

**FRANKLIN COUNTY BOARD OF COUNTY COMMISSIONERS  
REGULAR MEETING  
COURTHOUSE ANNEX, COMMISSION MEETING ROOM  
NOVEMBER 7, 2023  
9:00 AM**

**MINUTES**

Commissioners Present: Ricky Jones-Chairman, Jessica Ward-Vice-Chairman, Cheryl Sanders, and Office Amison

Commissioners Absent: Noah Lockley

Others Present: Michele Maxwell-Clerk of Court, Michael Shuler-County Attorney, Michael Moron-County Coordinator, Erin Griffith-Fiscal Manager/Grants Coordinator and Jessica Gay- Clerk to the Board

**Call to Order**

Chairman Jones called the meeting to order.

**Invocation and Pledge of Allegiance**

Commissioner Ward led the Board in prayer followed by the Pledge of Allegiance.

**Approval of the Agenda**

Mr. Moron noted that Mrs. Griffith will be adding the narrative to her report.

**On a motion by Commissioner Ward, seconded by Commissioner Sanders, and by a unanimous vote of the Board present, the Board approved the agenda with the addition of Mrs. Griffith's narrative to her report. Motion carried 4-0.**

**Approval of Minutes and Payment of County Bills**

**1. Approval of Minutes**

**2. County Bill List for Payment**

**On a motion by Commissioner Sanders, seconded by Commissioner Ward, and by a unanimous vote the Board approved the minutes of the FCBCC Regular Meetings on 10/17/2023 and 9/5/2023 and the Payment of County Bills. Motion carried 4-0.**

**Public Comments**

John Berry spoke via Zoom. Mr. Berry spoke about wanting to move the car parking to Chip Morrison Drive. In his opinion that would be a dangerous move. I think we have tried that one time before and vehicles were ticketed. Water department needs 24/7 access. Maybe the county needs to consider reopening that road again.

Debi Jordan spoke via Zoom. Ms. Jordan spoke about time limit on the fence notices. None of homeowners were told there was going to be any discussion. The four people did not have any idea this was going to be discussed at the meeting. Please have a workshop and let the people of Lanark speak up. It needs some updating and modifications. Please have a workshop. I think we will see a great increase in violations.

**Department Directors Reports**

**3. Howard Nabors – Superintendent of Roads and Bridges**

Mr. Nabors noted that they continue to cut grass and ditches. They will be working on shoulders and driveways, working up 65 now. Chairman Jones noted that we are getting quite a few more inmates for inmate labors. Mr. Nabors noted that they did take them away this week due to a drop being found.

Commissioner Ward noted that there are five benches in Eastpoint. She did not know if you wanted all of

them removed or some of them. Chairman Jones said the only one that gets used is the one closer to the Dollar Store. The other ones are near wooded areas. Commissioner Ward said she had spoken to some people in Carrabelle, and she has some ideas on where to put them. They will be moving three of the benches and leaving two. Commissioner Sanders commented about the S curve boat ramp at Alligator Point. She asked Mr. Nabors and Mr. Moron to reach out to Caleb Brown, to see if we can get some of the big stuff out during low tide. Commissioner Sanders asked about the FWC wanting a permit. Attorney Shuler noted that he has not received an official request for a permit, and he would prefer to wait until that is received. Commissioner Sanders said she would like Mr. Nabors to have some input since he will be maintaining the road.

Mr. Moron presented item # 16 from his report at this time for information to the Board.

#### **4. Fonda Davis – Solid Waste Director**

Start interviewing this morning at 11 am; apologize for not having a schedule yet for holidays. The landfill will be open.

Mr. Moron said based on my report and actions taken today, Mr. Davis may have an additional position available.

Mr. Davis noted that there is one in solid waste, two in parks and recs plus the request for today.

Mr. Moron presented item # 11 from his report at this time.

#### **11. Action Item: SGI Beach Park Bathroom Security**

Last week, the County received an email (attached) from Mrs. Amy Hobson, St. George Lighthouse Association Executive Director, regarding an incident at the SGI beach bathrooms. On Saturday 10/28 a lighthouse employee found three teenagers that set fires in the women's bathroom. They ran before anyone was able to take pictures for identification purposes. The staff member was able to put out the fires. Mrs. Hobson is asking that the County consider cameras and additional turtle-friendly lighting in the common area around the bathrooms. I can get with our Vector Security representative regarding the camera system and Mrs. Griffith will look at incorporating security lighting as part of an upcoming project.

Board action to authorize staff to seek a quote from Vector Security for a camera security system for the common area around the beach park bathrooms and lighthouse.

**On a motion by Commissioner Ward, seconded by Commissioner Amison, to authorize staff to seek a quote from Vector Security for a camera security system for the common area around the beach park bathrooms and lighthouse.** Commissioner Amison asked if Vector Security is the same company that was running the boat ramps, he would like to consolidate. Mr. Moron said yes, Vector is the company we are using now. **Motion carried 4-0.**

Commissioner Ward said we have discussed this previously in Carrabelle near Wayside Park putting the same big sign on both ends of the park to make sure that people can see it. If you could investigate that I would appreciate it. Having a sign with all the ordinances on it, etc. Commissioner Ward noted they have started working on the cross walk. Commissioner Amison asked Mr. Davis if he had a good response from applicants. Mr. Davis noted that they are going to be interviewing about nine applicants. Commissioner Sanders asked if we are doing this on a case-by-case basis for those with felony records. Attorney Shuler noted that yes, we are. That was the recommendation from the labor attorney.

#### **5. Jennifer Daniels – Emergency Management Director**

##### **1. Subgrant Agreement for Hurricane Idalia**

**On a motion by Commissioner Amison, seconded by Commissioner Sanders, and by a unanimous vote of the Board present, the Board approved the Subgrant Agreement for Hurricane Idalia. Motion carried 4-0.**

##### **2. Web EOC Subscription Agreement**

**On a motion by Commissioner Ward, seconded by Commissioner Sanders, and by a unanimous vote of the Board present, the Board approved the Web EOC Subscription Agreement. Motion carried 4-0.**

**3. Fiscal Year 2023 EMP Agreement**

**On a motion by Commissioner Sanders, seconded by Commissioner Ward, and by a unanimous vote of the Board present, the Board approved the Fiscal Year 2023 EMP Agreement. Motion carried 4-0.**

**4. RFP# EM2023-001 Mitigation Agreement Services**

**On a motion by Commissioner Ward, seconded by Commissioner Amison, and by a unanimous vote of the Board present, the Board approved the RFP# EM2023-001 Mitigation Agreement Services. Motion carried 4-0.**

Commissioner Ward inquired about the end of hurricane season. Mrs. Daniels noted that it is the end of November. Commissioner Ward said carrying on with traditions are we storm ready? Mrs. Daniels said yes, we are.

