



Board of County Commissioners - Regular Meeting

Tuesday, August 1, 2023 at 9:00 am

**34 Forbes Street, COURTHOUSE ANNEX, COMMISSION MEETING
ROOM**

*The Board of County Commissioners asks that all cell phones are turned off or placed on silent (vibrate) mode. **Any handouts (information) for distribution to the Commission must be submitted to the Board Secretary (Clerk's Office) or to the County Coordinator five (5) calendar days prior to that meeting date. Failure to do so will result in your removal from the agenda or a delay of any action relating to your request until a future meeting.***

Call to Order

Meeting Zoom link information is now at the end of the agenda!

Invocation and Pledge of Allegiance

Approval of the Agenda

The Chairman will ask for any proposed changes to the agenda, then request a motion to approve the agenda.

Approval of Minutes and Payment of County Bills

The Board will consider action on all Minutes and payment of County bills with one motion. A Commissioner may request to have either the Minutes or payment of County bills considered with a separate motion.

- 1. County Bill List for Payment**
- 2. Approval of Minutes**

Public Comments

This is an opportunity for the public to be heard. When you are recognized by the Chairman, please adhere to the 3-minute time limit.

Constitutional Officers

3. Michele Maxwell - Clerk of Court
 - a. Value Adjustment Board Appointment
 - b. Free Property Fraud Alert Service

Department Directors Reports

[Click here to view or download these reports](#)

4. Howard Nabors – Superintendent of Roads and Bridges
5. Fonda Davis – Solid Waste Director
6. Jennifer Daniels – Emergency Management Director
7. Dewitt Polous – Mosquito Control Director
8. Erik Lovestrand – Extension Office Director
9. Whitney Roundtree – Library Director

Other Reports

10. Ted Mosteller – Interim Airport Manager

[Click here to view or download this report](#)

Presentations/Updates/Requests

11. Steve Kirschenbaum - AOED Chairman - Presentation
12. David Walker - Weems CEO - New Building Presentation

[Click here to view or download presentation document\(s\)](#)

[Click here to view or download presentation document\(s\)](#)

Planning and Zoning Adjustment Board Report

With the exception of Variance Requests, the Board could consider action on all Planning and Zoning applications with one motion. A Commissioner or staff may request to have any application considered with a separate motion.

[Click here to view or download this report](#)

13. Variance Requests

- a. 324 Patton Street

A consideration of a request for a variance to encroach 47 feet into the rear 50-foot setback to install a vinyl seawall, limestone riprap, and backfill with clean soil to protect from future erosion at the property located at 324 Patton Street, St. George Island, Franklin County, Florida. Request submitted by Dale and Susan Stephens, applicants.

14. Critical Shoreline Applications

- a. 324 Patton Street

Consideration a request to construct a Vinyl seawall, limestone riprap, and backfill with clean

soil along the western property at the property located at 324 Patton Street, St. George Island, Franklin County, Florida. Request submitted by Dale and Susan Stephens, applicants.

b. 371 Smith Road

Consideration of a request to construct a single-family dock consisting of a 4'x398' boardwalk over wetlands that will connect to a 4'x72' dock with a 6'x26' terminus located at 371 Smith Road, Apalachicola, Franklin County, Florida. Request submitted by Garlick Environmental Associates, agents for Charles Martin, applicant.

15. Commercial Site Plan Applications

a. 24 Island Drive

Consideration of a request for Commercial Site Plan review for two enclosed storage facilities to expand his current business at the property located at 24 Island Drive, Eastpoint, Franklin County, Florida. Request submitted by Christopher Varnes, applicant.

16. Plat Applications

a. Heron's Crossing

Consideration of a request to final plat approval for 31 Lots located on Leisure Lane, St. George Island, Franklin County, Florida. Application submitted by Garlick Environmental, agent for Efiolf II St. George Island Property, LLC, applicant.

17. Re-Zoning & Land Use Change Applications

a. James & Rhonda Delaney

Consideration of a request for Public Hearing to rezone a 5-acre parcel from R-3 Single Family Estate Residential to R-3MH Single Family Estate Residential/Mobile Homes located at Section 30, Township 5 South, Range 7 West, Eastpoint, Franklin County, Florida. Request submitted by James and Rhonda DeLaney, applicants.

b. James & Rhonda Delaney

Consideration of a request for Public Hearing to rezone a 5.28-acre parcel from R-3 Single Family Estate Residential to R-3MH Single Family Estate Residential/Mobile Homes located at Section 30, Township 5 South, Range 7 West, Eastpoint, Franklin County, Florida. Request submitted by James and Rhonda DeLaney, applicants.

