

**FRANKLIN COUNTY BOARD OF COUNTY COMMISSIONERS  
REGULAR MEETING  
COURTHOUSE ANNEX, COMMISSION MEETING ROOM  
NOVEMBER 19, 2024  
9:00 AM  
MINUTES**

Commissioners Present: Ricky Jones-Chairman, Jessica Ward-Vice-Chairman, Cheryl Sanders, Office Amison, and Anthony Croom, Jr.

Others Present: Michele Maxwell-Clerk of Court, Michael Shuler-County Attorney, Michael Moron-County Coordinator, Erin Griffith-Fiscal Manager/Grants Coordinator, and Jessica Gay-Clerk to the Board

**Call to Order**

Chairman Jones called the meeting to order.

**Invocation and Pledge of Allegiance**

Chairman Jones led the Board in prayer followed by the pledge of allegiance.

**Oath of Office**

**1. County Commissioners**

Commissioners Jones, Commissioner Croom, and Commissioner Ward will take the Oath of Office to assume their duties as County Commissioners. Clerk Maxwell explained that she brought a Bible found in the courthouse which dated back to the 1860s. If any of them would like to use it for the ceremony, they were welcome to. Clerk Maxwell administered the Oath of Office to each of the commissioners as follows: Commissioner Jones, Commissioner Croom and Commissioner Ward.

**Organizational Meeting**

**Selection of Chairman and Vice-Chairman**

The Board of County Commissioners will select a Chairman and Vice-Chairman for a two-year term.

**On a motion by Commissioner Sanders, seconded by Commissioner Ward, and by a unanimous vote of the Board present, the Board appointed Commissioner Jones as Chairman. Motion carried 5-0.**

**On a motion by Commissioner Amison, seconded by Commissioner Croom, and by a unanimous vote of the Board present, the Board appointed Commissioner Ward as a Vice Chairman. Motion carried 5-0.**

**Approval of the Agenda**

**Amendments to agenda**

Attorney Shuler noted the item for code enforcement is time certain at 11 am sharp. There is also something else in Attorney Shuler's report, regarding the c pace, Commissioner putting on our agenda for discussion and possible action today. Mr. Morion noted that on 15A, we are going to move that to a future meeting. It had a split vote of the P&Z board, Justin had a family issue today, and will not be here to speak about it today. Chairman Jones asked if the Board would like to take a lunch break at noon. We will add that to a time certain item, take a break at noon and come back at one.

**On a motion by Commissioner Ward, seconded by Commissioner Amison, and by a unanimous vote of the Board present, the Board approved the agenda with the changes and notations above. Motion carried 5-0.**

**Payment of County Bills**

**2. County Bill List for Payment**

**On a motion by Commissioner Sanders, seconded by Commissioner Amison and Commissioner Croom, and by a unanimous vote of the Board present, the Board approved the Payment of County Bills as presented. Motion carried 5-0.**

**Public Comments**

Mr. John Berry spoke to the Board. He provided the Board with the following outline of his comments.

Alligator Drive Issues:

1. Harbor Circle Dead End needs to be blocked or STOP signs erected. Preferable block and post "no fishing on the rocks". This is an accident waiting to happen inter- section.
2. Alligator Drive in front of old fire station needs repair.
3. Alligator Drive west of the S because curve needs a repairing from last hurricane storm surge in Alligator Bay.
4. County owned Firehouse needs demolition before squatters move in.
5. County should clean up old KOA site and "block off" the Cul de sac from "parkers" and "rock fisherman". "No Parking" and "No Fishing" signs on recently constructed section of Alligator Drive. Double check with FEMA before drilling the concrete cap.

EMS Issues:

1. Loss of two key employees to Wakulla County due to EMS employees not covered by the Florida Retirement System. Randal Waltham and Louie. Spoke with Randal. A)Possible Solutions:
  - a) Move EMS to County Employee designation and place under FRS system; or
  - b) Move ALL Weens Hospital employees from a leased employee status to county employee status and covered by FRS.
  - c) Cover ALL costs out of the Weens Hospital Trust Fund - Operations as the current leased employees and associated costs are charged.
  - d) Action Needed:
    - (1) Wait until Baker Tillie study is completed OR increase Baker Tillie scope of services to make a recommendation based upon their insights learned.
    - (2) Employ Carr, Riggs, & Ingram, (Weens Hospital CPA's) to develop both short-term and long-term costs associated with a possible decision recommendation.
    - (3) (3) Determine when, how, and why the previous decision was made to use leased employees.

Technical Advisory Committee Report:

1. Members - City Commissioner Anita Groves; County Commissioner Cheryl Sanders; and myself.
2. Status - Projects discussed have been submitted.
3. Scoring criteria has been established.
4. Out of Area scorers (3) have been selected and will review, evaluated, and score each project in five county membership and then forward to ARPC for final determination of project importance to the area.

**Constitutional Officers**

**3. Clerk of Court - Michele Maxwell**

- a. Board Action: Approval to Dispose of Financial Transaction Records

**On a motion by Commissioner Amison, seconded by Commissioner Croom, and by a unanimous vote of the Board present, the Board approved the disposal of Financial Transaction Records as requested. Motion carried 5-0.**

**Other Reports**

**4. John Solomon – TDC Administrator**

1. On 11-13-24 the TDC Board voted to recommend approving up to \$50,000 (for materials and labor) to repair the decking and railing on the two fishing piers at the Buddy Ward Seafood Landing Park & Museum.
2. On 11-13-24 the TDC Board voted to recommend approving the beach park facilities bid for SGI Pickle ball Court and Basketball Court - the low valid bid from Premier Surfacing for \$289,650. This amount will be paid by the 10% beach park facility improvement funds.
3. On 11-13-24 the TDC Board voted to recommend approving funding the new batting cage structures for the two sports arenas: DW Wilson Sport Arena and Kendrick Sports Arena, at up to \$50,000 per Arena.
4. On 11-13-24 the TDC Board voted to recommend approving up to \$25,000 for fencing replacement on primary field at DW Wilson Sports Arena.
5. On 11-13-24 the TDC Board voted to recommend approving up to \$25,000 for additional spectator seating (3) 21' aluminum 5 row bleacher sets) at DW Wilson Sports Arena.

**On a motion by Commissioner Ward, seconded by Commissioner Sanders and Commissioner Croom, and by a unanimous vote of the Board present, the Board approved the above items 1-5 . Motion carried 5-0.**

Information Items:

The August 2024 Collections were \$263,694, a 21% Increase from last August. With one month left in the fiscal year to record, the total year-to-date collections are \$3,398,775; this total has surpassed the previous year's total of \$3,330,466. Once September is recorded, the 2023/2024 Collections will be a record year in TDT collections for Franklin County.

**5. David Walker -- Weems Memorial Hospital -- CEO**

Ultrasound Equipment purchase

**On a motion by Commissioner Croom, seconded by Commissioner Ward, to approve the purchase agreement for the ultrasound machine.** Commissioner Ward asked if Attorney Shuler had reviewed the contract. Attorney Shuler noted that he has not reviewed, and he would recommend the Board approve contingent upon his review. Commissioner Ward asked if the purchase included warranty and training. Mr. Walker noted that it does. Commissioner Ward noted that this is a revenue stream that can be used inpatient. Commissioner Amison asked if there is a warranty on the machine. Mrs. Byrd noted that she believes the warranty is for one year. Commissioner Sanders asked if this machine can be mobile knowing that we are looking at other options for the hospital. Mr. Walker noted that it will be mobile. He noted that most of our equipment we purchase we are looking at mobile equipment. **Commissioner Croom amended his motion to reflect approval upon Attorney Shuler's review, seconded by Commissioner Ward. Motion carried 5-0.**

Mr. Randall Waltman, EMS Director, spoke to the Board noting he is seeking employment in Wakulla, have ten years in FRS, leaves him with ten years for high-risk retirement. We have built Franklin EMS under Weems. Look forward to whoever takes my position to take the lead and continue to build upon the base that we have put down. Learned quite a bit in the last year, thankful for the opportunity. Commissioner Ward noted that she does want to look at what it would take to bring the hospital employees under the county. Would like to look at what it would take to have EMS and hospital employees under county retirement. Mr. Walker said every hospital employee that he has spoken with wants to be under FRS. Mrs. Courtney Alford said the most she hears is we are a county hospital and why are we not under county retirement. Commissioner Croom noted that the hospital employees are not receiving the benefits. Think we are going to continue to lose good employees due to this. Commissioner Sanders told Randal to never apologize for trying to make your life better. I am just sorry that you have to go. Commissioner Sanders asked who was going to be temporary placement. Mr. Walker noted that he has someone, but he cannot give a name at this time. He noted that it is someone who lives here in our community. Commissioner Croom noted to be sure and tell the successor that we want the same quality of care. Commissioner Ward asked if this is something we can put on a future agenda. Mr. Moron noted that we have Baker Tilley doing a process to tell us how to move forward. Mr. Moron noted that years ago it was addressed, and the cost was more than the current board wanted to cover. Do we want to wait until the Baker Tilley report? Commissioner Sanders noted that she does not see a problem with it. She said we can look into the FRS program. Maybe we can ask Baker Tilley to look into the FRS program and see what the cost would be and could we incorporate it into. Whatever we decide to do, we still have people depending on a salary. Commissioner Amison noted that we are paying Baker Tilley to give us options, so this is just another option. Attorney Shuler noted that if you are amending the contract with Baker Tilley to add FRS to the scope of work you need a motion. Commissioner Amison asked if we had a copy of the report that was done years ago. Commissioner Sanders asked that Randall Lewy be in person for the dedication of the new EMS building in Lanark. Chairman Jones noted that we have tasked Baker Tilley to give us options for moving forward with the hospital. Maybe they can incorporate FRS in those models. Mr. Moron so basically making EMS and the hospital employees county employees in both models. **Commissioner Croom made a motion reengage with Baker Tilley to include scope of making EMS and Weems Hospital employees county employees. Seconded by Commissioner Amison. Motion carried 5-0.** Commissioner Amison asked if the report was between Erin and past HR. He would love to hear that. Chairman Jones when you get the information that Commissioner Croom asked about please share with all the Board. Mr. Walker thanked the Board noting that the hospital employees are your constituents.

