



Board of County Commissioners - Regular Meeting

Tuesday, August 2, 2022 at 9:00 am

**34 Forbes Street, COURTHOUSE ANNEX, COMMISSION
MEETING ROOM**

*The Board of County Commissioners asks that all cell phones are turned off or placed on silent (vibrate) mode. **Any handouts (information) for distribution to the Commission must be submitted to the Board Secretary (Clerk's Office) or to the County Coordinator on or before the Thursday prior to that Tuesday's meeting. Failure to do so will result in your removal from the agenda or a delay of any action relating to your request until a future meeting.***

Meeting Information

The general public is welcomed in the commission meeting room for regular meetings, however, the Board of County Commissioners encourages the continued use of the livestream link or Zoom. Those wanting to view the meeting can use the livestream link <https://facebook.com/forgottencoasttv/> or go to Forgotten Coast TV's Facebook Page. You do not need a Facebook account to view Facebook live. The livestream feed will promptly start 5 minutes before the meeting commences. Those wanting to participate virtually during the meeting should use the Zoom log-in/call-in information provided below. There is a link to a list of videos and Getting Started Resources on the main "Agenda and Minutes" webpage for those unfamiliar with Zoom. If you are experiencing any issues with the livestream or Zoom, call (850) 653-9783 for assistance. Click [here](#) to join Zoom via computer or smart on the meeting date and time. If you do not have speakers or a microphone on your computer or prefer to call, you can dial in for audio. Call (301) 715-8592 or (312) 626- 6799 or (929) 205-6099 and enter ID number (814 9468 6880#). All attendees are muted by default.

If you would like to speak during the meeting in-person or via Zoom, you are required to complete the virtual speaker card

<https://www.franklincountyflorida.com/virtual-speaker-card/>. This card must be submitted to the County Commission Administrative Office prior to the start of the meeting in order for you to speak during the meeting.

During "Public Comments" you may comment on a non-agenda item or a non-action

item for up to 3-minutes when recognized by the Chairman.

You may also address the Commission on an agenda action item for one minute (which may change based on the number of speakers waiting to comment) during the meeting after a motion has been seconded and you are recognized by the Chairman.

*Once recognized by the Chairman, if you are on Zoom with a computer or smart device select the 'raise hand' icon. If you have dialed in to the meeting by phone press *9 to raise your hand, then *6 to unmute.*

Public engagement is important to us and use of Zoom for public participation is still a process for some. We appreciate your understanding.

- 1. Call to Order**
- 2. Prayer and Pledge**
- 3. Payment of County Bills**
- 4. Awards and Recognitions**
- 5. Public Comments**

This is an opportunity for the public to comment on a non-agenda or non-action agenda item. When you are recognized to be heard by the Chairman, please adhere to the 3-minute time limit.

- 6. Sheriff's Department - Renee Brannan (E911 Director) - Volunteer Fire Department Communication Discussion**

Department Directors Reports

- 7. Superintendent of Roads and Bridges - Howard Nabors**

Click [here](#) for report attachment.

- a. Informational Item**

- 8. Solid Waste Director - Fonda Davis**

- a. Informational Item**

- 9. Emergency Management Director - Pam Brownell**

- a. Informational Items**

- 10. Extension Office Director - Erik Lovestrand**

- a. Informational Items**

- 11. Library Director - Whitney Roundtree**

- a. Action Item: State Aid to Libraries Grant**

- 1) Requesting signatures for the 22-23 Florida State Aid to Libraries [grant agreement](#) and [certification](#) of library hours.

- b. Informational Items**

Other Reports

- 12. Building Official - Steve Paterson**

Mr. Paterson is asking the Board to remove Section 2 of [Ordinance 92-10](#) and Section 1.1 (o) and Section 13.1 (I-v) of [Ordinance 93-5](#). This will require Board action to

schedule public hearings to amend each ordinance.

13. Floodplain Administrator - Angela Lolley - CRS Update

14. Interim Airport Manager - Ted Mosteller

a. Informational Items

Presentations and Requests

15. Florida Housing Coalition - Gladys Cook - Housing Summit Update

County Staff & Attorney Reports

16. Fiscal Manager/Grants Coordinator - Erin Griffith

Click [here](#) for report attachments.

