



# **Board of County Commissioners - Regular Meeting**

**Tuesday, December 5, 2023 at 9:00 am**

**34 Forbes Street, COURTHOUSE ANNEX, COMMISSION MEETING  
ROOM**

*The Board of County Commissioners asks that all cell phones are turned off or placed on silent (vibrate) mode. Any handouts (information) for distribution to the Commission must be submitted to the Board Secretary (Clerk's Office) or to the County Coordinator five (5) calendar days prior to that meeting date. Failure to do so will result in your removal from the agenda or a delay of any action relating to your request until a future meeting.*

## **Call to Order**

### **Invocation and Pledge of Allegiance**

### **Approval of the Agenda**

The Chairman will ask for any proposed changes to the agenda, then request a motion to approve the agenda.

### **Approval of Minutes and Payment of County Bills**

The Board will consider action on all Minutes and payment of County bills with one motion. A Commissioner may request to have either the Minutes or payment of County bills considered with a separate motion.

#### **1. County Bill List for Payment**

### **Awards and Recognitions**

#### **2. Richard 'Louie' Lewis - Resolution of Appreciation**

### **Public Comments**

This is an opportunity for the public to be heard. When you are recognized by the Chairman, please adhere to the 5-minute time limit.

## Constitutional Officers

### Department Directors Reports

[Click here to view or download reports](#)

3. **Howard Nabors – Superintendent of Roads and Bridges**
4. **Fonda Davis – Solid Waste Director**
5. **Jennifer Daniels – Emergency Management Director**
6. **Dewitt Polous – Mosquito Control Director**
7. **Erik Lovestrand – Extension Office Director**
8. **Whitney Roundtree – Library Director**

### Other Reports

[Click here to view or download reports](#)

9. **Ted Mosteller – Interim Airport Manager**
10. **John Collins -- AVCON**

Please find attached Task Order No. 12, West Hangar Development, for the December 5 BCC agenda. This task order will provide all planning and design services for all five of the hangar buildings and associated civil improvements identified in Exhibit B (last page of task order). The goal of this task order is to prepare the design documents and get everything ready to bid. We will then construct as much of the civil improvements as possible with the existing FDOT grant (\$800k) and have the hangar buildings ready when the FDOT makes additional funds available, or if we are successful with Triumph, or other funding sources.

11. **Cortni Bankston -- Zoning Administrator**

### Public Hearings 10:00 a.m. (ET)

[Click here to view or download attachments](#)

12. **10:00 a.m. (ET) Public Hearing - 5-Year Capital Improvement Schedule**

The Franklin County Board of County Commissioners will hold a public hearing, to consider adopting an updated 5-Year Capital Improvements Schedule as part of the Franklin County Comprehensive Plan.

### Presentations/Updates/Requests

13. **Kim Bodine -- CareerSource -- Resolution of Intent for Regional Planning Area & Memorandum of Understanding**

[Click here to view or download attachments](#)

A. CareerSource Gulf Coast requests the Franklin County Board of County Commissioner Chair to

approve and sign the attached Resolution of Intent to Form a Regional Planning Area. The area will be known as the Northwest Florida Workforce Collective. This collective will include the Local Workforce Boards of CareerSource Escarosa, CareerSource Okaloosa-Walton, CareerSource Chipola and CareerSource Gulf Coast. CareerSource Florida, in accordance with Florida's REACH Act, requires Local Workforce Development Areas to form regional planning areas to be approved by the CareerSource Florida Board and the Governor. CareerSource Gulf Coast's Board of Directors has agreed with three other Local Workforce Development Boards to request to be approved as the WIOA Regional Planning area of Northwest Florida in an effort to develop, align and integrate strategies and resources to support regional economic growth.

The CareerSource Gulf Coast would like to request the Franklin County Board of County Commissioners authorize the Chairman to sign the Memorandum of Understandings (MOUs) with Infrastructure Agreements between CareerSource Gulf Coast and: Tri-County Community Council MOU/IFA, NCBA MOU/IFA, Haney Technical College MOU/IFA, and Gulf Coast State College MOU/IFA

B. The Florida Department of Commerce (FLCOMM) and the Federal Workforce Innovation and Opportunity Act require local workforce development areas to partner/work with specific entities within the community and to outline their commitments through the execution of a memorandum of understanding (MOU/IFA) between partners. All one-stop partner programs must contribute to the infrastructure costs and certain additional costs of the one-stop delivery system based on their proportionate use, as required by 20 CFR 678.700 and 678.760, 34 CFR 361.700 and 361.760, and 34 CFR 463.700 and 463.760. A partner's contribution must be an allowable, reasonable, necessary, and allocable cost to the program, consistent with the Federal Cost Principles set forth in the Uniform Guidance.