18. Zoning Administrator's Report

RFP/RFQ/Bid Opening

19. Invitation To Bid - Franklin County Old Carrabelle Annex Re-roofing Project

Sealed bids from Florida Licensed General Contractors will be received by the Franklin County Clerk's Office, Franklin County Courthouse, until 4:00 PM Eastern Standard Time on Monday, July 17, 2023, located at 33 Market Street, Suite 203, Apalachicola, Florida 32320-2317 for the Franklin County Old Carrabelle Annex Re-roofing Project located at 1647 Hwy 98 E, Carrabelle, FL 32322. Bids will be publicly opened by the Franklin County Board of County Commissioners at the County Commission Meeting to be held on Tuesday, July 18, 2023, located at 34 Forbes Street, Apalachicola, Florida 32320-2317. Sealed bids can be mailed, or hand delivered to the Franklin

County Clerk of Courts Office at the Franklin County Courthouse, 33 Market Street, Suite 203, Apalachicola, FL 32320 and should be clearly labeled on the envelope 'SEALED BID: Franklin County Old Carrabelle Annex Re-roofing Project.

[Click here to view or download the Invitation to Bid and Addendums](#)

20. Request for Qualifications - Professional Engineering and Construction Oversight Services for a Dune Restoration Construction Project

The Franklin County Board of County Commissioners, in conformance with the Consultants' Competitive Negotiations Act (CCNA), Florida Statutes §287.055, et. seq. and the policies and procedures of Franklin County is soliciting sealed statements of qualifications from qualified professional engineering firms that are interest in providing Professional Engineering and Construction Oversight Services for a Dune Restoration Construction Project.

[Click here to view or download the Notice of Request for Qualifications](#)

County Staff & Attorney Reports

21. Erin Griffith – Fiscal Manager/Grants Coordinator

[Click here to view or download this report and attachments](#)

22. Michael Morón – County Coordinator

[Click here to view or download this report and attachments](#)

23. Michael Shuler – County Attorney

[Click here to view or download this report and attachments](#)

Commissioners' Comments

Adjournment

In accordance with Section 286.0105, Florida Statutes, any person who wishes to appeal a decision made by the Franklin County Board of County Commissioners, with respect to any matter considered at the meeting, must have a record of the proceedings. He or she may need to ensure that a verbatim record of the proceedings is made.

Meeting Information

The general public is welcomed in the commission meeting room for meetings. As an option, all meetings are live-streamed on Zoom and regular meetings are also live-streamed on Forgotten Coast TV. Those wanting to view the meeting on Forgotten Coast TV can use the livestream link <https://facebook.com/forgottencoasttv/> or go to Forgotten Coast TV's Facebook Page. You do not need a Facebook account to view Facebook live. The livestream feed will promptly start 5 minutes before the meeting commences.

Those wanting to view or participate virtually during the meeting should use the Zoom log-in/call-in information provided below. There is a link to a list of videos and Getting Started Resources on the

main "Agenda and Minutes" webpage for those unfamiliar with Zoom. If you are experiencing any issues with the livestream or Zoom, call (850) 653-9783 for assistance.

To join Zoom via computer, use [this meeting link on the meeting date and time](#).

If you do not have speakers or a microphone on your computer or prefer to call, you can dial in for audio. Call (301) 715-8592 or (312) 626- 6799 or (929) 205-6099 and enter ID number (819 5117 4740#). All attendees are muted by default.

If you would like to speak during the meeting in-person or via Zoom, you are required to complete the virtual speaker card [click here for card](#). If you are attending via Zoom, this card must be received by the County Commission Administrative Office no later than 15 minutes prior to the start of the meeting in order for you to speak during the meeting. If you are attending in person, this card must be received prior to the start of the meeting.

Once recognized by the Chairman, you may comment on a non-agenda or agenda item during "Public Comments" for up to 5-minutes.

Public engagement is important to us and use of Zoom for public participation is still a new process for some. We appreciate your understanding.

Agenda and related reports are subject to change.