**6. Steve Kirschenbaum – Interim Airport Manager**

Mr. Kirschenbaum gave an update on the recent Freedom Festival noting there were around 3,000 people in attendance over the course of the day.

The Board recessed at 10:18 am and reconvened at 10:30 a.m.

**Presentations/Updates/Requests**

**7. 10:30 a.m. (ET) David A. Deaton -- Tom P. Haney Technical College -- Aviation Academy Director**

Mr. Deaton introduced himself and gave an overview of the project. Commissioner Ward thanked them for coming out. Thinks it is a great opportunity for our community and students. Commissioner Croom asked how soon we plan to start. Mr. Deaton noted that we intended to start in August if we can meet the needs. Chairman Jones said all you really need is a facility to provide the services. Mr. Deaton noted that yes, we need a facility and place to teach. Attorney Shuler noted this relates to the task of terminated the lease with Mr. Terry. When do you need the hangar? We want to be able to move things in and set up our classrooms. A couple of months is usually sufficient. Two to three months, May, or June. So, my target date should be early May? Yes. Mr. Kirschenbaum there is a mass exodus of companies from other states. If this school is up and running , this would bind MRO. MRO defined as mechanic repair operation. Mr. Deaton noted this would draw maintenance, repair, and overhaul. What we have found is when an MRO comes to your site, they do not just need aviation personnel. They draw from almost every program we produce. Commissioner Amison noted that he has had multiple conversations, just make sure that we need to focus on the idea of getting them here. The short game is to get Haney here with a site for three to four years. If we have a successful aviation program, it checks off a lot of things we have to have.

**8. Steven Boylan -- GAI Consultants -- FDOT Trail SR 30 (US 98)**

SR 30 (US 98) from Hinton St. to Crooked River Road Possible Trail Realignment

Mr. Boylan gave a presentation on the proposed SR 30/US 98 from Hinton Street to Crooked River Road trail alignment alternatives.

Project Overview

- 1.25-Mile-long SUN Trail project
- Construct 12' Trail (typical)
- Part of Capital City to Sea Trail (CC2ST) System
- Coastal, environmentally sensitive area
- Typical right-of-way with of 66'
- Current concept includes alignment on north side of US 98
- Proposed concept would shift alignment to the south side of US 98 throughout the limits
- Seeking input from the county regarding support of this change

SR 30/US 98 from Hinton Street to Crooked River Road Trail Alignment Alternatives

Northern Alignment

- Places the trail close to the roadway
- Typically, within 5 ft of lane
- Issues and challenges
- Proximity to roadway
- “Clear zone” for vehicles with boardwalk or wall section
- Limited space to include guardrail with 7' offset to trail for boardwalk section
- Utility Pole conflicts
- Utility poles near right-of-way line
- Wetland impacts
- Requires some boardwalks
- Will need to provide wetland mitigation
- Steep side slopes
- Requires retaining walls, handrails, and drop-offs

Southern Alignment

- Remains close to roadway (5' typical offset)
- Side slopes “fall” towards the south
- Existing runoff flows towards St. George Sound
- Enhances driver safety
- Reduces or eliminates need for boardwalks and retaining walls
- Reduces impacts
- Reduces utility conflicts
- Reduces wetland impacts
- Drainage can flow over trail, mostly eliminating needs for ditches

Roadway Crossings

- Northern alignment crosses trail from North to South at Crooked River Road
- Southern alignment would cross trail at Hinton Street instead

- o No additional trail crossing introduced

Commissioner Ward asked if they were going to decrease the speed limit to ensure safe crossing. Mr. Boylan noted that he does not believe they intend to decrease speed. He noted they would have signage added. She asked what type of crosswalks there will be. He noted they will be the large white markers on road, special emphasis crosswalks. Both of these sections we have very good site distance. She asked would there be streetlights installed? I do not believe there are plans for streetlights at this moment. Mr. Ray noted that he will check into that and see for you. Commissioner Ward noted that area is really dark at night. Commissioner Croom asked who will be responsible for maintaining the boardwalks and the projects. Mr. Boylan noted that he would defer to Ray, but it is his understanding DOT. Mr. Ray noted that is something we would talk about later in the process as to who would maintain the crosswalks. Commissioner Croom said we need to make sure they maintain these. Mr. Boylan noted that these would be less likely to be damaged by storms. Commissioner Sanders expressed grave concerns with safety issues. She noted there is excessive traffic in that area now. There are being several areas in this stretch of 98 that the board has asked for crosswalks. There have been several accidents where people have been killed. She noted that when we have storm surge it goes all the way across the road. She noted there needs to be lighting added. She noted there are multiple natural drains in this area. It is not going to be as easy of a project as it looks like on paper. Mr. Boylan noted that they are aware of the drains. Commissioner Sanders noted that she is not oppose to it, but when you run this around people's property, they may not want it. She asked what the public's interest is on this project. Mr. Boylan noted that the southern alignment has not been brought to the public yet. They wanted to get the board's input first. The public has been able to weigh in on the project as a whole. He noted that they have not approached the property owners directly impacted by this alignment. Commissioner Sanders noted that she has already received numerous calls and emails about this. The public wants more thought to put into this. She noted that she does not like either one of these designs. Mr. Boylan noted that there is currently nowhere for bicyclists to ride in this area, and this would be safer. Chairman Jones spoke about some crosswalks he wanted on St. George Island early on his first term. He noted at that time, he was told they would not allow you to put a crosswalk without sidewalks on the other side of the road. He spoke about attempts to get one in Eastpoint across from the post office. Chairman Jones clarified the request today was whether the Board preferred the trail on Crooked River Road and Hinton Street in this area. Chairman Jones asked where the Sun trail was intended to end. Mr. Boylan noted that there is a map, but he does not have it handy. Chairman Jones noted that he believes its planned to go all the way to Pensacola. Commissioner Sanders said she does not like either path. Chairman Jones noted that he would prefer Hinton Street. Commissioner Amison asked if they do put on the south side, quality ingress will fall upon you. Asked about maintenance of property. Mr. Boylan noted that normally the department would pave in kind to maintain the access. He noted that the houses in this area are setback a couple hundred feet. Commissioner Amison noted that there are some challenges in that area. Commissioner Ward asked what the timeline is on this. We do have a FDOT project coming up, is this going to coincide with that? Mr. Boylan noted that he does not believe funding for construction is complete at this point. Commissioner Amison asked about public input. Mr. Boylan noted that they will hold a public hearing sometime in the summer. Chairman Jones noted that with the project not being funded this could be four or five years away from construction. Mr. Boylan noted that we are hoping to come out of this with the input of the commission. Absent any objection, we will begin design services, etc. Commissioner Amison inquired if this is private property on both sides of the highway or is it state property. Chairman Jones noted that where they are talking about doing this is in the state's right of way. Chairman Jones noted that it would be good to put something like in Wakulla County with a flashing light for pedestrian crossing.

The Board moved to the Public Hearing for Code Enforcement Policy and Procedures at this time.

## 2. Code Enforcement Policies and Procedures

A copy of the draft policy and procedures for Code Enforcement is attached for Board consideration and possible action. Board Action Requested: Board approval of the draft policy and procedures for code enforcement.

Attorney Shuler noted that the policy provides for enforcement, hearings, administrative fines and liens, and notices to property owners. The Board had no questions for Attorney Shuler at this time.

Chairman Jones called for public comments and there were none. Attorney Shuler request the Board adopt the policy and procedures as presented. **Commissioner Ward made a motion to approve with a question. Seconded by Commissioner Croom.** Commissioner Ward asked if county staff has already looked over this and made sure this would give them what they needed to move forward with any complaint or violation of county code. Attorney Shuler noted that he did work with Mr. Moron and Cortni and made a few minor tweaks. Chairman Jones said under notices, C1, do we also have the ability to post on our county website? I am good with all of that, but I know that cost the county money. Attorney Shuler noted that would be additional provided at the direction of the general magistrate. **Motion carried 5-0.**

The Board moved to Disc Village at this time.

## 9. Lisa Sherry -- DISC Village -- Community Outreach Coordinator

Ms. Lisa Sherry gave a presentation to the Board on the services offered. They would like to place a few more of the Narcan stands in Franklin County. Sheriff Smith spoke via telephone. He asked that Ms. Sherry relay the message back to DISC Village that we need additional counseling services. Ms. Sherry noted a few places they were considering which were the river walk area, Buddy Ward Park, the ten-foot hole near the marina, and Carrabelle beach. They would want to place them in places that are easily accessible but not where children will be unsupervised. Ms. Sherry noted this would be a collaborative effort with the county and if someone has a problem with a stand being somewhere, we can go remove the stand and relocate it. The Board directed staff to work with Disc Village to find locations for placement. Commissioner Amison noted that some of the places that were mentioned are in the city limits and that they may want to reach out to the city.

The Board recessed for lunch at 11:55 a.m. and reconvened at 1:06 p.m.

## Planning and Zoning Adjustment Board Report

### 10. Critical Shoreline Applications

#### a. 331 Land Street

A consideration of a request to construct a 721 sq ft single family dock with one covered boat lift. Request submitted by Florida Environmental and Land Services, Inc, agent for Haddon Bennett, applicant.

#### b. 2280 Highway 98

A consideration of a request to modify an existing single-family dock, changing 18 sq ft of the existing terminal platform into a drop dock. Request submitted by Florida Environmental and Land Services, Inc, agent for Haddon Bennett, applicant.

