

**FRANKLIN COUNTY BOARD OF COUNTY COMMISSIONERS  
REGULAR MEETING  
COURTHOUSE ANNEX, COMMISSION MEETING ROOM  
DECEMBER 3, 2024  
9:00 AM  
MINUTES**

Commissioners Present: Ricky Jones-Chairman, Jessica Ward-Vice-Chairman, Cheryl Sanders, Ottice Amison, and Anthony Croom, Jr.

Others Present: Michele Maxwell-Clerk of Court, Michael Shuler-County Attorney, Michael Moron-County Coordinator, Erin Griffith-Fiscal Manager/Grants Coordinator, and Jessica Gay-Clerk to the Board

**Call to Order**

Chairman Jones called the meeting to order.

**Invocation and Pledge of Allegiance**

Commissioner Croom led the Board in prayer followed by the Pledge of Allegiance.

**Approval of the Agenda**

Mr. Moron noted the agenda would need an amendment adding the Annual State Library Grant Agreement as an action item for the library. **On a motion by Commissioner Amison, seconded by Commissioner Croom, and by a unanimous vote of the Board present, the Board approved the agenda with the addition of the action item for the library. Motion carried 5-0.**

**Approval of Minutes and Payment of County Bills**

1. Approval of Minutes – FCBC Regular Meeting 11/5/2024
2. County Bill List for Payment

**On a motion by Commissioner Ward, seconded by Commissioner Sanders, and by a unanimous vote of the Board present, the Board approved the minutes of the FCBC Regular Meeting on 11/5/2024 and the Payment of County Bills. Motion carried 5-0.**

**Public Comments**

Mr. Randy Taylor spoke to the Board regarding two compromised areas through Alligator Point that have very little pavement, is there a possibility to get the road resurfaced in this area before restriping. Mr. Taylor also requested an update on the boat ramp situation specifically the S curve area. Chairman Jones noted that during public comments we do not interact only because we do not want to take your time, but we will discuss later.

Mr. Richard Brackin updated the Board on the recycling efforts in Franklin County. He noted that his company currently has 34 customers in Franklin County. They plan to start collecting recycling materials today. They have scheduled a meeting with the city of Carrabelle to propose the services there.

**Department Directors Reports**

**3. Howard Nabors – Superintendent of Roads and Bridges**

Mr. Nabors had no action items for the Board.

**4. Fonda Davis – Solid Waste Director**

Mr. Davis had no action items for the Board.

**5. Jennifer Daniels – Emergency Management Director**

Action Items:

1. Requests the board of County Commissioners approval and signing of the Federally Funded Subaward and Grant Agreement for Hurricane Helene.

**On a motion by Commissioner Ward, seconded by Commissioner Sanders, and by a unanimous vote of the Board present, the Board approved the Federally Funded Subaward and Grant Agreement for Hurricane Helene and authorized Chairman to sign. Motion carried 5-0.**

**6. Dewitt Polous – Mosquito Control Director**

Mr. Polous had no action items for the Board.

**7. Erik Lovestrand – Extension Office Director**

Mr. Lovestrand had no action items for the Board.

**8. Whitney Roundtree – Library**

Action Item: Annual State Library Grant Agreement

**On a motion by Commissioner Amison, seconded by Commissioner Croom, and by a unanimous vote of the Board present, the Board approved the Annual State Library Grant Agreement. Motion carried 5-0.**

