signature of such officer signing shall be attested by the secretary.

BID FORM

FORT COOMBS RENOVATIONS ARMORY/CONVENTION CENTER RENOVATIONS
New Automatic Fire Sprinkler and Paint Stabilization

DATE: _____

- 2.0 Having carefully examined the Specifications entitled Fort Coombs Renovations Armory/Convention Center and the Drawings similarly entitled and listed in Section 000115 Enumeration of Drawings, all dated January 28, 2022 and Addendum (a) No.(s) _____, as well as the premises and conditions affecting the work, the undersigned proposes to furnish all services, labor and material called for by them for the construction of the above referenced project in accordance with said documents for the sum of:

BASE BID – New Automatic Fire Sprinkler and Paint Stabilization

- includes selective demolition, new fire sprinkler assembly, paint stabilization, abatement, IAQ remediation, structural remediation and new wood construction within designated area. See Historic Removal and Dismantling section 024296 and Historic Wood Repair section 060312

The sum of _____ Dollars (\$ _____)
which the sum is hereinafter called the "Base Bid".

The undersigned further proposes that should any of the following Alternates be accepted and incorporated into the Contract, the Contract will be altered as follows:

ADD Alternate One (1) – Main Hall New Wood Finishes

- includes selective demolition and new wood construction. Add Historic Removal and Dismantling section 024296 and Historic Wood Repair section 060312 to the Main floor Wall base, Tongue and groove wall paneling and Tongue and groove soffit paneling

ADD The sum of _____ Dollars (\$ _____)

- 3.0 The undersigned agrees that this Proposal may not be revoked or withdrawn after the time set for the opening of Bids, but shall remain open for acceptance for a period of sixty (60) days following such time.
- 4.0 In case of notification in writing by mail, email, or delivery of the acceptance of this Proposal within sixty (60) days after the time set for opening of Bids, the undersigned agrees to execute within ten (10) consecutive calendar days, a Contract (AIA Standard Form of Agreement between Contractor and Owner where the Basis of Payment is a stipulated sum) for the above stated compensation and at the same time to furnish and deliver to the Owner, the **Form of Performance and Payment Bond**, each in an amount equal to 100% of the Contract Sum.
- 5.0 The undersigned agrees to commence actual physical work on the site with an adequate forces and equipment within ten (10) days of a date to be specified in a written order from the Architect, and to achieve Substantial Completion of all work no later than **180** Calendar days from the Date of Commencement. The Contractor shall achieve Final Completion within 30 calendar days after Substantial Completion.

- 6.0 In accordance with Section 002113 **Instructions to Bidders**, attached hereto is the **Bid Bond** in the amount of: (Certified checks not acceptable). _____ Dollars (\$_____),
Bond Co. Name _____

Being not less than 5% of the Base Bid. The undersigned agrees that the above stated amount is the proper measure of Liquidated Damages which the Owner will sustain by the failure of the undersigned to execute the Contract and to furnish the Performance Bond and Payment Bond in case this Proposal is accepted and further agrees to the following:

The conditions of this Bid Bond obligation are such that if the bid of the Contractor herein be accepted and said Contractor within ten (10) consecutive calendar days after written notice being given of such acceptance, shall enter into a written contract with the Owner and furnish a contract surety bond in the amount equal to one-hundred percent (100%) of the contract sum, satisfactory to the Owner, then his obligation shall be void; otherwise, the sum herein stated shall be due and payable to the Owner and the "Surety" herein agrees to pay said sum in good and lawful money of the United States of America, as liquidated damages for failure thereto of said Contractor.

**ALL BIDDERS MUST PROPERLY EXECUTE THE FOLLOWING IN ORDER FOR THEIR
BID TO BE CONSIDERED:**

CORPORATION:

_____(Seal)
Principal (Bidder)

By: _____(Seal)
President or Vice President

ATTEST:

Secretary (Or Assit. Secretary)

(Affix Corporate Seal)

INDIVIDUAL OR FIRM TRADING AS:

(Bidder)

_____(Seal)
Signature: Individual or Owner

Witness:

Witness:

PARTNERSHIP:

_____(Seal)
Principal (Bidder)

Signature:

(1)
Co-Partner or General Partner
Signature:

(2)
Co-Partner or General Partner

WITNESSED BY:

(1)

(1)

(2)

(2) _____

(If Partnership, list names and addresses
of each partner below. If Joint-Venture,
use Principal in this space for additional
bidder).

List the names, addresses and telephone numbers of the following subcontractors:

| CATEGORY | NAME | ADDRESS | TELE NO. |
|--------------------|------|---------|----------|
| METALS (RAILING) | | | |
| THERMAL INSULATION | | | |
| FINISH CARPENTRY | | | |
| PAINTER | | | |
| | | | |
| ELECTRICAL | | | |
| FIRE ALARM | | | |
| | | | |
| FIRE SPRINKLER | | | |
| | | | |
| | | | |
| ABATEMENT/IAQ | | | |
| DEMOLITION | | | |
| | | | |

END OF SECTION 004213

Proposals are requested from **QUALIFIED GENERAL CONTRACTORS** by Franklin County Board of County Commissioners, hereinafter referred to as OWNER, for the construction of:

Ft. Coombs Armory New Automatic Fire Sprinkler and Paint Stabilization

Sealed Bid proposals will be received by Franklin County, Apalachicola, Florida until 4:30 p.m. EST on **March 14, 2022** at the Clerk of Courts Office, Franklin County Courthouse, 33 Market Street, Suite 203, Apalachicola, Florida 32320-2317, and will be opened and read aloud on **March 15, 2022**, at the regularly scheduled County Commission meeting which begins at 9:00 a.m. at 34 Forbes Street, Apalachicola, Florida.

Proposals received after the designated time will not be considered.

BID DOCUMENTS: Drawings, Project Manual and Technical Specifications will be available for download from “The Blueprint Shop” Plan Room website: www.theblueprintshop.com.

A Mandatory On-Site Pre-Bid Conference shall be held on **March 1, 2022** at 1:00 p.m. The Fort Coombs Armory is located at 66 4th Street, Apalachicola, Florida 32320.

Proposals must be accompanied by a Bid Bond (certified checks are not acceptable) made payable to Franklin County in an amount equal to five percent (5%) of the Bid Amount (Base Bid and Alternate Bid Amounts). No bid may be withdrawn for a period of sixty (60) days after the scheduled closing time for the receipt of bids.

The Contract, if awarded, will be on a lump sum basis. A Surety Bond for the full amount of the Contract Price covering faithful performance of the Contract and the payment of all obligations arising there under will be required.

No oral, telegraphic, telephonic, or written modifications of the proposal will be considered.

Franklin County reserves the right to reject any or all Bids, waive technicalities or formalities as is necessary to best serve the interest of Franklin County.

Franklin County specifically reserves the right to determine the best bid thru objective and subjective judgment. Considerable attention will be paid to the Bidder's qualifications through past performance, financial responsibility, current workload, experience with similar projects, Trade Contractors qualifications, geographic proximity to the project site, and the qualifications of key personnel.

Invitation to Bid

Notice is hereby given that the Franklin County Board of County Commissioners invites qualified firms to submit a bid for Two Message Boards.