- a. BOARD ACTION: Dewberry Task Order - SGI Beach Parking Improvements**
- b. BOARD ACTION: Franklin County Airport as site location for aviation center - Project Pebble**
- c. BOARD ACTION: Florida's Great Northwest Membership**
- d. BOARD ACTION: Grant Amendment 2 Armory Fire Marshal Agreement**
- e. BOARD ACTION: SGI Boat Ramp Improvements Design Grant**
- f. Invoice for Fire Control Services from City of Carrabelle for Lanark / St. James Volunteer Fire Department**
- g. Board Action: Carrabelle Tax Increment District Expansion and Budget Update**

17. County Coordinator - Michael Morón

Click [here](#) for report attachment.

- a. Action Item: Evergreen JAT Review**
- b. Action item: Leslie Street Project**
- c. Discussion Item: Airport Master Plan**
- d. Action Item: LTPT Member Change**
- e. Action Item: ATV, UTV, Dirt Bike Trail**
- f. Discussion Item: BOCC Meeting Rules**
- g. Informational Item: Ethics Class**
- h. Informational Item: Fort Coombs Armory Project Update**
- i. Informational Item: Crosswalk at Carrabelle Beach Update**
- j. Informational Item: FAC Calendar Contest**
- k. Informational Item: Mediacom Rate Increase**

18. County Attorney - Michael Shuler

- a. Action Item: Property Purchase in Eastpoint**
- b. Action Item: Ferrovia Contract**
- c. Informational Item: Ordinance Restricting Parking on Public Property**

Commissioners' Comments & Adjournment

19. Commissioners' Comments

20. Adjournment

In accordance with Section 286.0105, Florida Statutes, any person who wishes to appeal

a decision made by the Franklin County Board of County Commissioners, with respect to any matter considered at the meeting, must have a record of the proceedings. He or she may need to ensure that a verbatim record of the proceedings is made.

Contact: Michael Moron, County Coordinator (michael@franklincountyflorida.com (850) 653-9783 x 155) | Agenda published on 08/01/2022 at 4:37 PM



MEETING DATE: August 2, 2022
NAME/DEPARTMENT/AGENCY: Howard Nabors, Road Department
TOTAL ATTACHMENTS: 10

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Road Department Board Report

Information Items

1. Detail of Work Performed and Material Hauled by District (see attached documents)



FRANKLIN COUNTY DEPARTMENT OF

Solid Waste & Recycling ❖ Animal Control ❖ Parks & Recreation

210 State Road 65
Eastpoint, Florida 32328

Tel.: 850-670-8167

Fax: 850-670-5716

Email: fcswd@fairpoint.net

DIRECTOR'S REPORT

FOR: The Franklin County Board of County Commissioners

DATE August 2, 2022

TIME: 9:00 A.M.

SUBJECT(S):

FOR BOARD INFORMATION:

July 14th –July 27th

RIGHT-OF-WAY DEBRIS PICKUP

Apalachicola	Eastpoint	St George Island	Carrabelle	Lanark	Alligator Point
92.08 TONS	70.66 TONS	11.1 TONS	-0- TONS	3.18 TONS	-0- TONS

RECYCLE MATERIAL HAULED

	Apalachicola	Eastpoint	St George Island	Carrabelle	Lanark	Alligator Point	St James
Cardboard	8.12 TONS	2.66 TONS	4.42 TONS	-0- TONS	-0- TONS	-0- TONS	.31 TONS

REQUESTED ACTION: None

Report to Board of County Commissioners

Date: August 2, 2022

Action Items:

Information Item:

1. 07/18/22 FROC Kick off training Session 2 attended virtually.
2. 07/18/22 Posted Poster Contest Entries to Facebook. Winner will be selected by the most likes.
3. 07/18/22 FEPA Quick Intros for General Session Webinar.
4. 07/19/22 Forwarded Email regarding training opportunity to FCSD and FCSB.
5. 07/19/22 Registered for New Flood Product Class from NWS for Aug 2.
6. 07/19/22 Edited the Budget Request for EOC and submitted to Erin.
7. 07/19/22 Pulled River Levels due to large amounts of rain. Verified no threat to Franklin County.
8. 07/19/22 Completed and mailed re-entry tags as requested by residents.
9. 07/20/22 Edited the Budget Request for EOC and resubmitted to Erin.
10. 07/20/22 Posted weather update to Facebook.
11. 07/20/22 Pulled River Levels due to large amounts of rain. Verified no threat to Franklin County.
12. 07/20/22 Reinstalled Antivirus Software on PC's. Ran virus scans due to issues with EOC Computers.
13. 07/20/22 Sent out Alert Franklin message regarding Widespread Showers and Storms.
14. 07/21/22 Attended Budget Hearing.
15. 07/21/22 Requested budget reports from Danny.
16. 07/21/22 Sent UID # to Teresa Warner per her request for EMPA & EMPG.
17. 07/21/22 Updated our Faith Based Contact Sheet. Will be planning a Faith Based Meeting in the near future.
18. 07/21/22 Sent items needed list to Danny and Deborah. This information is used for required reporting for Grants.
19. 07/21/22 Sent Reclass forms to Danny and Deborah.
20. 07/21/22 Shared Poster Contest Entries to Facebook.
21. 07/21/22 Shared NHC Weather Update to Facebook.
22. 07/22/22 Shared Disaster Preparedness Tip to Facebook.
23. 07/24/22 Shared Photos from G-205, CPR & First Aid Class to Facebook.
24. 07/24/22 National Suicide Prevention Lifeline, Beach Warning Flags, Plant Clinic from FCPL, Power Outage Tips, Shark week at FCPL, & Lightening Information to Facebook.
25. 07/25/22 Completed and mailed reentry tags as requested by residents.
26. 07/25/22 Started planning for CERT Class in Lanark Village.

27. 07/25/22 Printed and uploaded certificates for Classes IS144A and IS 19.22 for Jennifer Daniels.
28. 07/25/22 Shared NHC Weather Update, Severe Weather Safety, Beach Flag Warning System, Back to School Sales Tax Holiday, Heat Stroke, Hurricane Preparedness Webinar, Weather Stem, and Beat the Heat information to Facebook.
29. 07/25/22 Updated Schedule to include meeting with Red Cross.
30. 07/25/22 Completed and mailed re-entry tags as requested by residents.
31. 07/25/22 Updated the EOC Budget Book
32. 07/25/22 Sent items needed list to Danny. These are used to complete required reports for grants.
33. 07/25/22 Spoke to Erin regarding salaries. This information was needed to complete required reports for grants.
34. 07/25/22 Sent bills into Deborah and Danny for payment.
35. 07/25/22 Posted winner was posted to Facebook and all Kiosk.
36. 07/25/22 Completed monthly IPAWS required testing.
37. 07/26/22 Shared NWS Radar Information, Water Safety Tips, NHC Weather Update, & Flood Information to Facebook.
38. 07/26/22 Jennifer Daniels attended the Substantial Damage and Post Disaster Training for Floodplain Administrators Class/Webinar.
39. 07/26/22 Requested report showing entire fiscal year for the local portion of our budget.
40. 07/26/22 Sent an updated items needed list along with a reclass form to Danny and Deborah.
41. 07/26/22 Sent Meter Read to Harris Business Machines per their request.
42. 07/26/22 Submitted our quarterly reports for EMPG and EMPG-ARPA. Also submitted Closeout report for EMPG-ARPA.
43. 07/27/22 Set up everbridge scheduled messages to be sent out for FEPA Midyear.
44. 07/28/22 Shared NHC Weather Update to Facebook.
45. EOC staff are working to update slides to be pushed out on our digital kiosks located throughout the county.
46. EOC staff are updating the logistics plan including the Emergency Fuel Plan.
47. EOC Staff continue to update our Kiosks located throughout Franklin County with COVID Information along with Preparedness information for storms and disasters.

KIOSK LOCATIONS:

- Carrabelle – Franklin County Courthouse Carrabelle Annex
Carrabelle Chamber of Commerce
- Eastpoint – Carquest
- Apalachicola – Franklin County Emergency Management
Apalachicola Chamber of Commerce
Apalachicola Post Office

48. EOC Staff are verifying our SERT Emergency Sites including Disaster Recover Center's, County Staging Areas, County Points of Distribution, Sandbag Distribution Locations, etc.

49. EOC Staff are in the planning process for a WebEOC training for all persons who work the EOC during a disaster. This training will allow for ease of use of the WebEOC software during an event. Notices for this training will be sent out very soon.

