

**FRANKLIN COUNTY BOARD OF COUNTY COMMISSIONERS  
REGULAR MEETING  
COURTHOUSE ANNEX, COMMISSION MEETING ROOM  
SEPTEMBER 6, 2022  
9:00 AM  
MINUTES**

Commissioners Present: Ricky Jones-Chairman, Bert Boldt, II-Vice-Chairman, Noah Lockley, Joseph Parrish, Jessica V. Ward  
Others Present: Michele Maxwell-Clerk of Court, Michael Shuler-County Attorney, Michael Moron—County Coordinator, and Jessica Gay-Deputy Clerk to the Board

**1. Call to Order**

Chairman Jones called the meeting to order.

**2. Prayer and Pledge**

Commissioner Ward led the Board in prayer followed by the Pledge of Allegiance.

**3. Approval of Minutes**

**On a motion by Commissioner Parrish, seconded by Commissioner Boldt, and by a unanimous vote of the Board present, the Board approved the FCBCC Regular Meeting Minutes from 8/16/2022. Motion carried 5-0.**

**4. Payment of County Bills**

**On a motion by Commissioner Lockley, seconded by Commissioner Ward, and by a unanimous vote of the Board present, the Board approved the payment of County Bills. Motion carried 5-0.**

**5. Public Comments**

Mr. Rudy Ming spoke to the Board about beach renourishment and said he is not looking forward to a park out there. He noted that over Labor Day weekend beach parking was a little hectic and full but only one vehicle was tagged for illegal parking. Would be nice if there were some types of fines included for illegal parking.

Mr. John Berry spoke to the Board via Zoom. Said he did some research with regards to the leave no trace. He would like to focus on volunteer fire departments. Contract fire departments found on June 4, 1994, meeting, previously county attorney stated, the county has contracted with each fire district volunteer fire department. I would assume that meant that there are contracts somewhere in his records. Also, I'd like to know if MSBU funds are public funds. We had a conversation with Chairman and Attorney Shuler, and he stated they are public funds. Is MSBU strictly to provide fire protection and EMS? If so, how are these funds protected from lawsuits? Are attorney fees and retainers considered expenditures? Requested status of Lot 5 and Lot 3. Also is this purchase still needed for the Alligator Drive relocation. Are there plans to see how this relocation takes place? He noted there is a \$2.5 million plus liability suit against the Alligator Point fire department.

Ms. Debi Jordan spoke to the Board via Zoom. She noted she did not see information on today's agenda regarding the Lanark Unit fire coordinator update, Lanark Village special district ordinance, or the so-called review committee. She commented that she had concerns about what looked like a close relationship between Commissioner Boldt and the one person on the committee. She would request Commissioner Boldt recuse himself from voting on any action items on this matter. She commented that in a letter from the fire chief it was stated as though the entire community came together to form the committee. She did not believe this to be the case, as some did not even know about the meeting. She would like to see the tens of thousands of ballots that were collected if so. She noted that she would like to see some resolution to these issues.

## **Directors Reports**

### **6. Superintendent of Roads and Bridges – Howard Nabors**

**Mr. Nabors gave a brief update on his department.**

Commissioner Parrish asked how we are doing on inmates. He said that he has tried to explain in the upcoming budget you plan to buy a smaller tractor that can help maintain the ditches. Mr. Nabors said that is correct, Mr. Polous and I are going in half. Mr. Nabors said he had eight inmates this morning. Commissioner Parrish noted that is not what we are looking for, but we will take whatever we can get. Thanked him for the information.

### **7. Solid Waste Director – Fonda Davis**

Mr. Davis gave an update that Kings Plumbing has completed the plumbing on the pumps, and they are now waiting on Cates to do the electrical. Commissioner Ward said a couple of weeks back she had asked for the annex in Carrabelle to be cleaned up. Commissioner Ward said she would like the regular maintenance staff to clean the annex a couple of days a week, or maybe once every couple of weeks. Mr. Moron said he believes it had fallen off, due to the inmate shortage, but he will check with Mr. Shane and have him get on it. Commissioner Boldt inquired about the additional fee Waste Management would be charging. Asking if it was beginning this month. Mr. Davis confirmed that it was. Chairman Jones noted we may need to start over with the shrubs, there were a couple of snakes bedded up.