Bids Due: Deliver sealed bids to the Franklin County Clerk's Office by April 4th, 2022, at 4 PM EST at the Franklin County Clerk's Office, 33 Market Street, Suite 203, Apalachicola, Florida 32320. Bids after this date and time will not be accepted.

Bid Package:

Message Boards

Bid Documents:

Bid Documents are available by emailing erin@franklincountyflorida.com. All submitted bids must include copies of Insurance and all relevant licenses.

Franklin County Board of County Commissioners reserves the right to reject any and all bids received and to waive any and all minor irregularities or informalities in any bid.

Franklin County Board of County Commissioners encourages Minority Business Enterprises to respond to this Bid Invitation.

NOTICE TO RECEIVE SEALED BIDS

Pursuant to the regulations found at 2 Code of Federal Regulations (CFR), Part 200 at seq., in addition to the statutory authority requirements and programmatic guidance governing the Federal Emergency Management Agency (FEMA) Disaster Recovery Programs the Franklin County Board of County Commissioners will receive sealed bids from any qualified person, company or corporation interested in constructing:

FRANKLIN COUNTY ISLAND VIEW PARK REPAIRS

Project's Description: Performing FEMA funded repairs to Island View Park which consist of asphalt concrete grading, dock work, etc. Island View Park is located approximately 1.8 miles east of Carrabelle, Florida.

Plans and specifications can be obtained by contacting Sharon Harrell at sharrell@dewberry.com or at 850.227.7200. Cost for Plans and Specifications will be \$50.00 per set and is non-refundable. Checks should be made payable to DEWBERRY and mailed to Dewberry, 324 Marina Drive, Port St. Joe, FL 32456. There is no charge for electronic copies. The bid must conform to Section 287.133(3) Florida Statutes, on public entity crimes.

Completion date for this project will be 90 days from the date of the Notice to Proceed presented to the successful bidder. Liquidated damages for failure to complete the project on the specified date will be set at \$250.00 per day.

Please indicate on the envelope that this is a sealed bid, for "**Franklin County Island View Park Repairs**".

Bids will be received until 4:00 p.m. eastern time, on April 4th, 2022, at the Franklin County Clerk's Office, Franklin County Courthouse, 33 Market Street, Suite 203, Apalachicola, Florida 32320-2317, and will be opened and read aloud on April 5th, 2022 at the County Commission meeting at 34 Forbes Street, Apalachicola, FL.

The Board of County Commissioners reserves the right to waive informalities in any bid, to accept and/or reject any or all bids, and to accept the bid that in their judgment will be in the best interest of Franklin County. All bids shall remain firm for a period of sixty days after the opening.

All bidders shall comply with all applicable State and local laws concerning licensing registration and regulation of contractors doing business to the State of Florida. Franklin County encourages Minority Business Enterprises to respond to this Bid Invitation.

A **mandatory** pre-bid meeting will be held at the project site on March 17th, 2022 at 10:00 am eastern time.

If you have any questions, please call Erin Griffith at (850) 653-9783 Ext.158. All technical questions must be addressed in writing and emailed to Erin Griffith at erin@franklincountyflorida.com no later than March 25th, 2022.



MEETING DATE: April 5, 2022
NAME/DEPARTMENT/AGENCY: Erin Griffith, Fiscal Manager/Grants Coordinator
TOTAL ATTACHMENTS: See Attached

=====

1. BOARD ACTION: Contract Extension – Alligator Drive FEMA Repairs

Once again, the Alligator Drive Hurricane Repair project is being affected by supply chain delays. In December, the contractor finally received the metal sheet pile material. This material delay significantly stalled the project. Since December, there was an additional supply chain delay with the tie back rods used for the lateral support of the sheet pile wall and the latest delay is with the concrete for the poured in place concrete cap along both the gulf front metal sheet pile wall and the interior vinyl sheet pile wall. SRM Concrete is the sole provider in our area and the construction of the 630,000 square foot Amazon Fulfillment Center in Tallahassee has reduced supply and caused extended delays in delivery dates for large projects. Due to this latest delay in materials beyond the control of the contractor, the engineers recommend granting a second contract extension change order for substantial completion to be on or before July 23, 2022 for the project. During the severe weather the weekend of March 26th, the metal sheet pile wall held strong and for the first time in a long while, the unfinished road did not wash out. Photos taken by the county road department after the strong storm are attached to this report.

Board action to approve the attached change order number #2 with Anderson Columbia for the FEMA repairs of Alligator Drive Project.

2. BOARD ACTION: Enterprise Florida Grant Agreement – Florida Trend Magazine

At your meeting on March 1st, 2022, the Board authorized the application for an advertising and marketing grant through Enterprise Florida for a feature ad in Florida Trend magazine highlighting rural economies in Northwest Florida. The grant agreement was received and executed on March 22nd and the media ad agreement was remitted to Florida Trend by the deadline of March 25th. Development of the ad is in progress at this time.

Board action to grant retroactive approval for the chairman to sign the attached grant agreement with Enterprise Florida.

3. BOARD ACTION: CDBG-MIT General Infrastructure Grant Program Hurricane Michael – County Project Applications

The Florida Department of Economic Opportunity (DEO) announced it is accepting project applications from the eight communities impacted by Hurricane Michael for \$42.2 million through the state's [Rebuild Florida Mitigation General Infrastructure Program](#) to increase community resilience and fortify critical facilities.

All projects supported by this program must meet one of two National Objectives and provide adequate supporting documentation in the program: projects must benefit low-to-moderate income persons; and/or 2. Address a severe and recently arising urgent community welfare or health need. Consultant Traci Buzbee has been assisting the county in vetting possible projects for this grant program and at this time, we are recommending (3) applications for county projects: Construction Funds for a New Emergency Operations Center, the roof replacement and structural sealant of the County Courthouse, and Improvements at the Franklin County Jail (replacement of the exterior security windows).

Board action to proceed with the three county projects above for the CDBG-MIT General Infrastructure Grant Program.

4. BOARD ACTION: CDBG-MIT General Infrastructure Grant Program Hurricane Michael – Weems Hospital Window Replacement Storm Hardening Grant Application and Langton Task Order

During the last funding cycle for the CDBG-MIT General Infrastructure Grant Program, Langton Consulting submitted an application for the replacement of the hospital's windows. The LMI score for the County caused the prior application to not be funded. With the new program relying less upon the LMI community scores, Langton Consulting recommended to the Hospital Board that Weems should resubmit the project application. Langton submitted the attached Task Order to prepare the new application for a fixed fee of \$3,000 which would be paid by the hospital. The Weems Memorial Hospital Board approved moving forward with the project application and the task order with Langton pending confirmation from the County.

Board action to authorize the grant application and task order with Langton Consulting for the storm hardening replacement of the hospital windows through the CDBG-MIT General Infrastructure Grant Program.

5. SCOP Alligator Drive Multi Use Path Project Phase I

The Alligator Drive Multi Use Path Project Phase I beginning at George Vause Road and continuing for 1.002 miles to Gulf Shore Boulevard is currently under construction. The project will need an additional 1,833 square yards of base material in adjusting actual quantities to estimated quantities. The attached change order for \$21,996 to Pigott Construction has been reviewed by FDOT and the cost of the additional base will be funded by the attached supplemental grant agreement for the project.