Pamela Brownell

Pamela Brownell
Director



MEETING DATE: August 2, 2022
DEPARTMENT: UF/IFAS Franklin County Extension Program
TOTAL ATTACHEMENTS: None

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Informational Items

General Extension Activities:

1. Extension Director participated in the County's first budget workshop regarding the Extension Program's budget request for 2022/23 FY.
2. Extension Director participated in another ABSI Community Advisory Board meeting related to the FSU-led project in Apalachicola Bay.

Sea Grant Extension:

3. Extension Director participated in a regional planning meeting with Florida Sea Grant faculty and an FWRI biologist regarding a potential grant application for funds to focus on improving our data regarding selection of future scallop restoration sites.

4-H Youth Development:

4. Extension Director helped facilitate the placement of two posts at Kendrick park for the 4-H archery youth program. Posts support an archery curtain behind the targets to stop arrows from going beyond the target area. Thanks is due to Parks and Recreation Director, Mr. Fonda Davis, who worked with the Club leaders to place the posts in an appropriate location.

Family and Consumer Sciences:

5. Family Nutrition Program assistant continues to provide nutrition programing in local schools and with adult groups.

Agriculture/Home Horticulture:

6. Extension Director conducted multiple field visits on St. George Island, in Apalachicola, Eastpoint and Carrabelle during this period to assist homeowners on various issues including palm disease diagnosis, insect pest identification, and soil tests.
7. Extension Director met with the Facilities Manager in the SGI Plantation to assist with sampling protocol for palm trees suspected of Lethal Bronzing Disease. One sample was collected and sent for analysis and now facilities staff can conduct their own sampling when needed.
8. Extension Director participated in a webinar about research that has been conducted regarding the potential benefits of trunk injection with oxytetracycline in citrus to mitigate for citrus greening disease. Results look promising but it is still early in this field of study.



MEETING DATE: August 2nd, 2022
NAME/DEPARTMENT/AGENCY: Whitney Roundtree/Franklin County Public Library
TOTAL ATTACHMENTS: 2

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Action Items:

- 1) Requesting signatures for the 22-23 Florida State Aid to Libraries grant agreement and certification of library hours.

Informational Items:

FCCA VISTOR COUNT

JUNE - 1,563 (June 1st- June 27th, 2022)

JULY- 1,855 (June 28th- July 27th, 2022)

CARRABELLE JUNE '22 PROGRAM ATTENDANCE

Adult Programs: 8

Adult Attendance: 26

Children Programs: 7

Children Attendance: 32

CARRABELLE JULY '22 PROGRAM ATTENDANCE

Adult Programs: 6

Adult Attendance: 8

Children Programs: 7

Children Attendance: 85

FCCA JUNE '22 CHECKOUTS (Physical Materials)

AUDIO	12
BOOK	698
GRAPHIC	5
LAUNCHPAD	1
THINGS	2
VGM	2
VIDEO	238
W BOOKS	4

FCCA JULY '22 CHECKOUTS (Physical Materials)

AUDIO	13
BOOK	744
GRAPHIC	6
LAUNCHPAD	3
THINGS	3
VGM	3
VIDEO	267
W BOOKS	11

EASTPOINT VISTOR COUNT

JUNE- 1,086 (June 1st- June 27th, 2022)

JULY- 1,023 (June 28th- July 27th, 2022)

EASTPOINT JUNE CHECKOUTS (Physical Materials)

AUDIO	11
BOOK	711
GRAPHIC	10
THINGS	2
VGM	15
VIDEO	69
W BOOKS	7

EASTPOINT JULY CHECKOUTS (Physical Materials)

AUDIO	8
BOOK	721
GRAPHIC	17

THINGS 1
VGM 3
VIDEO 62
W BOOKS 5

EASTPOIN JUNE PROGRAM ATTENDANCE

Adult Programs: 6

Adult Attendance: 27

Children Programs: 4

Children Attendance: 42

EASTPOIN JULY PROGRAM ATTENDANCE

Adult Programs: 8

Adult Attendance: 35

Children Programs: 5

Children Attendance: 100

Library Events:

Eastpoint Branch

160 Hickory Dip Rd

Eastpoint, FL 32328

850-670-8151

August 2nd - Diabetes Awareness at 10:00 AM. Come and have all your questions answered about diabetes from a trained professional. No appointment necessary.

August 2nd - Book Chat at 1:30 PM. This is a monthly group that meets to discuss the current books they have been reading or maybe interested in reading. There is no set book for this group; the book of choice is up to the individual.

