

## **The Franklin County Board of County Commissioners**

### **Job Announcement**

**Position:** Animal Control Officer  
**Closing Date:** July 28, 2026  
**Annual Salary** \$ 37,601.73

**Contact Person:** Fonda D. Davis, Director  
Animal Control Department  
210 State Road 65  
Eastpoint, Florida 32328  
Phone (850) 670-8167

#### **JOB SUMMARY:**

Performs animal control work for the County. The work involves patrolling assigned areas of the County to enforce animal control ordinances and related laws, rules and regulations. Officers carry out daily assignments, follow through on matters, and use independent judgment and training to take appropriate actions to deal with standard recurring situations.

#### **PRINCIPAL DUTIES AND RESPONSIBILITIES:**

1. Enforces County and State animal regulations including, but not limited to, cruelty to animals, dangerous/vicious animals, and animal bites, including dogs, cats, livestock, raccoons etc...
2. Patrols assigned County areas, contains and pick-up- stray, sick/injured, feral, and/or unwanted and captured domestic animals, transporting them to appropriate destination.
3. Performs emergency animal rescue service, emergency night call service, and animal first aid, when required.
4. Serves and responds to court and Animal Control Board summonses as necessary and represents County at court and Animal Control.
5. Maintains required telecommunications contact.
6. Set traps to capture evasive domestic and wild animals.
7. Educates the public on proper animal care, wildlife problems, and animal control regulations.
8. Issues warnings/citations to animal owners found in violation of animal regulations.
9. Prepares routine vehicle and equipment maintenance.
10. Tranquilizes dangerous/vicious animals in a safe humane manner as authorized by the Animal Control Supervisor.
11. Destroys dangerous/vicious animals in a safe humane manner as authorized by the Animal Control Supervisor.
12. Responds to and investigates complaints from citizens concerning domestic animals.

#### **ESSENTIAL PHYSICAL SKILLS AND WORK ENVIRONMENT:**

The work is regularly active with periods of heavy exertion, and is performed in office, field settings and outside in varying weather conditions. Typical positions require workers to walk or stand for long periods; lift and carry up to 100 pounds; climb stairs, ladders and scaffolding; bend, kneel, crouch and crawl; reach, hold, grasp and turn objects; feel the size, shape and temperature of items; and use fingers to operate computer or typewriter keyboards. The work requires the ability to speak normally, to use normal or aided vision and hearing, and to detect odors.

#### **MINIMUM QUALIFICATIONS:**

Requires a high school diploma or an equivalent. Must have a valid Florida Driver's License. Must have the ability to meet the Department of Corrections criteria for certification as a NON-DC Supervisor of State Inmates. Newly hired employees shall obtain such certification within 90 days of hiring.

**\*\*Employees are subject to emergency call outs, working beyond scheduled hours, including weekends and holidays.**

**Franklin County Board of County Commissioners is an Equal Opportunity/Affirmative Action/Drug Free Workplace Employer**