Board action to adopt the attached resolution of authorization, approve the supplemental funding agreement for the additional \$21,996 and approve the change order for Pigott Construction for the additional base material.

6. BOARD INFORMATION: Miscellaneous Project Updates –

Womack Creek Emergency Culvert Bridge Repairs:

On February 22nd, 2022, Franklin County was informed that the Culvert Bridge over Womack Creek on County Road 67 was noted as structurally deficient during an FDOT bridge inspection. Franklin County immediately began working on an emergency repair that stabilized and fortified the headwalls until the permanent repair can be completed by the FDOT construction grant for new headwalls. Dewberry Engineers assisted Franklin County with lining up the temporary repairs as they are the design firm for the permanent repairs. Steel columns were driven at the location which hold a plate against the existing headwall. Three photos of the repairs are attached and FDOT has been notified of the corrective action taken by the county and is satisfied with the repair. The Franklin County Road Department will continue to monitor the location and the permanent replacement of the headwalls at the crossing are included in the 2023 FDOT work plan.

FEMA Repairs C30 East and West Washouts: Weather permitting, Pigott Construction anticipates completing the articulated block by tomorrow along the embankments and plans to remove the remote traffic signals along CR 30A on Friday April 8th. This project is moving along quickly to completion and the road will be fortified before the start of Hurricane season.

St. George Island Boat Ramp and Boat Ramp/Fishing Pier Access Road: After weathering several major hurricanes, many of the bumpers at the boat ramp had deteriorated or broken off which left the welded stainless steel fastener bolts on the mounting brackets exposed and protruding dangerously into the ramp area. Some of the protruding welded bolts had even broken off of the mounting brackets likely from impact with floating hurricane debris. The safety repairs were completed last week on the ramp bumpers and photos of the new bumpers are attached. Franklin County received a notice of award late last year in regards to the FWC boating improvements design grant application for the addition of a vertical wall or floating style breakwater at the ramp location. FWC has notified the county that the formal grant agreement will be sent in the next two weeks. Once the grant agreement is received, the county can proceed with advertising for qualifications for the design and permitting. Last item to note on this location - a mandatory pre-bid meeting is scheduled for April 14th at 10:00 a.m. at the project site for the FEMA repairs of the Fishing Pier and Boat Ramp Access Road Project, bids will be opened for the access road repairs at the May 2nd commission meeting.

Change Order No. 2

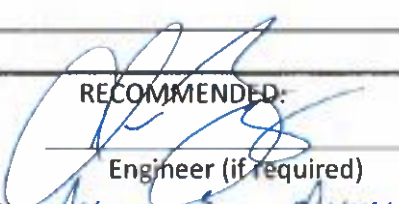
| | |
|--|----------------------------------|
| Date of Issuance: | Effective Date: |
| Owner: Franklin County Board of County Commissioners | Owner's Contract No.: |
| Contractor: Anderson Columbia Co., Inc. | Contractor's Project No.: |
| Engineer: Dewberry Engineers Inc. | Engineer's Project No.: 50082808 |
| Project: Alligator Drive Hurricane Damage Repairs | Contract Name: |

The Contract is modified as follows upon execution of this Change Order:

Description: Construction could not be completed in contract time due to manufacturing and delivery of steel sheet piles. (see attached)

Attachments: [List documents supporting change]

| CHANGE IN CONTRACT PRICE | CHANGE IN CONTRACT TIMES [note changes in Milestones if applicable] |
|--|--|
| Original Contract Price: \$ _____ | Original Contract Times: June 7, 2021 Substantial Completion: <u>October 20, 2021</u> Ready for Final Payment: <u>November 4, 2021</u> days or dates |
| [Increase] [Decrease] from previously approved Change Orders No. ___ to No. ___: \$ _____ | [Increase] [Decrease] from previously approved Change Orders No. <u>1</u> to No. <u>1</u> : Substantial Completion: <u>April 15, 2022</u> Ready for Final Payment: <u>April 30, 2022</u> days |
| Contract Price prior to this Change Order: \$ _____ | Contract Times prior to this Change Order: Substantial Completion: <u>April 15, 2022</u> Ready for Final Payment: <u>April 30, 2022</u> days or dates |
| [Increase] [Decrease] of this Change Order: \$ _____ | [Increase] [Decrease] of this Change Order: Substantial Completion: <u>July 23, 2022</u> Ready for Final Payment: <u>August 8, 2022</u> days or dates |
| Contract Price incorporating this Change Order: \$ _____ | Contract Times with all approved Change Orders: Substantial Completion: <u>July 23, 2022</u> Ready for Final Payment: <u>August 8, 2022</u> days or dates |

| | | |
|---|---|--|
| RECOMMENDED: | ACCEPTED: | ACCEPTED: |
| By:  Engineer (if required) | By: _____ Owner (Authorized Signature) | By: _____ Contractor (Authorized Signature) |
| Title: <u>ASSOCIATE PROJECT MANAGER</u> | Title: _____ | Title: _____ |
| Date: <u>3/29/22</u> | Date: _____ | Date: _____ |

Approved by Funding Agency (if applicable)

By: _____ Date: _____
Title: _____

G-03921

ENTERPRISE FLORIDA RURAL CONSULTING SERVICES**AGREEMENT**

THIS AGREEMENT (Agreement) is made and entered into as of this 22nd day of March 2022, by and between **ENTERPRISE FLORIDA, INC.**, a Florida not-for-profit corporation (hereinafter referred to as "EFI") and **FRANKLIN COUNTY BOARD OF COUNTY COMMISSIONERS** (hereinafter referred to as "Grantee" and jointly referred to as "the Parties").

RECITALS

WHEREAS, EFI the economic development organization for the State of Florida has been charged with the responsibility of developing Florida's business brand and providing leadership in growing that brand through programs locally, nationally and internationally; and

WHEREAS, EFI has created the Rural Grant Program to support the efforts of rural communities to market their counties and expand EFI's efforts in marketing Florida as the best place for business, and to provide additional educational, technical, and lead generation opportunities to better support rural communities throughout the state; and

WHEREAS, the Grantee's rural program (hereinafter "Program") has been selected for a grant award because it has been determined to be one that will raise the profile of Florida's business community and to be mutually beneficial to the Parties and the State of Florida; and

WHEREAS, the Parties hereto desire to enter into this Agreement whereby EFI will provide a grant of funds for the program;

NOW, THEREFORE, for and in consideration of the mutual covenants contained herein and other good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged, the parties agree as follows:

1. Term. The term of this Agreement begins on July 1, 2021 and ends on June 30, 2022. EFI is not obligated to pay for costs incurred by Grantee related to this Agreement prior to its beginning date or after its ending date.