**On a motion by Commissioner Ward, seconded by Commissioner Amison, and by a unanimous vote of the Board present, the Board approved the upon critical shoreline applications contingent upon state and federal permits being received. Motion carried 5-0.**

### 11. Special Exception & Variance Requests

#### a. 3567 East Highway 98

A consideration of a request to construct a 250' communication tower. The applicant is requesting a special exception and variance to exceed the max 47' building height by 203' as required in R1 single family residential zoning. The property described as Parcel ID Number 35-06S-03W-1000-000E-0000, St Teresa, Franklin County, Florida. Request submitted by Jonathan L. Yates, agent for Summercamp Beach, LLC, applicant.

**On a motion by Commissioner Sanders, seconded by Commissioner Ward, and by a unanimous vote of the Board present, the Board approved the request for a special exception and variance to exceed the max 47' building height by 203' as required in R1 single family residential zoning. The property described as Parcel ID Number 35-06S-03W-1000-000E-0000, St Teresa, Franklin County, Florida.** Commissioner Sanders noted that hopefully we will get some towers in here and get some better phone service. Mr. Jonathan Yates spoke via phone. He spoke to the Board noting this is not only essential for telephone coverage but also for use for emergency communications. **Motion carried 5-0.**

### 12. Commercial Site Plan Applications

#### a. 75 Highway 65

A consideration of a request to construct a 5,330 sq ft one story corporate office and an additional 3200 sq ft detached equipment storage building. Request submitted by James F. Waddell, III, agent for GC65, LLC, applicant.

*Item deferred to an upcoming meeting.*

#### b. 2118 Highway 98 (Tabled on August 20, 2024, BOCC Meeting)

A consideration of a request to construct an 850 sq ft beach cottage and open pavilion, Carrabelle, Franklin County, Florida. Request submitted by Eddie Golson, owner/applicant.

**On a motion by Commissioner Sanders, seconded by Commissioner Ward, and by a unanimous vote of the Board present, the Board approved the request to construct an 850 sq ft beach cottage and open pavilion, Carrabelle, Franklin County, Florida. Request submitted by Eddie Golson, owner/applicant.** Commissioner

Sanders noted that she had some questions, felt like the RV slots and such were much. Thank you for scaling it down. Commissioner Ward noted that she heard the applicant worked really hard with staff and thanked them for doing that. Mr. Golson noted that P&Z staff were great. **Motion carried 5-0.**

Commissioner Ward noted that the owner of this property thought this was commercial. I know that on our resources map, there is several properties, that are residential that I know are not. We need to improve upon that. There is all this research that I have done, nobody knows what it is. Someone needs to figure out in that plat of land is what. We need to get our own maps reflective of our zoning. Mr. Moron noted that we have a meeting scheduled for Friday. Apparently, there was some action taken years ago that is not reflected on the map. Commissioner Ward noted that she does not want this delayed and if we have to put it on the agenda without all of the other P&Z items, she is good with that. Mr. Paterson noted that the GSI maps have had discrepancies between the GIS and paper maps. Mr. Curenton always said to defer to the paper maps. I always tell my staff to defer to the paper map if there is any question. Commissioner Ward noted that we need to make sure moving forward we do not have anything come up like this again. Mr. Moron said once it is figured out by Justin, ARPC manages are GSI map, so he will have them correct it.

**RFP/RFQ/Bid Opening**

**13. Notice to Bidders: Airport Apron Rehabilitation -- Phase 2**

Mr. Moron and Mrs. Griffith opened the bid packages as follows:

COMPANY	LOCATION	BID AMOUNT	BID BOND
PETTIBONE CONCRETE CONSTRUCTION, INC.	1621 Transmitter Road Panama City, FL 32404	\$298,400.00	YES
GOSALIA CONCRETE CONSTRUCTORS, INC.	4607 N 56 <sup>th</sup> Street Tampa, FL 33610	\$623,610.00	YES
ECSC, LLC	PO Box 35157 Panama City, FL 32412	\$525,332.74	YES
SUPERIOR CONSTRUCTION COMPANY SOUTHEAST, LLC	7072 Business Park Blvd N Jacksonville, FL 32256	\$1,288,000.00	YES

**On a motion by Commissioner Sanders, seconded by Commissioner Amison, and by a unanimous vote of the Board present, the Board authorized staff to release the bid packages to AVCON for review and recommendation. Motion carried 5-0.**

**14. Invitation to Bid: DW Wilson Batting Cage**

Mr. Moron and Mrs. Griffith opened the bid packages as follows:

COMPANY	LOCATION	BID AMOUNT	BID BOND
HOLLEY DEVELOPMENT CORP	406 S Waukesha St Bonifay, FL 32425	\$59,000.00	N/A
CHAPEL BRANCH & LAGNIAPPE	805 Main Street Chipley, FL 32428	\$50,556.10	N/A
MKM QUALITY CONSTRUCTION, INC.	1220 Sleepy Hollow Rd Mexico Beach, FL 32456	\$117,340.69	N/A
CHIEF CONSTRUCTION, LLC	149955 NE Juanita's Way Hosford, FL 32334	\$42,025.20	N/A
BGN CONTRACTORS	25 W Oak Avenue Panama City, FL 32401	\$107,065.85	N/A

**On a motion by Commissioner Ward, seconded by Commissioner Sanders and Commissioner Amison, and by a unanimous vote of the Board present, the Board authorized staff to release the bid packages to Tracy Buzbee for review and recommendation. Motion carried 5-0.**

**15. Invitation to Bid: Will S. Kendrick Batting Cage**

Mr. Moron and Mrs. Griffith opened the bid packages as follows:

COMPANY	LOCATION	BID AMOUNT	BID BOND
HOLLEY DEVELOPMENT CORP	406 S Waukesha St	\$59,000.00	N/A

	Bonifay, FL 32425		
CHAPEL BRANCH & LAGNIAPPE	805 Main Street Chipley, FL 32428	\$52,556.10	N/A
MKM QUALITY CONSTRUCTION, INC.	1220 Sleepy Hollow Rd Mexico Beach, FL 32456	\$117,340.69	N/A
CHIEF CONSTRUCTION, LLC	149955 NE Juanita's Way Hosford, FL 32334	\$42,025.20	N/A
BGN CONTRACTORS	25 W Oak Avenue Panama City, FL 32401	\$107,065.85	N/A

**On a motion by Commissioner Sanders, seconded by Commissioner Amison, and by a unanimous vote of the Board present, the Board authorized staff to release the bid packages to Tracy Buzbee for review and recommendation.** Commissioner Ward asked which one would be completed first. Mrs. Griffith noted that it would be according to the contractor and their scheduling. **Motion carried 5-0.**

### County Staff & Attorney Reports

#### 16. Erin Griffith – Fiscal Manager/Grants Coordinator

Mrs. Griffith noted that she had a couple of late items: Item #8, EEO Airport grant, Update Engineer bid alternates revised contract total

Chairman Jones called for public items on the additional items and there were none.

#### 1. BOARD ACTION: LANARK EMS STATION – REJECTION OF BIDS & READVERTISEMENT

At the last meeting, the Board opened the construction bids for the Lanark EMS Station. Unfortunately, the low bid was deemed to be unresponsive as the bidder did not include all of the required addendums, copies of their license nor their E-Verify registration. As the bids for this project were already above the grant award and it will not delay the start date of the project due to the upcoming holidays, the recommended course of action is to reject all bids and readvertise the project.

- a. Board action to reject all bids opened at your last meeting for the Lanark EMS Station.
- b. Board action to re-advertise for construction bids.

**On a motion by Commissioner Amison, seconded by Commissioner Sanders and Commissioner Croom, and by a unanimous vote of the Board present, the Board authorized rejecting all bids opened at your last meeting for the Lanark EMS and re-advertising for construction bids. Motion carried 5-0.**

#### 2. BOARD ACTION: SGI BEACH PARK IMPROVEMENTS PROJECT – BASKETBALL & PICKLEBALL COURT

At the last meeting, the Board opened bids for the SGI Beach Park Facility Improvements Project which will include the replacement of the current combination basketball/pickleball court (which is cracked beyond repair) and will add a pickleball only court to the side of the basketball court. This project will also include the associated fencing, shade structures with seating, a bicycle rack and drinking fountain. There were two bids opened from low bidder Premier Surfacing, the bidder had requested that the earlier bid be withdrawn as it was submitted before the due date was changed and before all addendums were issued. The engineers have reviewed and recommend award to Premier Surface Solutions, Inc. For the valid low bid of \$289,650.

*Board action to issue a notice of intent to award and authorize the chairman to sign the contract documents when available to Premier Surface Solutions, Inc.*

**On a motion by Commissioner Ward, seconded by Commissioner Croom, and by a unanimous vote of the Board present, the Board authorized issuing a notice of intent to award and authorize the chairman to sign the contract documents when available to Premier Surface Solutions, Inc. Motion carried 5-0.**

#### 3. BOARD ACTION: NOTICE OF INTENT TO AWARD RESTORE SGI STORM WATER IMPROVEMENT CONSTRUCTION

At the last meeting, the Board opened responses to the construction bid solicitation for the RESTORE SGI Storm Water Improvement Project and released the bids to the engineer for their full review and recommendation. There were two bids received, and Dewberry recommends award to the low bidder, North Florida Construction, with a base bid of \$3,059,718.98 as all of their supporting documentation is in order and their bid has been deemed responsive. A full contract price will be determined after a thorough review and approval of bid alternates.

*Board action to issue the notice of intent to award to North Florida Construction and authorize staff to begin drafting a construction contract.*

**On a motion by Commissioner Sanders, seconded by Commissioner Ward, and by a unanimous vote of the Board present the Board authorized issuing the notice of intent to award to North Florida Construction and authorize staff to begin drafting a construction contract. Motion carried 5-0.**

**4. BOARD ACTION: Budget Resolutions & Budget Amendments – Fiscal Year 2023/2024**

Attached are resolutions for the adoption of unanticipated revenues as part of the end-of-the-fiscal year bookkeeping. These funds were not included in your original adopted 2023/2024 budget because at the time of budget adoption they were unanticipated. Florida Statute 129 allows a county 60 days after the end of a fiscal year to incorporate unanticipated revenues into the prior year’s budget. This is the final board meeting in which amendments and resolutions can be approved.