**6. Dewitt Polous – Mosquito Control Director**

Mr. Polous provided an update on the drainage of Hickory Dip. He noted that he has contacted some of the homeowners and completed a walk through. The Hickory Dip ditch is draining, the Daisy Lane is the one that is not draining. The property is now in probate. He has spoken to the family, but they cannot do anything until the property was out of probate. Two accesses which would we through the homeowner, and the other is on Daisy Lane, but it is a jungle.

**7. Erik Lovstrand – Extension Office Director**

No action items and no commissioner questions or concerns.

**8. Whitney Roundtree – Library Director**

Ms. Roundtree updated the Board on the recent fire at the Carrabelle library. Mr. Moron noted that we are in the process of getting checks from insurance companies and we will be reaching out for contractors. Ms. Roundtree updated the Board on activities at the library. Commissioner Ward said she did go out to the library. Noting in doing so she realized that we do have a lot of work to do in terms of surveillance. Commissioner Ward noted that she appreciates the work from Ms. Roundtree and Mr. Moron on this matter. Did the books get any damage? No, the books were not damaged. The lady's restroom has not been repaired yet and its smoky.

**Other Reports**

**9. Ted Mosteller – Interim Airport Manager**

Mr. Ted noted that he has no action items. Note thanking Mr. Tom Messer for helping him during his medical incapacitation. Commissioner Amison noted that Mr. Mosteller had a birthday yesterday. The Board wished him a happy birthday.

**Presentations/Updates/Requests**

**10. Evan Blythe -- ARPC -- Franklin 98 Project Update**

Presentation

Commissioner Amison encouraged adding signage to inform the public of what they project is. Chairman Jones noted that they will be having like a dedication. Mr. Blythe said they are working with the school on this.

### **11. Donald Morgan -- ARPC -- CPTA Agreement**

**Commissioner Ward made a motion to approve and asked if Attorney Shuler had reviewed.**

Attorney Shuler noted that he has not reviewed but free money from the state we normally agree with. **Commissioner Sanders seconded the motion.** Chairman Jones asked about the completion date? We have outlined it to be May 31, 2024. **Motion carried 4-0.**

### **12. David Walker -- Weems CEO -- Clinic Update**

Chairman Jones asked if Dr. Newton's salary was paid by the county or TMH. Mr. Walker noted that TMH was responsible for his salary. Commissioner Sanders asked if TMH is pulling their side of the clinic out. Mr. Walker noted that our contact with them was leasing of the building. Commissioner Sanders said she finds it kind of odd, we have tried to work with TMH for years. I saw last night where TMH is opening an urgent care center in Crawfordville. Rumors around Carrabelle that Weems East is going to closed. Mr. Walker noted that both clinics will continue to be opened. Commissioner Sanders noted that Dr. Newton is still monitoring the ARNP and will continue to December. Then Dr. Conrad will begin monitoring. Mammography program is up and running. That organization has done a lot of good for Franklin County. They have raised funds to purchase equipment and funds. Mr. Walker noted that they have talked about pushing Franklin Needs this year and noting funds of \$11,400 Franklin Needs paid for mammography, and they have agreed to pay the subscription fees. Chairman Jones noted the industry itself has changed and the only way we are going to have stability in our healthcare system is to have people in our community running healthcare. Mr. Moron said he received a few of the calls noting that appointments had to be cancelled because Dr. Newton could not see them. Mr. Walker said he is seeing patients until December. Commissioner Amison asked who our practitioner who is working underneath him. Mr. Walker noted that Suzzette is at the West clinic. Commissioner Amison noted that this could be an interruption in care. Could the NP help cover the load? Mr. Walker noted that Dana, Suzzette and Skip will help. Commissioner Amison asked how much business Dr. Newton was referring to the hospital. Mr. Walker noted that the number was kind of small. Commissioner Amison noted that this was a decision made by Dr. Newton based on his personal needs and career goals. Chairman Jones noted that he is aware this is going to be additional workload. But the clinics have been functioning like clinics for a long time. They do take walk ins, but they are mostly by appointment. Mr. Walker noted that since July we have seen 250+ walk-ins. Mr. Moron said the reason the west clinic was created because we were getting complaints that the emergency room was getting too many walk-ins. Commissioner Sanders noted it was Commissioner Lockley who pushed to get that started.

The Board recessed at 10:10 am and reconvened at 10:21 am.

The Board moved to Bobby Miller at this time.

### **13. Traci Buzbee -- The Management Experts LLC. -- Legislative Requests**

- **SGI Multi Use Path (DOT or DEP?)**

Mrs. Griffith said likely it will be DOT because DEP requires a 20% match

Are we still in the planning phase or we ready for construction? Yes

- **Bear Resistant FWC we did do a little bit of research. 1.3 million**

Chairman Jones talked to Rhonda Skipper our property appraiser and she said she should have those numbers ready today. Are we going to focus on all residents getting these containers?

- **EMS Station**

Are we ready for construction? Griffith it is not permitted yet. We are still working through design, and it is about 50% complete. Estimated construction starting in August 2024.

- **St James Lanark Station**

### **14. Bobby Miller -- Building Height Restrictions Discussion**

The City of Apalachicola has finalized their steps to require a super majority vote of the county commission, would like to keep the county and city the same height. What I am asking the board to do is whatever the process we need to do to enact these restrictions. Mr. Miller said basically it is 47 feet in the county. The city is different it is 37 feet. Attorney Shuler noted that the county commissioner must hold a public hearing before the ordinance can be brought before the city. Attorney Shuler it would not be a super majority of the board present, it would be a super majority of the board of five members. If you were to vote today, you would all have to vote the same. Commissioner Sanders said Bobby you know that I have always supported the height limit. Mr. Miller said if we are not proactive with it, we are going to look like Destin or Fort Walton. Commissioner Sanders noted that it is the public bringing it to our attention. Attorney Shuler asked if Mr. Miller had a copy of the ordinance and he did not. **Commissioner Ward made a motion, seconded by Commissioner Amison to hold a public hearing about the super majority vote about height restrictions.** Commissioner Ward noted this should be done sooner vs later. Attorney Shuler confirmed that Board is authorizing him to schedule and hold a hearing on this matter. Mr. Moron asked how the discussion about fill affect this would. Chairman Jones noted it should be from grade but agreed with Commissioner Sanders it should be from the bottom of grade. Chairman Jones noted some of the other counties measure the pilings before you put them in the ground. **Motion carried 4-0.**

#### **15. Marie Dingman -- Summit Professional Services Inc. -- CDBG Update**

1. Applicant List – Asked if any members have a familial relationship with any of the four applicants. None
2. Approved applicant list –  
**On a motion by Commissioner Amison, seconded by Commissioner Sanders, and by a unanimous vote of the Board present, the Board approved the approved applicant list. Motion carried 4-0.**

Commissioner Ward said I know that you had a lot of applicants that were denied for over income, etc. Commissioner Ward just wants to let the public know that the income level was set by the state, and we requested to have it changed and they denied.