2. Award Funds. This Agreement shall not exceed Seven Thousand Five Hundred Dollars (\$7,500.00), which shall be paid by EFI in consideration for Grantee's provision of services as set forth by the terms and conditions of this Agreement and the Scope of Work attached hereto as "Exhibit B" and fully incorporated herein. EFI's performance and obligation to pay under this Agreement is contingent upon an annual appropriation by the Legislature. Grantee agrees as follows:

- a) The Funds shall be expended solely for reimbursement of expenses related to the Program as approved by EFI and the provisions within the Grant Reimbursement Process attached hereto as "Exhibit C" and fully incorporated herein ("Allowable Expenses"). Grantee may invoice periodically throughout the term as appropriated, and will be paid upon approval by EFI.
- b) Invoices shall outline funds expended with receipts for all expenses attached as an Exhibit 1. If possible, proof of work completed shall be attached as an Exhibit 2. All invoices are subject to approval by EFI for accuracy and completeness. EFI shall not unreasonably withhold approval.

- c) Grant recipient may be reimbursed for allowable project costs resulting from obligations incurred during the Agreement period. Activities for which state funds may NOT be spent include the following (this also applies to any subcontractors or consultants that are paid with Grant funds):
1. Staff salaries.
 2. Purchase of equipment, furniture, or fixtures.
 3. Receptions, gifts, gift cards, awards, trophies, or membership dues.
 4. Lobbying any branch of state government.
 5. Administration of the project in excess of 10 percent of the Grant award.
 6. Project costs incurred related to the Agreement prior to its beginning date or after its ending date.
 7. **Travel expenses not made pursuant to Section 112.061, Florida Statutes.**
 8. Business entertainment expenses, including meals or activity fees.
 9. Participation in trade shows, air shows, consultant events, and congressional delegations for more than three (3) key staff members and/or officers of the prospective Grantee per activity.
 10. Participation in activities or events that are not located in the Continental United States(CONUS).

3. Time is of the Essence. Time is of the essence in performing obligations set forth in this Agreement. Any additional deadlines for performance for Grantee's obligation to timely provide deliverables under this Agreement including but not limited to timely submittal of reports, are contained in Attachment A, Scope of Work.

4. Final Report and Disbursement of Funds. Grantee shall submit a final report outlining the work completed by July 15, 2022. The report shall include all receipts for all expenses as an Exhibit A, and (if applicable) examples of the work completed as an Exhibit B. Upon receipt and approval by EFI, in its sole discretion, of Grantee's Final Report, EFI shall within thirty (30) days of such approval disburse to the Grantee the funds as agreed in paragraph 2.

5. All Funds Conditional. If Grantee fails to: (i) submit the Final report accurately and prior to the deadline; (ii) submit the required Exhibits; (iii) expend program funds in a way that is consistent with the approved program; or (iv) perform any other obligation required under this Agreement, EFI shall (a) have no obligation to pay to Grantee Funds or any portion thereof; and (b) have the right, in its sole discretion, to immediately terminate this Agreement.

6. Assignments and Subcontracts.

- a) Grantee shall not assign the responsibility for this Agreement to another party.
- b) Grantee shall be responsible for all work performed and all expenses incurred in fulfilling the obligations of this Agreement. If Grantee subcontracts all or part of the work contemplated under this Agreement, such arrangements shall be evidenced by a written document containing all provisions necessary to ensure subcontractor's compliance with applicable state and federal law. EFI shall not be liable to the subcontractor for any expenses or liabilities incurred under the subcontract and Grantee shall be solely liable to the subcontractor for all expenses and liabilities incurred under the subcontract. Grantee, at its expense, will indemnify and defend EFI against any such claims.
- c) Grantee shall make payments to the subcontractor within seven (7) working days after receipt

of full or partial payments from EFI in accordance with section 287.0585, F.S., unless otherwise stated in the Agreement between Grantee and subcontractor.

- d) EFI shall retain the right to reject any of Grantee's or subcontractor's employees whose qualifications or performance, in EFI's judgment, are insufficient.

7. Accounting Records. Grantee shall maintain accounting records that reflect the total Funds received by Grantee under this Agreement and the total expenditure of such Funds. Such records shall be kept in compliance with Section 215.97, Florida Statutes (the Florida Single Audit Act) and within the guidelines of generally accepted accounting principles, procedures and practices for a period of no less than seven (7) years following the termination or expiration of this Agreement. Grantee acknowledges that receipt of more than five-hundred thousand (\$500,000) in state funds are subject to the Florida Single Audit Act under the Catalog of State Financial Assistance (CSFA) No. 40.003 Enterprise Florida Inc.

8. Program Application. Grantee represents and warrants that the information set forth in the application submitted to EFI in connection with the Program, is true, correct and complete in all material aspects.

9. Independent Entity. Grantee is acting as an independent grant recipient and not as EFI's agent or employee in the performance of this Agreement. Grantee acknowledges that EFI is not responsible for withholding and filing federal or state taxes or other withholdings on behalf of the Grantee. Grantee further acknowledges that neither the Grantee nor the employees of Grantee will participate in or receive any employee benefits, including health insurance, retirement benefits, 401(k) plan, or worker's compensation benefits provided through EFI.

10. Indemnification. Grantee shall indemnify, defend and hold harmless EFI and the State of Florida from any and all claims, suits, judgments or damages arising from the Proposal and Grantee's obligations under this Agreement.

11. No Pledge of Credit. Grantee has no authority to and shall not pledge credit of EFI of the State of Florida, or purport to make EFI or the State of Florida a guarantor of payment or surety for any contract, debt, obligation, judgment, lien or any form of indebtedness.

12. Failure of Satisfactory Performance. EFI's reimbursement obligation to Grantee is contingent upon EFI's receipt when due and approval of all documents and reports required under this Agreement. Grantee's satisfactory completion of the Grantee's Application and the satisfactory performance of Grantee's obligations under this Agreement, as determined by EFI in its reasonable discretion. Should Grantee fail to satisfactorily perform its obligations under this Agreement, in addition to any other remedies contained herein or available to EFI by law or in equity, EFI may terminate this Agreement, demand that Grantee return part or all of the Funds, or both, following Grantee's breach of any term herein or failure to provide satisfactory performance hereunder, as determined by EFI, without warning or notice.

13. Notices. All notices between the parties provided for herein shall be by either confirmed facsimile transmission, electronic mail, e-mail, or certified mail, return receipt requested, delivered to the following address of each party:

| | |
|------|---|
| EFI: | Enterprise Florida, Inc. |
| | Michelle Boylan, Vice President, Strategic Initiatives & Compliance |
| | 800 N. Magnolia Ave. Ste. 1100 |
| | Orlando, FL 32803 |
| | PHONE: 407-956-5636 |
| | mboylan@eflora.com |

Grantee: Franklin County Board of County Commissioners
Ricky D. Jones, Chairman
33 Market Street, Suite 203
Apalachicola, FL 32320
PHONE: 850-323-1576
EMAIL: ricky@franklincountyflorida.com

The address of either party provided above may be changed by such party upon reasonable notice to the other party given in the manner specified in this Paragraph.

14. Waiver. No failure or delay on the part of EFI in exercising any power or right under this Agreement and no course of dealing or course of performance between EFI and Grantee shall operate as a waiver thereof, nor shall any single or partial exercise of any such power or right preclude any other or further exercise thereof or the exercise of any other power or right. No notice to or demand of Grantee in any case shall entitle it to any notice or demand in similar or other circumstances.

