



Board of County Commissioners - Regular Meeting

Wednesday, September 3, 2025 at 9:00 am

34 Forbes Street, COURTHOUSE ANNEX, COMMISSION MEETING ROOM

The Board of County Commissioners asks that all cell phones are turned off or placed on silent (vibrate) mode. Any handouts (information) for distribution to the Commission must be submitted to the Board Secretary (Clerk's Office) or to the County Coordinator five (5) calendar days prior to that meeting date. Failure to do so will result in your removal from the agenda or a delay of any action relating to your request until a future meeting.

Zoom Access Link

Additional Zoom access information located under the "Meeting Information" section at the end of this agenda.

1. Zoom Meeting Access

[Zoom Link](#)

2. Zoom Meeting Recording

[Recording Link](#)

Call to Order

Invocation and Pledge of Allegiance

Approval of the Agenda

The Chairman will ask for any proposed changes to the agenda, then request a motion to approve the agenda.

Approval of Minutes and Payment of County Bills

The Board will consider action on all Minutes and payment of County bills with one motion. A Commissioner may request to have either the Minutes or payment of County bills considered with a separate motion.

3. **Minutes for Approval**
4. **County Bill List for Payment**

Awards and Recognitions

5. **John Solomon -- Henry Award of the Forgotten Coast Mobile App Reimagined**
The Flagler Awards is an annual statewide competition recognizing outstanding Florida tourism marketing. The program was created by VISIT FLORIDA to honor the countless individuals and organizations that help position Florida as the No. 1 travel destination in the world. Each year the Flagler Awards pay tribute to the determined efforts of those who use their skill, resourcefulness, creativity and innovative spirit to market Florida to the world.

6. **Tami Valdez -- Early Learning Coalition of Northwest Florida**
I respectfully request a proclamation recognizing the Coalition's 20th anniversary and its enduring commitment to the children and families of our region.
[Request](#)
[Proclamation](#)

Public Comments

This is an opportunity for the public to be heard. When you are recognized by the Chairman, please adhere to the 5-minute time limit.

Department Directors Reports

7. **Howard Nabors – Superintendent of Roads and Bridges**
[Board Report](#)
[Detail Work Report](#)

8. **Fonda Davis – Solid Waste Director**
[Board Report](#)

9. **Jennifer Daniels – Emergency Management Director**
10. **Dewitt Polous – Mosquito Control Director**
[Board Report](#)

11. **Erik Lovstrand – Extension Office Director**
[Board Report](#)

12. **Whitney Roundtree – Library Director**
[Board Report and Attachments](#)

13. **Steve Kirschenbaum – Interim Airport Manager**
[Board Report and Attachments](#)

County Staff & Attorney Reports

14. Erin Griffith – Fiscal Manager/Grants Coordinator

[Board Report](#)

[Attachments](#)

15. Michael Morón – County Coordinator

[Board Report](#)

[Attachments](#)

16. Michael Shuler – County Attorney

[Board Report and Attachments](#)

Planning and Zoning Adjustment Board Report

[August 19, 2025, Agenda and Minutes](#)

17. Critical Shoreline Applications

a. 39 Carousel Terrace (with Variance Request)

A consideration of a request to replace 59 linear feet of seawall, construct 90 linear feet of seawall and place 443 sf of riprap. Property is located in Alligator Point, Franklin County, FL. Request submitted by Florida Environmental & Land Services, James Barrett/Elva Peppers, agent for William Hackney, property owner.

b. 47 South Bayshore Drive

A consideration of a request to construct a new 760 square feet single family dock consisting of a 4' x 150' sq ft access walkway, a 10' x 16' sq ft terminal platform and a 12' x 24' sq ft open slip with lift. Property is located in Eastpoint, Franklin County, FL. Request submitted by Makaira Construction Group - Kramer Clark, agent for Shane Gutierrez, property owner.

c. 2004 Highway 98 West

A consideration of a request to construct a new 1,040 sf single family dock consisting of a 4' x 130' sq ft access walkway, a 10' x 16' sq ft terminal platform and a 12' x 30' sq ft covered boat lift. Property is located in Carrabelle, Franklin County, FL. Request submitted by James Barrett/Elva Peppers with Florida Environmental & Land Services, Inc, agent for Jimmy Meeks, property owner.

d. 2162 Highway 98

A consideration of a request to construct a new 965 sf single family dock consisting of a 201' x 4' access walkway; a 10' x 16' sf terminal platform and a 10' x 10' sf uncovered boat slip. Property located in Lanark Village, Franklin County, FL. Request submitted by MKM Quality Construction Inc, agent for Reid Willis, property owner.

18. Commercial Site Plan Applications

a. 575 Houston Lane

A consideration of a request to construct a 7,500 sf building with asphalt and gravel

parking areas and a stormwater management system. Property is located in Eastpoint, Franklin County, FL. Request submitted by Southeastern Consulting Engineers, agent for Gulf Waters Edge, LLC, property owner.

Commissioners' Comments

Adjournment

In accordance with Section 286.0105, Florida Statutes, any person who wishes to appeal a decision made by the Franklin County Board of County Commissioners, with respect to any matter considered at the meeting, must have a record of the proceedings. He or she may need to ensure that a verbatim record of the proceedings is made.

Meeting Information

The general public is welcomed in the commission meeting room for meetings. As an option, all meetings are live-streamed on Zoom and regular meetings are also live-streamed on Forgotten Coast TV. Those wanting to view the meeting on Forgotten Coast TV can use the livestream link <https://facebook.com/forgottencoasttv/> or go to Forgotten Coast TV's Facebook Page. You do not need a Facebook account to view Facebook live. The livestream feed will promptly start 5 minutes before the meeting commences.

Those wanting to view or participate virtually during the meeting should use the Zoom log-in/call-in information provided below. There is a link to a list of videos and Getting Started Resources on the main "Agenda and Minutes" webpage for those unfamiliar with Zoom. If you are experiencing any issues with the livestream or Zoom, call (850) 653-9783 for assistance.

[To join the meeting via Zoom, click on this link on the meeting date and time.](#)

*If you do not have speakers or a microphone on your computer or prefer to call, you can dial in for audio. Call (301) 715-8592 or (312) 626- 6799 or (929) 205-6099 and enter ID number (856 1163 7681#). All attendees are muted by default. For those that have called into the meeting by phone, press *9 to raise your hand, then *6 to unmute.*

If you would like to speak during the meeting in-person or via Zoom, you are required to complete the virtual speaker card [click here for card](#). If you are attending via Zoom, this card must be received by the County Commission Administrative Office no later than 15 minutes prior to the start of the meeting in order for you to speak during the meeting. If you are attending in person, this card must be received prior to the start of the meeting.

Once recognized by the Chairman, you may comment on a non-agenda or agenda item during "Public Comments" for up to 5-minutes.

Public engagement is important to us and use of Zoom for public participation is still a new process for some. We appreciate your understanding.

Agenda and reports are subject to change.