#### **RFP/RFQ/Bid Opening**

#### **16. Invitation to Bid -- Roof Replacement at the Franklin County Health Department (Carrabelle)**

Sealed bids from Florida Licensed General Contractors will be received by the Franklin County Clerk's Office, Franklin County Courthouse, until 4:00 PM Eastern Standard Time on Monday, November 6, 2023, located at 33 Market Street, Suite 203, Apalachicola, Florida 32320-2317 for the Roof Replacement at the Franklin County Health Department located at 106 NE 5th Street, Carrabelle, FL 32322. Bids will be publicly opened by the Franklin County Board of County Commissioners at the County Commission Meeting to be held on Tuesday, November 7, 2023, located at 34 Forbes Street, Apalachicola, Florida 32320-2317. Sealed bids can be mailed, or hand delivered to the Franklin County Clerk of Courts Office at the Franklin County Courthouse, 33 Market Street, Suite 203, Apalachicola, FL 32320 and should be clearly labeled on the envelope 'SEALED BID: Franklin County Health Department in Carrabelle Roof.'

**On a motion by Commissioner Amison, seconded by Commissioner Ward, and by a unanimous vote**

of the Board present, the Board authorized staff to release to the bid packages to Traci Buzbee for review and recommendation and will be awarded to the lowest bidder. Motion carried 4-0.

### County Staff & Attorney Reports

#### 17. Cortni Bankston -- LTPT Chair/Zoning Administrator

1. Planning & Zoning Board Meeting reschedule date
2. Code Enforcement/Zoning Violation letters Update
3. S-4 Violation letters mailed 10/31/2023
4. LTPT Board meeting held 10/18/2023 (Digital Connectivity Program – Office of Broadband)
5. ARPC submitting RIF Application for Funding opportunities for Broadband – ACP - Affordable Connectivity Program or Digital Literacy (Digital Empowerment Program) – 11/5/2023
6. Local Technology Planning Team Board member appointment
7. Docks on vacant lots

1. PZA Board Meeting is being rescheduled to 11/21/2023 to ensure a quorum

2. Staff reached out to Deboarh Faircloth who went out and served 3 letters to violators who refused the letters or lack of mailbox made them undeliverable. The properties that were not there she posted the letters.

- One property has already called and reached out to resolve their violation

- Two were posted but no response yet.

3. At the last Board meeting, the Board approved staff to move forward with sending a new violation letter to the S-4 district with a 90-day compliance date. Those letters were mailed 10/31/2023.

4. ACP – Free Monthly data, tablets, no monthly fees, 4G connectivity to those who qualify

- Digital Literacy – course or initiative that teaches skills related to using digital technologies, media, and other resources. Non-profits, schools, and other various organizations benefit from this program.

- Also, during the LTPT Board meeting 10/18/2023 Mattea w/ the office of Broadband has a grant they will be funding that will assist with Desktops, Tablets, and laptops for workforce, telehealth, education etc. When we get closer to the application process for this grant staff will look at partnering with the library.

- There is still 1.2 billion worth of funding available for the BEAD program which assists with unserved locations. The main areas the LTPT Board wants to focus on is up 65 & 67, they are two of the most unserved areas right now. Most cellphone companies have Wi-Fi calling. Getting these areas served will assist with drop call areas. Our focus is safety for 65 and 67 with calling for medical assistance or roadside assistance. Staff has already scheduled meeting with Mediacom and Consolidated as well on partnering as an ISP for this grant.

6. Chase Golden has agreed to serve on the LTPT Board. Need Board action to approve this member.

**On a motion by Commissioner Ward, seconded by Commissioner Amison, and by a unanimous vote of the Board present, the Board appointed Chase Golden to serve on the LTPT Board. Motion carried 4-0.**

#### 7. Boat slips vs Boat Lifts (Residential Lots)

Commissioner Ward asked if the S4 zoning was up for discussion and would we be holding a future workshop. Commissioner Sanders noted that she is not in favor of changing the S4 zoning. Mrs. Bankston explained that the S4 zoning is in place for safety issues also noting a past five years ago. Mr. Moron noted that the S4 was created because Lanark Village is unique. Mr. Moron said what I do not want us getting in the habit of doing is holding a workshop every time a letter is sent out. Commissioner Sanders noted that this all stems from not reinstating the review committee. Some interpreted this as doing away with the S4 zoning. Chairman Jones said one of the things that has changed is once you receive something it has to be turned around within a certain number of days. Chairman Jones talked with a group that I think Connect Saw? They did the service for Jefferson and Madison County. They did an MOU with Duke Energy and

buried it along with the power lines. Commissioner Ward noted that she has been fighting to get something up Hwy 65. Anyway, I can help get this done let me know. I am all about getting underserved or unserved areas. Chairman Jones said we need to be intentional when putting up the emergency. Put towers soliciting those providers to see if they want to co-locate. Chairman Jones one of the things we have coming up is working out a way to receive a certain number of Star Link boxes. I think it will go to our facilities that are most critical such as hospitals, libraries, schools. This program would be at no cost, and they would pay for them for like two years.

Mrs. Bankston wanted to clarify boat slips and boat lifts. I do not know how we want to word it. In the past it has only been if they show they have buildable space, they could build a boat dock. Attorney Shuler noted that both are secondary structures. Chairman Jones said before people could come get a \$50 permit for a power pole. If we approve someone to build a dock that requires power, then we are allowing someone to put power on the property. Attorney Shuler suggesting to the Board that docks are secondary structures and until you get a primary you do not issue permits. Commissioner Amison said there are properties that are unbuildable, and people build docks and tie their house boats to it. There are some unique cases where we may have to consider. Chairman Jones said this may be something that we can investigate changing when we get a code enforcement. Attorney Shuler said he would be willing to bet there is not anywhere docks are principal structures. Mr. Moron noted that if we restrict RVs so many feet from water. Chairman Jones noted that RVs should be restricted from barrier islands also.

## **18. Erin Griffith – Fiscal Manager/Grants Coordinator**

### **1. BOARD ACTION: SCOP CR67 PHASE 3 GRANT AGREEMENT & RESOLUTION OF AUTHORIZATION**

The Florida Department of Transportation has awarded Franklin County \$1,650,284 for the SCOP CR67 Phase III Construction Grant. This project is for the construction and CEI services to widen and resurface 1.80 miles of the existing roadway from Forest Road 166 to Forest Road 172. The typical road section will consist of (2) 12' travel lanes with 5' paved shoulders.

*Board action to approve and authorize the chairman to sign the attached FDOT Agreement and resolution of authorization.*

**On a motion by Commissioner Amison, seconded by Commissioner Sanders, and by a unanimous vote of the Board present, the Board approved and authorized the Chairman to sign the FDOT Agreement and resolution of authorization.** Commissioner Sanders inquired if we are going to do the five-foot shoulders on each side. Mrs. Griffith said yes, and there should be three feet of free space. That is our intent we have not went out for bids yet. **Motion carried 4-0.**

### **2. BOARD ACTION: OLD CARRABLE ANNEX ROOF ROT REPAIR CHANGE ORDER**

The roof repair is nearly complete at the old Carrabelle annex location. The construction contract was awarded to MKM Quality Construction for \$38,810. The full extent of rot repair was unknown at the time of the original bid and that is why the architect prepared the bid specs with an alternate amount awarded for rot repair as needed. Much of the soffit on the building needed to be repaired and replaced. Below is also a photo of the new roof and just before the new roof was installed.