15. Modification. This Agreement may be modified only upon the written and mutual consent of all of the parties.

16. Promotional Material. ~~Advertisements, signs, and other promotional materials funded by this Agreement must include the EFI logo.~~

17. Termination. This Agreement may be terminated without cause by the Grantee with 30 days' notice in writing to the Agreement Manager. This Agreement may be terminated by EFI at any time, with or without cause, in a written notice provided by EFI to Grantee. In the event the Agreement is terminated prior to the expiration of the term without cause, EFI shall pay the Grantee for work completed and any obligations and expense incurred by the Grantee that could not reasonably be canceled.

18. Coordination. When reasonable, the Grantee shall coordinate with other state and local economic development organizations and avoid duplication of existing state and local services and activities provided in Florida.

19. Complete Agreement. This Agreement with all exhibits hereto, constitutes the entire agreement between the Parties and supersedes all agreements, representations, warranties, statements, promises and understandings, whether oral or written, with respect to the subject matter. Neither Party shall be bound by any oral or written agreements, representations, warranties, statements, promises or understandings not specifically set forth in this Agreement.

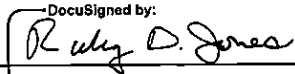
20. Authorization. The officer or other person who has executed this Agreement below on behalf of a party hereto covenants that he or she is legally authorized to execute and deliver on this Agreement on behalf of such party and such other party may rely on this authorization without inquiry.

21. Counterparts. This Agreement may be executed in counterparts and shall be of the same force and effect as if all parties had executed one copy of the Agreement. In addition, to facilitate completion and execution of the Agreement, faxed signatures shall be of the same force and effect as original signatures.

22. EFI Standard Terms & Agreements. EFI's Standard Contract Terms & Agreements, attached hereto as "Exhibit A", are fully incorporated herein and are binding upon the Parties.

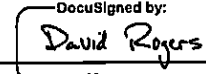
IN WITNESS WHEREOF, The Parties have caused this Agreement to be duly executed as of the day and year written below.

FRANKLIN COUNTY BOARD
OF COUNTY COMMISSIONERS

DocuSigned by:

Ricky D. Jones
Chairman

3/22/2022
Date

ENTERPRISE FLORIDA, INC.
(EFI)

DocuSigned by:

Marc Adler
Deputy Secretary of Commerce

Or – Designee: David Rogers, COO

3/23/2022
Date

EXHIBIT A

Enterprise Florida Standard Contract Terms & Agreements 2021-2022

1. This Agreement may not be assigned. This Agreement shall bind the heirs, successors, and permitted assigns of the parties. Upon being provided written notice from EFI, Grantee shall not object to any of EFI's assignment, or transfer of its rights, duties, or obligations under this Agreement to a governmental agency in the State of Florida.

2. EFI may terminate this Agreement with or without cause at any time by providing written notice to Grantee. A termination for cause may occur due to (i) Grantee's willful misconduct or gross negligence; or (ii) Grantee's conscious disregard of its obligations hereunder or of any other duties mutually agreed upon; or (iii) intentional failure to timely produce required deliverables; or (iv) any other reason provided herein.

3. In the event of termination, EFI's sole obligation and liability to Grantee, if any, shall be to pay Grantee that portion of the expenses allowed under this Agreement that were incurred prior to the effective date of termination and unable to be reasonably cancelled.

4. The acceptance of final payment under this Agreement, or the acceptance of final payment upon early termination hereof, shall constitute full and complete release of EFI by Grantee from any and all claims, demands, and courses of action whatsoever which Grantee may have against EFI.

5. Grantee shall abide by all federal, state, and local laws, including but not limited to, the requirements of section 215.971, Florida Statutes, if Grantee is a subrecipient of state financial assistance as defined in section 215.97, Florida Statutes.

6. Grantee shall (i) comply with all relevant federal, state and local laws designed to prevent discrimination so that Grantee does not discriminate against any person who performs work hereunder because of age, race, religion, color, sex, physical handicap, marital status, national origin, or ancestry unrelated to such person's ability to engage in this work; (ii) include in all solicitations or advertisements for employees the phrase "Equal Opportunity Employer"; (iii) if applicable, comply with any and all federal, state or local reporting requirements; and (iv) be declared in default of this Agreement if it fails to comply with any such reporting requirements of (iii) above or if Grantee is found guilty of any violation of any of the foregoing laws.

7. Grantee shall comply with all necessary laws and Governor Ron DeSantis' Executive Order 19-11 readopting Executive Order 17-319 preventing sexual harassment in state agencies. Grantee shall ensure a harassment-free workplace, with any allegation of harassment given priority attention and action by management.

8. To the extent required by section 287.134(3)(a), Florida Statutes, and EFI's contract with the Florida Department of Economic Opportunity (DEO), Grantee acknowledges notice of the requirements of section 287.134(2)(a), Florida Statutes, relating to the discriminatory vendor list. An entity or affiliate placed on the discriminatory vendor list pursuant to section 287.134, F.S., may not: (1) submit a bid, proposal, or reply on a contract or agreement to provide any goods or services to a public entity; (2) submit a bid, proposal, or reply on a contract or agreement with a public entity for the construction or repair of a public building or public work; (3) submit bids, proposals, or replies on leases of real property to a public entity; (4) be awarded or perform work as a contractor, subcontractor, grantee, supplier, sub-grantee, or consultant under a contract or agreement with any public entity; or (5) transact business with any public entity. Grantee affirms that it is aware of the provisions of section 287.134(2)(a), F.S., and that at no time has Grantee or its affiliates been placed on the Discriminatory Vendor List.

9. To the extent required by Florida Statutes 287.133(3)(a), and EFI's contract with DEO, the Grantee affirms that it is aware of the provisions of section 287.133(2)(a), Florida Statutes. Grantee affirms that at no time has it been convicted of a Public Entity Crime and agrees that any such conviction during the term of this Agreement may result in termination of this Agreement in accordance with section 287.133(4), Florida Statutes. Grantee shall disclose to EFI if any of its affiliates, as defined in section 287.133(1)(a), Florida Statutes, is on the convicted vendor list. A person or affiliate placed on the convicted vendor list following a conviction for a public entity crime is prohibited from performing under this Agreement for a period of 36 months from the date of being placed on the convicted vendor list.

10. Grantee shall retain and maintain all records and make such records available for an audit as may be requested. Such records shall be retained by Grantee for a minimum period of seven (7) years after termination of this Agreement. The records shall be subject at all times to inspection, review, or audit by State personnel of the Office of the Auditor General, Department of Financial Services, Office of the Chief Inspector General, DEO, or other personnel authorized by EFI and copies of the records shall be delivered to EFI upon request.

11. Pursuant to its contract with DEO, EFI's obligation to pay under this Agreement is contingent upon an annual appropriation by the Legislature of the State of Florida and DEO's funding obligations to EFI. This Agreement shall automatically terminate upon the discontinuance or reduction of legislatively appropriated funds that may be used and are sufficient to support this Agreement, in addition to all of EFI's other duties and responsibilities, in which case EFI is not obligated to provide any warning, notice or compensation in lieu of notice. The determination whether such funds are available shall be made by EFI at its sole discretion.