It is also required that each MOU/IFA is approved by the chief elected officials in each county where CSGC serves. These documents were renewed earlier this year, however; modifications have been made and approved by the CareerSource Gulf Coast Board of Directors to bring them into compliance with state administrative workforce policy.

## **RFP/RFQ/Bid Opening**

[Click here to view or download attachments](#)

### **14. Sealed Bids -- SGI Parking Improvements 1st and Chili Blvd**

Project is located in Franklin County, Florida and consists of the construction of a public parking lot and associated appurtenances adjacent south to Gulf Beach Drive West between 1st Street West and West Chili Blvd.

### **15. Invitation to Bid -- Critical Facilities Generators**

Notice is hereby given that the Franklin County Board of County Commissioners invites qualified firms to submit a bid to install generators for their critical facilities.

## **County Staff & Attorney Reports**

**16. Erin Griffith – Fiscal Manager/Grants Coordinator**

[Click here to view or download the report and attachments](#)

**17. Michael Morón – County Coordinator**

[Click here to view or download the report and attachments](#)

**18. Michael Shuler – County Attorney**

[Click here to view or download the report and attachments](#)

## **Recess**

### **Reconvene 5:00 p.m. (ET)**

### **Workshop 5:00 p.m. (ET)**

[Click here to view or download the workshop audio/video -- starts at the 2:27:33 mark](#)

**19. 5:00 p.m. (ET) Workshop -- Golf Carts and Low Speed Vehicles on St. George Island**

This Workshop will be live-streamed on Zoom only. It will not be live-streamed on Forgotten Coast TV.

## **Commissioners' Comments**

### **Adjournment**

*In accordance with Section 286.0105, Florida Statutes, any person who wishes to appeal a decision made by the Franklin County Board of County Commissioners, with respect to any matter considered at the meeting, must have a record of the proceedings. He or she may need to ensure that a verbatim record of the proceedings is made.*

### **Meeting Information**

*The general public is welcomed in the commission meeting room for meetings. As an option, all meetings are live-streamed on Zoom and regular meetings are also live-streamed on Forgotten Coast TV. Those wanting to view the meeting on Forgotten Coast TV can use the livestream link <https://facebook.com/forgottencoasttv/> or go to Forgotten Coast TV's Facebook Page. You do not need a Facebook account to view Facebook live. The livestream feed will promptly start 5 minutes before the meeting commences.*

*Those wanting to view or participate virtually during the meeting should use the Zoom log-in/call-in information provided below. There is a link to a list of videos and Getting Started Resources on the main "Agenda and Minutes" webpage for those unfamiliar with Zoom. If you are experiencing any issues with the livestream or Zoom, call (850) 653-9783 for assistance.*

*To join the meeting via Zoom, click on this link on the meeting date and time.*

*If you do not have speakers or a microphone on your computer or prefer to call, you can dial in for*

audio. Call (301) 715-8592 or (312) 626- 6799 or (929) 205-6099 and enter ID number (817 2832 6151#). All attendees are muted by default.

**If you would like to speak during the meeting in-person or via Zoom, you are required to complete the virtual speaker card [click here for card](#). If you are attending via Zoom, this card must be received by the County Commission Administrative Office no later than 15 minutes prior to the start of the meeting in order for you to speak during the meeting. If you are attending in person, this card must be received prior to the start of the meeting.**

Once recognized by the Chairman, you may comment on a non-agenda or agenda item during "Public Comments" for up to 5-minutes.

Public engagement is important to us and use of Zoom for public participation is still a new process for some. We appreciate your understanding.

**Agenda and related reports are subject to change.**

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Contact: Michael Moron, County Coordinator (michael@franklincountyflorida.com (850) 653-9783 x 155) | Agenda published on 12/04/2023 at 11:49 AM