*Board action to approve and authorize the chairman to sign the attached \$6,015.05 first and final change order for the rot repair as part of the re-roofing project for the old Carrabelle Annex Building East of Carrabelle as funded by the county's LATCF funds.*

**On a motion by Commissioner Sanders, seconded by Commissioner Amison, and by a unanimous vote of the Board present, the Board approved and authorized the Chairman to sign the attached \$6,015.05 first and final change order for the rot repair as part of the re-roofing project for the old**

**Carrabelle Annex Building East of Carrabelle as funded by the county's LATCF funds. Motion carried 4-0.**

### **3. BOARD ACTION: ARMY CORP REQUEST TO USE PATTON DRIVE STAGING SITE FOR DREDGE**

On October 26th, the County received a request from the Army Corp of Engineers to use the county's property at 354 Patton Drive in Eastpoint to stage dredging equipment. The Army Corp intends to be on-site beginning November 20, 2023, through February 15th, 2024, to correct the areas of concern in the Eastpoint Channel. From what the county has been told, this dredge will be an Army Corp dredge and not a sub-contractor of the corp.

*Board action to allow the Army Corp of Engineers to use the land beside the Patton Drive Boat Ramp for staging operations.*

**On a motion by Commissioner Ward, seconded by Commissioner Amison, and by a unanimous vote of the Board present, the Board authorized allowing the Army Corp of Engineers to use the land beside the Patton Drive Board Ramo for staging operations. Motion carried 4-0.**

### **4. BOARD ACTION: REQUEST TO ADD NORTH SEAWALL OF SGI FISHING PIER TO LMS LIST OF MITIGATION PROJECTS**

Hurricane Idalia unfortunately caused the collapse of two sections (approximately 90') of the old FDOT seawall along the east side of the St. George Island Boat Ramp Access Road. The collapse of this seawall resulted in the concrete ribbon curb and asphalt being undermined and the section of the road is now closed due to being unsafe. FEMA is currently reviewing the damage description and photos of the damage. Once the repair is obligated the county can proceed with the repair of the collapsed seawall section and road. There were also about (6) boat bumpers that were damaged in the ramp area – the contractor has received the material for the repair and is now just waiting for a low enough tide without wind to be able to weld the mounting bolts.

EOC Director Jenni Daniels, EOC consultant Jeanne Devlin, Dewberry Engineer Caleb Brown and I met onsite after the storm to access the damage from Idalia. At that time, we also looked at the north seawall area. It will be necessary to apply for a FEMA mitigation project to stabilize and fortify that area as the sections of the sixty-year-old FDOT seawall around the north bulkhead and below the pier are likely only several storms away from collapse. I will send a separate email to you all with photos of the site. To address the end-of-life concerns for the north seawall, Signage that reads 'hazardous area, keep out' will be installed at the area to the north of the boat ramp to discourage public access to area below the pier until a mitigation project can be completed.

*Board action to authorize letter to request addition of North Seawall of SGI Fishing Pier to LMS list of mitigation projects.*

**On a motion by Commissioner Ward, seconded by Commissioner Sanders, and by a unanimous vote of the Board present, the Board authorized a letter to request addition of North Seawall of SGI Fishing Pier to LMS list of mitigation projects.** Commissioner Sanders asked if this is something we could use the 1.5 million, Mrs. Griffith noted that we are trying not to touch that because we are thinking it will take the 1.5 to start the seawall. Chairman Jones said I think we have the design of the retaining wall to allow for wave continuation. Mrs. Griffith noted that with design and permitting we are looking at about two years. Commissioner Sanders asked what has happened with the permitting process at the state level? Chairman Jones noted that we have been working for 2.5 to 3 years on this. Mr. Moron said know that what you asked for on the S curve that is what is going to be the same. **Motion carried 4-0.**

### **5. BOARD ACTION: Budget Resolutions – Fiscal Year 2022/2023**

Attached are resolutions for the adoption of unanticipated revenues as part of the end-of-the-fiscal year bookkeeping. These funds were not included in your original adopted 2022/2023 budget because at the



time of budget adoption they were unanticipated. Florida Statute 129 allows a county 60 days after the end of a fiscal year to incorporate unanticipated revenues into the prior year's budget. As grant invoices are processed for work completed through September 30<sup>th</sup>, resolutions and amendments will be a part of my report through the end of November.

The 1<sup>st</sup> resolution is for \$10,746 in auction proceeds received from Florida Auction Network for the fencing at Island View Park. The 2<sup>nd</sup> resolution is for \$188,400 in loan proceeds received from Peoples South Bank and \$35,000 in trade-in allowance received from Beard Equipment for the purchase of a 2023 John Deere Wheel Loader at the landfill. The 3<sup>rd</sup> resolution is for \$599,936 in state and federal FEMA funds received for the reconstruction of Island View Park. The 4<sup>th</sup> resolution is for \$293,900 from Leasing 2 in loan proceeds for the lease/purchase of the 2023 dump trucks and sales proceeds of \$332,000 from Nextran of Tallahassee for the trade of the 2021 dump trucks.

*Board action to adopt the attached budget resolutions.*

**On a motion by Commissioner Sanders, seconded by Commissioner Ward, and by a unanimous vote of the Board present, the Board adopted the attached budget resolutions. Motion carried 4-0.**

## **6. BOARD ACTION: ROAD DEPARTMENT FUEL SYSTEM UPGRADE**

As part of the budget process, the County Road Department requested the upgrade of the Fuel Master system at the Franklin County Road Department. The existing fuel system controller has become obsolete, and parts are no longer available. The system is utilized by all county departments except for the Sheriff's Department. The fuel system upgrade will include a new system controller and a web-based fuel management system. Syntech is a sole source provider of Fuel Master software and hardware.