12. Pursuant to its contract with DEO, EFI requires Grantee, by executing this Agreement, to certify that it is not: (1) listed on the Scrutinized Companies that Boycott Israel List, created pursuant to section 215.4725, F.S., (2) engaged in a boycott of Israel, (3) listed on the Scrutinized Companies with Activities in Sudan List or the Scrutinized Companies with Activities in the Iran Petroleum Energy Sector List, created pursuant to section 215.473, F.S., or (4) engaged in business operations in Cuba or Syria. Pursuant to section 287.135(5), F.S., EFI may immediately terminate this Agreement for cause if Grantee is found to have submitted a false certification as to the above or if Grantee is placed on the Scrutinized Companies that Boycott Israel List, is engaged in a boycott of Israel, has been placed on the Scrutinized Companies with Activities in Sudan List or the Scrutinized Companies with Activities in the Iran Petroleum Energy Sector List, or has been engaged in business operations in Cuba or Syria, during the term of the Agreement. If EFI determines that Grantee has submitted a false certification, EFI will provide written notice to Grantee. Unless Grantee demonstrates in writing, within 90 calendar days of receipt of the notice, that EFI's determination of false certification was made in error, EFI shall bring a civil action against Grantee. If EFI's determination is upheld, a civil penalty equal to the greater of \$2 million or twice the amount of this Agreement shall be imposed on Grantee, and Grantee will be ineligible to bid on any Agreement with a Florida agency or local governmental entity for three years after the date of EFI's determination of false certification by Grantee. In the event that federal law ceases to authorize the States to adopt and enforce the contracting prohibition identified herein, this provision shall be null and void.

13. EFI does not endorse any contractor, commodity, or service, and this Agreement or the end product may not be used to imply any such endorsement.

14. The terms and provisions of this Agreement constitute the entire agreement between the Parties hereto with respect to the subject matter of this Agreement, and shall supersede all previous communications, representations, or agreements, either oral or written, between the parties relating to such subject matter. No change or modification of this Agreement shall be effective unless made in writing and signed by both parties hereto.

15. This Agreement is executed and entered into in the State of Florida, and shall be construed, performed, and enforced in all respects in accordance with the laws and rules of the State of Florida. Any litigation arising under this Agreement shall be brought in the appropriate court in Orange County, Florida, applying Florida Law.

16. If any provision of this Agreement is deemed to be invalid, it shall be considered deleted here from and shall not invalidate the remaining provisions. All questions with respect to this Agreement and the rights and liabilities of the parties, are governed by the laws of the State of Florida.

17. In any action to enforce the terms of this Agreement, the prevailing party shall be entitled to recover reasonable attorney's fees and costs as deemed just and proper.

18. Grantee shall not use any funds paid pursuant to this Agreement for lobbying the Florida Legislature, the Florida judicial branch, or any State agency.

19. Pursuant to its contract with DEO, EFI requires Grantee to report on the use of minority and service-disabled veteran business enterprises. This report will be in a form provided by EFI and must be submitted with the final payment request.

20. If any discovery or invention arises or is developed in the course or as a result of work or services performed under this Agreement, or in any way connected with this Agreement, the Grantee shall refer the discovery or invention to EFI to determine whether patent protection will be sought in the name of the State of Florida. Additionally, in the event that any books, manuals, films, or other copyrightable materials are produced, the Grantee shall notify EFI.

21. ACCESS TO RECORDS AND PUBLIC RECORDS REQUIREMENTS:

a. Grantee shall keep and maintain public records required by EFI to perform Grantee's responsibilities hereunder.

b. Grantee shall, upon request from EFI's custodian of public records, provide EFI with a copy of the requested records or allow the records to be inspected or copied by the public records requestor within a reasonable time per the cost structure provided in chapter 119, F.S., or as otherwise provided by law.

c. Grantee shall ensure that public records that are exempt, or confidential and exempt, from public records disclosure requirements are not disclosed except as authorized by law for the duration of the contract term and following completion of the contract if the Grantee does not transfer the records to the public agency.

d. Upon completion of the contract, Grantee shall transfer, at no cost to EFI, all public records in possession of Grantee or keep and maintain public records required by EFI to perform the service. If Grantee transfers all public records to the public agency upon completion of the contract, Grantee shall destroy any duplicate public records that are exempt or confidential and exempt from public records disclosure requirements. If Grantee keeps and maintains public records upon completion of the contract, the Grantee shall meet all applicable requirements for retaining public records. All records stored electronically must be provided to EFI, upon request from the EFI's custodian of public records, in a format that is compatible with the information technology systems of EFI.

e. Pursuant to section 288.901(1)(b), Florida Statutes, Grantee acknowledges that the Legislature has determined it is in the public interest and reflects the state's public policy that EFI operate in the most open and accessible manner consistent with its public purposes. To this end, EFI and its divisions, boards, and advisory councils, or similar entities created or managed by EFI, are subject to the provisions of chapter 119 relating to public records and those provisions of chapter 286 relating to public meetings and records.

f. If EFI does not possess a record requested through a public records request and the record is one that is in Grantee's possession, EFI shall immediately notify Grantee of the request, and Grantee must provide the records to EFI or allow the records to be inspected or copied within a reasonable time.

g. **If Grantee provides records to EFI that contain "proprietary confidential business information" as defined in section 288.075, Florida Statutes, or "trade secrets" as defined in section 688.002, Florida Statutes, such information should be clearly marked as such and a redacted version of such record should also be provided to EFI.** In the event that EFI asserts such exemption in response to a public records request based on Grantee's assertion, Grantee agrees to indemnify EFI, with EFI's choice of legal counsel, in any challenge to such assertion.

h. Grantee acknowledges that EFI may unilaterally cancel this Agreement if Grantee refuses to allow public access to all documents, papers, letters, or other material made or received in conjunction with the Agreement, unless the records are exempt from section 24(a) of Art. I of the Florida Constitution and section 119.07(1), Florida Statutes. If Grantee fails to provide public records to EFI within a reasonable time it may be subject to penalties under section 119.10, Florida Statutes.

i. In the event of a conflict between any provision within this Agreement and the provisions of Florida's public records and sunshine laws contained within Article I, Section 24 of the Florida Constitution, Chapter 119, Florida Statutes, section 286.011, Florida Statutes, and including all applicable exemptions therefrom, the provisions of Florida law shall prevail. Further, EFI shall not be liable to Grantee for any disclosures that EFI deems required under Florida law, and the necessity of such disclosure shall be at EFI's sole discretion determined in conjunction with its legal counsel.

IF GRANTEE HAS QUESTIONS REGARDING THE APPLICATION OF CHAPTER 119, F.S., TO GRANTEE'S DUTY TO PROVIDE PUBLIC RECORDS RELATING TO THIS AGREEMENT, CONTACT THE CUSTODIAN OF PUBLIC

RECORDS by phone at: 850-298-6620, by email at: nmcclwee@enterprise-florida.com, or by mail at: Enterprise Florida, Inc., Public Records Coordinator, 101 North Monroe Street, Suite 1000, Tallahassee, Florida 32301.