**Other Reports**

**8. Cortni Bankston -- SHIP Administrator**

Mr. Moron noted that we are increasing the rehab to better serve. Our yearly allotment has not changed so we will be helping less people. I think this is a good idea because the quality of the work. Chairman Jones asked is this something that you are going to present to us in an entire document to be approved. Mr. Moron noted yes. Chairman Jones asked if we are we still planning to catch all of this up and then adjust our times as we go. Mrs. Bankston noted that since we have additional funds, I am okay with keeping the window open. Mr. Moron noted that should we bring you the waiting list before we advertise for new applicants. Mr. Moron noted that another change was when we accept names and applications, it used to be first come first served. We are going to change the ad to say first applied and qualified. Commissioner Ward asked how many applicants do we have now? Mrs. Bankston noted that she has nine that are ready to bid right now. She noted they will not have to reapply, but their income verification will have to be updated. Commissioner Ward asked what if any of the requirements have changed. Mrs. Bankston noted that none. Commissioner Ward noted that the owner must be the one to apply. It cannot be done by a renter. Commissioner Croom are we still talk about doing one mobile home per year. Mrs. Bankston noted that yes, this year we are hoping to do three. Then every year after that we will do one. Commissioner Amison noted that he would like to get with Cortni tomorrow. Chairman Jones noted that the county has just taken over this program. It was handled by a vendor. We are trying to get caught up. this will probably never happen again where we have multiple years. Mr. Moron noted that Shoaf's office called, and they are talking about cutting this funding. The Board discussed contacting state officials to advocate for the funding. Commissioner Sanders noted that she is glad the county has taken it over, makes her sad that those folks could not be helped earlier. We have a lot of people that need some help. Mrs. Bankston presented the public ordinance portal. It will be on the Franklin County website.

**9. Steve Kirschenbaum -- Interim Airport Manager**

Mr. Kirschenbaum presented a plaque and display of the history of Apalachicola donated by Tyndall Air Force Base. He asked for permission to put this on loan to the FBO for display at the airport.

Informational items:

FCC License renewal for the Unicom was filed with FCC

Working on safety issue of pressure washing and restriping and numbering runways. Will update you at next meeting before we proceed. (Hopefully at no cost to the county)

Working on Airports Southern region to reevaluate nighttime IFR approaches to Primary runway.

Working on Zoom meeting Platform Aviation to potentially get them access to the airspace in the Gulf Test Range and ultimately with your approval an opportunity to setup shop at our airport facility.

Grant for roof repairs at Centric should go out to bid next month

Other issues I am working on before further deterioration are main hanger and maintenance hangar Centric with leaks. These will have to come out of the airport fund and need to be resolved asap. I will have estimates at the next meeting.

Working with Avcon on a map with all developable property at the airport so we make the best use and decisions for future users at the site.

Forgotten Coast Freedom festival finance report attached. With refund of \$2100.00 appearance fee from friends of Army Aviation the event went \$92.30 dollars overbudget.

Working on signage for gates at airport to direct contractors in one gate and to sign in at the FBO for rules of operation at the airport. This with no admittance to the main gate alongside the active runway. (Safety first)

As Interim Airport Manager I am totally supportive of the County taking back the Randall hanger and to immediately proceed forward with bringing Haney College School of Aviation annex to the airport. (The university annex on site will be the cornerstone to luring aviation contractors to the site to tap into the skilled workforce graduating the university) Please Commissioner's act decisively on this. Jobs....

## Action Items:

I would like Commission approval to make Freedom Festival an annual event. There is a major convention in Las Vegas December 9-12 for Airshows. At this event are support services, performers, workshops, and the military teams. If we want to do a 2025 event, I need Commission approval to go. Also, if I am given the greenlight, I put in a request to see if commission approval is in place would Opportunity Florida be able to give us a scholarship to fund the trip. So, I need Commission approval to execute the scholarship funds. With the auction at the site completed and all our non-serviceable equipment sold we need a few items. Most importantly a new zero turn mower. I forwarded the estimate to the County Fiscal Manager and need a go ahead so Scott will have a dependable mower and less downtime onsite. Freedom fest, many volunteers worked on the event and its success. I would like to host a breakfast recognition event at the airport for the county to thank all the volunteers. So, I am looking for the county to fund this celebration. (Should be less than \$500.00)