*Board action to approve the attached sole source quotes for the Fuel Master Upgrade for the Road Department.*

**On a motion by Commissioner Sanders, seconded by Commissioner Ward, and by a unanimous vote of the Board present, the Board approved the attached sole source quotes for the Fuel Master Upgrade for the Road Department. Motion carried 4-0.**

## **7. BOARD INFORMATION: MISCELLANEOUS PROJECT UPDATES**

- PRE-BID MEETINGS FOR WASH OUT AREA IN CARRABELLE
- BEACH PARKING IMPROVEMENT
- ALL WILL BE UPDATED ON THE WEBSITE

## **19. Michael Morón – County Coordinator**

### **1. Action Item: Organizational Meeting**

- Each November, after an election, the Board has an Organizational Meeting. The purpose of this meeting is to elect the Chairman and Vice-Chairman and appoint Commissioner to committees.
- As there is no election for County Commissioners this year, and in the past the Board has allowed two-year terms for the Chairman and Vice-Chairman, is the Board agreeable to the status quo for another year?
- **Board action to extend the terms for Commissioner Ricky Jones as Chairman, Commissioner Jessica Ward as Vice-chairman, and all current committee assignments for another year (November 2024).**

**On a motion by Commissioner Sanders, seconded by Commissioner Amison, and by a unanimous vote of the Board present, the Board extended the terms for Commissioner Ricky Jones as Chairman, Commissioner Jessica Ward as Vice-chairman, and all current committee assignments for another year (November 2024).** Commissioner Amison asked if Chairman Jones was okay with this appointment. Chairman Jones said yes noting he has had the pleasure of serving on this board and other boards, they are all equally important. They take time but at the same time, I will rotate out of that and someone else will move into those positions. **Motion carried 4-0.**

The Board moved to #12 at this time.

12. Action Item: Technical Advisory Board Commissioner Appointment

- I informed Mr. Ben Chandler (ARPC) of Mr. John Berry's Bard appointment to the Regional Rural Transportation Technical Advisory Committee. Mr. Chandler thanked the Board for the appointment but reminded the County that he also needs a County Commissioner appointed to the TAC.
- Board action to appoint Commissioner \_\_\_\_\_ to the Technical Advisory Committee.

**On a motion by Commissioner Ward, seconded by Commissioner Amison, and by a unanimous vote of the Board present, the Board appointed Commissioner Sanders to the Technical Advisory Committee. Motion carried 4-0.**

2. Action Item: Airport FDOT Grant

- Attached to my report is Department of Transportation Public Transportation Grant Agreement #448561-2-94-01. This is a \$679,200 grant for obstruction removal at the Airport. A County match is not required for this grant. Once signed, I will ask Mr. John Collins of AVCON for a project timeline.
- Board action to authorize the Chairman's signature on FDOT PTGA #448561-2-94-01.

**On a motion by Commissioner Sanders, seconded by Commissioner Amison, and by a unanimous vote of the Board present, the Board authorized the Chairman's signature on FDOT PTGA #448561-2-94-01. Motion carried 4-0.**

3. Action Item: Airport Maintenance Position

- For the last few weeks, the County advertised for an Airport Maintenance Specialist. This is a full-time county position with benefits that will work under the direct supervision of the Airport Manager.
- There was only one applicant, Mr. Scott Kelly, currently a County Parks and Recreation employee. The County's personnel policy gives priority to current employees requesting a transfer to a vacant county position.
- Board action to approve Mr. Scott Kelly's transfer from Parks and Recreation to the new Airport Maintenance Specialist position effective November 15, 2023.

**On a motion by Commissioner Amison, seconded by Commissioner Ward, and by a unanimous vote of the Board present, the Board approved Mr. Scott Kelly's transfer from Parks and Recreation to the new Airport Maintenance Specialist position effective November 15, 2023. Motion carried 4-0.**

4. Action Item: Airport FBO Car Rental Request

- Attached to my report is an email from Mr. Andrew Hartman of Centric Aviation (FBO) requesting County approval to operate a rental car business at the airport.
- Based on this email and Mr. Steve Kirschenbaum (AOED Chairman) October 17<sup>th</sup> meeting report, the AOED is recommending 10% surcharge on each rental.

- It is apparent that further discussions or negotiations are needed before considering any final action on this matter.
- Should I add Centric to the next meeting agenda to discuss this request, or would the Board prefer to assign staff and/or Attorney Shuler to discuss and negotiate with Centric?
- **Board discussion and direction.**

Chairman Jones said he is fine with them presenting to the Board what they want to do. He noted that he has talked to them at least four or five times over the past few years about adding rental cars for locals and not just aviation. I would like to see them if they are going to be able to keep and sustain this, a year later we will see what we are going to do. Now it appears that I have been pushing them to do this and now it looks like I was trying to make money. Paragraph 2 E – it falls within the agreement that we made with them. Commissioner Amison noted a 10% surcharge is not astronomical. It is a reasonable fee. Keep in mind that we may not always have Jingoli. **Commissioner Sanders made a motion to add them to the next agenda to have a discussion with the Board. Seconded by Commissioner Amison. Motion carried 4-0.**

5. Action Item: Readvertise Vacant AOED Member

- At your last meeting, I informed the Board that there was only one applicant for the vacant Airport Operations Economic Development Board vacant seat, however, AOED members wanted to include candidates that were not selected during the initial selection of Board members earlier in the year. The Board was not in favor of including those initial candidates, as that was not the normal procedure used for selecting advisory board members.
- As an option, I could readvertise for this vacant AOED seat, and add language to the advertisement informing potential candidates that previous applications or letters of interest would not be considered when selecting a candidate.
- Board action to readvertise for the vacant Airport Operations Economic Development Board seat.

**On a motion by Commissioner Sanders, seconded by Commissioner Amison, and by a unanimous vote of the Board present, the Board approved readvertisement for the vacant Airport Economic Development Board seat. Motion carried 4-0.**

6. Action Item: Airport Hangar Keys, Contracts, Use

- At the Airport Operations Economic Development Board October 31<sup>st</sup> meeting, there was a discussion of using one of the hangars, referred to as the Helicopter hangar, to store Airport maintenance equipment. Even though this hangar is currently leased, there is a likely possibility its use is non-compliant. I informed the AOED board members that the best process would be to obtain a copy of the lease, and with your approval, have Attorney Shuler review the lease for the non-compliant use and discuss that issue with the Board.
- With that said and based on recent conversation about having keys to the hangars, with the Board's approval I will request copies of all airport hangar leases and keys from Centric Aviation, the Airport's FBO.
- Board action to requests copies of all airport hangar leases and keys from Centric Aviation and to authorize Attorney Shuler to review the lease to the 'Helicopter hangar' for non-compliant use.

Mr. Mosteller noted that the helicopter hangar is not equipped with a door to allow for a winged aircraft. Commissioner Amison said basically it has turned into a storage unit. Mr. Moron said there was an issue with the pavement that is why we did not take any action at that time. Commissioner Amison said the best way to clear this up we should have a copy of the lease agreements for the hangars. We do not even know the names of the people renting them. We need to have that record and see those leases. It

should provide for what type of aircraft it is and possibly a tail number. Commissioner Sanders asked if that lease is different than the other leases. Mr. Moron said he did talk to Andrew after the last meeting. He said he had never been asked for the keys and he would be glad to provide those to him.