EXHIBIT B - Scope of Work

Rural Florida Marketing & Training Grant Application

Response ID: 245874097

Submitted Date: 2022-03-11 16:33:38

Completion Time: 16 min. 11 sec.



Rural Florida Grant Programs

Application Materials and Submission Instructions

Application must be completed in its entirety prior to submission. Partially completed applications will not be accepted or considered. All supporting documentation must be included and uploaded with the application.

Questions on the application process may be submitted to: mboydan@enterprise-florida.com

Deadline for applications is May 15, 2022

All grant activities must be completed between July 1, 2021 - June 30, 2022

- Read and review the Grant Criteria in full before completing an application.
- Read and review the application in full before completing an application.
- Application must be signed by Organization CEO or Board Chairman
(or Designee)

- Community must have rural designation from the Florida Department of Economic Opportunity at the time of application.

- The application consists of an application form, project description and itemized deliverable's. To be considered for a grant, all items must be submitted in a single submission. Failure to provide the required information could result in a delay in the review of, or rejection of, an application.

- Enterprise Florida reserves the right to require the submission of additional information in connection with any application or to require the revision of an application.

- Applicants approved will be required to enter a grant agreement with Enterprise Florida in order to receive the funding. EFI may request additional information while negotiating the agreement.

ORGANIZATIONAL INFORMATION

All applicants must meet eligibility requirements for the grant program.

Does your organization serve as the economic development organization for a Rural community or county?

Yes

Which of the following statements is true of the county or community your organization represents?

A county with a population of 75,000 or fewer

Are you a Non-for-Profit Company?

Yes

CONTACT INFORMATION

Full Legal Organization Name

Franklin County Board of County Commissioners

Street Address

33 Market Street, Suite 203

City

Apalachicola

State

FL

County

Franklin

Zip

32320

FEIN#

59-6000612

Organization Website

www.franklincountyflorida.com

Organization President Executive Director/CEO

First Name

Ricky D.

Last Name

Jones

Title

Chairman

Phone

(850) 323-1576

Email

ricky@franklincountyflorida.com

Grant Manager

First Name

Erin

Last Name

Griffith

Title

Fiscal Manager / Grants Coordinator

Phone

(850) 653-9783

Email

erin@franklincountyflorida.com

PROJECT INFORMATION

Grant Purpose

Consulting Services

Briefly describe the mission/purpose of the project/program/event in which funding is requested. Be sure you are detailed, clear and concise in describing your mission/purpose for the project/program/event. (max. 300 words):

Franklin County is requesting assistance to run a feature ad in Florida Trend Magazine highlighting rural economies in Northwest Florida and the \$2,500 annual membership fee.

The maximum amount available for the Consulting Services Grant is \$7,500.00

The maximum amount available for the Marketing & Education Grant is \$5,000.00

Grant Amount Requested:

7500

The Project/Program/Event may not start prior to July 1, 2021 and must be completed by June 30, 2022.

Start Date End Date

04/01/2022 06/30/2022

DELIVERABLES

Proposed Deliverables:

All proposed deliverables must be:

- Directly related to the purpose of the grant program (Marketing or Education)
- Include a description of the product/service/event or course
- Estimated costs/expenses related to each item

Completed W9 (Signed
and Dated)

BOCC Signed W9.pdf

Proof of Organization
Designation

**BOCC IRS Information
Letter.pdf**

Other
Documentation

I AGREE

- I AGREE

Deliverables

Product/Service/Event or Course*

Advertisement for Florida Trend Magazine

Completion Date*

06/30/2022

Estimated Cost*

5000

Product/Service/Event or Course*

Membership Fee

Completion Date*

06/30/2022

Estimated Cost*

2500

Product/Service/Event or Course*

Completion Date*

Estimated Cost*

Product/Service/Event or Course*

Completion Date*

Estimated Cost*

Product/Service/Event or Course*

Completion Date*

Estimated Cost*

| Name of Applicant | Applicant Title | Date Submitted |
|-------------------|-------------------------------------|----------------|
| Erin Griffith | Fiscal Manager / Grants Coordinator | 03/11/2022 |

File List (Protected)

BOCC Signed W9.pdf (728Kb.):

<http://app.formassembly.com/uploads/get/43f1d1b032857e877affed8c6ae32610-BOCCSignedW9.pdf>

BOCC IRS Information Letter.pdf (68Kb.):

<http://app.formassembly.com/uploads/get/c57af7ef0bdefcda133bf5cf91ad8183-BOCCIRSInformationLetter.pdf>

EXHIBIT C - Grant Reimbursement Process



Grant Reimbursement Requirements

1. All Marketing Materials produced **MUST** include the Enterprise Florida Logo.
2. The grant project must be completed within the term identified within the grant agreement.
3. All project costs must be paid in full prior to requesting reimbursement as evidenced by:
 - Proof of payment (bank or credit card statements, copies of checks, receipts marked paid)
 - Proof of expense from the vendor with description of services/products provided and the amount.
4. Provide an invoice to Enterprise Florida, Inc. for the reimbursement request detailing each expense requesting reimbursement for.
5. Provide proof of performance
 - For print advertising - A physical copy of the publication must show the publication name and date and display the advertisement and EFI logo.
 - For digital advertising – A screenshot of the webpage showing EFI logo
 - For printed collateral (brochures, maps etc...) – A photo or hard copy of the final printed product containing the EFI Logo.
 - For all other merchandise (t-shirts, tote bags etc..) promotion items – a photo or sample of the item showing the EFI logo.
 - For Site Preparedness - Evidence of completed Scope of Work, Proof of Match Contribution and Compliance Certification Form.

ALL REIMBURSEMENT REQUESTS MUST BE MADE BY THE DEADLINE INDICATED

Media Space Agreement

| | | | |
|-------------|--------------------|------------------|--|
| <u>DATE</u> | <u>AGREEMENT #</u> | <u>SALES REP</u> | <u>CONTACT INFORMATION</u> |
| 3/11/2022 | 5697 | Christine King | 727-892-2641 cking@floridatrend.com |

Advertiser:

Franklin County
Erin Griffiths
33 Market Street, Suite 203
Apalachicola, FL 32320
850-653-9783

| Publication | Issue | Year | Section | Ad Size | Color | Net |
|------------------|-------|------|----------------------------------|---------------|-------|------------|
| Florida Trend | Jun | 2022 | CP-Rural Communities Advertorial | Full Page | | \$5,000.00 |
| Florida Trend | Jun | 2022 | CP-Rural Communities Display | Full Page | | \$0.00 |
| Business Florida | 2022 | 2022 | Northwest Florida | 2 page spread | | \$2,500.00 |
| | | | | | | \$7,500.00 |

| | |
|---------------|-------------------|
| Total: | \$7,500.00 |
|---------------|-------------------|



03/23/22

Authorized Signature

Date

Accepted for Trend Magazines, Inc.
by David Denor, Publisher

Date

Authorized Signer (please print)
Date

Please authorize and return a signed copy via email to Advertising@FloridaTrend.com
or by fax to 727-822-5083.

We greatly appreciate your business!