Chairman Jones asked if the AEOD board has heard of these action items. Mr. Kirschenbaum noted that the only thing he did not speak to them about was the event coming up in Las Vegas. Mr. Kirshenbaum noted that this is a major event in Las Vegas happening in the next ten days. This is something he needs to attend if we plan to do the airshow annually. He spoke with Opportunity Florida, and TDC and it is not something they would be able to fund. It would probably be around \$2500 for the trip. Chairman Jones noted that he personally has no problem with it, but it would be better to have a detailed breakdown. If the board wants to do it up to a certain amount, he has no problem with it. Commissioner Ward asked if there were any limitations on how the discretionary funds could be used. Mr. Moron noted there is not. Chairman Jones said why do not we approve up to \$3500 so that everything is covered. Commissioner Croom noted that this will be more of a networking event. Mr. Steve noted that becoming a member of this association opens it up to all kinds of networking.

**Commissioner Croom made a motion to approve up to \$5000 for the trip, seconded by Commissioner Ward.**

Commissioner Ward inquired as to if the event had just come up. Mr. Steve noted that this event has been out there for a while but until the success of the recent air show he had not planned to attend. **Motion carried 5-0.**

Mr. Kirschenbaum noted that they need a new zero turn. Chairman Jones noted that Mrs. Griffith has this on her report for action. Commissioner Sanders noted that we have dealers in this county who sell zero turns. Commissioner Sanders noted that we should always check with local businesses for equipment purchases. Commissioner Amison noted that they did, however they do not carry diesels. Mr. Kirschenbaum noted that Commissioner Amison had asked him to check locally first, and he did.

Fuel farm, the self-serve at the new Triumph funded fuel farm is just about set to go. Andrew from Centric sent me the subscription documentation for the hardware and software including updates to work the self-serve thru a third-party subscription service. The documents he is about to sign infer centric is the owner of the fuel farm not the lessee. We need legal to review and make an amendment before self-serve can be available onsite. Agreement attached. (This was brought to my attention by Centric)

Mr. Kirschenbaum asked that Attorney Shuler review the draft agreement.

The Board recessed at 9:45 a.m. and reconvened at 9:53 a.m.

## County Staff & Attorney Reports

### 10. Erin Griffith – Fiscal Manager/Grants Coordinator

#### 1. BOARD ACTION: NOTICE OF AWARD AIRPORT PAVEMENT APRON PROJECT PHASE II

At the last meeting, the Board opened construction bid responses for the Airport Pavement Apron Rehab Phase II Project. Of the four bids received, the lowest bid from Pettibone Concrete Construction, Inc. has been reviewed by AVCON and is deemed to be fully responsive. AVCON recommends award of the base bid of \$298,400, bid alternate 1 in the amount of \$231,000, and partial bid alternate 2 in the amount of \$131,350 for a total contract price of \$660,750.

Board action to issue a notice of intent to award and authorize the chairman to sign the construction contract once available and approved by FDOT.

**On a motion by Commissioner Ward, seconded by Commissioner Sanders, and by a unanimous vote of the Board present, the Board approved issuing a notice of intent to award and authorize the chairman to sign the construction contract once available and approved by FDOT. Motion carried 5-0.**

## **2. BOARD ACTION: AIRPORT 72” ZERO TURN MOWER**

As much of the airport’s aging equipment was auctioned off last month, the county will be working to replace key pieces in the coming months with new. Attached is a quote for a John Deere 997R Diesel Zero Turn Mower with a 72” mower deck from Ag-Pro of Tallahassee. The quote totals \$25,261.86 and is based upon contract pricing through Sourcewell. This mower is needed at the airport to keep the airport areas maintained properly and underbrush/grass under control.

Board action to approve the purchase to be paid by airport funds and authorize the issuance of a purchase order for the mower.

**On a motion by Commissioner Amison, seconded by Commissioner Croom, and by a unanimous vote of the Board present, the Board approved the purchase to be paid by airport funds and authorize the issuance of a purchase order for the mower. Motion carried 5-0.**

## **3. BOARD ACTION: ADVERTISE FOR BIDS – AIRPORT FBO HANGAR ROOF UPGRADE PROJECT**

The bid advertisement and specs are now ready for the FDOT FBO Hangar Roof Upgrade Project. The current grant will replace the roof and insulation over the FBO hangar office areas. Once the contractor is on-site, the county hopes to be able to change order additional roof upgrades over the open-air hangar area of the FBO and possibly address some leaks in the other buildings.