**On a motion by Commissioner Ward, seconded by Commissioner Amison, and by a unanimous vote of the Board present, the Board authorized staff to request copies of all airport hangar leases and keys from Centric Aviation and to authorize Attorney Shuler to review the lease to the ‘Helicopter hangar’ for non-compliant use. Motion carried 4-0.**

7. Action Item: 2-Mile Dredge

- The County received notification that the 2-Mile dredge is complete, including the Army Corps of Engineer final inspection and survey.
- As we discussed at an earlier meeting, we were able to engage the dredge contractor to extend the channel to the County’s boat ramp. This dredge would ensure access especially during low winter tides. That project is also complete. Commissioner Amison visited the boat ramp on a low tide to verify that the dredge was sufficient.
- The total cost for the additional dredge is \$10,000. This cost will be paid from TDC as it is an allowable expense.
- Board action to authorize the \$10,000 payment for the dredge, extending the channel to the County’s boat ramp at 2-mile.

**On a motion by Commissioner Ward, seconded by Commissioner Amison, and by a unanimous vote of the Board present, the Board authorized the \$10,000 payment for the dredge, extending the channel to the County’s boat ramp at 2-mile. Motion carried 4-0.**

8. Action Item: Code Enforcement RFP Advertisement

- At you last meeting, the Board requested a draft Request for Proposals advertisement for Code Enforcement Services. A copy of that draft advertisement is attached for your review.
- Once approved, this advertisement will run in the local newspaper, and if the Board agrees, in Leon and Bay County’s newspapers. Since we are close to the holidays, I will probably run this advertisement for a few weeks with a closing date of December 18<sup>th</sup>. If there are sufficient responses to the ads, the Board should be able to open the bids and start the selection process on December 19<sup>th</sup>.
- Board action to authorize advertising the Code Enforcement Services Request for Proposals.

**Commissioner Ward made a motion to authorize advertising the Code Enforcement Services Request for Proposals.** Mr. Moron noted that we do not have an account with Tallahassee Democrat. If the Board would like to advertise in Leon, include in motion to create account with them. **Seconded by Commissioner Amison. Motion carried 4-0.**

Mr. Moron asked the Board to also approve advertisement for Mr. Kelly’s vacant position. **On a motion by Commissioner Amison, seconded by Commissioner Sanders, to authorize advertisement for the position. Motion carried 4-0.**

9. Action Item: County Fill & Stormwater Policy

- There’s been numerous Board discussions on stormwater plans, restriction on fill, and clearcutting of lots including a recent special meeting and workshop.
- Based on some of the information, comments, and opinions at the special meeting and workshop, and discussion with staff, it is my recommendation that we engage Dewberry, our engineers of record, to create a policy that would address the issues and concerns of the Board, public, and contractors. I have had preliminary discussions with Dewberry staff and they ready to proceed if the Board agrees.

- Once we receive a draft policy from Dewberry, you can schedule a workshop to allow residents and contractors an opportunity to discuss the policy. After that, Attorney Shuler could be authorized to proceed with scheduling a public hearing to adopt the policy as an ordinance.
- Board discussion and possible action to authorize Dewberry to create a stormwater policy that will include language regarding fill and clearcutting of lots.

**On a motion by Commissioner Amison, seconded by Commissioner Ward, to authorize Dewberry to create a stormwater policy that will include language regarding fill and clearcutting of lots. Motion carried 4-0.**

#### 10. Action Item: Camera Security System Proposals

- Last week, I met with the County's Vector Security representative, and we visited the Carrabelle and Eastpoint Library branches and the gun range located behind Humane Society to determine each locations security camera and security needs based on the Board's request.
- Below are the proposals for each location:
  - Carrabelle Library* - Security: \$950 & \$69.95/mo.; Includes 1 touchscreen keypad, 6 door sensors, 2 motion detectors, 1 silent panic button, 1 outdoor siren/strobe & 3 thermostats; Surveillance: \$1,792 & \$69.00/mo.; Includes 4 Outdoor HD Smart Cameras & 4 Indoor HD Smart Cameras.
  - Eastpoint Library* - Security: \$1,460 & \$79.95/mo.; Includes 1 touchscreen keypad, 3 doors sensors, 2 motion detectors, 4 glass break detectors, 1 silent panic button, 1 outdoor siren/strobe & 4 thermostats; Surveillance: \$1,991 & \$84.00/mo.; Includes 4 Outdoor HD Smart Cameras & 5 Indoor HD Smart Cameras.
  - Gun Range (behind Humane Society)* - Surveillance: \$399 & \$15.00/mo.; Includes 1 Outdoor HD Smart Camera, POE Switch & Conduit
- The one-time security and surveillance installation total cost for all three locations is \$6,592 and the monthly monitoring recurring total cost will be \$317.90.
- Board action to approve the installation of the security and surveillance equipment along with the monthly recurring cost as stated above.

**On a motion by Commissioner Ward, seconded by Commissioner Amison, to approve the installation of the security and surveillance equipment along with the monthly recurring cost as stated above.**

Commissioner Ward asked where the funds come from? Courthouse maintenance fund? Mrs. Griffith confirmed. Chairman Jones asked Commissioner Ward if she ever heard back from FWC and the qualification. Commissioner Ward noted that we have realized that it was not best served to ask for in legislative appropriations. We do not really need what they are requiring. Commissioner Amison asked if we are already using these camera systems at Abercrombie and Ward. Mr. Moron noted the one at Abercrombie we are trying to get it over to Vector. Mrs. Griffith noted that if there is a specific department that is maintained will be paid for out of their budget. Recurrent monthly costs covered by courthouse maintenance. **Motion carried 4-0.**

#### 11. Action Item: SGI Beach Park Bathroom Security

- Last week, the County received an email (attached) from Mrs. Amy Hobson, St. George Lighthouse Association Executive Director, regarding an incident at the SGI beach bathrooms. On Saturday 10/28 a lighthouse employee found three teenagers that set fires in the women's bathroom. They ran before anyone was able to take pictures for identification purposes. The staff member was able to put out the fires.
- Mrs. Hobson is asking that the County consider cameras and additional turtle-friendly lighting in the common area around the bathrooms.

- I can get with our Vector Security representative regarding the camera system and Mrs. Griffith will look at incorporating security lighting as part of an upcoming project.
- **Board action to authorize staff to seek a quote from Vector Security for a camera security system for the common area around the beach park bathrooms and lighthouse.**

*Item addressed earlier in the meeting.*

12. Action Item: Technical Advisory Board Commissioner Appointment

- I informed Mr. Ben Chandler (ARPC) of Mr. John Berry's Board appointment to the Regional Rural Transportation Technical Advisory Committee. Mr. Chandler thanked the Board for the appointment but reminded the County that he also needs a County Commissioner appointed to the TAC.
- **Board action to appoint Commissioner \_\_\_\_\_ to the Technical Advisory Committee.**

*Item addressed earlier in the meeting.*

13. Action Item: MLK Jr. Armory Rental Waiver

- The annual Martin Luther King Jr. Holiday celebration event was held at the Fort Coombs Armory, prior to its temporary closing. This event has always been well-attended, that included local and regional community leaders, elected officials, and residents.
- The non-profit event committee would like to move the event back to the Armory for 2024, however, they are experiencing a cash flow issue. The committee is asking the Board to waive either all or part of the \$250 one-day rental fee.
- **Board action to waive all or part of the \$250 one-day rental fee for the 2024 Martin Luther King Jr. Holiday event.**