- a. Resolution #7 is for \$50,000 in state grant revenues received for ARPC to complete the updates to the comprehensive plan. Resolution #8 is for \$57,767 in state grant funds received for the TDC’s Maritime Museum Grant Project. Resolution #9 is for \$44,097 in state grant funds for the LAP Alligator Drive Multi-Use Path Project. Resolution #10 is for \$46,461 in state grant funds for the Eastpoint Landscaping Project. Resolution #11 is for \$76,533 in state and federal FEMA funds for disaster response efforts in the aftermath of Hurricane’s Idalia, Helene, and Debby. Resolution #12 is for \$30,086 in state grant revenues for the Alligator Point Beach Renourishment Plan and Permitting Project. Resolution #13 is for \$29,778 in state and federal FEMA funds and federal forestry funds for Road Department operational expenses. Resolution #14 is for \$350,695 in state grant funds received for the SCRAP CR67 Phases II-IV Projects. Resolution #15 is for \$421,634 in state and federal grant funds for the Airport Obstruction Removal Phase II Project. Resolution #16 is for \$60,140 in tipping fee revenues used to fund the purchase of three new transfer station boxes. Resolution #17 is for \$227,258 in state shared revenues through the Amendment 1 Offset funding for various operational expenses. Resolution #18 is for \$1,738,676 in state, federal and other forms of grant funding for the payment of grant related expenditures at the Sheriff’s Department.
  - a. Board action to adopt the attached budget resolutions listed above.

**RESOLUTION  
FRANKLIN COUNTY BOARD OF COUNTY COMMISSIONERS**

WHEREAS Franklin County is a political subdivision of the State of Florida and subject to Florida Statutes Chapter 129 regarding preparation of budgets, and

WHEREAS FS 129.06 provides for budget amendments for unanticipated revenues, and

WHEREAS Franklin County will receive unanticipated state grant revenues in the amount of \$50,000.00 from the Florida Department of Economic Opportunity for the payment of expenses relative to updating the Comprehensive Plan and

WHEREAS said revenue is needed to pay certain expenditures incurred in Fiscal Year 202-2024 and

WHEREAS FS 129.06(2)(d) provides for budget amendments in relation to receipts and expenditures of the nature that is received and

WHEREAS this section requires the Board of County Commission to spread on its minutes the expenditures for the purpose of:

001.20.511.3108 Professional Services – ARPC Comp Plan Updates \$50,000.00

NOW THEREFORE BE IT RESOLVED Franklin County Board of County Commissioners appropriates these unanticipated revenues in the amount of \$50,000.00 in the GENERAL FUND to comply with FS 129(2)(d).

**RESOLUTION  
FRANKLIN COUNTY BOARD OF COUNTY COMMISSIONERS**

WHEREAS Franklin County is a political subdivision of the State of Florida and subject to Florida Statutes Chapter 129 regarding preparation of budgets, and

WHEREAS FS 129.06 provides for budget amendments for unanticipated revenues, and  
WHEREAS Franklin County will receive unanticipated grant revenues in the amount of \$57,767.00 from the Florida Department of State for the payment of expenses relative to the TDC's Maritime Museum Project and  
WHEREAS said revenue is needed to pay certain expenditures incurred in Fiscal Year 2023-2024 and  
WHEREAS FS 129.06(2)(d) provides for budget amendments in relation to receipts and expenditures of the nature that is received and  
WHEREAS this section requires the Board of County Commission to spread on its minutes the expenditures for the purpose of:

001.20.572.3101	Contract Services – Maritime Museum Proj.	\$41,657.00
001.20.572.6202	Buildings – Maritime Museum Proj.	\$9,888.00
001.20.572.6401	Capital Outlay – Maritime Museum Proj.	\$6,222.00

NOW THEREFORE BE IT RESOLVED Franklin County Board of County Commissioners appropriates these unanticipated revenues in the amount of \$57,767.00 in the GENERAL FUND to comply with FS 129(2)(d).

**RESOLUTION**

**FRANKLIN COUNTY BOARD OF COUNTY COMMISSIONERS**

WHEREAS Franklin County is a political subdivision of the State of Florida and subject to Florida Statutes Chapter 129 regarding preparation of budgets, and

WHEREAS FS 129.06 provides for budget amendments for unanticipated revenues, and

WHEREAS Franklin County will receive unanticipated federal grant revenues in the amount of \$44,097.00 from the Florida Department of Transportation for the payment of expenses relative to the LAP Alligator Drive Multi-Use Path and

WHEREAS said revenue is needed to pay certain expenditures incurred in Fiscal Year 2023-2024 and

WHEREAS FS 129.06(2)(d) provides for budget amendments in relation to receipts and expenditures of the nature that is received, and

WHEREAS this section requires the Board of County Commission to spread on its minutes the expenditures for the purpose of:

001.20.572.6301	Infrastructure – Alligator Drive Multi-Use Path	\$44,097.00
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NOW THEREFORE BE IT RESOLVED Franklin County Board of County Commissioners appropriates these unanticipated revenues in the amount of \$44,097.00 in the GENERAL FUND to comply with FS 129(2)(d).

**RESOLUTION**

**FRANKLIN COUNTY BOARD OF COUNTY COMMISSIONERS**

WHEREAS Franklin County is a political subdivision of the State of Florida and subject to Florida Statutes Chapter 129 regarding preparation of budgets, and

WHEREAS FS 129.06 provides for budget amendments for unanticipated revenues, and

WHEREAS Franklin County will receive unanticipated state grant revenues in the amount of \$46,461.00 from the Florida Department of Transportation for the payment of expenses relative to the Eastpoint Landscaping Project and

WHEREAS said revenue is needed to pay certain expenditures incurred in Fiscal Year 2023-2024 and

WHEREAS FS 129.06(2)(d) provides for budget amendments in relation to receipts and expenditures of the nature that is received and

WHEREAS this section requires the Board of County Commissioners appropriates these unanticipated revenues in the amount of \$46,461.00 in the GENERAL FUND to comply with FS 129(2)(d).

**RESOLUTION**

**FRANKLIN COUNTY BOARD OF COUNTY COMMISSIONERS**

WHEREAS Franklin County is a political subdivision of the State of Florida and subject to Florida Statutes Chapter 129 regarding preparation of budgets, and

WHEREAS FS 129.06 provides for budget amendments for unanticipated revenues, and

WHEREAS Franklin County will receive unanticipated state grant revenues in the amount of \$76,533.00 from the Florida Division of Emergency Management for the payment of expenses relative to FEMA funded response and recovery efforts during Hurricane Idalia, Helene, and Debby and

WHEREAS FS 129.06(2)(d) provides for budget amendments in relation to receipts and expenditures of the nature that is received and

WHEREAS this section requires the Board of County Commission to spread on its minutes the expenditures for the purpose of:

001.45.525.1400	Emergency Response – Overtime	\$6,115.00
001.45.525.2100	Emergency Response – FICA Taxes	\$ 468.00
001.45.525.2200	Emergency Response – Retirement	\$ 1,537.00

001.45.525.2200 Emergency Response – Professional Services \$66,968.00

001.45.525.5200 Emergency Response – Operating Supplies \$538.00

001.45.525.52003 Emergency Response – Operating Supplies \$907.00

NOW THEREFORE BE IT RESOLVED Franklin County Board of County Commissioners appropriates these unanticipated revenues in the amount of \$76,533.00 in the GENERAL FUND to comply with FS 129(2)(d).

#### **RESOLUTION**

##### **FRANKLIN COUNTY BOARD OF COUNTY COMMISSIONERS**

WHEREAS Franklin County is a political subdivision of the State of Florida and subject to Florida Statutes Chapter 129 regarding preparation of budgets, and

WHEREAS FS 129.06 provides for budget amendments for unanticipated revenues, and

WHEREAS Franklin County will receive unanticipated state grant revenues in the amount of \$30,086.00 from the Florida Department of Environmental Protection for the payment of expenses relative to Alligator Point Beach Renourishment Planning and Permitting Grant and

WHEREAS said revenue is needed to pay certain expenditures incurred in Fiscal Year 2023-2024 and

WHEREAS FS 129.06(2)(d) provides for budget amendments in relation to receipts and expenditures of the nature that is received, and

WHEREAS this section requires the Board of County Commission to spread on its minutes the expenditures for the purpose of:

139.69.541.3401 Other Contract Services – Alligator Point Proj. \$30,086.00

NOW THEREFORE BE IT RESOLVED Franklin County Board of County Commissioners appropriates these unanticipated revenues in the amount of \$30,086.00 in the BALD POINT TRUST FUND to comply with FS 129(2)(d).

#### **RESOLUTION**

##### **FRANKLIN COUNTY BOARD OF COUNTY COMMISSIONERS**

WHEREAS Franklin County is a political subdivision of the State of Florida and subject to Florida Statutes Chapter 129 regarding preparation of budgets, and

WHEREAS FS 129.06 provides for budget amendments for unanticipated revenues, and

WHEREAS Franklin County will receive unanticipated state and federal FEMA grant revenues in the amount of \$14,786.00 from the Florida Division of Emergency Management for the payment of expenses relative to Hurricane Idalia Response Efforts and \$14,992.00 in federal forestry funds for operational expenses, and

WHEREAS said revenue is needed to pay certain expenditures incurred in Fiscal Year 2023-2024 and

WHEREAS FS 129.06(2)(d) provides for budget amendments in relation to receipts and expenditures of the nature that is received, and

WHEREAS this section requires the Board of County Commission to spread on its minutes the expenditures for the purpose of:

140.41.541.1400 Road Department – Overtime \$17,041.00

140.41.541.4500 Road Department – Insurance \$12,737.00

NOW THEREFORE BE IT RESOLVED Franklin County Board of County Commissioners appropriates these unanticipated revenues in the amount of \$29,778.00 in the ROAD & BRIDGE FUND to comply with FS 129(2)(d).