### **8. Emergency Management Director – Pam Brownell**

#### **1. 2022-2023 EMTG Grant**

**On a motion by Commissioner Parrish, seconded by Commissioner Ward, and Commissioner Lockley, and by a unanimous vote of the Board present, the Board approved the 2022/2023 EMPG grant in the amount of \$53329.00.**

Commissioner Lockley inquired about the amount and usage of the funds. Mrs. Griffith said the state grant is about \$100k and the federal grant is about \$50k. They are both used to offset the salaries for the office.

**Motion carried 5-0.**

#### **2. Management Contract**

**On a motion by Commissioner Ward, seconded by Commissioner Lockley, and by a unanimous vote of the Board present, the Board approved the contract extension with Management Experts (EOC contractor) for one more year.**

**Motion carried 5-0.**

**9. Extension Office Director – Erik Lovstrand**

Mr. Lovstrand had no action items. Commissioner Boldt asked if there was any spread of the palm tree disease. Mr. Lovstrand said he sent in one sample from Apalachicola and one from St. George Island, and both were negative. He noted he has seen trees with symptoms, but they haven't been tested due to the \$75 fee.

**Mr. Moron presented the following item from his report at this time.**

**4. Action Item: JAG Program Funds**

A couple of weeks ago, Mrs. Ginger Coulter (Sheriff's Finance Officer) requested a letter as part of the FDLE grant application for the Sheriff's Drug Investigation Office program. This letter, along with similar letters from the cities, is submitted to FDLE annually but had a deadline prior to today's meeting. So, I asked the Chairman to sign with anticipation that the Board would ratify his signature.

Board action to ratify the Chairman's signature on the FDLE grant application letter.

**On a motion by Commissioner Ward, seconded by Commissioner Parrish, and by a unanimous vote of the Board present, the Board ratified the Chairman's signature on the FDLE grant application letter. Motion carried 5-0.**

**Other Reports**

**10. Sheriff's Finance Officer - Ginger Coulter - FDLE Grant**

**Mr. Moron presented the following report from his report at this time.**

**4. Action Item: JAG Program Funds**

A couple of weeks ago, Mrs. Ginger Coulter (Sheriff's Finance Officer) requested a letter as part of the FDLE grant application for the Sheriff's Drug Investigation Office program. This letter, along with similar letters from the cities, is submitted to FDLE annually but had a deadline prior to today's meeting, so I asked the Chairman to sign with the anticipation that the Board would ratify his signature. Board action to ratify the Chairman's signature on the FDLE grant application letter.

**On a motion by Commissioner Ward, seconded by Commissioner Parrish, and by a unanimous vote of the Board present, the Board ratified the Chairman's signature on the FDLE grant application letter. Motion carried 5-0.**

**1. Action Item: Certificate of Criminal Justice Narcotics FDLE Grant**

**On a motion by Commissioner Ward, seconded by Commissioner Parrish, and by a unanimous vote of the Board present, the Board approved the Certificate of Criminal Justice Narcotics for the FDLE Grant. Motion carried 5-0.**

**11. TDC Administrator - John Solomon**

- 1. On August 24<sup>th</sup> the TDC Board approved for recommendation to the County Commission the 2022-23 Promotion and Museum Grants. A total of \$174,000 was requested by events and museums in Franklin County leaving \$54,000 in the budget for this category. Every organization that entered an application qualified for the grants and has been recommended for approval by the TDC Board.

**On a motion by Commissioner Ward, seconded by Commissioner Boldt, and by a unanimous vote of the Board present, the Board approved the TDC Board's recommendations for the 2022-23 Promotion and Museum Grants. Motion carried 5-0.**

2. On August 24<sup>th</sup> the TDC Board approved to recommend awarding the Crooked River Lighthouse Museum \$20,620 from the Museum Grants Projects category to construct fencing around the property and replace the air conditioning that is not working. This is a reimbursable grant.

**On a motion by Commissioner Ward, seconded by Commissioner Boldt, and by a unanimous vote of the Board present, the Board approved the TDC Board's recommendation to award the Crooked River Lighthouse Museum \$20,620 from the Museum Grants Projects category to construct fencing and replace the air conditioning as described above. Motion carried 5-0.**

3. On August 24<sup>th</sup> the TDC Board approved to recommend \$23,380 to complete the Armory sprinkler system and painting project.