Commissioner Sanders said she does not see anything wrong with it. Commissioner Ward said if we are doing it for them as a nonprofit, we must do it for all. Mr. Moron said he would work with Fonda and Attorney Shuler to come up with a policy specifically defining non-profits and excluding for profit organizations. **Commissioner Ward made a motion to waive all the \$250 one-day rental fee for the 2024 Martin Luther King Jr. Holiday event. Seconded by Commissioner Amison. Commissioner Ward amended her motion to waive the fee and to authorize staff to create a policy for future waivers for specific parties/individuals. Motion carried 4-0.**

14. Action Item: Alligator Point/St. Teresa Association's Christmas Parade

- The Alligator Point/St. Teresa Association is requesting Board approval to temporarily close Alligator Drive from the marina to the welcome garden for a Christmas Parade on December 9<sup>th</sup> starting at 2:00 p.m. (ET).
- The Association has cleared the parade route with the Sherriff's Department.
- **Board action to approve closing the parade route on Saturday, December 9<sup>th</sup> for the Alligator Point/St. Teresa Christmas Parade.**

**On a motion by Commissioner Amison, seconded by Commissioner Ward and Commissioner Sanders, and by a unanimous vote of the Board present, the Board approved closing the parade route on Saturday, December 9<sup>th</sup> for the Alligator Point/St. Teresa Christmas Parade.** Chairman Jones asked if there is any DOT involvement with this road. Mr. Moron noted there was not. Commissioner Sanders asked how long they want to close the road for. Mr. Moron said he did not say but did say the parade would not last long. Chairman Jones asked Mr. Moron to inquire about the length of the closure. Commissioner Amison said they may want to put up some electronic signage. **Motion carried 4-0.**

15. Informational Item: EMS & Clinics Financials

- Last week, Mrs. Erin Griffith and I met with Mr. Bryan Hall Jr. of Carr, Riggs, and Ingram, to discuss the format of the financial report requested by the Board for both clinics and EMS.
- Mr. Hall explained that there were challenges extracting the data needed to create the report and he would like the opportunity to discuss some of these issues with each Commissioner before finalizing this report. He will drive down and spend an hour or more if needed, or meet with you virtually, whatever is more convenient for you.
- Mr. Hall asked that we schedule the meetings in early December to allow him time to arrange his schedule.

16. Informational Item: County Department Christmas/New Year Holiday Schedule

- I have asked Mr. Howard Nabors (Road and Bridge Superintendent) and Fonda Davis (Director of Solid Waste, Parks & Recreation Director, & Animal Control Director) to present their Christmas/New Year's holiday schedule. This will allow the public and any businesses that would be affected, sufficient time to plan and coordinate with the appropriate department.
- Your Administrative Services, Planning and Zoning, and Building Department will be closed on Friday, December 22<sup>nd</sup> and Monday, December 25<sup>th</sup> for Christmas. These offices will also be closed on Friday, December 29<sup>th</sup> and Monday, January 1<sup>st</sup> for New Year's Day.
- Your first 2024 regular meeting will be on Tuesday, January 2<sup>nd</sup>.

17. Informational Item: Ethics Class

- I was unable to coordinate the Ethics class in your meeting room last month. Since the class must be completed before December 31, 2023, I recommend that you take the class individually, rather than as a group. I will have Mrs. Cortni Bankston assist with registering each of you with FAC and provide your log in credentials to take the class.

18. Informational Item: SJLV Fire Truck Update

- Mr. Harry Larsen and Joe Ross were invited by Mr. Rob McAtee of Ten-8Fire to inspect the new SJLV Fire Truck at the Pierce Manufacturing plant in Bradenton on October 30, 2023. Mr. Robert Amick met the group there.
- Mr. Ross stated they had an opportunity to fill the truck with water, run the truck, and pump water out, emptying the storage tank.
- Mr. McAtee stopped by my office last week to inform the County that the truck will be driven to the Ten-8 Fire Service Center in Defuniak Springs to be outfitted with additional equipment. That will put the delivery date around mid-December 2023.
- I will continue to update the Board as the delivery date is more certain so that the Board could consider an event at the SJLV Fire Department.
- A picture of the fire truck at the Bradenton location is attached.

19. Informational Item: Florida Forest Service's Annual Report

- For your review, the Annual County Commission Report from the Florida Forest Service is attached. If you have any questions, I will have Mr. Joey Taranto, Forest Area Supervisor, give you a call.

20. Informational Item: Next Meeting Date

- Your next regular meeting date is scheduled for Tuesday, November 21, 2023, at 9:00 a.m. (ET)

Commissioner Ward asked where we were for countywide road repairs. Mrs. Griffith noted that we are out for RFQs right now for engineering. Chairman Jones said I know that awhile back we did some of the playgrounds with LATCF funds. We have a playground at Indian Creek with old equipment. If we are going to be doing that with all our playgrounds if we could have them look at it. Mrs. Griffith noted that she will have Steve Larson look at it. Chairman Jones noted that the meeting the lady wants to have on the 14<sup>th</sup> he cannot attend due to work issues. Commissioner Amison asked if we are still on for next Thursday with Triumph. Mr. Moron noted that has been rescheduled for December 8<sup>th</sup>.

## **20. Michael Shuler – County Attorney**

1. Cancel Public Hearing Scheduled for Date and Time Certain on Nov. 17, 2023.

At your last meeting, the board announced the rescheduling of the Fill and Clearing Ordinances to be heard at a date and time certain on November 17, 2023. The subsequent discussion at the Fill and Clearing workshop held after your last meeting, the board discussed conducting further workshops.

Board Action Requested: Cancel the two public hearings rescheduled to November 17, 2023, on the Fill and Clearing ordinances. Motion to cancel rescheduled hearings on November 21<sup>st</sup>.

**On a motion by Commissioner Sanders, seconded by Commissioner Amison, and by a unanimous vote of the Board present, the Board authorized canceling the two public hearings rescheduled to November 17, 2023, on the Fill and Clearing ordinances and authorized rescheduling the hearings on November 21<sup>st</sup>. Motion carried 4-0.**

\*\*\*ADDED\*\*\* WORKSHOP FOR GOLF CARTS AND LOW SPEED VEHICLES FOR SGI

Discussion about when to reschedule. Chairman Jones wants to have workshop to have citizens provide input.

The Board discussed and chose Tuesday, December 5<sup>th</sup> at 5 pm for the workshop. Mr. Moron will advertise.

**On a motion by Commissioner Sanders, seconded by Commissioner Ward to hold a workshop on Golf Carts and Low Speed Vehicles for SGI. Motion carried 4-0.**

2. Department of Health Request for County Assistance with Rodent Infestation

The Department of Health representative Sissie Smith, on advice from her attorney, Matthew DeLeo, has requested that the county consider assisting them with a rodent infestation in Lanark Village. I am told that there are several hundred rodents that comprise this infestation. I have not yet spoken with the Health Department's attorney, but I anticipate that their request for assistance will be for the county to take enforcement action, such as sending a demand letter to the property owner to abate a public nuisance and include a possible lawsuit against the property owner to compel them to abate the public nuisance.