#### **RESOLUTION**

##### **FRANKLIN COUNTY BOARD OF COUNTY COMMISSIONERS**

WHEREAS Franklin County is a political subdivision of the State of Florida and subject to Florida Statutes Chapter 129 regarding preparation of budgets, and

WHEREAS FS 129.06 provides for budget amendments for unanticipated revenues, and

WHEREAS Franklin County will receive unanticipated state grant revenues in the amount of \$350,695.00 from the Florida Department of Transportation for the payment of expenses relative to the widening and resurfacing of CR67, and

WHEREAS said revenue is needed to pay certain expenditures incurred in Fiscal Year 2023-2024 and

WHEREAS FS 129.06(2)(d) provides for budget amendments in relation to receipts and expenditures of the nature that is received, and

WHEREAS this section requires the Board of County Commission to spread on its minutes the expenditures for the purpose of:

141.41.541.6310 Infrastructure – SCRAP CR67 Phase IV \$139,007.00

141.41.541.6312 Infrastructure – SCRAP CR67 Phase II \$ 11,490.00

141.41.541.6313 Infrastructure – SCRAP CR67 Phase III \$200,198.00

NOW THEREFORE BE IT RESOLVED Franklin County Board of County Commissioners appropriates these unanticipated revenues in the amount of \$350,695.00 in the LOGT ROAD PAVING FUND to comply with FS

129(2)(d).

**RESOLUTION  
FRANKLIN COUNTY BOARD OF COUNTY COMMISSIONERS**

WHEREAS Franklin County is a political subdivision of the State of Florida and subject to Florida Statutes Chapter 129 regarding preparation of budgets, and

WHEREAS FS 129.06 provides for budget amendments for unanticipated revenues, and

WHEREAS Franklin County will receive unanticipated state grant revenues in the amount of \$42,164.00 from the Florida Department of Transportation and unanticipated federal grant revenues in the amount of \$379,470.00 from the Federal Aviation Administration for the payment of expenses relative to the Airport Obstruction Removal Project Phase II, and

WHEREAS said revenue is needed to pay certain expenditures incurred in Fiscal Year 2023-2024 and

WHEREAS FS 129.06(2)(d) provides for budget amendments in relation to receipts and expenditures of the nature that is received, and

WHEREAS this section requires the Board of County Commission to spread on its minutes the expenditures for the purpose of:

170.74.540.3404	Contract Services – Airport Obstruction Removal	\$42,164.00
170.74.540.3405	Contract Services - Airport Obstruction Removal	\$379,470.00

NOW THEREFORE BE IT RESOLVED Franklin County Board of County Commissioners appropriates these unanticipated revenues in the amount of \$421,634.00 in the AIRPORT FUND to comply with FS 129(2)(d).

**RESOLUTION  
FRANKLIN COUNTY BOARD OF COUNTY COMMISSIONERS**

WHEREAS Franklin County is a political subdivision of the State of Florida and subject to Florida Statutes Chapter 129 regarding preparation of budgets, and

WHEREAS FS 129.06 provides for budget amendments for unanticipated revenues, and

WHEREAS Franklin County will receive unanticipated revenues in the amount of \$60,140.00 from various patrons for the payment of tipping fees for disposal of demolition debris at the Franklin County Landfill and

WHEREAS said revenue is needed to pay certain expenditures incurred in Fiscal Year 2023-2024 and

WHEREAS FS 129.06(2)(d) provides for budget amendments in relation to receipts and expenditures of the nature that is received and

WHEREAS this section requires the Board of County Commission to spread on its minutes the expenditures for the purpose of:

304.40.534.6401	Tipping Fees – Capital Outlay Transfer Stn. Boxes	\$60,140.00
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NOW THEREFORE BE IT RESOLVED Franklin County Board of County Commissioners appropriates these unanticipated revenues in the amount of \$60,140.00 in the TIPPING FEE FUND to comply with FS 129(2)(d).

**RESOLUTION  
FRANKLIN COUNTY BOARD OF COUNTY COMMISSIONERS**

WHEREAS Franklin County is a political subdivision of the State of Florida and subject to Florida Statutes Chapter 129 regarding preparation of budgets, and

WHEREAS FS 129.06 provides for budget amendments for unanticipated revenues, and

WHEREAS Franklin County will receive unanticipated state shared revenues in the amount of \$227,258.00 from the Florida Department of Revenue to be used to fund various operating expenses and

WHEREAS said revenue is needed to pay certain expenditures incurred in Fiscal Year 2023-2024 and

WHEREAS FS 129(2)(d) provides for budget amendments in relation to receipts and expenditures of the nature that is received and

WHEREAS this section requires the Board of County Commission to spread on its minutes the expenditures for the purpose of:

001.20.511.4500	County Commission – Insurance	\$157,667.00
001.24.519.5200	Supervisor of Elections – Operating Supplies	\$ 5,923.00
001.24.519.6401	Supervisor of Elections – Elections System Upgrade	\$18,853.00
001.26.519.4600	Courthouse Maintenance - Repair & Maintenance	\$30,315.00
001.52.562.8102	Human Services – Aid to Fresenius Dialysis	\$14,500.00

NOW THEREFORE BE IT RESOLVED Franklin County Board of County Commissioners appropriates these unanticipated revenues in the amount of \$227,258.00 in the GENERAL FUND to comply with FS 129(2)(d).

**RESOLUTION  
FRANKLIN COUNTY BOARD OF COUNTY COMMISSIONERS**

WHEREAS Franklin County is a political subdivision of the State of Florida and subject to Florida Statutes Chapter 129 regarding preparation of budgets, and

WHEREAS FS 129.06 provides for budget amendments for unanticipated revenues, and

WHEREAS the Franklin County Sheriff's Department will receive unanticipated grant revenues in the amount of \$1,738,676 from various grant programs through the Florida Department of Law Enforcement, Northwest Florida Mental Health Network, and the Department of Management Services for the payment of grant related expenditures and

WHEREAS said revenue is needed to pay certain expenditures incurred in Fiscal Year 2023-2024 and

WHEREAS FS 129.06(2)(d) provides for budget amendments in relation to receipts and expenditures of the nature that is received and

WHEREAS this section requires the Board of County Commission to spread on its minutes the expenditures for the purpose of:

Sheriff's Department Budget – DMS Radio Grant Expenses	\$1,499,944.00
Sheriff's Department Budget – JAG Grant Expenses	\$4,512.00
Sheriff's Department Budget – FDLE CED & Patrol Truck Grant Exps.	\$160,950.00
Sheriff's Department Budget – FDLE Meth Residual Grant Expenses	\$ 50,270.00
Sheriff's Department Budget – NW Florida Mental Health Grant Exps.	\$ 23,000.00

NOW THEREFORE BE IT RESOLVED Franklin County Board of County Commissioners appropriates these unanticipated revenues in the amount of \$1,738,676 in the SHERIFF'S BUDGET to comply with FS 129(2)(d).

**On a motion by Commissioner Ward, seconded by Commissioner Amison, and by a unanimous vote of the Board present, the Board adopted the budget resolutions as stated above. Motion carried 5-0.**

There are seven-line-item budget amendments below for approval by the Board – budget amendments simply move budgeted amounts between line items during the fiscal year. Impacted departmental budgets and programs include the Building Department, Planning & Zoning, Administrative Services, Emergency Management, Health Care Trust Fund, American Rescue Plan, Tipping Fee Fund and the TDC fund.

1. The budget amendment below is needed to move funds between budgeted line items to fund expenses of the building department and new office space:

DECREASE 001.28.524.6402 Building Department – Capital Outlay Carry Forward \$431,571.00 INCREASE  
001.28.524.6200 Building Department – Buildings \$394,714.00  
INCREASE 001.28.524.6401 Building Department – Capital Outlay \$7,543.00 INCREASE  
001.28.524.4600 Building Department – Repair & Maintenance \$29,314.00

2. The budget amendment below is needed to move funds between budgeted line items in the administrative services and planning and zoning budgets due to staffing changes:

DECREASE 001.25.515.2300 Planning & Zoning – Insurance \$5,421.00  
INCREASE 001.21.512.1200 Administrative Services – Salaries \$3,221.00  
INCREASE 001.21.512.2200 Administrative Services – Retirement \$2,200.00

3. The budget amendment below is needed to move funds between budgeted line items to fund improvements for the Emergency Management Department:

DECREASE 001.20.511.4604 County Commission – EM Repairs \$15,000.00  
INCREASE 001.20.511.6404 County Comm. – Cap. Outlay EM Mobile Command \$15,000.00

4. The budget amendment below is needed to move funds between budgeted line items to fund the Lanark EMS project and ambulance radio upgrades:

DECREASE 125.52.581.9101 Healthcare Trust – Budget Transfer Capital \$119,792.00  
INCREASE 125.52.561.6200 Healthcare Trust – Buildings \$91,445.00  
INCREASE 125.52.561.6401 Healthcare Trust – Capital Outlay \$28,347.00

5. The budget amendment below is needed to move funds between budgeted line items to reflect actual costs of American Rescue Plan Projects:

DECREASE 183.52.529.6200 American Rescue Plan – Buildings \$130,737.00

INCREASE 183.52.529.3100 American Rescue Plan – Professional Services \$878.00  
 INCREASE 183.52.529.4600 American Rescue Plan – Repair & Maint. \$52,080.00  
 INCREASE 183.52.529.6100 American Rescue Plan – Land \$60,577.00  
 INCREASE 183.52.529.6300 American Rescue Plan – Infrastructure \$17,202.00

6. The budget amendment below is needed to move funds from the reserve for contingency line item in the budgeted transfer in the Tipping Fee Fund to pay to correct the issues identified in the FDEP Notice of Corrective Action by purchasing additional landfill cap material.