**On a motion by Commissioner Ward, seconded by Commissioner Boldt, and by a unanimous vote of the Board present, the Board approved the TDC Board's recommendation to allocate \$23,380 to complete the Armory sprinkler system and painting project. Motion carried 5-0.**

4. **On August 24<sup>th</sup> the TDC Board approved and recommended the purchase of another piece of property in Eastpoint.**

**On a motion by Commissioner Ward, seconded by Commissioner Boldt, and by a unanimous vote of the Board present, the Board approved the recommendation of the TDC Board to purchase another piece of property in Eastpoint.** Chairman Jones noted that this will be done just like all other purchases. It will go through the process with Attorney Shuler. **Motion carried 5-0.**

Chairman Jones after the channel has been dredged, the idea is to make it larger, additional parking, put a boardwalk on the water, something nice for people who visit and live here.

#### **Informational Items:**

1. Lafayette Pier Pavilion has been completed and the project came in under budget. We are working with the City of Apalachicola to hold a ribbon cutting in the near future. The Board will be notified once it has been scheduled.
2. The collections for the month of April 2022 were \$281,271.
3. The collections for the month of May 2022 were \$351,652.
4. The collections for the month of June 2022 were \$569,447, the highest amount ever collected in one month.
5. On August 24<sup>th</sup> the TDC board approved the replacement of all the county entrance signs.
6. On August 24<sup>th</sup> the TDC started the creation of a 3-year project worksheet. It lists projects the TDC may like to see accomplished or started within the next few years. This is a living document, and nothing is set in stone. Things can be added or deleted at any time as most of these, if not all, must be approved by the County Commission before becoming a reality. The Commission is also part of the document and any project ideas that can be funded by the TDC that are allowed by state statute can be added to the list.
7. On August 31<sup>st</sup> the Franklin County TDC attended the VISIT FLORIDA Governors Conference. The Franklin County TDC Team, which includes the County Commission, the TDC Board of Directors, the TDC vendors, partners, and everyone that works in the

hospitality industry in Franklin County, won two Tourism Marketing Awards. These awards make six Flagler tourism awards the Franklin County TDC has earned in the last three years.

- The Silver Flagler Award for Mixed Media for Florida's Forgotten Coast Florida You Remember Campaign.
- The Bronze Flagler Award for Rural County Marketing for How to Forgotten Coast Like a Local Web Series.

Mr. Moron presented the following item from his report at this time.

**8. Discussion Item: Armory Update**

Last week Mr. Mark Curenton (County Planner) attended a project progress meeting at the Armory. Mr. Curenton reported that the contractor has started the installation of the piping for the fire sprinkler system. He estimates that the contractor is about two weeks ahead of schedule so the project should be completed by February 8, 2023. Is the Board ready to authorize Attorney Shuler to begin the process of creating an agreement for TDC to manage Armory rentals?

**On a motion by Commissioner Boldt, seconded by Commissioner Parrish, and by a unanimous vote of the Board present, the Board authorized Attorney Shuler to begin the process of creating an agreement for TDC to manage Armory rentals. Motion carried 5-0.**

Mr. Moron read the following informational item from his report at this time.

**13. Informational Item: Agenda Search Feature**

Last week, I sent you a link to the new Agenda Search Feature for the County's website. Once uploaded to the website, anyone will be able to search, with a specific keyword, past meeting agendas and minutes. I would like to thank 2K Web group for their patience and hard work on this project. If you are comfortable with this new feature, I would like to have it uploaded to the website this week.

**12. Interim Airport Manager – Ted Mosteller**

Mr. Mosteller had no action items on his report.

The Board moved to the following item on the agenda at this time.

**RFP/RFQ/Bid Opening**

**14. FUEL FARM REPLACEMENT at APALACHICOLA REGIONAL AIRPORT, FRANKLIN COUNTY, FLORIDA**

Mr. John Collins from AVCON opened the packages. Mr. Collins said they already have FDOT funding for this project and will provide a full recommendation at the next board meeting. He noted the contract will be ready to present to the contractor at that time. Mr. Collins noted that the bid specs asked for 11 different alternates. He said he would read the base bid and first alternate to preserve time. However, he would give a detailed bid tabulation at the next meeting.

**Coastline Clearing & Development, LLC**

**Bid Bond included**

**Base Bid: \$278,500**

**Alternate A: \$166,500**

FCBCC Regular Meeting

September 6, 2022

Page | 5

\*Mr. Collins noted that Alternate A would be the east side of the runway, the north half of that.