August 3rd – Hope Florida 9:00 AM- 4:00 PM. We’ve partnered with the Department of Children and Families to have a Care Navigator on site at Franklin County Public Library branches. **What’s a Care Navigator?** As part of Hope Florida – A Pathway to Prosperity, Care

Navigators provide one-on-one support to develop an individualized plan to help customers achieve economic self-sufficiency.

August 5th, 12th, 19th and 26th- Table Top and Board Game Club 3:00-4:00 PM. Join us every Friday afternoon for array of table top, board and card games. Bring your own games or borrow one from library's collection. We have something for all ages.

August 9th- Crafty Kidz Club at 2:00 PM- This is a group for children ages 6-10 that enjoy using their imagination to create beautiful works of art they can take home. This class will we will be making back to school craft stick picture frames. This is a free program and supplies are provided.

August 11th- DIY Paint Sample Calendar at 10:00 AM. Make your DIY calendar using just a few materials. This dry erase calendar is something you can use for years to come and never miss an appointment. Supplies will be provided. Registration is required as supplies are limited.

August 15th- Beaded Friendship Bracelets at 3:30 PM. Celebrate "National Friendship Day" by crafting your own beaded friendship bracelets at the Franklin County Public Library. This program is free and open to the public; supplies will be provided.

August 16th – Medicare Counseling at 10:00 AM. A trained SHINE volunteer will be available to provide, free, unbiased and confidential counseling and to answer general questions regarding Medicare, Medicare health plans and financial assistance with healthcare cost for seniors. Medicare materials will be available. SHINE (Serving Health Insurance Needs for Elders) is a Department of Elder Affairs program.

August 17th - Writers forum at 1:00 PM. Are you interested in becoming a writer? This group meets once a month to discuss new ideas and learn useful tips from local author, Dawn Radford.

August 23rd- Crafty Kidz Club at 2:00 PM- This is a group for children ages 6-10 that enjoy using their imagination to create beautiful works of art that they can take home. In this class we will be making animal themed headbands. This is a free program and supplies are provided.

August 25th- Craft and Learn with Big Bend Hospice at 3:00 PM. A representative from BBH will be onsite to discuss Hospice 101. During the discussion, you can create handmade

cards to be distributed to hospice patients in our area. This program is free and open to the public; supplies will be provided.

Carrabelle Branch

311 St, James Ave

Carrabelle, FL 32322

850-697-2366

August 2nd- National Coloring Day (all day). In honor of “National Coloring Day” the FCPL Carrabelle Branch will have adult and children’s coloring stations set up through out the library all day.

August 5th- Book Chat at 1:30 PM. This is a monthly group that meets to discuss the current books they have been reading or maybe interested in reading. There is no set book for this group; the book of choice is up to the individual.

August 5th, 12th, 19th and 26th- Table Top and Board Game Club 3:00-4:00 PM. Join us every Friday afternoon for array of table top, board and card games. Bring your own games or borrow one from library’s collection. We have something for all ages.

August 6th, 13th, 20th & 27th- Plant Clinic at 11:00 AM-1:00 PM. This program is hosted by the Franklin County Master Gardeners. If you have any concerns or questions about your garden and plants this is the place to find the answers.

August 9th- Recycled Book Page Flower Craft at 11:00 AM. In honor of “National Book Lovers Day” we will be hosting a recycled book page flowers craft. Bring an old book or borrow one from our donation shelf as we transform old pages into a beautiful bouquet. This event is free and open to the public.

August 9th- Cartography Discussion at 2:00 PM. Mike Pace with the Lost Treasure Vintage Art Gallery of Carrabelle will be discussing 500 years of European map making. This event is free and open to the public.

August 15th- Beaded Friendship Bracelets at 3:30 PM. Celebrate “National Friendship Day” by crafting your own beaded friendship bracelets at the Franklin County Public Library. This program is free and open to the public; supplies will be provided.

August 17th – Hope Florida 9:00 AM- 4:00 PM. We’ve partnered with the Department of Children and Families to have a Care Navigator on site at Franklin County Public Library branches. **What’s a Care Navigator?** As part of Hope Florida – A Pathway to Prosperity, Care Navigators provide one-on-one support to develop an individualized plan to help customers achieve economic self-sufficiency.