DECREASE 304.40.581.9100 Tipping Fees – Transfer to General \$145,744.00  
 INCREASE 304.40.534.5200 Tipping Fees – Operating Supplies \$145,744.00

7. The budget amendment below is needed to adjust line items to move expenses to the appropriate budget line item as TDC projects are completed:

DECREASE 130.33.552.6300 TDC- Infrastructure Projects \$394,157.00  
 INCREASE 130.33.552.6200 TDC – Buildings (Armory, Beach Restrooms, Chapman) \$59,106.00  
 INCREASE 130.33.552.6400 TDC – Machinery & Equipment (Picnic Tables) \$2,868.00  
 INCREASE 130.33.552.7100 TDC – Principal (Payoff LOC) \$140,000  
 INCREASE 130.33.552.7200 TDC – Interest (Payoff LOC) \$3,804.00  
 INCREASE 130.33.552.8100 TDC – Promotional Aid Loc Govt. (Carrabelle Hist Mus.) \$25,000.00 INCREASE  
 130.33.552.8101 TDC – Reimb 10% Pub. Safety Svcs SGI VFD Med Sled) \$29,071.00  
 INCREASE 130.33.552.9101 TDC – Reimb 10% Pub. Safety Svcs (Sheriff) \$134,308.00

Board action to approve the line-item budget amendments above for fiscal year 23/24.

**On a motion by Commissioner Ward, seconded by Commissioner Sanders, and by a unanimous vote of the Board present, the Board approved the line-item budget amendments as stated above. Motion carried 5-0.**

**5. BOARD ACTION: FINAL LIST OF SURPLUS EQUIPMENT SENT TO AUCTION**

At 9:00 a.m. on November 16<sup>th</sup>, the morning of the Forgotten Coast Freedom Fest at the county airport in Apalachicola, the county held a surplus equipment auction. The auction also featured items from Northwest Florida Water Management District and the City of Apalachicola. The county received a check in the amount of \$140,908.75 upon conclusion of the sale. The sales proceeds will be made available to the departments below to replace equipment:

- Solid Waste \$38,285.00
- Parks & Rec \$4037.50
- Courthouse Maintenance \$380.00
- Ambulance EMS \$2,375.00
- Road Department \$17,575
- Airport \$78,256.25

There were only a few tractor tires, rims, a culvert, and scrap pile which had been approved previously to go to the auction that were unable to be sold.

Board action to approve the final auction list of surplus and obsolete items below and authorize the removal from county inventory effective the date of sale.

Items for Auction	Department	Serial Number or VIN	Property Tag Number
2000 Mack Lowboy Truck	Road Department	1M1AA13Y0YW124190	VEHICLE TAG 68171, PROP TAG A004471
1995 35 Ton Wallace Trailer	Road Department	Model LBT35-2 / SN LBT35-2-7000-0117	PROP TAG A003173, VEHICLE TAG 68235

2004 Chevy Blazer	Road Department	1GNDDT13X44K122773	PROP TAG A004392, VEHICLE TAG 93541
2016 Chevy Ambulance	EMS	1GB3CZC81GF203615	
Hustler 42" Mower	Courthouse Maintenance	Raptor FR651VC77854	
JOHN DEERE 110 4X4 TRACTOR/BACKHOE 2007	Airport	LV0110T610551	A004672
2013 INTERNATIONAL 4300 TYMCO SWEEPER TRUCK	Airport	1HTJTSKN9FH485041	A005114

**On a motion by Commissioner Amison, seconded by Commissioner Ward, and by a unanimous vote of the Board present, the Board approved the final auction list of surplus and obsolete items below and authorize the removal from county inventory effective the date of sale. Motion carried 5-0.**

#### **6. BOARD ACTION: TRACTOR FOR AIRPORT**

At the last meeting, the Board approved the purchase of a \$121,438.03 tractor (with cage and additional attachment) for the airport based on Sourcewell contract pricing less a \$20,000 trade-in credit for the old JD 5625 Tractor. At that time, the method of financing was left unsettled as all financing proposals had not yet been received, there were some maintenance/warranty questions, and the county equipment auction had not yet occurred. The airport's share of the auction proceeds was \$78,256.25 and as there is no incentive for service/maintenance included by financing direct through the dealer, staff recommends proceeding with the purchase and paying for the equipment outright.

Board action to approve purchasing the airport tractor outright and utilizing the airport's auction proceeds as an offset for the cost of the purchase, airport operating revenues would fund \$23,181.78.

Commissioner Ward inquired if this would include onsite maintenance. Mrs. Griffith noted that it does not include any onsite. It does come with a twenty-four-month warranty. There are a couple of maintenance costs associated with it and Mrs. Griffith can share those with the Board. Mrs. Griffith noted there is a break in service after one hundred hours and a full service after 500 hours. Commissioner Ward confirmed the maintenance costs would come from the airport funds. **On a motion by Commissioner Ward, seconded by Commissioner Amison and Commissioner Sanders, and by a unanimous vote of the Board present, the Board approved purchasing the airport tractor outright and utilizing the airport's auction proceeds as an offset for the cost of the purchase, airport operating revenues would fund \$23,181.78. Motion carried 5-0.**

#### **7. BOARD ACTION: REVISION TO PERSONNEL POLICY – LEAVE TIME**

While compiling the list of updates and revisions needed to the 2012 Edition of the County Personnel Rules to be presented as one, comprehensive revised policy by the end of the year, there is a policy change that may be helpful to put in place now for some of the county's short-staffed departments and the impending holiday season. The proposed policy change below would allow employees to request pay in lieu of using one week of vacation leave per fiscal year. The proposed policy addition would be effective immediately and would read:

No more than once per fiscal year, any employee who has at least two weeks of vacation leave time accrued at the time of the request can opt to be paid for ONE (1) week of vacation leave in lieu of using the vacation time subject to approval by the Department Head and subject to available budget funds.

Board action to approve the policy change noted above.

**On a motion by Commissioner Amison, seconded by Commissioner Ward, and by a unanimous vote of the Board present, the Board approved the policy change noted above. Motion carried 5-0.**

#### **8. BOARD ACTION: SYLVESTER WILLIAMS PARK LEASE FROM THE CITY OF APALACHICOLA**

At the last meeting, I mentioned that we finally had a fully executed lease agreement for Sylvester Williams Park.

Unfortunately, when I sent the agreement over to Jessica Gay in the Clerk's Office and she was only able to locate where the board had discussed the lease multiple times and had not formally approved the lease agreement (we were waiting on that from the City of Apalachicola). In the attached lease, the park shall be managed and maintained by Franklin County through December 31, 2075. Franklin County will now be able to apply for upcoming grant funding opportunities for the park location.

Board action to approve the attached lease agreement and grant retroactive authorization for the chairman to sign the attached agreement effective October 31, 2024.

**On a motion by Commissioner Croom, seconded by Commissioner Amison, and by a unanimous vote of the Board present, the Board approved the attached lease agreement and grant retroactive authorization for the chairman to sign the attached agreement effective October 31, 2024. Motion carried 5-0.**

## **9. BOARD ACTION: DEO GRANT AWARD AGREEMENT AIRPORT RUNWAY EXTENSION PLANNING**

As reported at the August 20th meeting, Franklin County received a funding notification letter from the Florida Department of Commerce for the planning grant for the 1,100-foot runway extension which could allow for commercial regional commuter flights and/or allow the airport to serve as the base of operations for an aircraft recycling operation. The \$75,000 grant will develop a comprehensive planning report which will identify wetland areas and the potential impacts to wildlife, estimate the costs for land acquisition and construction, and provide a preliminary extension design concept.

Board action to approve and authorize the chairman to sign the attached grant award agreement with the Florida Department of Commerce.

**On a motion by Commissioner Ward, seconded by Commissioner Sanders, and by a unanimous vote of the Board present, the Board approved and authorized the Chairman to sign the attached grant award agreement with the Florida Department of Commerce.** Commissioner Ward noted that DEO is Florida Commerce. Mrs. Griffin said yes, they changed their name. **Motion carried 5-0.**

## **10. BOARD INFORMATION: MISCELLANEOUS PROJECT UPDATES**

Airport FBO Hangar Roof Project – Spoke with John Collins of AVCON Engineers and bid specifications and plans are underway for the new roof at the Airport FBO. AVCON hopes to have the bid documents ready for advertising in December. The county is working to make temporary repairs to the Fishing Pier access road to get the area back open for public access. As FEMA has declined assistance with the repair to the seawall which collapsed during Hurricane Idalia, the county is currently looking into other funding options for making the permanent repairs to the roadway section. Hurricane's Idalia and Helene had damaged the dock at the Ochlocknee Bay Boat Ramp. Repairs are now complete, and the dock is back ready for public use.

The Board discussed FEMA declining assistance with the seawall. Commissioner Amison inquired about netting for the batting cages. He asked if Mrs. Griffith could get with Mr. Davis and see if he can find out from the school where they ordered theirs. He noted that the netting is better than the chain link fence.

## **17. Michael Morón – County Coordinator**

### **1. Action Item: Business License Ordinance**

Ordinance 2024-04 was adopted by the Board on May 21, 2024.

“AN ORDINANCE OF FRANKLIN COUNTY, FLORIDA ESTABLISHING A "FRANKLIN COUNTY BUSINESS/OCCUPATIONAL LICENSE ORDINANCE" WHEREBY REQUIRING ANY PERSON OR ENTITY THAT ENDEAVORS TO CARRY ON, CONDUCT OR ENGAGE IN ANY BUSINESS TRADE, OCCUPATION OR PROFESSION WITHIN FRANKLIN COUNTY IS REQUIRED TO OBTAIN ANNUALLY RENEWED BUSINESS LICENSE AND TIMELY FILED AND RENEWED THEREAFTER; REQUIRING PEDDLER VENDORS TO SECURE PROPER PERMITTING AND LICENSE; PROVIDING FOR ADMINISTRATIVE OVERSIGHT AND REGULATORY AUTHORITY; PROVIDING FOR FEES AND COSTS OF ADMINISTRATION; PROVIDING FOR REPEALER, SEVERABILITY AND MODIFICATIONS THAT MAY ARISE FROM CONSIDERATION AT PUBLIC HEARINGS; AND PROVIDING FOR AN EFFECTIVE DATE.