Board action to approve advertising for construction bids for the FBO Hangar Roof Upgrade Project.

**On a motion by Commissioner Ward, seconded by Commissioner Amison, and by a unanimous vote of the Board present, the Board approved advertising for construction bids for the FBO Hangar Roof Upgrade Project. Motion carried 5-0.**

## **4. BOARD ACTION: NOTICE OF INTENT TO AWARD: DW WILSON SPORTS ARENA & KENDRICK SPORTS ARENA BATTING CAGES**

At the last meeting, the Board opened bids for the batting cages at DW Wilson Sports Arena in Apalachicola and Kendrick Sports Arena in Carrabelle. The batting cages are identical and will be 30’ wide x approximately 86’ long with gable ends approximately 16’ from the ground with a concrete floor. The structures will be rated to withstand 140 MPH winds. Of the five bids received for each location, bidder Chief Construction, LLC of Hosford was the lowest bidder at \$42,025.20 each and Ms. Traci Buzbee has reviewed the bids and recommends award (as all paperwork from Chief Construction was in order and the bid is considered responsive). These arena improvements have been approved for funding by the Franklin County Tourist Development Council and Franklin County hopes improved facilities will attract more sports tournaments and day tourists to the county.

Board action to issue notices of intent to award to Chief Construction, LLC of Hosford and authorize the chairman to sign the construction contracts once available.

**On a motion by Commissioner Sanders, seconded by Commissioner Amison, and by a unanimous vote of the Board present, the Board approved issuing notices of intent to award to Chief Construction, LLC of Hosford and authorize the chairman to sign the construction contracts once available.** Commissioner Ward made a note for the public that Vrooman Park is not large enough to qualify for a sports arena. She noted that they have reached out to the adjacent property owners, however they are not interested in selling. Commissioner Amison noted that when we pull in tournaments in the future, it is possible Vrooman Park is needed for an overflow. Commissioner Sanders noted that we have forty-five additional acres at Will Kendrick that we can look at expanding. Commissioner Amison noted that the tournaments will bring in additional revenue for our local businesses. Mr. Moron noted that we need to lobby to get that language changed and get that restriction lifted. **Motion carried 5-0.**

Chairman Jones asked Commissioner Amison if there is space for pickleball fields at DW Wilson Park. Commissioner Amison noted there is room. One place in particular we know there is one. We can go back and look at it again.

## **5. BOARD ACTION: BUDDY WARD SEAFOOD LANDING PARK – WEST FISHING PIER REPAIRS AND ADA IMPROVEMENT**

At the last meeting, the Franklin County Tourist Development Council reported approval to fund the replacement and repair of the damaged decking and top cap on the fishing piers at the Buddy Ward Seafood Landing Park in Apalachicola. The attached \$6,770.22 estimate for the direct purchase materials from Builders First Source in Panama City and the \$16,785 labor estimate from MKM Quality Construction will replace approximately 200’ of decking, add an ADA accessible gap in the railing height at the terminus and replace the warped top cap with composite on the West Fishing Pier at the Seafood Landing Park and Maritime Museum. Board action to approve the quotes above and for the county to proceed with the repairs of the West Fishing Pier at the park.

**On a motion by Commissioner Sanders, seconded by Commissioner Amison, and by a unanimous vote of the Board present, the Board approved the quotes above and for the county to proceed with the repairs of the West Fishing Pier at the park. Motion carried 5-0.**

#### **6. BOARD INFORMATION: LANARK EMS RE-BID**

Attached is a copy of the updated bid solicitation for the Lanark EMS Station Project. There will be a mandatory pre-bid meeting for this project on December 18<sup>th</sup> and bids will be opened at the January 7<sup>th</sup> meeting.