**Collins Land Services, Inc.**

**Bid Bond included**

**Base Bid: \$138,500**

**Alternate A: \$83,350**

**On a motion by Commissioner Ward, seconded by Commissioner Boldt, and by a unanimous vote of the Board present, the Board approved releasing the bids to Mr. Collins with AVCON for review and recommendation back to the Board. Motion carried 5-0.**

Commissioner Lockley asked if the bids included mobilization of all of their equipment due to the difference in the bid amounts. Mr. Collins noted that was part of the bid request and that they have worked with them (Collins Land Services, Inc.) before and have been very happy with their performance.

Mr. Collins noted that they did not receive any bids on the fuel farm project. He said two contractors gave feedback that they were just too busy. You have to have specific qualifications for the fuel installation, so we may have to advertise out of state.

**Commissioner Ward made a motion to re-advertise the fuel farm project out of state, seconded by Commissioner Boldt. Motion carried 5-0.**

Mr. Moron presented the following item from his report at this time.

2. Action Item: Airport Land Swap

As the Board is aware, staff and Mr. John Collins of AVCON have been working with FAA to arrange a land swap at the airport for the new EOC. The FAA is asking the county to order appraisals on both parcels to establish fair market value, and to verify that the parcel trade will be of equal value. Board action to authorize appraisals on both parcels that will be swapped for the new EOC.

**On a motion by Commissioner Parrish, seconded by Commissioner Lockley, and by a unanimous vote of the Board present, the Board authorized appraisals on both parcels that will be swapped for the new EOC. Motion carried 5-0.**

3. Action Item: FDOT Airport Agreement

As reported to you some months back, with the assistance of Mr. John Collins of AVCON, the County was able to use \$600,000 of FDOT funds as a match for the airport apron rehabilitation project. This is a multi-phase project with a total estimated cost of about \$6M. For your approval today, I have an FDOT amendment to the public transportation grant agreement for \$600,000 for that project, which along with an additional \$779,771 of FDOT funds and \$600,000 of FAA funds, there is \$1,979,711 for this phase of the project. Board action to authorize the Chairman's signature on the amendment and required resolution for this phase of the airport apron rehabilitation project.

**On a motion by Commissioner Boldt, seconded by Commissioner Ward, and by a unanimous vote of the Board present, the Board authorized the Chairman's signature on the amendment and required resolution for this phase of the airport apron rehabilitation project. Motion carried 5-0.**

The Board recessed at 9:58 am and reconvened at 10:11 am.

Chairman Jones shared the new search feature on the website with the Board.

The Board moved to Mrs. Griffith's report at this time.

### **Presentations and Requests**

- 13. Mary Swoope - Duke Energy - Site Readiness Update**  
*Deferred to later in the meeting.*

### **RFP/RFQ/Bid Opening**

- 14. FUEL FARM REPLACEMENT at APALACHICOLA REGIONAL AIRPORT, FRANKLIN COUNTY, FLORIDA**  
*Item addressed earlier in the meeting.*

**OBSTRUCTION REMOVAL at APALACHICOLA REGIONAL AIRPORT, FRANKLIN COUNTY, FLORIDA**  
*Item addressed earlier in the meeting.*

### **County Staff & Attorney Reports**

- 15. Fiscal Manager/Grants Coordinator – Erin Griffith**

**1. BOARD ACTION: Island View Park Repairs – Time Extension Change Order**

The FEMA-funded repairs of Island View Park are underway. The project is progressing quickly with the exception of supply chain delays for the vinyl sheet pile material and composite decking. Board action to approve the attached no-cost time extension change order which will extend the substantial completion date to October 26<sup>th</sup>.

**On a motion by Commissioner Lockley, seconded by Commissioner Parrish, and by a unanimous vote of the Board present, the Board approved the attached no-cost time extension change order which will extend the substantial completion date to October 26<sup>th</sup>. Motion carried 5-0.**

**2. BOARD ACTION: Coastal Partnership Initiative Grant Application Indian Creek**

The application window for the Florida Department of Environmental Protection's Coastal Partnership Initiative Grant Program opened on September 1<sup>st</sup> and will close on October 31<sup>st</sup>. The program provides assistance with working in waterfront areas. Indian Creek Park has (6) commercial dockage slips included in the management plan on file with the Florida Communities Trust (the entity which provided the funds to acquire the park). At the time of acquisition, the four existing commercial crabbers were grandfathered in as tenants. At this time, only two of the original crabbers remain and they have since moved from the unimproved slips at the head of Indian Creek to the two slips closest to the ramp. Mark Curenton has contacted FDEP and the construction of approximately 50' of dock finger piers at the head of the creek would be eligible for up to \$30,000 in design and permitting assistance through the program with a 100% match requirement which could be met with a variety of in-kind services, rental revenues, and repair funds. A site overview of Indian Creek is included as an attachment to this report for reference. Board action to approve the application for design and permitting assistance for the commercial dockage at Indian Creek.