This ordinance is set to be effective on January 1, 2025. Unfortunately, the cloud software will not be ready for your approval until late December or early January 2025, and we have not started properly advertising and promoting this

ordinance as the Board requested. I am recommending that Attorney Shuler is authorized to schedule a public hearing to delay implementing this ordinance until the Board and staff are satisfied with the software and agreed to a promotional/advertising campaign to educate the public on the requirements and the use of the software. Board action to authorize Attorney Shuler to schedule a public hearing to delay the implementation of Ordinance 2024-04.

Chairman Jones noted that they should call it a business tax receipt instead of license. Chairman Jones noted that he spoke with Cortni and this language needs to be changed. \$25 per vacation rental, this was under the intention to have some way for extensions. We may just need to do \$25 across the board. We might want to consider that as well when we hold the public hearing.

**On a motion by Commissioner Amison, seconded by Commissioner Ward, and by a unanimous vote of the Board present, the Board authorized Attorney Shuler to schedule a public hearing to delay the implementation of Ordinance 2024-04.** Attorney Shuler noted that it will be held no later than the second meeting in December because of the effective date of January 2025. **Motion carried 5-0.**

## **2. Action Item: Carrabelle Senior Activity Center**

The County is ready to proceed with opening the Garden Club Building in Carrabelle as a Senior Activity Center. Mrs. Erin Griffith and I discussed the implementation of the program and recommend hiring a permanent part-time County employee that will fill the role of an activity coordinator. The center will be open Mondays, Wednesdays, and Fridays from 10 a.m. to 4 p.m. The coordinator will be responsible for daily activities, lunch, the upkeep of the center, etc. This is a new county position that will be advertised and will be paid from funds that were set-aside in the NGO budget line item for this purpose.

Board action to authorize advertising for a permanent part-time Activity Coordinator for the Senior Activity Center at the Garden Club Building in Carrabelle.

**On a motion by Commissioner Ward, seconded by Commissioner Sanders, and by a unanimous vote of the Board present, the Board authorized advertising for a permanent part-time Activity Coordinator for the Senior Activity Center at the Garden Club Building in Carrabelle. Motion carried 5-0.**

## **3. Action Item: SHIP Update**

Mrs. Cortni Bankston (SHIP Administrator) attended a Florida Housing SHIP Administrator's conference last week and is now ready to start the applications for assistance acceptance process. There is a 30-day advertising requirement before the county can accept applications, therefore, Mrs. Bankston is in the process of preparing an advertisement to notify the public that as of January 2, 2025, the County's SHIP Program will accept applications for assistance. Mrs. Bankston will be at your next meeting with a SHIP Program update. Board action to authorize an advertisement that will start the process for accepting SHIP Program assistance applications.

**On a motion by Commissioner Ward, seconded by Commissioner Croom, and by a unanimous vote of the Board present, the Board authorized an advertisement that will start the process for accepting SHIP Program assistance applications. Motion carried 5-0.**

## **4. Action Item: Senior-Junior Prom**

The Franklin County School District Junior/Senior Prom is scheduled for Saturday, March 29, 2025. The School District is asking the County to waive the rental fee for the prom. The Board approved this request for prior proms. Board action to waive the rental fee for the Franklin County School District Junior/Senior Prom.

Commissioner Ward noted that she is fine with staff approving this each year. Chairman Jones noted that he is also okay with staff approving waiver of fees for any nonprofit groups. **On a motion by Commissioner Ward, seconded by Commissioner Croom, and by a unanimous vote of the Board present, the Board approved waiving the rental fee for the Franklin County School District Junior/Senior Prom. Motion carried 5-0.**

## **5. Action Item: Streetlight Approval Policy**

The Board discussed staff approval of streetlights at a previous meeting. I recommend approval of the following policy for streetlights. The County Coordinator or Fiscal/Budget Manager can approve any streetlight request from a commissioner providing the construction cost is less than a \$1000 and the monthly recurring fee is less than \$100. Any request above these amounts will be an action item on my report. Anything request approved by staff will be an informational item.

Board action to approve a new streetlight policy that will allow the County Coordinator or Fiscal/Budget Manager to approve any commissioner streetlight request with less than a \$1000 construction cost and less \$100 monthly recurring fee.

**On a motion by Commissioner Amison, seconded by Commissioner Croom, and by a unanimous vote of the Board present, the Board approved a new streetlight policy that will allow the County Coordinator or Fiscal/Budget Manager to approve any commissioner streetlight request with less than a \$1000 construction cost and less \$100 monthly recurring fee. Motion carried 5-0.**

6. Informational Item: Baker Tilly Update

Mr. James Raley (Baker Tilly) and I were on a conference call last week to discuss their progress on the Weems' Memorial project. Mr. Raley stated that there are at the end of the information gathering phase and started analyzing the gathered information. Mr. Raley is on your January 7<sup>th</sup> meeting agenda to provide a preliminary update.

7. Informational Item: US 98 ROW Maintenance Update

Commissioner Ward and I have been in touch with Mr. Benny Jacobs (Webber/FDOT Contractor) regarding US 98 right-of-way maintenance in Franklin County. Mr. Jacobs is working on an updated maintenance plan for the right-of-way which will be communicated to Commissioner Ward and myself. The Board will be update with the proposed changes to the maintenance plan.

8. Informational Item: New Firing Range Update

Commissioner Ward, Mr. Howard Nabors, and I recently met at the County's property just south of the Road Department to discuss relocating the firing range at that location. After our discussion, I forwarded the proposed new location to Caleb Brown (Dewberry) for a task order to prepare a preliminary site plan and look at the possibility of any required permits because of the property's proximity to wetlands. Once received, that information will be presented to the Board. Commissioner Ward may have additional comments.

Commissioner Ward noted that the humane society does not want the firing range behind them. She noted that this is not anything that is going to be permanent, just a way to get them away from the humane society. If we get this preliminary site plan and it does not look right, we may have to figure something out. She expressed appreciation to Mr. Fonda Davis and Mr. Corey Segree. They built new picnic tables for the firing range. Chairman Jones suggested transforming the area behind the humane society into a dog park once the shooting range is relocated.

9. Informational Item: FDOT Five-Year Plan

The Florida Department of Transportation (FDOT) invites you to attend a hybrid public hearing regarding the Tentative Five-Year Work Program for fiscal years 2026 through 2030, on Thursday, December 5<sup>th</sup> from 1 p.m. to 2 p.m. (CST). The purpose of the tentative work program is to provide direction on where and when to build transportation system improvements. The program is used to forecast funds needed for improvements across all modes of transportation such as roadway, bicycle, pedestrian, freight, trails, transit, aviation, and seaports. This tentative work program provides proposed transportation projects for the 16 counties in FDOT District Three, which include: Bay, Calhoun, Escambia, Franklin, Gadsden, Gulf, Holmes, Jackson, Jefferson, Leon, Liberty, Okaloosa, Santa Rosa, Wakulla, Walton, and Washington. This hearing is being held to present information and receive community feedback. The Department is offering multiple ways for the community to participate in the hearing. All participants, regardless of the platform they choose, will be presented with the same information. This same information, along with information on the different ways to participate, is on the County's website (<https://www.franklincountyflorida.com/2024/11/18/fdot-tentative-five-year-work-program-fy-26-30-public-hearing/>).

10. Informational Item: AI Grant Writing Software

Commissioner Amison attended a meeting recently where the use of AI grant writing software was discussed. Apparently, non-profits and other like agencies are using this software to assist their staff with grant applications. Commissioner Amison would like to know if the Board is interested in pursuing the use of this software to assist staff with grant applications.

11. Informational Item: Carrabelle Senior Center Funding Request

Attached to my report is a funding request from the Franklin County Senior Citizen Council.

12. Informational Item: Next Meeting Date

Your next regular meeting date is scheduled on Tuesday, December 3, 2024, at 9:00 a.m. (ET).

Mr. Moron updated the Board on the Leslie Street project. They ran into some really old pipes that need to be replaced. They had to put in a change order with FDOT to replace them. They are also adding the installation of a fire hydrant on the corner.

## **18. Michael Shuler – County Attorney**

### **1. SBA Tower Lease for St. Teresa-Alligator Point Volunteer Fire Department**

A final draft of the SBA tower lease is attached for the Board consideration. In short, SBA has agreed to the terms. I am recommending to the Board. The longer explanation follows:

The indemnification provisions of Paragraphs I O(ii), 18 and 20 have been limited to the caps provided by the Florida Legislature in Fla. Stat. 768.28 and include a specific provision that Franklin County is not waiving Sovereign Immunity. The length of the lease at paragraph 2 has been reduced from an initial term of five years with two five-year renewals to an initial term of three years with three renewals terms of three years each. Either party can early terminate by providing notice of non-renewal at least 120 days prior to the end of any term. The rent provision of paragraph 3 remains at \$1,750.00 per month to increase by 5% each year. There was some effort by SBA to increase the monthly rent to \$2,500.00 per month because the lease was not completed by the end of the last fiscal year, but they relented and kept the lease amount at \$1,750.00 per month. Paragraph 22 on Confidentiality has been intentionally left blank. The County cannot be contractually bound not to discuss or disclose the contract. The County can protect confidential business information, but not the terms of a generic lease. Paragraph 24(f) has been modified to provide that in the event of dispute, each party shall pay its own attorney fees and exclusive venue shall be in Franklin County, Florida. Unsurprisingly, the structural analysis returned the expected conclusion that the County's antenna would not compromise the tower or foundation.

Board Action Requested: Board approval of the proposed SBA tower lease.