BCC Report for August 02, 2022 from the airport:

Good Morning Commissioners, Again--most of my report this morning is lots of FYI:

- a) Projects and issues addressed in previous meetings are still ongoing--Master Plan, Flight Obstruction, Fuel Farm, Drainage, Equipment repair/shelter, Apron Rehab, Airport Managers office, T/Box hangars, Leases, Industrial Park, Roof concerns, etc. etc.
- b) **Continue lots of mower equipment problems. You can almost see the grass growing!!!**
- c) **Tim Butler hauled excess dirt from the Kasper Lease site to sink holes out on the field.**
- d) **The 5520/542 blew another hydraulic cylinder—thus presenting more dirt leveling problems. Plan to take the cylinder to Tallahassee Friday—for repair.**
- e) **The 110 is still in the shop—due back soon.**
- d) **Pre-bid Conference's are scheduled for Thursday August 4th for the Fuel Farm and Obstruction Projects at the FBO Conference Room.**
- e) **Questions/discussion?**

Respectfully,
Ted Mosteller



MEETING DATE: August 2, 2022
NAME/DEPARTMENT/AGENCY: Erin Griffith, Fiscal Manager/Grants Coordinator
TOTAL ATTACHMENTS: See Attached

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a. BOARD ACTION: Dewberry Task Order – SGI Beach Parking Improvements

At the April 5th, 2022 meeting, the Board approved submitting a draft spending plan to Treasury for the American Rescue Plan Funds. In that plan, approximately \$350,000 had been set aside to address Beach Parking Improvements. As St. George Island had a lot of overflow issues during peak season county staff asked county engineers Dewberry for assistance to design, permit, develop bids specifications and CEI services to construct a parking area along the expansive Gulf Beach Drive right-of-way between West 1st Street and Chili Boulevard as the Phase I Parking Improvements. This area is adjacent to the existing parking area for Lighthouse Park and is centrally located in the commercial district.

Board Action to approve and authorize the chairman to sign the attached task order for county engineers Dewberry & Associates for \$16,450 for the design, permitting, bid specs and CEI for the West 1st Street and Chili Boulevard phase I beach parking improvements.

b. BOARD ACTION: Franklin County Airport as site location for aviation center – Project Pebble

Last week with assistance from Opportunity Florida, Franklin County submitted a proposal to Florida's Great Northwest for Project Pebble. Florida's Great Northwest is a regional economic development organization for the 12-county region of Northwest Florida. The proposal highlights Franklin County's strengths for consideration among other Northwest Florida Counties for the relocation of a 100,000 square foot airplane repair and rehabilitation building.

Board Action to approve the submission of the attached proposal for consideration to Florida's Great Northwest for Project Pebble.

c. BOARD ACTION: Florida's Great Northwest Membership

Franklin County is not currently a member of Florida's Great Northwest but nine of the twelve counties in the service area are. As Florida's Great Northwest has access to many leads and marketing opportunities for economic development, would the Board like to consider becoming an investor member of Florida's Great Northwest at an annual support level of \$1,000.

Board Action to approve investor membership with Florida's Great Northwest for assistance, promotion and advocacy of economic opportunities in the region.

d. BOARD ACTION: Grant Amendment 2 Armory Fire Marshal Agreement

The State Fire Marshal's office has sent an amendment to the Fort Coombs Armory Fire Sprinkler grant. This amendment, which is attached, incorporates the construction contract with Cook Brothers, Inc. into the agreement between Franklin County and the Division of Financial Services.

Board Action to approve and authorize the chairman to sign the attached amendment 2 for the Armory Fire Marshal Grant.

e. BOARD ACTION: SGI Boat Ramp Improvements Design Grant

At the last meeting, the board opened responses to the request for proposals for the SGI Boat Ramp Improvements Project. The RFP was for services relating to the design and permitting of a wave attenuation device and a boat loading dock on the seawall outside of the existing launch basin. These improvements will protect the existing boat launch basin and provide a place to tie up vessels while the vehicles and trailers are parked or retrieved. Dewberry Engineers was the sole respondent to the request and staff has reviewed the proposal and recommends acceptance. The work will be completed at a cost of \$85,000 with \$80,000 being reimbursed by the FWC Boating Improvement Design Grant and \$5,000 paid by the County's Boating Improvement Fund.