**On a motion by Commissioner Ward, seconded by Commissioner Boldt, and by a unanimous vote of**

FCBCC Regular Meeting

September 6, 2022

Page | 7

**the Board present, the Board approved the application for design and permitting assistance for the commercial dockage at Indian Creek.**

**3. BOARD ACTION: Consolidated Solid Waste Grant Agreement**

Attached is the annual consolidated solid waste grant agreement. The grant award is \$93,750. This annual operating grant helps to offset some of the costs associated with the Solid Waste Department by providing funds for some fuel expenses, tire and hazardous waste disposal charges, and testing fees. Board action to approve and authorize the Chairman to sign the attached Consolidated Solid Waste Grant Agreement.

**On a motion by Commissioner Parrish, seconded by Commissioner Lockley, and by a unanimous vote of the Board present, the Board approved and authorized the Chairman to sign the attached Consolidated Solid Waste Grant Agreement. Motion carried 5-0.** Mrs. Griffith noted that the funding for this grant has decreased over the years, and at one time it was \$277K a year. **Motion carried 5-0.**

**4. BOARD ACTION: Survey Order, Title Search and Attorney Opinions for Commencement Documentation for FRDAP Grant Projects**

The two fully executed FRDAP grant agreements have been received back from FDEP for the SGI Playground Improvements and the Improvements at Vrooman Park. The next step is for the county to complete the commencement documentation checklist which will require current boundary surveys and a title search with opinions for both locations. Once the commencement documentation is provided to FDEP, the Department will issue a written authorization to commence construction. Proposal specifications are being developed at this time for the SGI Playground and Dewberry Engineers is developing a task order for the design and bid specifications for the drainage and access ramp construction at Vrooman Park.

Board action to order updated surveys and the necessary title search and opinion for both park locations for FRDAP commencement documentation.

**On a motion by Commissioner Ward, seconded by Commissioner Lockley, and by a unanimous vote of the Board present, the Board approved ordering updated surveys and the necessary title search and opinion for both park locations for FRDAP commencement documentation. Motion carried 5-0.**

**5. BOARD INFORMATION: Duke Energy Foundation Economic Development Grant**

Grant applications were due July 8<sup>th</sup> for the Duke Energy Foundation's Economic Development Grant Program. Duke Energy's Foundation offers assistance by funding strategy and marketing initiatives to foster economic development in the communities in which they serve. Franklin County submitted a grant application for \$25,000 in assistance for the development of a County Strategic Plan for Economic Development and received notification in late August that Duke Energy has funded the request. This plan will focus on areas such as business climate, workforce development, quality of life, infrastructure, workforce stabilization/diversity, and tourism. This plan will enhance Franklin County's marketability as a quality base for a variety of businesses and outline ways in which local government can do a better job of supporting and promoting existing local businesses. The Duke Energy Foundation has been sent an invoice and representatives will come to the next meeting (schedules permitting) to present the county with a check.

**6. BOARD INFORMATION: Misc. Project Updates**

**7. BOARD INFORMATION: Reminder of 1<sup>st</sup> Public Hearing for the County Budget at 5:15**

**16. County Coordinator – Michael Morón**



### **1. ACTION ITEM: Land Management Plan**

Mr. Mark Curenton, County Planner, recently received a notice from the Division of State Lands that Franklin County did not send in its updated land management plan for the old DOT building in Carrabelle, which the County leases from the State. Attached to my report is the updated plan prepared by Mr. Curenton. He has tried to keep the County's commitments to a minimum but did state that repairs would be done to the gable and fascia, the vegetation around the building would be trimmed, and eventually repair and reroof the two open sheds on the property. Some of this work could be done by one or more of your county departments. Board action to approve the updated land management plan for the old DOT building in Carrabelle and authorize staff to submit the plan to the Division of State Lands.

Commissioner Ward inquired as to why the building repairs fall on the county. Commissioner Parrish noted it may be in the lease that we are responsible for the repairs. Attorney Shuler said most likely it is in the agreement because we don't pay fair market for the property. Attorney Shuler asked Mr. Moron to pull the lease agreement and send it to him for review.