#### **7. BOARD INFORMATION: SGI FISHING PIER AND ACCESS ROAD REPAIRS**

The SGI Fishing Pier and Access Road was reopened to the public on November 27<sup>th</sup>. It was with great cooperation from the Franklin County Parks Department (assisted in staging the material for the decking replacement and the removal of the damaged decking material once removed by the contractor from the pier) and the Franklin County Road Department (worked to temporarily re-route and patch the access road enough to provide safe access for pier visitors and boat ramp traffic). At this time, the ADA access path to the pier is still closed but repairs will be completed sometime this month. County staff has requested a task order from Dewberry Engineers to proceed with the construction specifications and bid documents to repair the collapsed seawall section in hopes of speeding up the repairs once a funding source can be identified. The county plans to appeal again to FEMA to approve the permanent repair work to the seawall. Site photo timeline pasted below for seawall and road condition documentation.

Chairman Jones noted that FEMA has denied the funding for money for mitigation to fix what is wrong with the road and why we keep having a problem. Undermining the road, the ribbon curb looks good, but it does not do anything to help with the erosion of the road. We are going to give it another try with FEMA after the new year. This will be about a million-dollar project.

Commissioner Amison asked if we can get a quote for the Musco lighting. We have some lighting issues out there. We need to be looking in that direction. Commissioner Amison noted there are many pickle ball tournaments. I did not realize, these are adults, like older that gravitate to our area. That is something we may want to look at. If it takes multiple courts to host a tournament, we may need to look into it. We could bring people in during off season. Commissioner Amison spoke to Commissioner Croom noting DW Wilson Park is very close to his district and invited him to please feel free to provide input or share ideas for it.

Commissioner Sanders asked when the last time was, we heard on the grant to realign the road at Alligator Point. Mrs. Griffith said she believes we should be hearing something soon and she will provide an update to the Board. Commissioner Sanders noted for Mr. Taylor's benefit that we are in the process of getting something done. Commissioner Amison spoke about the pier in Apalachicola if they may could use funding from TDC. Mrs. Griffith said she can reach out to Travis. Mr. Moron noted that he will have Travis contact Commissioner Croom directly. The Board discussed the dock issues at Alligator Point. Commissioner Sanders noted that she spoke to Senator Simon during the election, but he was very busy that day. He said he would get back with her and he will. Chairman Jones said it is the same scenario played out. Chairman Jones DEP says no way no how. All of the primitive docks that are there, they cannot find out where they were permitted. Commissioner Sanders said they tell us we cannot do nothing, but they went and stripped a whole 370 quarter that fronts Bald Point Park in the name of restoration of the habitat. It is okay for them to do what they want in restoration of habitat. We want to do it for access. When the Dept of Ag said were going to make a clam aquaculture there, they saw what was there. Now they have added oyster aquaculture but have not added access.

Chairman Jones noted that he would like to propose on how we are doing our meetings and approving items for projects in process. If there is any project in process, Mrs. Griffith can get approval from the commissioner of that district, then chairman to sign. The board could then approve retroactively. Mr. Moron noted that he is going to start adding a hotlink to the project to see exactly where we are and what we have done.

#### **11. Michael Morón – County Coordinator**

##### **1. Discussion/Action Item: 2025 Meeting Day/Time**

Commissioner Amison, at your last meeting, asked that staff research the possibility of moving commission meetings to Wednesdays or Thursdays. This move would allow commissioners the opportunity to review the agenda and reports with staff prior to the meeting, especially when there is a Monday holiday prior to a meeting. In addition, staff would no longer have to work on weekends and Monday holidays to prepare for meetings that occur that following Tuesday. Due to the court's schedule, county commission meetings could not be moved to Thursday. Wednesday is a more likely option.

Commissioner times from 9:00 a.m. to 1:00 p.m. on Tuesdays. This or the Wednesday change would allow for commissioners to confer with staff on agenda items and reports. It would also allow staff time to prepare for a commission meeting without working on weekends or a Monday holiday.