Board Action to approve and authorize the chairman to sign the attached proposal for the design improvements at the SGI Boat Ramp.

f. BOARD ACTION: Invoice for Fire Control Services from City of Carrabelle for Lanark / St. James Volunteer Fire Department

Franklin County has received the first invoice from the City of Carrabelle for fire control services rendered through June 30th, 2022. The invoice totaled \$1,770 and follows the rates established by the agreement dated May 9th, 2022 between the City of Carrabelle and Franklin County (\$160 per response for personnel and \$90 per truck on scene). The attached invoice will be paid from the Lanark/St. James Fire District's MSBU proceeds.

Board action to approve and authorize the payment of the first invoice to the City of Carrabelle for response efforts. As per instruction, all payments on behalf of the district will be presented to the Board for approval during this transitional period.

g. Board Action: Carrabelle Tax Increment District Expansion and Budget Update

Last week, the Property Appraiser's Office was contacted by the City of Carrabelle with an inquiry on the status of a second TIF (tax increment form) for their budget process. The Property Appraiser's Office had no prior knowledge that the City had extended and expanded their existing CRA to include approximately another 513 parcels, almost double the number of parcels included in the original CRA. Upon discussion and review by County Attorney Michael Shuler and City Attorney Dan Hartman, evidence was provided that a notice of intent had been sent to multiple offices last June although the notice itself may have only been addressed to the Franklin County Tax Collector's Office instead of the taxing authority. After review by the Property Appraisers Association of Florida's legal counsel Loren Levy, the Property Appraiser was instructed to go ahead and make the change establishing 2021 as the benchmark taxable value for the expanded CRA. On Friday, the Property Appraiser amended the DR-420 Forms Package and this amount will result in an increase of \$13,564 to the transfer to the City of Carrabelle's Redevelopment Trust Fund. The preliminary millage to go out on the County TRIM notices will remain as initially reported at 5.4707 mills, which is also the current millage rate.

Board Action to accept the correction to the budgeted transfer to the Carrabelle Redevelopment Trust incorporating the CRA expansion.

Franklin County
Board of County Commissioners
County Coordinator's Report
August 2, 2022

a. Action Item: Evergreen JAT Review

Since the pay plan was implemented last year, there have been a handful of county employees that have expressed their discontent, to both staff and commissioners, with their classification status in the plan. With that in mind, I've asked Evergreen Solutions for a proposal that would have them re-administer the survey, evaluate the county employee responses, and provide, if needed, updated recommendations on job classifications. Evergreen will send a representative to interview employees that have questions or concerns with their current pay plan classification. The total cost for this re-evaluation is \$7000.

Board action to engage Evergreen Solutions, for a total cost of \$7000, to complete a re-evaluation and confirmation of the classifications within the pay plan for County employees.

b. Action Item: Leslie Street Project

Recently, the County received \$248,127 from the City of Apalachicola as a reimbursement of CRA funds. Mayor Brenda Ash and City Manager Travis Wade asked if the County would be willing to use those funds to assist with repairing and reopening Leslie Street, which is in the City's CRA district. The plan is to have the County reimburse the City of Apalachicola, with proper documentation, up to \$248,127 for engineering and construction. The City will use its staff to do as much of the repairs as possible to reduce construction cost and as their in-kind contribution. Attached to my report is a City of Apalachicola's approved Dewberry Professional Services Proposal for surveying, design, permitting and contract administration for Leslie Street repairs. Once this has been completed, an estimate for the construction cost will be presented to this Board for consideration.

Board action to authorize reimbursement of up to \$16,467.50 to the City of Apalachicola for surveying, design, permitting, and contract administration for Leslie Street repairs.

c. Discussion Item: Airport Master Plan

The County has received the Final Draft AAF Master Plan Update documents which includes all comments provided by the Board during last year's presentation. You will receive links to these documents later this afternoon for your review and comments. Links to these documents, that may include Commissioner's comments as mark-ups, will be on the County's website on August 15th until September 15th for public review and comments. At your September 20th regular meeting, the Final Draft AAF Master Plan

Update documents, with comments, will be presented for your approval and submission.

Board discussion.

d. Action Item: LTPT Member Change

At your July 5th regular meeting the Board appointed members to the Local Technology Planning Team. One of the members appointed was Mr. David Walker, Weems CEO, however, Ms. Myrtis Wynn, who serves on the Weems Board of Directors, recently expressed her interest on serving on the LTPT Board. Mr. Walker doesn't have any issue with allowing Ms. Wynn to serve on this Board in his place, and Commissioner Lockley supports this change.