Board Action Requested: Board discussion on the Health Department's request for assistance and authorization to send a demand letter, including the authority to file a lawsuit to abate a public nuisance.

Skip. Phone conference with department of health attorney and there was some miscommunication within the department. All he told his staff if the county had any programs or services to assist with removal.

3. COUNTER PROPOSAL FROM OLD GULF STATE BANK BUILDING

The original signed contract and the proposed second addendum reducing the purchase price to \$895,000.00 is attached. This second addendum is the Seller's counteroffer, and it speaks for itself.

Board Action Requested: Board consideration of the Seller's counteroffer.

Commissioner Ward noted that if we can get it for under one million, she thinks it is a good deal. Chairman Jones said is it a perfect situation, no. The reason the board started talking about this issue was trying to fix the need for our supervisor of election who needs somewhere to keep them in Apalachicola. Someplace suitable for her and staff and residents. If we try to build somewhere else, you are not going to build for this, and you will wait for two years to get in it. Attorney Shuler explained the original contract threshold



of \$950K-\$1.070. The average of the appraisals came in below that threshold. That means there is no current contract. Now you and seller must come up with an agreeable purchase price. You can accept counteroffer, reject as presented or make another counteroffer. Attorney Shuler said if there is a rejection of the counteroffer, the counteroffer is dead. **Commissioner Amison made a motion to accept the offer.** Really do not think they are going to come down any lower. We are paying over \$30K a year in rent for the SOE office. I do not think you would build for this. Infrastructure for this alone would be over half of this. As far as termite treatment goes, we have dealt with it in the past at the armory. Commissioner Sanders noted that there is not an emergency on this. Commissioner Sanders said Heather cannot move her office before the election in 2024. No ill feelings toward anyone on this board. I do not believe buying this building is the best use of Franklin County tax dollars. Commissioner Amison said what I am trying to explain is that I have constituents I have to answer to. Commissioner Amison said he is telling those folks because I am going to get some phone calls. Commissioner Ward said she has learned that you cannot make everyone happy. Commissioner Ward seconded the motion to accept the offer of \$895K. Motion carried 3-1, Commissioner Sanders opposed.

Board action needed to authorize the Clerk to issue a manual check if we cannot agree to push the closing beyond the 21<sup>st</sup>. On a motion by Commissioner Ward, seconded by Commissioner Amison, to authorize the Clerk to issue a manual check for the purchase of the old Gulf State Bank building if needed. Motion carried 3-1, Commissioner Sanders opposed.

4. Request that Franklin County consider abandoning the entire 30' wide alley/Gunn Street in Block 3 East, St. George Island Gulf Beaches, Unit 1

Attached is an email with correspondence from Mr. Patrick Sparks that the County consider abandoning all a 30' wide alley/Gunn Street in Block 3 East, St. George Island Gulf Beaches, Unit 1.

Also are attached are two maps that I have copied from that subdivision showing Block 3 and alley/Gunn Street. If the Board elects to move forward on this request, the proposed abandonment will be advertised, and public hearing will be held on the request.

Board Action Requested: Board discussion of the request and possible authorization for me to advertise and schedule a public hearing.

**On a motion by Commissioner Ward, seconded by Commissioner Amison, and by a unanimous vote of the Board present, the Board authorized Attorney Shuler to advertise and schedule a public hearing on the above road abandonment request. Motion carried 4-0.**

5. Request for Sale of Lands Owned by Franklin County

The Tax Collector received a request to purchase 12 lots owned by Franklin County in Carrabelle, Florida. The interested person has listed the 12 parcel identification numbers at the end of the draft memo and attached his comments on the second page of the attachment. These are lots the county took ownership of based on the recent advice of the Tax Collector that the county obtain tax deeds for lands it holds tax certificates on. My draft memo to the Tax Collector describing the process for the purchase of county owned lands is attached. In sum, if the sell is authorized, an advertisement for the highest and best bids for the property will be advertised twice and the sale will be based on terms set by the Board and set forth in the advertisement. One condition to consider is the minimum bid. I have spoken with the Property Appraiser, Mrs. Rhonda Skipper, and if requested by the Board she will provide sales information on the price range of sales in the area over an approximate 18-month period to assist the Board in making a decision on setting the minimum bid.

Board Action Requested: Does the Board want to authorize the sale of the 12 lots and requesting the Property Appraiser to provide you with information at a future meeting to assist you in setting a minimum bid.

Commissioner Sanders, Commissioner Ward and Chairman Jones expressed that they would all like additional information on this matter. **Commissioner Amison made a motion to table for additional information, seconded by Commissioner Ward. Motion carried 4-0.**

Information: Possible Exchange of Land with Duke Energy

I have spoken with the Duke Energy representative, Danny Collins, and they are interested in a straight swap of lands with the county. They have about 5 acres next to the original ABC School site and the county has a single city lot 30' x 80' next to the microwave tower in the Bowery section of Apalachicola. I have requested that they provide me with all information on the property and that they provide or pay for a wetland's delineation of their parcel. I am meeting with them on November 10<sup>th</sup> to discuss.

Mrs. Griffith requested the Board issue a manual check for MKM Quality Construction in looking at the bill list she realized it was omitted. They were the ones who put a new roof on the annex building in Carrabelle. Mr. Moron noted that we could also approve for the payment of the dredge company also.

**On a motion by Commissioner Ward, seconded by Commissioner Amison, to authorize the Clerk to issue a manual check for MKM Quality Construction for the roof replacement and to the dredge company. Motion carried 4-0.**

### **Commissioners' Comments**

Chairman Jones still looking at what this board can do to have business registration or business license in the county. Attorney Shuler noted that he has a partial draft sitting on his desk. Commissioner Ward noted that she will be going to the conference next week if you want me to provide any information. Commissioner Sanders said Mr. Steven Walker a fellow commissioner in Wakulla was killed in car accident offering her condolences. Chairman Jones announced the upcoming benefit for Franklin's Toy Project. It will be a motorcycle event on November 18<sup>th</sup> start at Fathoms at noon driving over to Apalachicola to Half Shell Dockside. They are requesting \$20 donations or equivalent toys. He reminds the Board about the upcoming Veterans Day program at the school on Friday at 9:30 am and on St. George Island on Veteran's Day.

### **Adjournment**

There being no further business before the Board, the meeting was adjourned.

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**Ricky Jones – Chairman**

**Attest:**

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**Michele Maxwell – Clerk of Courts**

The audio is available upon request. Please e-mail [jgay@franklinclerk.com](mailto:jgay@franklinclerk.com), call 850-653-8861 to speak with the Administrative Assistant, or submit a request in writing to obtain audio of this meeting.