



Board of County Commissioners - Regular Meeting

Tuesday, September 19, 2023 at 9:00 am

34 Forbes Street, COURTHOUSE ANNEX, COMMISSION MEETING ROOM

The Board of County Commissioners asks that all cell phones are turned off or placed on silent (vibrate) mode. Any handouts (information) for distribution to the Commission must be submitted to the Board Secretary (Clerk's Office) or to the County Coordinator five (5) calendar days prior to that meeting date. Failure to do so will result in your removal from the agenda or a delay of any action relating to your request until a future meeting.

Call to Order

Invocation and Pledge of Allegiance

Approval of the Agenda

The Chairman will ask for any proposed changes to the agenda, then request a motion to approve the agenda.

Approval of Minutes and Payment of County Bills

The Board will consider action on all Minutes and payment of County bills with one motion. A Commissioner may request to have either the Minutes or payment of County bills considered with a separate motion.

- 1. County Bill List for Payment**
- 2. Approval of Minutes**

Public Comments

This is an opportunity for the public to be heard. When you are recognized by the Chairman, please adhere to the 5-minute time limit.

Constitutional Officers

3. **Michele Maxwell - Clerk of Court**
 - a. **Clerk's Memo Unclaimed Funds**
 - b. **Request for Special Meeting for Bill Run**

Department Directors

4. **Jennifer Daniels - EOC Director - Report**
[Click here to view or download the report and attachments](#)

RFP/RFQ/Bid Opening

5. **Request for Proposals**
REQUEST FOR PROPOSAL FOR EMERGENCY PLANNING, DISASTER RECOVERY, AND MITIGATION GRANT PROGRAM SERVICES
[Click here to view or download the RFP notice](#)

Presentations/Updates/Requests

6. **Justin Perse - PanCare - Update**
7. **David Walker - Weems CEO - New Building Project**
[Click here to view or download the presentation](#)
8. **Robert Amick - SJLV Fire Department - Update**

Planning and Zoning Adjustment Board Report

With the exception of Variance Requests, the Board could consider action on all Planning and Zoning applications with one motion. A Commissioner or staff may request to have any application considered with a separate motion.

[Click here to view or download the agenda and minutes](#)

9. **Lot Reconfiguration Applications**
 - a. **2140 Hwy 98 West**

A consideration of a request to reconfigure three (3) existing lots for a more proportionate split of road and water frontage that will be similar in width in order to give each lot more buildable space at property located at 2140 Hwy 98 West, Carrabelle, Franklin County, Florida.
Request submitted by Martin Wohl, applicant.
 - b. **1808 Hwy 98 West**

A consideration of a request to reconfigure on parcel back into two (2) lots with both lots being proposed as approximately 80 feet in width each at the property located at 1808 Highway 98 West, Carrabelle, Franklin County, Florida. Request submitted by David Quackenbush, applicant.
10. **Zoning Administrator's Report**

County Staff & Attorney Reports

11. Erin Griffith – Fiscal Manager/Grants Coordinator

[Click here to view or download the report and attachments](#)

12. Michael Morón – County Coordinator

[Click here to view or download the report and attachments](#)

13. Michael Shuler – County Attorney

[Click here to view or download the report and attachments](#)

Commissioners' Comments

Adjournment

In accordance with Section 286.0105, Florida Statutes, any person who wishes to appeal a decision made by the Franklin County Board of County Commissioners, with respect to any matter considered at the meeting, must have a record of the proceedings. He or she may need to ensure that a verbatim record of the proceedings is made.

Meeting Information

The general public is welcomed in the commission meeting room for meetings. As an option, all meetings are live-streamed on Zoom and regular meetings are also live-streamed on Forgotten Coast TV. Those wanting to view the meeting on Forgotten Coast TV can use the livestream link <https://facebook.com/forgottencoasttv/> or go to Forgotten Coast TV's Facebook Page. You do not need a Facebook account to view Facebook live. The livestream feed will promptly start 5 minutes before the meeting commences.

Those wanting to view or participate virtually during the meeting should use the Zoom log-in/call-in information provided below. There is a link to a list of videos and Getting Started Resources on the main "Agenda and Minutes" webpage for those unfamiliar with Zoom. If you are experiencing any issues with the livestream or Zoom, call (850) 653-9783 for assistance.

[To join the meeting via Zoom, click on this link on the meeting date and time.](#)

If you do not have speakers or a microphone on your computer or prefer to call, you can dial in for audio. Call (301) 715-8592 or (312) 626- 6799 or (929) 205-6099 and enter ID number (875 5386 6902#). All attendees are muted by default.

If you would like to speak during the meeting in-person or via Zoom, you are required to complete the virtual speaker card [click here for card](#). If you are attending via Zoom, this card must be received by the County Commission Administrative Office no later than 15 minutes prior to the start of the meeting in order for you to speak during the meeting. If you are attending in person, this card must be received prior to the start of the meeting.

Once recognized by the Chairman, you may comment on a non-agenda or agenda item during "Public Comments" for up to 5-minutes.

Public engagement is important to us and use of Zoom for public participation is still a new process for some. We appreciate your understanding.

Agenda and related reports are subject to change.

Contact: Michael Moron, County Coordinator (michael@franklincountyflorida.com) (850) 653-9783 x 155 | Agenda
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