**On a motion by Commissioner Lockley, seconded by Commissioner Parrish, to contact the state for the ownership of the property and the buildings to be transferred to Franklin County.** Chairman Jones called for public comments since the action was not on the agenda. Mrs. Cheryl Sanders stated that the building was obtained around 2000 for a \$1 lease for 50 years. Mr. Moron called for public comments on Zoom and there were none. **Motion carried 5-0.**

### **2. ACTION ITEM: Airport Land Swap**

*Item addressed earlier in the meeting.*

### **3. ACTION ITEM: FDOT Airport Agreement**

*Item addressed earlier in the meeting.*

### **4. ACTION ITEM: JAG Program Funds**

*Item addressed earlier in the meeting.*

### **5. ACTION ITEM: Opportunity Florida Letter**

Opportunity Florida is applying for a new Rural Development Grant that will support its budget requirements. Mr. Roy Baker (Opportunity Florida) has asked the County for a letter of support that would be part of their grant application. As we are relying on Opportunity Florida for assistance with creating economic opportunities in the County, I asked the Chairman to sign the letter with the hope that the Board would ratify his signature. Board action to ratify the Chairman's signature on the Letter of Support for Opportunity Florida.

**On a motion by Commissioner Ward, seconded by Commissioner Parrish, and by a unanimous vote of the Board present, the Board ratified the Chairman's signature on the Letter of Support for Opportunity Florida. Motion carried 5-0.**

### **6. ACTION ITEM: St. James Bay Striping**

Commissioner Boldt has asked for and received a \$10,270 quote from Roberts and Roberts to stripe thirteen public roads in the St. James Bay area. This will be a change order to the County's Road Paving

contract and will be paid from District 2's road paving and repair budget. Board action to authorize Roberts and Roberts to stripe thirteen public roads in St. James Bay.

**On a motion by Commissioner Ward, seconded by Commissioner Lockley, and by a unanimous vote of the Board present, the Board authorized Roberts and Roberts to stripe thirteen public roads in St. James Bay.**

Commissioner Boldt said he lives in St. James Bay and noted this is a public street system. It is 20 years old, and it is a safety issue. This project is for the purpose of the public good. **Motion carried 5-0.**

#### **7. ACTION ITEM: FAC Conference**

The Florida Association of Counties 2022 Innovation and Policy Conference will be held from Wednesday, September 14<sup>th</sup> to Friday, September 16<sup>h</sup> at the JW Marriot in Miami-Dade County. Chairman Jones is attending as there are committee meetings scheduled at the conference. Board action to authorize travel and expense for the FAC 2022 Innovation and Policy Conference.

**On a motion by Commissioner Boldt, seconded by Commissioner Ward and Commissioner Lockley, and by a unanimous vote of the Board present, the Board authorized travel and expense for the FAC 2022 Innovation and Policy Conference. Motion carried 5-0.**

#### **8. DISCUSSION ITEM: Armory Update**

*Item addressed earlier in the meeting.*

#### **9. INFORMATIONAL ITEM: Floodplain Certification**

Mrs. Angela Lolley has passed the Association of State Floodplain Managers Certification Exam, making her the County's ASFP Certified Floodplain Manager. Mrs. Lolley attended a prep course and passed the exam on her first attempt. Congratulations!

#### **10. INFORMATIONAL ITEM: LVSJ Fire Coordinator's Meeting**

The next Lanark Village St. James Bay Fire Coordinator's meeting is scheduled for Thursday, September 15<sup>th</sup> at 5:00 p.m. in Chillas Hall. Mr. Robert Amick (Fire Coordinator) will review some of the information from the previous meeting and discuss the plan to move forward. I will attempt to stream this meeting on Zoom for those residents that are unable to attend in person.

#### **11. INFORMATIONAL ITEM: Volunteer Fire Department Communication Update**

On Monday, August 29<sup>th</sup> I met with Williams Communication representatives and the Sheriff's Chief dispatcher, Mrs. Renee Brannen. We discussed options that would allow dispatch to contact the County's Volunteer Fire Departments in the same manner. Mrs. Brannen and I should receive a detailed proposal from Williams Communications explaining each option along with estimated costs. Once received, I will ask Mrs. Brannen to appear before the Board to review and discuss.

#### **12. INFORMATIONAL ITEM: T-Mobile County Coverage Meeting**

Recently, Chairman Jones and I met with a T-Mobile representative to discuss their plans to increase coverage in the County. Based on that meeting, their plans to expand coverage on Highway 65 and between Eastpoint and Carrabelle should eliminate those "dead" spots the Board has discussed on numerous occasions. Chairman Jones may have additional comments as he has tested some of those "dead" spots recently.