Any changes to the meeting day or time could be temporary and reviewed and changed at any time.

Board discussion and action on a possible change to commission meeting day and start time.

Commissioner Ward noted that if we start the meeting at 1pm, on those long meeting days, there is a good chance we are here until 7 or 8 at night. It is a concern for our county staff that has to be here late into the night and have to return to work the next day. Clerk Maxwell noted that we could move around the jury selection. She would discourage starting the meetings at 1 pm due to causing staff overtime. Commissioner Amison noted that having the meetings on Wednesday. Commissioner Sanders noted that she thinks we need to leave it alone. She schedules all of her doctor appointments around the meetings. Chairman Jones noted that his schedule is pretty tough on Tuesday morning, but he makes it work. Commissioner Amison noted that he does not feel like he has time to do his due diligence. Commissioner Croom noted that he is fine with trying something new. He just wants to make sure that change is worthwhile. If we make this change, it should eliminate the late adds. I wanted to dig deep and find out why we wanting to make change. He noted there is only three other counties who have the meetings on Wednesdays.

Commissioner Ward noted that she works shift work, and she would have to reach out to her fellow employees to see if they can switch days. She noted that a lot of our conferences are on Wednesday, Thursday, and Fridays.

Commissioner Ward said who is to say we cannot have but one meeting a month. Chairman Jones noted that would be one long meeting. Mr. Moron said Gulf County has one meeting a month. However, if something comes up that needs to be approved, they hold special meetings. Consent agenda? Chairman Jones noted the final agenda will need to be published on Thursday at close of business or first thing on Friday morning. Commissioner Ward noted that she is okay with this, but she would like Mr. Moron to discuss with staff. Mr. Moron noted that if we do Tuesday at 1 pm, the deadline for agenda items would be Thursday close of business. If we hold the meetings on Wednesday at 9 am, the deadline would be Friday close of business. Croom did some research on other commission meetings and suggested that we could change meeting start time.

## 2. Discussion/Action Item: Meeting Room Design

At a previous meeting, the Board was informed that county court would be shifted back to this meeting/courtroom and that Court Administration wanted to make some design changes to this room to help with county court. The last design to raise the seat, where the judge or magistrate would sit during court, was rejected by the Board as it would have the chairman sitting higher than the other commissioners during meetings. I have attached a new design that would have the Board sitting at a separate horseshoe designed bench during county commission meetings. Court Administration would like feedback and some direction/approval to allow this project to move forward. Board discussion and possible action regarding the new meeting room design. The consensus of the Board was the horseshoe shape in current location. The Board would like the benches to be replaced with chairs.

## 3. Discussion/Action Item: TDC Administration Contract

The current TDC administration contract ends on December 31, 2024. As should have been done, I did not bring a Request for Qualifications advertisement for your approval in September or October. With that said, the Board should consider an extension to the current contract to adequately allow for the advertising, interviewing and selection process for a new contract. As the current vendor contracts end on December 31, 2025, an extension to the current administration contract should expire no later than September 30, 2025. This would preempt the vendor and administration advertising, interviewing, and selection processes from coinciding.

Board discussion and action regarding the advertising, interviewing, and selection process for a new TDC administration contract and an extension of the current administration contract.

Commissioner Amison noted he is favor of going out for bids to be fair. **Commissioner Amison made a motion to extend the contract to September 30, 2025.** Commissioner Ward inquired about advertisement. Mr. Moron noted that he will advertise about three months prior to the contract expiration. **Commissioner Ward seconded the motion.** Chairman Jones noted that our vendors do a fabulous job, however he agrees with going out for bids to keep transparency for the public funds. He noted that the vendors we currently have do a phenomenal job. Commissioner Amison noted he is favor of going out for bids to be fair. **Motion carried 5-0.**

## 4. Informational Item: Baker Tilly/Weems Employees

As requested, I contacted Mr. James Raley (Baker Tilly) to discuss amending the scope of services to include the cost of changing the employment status of Weems Memorial Hospital and EMS employees to county employees, so that they would have access to the Florida Retirement System. Mr. Raley indicated that he would provide this information as a "layer" to the report he was originally engaged to provide. He would like the opportunity to analyze the recently

gathered financial information, then he would let the county know if an amendment to the current contract is needed to provide that “layer” regarding the change of employment status for those employees.