PLEASE NOTE:

Any signed attachments become part of this agreement. Standard Advertising Terms and Conditions apply. Specifications for print and online ads are available at FloridaTrend.com/MediaKit or upon request. Direct questions to Production@FloridaTrend.com. Please let us know if you would like your invoice emailed.

**FRANKLIN COUNTY BOCC AND LANGTON ASSOCIATES, INC.
GRANT WRITING SERVICES**

TASK ORDER

**DEO CDBG-MIT General Infrastructure Grant Program Hurricane Michael
Weems Hospital Improvements**

Background

Langton Consulting previously submitted a grant application to the Rebuild Florida General Infrastructure Repair Program for the Weems Hospital Improvements project. However, due to the Program's emphasis on community needs scores (high concentrations of low- to moderate-income households) and high competitive nature of the Program, Franklin County's application was not selected for funding.

On March 11, 2022, the Rebuild Florida General Infrastructure Program opened a grant application cycle for a special allocation of mitigation funds that are specifically designated for eight (8) counties affected by Hurricane Michael in October 2018. The total allocation available is \$42.2 million. **Grant applications are due by 5:00 p.m. on Friday, June 10, 2022.**

Scope of Work

Langton Consulting proposes to develop and submit one (1) grant application to the Florida Department of Economic Opportunity, Rebuild Florida General Infrastructure Hurricane Michael Program. Langton Consulting will complete all necessary narratives and forms in the online grant application, seek signatory privileges, and submit the completed grant application in the DEO online portal prior to the 5:00 p.m. Friday, June 10, 2022 deadline.

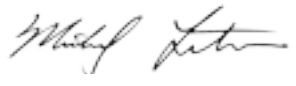
Fee Schedule

Due to our previous grant writing work on the Weems Hospital Improvements project, Langton Consulting is proposing a discounted **fixed-fee price of \$3,000.00** for the development of a Rebuild Florida General Infrastructure Hurricane Michael Program grant application.

FRANKLIN COUNTY

LANGTON ASSOCIATES, INC.

BY: _____
Chairman, Franklin County BOCC

BY:  _____
Michael Langton, President

DATE: _____

ATTEST: _____

PRINTED NAME: _____

DATE: April 1, 2022

ATTEST:  _____

PRINTED NAME: Heather Pullen

County Coordinator's Report
BOCC Regular Meeting
4/5/22

a. Lanark Village Volunteer Fire Department Update:

On Saturday, March 26, 2022, I was notified that the Lanark Village Fire Department was paged from the Sheriff's dispatch center and notified over the Everbridge Emergency Notification system to respond to a vehicle fire. No one from the LVFD responded or showed up on scene. Starting March 28, 2022, I tried to contact Chief Curry and Michelle Lawson, who I've been told serves on the LVFD Board of Directors and is Chief Curry's sister, using phone numbers provided to me by Commissioner Boldt, including sending a text to the Chief's number. In addition, I contacted Chief Carl Whaley of the Carrabelle Fire Department, Chief George Pruitt of the Eastpoint Fire Department, and the Sheriff's Department Dispatch for any additional contact information or assistance they could provide. I also asked Sheriff Smith to have his deputies drive by the Fire Station in Lanark and if anyone was there to have them contact me as soon as possible. None of these options resulted in any contact with a fire department representative. Today is ten days since Sheriff's dispatch requested assistance from the LVFD and there has been no contact with the Chief or any other LVFD representative. The Board of County Commissioner is responsible for the health, safety, and welfare of the public; having a fire department that does not respond to calls or cannot be contacted for any extended period of time is not acceptable!

****Board discussion and possible action or direction.****

b. Veteran's Service Officer – Senior Management Status:

Mr. Charles B Elliott, the County's Veteran Service Officer, stated that in a discussion with Commissioner Lockley the subject of changing his retirement status to senior management was brought up. A change to Mr. Elliott's status would increase that department's budget and require advertising, therefore, I recommend adding this item to this year's upcoming budget agenda for consideration.

****Board action to authorize adding Mr. Elliott retirement status to senior management to the FY 2022-2023 budget agenda for consideration.****

c. Revolving Loan Inter-Local:

Last year, the Board authorized Apalachee Regional Planning Council to restart and administer the county's revolving loan program which currently has around \$300,000 in the account. What is needed today is authorization for Attorney Shuler to create an inter-local agreement with ARPC that would allow the administration of the program and authorize the transfer of the \$300,000.

****Board action to authorize Attorney Shuler to create an inter-local with ARPC for the administration of the county's revolving loan program and authorize the transfer of the funds in that account.****

d. New Weems Board Member Appointment: (attachment)

Currently, there is an open at-large seat on the Weems Board of Directors and Commissioner Parrish would like to nominate Mr. William (Bill) Zester. Mr. Zester's resume speaks to his extensive professional experience in insurance and related fields. Both Mr. David Walker, Weems CEO, and Jim Coleman Jr., Alliant CEO, have reviewed Mr. Zester's resume and recommend his appointment.

****Board action to appoint Mr. William Zester to the At-large seat on the Weems Board of Directors.****

e. Power Pole for Eastpoint Fire Victim: (attachment)

Recently, I was contacted by the owner of 682 Ridge Road about damage to her property because of the Eastpoint Fire. Apparently, before the fire, she had a power pole on her property that provided electricity to a travel trailer when it was on the property, but the power pole was destroyed during the fire. I discussed this matter with Mrs. Pam Brownell, EOC Director, and Mrs. Jennifer Daniels, Deputy Director, and they remember meeting the owner and discussing the damage. Since the fire, the owner has been living in Orlando and never filed a claim or requested a replacement power pole until last week. Since there is a balance in donated funds account, Mrs. Brownell, Mrs. Daniels, and I recommend replacing the power pole. The Building Official thinks that the installation and connections to a mobile home could be done for less than \$1000.

****Board action to authorize up to \$1000 from the Eastpoint fire donated funds for the installation of a power pole and connection to a mobile home at 682 Ridge Road.****

f. Animal Control Agreement:

As staff was preparing to send invoices to the City of Apalachicola and the City of Carrabelle for animal control services, it was discovered that the County did not have a fully executed agreement with the City of Apalachicola for animal control services. I am asking the Board to authorize the Chairman's signature on the agreement contingent on Attorney Shuler obtaining the final agreement executed by the City of Apalachicola.

****Board action to authorize the Chairman's signature on the final agreement with the City of Apalachicola for animal control services, contingent on Attorney Shuler's review of that agreement.****

g. Wide Format Printer/Inventory:

The Building Department has submitted a request to remove a Ricoh MP CW2200 wide format printer with the County Tag A005289 from the county's fixed assets inventory. The printer was bought used and has reached its useful life.

****Board action to remove Ricoh MP CW2200 wide format printer (County Tag A005289) from the county's fixed assets inventory.****

h. Meeting with FDOT Representatives:

Last Wednesday each Board member had the opportunity to meet with representatives from FDOT including Mr. Carter Johnson (Government Affairs Liaison), Mr. Colby Cleveland (Intermodal Systems Development Manager), and Mr. Tim Smith (Director of Transportation

Development). Are there any projects or grants that the Board would like staff to research and add to a future agenda for consideration?

****Board discussion and possible action or direction.****