**13. INFORMATIONAL ITEM: Agenda Search Feature**

Last week, I sent you a link to the new Agenda Search Feature for the County’s website. Once uploaded to the website, anyone will be able to search, with a specific keyword, past meeting agendas and minutes. I would like to thank 2kWebgroup for their patience and hard work on this project. If you are comfortable with this new feature, I would like to have it uploaded to the website this week.

**14. INFORMATIONAL ITEM: Forestry Fire Protection Clarification**

At your last meeting, the Board approved an amendment that reduced the cost of fire protection provided by the State’s Forestry Division. There was some confusion as to who owned the property that would be protected by the State. After discussing the matter with Mr. Clint Davis (Forestry), he provided a map and explained that the property in the agreement is privately owned county “forested land”. I hope this clarifies the matter.

**15. INFORMATIONAL ITEM: SHIP Reports**

Ms. Rose Griffin of Capital Area Community Action Agency notified staff that the SHIP Annual Report and Local Housing Incentives Certification has been completed and submitted to the State. A copy of the report and all supporting documents will be forwarded to the Clerk for the Board’s records.

**16. INFORMATIONAL ITEM: Airport Master Plan Reminder**

As a reminder, the Airport Master Plan is on the County’s website for public review until Thursday, September 15<sup>th</sup>. The final draft of the Master Plan will be submitted to the Board for approval at your September 20<sup>th</sup> regular meeting.

**The Board addressed the following item at this time.**

**Presentations and Requests**

**13. Mary Swoope - Duke Energy - Site Readiness Update**

Ms. Mary Swoope updated the Board on what Duke Energy has been doing on their site readiness. She explained how they did an RFI as if a company was interested in coming to this site. We went through the process, then in August, we had a site selector. It was like working with a developer who potentially had a project to bring to the area. They go back and come back with a report with the good things and those that need help. Duke will take that and help you all with the issues they find. Commissioner Parrish noted that there are Triumph funds available for training and that we need jobs for the people of Franklin County. Chairman Jones noted that we need to diversify our economy. Thanked Ms. Swoope for everything they’ve done to help corral us together. Ms. Swoope said that she will let the Board know when the final project is published by the consultant. At that time, they can provide that to the Board in a written or in-person presentation.

**17. County Attorney – Michael Shuler**

**1. Appointment of Steve Paterson as Code Compliance Inspector**

Chapter 162 Fla. Stat. authorizes Franklin County to designate certain of its employees or agents as code enforcement officers, whose duty it is to assure code compliance. Mr. Steve Paterson, your building code administrator, is qualified for an appointment as the code enforcement officer. A code enforcement officer is authorized to issue a citation to a person when, based on a personal investigation, the officer has reasonable cause to believe that the person has committed a civil infraction in violation of a duly enacted

ordinance. Prior to issuance of a citation, the code enforcement officer will provide a written notice to the person that they have violated the code and give them a reasonable time to correct the violation, not to exceed 30 days. A copy of the draft notice of violation is attached. After the time period has passed, the code enforcement officer will personally inspect the property and, if the violation has not been corrected, he may issue a citation to the person. A reasonable time to correct the violation is not required if it is a repeat violation, if the violation presents a serious threat to the public's health, safety, or welfare or if the violation is irreparable or irreversible. A fine imposed shall not exceed \$250 per day for a first violation. A fine imposed for a repeat violation shall not exceed \$500 per day and may include all costs of repair. If the violation is irreparable or irreversible, a fine shall not exceed \$5,000. The Board has previously authorized enforcement actions for apparent RV violations at 158 Hickory Dip, Eastpoint, FL, and 150 Old Ferry Dock Road, Eastpoint, FL and I plan to have Mr. Paterson issue notices of violations to both property owners and commence the code enforcement process. Board action requested: Appointment of Steve Paterson, your building code administrator, as the code enforcement officer.

## **2. Possible RV Violation at 2334 Hwy 98 W Carrabelle, FL**

There is a possible RV ordinance violation at 2334 Highway 98 W, Carrabelle, Florida. The possible violation consists of a person who is occupying their RV as a residence. Board action requested: Authorize code enforcement action for possible RV ordinance violation at 2334 Highway 98 W, Carrabelle, FL.