**On a motion by Commissioner Amison, seconded by Commissioner Ward, and by a unanimous vote of the Board present, the Board approve the proposed SBA tower lease. Motion carried 5-0.**

### **2. Code Enforcement Policies and Procedures**

A copy of the draft policy and procedures for Code Enforcement is attached for Board consideration and possible action. Board Action Requested: Board approval of the draft policy and procedures for code enforcement.

*Item addressed earlier in the meeting.*

### **3. FWC Reef Grant Agreement 2024-2025**

On November 2, 2024, I received an email with a FWC Reef Grant Application for 2024-2025. A link to the grant agreement is embedded in the agenda for your convenient review. I have had the agreement reviewed by the principals of AARA and they are in agreement with it. Grayson Shepard is anticipated to be present in the event that you have questions. In summary, the project calls for the construction of 26 prefabricated modules at least four feet tall creating two patch reefs within the Bubby Ward permitted area. Board Action Requested: Approval of the grant agreement and authorization for the Chairman to sign the grant and, as with prior grants, for Michael Moron to sign other subsequent documents required to install the reef materials so that we do not have to wait between meetings of the Board.

**On a motion by Commissioner Amison, seconded by Commissioner Croom, and by a unanimous vote of the Board present, the Board approved the grant agreement and authorization for the Chairman to sign the grant and, as with prior grants, for Michael Moron to sign other subsequent documents required to install the reef materials so that we do not have to wait between meetings of the Board. Motion carried 5-0.**

### **4. Cape Street Dedication**

Cape Street in Carrabelle, Florida abuts the East boundary of the lighthouse and runs from Highway 98 to Lighthouse Road. Part of Cape Street was built across a parcel of private lands presently owned by Donald and Kay Faircloth. They desire to deed the road to Franklin County, but request as a condition that the County affirm the buildability of the remainder of their lot. Please see the attached survey for details. In my opinion, the county already owns Cape Street due to construction and maintenance pursuant to Ch. 95, Fla. Stat. However, since the property owners would like to deed Cape Street to the County it does not hurt anything to accept it. A similar situation occurred at Alligator Point with Capital City Bank years ago. The County took part of their platted lot for a road relocation project along Tom Roberts Road to avoid the old KOA wash-out area. The Board then granted the bank's request for a variance that the remainder of the platted lot was buildable. In this case, Mr. Justin Stiel! offers as an alternative that the county can rely on section I 4-2 of ordinance 80-8 instead of a variance and determine that the lot remains buildable. Board Action Requested: Motion to accept the conveyance of that part of Cape Street shown on the attached survey and that,

conditioned on the County's receipt of a deed of conveyance thereof, confirmation that pursuant to section I 4-2 of ordinance 80-8 that the remainder of the lot is buildable, subject to compliance with setbacks.

**On a motion by Commissioner Ward, seconded by Commissioner Sanders, to accept the conveyance of that part of Cape Street shown on the attached survey and that, conditioned on the County's receipt of a deed of conveyance thereof, confirmation that pursuant to section I 4-2 of ordinance 80-8 that the remainder of the lot is buildable, subject to compliance with setbacks.**

Commissioner Ward noted that this all stems from when Commissioner Massey was on the board, he was trying to get this paved. There were negotiations with the Faircloths. It was kind of back and forth with them. I want to make sure when they decide to build on that lot, they would not get turned away. I want to make sure it is on the record that is a buildable lot, Commissioner Amison is there anything we can vote on today that gives them that variance. Attorney Shuler said according to survey there is plenty of room on the property and still abide by the setback. Attorney Shuler noted that the property owners have expressed that they are doing this voluntarily. Assuming the board approves the two phases of the motion requested, the remaining portion of the lot will remain buildable. **Motion carried 5-0.** Attorney Shuler noted that he will now prepare a deed to send to the Faircloths for signatures.

#### **5. Randall Terry Lease at Airport**

A copy of what is known as the Randall Terry airport hangar lease is attached. The lease is actually in the name of his company, TP Transport Auto Broker, Inc., not his individual name.

#### **6. Alligator Point Sea Oat Planting**

Attached is a letter that the project engineer, Dylan Nester, requested by sent to Mr. Yuhas regarding the use of his property to access other property for planting sea oats. It is my understanding that Mr. Yuhas agreed. The purpose of the letter is to increase efficiency of access to land and staging of equipment for planting sea oats. It is my understanding that the engineer for the project has sent similar letters to other property owners.

#### **7. Possible Commercial Property Assessed Clean Energy Program for Part of Franklin County**

The Florida Resiliency and Energy District ("FRED") has provided the attached draft Resolution and Interlocal Agreement for a proposed county-wide Commercial Property Assessed Clean Energy program ("C-PACE). In very general terms, C-PACE is a financing program that will allow commercial property owners to finance qualified improvements related to waste systems, resiliency, flood and water damage mitigation, energy conservation and efficiency, renewable energy, and water conservation. The loan is then repaid via property assessments added to the property tax bill. If the tax bill and assessments are not paid, then the property owner can lose ownership. The Tax Collector has indicated that, with conditions, he is not opposed to approval of FRED C-PACE financing for commercial properties within a limited geographic scope. This matter will be scheduled for action during December 2024.

Attorney Shuler presented the draft resolution and interlocal agreement. He noted that there are a few changes that need to be made but he believes the Board could approve subject to attorney review. For instance, he would like to see the provision for possible litigation being held at the district court removed; and limiting the geographical area. Chairman Jones noted that he met with Mr. Watson and his only caveat is that he wanted it to be a limited geographical area. Chairman Jones noted that he had suggested designating the Economic Development Area in Eastpoint which spans into Carrabelle to the Tillie Mill bridge. He noted that Mr. Watson indicated he was okay with that.

Commissioner Ward asked if she could move back to item #4. She asked Attorney Shuler if a letter could be drafted for the Faircloth's stating the action of the Board today. She noted that she does not want them to have any issues in the future with building on their property. Attorney Shuler noted a letter could be drafted and sent with a certified copy of today's minutes. Commissioner Amison noted that he agreed and did not want for them to have issues down the road. Mr. Moron noted that Justin could assist with drafting the letter. Commissioner Sanders asked Commissioner Ward will this make it where she can pave Cape Street. Commissioner Ward noted yes, and this is something Commissioner Messer had worked on in the past.

Mr. Ryan Barkus spoke to the Board via Zoom. He noted that this designation and program would not include residential property. He said he is open to have additional discussion with Mr. Watson and commissioners regarding limiting the boundaries. He noted that this program is no cost to the county. The FDC will run the program. **On a motion by Commissioner Amison, seconded by Commissioner Sanders, and by a unanimous vote of the Board present, the Board approved the draft resolution and Interlocal Agreement for a proposed Commercial Property Assessed Clean Energy program ("C-PACE) contingent upon Attorney Shuler review. Motion carried 5-0.**

Commissioner Amison asked if Attorney Shuler had additional information regarding roads being cut in county. Attorney Shuler noted that he has not been able to locate any other ordinance related to this matter other than the one

sent previously.

Attorney Shuler noted that Mr. Randal Terry plans to vacate the hangar by May 1<sup>st</sup>. Attorney Shuler noted that he will draft an addendum to the lease with \$50k payout upon May 1<sup>st</sup> move out. He asked the commissioners for input on when Mr. Terry should receive the \$50k payout. Commissioner Amison noted that he would like their input also. Chairman Jones noted that if it is a formal buyout of lease, the day Mr. Terry moves out should be date of payment. Commissioner Amison asked Attorney Shuler to circle back with Mr. Terry to make sure he is good with that. Attorney Shuler noted that he would recommend not releasing all of the funds upon signing.

### **Commissioners' Comments**

Commissioner Ward thanked all of Franklin County for allowing her to serve again for the next four years and she looks forward to continuing to move Franklin County forward.

Commissioner Sanders wished everyone a Happy Thanksgiving.

Mr. Moron noted that the Governor gave state employees off on the Wednesday before Thanksgiving. He noted that county offices will be open. He let the Board know that some of the constitutional offices may decide to close and the public should call each office directly if they have questions. Chairman Jones noted that each office needs to give their input when we create the county calendar, and the public should be made aware of any office closures months in advance.

Commissioner Amison said he would like for this commission to consider moving our meeting days. He noted that most holidays fall on Monday, and we do not have time to prepare for meetings. He noted that he is not sure why they have always been held on Tuesdays. He said he is looking for some feedback. Mr. Moron noted that if you are going to move it, it would have to be on Wednesdays. Discussion was held about holding public hearings on another day due to church services. Commissioner Croom noted that his only concern on Wednesdays is church noted he volunteers with the youth. Commissioner Amison noted that this is just a thought, and he is looking at ways to better serve the community. Commissioner Sanders noted that she does not know a reason of why it is on Tuesdays. She noted that anything to do with the Florida Association of Counties is held on Wednesday, Thursday, and Friday. Chairman Jones recommended finding out when our other boards meet.

Chairman Jones reminded everyone that Franklin County will be hosting a payoff game this Friday. He thanked the community for allowing him to serve another term.

Commissioner Croom noted that he is very grateful for his constituents who put him in his seat. Thankful to be able to serve for the next four years.

Mr. Moron noted that he needs a motion to approve travel and authorize the Clerk to issue a manual check. There was discussion about the Board making a motion during Commissioner Comments. Mr. Moron noted that he could add to the next agenda and approve retroactively. Mr. Moron noted that Cortni has everyone booked and travel is done. Attorney Shuler recommended the Board make the motion now.

**Commissioner Sanders made a motion to approve, seconded by Commissioner Amison to approve the Board's travel expense and authorize the Clerk to issue manual checks. Motion carried 5-0.**

### **Adjournment**

There being no further business before the Board, the meeting was adjourned.

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**Ricky Jones – Chairman**

**Attest:**

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**Michele Maxwell – Clerk of Courts**

The audio is available upon request. Please e-mail [jgay@franklinclerk.com](mailto:jgay@franklinclerk.com), call 850-653-8861 to speak with the Administrative Assistant, or submit a request in writing to obtain audio of this meeting.