Board action to appoint Ms. Myrtis Wynn as the District Three representative to the Local Technology Planning Team.

e. Action Item: ATV, UTV, Dirt Bike Trail

Recently, Commissioner Ward contacted the Florida Forest Service about designating the Bear Creek area as an ATV, UTV, dirt bike trail. The commissioner explained the positive benefits this trail would present for children living in the county and pointed out that little effort is needed for the creation of new trails as there are trails already in existence that can be used with some or no maintenance. Commissioner Ward also pointed out that use of the trails would perhaps reduce illegal dumping in that area and suggested looking into the T. Mark Schmidt off-highway Vehicle Safety and Recreation Act and Grant for funding. If the Board supports this idea, I suggest a letter of support to the Forest Service and encourage any organized ATV, UTV, dirt bike groups to send letters to the Forest Service supporting this project.

Board discussion and possible action.

f. Discussion Item: BOCC Meeting Rules

Last week you should have received a draft copy of the Rules of Procedures for Meetings. The Chairman would like each of you to review these rules and forward your questions, suggestions, or comments so that a final draft of these rules could be adopted at a future meeting.

Board discussion.

g. Informational Item: Ethics Class

Your Ethics Class will be on Saturday, September 24th starting at 9 a.m. presented by Attorney Jennifer Shuler. The County's constitutional officials and the Cities of Apalachicola and Carrabelle commissioner will be invited to participate. If this date presents a schedule conflict, let me know as soon as possible.

h. Informational Item: Fort Coombs Armory Project Update:

On Friday Mr. Mark Curenton attended a progress meeting at the Armory and the following is his report. "The contractors have about finished with scraping the loose paint and priming all the white interior surfaces. Next week they should have the

environmental testers come in and verify that they have cleaned up all the lead dust. Within the next few weeks, they should start work on the fire sprinklers. It looks like they are running ahead of schedule for the project.”

i. Informational Item: Crosswalk at Carrabelle Beach Park Update

County staff has received a fully executed FDOT contract for the installation of a crosswalk just east of Carrabelle Beach Park. The crosswalk will be installed during the resurfacing of Highway 98 between Eastpoint and Carrabelle River FDOT project.

j. Informational Item: FAC Calendar Contest

The Florida Association of Counties 2023 Calendar Photo Contest is now open. This year’s theme “Keep Calm & Love Water” will allow Franklin County to show off our most precious resource. As usual, I’ve forwarded this project to your Mr. John Solomon, your TDC Administrator, that will submit photos on behalf of the County prior to the August 19th deadline. If you have photos that meets the requirement and would like submitted, do not hesitate to contact Mr. Solomon.

k. Informational Item: Mediacom Rate Increase

Attached to my report is a rate increase letter from Mediacom. The rate increases apply to television packages and equipment.

From: Thomas Shuler mshuler@shulerlawfl.com

Subject: Atty. Report

Date: August 1, 2022 at 8:35 AM

To: Ricky Jones ricky@franklincountyflorida.com, Bert Boldt bert@franklincountyflorida.com, Noah Lockley Jr noah@franklincountyflorida.com, Smokey Parrish smokey@franklincountyflorida.com, Jessica V. Ward jessica@franklincountyflorida.com, Michael Moron michael@franklincountyflorida.com, Jessica Gay jgay@franklinclerk.com

TS

Dear Commissioners:

I have a family emergency [REDACTED], so I am sending this brief email in lieu of the usual report. I will be at the meeting tomorrow.

1. Property Purchase in Eastpoint: The appraisal has not been received and tomorrow is the last meeting of the board prior to the expiration of the due diligence period on August 8th, next Monday. The Seller has refused my request to extend the due diligence period. I need board action authorizing the chairman to cancel the contract if the appraisal does not arrive by the deadline.

2. Board Action to authorize the chairman to sign the contract with Ferrovial. This the contract that provides \$10k for bridge clean up services.

3. The ordinance for removal of cars, RV's, etc being used as residences from public property will be heard at your second meeting in August.

-Michael

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This office does not provide tax advice. You should consult with an accountant or CPA for advice on taxes.