5. Informational Item: Sylvester Williams Park Streetlight

Attached is a Duke Energy Service Agreement for a streetlight at Sylvester Williams Park located in Apalachicola.

6. Informational Item: TDC Collections Report

Attached to my report is TDC September Collections and end of 23/24 Fiscal Year collections which reported a 7.34% increase from 22/23 Fiscal Year.

7. Informational Item: FAC Conference

The 2024 Florida Association of Counties’ Legislative Conference starts tomorrow and runs until Friday, December 6<sup>th</sup> at the Tampa Marriott Water Street in Hillsborough County.

8. Informational Item: FAC Calendar Selection

A picture, taken in Franklin County by Mr. Michael Rodock, was selected by Florida Association of Counties for their 2025 Stormy Skies Calendar’s June page. This was part of FAC’s annual photo conference open to all of Florida’s 67 counties. The chosen counties will be recognized during a breakfast at FAC’s Legislative Conference on December 6<sup>th</sup>.

9. Informational Item: Next Meeting Date

Your next regular meeting date is scheduled on Tuesday, December 17, 2024, at 9:00 a.m. (ET).

**12. Michael Shuler – County Attorney**

1. St. James-Lanark Village Volunteer Fire Department

Attached is an email from Fire Chief Harry Larsen dated November 27, 2024. The gist of the email is that they are requesting that the Board consider reinstating them and lifting the burn ban. Board discussion.

Commissioner Sanders said we need to proceed and get it opened back up so that we can get the IOS ratings down. She reiterated the fact these are volunteers that have been really working hard to get what they need to open the fire department back up. Commissioner Ward noted that we need to make sure Carrabelle is aware and on board. Attorney Shuler noted that we can have them here at the next meeting.

Information Items

2. Business License Ordinance Pause

Attached is the Notice of Intent and draft ordinance pausing the business license ordinance. This will be heard on December 17, 2024, at 9: 15 a.m.

3. Cape Street Deed

The deed has been prepared and delivered to Mr. and Mrs. Faircloth. Once they sign and return the deed to me, I will record it.

4. Randall Terrv Hanger Lease Termination

The proposed lease termination is attached. Mr. Terry is reviewing it.

5. Possible Commercial Property Assessed Clean Energy Program for Part of Franklin County

Mr. Moron had the Chairman execute the CPACE documents and I have sent them to FRED for execution.

Reef Grant application has been delivered. The third and final PUD workshop will be held at the P&Z.

Chairman Jones said we are still stuck in the middle of a mess regarding this pool house. At our next meeting, we need to have discussion on where we are and where we are going. Stop work order issued by way of vote, they are still working on it. We have sent the sheriff out, and they are still working on it. I will say even if it does get built, they will not get a co for it. Commissioner Ward said at what point do we go out and tell them to stop and desist now. At what point do we say stop or you are going to be arrested or pay a huge fine. We have to take a stand. What more do we need to do to tell him to stop? Something has to be done. This guy is taking full advantage of the situation. At what point does this end? Commissioner Sanders asked Attorney Shuler what the next step is. Attorney Shuler noted that he will report back to the Board at the next meeting. Mr. Moron noted that he will contact the sheriff again.

**Commissioners' Comments**

There were no additional commissioner comments.

**Adjournment**

There being no further business before the Board, the meeting was adjourned.

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**Ricky Jones – Chairman****Attest:**

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**Michele Maxwell – Clerk of Courts**

The audio is available upon request. Please e-mail [jgay@franklinclerk.com](mailto:jgay@franklinclerk.com), call 850-653-8861 to speak with the Administrative Assistant, or submit a request in writing to obtain audio of this meeting.