*Attorney Shuler requested the Board table items 1 & 2.*

## **3. RVs at 2 Mile, Apalachicola, FL**

There are one, or more, RVs that have been left on the side of the road at 2 Mile in Apalachicola, FL. Board action requested: Board approval to contact the Franklin County Sheriff's office and have them red tag the RV (one or more) at 2 Mile, Apalachicola, FL, and have them towed away if they are not removed by the owner.

Commissioner Parrish noted that he rode out over the weekend, and they have been removed. Attorney Shuler said no Board action is required now.

## **4. Renewal of Bridge Clean-up Contract with Franklin County Sheriff**

The bridge clean-up contract between Franklin County and the Franklin County Sheriff to clean four bridges needs to be renewed. A copy of the partially signed contract is attached for your convenient review. A copy of the draft renewal is attached for your consideration. Other than extending the term of the contract, the other terms will remain the same. Board action requested: Approval of the extension of the bridge clean-up contract with automatic annual renewal each fiscal year unless terminated by either party.

**On a motion by Commissioner Parrish, seconded by Commissioner Lockley, and by a unanimous vote of the Board present, the Board approved the extension of the bridge clean-up contract with automatic annual renewal each fiscal year unless terminated by either party. Motion carried 5-0.**

## **5. Kimbrough Family Trust – Possible Land Donation**

Attached are documents from the Property Appraiser's office describing the land located at 1277 Alligator Drive, Alligator Point, FL, which the family would like to donate to Franklin County. Also attached is a tax form signed by the Property Appraiser valuing the donation at \$10,000. I recommend that someone inspect the property prior to the Board accepting the donation. Board action requested: Authorize staff to inspect the subject property and report back to the Board with a recommendation.

**On a motion by Commissioner Ward, seconded by Commissioner Boldt, and by a unanimous vote of**

**the Board present, the Board authorized staff to inspect the subject property and report back to the Board with a recommendation. Staff to inspect the property to make sure no obvious environmental hazards are present. Chairman Jones is to sign and accept the donation of the property upon inspection. Motion carried 5-0.**

## **INFORMATIONAL ITEMS**

**6.** Draft ordinance amending Ord. 93-5 to eliminate specialty contractors in Franklin County. This ordinance will be heard on September 20, 2022.

**7.** Draft ordinance amending Ord. 14-1 to expand the leave no trace ordinance to include Carrabelle Beach and three public beaches at Alligator Point and Bald Point. This ordinance will be heard on September 20, 2022.

**8.** Draft ordinance establishing regulations and requirements for garbage cans in Lanark Village. This ordinance will be heard on September 20, 2022.

**9.** Draft ordinance amending Ord. 92-10 to eliminate the requirement that only 12-gauge electric wire can be installed in Franklin County. The purpose is to make the county consistent with the Florida Building Code, which in some cases allows the use of smaller gauge electric wire to be installed. This ordinance will be heard on September 20, 2022.

Commissioner Parrish asked if whoever calls in a complaint must give their contact information. Attorney Shuler said that is correct, if you call in, you cannot file a unanimous complaint. Mr. Moron said his staff has been handling complaints this way. Attorney Shuler noted that the RV violations will be enforced in another manner other than code enforcement.

Commissioner Parrish would like to see a floating dock built at Buddy Ward Park. A lot of complaints about people that go by themselves, and they have no way to tie up their boat. There needs to be some kind of way for the dock to be used for launching and loading only. Commissioner Parrish said he would like to see this move forward. Mr. Moron said once the applications are gathered, they will bring them back to the Board. Commissioner Parrish said we need to move forward with restricting the access to only launching and loading your boat. Commissioner Boldt suggested adding directional signage at the docks. Chairman Jones asked if there was an ordinance in place for this. Attorney Shuler said he believed that we do and would look into the matter.

Chairman Jones reminded the Board that the Eastpoint Civic Association has been working to finalize its feasibility study. Some of that is part of what has come up before the board.

## **Commissioners' Comments & Adjournment**

### **18. Commissioners' Comments**

There were no further Commissioners' comments at this time.

## **19. Adjournment**

There being no further business before the Board, the meeting was adjourned.

---

**Ricky Jones – Chairman**

**Attest:**

---

**Michele Maxwell – Clerk of Courts**

The audio is available upon request. Please e-mail [jgay@franklinclerk.com](mailto:jgay@franklinclerk.com), call 850-653-8861 to speak with the Administrative Assistant, or submit a request in writing to obtain audio of this meeting.