



# Board of County Commissioners - Regular Meeting

Wednesday, July 2, 2025 at 9:00 am

34 Forbes Street, COURTHOUSE ANNEX, COMMISSION MEETING  
ROOM

*The Board of County Commissioners asks that all cell phones are turned off or placed on silent (vibrate) mode. **Any handouts (information) for distribution to the Commission must be submitted to the Board Secretary (Clerk's Office) or to the County Coordinator five (5) calendar days prior to that meeting date. Failure to do so will result in your removal from the agenda or a delay of any action relating to your request until a future meeting.***

## Zoom Access Link

Additional Zoom access information located under the "Meeting Information" section at the end of this agenda.

### 1. Zoom Meeting Access

[Zoom Access](#)

### 2. Zoom Meeting Recording

[Zoom Recording](#)

Recording will be available approximately 24 hours after the meeting has ended

## Call to Order

## Invocation and Pledge of Allegiance

## Approval of the Agenda

The Chairman will ask for any proposed changes to the agenda, then request a motion to approve the agenda.

## Approval of Minutes and Payment of County Bills

The Board will consider action on all Minutes and payment of County bills with one motion. A

Commissioner may request to have either the Minutes or payment of County bills considered with a separate motion.

### **3. County Bill List for Payment**

## **Awards and Recognitions**

### **4. Coach Morgan Thompson -- Dixie Youth Girls 12-U Softball Team -- Recognition**

### **5. Danny Gay -- Recognition**

## **Public Comments**

This is an opportunity for the public to be heard. When you are recognized by the Chairman, please adhere to the 5-minute time limit.

## **Department Directors Reports**

### **6. Howard Nabors – Superintendent of Roads and Bridges**

[Report](#)

[Detail Report](#)

### **7. Fonda Davis – Solid Waste Director**

[Report](#)

### **8. Jennifer Daniels – Emergency Management Director**

[Report](#)

[LSE 062735](#)

[LSE 070425](#)

### **9. Dewitt Polous – Mosquito Control Director**

[Report](#)

### **10. Erik Lovstrand – Extension Office Director**

[Report](#)

### **11. Whitney Roundtree – Library Director**

[Report](#)

### **12. John Solomon – TDC Administrator**

[Report](#)

### **13. Steve Kirschenbaum – Interim Airport Manager**

[Report](#)

[Attachments](#)

## **County Staff & Attorney Reports**

**14. (\*\*Late Addition) Cortni Bankston -- SHIP Administrator**

Board action to approve the following updates to the Downpayment Assistance Program:

- a. Maximum award amount
- b. Maximum purchase price amount
- c. Addition of purchase assistance for manufactured homes (Mobile Homes)

**15. Erin Griffith – Fiscal Manager/Grants Coordinator**

[Report](#)

[Attachments](#)

**a. REQUEST FOR QUALIFICATIONS: Design Criteria Services for the Franklin County First Responder Communications Project**

The Franklin County Board of County Commissioners is soliciting Statements of Qualifications from professional firms, registered in the State of Florida, pursuant to Section 287.055, Florida Statutes, known as the Consultant Competitive Negotiation Act (CCNA), to provide consultant services for the Franklin County First Responder Communications Project.

[Notice](#)

**b. INVITATION TO BID: Renovations and Repairs to the Apalachicola Clinic, Franklin County Health Department**

The Work includes Renovations and Repairs to the Apalachicola Clinic, Franklin County Health Department. The Work includes siding demolition, insulation, vapor retarders, fiber cement trim, sheet metal flashing and trim, joint sealants, painting etc. See the Summary in the technical specifications.

[Notice](#)

**16. Michael Morón – County Coordinator**

[Report](#)

[Attachments](#)

**17. Michael Shuler – County Attorney**

[Report and Attachments](#)

## **Presentations/Updates/Requests**

**18. Bill Williams -- Team Franklin -- Update**

(\*\*Late Addition) Board Action Request:

- a. Requesting BOCC designation of “Team Franklin” as the declared managing entity for Economic Development Council (EDC) within Franklin County. This authority is granted to the county under F.S. 125.045 and empowers the counties of the state to designate local authority for “public interest to facilitate the growth and creation of business enterprise.”
- b. Requesting BOCC designation of “Team Franklin” as the declared lead contact under the EDC designation for all economic development activities within the Federal Opportunity Zone as directed by Federal Statue and the U.S. Treasury.

**19. David Walker (Weems CEO) -- Capital Outlay Fund Purchase**

The Hospital Board approved a radiometer purchase for our respiratory department for \$16,762.00 (see attached). They would like to make this capital outlay purchase from the Health Care Trust Fund Capital Outlay funding.

[Attachment](#)

**20. Richard Lewis (Consultant) -- EMS**

Discussion/Possible Action: EMS Structure (Number of Ambulances with Chase Vehicle)

## Commissioners' Comments

### Adjournment

*In accordance with Section 286.0105, Florida Statutes, any person who wishes to appeal a decision made by the Franklin County Board of County Commissioners, with respect to any matter considered at the meeting, must have a record of the proceedings. He or she may need to ensure that a verbatim record of the proceedings is made.*

### Meeting Information

*The general public is welcomed in the commission meeting room for meetings. As an option, all meetings are live-streamed on Zoom and regular meetings are also live-streamed on Forgotten Coast TV. Those wanting to view the meeting on Forgotten Coast TV can use the livestream link <https://facebook.com/forgottencoasttv/> or go to Forgotten Coast TV's Facebook Page. You do not need a Facebook account to view Facebook live. The livestream feed will promptly start 5 minutes before the meeting commences.*

*Those wanting to view or participate virtually during the meeting should use the Zoom log-in/call-in information provided below. There is a link to a list of videos and Getting Started Resources on the main "Agenda and Minutes" webpage for those unfamiliar with Zoom. If you are experiencing any issues with the livestream or Zoom, call (850) 653-9783 for assistance.*

*[To join the meeting via Zoom, click on this link on the meeting date and time.](#)*

*If you do not have speakers or a microphone on your computer or prefer to call, you can dial in for audio. Call (301) 715-8592 or (312) 626- 6799 or (929) 205-6099 and enter ID number (827 1509 2914#). All attendees are muted by default. For those that have called into the meeting by phone, press \*9 to raise your hand, then \*6 to unmute.*

***If you would like to speak during the meeting in-person or via Zoom, you are required to complete the virtual speaker card [click here for card](#). If you are attending via Zoom, this card must be received by the County Commission Administrative Office no later than 15 minutes prior to the start of the meeting in order for you to speak during the meeting. If you are attending in person, this card must be received prior to the start of the meeting.***

*Once recognized by the Chairman, you may comment on a non-agenda or agenda item during "Public Comments" for up to 5-minutes.*

*Public engagement is important to us and use of Zoom for public participation is still a new process*

*for some. We appreciate your understanding.*

**Agenda and reports are subject to change.**

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Contact: Michael Moron, County Coordinator ([michael@franklincountyflorida.gov](mailto:michael@franklincountyflorida.gov)) (850) 653-5077 | Agenda  
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